

PRESENTATIONS

Reports from Senior Executive

- Ms. Mary Lynne R. Campbell, Superintendent/CEO, provided information with respect to the following:
 - Assurance Report
 - Capital Update
 - Indigenous Education – National Gathering
 - Professional Development Update
 - Relaunch Update

Reports from Trustees and Standing Committees

Chair:

A verbal and written report was provided.

Trustees:

Trustee Dwyer (Alcomdale/Villeneuve Area)

- Mr. Dwyer noted that he attended:
 - Business Case Review Meeting
 - Camilla School Parent Council Meeting

Trustee Featherley (Morinville Area)

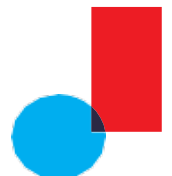
- Mrs. Featherley noted that she attended:
 - Business Case Review Meeting
 - Four Winds Public School Parent Council Meeting
 - Transportation Contractors Meeting

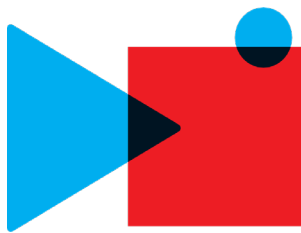
Trustee Jewell (Gibbons/Lamoureux)

- Mr. Jewell noted that he attended:
 - Business Case Review Meeting
 - Election Update Review re: Local Authorities Election Act Revisions
 - Landing Trail School Parent Council Meeting
 - Review Redwater GOALS Presentation
 - Sturgeon Composite High School Parent Council Meeting
 - Transportation Contractors Meeting
 - Various Updates for ASBA Zone 2/3 Information

Trustee Kohle (Bon Accord/Legal)

- Mrs. Kohle noted that she attended:
 - Bon Accord Community School Parent Council Meeting
 - Business Case Review Meeting
 - Lilian Schick School Parent Council Meeting





- PSBAA Special Meeting
- Transportation Contractors Meeting

Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)

- Mrs. Murray-Elliott noted that she attended:
 - Business Case Review Meeting
 - Division Business Meeting
 - PSB Zoom Meeting
 - PSBAA Special Meeting
 - Sturgeon Composite High School Parent Council Meeting
 - Sturgeon Heights School Parent Council Meeting

Trustee Oatway-McLay (Cardiff/Garrison)

- Mrs. Oatway-McLay noted that she attended:
 - Business Case Review Meeting
 - Namao School Parent Council Meeting

Trustee Pequin (Redwater/Coronado Area)

- Mrs. Pequin noted that she attended:
 - Business Case Review Meeting
 - Celebrity Reading at Ochre Park School – Grade 3 Class
 - Ochre Park School Parent Council Meeting
 - Redwater School Parent Council Meeting
 - Transportation Contractors Meeting

Advocacy Committee

- A verbal report was provided.
- The next Advocacy Committee meeting is scheduled for February 23, 2021.

Building and Maintenance Committee

- A verbal report was provided.
- The next Building and Maintenance Committee meeting is scheduled for February 24, 2021.

Education Committee

- A verbal report was provided.

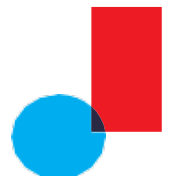
Finance and People Services Committee

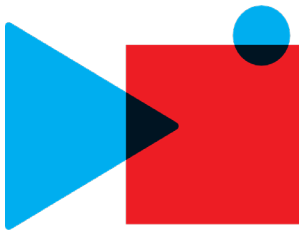
- A verbal report was provided.
- The next Finance and People Services Committee meeting is scheduled for February 25, 2021.



**Sturgeon
Public Schools**

Dare to reimagine learning





Transportation Committee

- A verbal report was provided.

REPORTS FROM SPECIAL COMMITTEES

Alberta School Boards' Association Representative:

- A verbal report was provided.

Public School Boards' Association of Alberta Representative:

- A verbal report was provided.

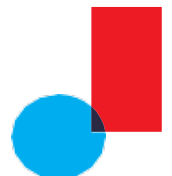
BOARD APPROVALS

- Bylaw 01-2021, A Bylaw to Appoint a Returning Officer and Substitute Returning Officer for the 2021 General Election
- Borrowing Resolution
- Policy 415 – Local Authorities Pension Plan



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**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on January 27, 2021**

APPROVED

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**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on January 27, 2021**

PRESENT

Mr. Terry Jewell, Chair
Mrs. Janine Pequin, Vice Chair*
Mr. Joe Dwyer, Trustee*
Mrs. Liz Kohle, Trustee*
Mrs. Misty Featherley, Trustee*
Mrs. Tasha Oatway-McLay, Trustee*
Mrs. Trish Murray-Elliott, Trustee*
Ms. Mary Lynne R. Campbell, Superintendent/CEO
Mrs. Lisa Lacroix, Associate Superintendent, People Services
Ms. Shawna Walter, Associate Superintendent, Education Services
Ms. Liliana LeVesconte, Secretary Treasurer
Mr. Jonathan Konrad, Director, Curriculum and Instruction*
(*electronic attendance)

CALL TO ORDER

The Chair called the meeting to order at 4:00 p.m.

APPROVAL OF AGENDA

#001/2021 – Moved by Mrs. Oatway-McLay that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPOINTMENTS

APPROVAL OF MINUTES

#002/2021 – Moved by Mr. Dwyer that the minutes of the Special Meeting of November 23, 2020, be approved as presented.

CARRIED UNANIMOUSLY

#003/2021 – Moved by Mrs. Oatway-McLay that the minutes of the Regular Meeting of November 25, 2020, be approved as presented.

CARRIED UNANIMOUSLY

#004/2021 – Moved by Mrs. Kohle that the minutes of the Special Meeting of January 13, 2021, be approved as presented.

CARRIED UNANIMOUSLY

PRESENTATIONS

REPORTS FROM SENIOR EXECUTIVE

Assurance Report

A written and verbal report was presented on behalf of the Senior Executive Committee.

Capital Update

A written and verbal report was presented on behalf of the Senior Executive Committee regarding the Division's capital projects.

Indigenous Education – National Gathering

A written and verbal report was presented on behalf of the Senior Executive Committee.

Professional Development Update

A written and verbal report was presented on behalf of the Senior Executive Committee.

Relaunch Update

A written and verbal report was presented on behalf of the Senior Executive Committee.

REPORTS FROM TRUSTEES AND STANDING COMMITTEES**CHAIR'S REPORT**

A written and verbal report was provided.

Chair Jewell (Gibbons/Lamoureux)

Chair Jewell reported that he attended:

- Business Case Review Meeting
- Election Update Review re: Local Authorities Election Act Revisions
- Landing Trail School Parent Council Meeting
- Review Redwater GOALS Presentation
- Sturgeon Composite High School Parent Council Meeting
- Transportation Contractors Meeting
- Various Updates for ASBA Zone 2/3 Information

TRUSTEES' REPORTS

Verbal reports were provided.

Trustee Dwyer (Alcomdale/Villeneuve Area)

Trustee Dwyer reported that he attended:

- Business Case Review Meeting
- Camilla School Parent Council Meeting

Trustee Featherley (Morinville Area)

Trustee Featherley reported that she attended:

- Business Case Review Meeting
- Four Winds Public School Parent Council Meeting
- Transportation Contractors Meeting

Trustee Kohle (Bon Accord/Legal)

Trustee Kohle reported that she attended:

- Bon Accord Community School Parent Council Meeting
- Business Case Review Meeting
- Lilian Schick School Parent Council Meeting
- PSBAA Special Meeting
- Transportation Contractors Meeting

Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)

Trustee Murray-Elliott reported that she attended:

- Business Case Review Meeting
- Division Business Meeting
- PSB Zoom Meeting
- PSBAA Special Meeting
- Sturgeon Composite High School Parent Council Meeting
- Sturgeon Heights School Parent Council Meeting

Trustee Oatway-McLay (Cardiff/Garrison)

Trustee Oatway-McLay reported that she attended:

- Business Case Review Meeting
- Namao School Parent Council Meeting

Trustee Pequin (Redwater/Coronado Area)

Trustee Pequin reported that she attended:

- Business Case Review Meeting
- Celebrity Reading at Ochre Park School – Grade 3 Class
- Ochre Park School Parent Council Meeting
- Redwater School Parent Council Meeting
- Transportation Contractors Meeting
- Zone 2/3 Coffee Conversation

ADVOCACY COMMITTEE

A verbal report was provided.

BUILDING AND MAINTENANCE COMMITTEE

A verbal report was provided.

EDUCATION COMMITTEE

A verbal report was provided.

FINANCE AND PEOPLE SERVICES COMMITTEE

A verbal report was provided.

TRANSPORTATION COMMITTEE

A verbal report was provided.

REPORTS FROM SPECIAL COMMITTEES**ALBERTA SCHOOL BOARDS ASSOCIATION REPRESENTATIVE**

A verbal report was provided.

PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA REPRESENTATIVE

A verbal report was provided.

NEW BUSINESS**Monthly Financial Report**

Monthly Financial Report was received as information.

Bylaw 01-2021, A Bylaw to Appoint a Returning Officer and Substitute Returning Officer for the 2021 General Election

**THE STURGEON PUBLIC SCHOOL DIVISION
BYLAW NO. 01-2021**

A BYLAW TO APPOINT A RETURNING OFFICER AND SUBSTITUTE RETURNING OFFICER FOR THE 2021 GENERAL ELECTION

WHEREAS, section 13 of the *Local Authorities Election Act* provides that the board of a school division may by Bylaw provide for the appointment of *returning officer and substitute returning officer* for the purposes of conducting elections under this Act no later than June 30 of the year in which the next general election is to be held.

NOW THEREFORE, THE STURGEON PUBLIC SCHOOL DIVISION DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. **LILIANA LEVESCONTE, SECRETARY TREASURER** is appointed as Returning Officer for the purposes of conducting elections under the Local Authorities Election Act. The Returning Officer is responsible for exercising all the duties, functions, and powers of a Returning Officer under the Local Authorities Election Act and this Bylaw.
2. **MARY LACROIX, ASSOCIATE SUPERINTENDENT, PEOPLE SERVICES** is appointed as Substitute Returning Officer for the purposes of conducting elections under the Local Authorities Election Act. The appointment of a Substitute Returning Officer is made by Board resolution on a recommendation by the Returning Officer. The Substitute Returning Officer is responsible for exercising all the duties, functions, and powers of a Returning Officer under the Local Authorities Election Act and this Bylaw when the Returning Officer is incapable of performing those duties, functions, and powers. Incapacity is determined by the following conditions: lack of physical health, absence from the workplace, re-assignment of the workplace duties, voluntary withdrawal by current appointment, failure to perform assigned duties, or violation of the *Local Authorities Election Act*.
3. **FURTHER**, the Board assigns the responsibility to determine the incapacity to the Superintendent.

4. As set out in section 13 of the *Local Authorities Election Act*, this Bylaw shall take effect on the date this Bylaw is read.

READ A FIRST TIME THIS 27 DAY OF January 2021

READ A SECOND TIME THIS 27 DAY OF January 2021

READ A THIRD TIME THIS 27 DAY OF January 2021

(CHAIR OF THE BOARD OF TRUSTEES)

(SUPERINTENDENT/CEO)

#005/2021 – Moved by Mrs. Kohle that Bylaw 01-2021, be read for the first time.

CARRIED UNANIMOUSLY

#006/2021 – Moved by Mrs. Featherley that Bylaw 01-2021, be read for the second time.

CARRIED UNANIMOUSLY

#007/2021 – Moved by Mrs. Pequin that Bylaw 01-2021, be read for the third time and passed on this 27th day of January 2021.

CARRIED UNANIMOUSLY

Borrowing Resolution

BORROWING RESOLUTION

WHEREAS The Board of Trustees of The Sturgeon Public School Division (the “Board”) considers it necessary to borrow certain sums of money from time to time to meet current operating expenditures;

NOW THEREFORE, be it resolved that:

1. The Board do borrow from any bank (“the Banks”) incorporated pursuant to the provisions of the Bank Act, sums of money from time to time as required to meet current expenditures of the Board, provided that the total principal amount owed to the Banks at any one time shall not exceed the sum of THREE MILLION FIVE HUNDRED THOUSAND (\$3,500,000) DOLLARS.
2. Any two of the following Officers:

Superintendent / CEO
Secretary-Treasurer
Director Financial Services

(the “Officers”)

Be and are hereby authorized for and on behalf of the Board:

- (a) to apply to the Banks for the aforesaid loan to the Board and to negotiate rates of interest; and
- (b) to obtain advance of monies from the Banks by way of overdraft on the Board’s account or pursuant to promissory notes, loan agreements or other evidence of indebtedness from the Banks, as maybe permitted or required by the Banks; and
- (c) to execute on behalf of the Board such bills, promissory notes or similar or other forms of obligation as the Banks may require as evidence of and security for all sums borrower hereunder,

and each document executed as aforesaid shall be valid and binding upon the Board according to its tenor and the Banks shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this resolution.

3. All sums borrower pursuant to paragraph 1 hereof or so much thereof as from time to time remains unpaid shall bear interest at rates per annum as mutually agreed between the Board and the Banks from time to time.

4. As security for repayment of money borrowed pursuant to paragraph 1 hereof, the Board hereby charges to and in favor of the Banks all the revenues of whatever nature and kind by such security documentation as the Banks may require in respect to the foregoing charge. The said charge shall be collateral to the obligation of the Board to repay with agreed interest on all sums borrowed from the Banks. The Banks shall not be bound to recover any such requisitions or other monies before being entitled to repayment from the Board.

5. The Banks shall be furnished with a certified copy of this resolution and a list of the Officers together with specimens of their signatures, and this resolution and the said list shall be binding on the Board until notice to the contrary or of any changes therein shall be given to the Manager of the Banks.

CERTIFICATE

By signing below, our officers certify for the Board that:

- *there are no provisions in our incorporating documents or by-laws which impair in any way the powers of our trustees or officers to borrow money or grant security.*
- *Our trustees have full power to pass this Resolution and to bind the Board in all respects*
- *The above resolution was properly passed by the Board of Trustees in compliance will all applicable legislation and continues in effect.*

WE HEREBY CERTIFY that the foregoing resolution was duly passed by the Board of Trustees of the Board at a duly and regularly constituted meeting thereof held on the ____ day of _____, of ____ at which a quorum was present and that the said resolution is in full force and effect.

WITNESS our hands and the seal of the Board this ____ day of _____, _____.

Signature: _____
Title: _____

Signature: _____
Title: _____

#008/2021 – Moved by Mrs. Oatway-McLay that the Board of Trustees approve the Borrowing Resolution as presented.

CARRIED UNANIMOUSLY

COVID Federal Grant

COVID Federal Grant report was received as information.

Policy 415 – Local Authorities Pension Plan

#009/2021 – Moved by Mrs. Kohle that the Board of Trustees approve Policy 910 – Local Authorities Pension Plan as presented.

CARRIED UNANIMOUSLY

School Council Annual Reports

School Council Annual Reports were received as information. The Board appreciates these reports and thanks the councils for their support of Sturgeon Public Schools.

UNFINISHED BUSINESS

NOTICES OF MOTION

There were no Notices of Motion.

INFORMATION

COMMENT & QUESTION PERIOD

ATA

No report was provided.

CUPE

No report was provided.

COMMUNITY MEMBERS

No report was provided.

MEDIA

No report was provided.

REQUESTS FOR INFORMATION

IN CAMERA

#010/2021 – 5:00 p.m. – Moved by Mrs. Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

Meeting recessed at 5:10 p.m. for recess.

Meeting resumed at 5:20 p.m.

#011/2021 – 6:21 p.m. – Moved by Mrs. Oatway-McLay that the Board revert to public.

CARRIED UNANIMOUSLY

ADJOURNMENT

The Chair adjourned the meeting at 6:21 p.m.

Chair

Date

Secretary Treasurer