

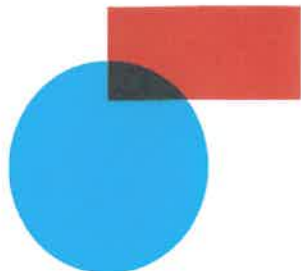


AGENDA

BOARD

Wed. Feb. 24, 2021

1. CALL TO ORDER
2. CONSIDERATION OF AGENDA
 - 2.1 Additions/Deletions to Agenda
 - 2.2 Approval of Agenda
3. APPOINTMENTS
4. READING AND APPROVING OF MINUTES
 - 4.1 Approval of the Minutes of the Regular Meeting of January 27, 2021
 - 4.2 Approval of the Minutes of the Special Meeting of February 1, 2021
5. PRESENTATIONS
 - 5.1 SOGI Partnership by Shawna Walter, Associate Superintendent & Jonathan Konrad, Director, Curriculum & Instruction
6. REPORTS FROM SENIOR EXECUTIVE
 - 6.1 Capital Update
7. REPORTS FROM TRUSTEES AND STANDING COMMITTEES
 - 7.1 Chair's Report
 - 7.2 Trustees Report
 - 7.2.1 Vice Chair Presentation to Redwater Town Council
 - 7.3 Advocacy Committee
 - 7.4 Building and Maintenance Committee
 - 7.5 Education Committee
 - 7.6 Finance and People Services Committee
 - 7.7 Transportation Committee



AGENDA

BOARD

Wed. Feb. 24, 2021

8. REPORTS FROM SPECIAL COMMITTEES/TASK GROUPS

8.1 Alberta School Boards Association Representative

8.1.1 ASBA Zone 2/3 Follow Up

8.2 Public School Boards Association of Alberta Representative

9. NEW BUSINESS

9.1 CUPE Collective Agreement

9.2 2021/2022 School Calendar

9.3 2020/2021 Camilla School Calendar

9.4 Bylaw 02- 2021, A Bylaw to Establish the Number and Type of Voter Identification Required for the 2021 General Election

9.5 Policy 815 – Outreach Programs

9.6 Monthly Financial Report

10. UNFINISHED BUSINESS

11. NOTICES OF MOTION

12. INFORMATION

13. COMMENT & QUESTION PERIOD

13.1 ATA; CUPE

13.2 Community Members

13.3 Media

14. REQUESTS FOR INFORMATION

15. IN CAMERA

16. ADJOURNMENT



**Sturgeon
Public Schools**

Dare to reimagine learning





Sturgeon
Public Schools

Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on January 27, 2021

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	Resolution #
Approval of Agenda	001
Approval of the Minutes of the Special Meeting	002
Approval of the Minutes of the Regular Meeting	003
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New Business	
Bylaw 01-2021, A Bylaw to Appoint a Returning Officer and Substitute Returning Officer for the 2021 General Election.....	005/006/007
Borrowing Resolution	008
Policy 415 - Local Authorities Pension Plan.....	009



**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on January 27, 2021**

PRESENT

Mr. Terry Jewell, Chair
Mrs. Janine Pequin, Vice Chair*
Mr. Joe Dwyer, Trustee*
Mrs. Liz Kohle, Trustee*
Mrs. Misty Featherley, Trustee*
Mrs. Tasha Oatway-McLay, Trustee*
Mrs. Trish Murray-Elliott, Trustee*
Ms. Mary Lynne R. Campbell, Superintendent/CEO
Mrs. Lisa Lacroix, Associate Superintendent, People Services
Ms. Shawna Walter, Associate Superintendent, Education Services
Ms. Liliana LeVesconte, Secretary Treasurer
Mr. Jonathan Konrad, Director, Curriculum and Instruction*
(*electronic attendance)

CALL TO ORDER

The Chair called the meeting to order at 4:00 p.m.

APPROVAL OF AGENDA

#001/2021 – Moved by Mrs. Oatway-McLay that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPOINTMENTS

APPROVAL OF MINUTES

#002/2021 – Moved by Mr. Dwyer that the minutes of the Special Meeting of November 23, 2020, be approved as presented.

CARRIED UNANIMOUSLY

#003/2021 – Moved by Mrs. Oatway-McLay that the minutes of the Regular Meeting of November 25, 2020, be approved as presented.

CARRIED UNANIMOUSLY

#004/2021 – Moved by Mrs. Kohle that the minutes of the Special Meeting of January 13, 2021, be approved as presented.

CARRIED UNANIMOUSLY

PRESENTATIONS

REPORTS FROM SENIOR EXECUTIVE

Assurance Report

A written and verbal report was presented on behalf of the Senior Executive Committee.

Capital Update

A written and verbal report was presented on behalf of the Senior Executive Committee regarding the Division's capital projects.

Indigenous Education – National Gathering

A written and verbal report was presented on behalf of the Senior Executive Committee.

Professional Development Update

A written and verbal report was presented on behalf of the Senior Executive Committee.

Relaunch Update

A written and verbal report was presented on behalf of the Senior Executive Committee.

REPORTS FROM TRUSTEES AND STANDING COMMITTEES**CHAIR'S REPORT**

A written and verbal report was provided.

Chair Jewell (Gibbons/Lamoureux)

Chair Jewell reported that he attended:

- Business Case Review Meeting
- Election Update Review re: Local Authorities Election Act Revisions
- Landing Trail School Parent Council Meeting
- Review Redwater GOALS Presentation
- Sturgeon Composite High School Parent Council Meeting
- Transportation Contractors Meeting
- Various Updates for ASBA Zone 2/3 Information

TRUSTEES' REPORTS

Verbal reports were provided.

Trustee Dwyer (Alcomdale/Villeneuve Area)

Trustee Dwyer reported that he attended:

- Business Case Review Meeting
- Camilla School Parent Council Meeting

Trustee Featherley (Morinville Area)

Trustee Featherley reported that she attended:

- Business Case Review Meeting
- Four Winds Public School Parent Council Meeting
- Transportation Contractors Meeting

Trustee Kohle (Bon Accord/Legal)

Trustee Kohle reported that she attended:

- Bon Accord Community School Parent Council Meeting
- Business Case Review Meeting
- Lilian Schick School Parent Council Meeting
- PSBAA Special Meeting
- Transportation Contractors Meeting

Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)

Trustee Murray-Elliott reported that she attended:

- Business Case Review Meeting
- Division Business Meeting
- PSB Zoom Meeting
- PSBAA Special Meeting
- Sturgeon Composite High School Parent Council Meeting
- Sturgeon Heights School Parent Council Meeting

Trustee Oatway-McLay (Cardiff/Garrison)

Trustee Oatway-McLay reported that she attended:

- Business Case Review Meeting
- Namao School Parent Council Meeting

Trustee Pequin (Redwater/Coronado Area)

Trustee Pequin reported that she attended:

- Business Case Review Meeting
- Celebrity Reading at Ochre Park School – Grade 3 Class
- Ochre Park School Parent Council Meeting
- Redwater School Parent Council Meeting
- Transportation Contractors Meeting
- Zone 2/3 Coffee Conversation

ADVOCACY COMMITTEE

A verbal report was provided.

BUILDING AND MAINTENANCE COMMITTEE

A verbal report was provided.

EDUCATION COMMITTEE

A verbal report was provided.

FINANCE AND PEOPLE SERVICES COMMITTEE

A verbal report was provided.

TRANSPORTATION COMMITTEE

A verbal report was provided.

REPORTS FROM SPECIAL COMMITTEES**ALBERTA SCHOOL BOARDS ASSOCIATION REPRESENTATIVE**

A verbal report was provided.

PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA REPRESENTATIVE

A verbal report was provided.

NEW BUSINESS**Monthly Financial Report**

Monthly Financial Report was received as information.

Bylaw 01-2021, A Bylaw to Appoint a Returning Officer and Substitute Returning Officer for the 2021 General Election

THE STURGEON PUBLIC SCHOOL DIVISION
BYLAW NO. 01-2021

A BYLAW TO APPOINT A RETURNING OFFICER AND SUBSTITUTE RETURNING OFFICER FOR THE 2021 GENERAL ELECTION

WHEREAS, section 13 of the *Local Authorities Election Act* provides that the board of a school division may by Bylaw provide for the appointment of *returning officer and substitute returning officer* for the purposes of conducting elections under this Act no later than June 30 of the year in which the next general election is to be held.

NOW THEREFORE, THE STURGEON PUBLIC SCHOOL DIVISION DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. LILIANA LEVESCONTE, SECRETARY TREASURER is appointed as Returning Officer for the purposes of conducting elections under the Local Authorities Election Act. The Returning Officer is responsible for exercising all the duties, functions, and powers of a Returning Officer under the Local Authorities Election Act and this Bylaw.
2. MARY LACROIX, ASSOCIATE SUPERINTENDENT, PEOPLE SERVICES is appointed as Substitute Returning Officer for the purposes of conducting elections under the Local Authorities Election Act. The appointment of a Substitute Returning Officer is made by Board resolution on a recommendation by the Returning Officer. The Substitute Returning Officer is responsible for exercising all the duties, functions, and powers of a Returning Officer under the Local Authorities Election Act and this Bylaw when the Returning Officer is incapable of performing those duties, functions, and powers. Incapacity is determined by the following conditions: lack of physical health, absence from the workplace, re-assignment of the workplace duties, voluntary withdrawal by current appointment, failure to perform assigned duties, or violation of the *Local Authorities Election Act*.
3. FURTHER, the Board assigns the responsibility to determine the incapacity to the Superintendent.

4. As set out in section 13 of the *Local Authorities Election Act*, this Bylaw shall take effect on the date this Bylaw is read.

READ A FIRST TIME THIS 27 DAY OF January 2021

READ A SECOND TIME THIS 27 DAY OF January 2021

READ A THIRD TIME THIS 27 DAY OF January 2021

(CHAIR OF THE BOARD OF TRUSTEES)

(SUPERINTENDENT/CEO)

#005/2021 - Moved by Mrs. Kohle that Bylaw 01-2021, be read for the first time.

CARRIED UNANIMOUSLY

#006/2021 - Moved by Mrs. Featherley that Bylaw 01-2021, be read for the second time.

CARRIED UNANIMOUSLY

#007/2021 - Moved by Mrs. Pequin that Bylaw 01-2021, be read for the third time and passed on this 27th day of January 2021.

CARRIED UNANIMOUSLY

Borrowing Resolution

BORROWING RESOLUTION

WHEREAS The Board of Trustees of The Sturgeon Public School Division (the "Board") considers it necessary to borrow certain sums of money from time to time to meet current operating expenditures;

NOW THEREFORE, be it resolved that:

1. The Board do borrow from any bank ("the Banks") incorporated pursuant to the provisions of the Bank Act, sums of money from time to time as required to meet current expenditures of the Board, provided that the total principal amount owed to the Banks at any one time shall not exceed the sum of THREE MILLION FIVE HUNDRED THOUSAND (\$3,500,000) DOLLARS.
2. Any two of the following Officers:

Superintendent / CEO
Secretary-Treasurer
Director Financial Services

(the "Officers")

Be and are hereby authorized for and on behalf of the Board:

- (a) to apply to the Banks for the aforesaid loan to the Board and to negotiate rates of interest; and
- (b) to obtain advance of monies from the Banks by way of overdraft on the Board's account or pursuant to promissory notes, loan agreements or other evidence of indebtedness from the Banks, as maybe permitted or required by the Banks; and
- (c) to execute on behalf of the Board such bills, promissory notes or similar or other forms of obligation as the Banks may require as evidence of and security for all sums borrower hereunder,

and each document executed as aforesaid shall be valid and binding upon the Board according to its tenor and the Banks shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this resolution.

3. All sums borrower pursuant to paragraph 1 hereof or so much thereof as from time to time remains unpaid shall bear interest at rates per annum as mutually agreed between the Board and the Banks from time to time.

4. As security for repayment of money borrowed pursuant to paragraph 1 hereof, the Board hereby charges to and in favor of the Banks all the revenues of whatever nature and kind by such security documentation as the Banks may require in respect to the foregoing charge. The said charge shall be collateral to the obligation of the Board to repay with agreed interest on all sums borrowed from the Banks. The Banks shall not be bound to recover any such requisitions or other monies before being entitled to repayment from the Board.

5. The Banks shall be furnished with a certified copy of this resolution and a list of the Officers together with specimens of their signatures, and this resolution and the said list shall be binding on the Board until notice to the contrary or of any changes therein shall be given to the Manager of the Banks.

CERTIFICATE

By signing below, our officers certify for the Board that:

- there are no provisions in our incorporating documents or by-laws which impair in any way the powers of our trustees or officers to borrow money or grant security.
- Our trustees have full power to pass this Resolution and to bind the Board in all respects
- The above resolution was properly passed by the Board of Trustees in compliance will all applicable legislation and continues in effect.

WE HEREBY CERTIFY that the foregoing resolution was duly passed by the Board of Trustees of the Board at a duly and regularly constituted meeting thereof held on the ____ day of _____, of ____ at which a quorum was present and that the said resolution is in full force and effect.

WITNESS our hands and the seal of the Board this ____ day of _____, _____.

Signature: _____
Title: _____

Signature: _____
Title: _____

#008/2021 – Moved by Mrs. Oatway-McLay that the Board of Trustees approve the Borrowing Resolution as presented.

CARRIED UNANIMOUSLY

COVID Federal Grant

COVID Federal Grant report was received as information.

Policy 415 – Local Authorities Pension Plan

#009/2021 – Moved by Mrs. Kohle that the Board of Trustees approve Policy 910 – Local Authorities Pension Plan as presented.

CARRIED UNANIMOUSLY

School Council Annual Reports

School Council Annual Reports were received as information. The Board appreciates these reports and thanks the councils for their support of Sturgeon Public Schools.

UNFINISHED BUSINESS

NOTICES OF MOTION

There were no Notices of Motion.

INFORMATION

COMMENT & QUESTION PERIOD

ATA

No report was provided.

CUPE

No report was provided.

COMMUNITY MEMBERS

No report was provided.

MEDIA

No report was provided.

REQUESTS FOR INFORMATION

IN CAMERA

#010/2021 - 5:00 p.m. - Moved by Mrs. Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

Meeting recessed at 5:10 p.m. for recess.

Meeting resumed at 5:20 p.m.

#011/2021 - 6:21 p.m. - Moved by Mrs. Oatway-McLay that the Board revert to public.

CARRIED UNANIMOUSLY

ADJOURNMENT

The Chair adjourned the meeting at 6:21 p.m.

Chair

Date

Secretary Treasurer



Sturgeon
Public Schools

**Special Board Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on February 1, 2021**

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	Resolution #
The Sturgeon Public Virtual Academy	S-03
The Sturgeon Public Summer School	S-04



Sturgeon
Public Schools

Minutes of the Special Board Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on February 1, 2021

ROLL CALL

Present were Trustees: Mr. Joe Dwyer; Mrs. Misty Featherley; Mr. Terry Jewell; Mrs. Liz Kohle; Mrs. Trish Murray-Elliott; Mrs. Tasha Oatway-McLay; Mrs. Janine Pequin; Ms. Mary Lynne R. Campbell (Superintendent/CEO); Ms. Shawna Walter (Associate Superintendent, Education Services).

CALL TO ORDER

The Chair called the meeting to order at 3:00 p.m.

CONSIDERATION OF AGENDA

S-02/2021 - Moved by Mrs. Oatway-McLay that the agenda be approved as presented.

CARRIED UNANIMOUSLY

The Sturgeon Public Virtual Academy

S-03/2021 - Moved by Mrs. Pequin that the Board of Trustees approve the formation of an online school named Sturgeon Public Virtual Academy for Grades 5 to 9.

CARRIED UNANIMOUSLY

The Sturgeon Public Summer School

S-04/2021 - Moved by Mrs. Oatway-McLay that the Board of Trustees approve the formation of a Summer School named Sturgeon Public Summer School.

CARRIED UNANIMOUSLY

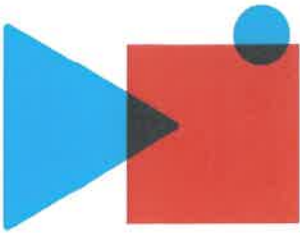
CLOSE OF THE MEETING

The meeting adjourned at 3:10 p.m.

Chair

Date

Secretary Treasurer



BOARD
MEMORANDUM

Date: February 24, 2021
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Shawna Walter, Associate Superintendent, Education Services
Jonathan Konrad, Director, Curriculum and Instruction
Subject: SOGI 123 Partnership

Background:

Sturgeon Public Schools is committed to maintaining safe and caring schools that respect diversity and foster a sense of belonging for all students and staff, including those who identify as sexual or gender minorities. In 2016, Sturgeon Public Schools joined two other jurisdictions to begin working with SOGI 123 in Alberta. This partnership supports teachers with professional development and resources to build inclusive learning environments.

Attached is the summary of the Division's partnership with SOGI 123.

Administration is prepared to respond to questions at the February 24, 2021 Public Board Meeting.

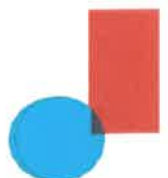
Recommendation:

That the report be received as information.

Sincerely,

Mary Lynne R. Campbell, ICD.D
Superintendent/CEO

Attachment



SAFE CONTACT

SOGI 123



2015 - 2021

The journey to build inclusive schools where students feel
safe, accepted, respected and welcome



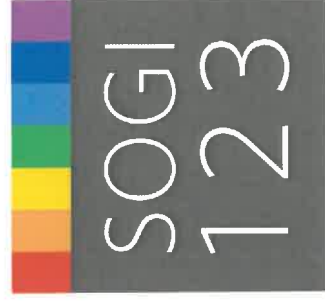
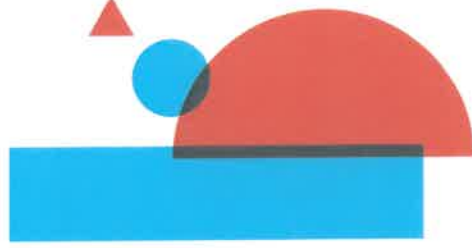
Building Safe and Caring Schools



The journey began in 2015

Sturgeon Public Schools is committed to maintaining safe and caring schools that respect diversity and foster a sense of belonging for all students and staff, including those who identify as sexual or gender minorities. The Division established a partnership with the Alberta Teachers Association Local No. 27 to ensure each school has staff who are knowledgeable in supporting diversity. In 2016, Sturgeon Public Schools joined two other jurisdictions to begin working with SOGI 123 in Alberta. This partnership supports teachers with professional development and resources to build inclusive learning environments.

Each year Sturgeon Public Schools celebrates Pride Week to honour diversity and uniqueness. In 2017-2018, Sturgeon students, parents and staff marched in the Edmonton Pride Parade, along with their CUPE and ATA local associations. Sturgeon Public Schools continues to support activities and gay-straight alliances to ensure everyone is safe and welcome in their schools.



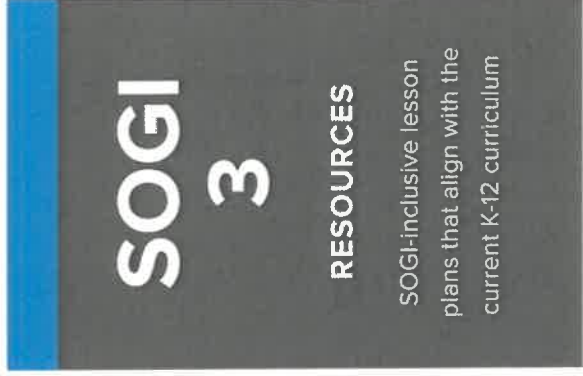
Building Safe and Caring Schools



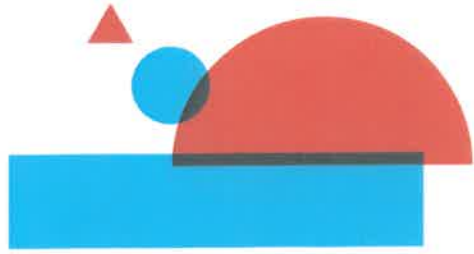
SOGI 1
POLICIES
The key components of effective SOGI-inclusive policies and procedures



SOGI 2
ENVIRONMENTS
Practices and behaviours that lead to SOGI-inclusive learning environments



SOGI 3
RESOURCES
SOGI-inclusive lesson plans that align with the current K-12 curriculum



SOGIeducation.org

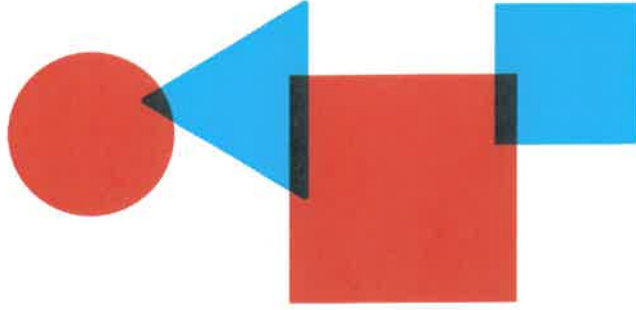
2015-2016

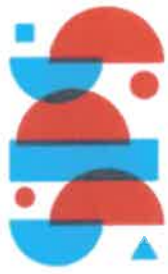


- **Partnership with SOGI 123 begins**
 - Access to resources, establishes networks and support for teachers
- **The Board of Trustees establishes policy**
 - 110 - Equity, Diversity, Inclusion and Human Rights
 - 115 - Sexual Orientation, Gender Identity and Gender Expression
- **The related Administrative Procedures are created**
 - AP711 - Equity, Diversity, Inclusion and Human Rights
 - AP712 - Sexual Orientation, Gender Identity and Gender Expression
- **Safe Contact Cohort framework established**
- **Division and ATA Local joint partnership established to plan and facilitate Professional Development for SPS staff**

2016-2021

- Bank of Resources
- Gay-straight alliances
- School-based plans for Pride Week
- Professional Development for staff
- SOGI Inclusive Classrooms
- Steering Committee re-established to include:
 - Principal
 - Counsellor
 - CO Rep from Education Services
 - ATA member
 - DEHR member

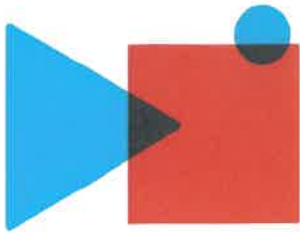




**Sturgeon
Public Schools**
Dare to reimagine learning



ACHIEVING
CREATIVE
CONNECTED
VIBRANT
CARING
WELCOMING



BOARD
MEMORANDUM

Date: February 24, 2021
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Denis Henderson, Director, Facilities
Subject: Capital Update

Background:


Find attached a written update regarding the Division's Capital Projects.

Administration is prepared to respond to questions at the February 24, 2021, Public Board Meeting.

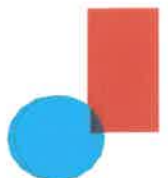
Recommendation:

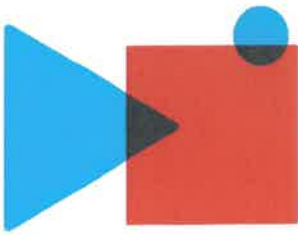
That the report be received as information.

Sincerely,


Mary Lynne R. Campbell, ICD.D
Superintendent/CEO

Attachment





BOARD
MEMORANDUM

Date: February 24, 2021
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Janine Pequin, Vice Chair
Mary Lynne R. Campbell, Superintendent/CEO
Subject: Vice Chair Presentation to Redwater Town Council

Background:

Find attached the presentation Vice Chair Pequin presented to Redwater Town Council on February 16, 2021.

Recommendation:

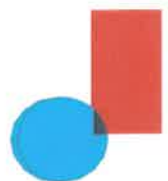
That the report be received as information.

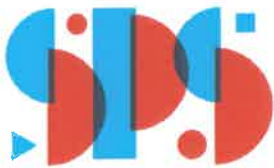
Sincerely,



Mary Lynne R. Campbell, ICD.D
Superintendent/CEO

Attachment





**Sturgeon
Public Schools**

Dare to
reimagine
learning.

Janine Pequin, Vice Chair
Sturgeon Public Schools
Tuesday 16 February 2021

Public Education or Publicly Funded Education

- ▶ There are four publicly funded Education systems in Alberta:
 - ▶ Public Education;
 - ▶ Separate Roman Catholic Education;
 - ▶ Francophone Education; and
 - ▶ Charter School Education.



Public Education: Sturgeon Public Schools

- ▶ Officially formed on 01 January 1939;
- ▶ At the time, it consisted of mostly one and two room schoolhouses serving local communities;
- ▶ We are proud of our rich rural heritage;
- ▶ Although Sturgeon Public was formed in 1939, several of our schools have been providing Public Education to their local communities since the 1880s.



Sturgeon Public Schools

- ▶ Annual budget of \$74M;
- ▶ We provide Public Education to 5,300+ students in 18 schools (including an online school);
- ▶ 700 dedicated staff who provide wonderful learning opportunities for every child within our care



Sturgeon Public Schools: Redwater Schools

- ▶ Ochre Park School: Pre-K – Grade 4;
- ▶ Redwater School: Grades 5 – 12:



Sturgeon Public Schools

- ▶ We are proud to offer several programs that are responsive to and meet the needs of our students;
- ▶ One of those programs is the Growth Opportunities and Life Skills (GOALS) program;



GOALS Program

- ▶ The **Growth Opportunities and Life Skills Program** or GOALS Program is a Division program which supports students with complex learning needs;
- ▶ We offer the GOALS program at Namao School, Redwater School, and Sturgeon Composite High School; and
- ▶ In this low enrolment program, teachers work with Education Assistants and the Sturgeon Public Complex Service Team of therapists.



GOALS Program



GOALS Program



GOALS Program

- ▶ Our GOALS program ensures that all students are active members of our school communities – in Namao, Sturgeon Composite, and here in Redwater;
- ▶ The individualized and flexible model allow students to move cross multiple learning environments in order to enrich their experiences; and
- ▶ Students participate in whole school community activities; small group activities or individual learning and support.

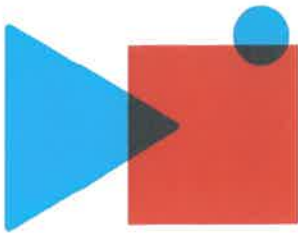


GOALS Program



Our Story





B O A R D
MEMORANDUM

Date: February 24, 2021
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Lisa Lacroix, Associate Superintendent, People Services
Subject: CUPE – Memorandum of Agreement

Background:

Attached please find the Memorandum of Agreement presented on 11 February 2021 to the members of CUPE local 4625 and agreed to by vote.

Administration is prepared to respond to questions at the 24 February 2021, Public Board Meeting.

Recommendation:

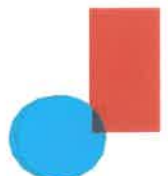
That the Board of Trustees agree to the Memorandum of Agreement dated 01 February 2021 as presented at the 24 February 2021 Public Board Meeting.

Sincerely,



Mary Lynne R. Campbell, Ed.D.
Superintendent/CEO

Attachment



In Negotiations
BETWEEN The Sturgeon Public School Division, hereinafter called "The Employer"
and
AND CUPE, Local 4625, hereinafter called "The Union"

MEMORANDUM OF AGREEMENT
February 1, 2021

In addition to this document, the sign-off sheets dated November 14, 2019 and March 2, 2020 comprise the entirety of matters agreed to by the parties in this round of negotiations. Nothing remains outstanding. The parties agree to recommend this settlement to their constituents for ratification.

2.0 DURATION AND TERM OF COLLECTIVE AGREEMENT

2.1 This agreement will be in full force and effect from the date of execution hereof until August 31st, ~~2019~~ **2020** unless otherwise specifically provided for in the agreement.

10.0 PAY CLASSIFICATIONS & PAY SCALES

September 1, 2019 0.0%

16.0 EMPLOYEE BENEFITS

16.1 Participation in the Extended Disability and Life will be a condition of employment for all employees working twenty (20) hours or more per week in a permanent position or a temporary position greater than three (3) months duration.

16.1.1 The Employer will administer a Life Insurance Plan and will pay the premiums to a maximum of 90% of the cost of the premiums. **Effective the first day of the month following ratification, the Employer will administer a Life Insurance Plan and will pay the premiums to a maximum of 92% of the cost of the premiums.**

16.1.2 The Employer will administer an Extended Disability Plan and will pay the premiums to a maximum of 90% of the cost of the premiums. **Effective the first day of the month following ratification, the Employer will administer an Extended Disability Plan and will pay the premiums to a maximum of**

92% of the cost of the premiums.



16.2 Participation a Dental Care will be a condition of employment for all employees working twenty (20) hours or more per week, except an employee may waive participation by stating that they have coverage through their spouse.

16.2.1 The Employer will administer a Dental Care plan and will pay the premiums to a maximum of 90% of the cost of the premiums. **Effective the first day of the month following ratification, the Employer will administer a Dental Care plan and will pay the premiums to a maximum of 92% of the cost of the premiums.**

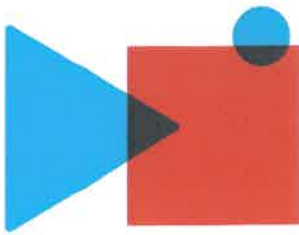
16.3 The Employer will administer an Extended Health Care Plan and will pay 90% of the cost of the premiums. **Effective the first day of the month following ratification, the Employer will administer an Extended Health Care Plan and will pay 92% of the cost of the premiums.**

16.5 The Employer will provide for each employee working twenty (20) hours or more per week a Health Spending Account that adheres to Revenue Canada requirements. The Health Spending Account will be \$385 per full-time employee and administered for other employees in accordance with 16.6 of this agreement. **Effective the first day of the month following ratification, the Health Spending Account will be \$450 per full-time employee and administered for other employees in accordance with 16.6 of this agreement.**

For the Union

For the Employer



BOARD MEMORANDUM

Date: February 24, 2021
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Lisa Lacroix, Associate Superintendent, People Services
Subject: School Calendar 2021/2022

Background:

The draft School Calendar package was sent to Administrative Council, School Staff, Parent Councils, and Teacher Board Advisory Committee (TBAC) for review.

On 28 January 2021, representatives from the Senior Executive met with TBAC representatives to discuss the results of a survey they conducted with their members. The survey sought feedback regarding Professional Development Days included in the School Calendar.

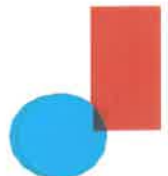
The meeting was very positive and productive. The conversation included the content of the Professional Development Days as well as the number/placement of days in the calendar. The former will be forwarded to Jonathan Konrad, Director, Curriculum and Instruction, and the latter was the focus of the discussions at the 28 January 2021 Meeting.

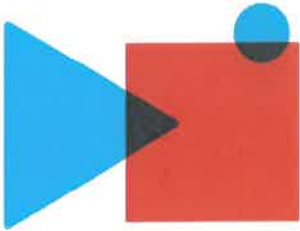
TBAC representatives advised that their Members were very pleased with the time provided for PD, PLCs, and collaboration. One such example was the work undertaken in partnership with the Galileo Network, Werklund School of Education, University of Calgary.

Themes arising from the survey included:

- Moving PD days from Friday to Monday. This change would enable staff to apply strategies/information gathered from the PD sessions;
- Fewer PD days (perhaps 3 to 4) per semester would provide for more time in class with students (High School);
- One operational day at the beginning of the school year and one operational day at the end of the school year was appreciated and important;
- No PD day prior to vacation breaks;
- Staff Meetings are important and are addressed in different ways across school sites.

The Superintendent thanked TBAC for the feedback, noting that Operational Days such as those provided to schools in June 2020 were important for several reasons, including but not limited to planning, collaboration, and meeting the statutory reporting requirements set out by the Alberta Government.





B O A R D
MEMORANDUM

Attached is the School Calendar for 2021/2022, which reflects the feedback received from the 28 January 2021 Meeting from Sturgeon Public Schools' stakeholders and meets the statutory requirements within which calendars must be set.

The Senior Executive appreciates the wisdom provided by TBAC.

The School Calendar for 2021/2022 was approved in principle at the February 10, 2021, Committee of the Whole Meeting.

Administration is prepared to respond to questions at the February 24, 2021, Public Board Meeting.

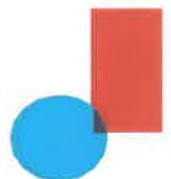
Recommendation:

That the Board of Trustees approve the final version of the School Calendar 2021/2022 as presented at the February 24, 2021, Public Board Meeting.

Sincerely,

Mary Lynne R. Campbell, ICD.D
Superintendent/CEO

Attachment



2021-2022

**Approved in Principle
February 10, 2021**

AUGUST, 2021

S	M	T	W	T	F	S
1	2	3	4	5	6	7
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SEPTEMBER, 2021

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OCTOBER, 2021

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NOVEMBER, 2021

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DECEMBER, 2021

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JANUARY, 2022

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FEBRUARY, 2022

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MARCH, 2022

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APRIL, 2022

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MAY, 2022

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JUNE, 2022

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JULY, 2022

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24	25	26	27	28	29	30
31						

School offices open
 Prof. Dev. Collaboration - No classes
 Prof. Dev. Collaboration - No classes
 Operational Non-Instructional (K-12) - No classes
 All classes (full day)
 Labour Day - No classes
 Division/School PD/Collaboration; Staff meeting
 Thanksgiving Day - No classes
 Division/School PD/Collaboration; Staff meeting
 Fall Break
 Remembrance Day - No classes
 In lieu of Parent/Teacher Interviews - No classes
 Christmas Vacation
 Classes Resume
 Division/School PD/Collaboration; Staff meeting
 First day of classes Semester Two
 Teachers' Convention - No classes
 Family Day - no classes
 Division/School PD/Collaboration; Staff meeting
 In lieu of Parent/Teacher Interviews - No classes
 Spring Recess
 Classes Resume
 Good Friday - no classes
 Easter Monday - no classes
 Division/School PD/Collaboration; Staff meeting
 Division/School PD/Collaboration; Staff meeting
 Victoria Day - no classes
 Division/School PD/Collaboration; Staff meeting
 Last day of classes
 Operational Non-Instructional (K-12) - No classes
 Summer vacation begins



Operational Day - No Classes



Non-Operational Day - No Classes



Division/School P D/Collaboration; Staff Meeting - No Classes

Frank Robinson Education Centre
 9820-104 Street
 Morinville, AB T8R 1L8
 Phone: (780) 939-4341
 Fax: (780) 939-5520



School Year 2021-2022

	Non-Instructional		Instructional		Operational	
	1 to 9	10 to 12	1 to 9	10 to 12	1 to 9	10 to 12
AUGUST	3.0	3.0	0.0	0.0	3.0	3.0
SEPTEMBER	1.0	1.0	20.0	20.0	21.0	21.0
OCTOBER	1.0	1.0	19.0	19.0	20.0	20.0
NOVEMBER	1.0	1.0	17.0	17.0	18.0	18.0
DECEMBER	0	0	13.0	13.0	13.0	13.0
JANUARY	1.0	1.0	20.0	20.0	21.0	21.0
TOTAL – SEMESTER I	7.0	7.0	89.0	89.0	96.0	96.0
FEBRUARY	2.0	2.0	17.0	17.0	19.0	19.0
MARCH	2.0	2.0	17.0	17.0	19.0	19.0
APRIL	1.0	1.0	17.0	17.0	18.0	18.0
MAY	1.0	1.0	20.0	20.0	21.0	21.0
JUNE	2.0	2.0	20.0	20.0	22.0	22.0
TOTAL - SEMESTER II	8.0	8.0	91.0	91.0	99.0	99.0
OPERATIONAL YEAR TOTAL	15.0	15.0	180.0	180.0	195.0	195.0

References: Policy: 205 Operational School Year
 Admin Procedure: AP235 – Operational School Year and Calendar
 School Operational Year Calendar 2021-2022
 School Operational Year Calendar Day Count 2021-2022
 Education Act Section 60

School Year 2021-2022

(All dates are inclusive unless otherwise specified)

AUGUST

Mon. 23 School offices open
 Fri. 27 Division/School PD/Collaboration; Staff meeting – no classes
 Mon. 30 Division/School PD/Collaboration; Staff meeting – no classes
 Tues/ 31 Operational Non-Instructional Day – no classes

SEPTEMBER

Wed. 1 All classes (full day)
 Mon. 6 LABOUR DAY - no classes
 Mon. 20 Division/School PD/Collaboration; Staff meeting – no classes

OCTOBER

Mon. 11 THANKSGIVING DAY - no classes
 Tue. 12 Division/School PD/Collaboration; Staff meeting – no classes

NOVEMBER

Mon.-Wed.8-10 Proposed Fall Break
 Thurs. 11 REMEMBRANCE DAY – no classes
 Fri. 12 Non-instructional day in lieu of Parent-Teacher Interviews - no classes

DECEMBER

Sat. 18 Christmas recess begins

JANUARY

Mon. 3 Classes resume
 Mon. 31 Division/School PD/Collaboration; Staff meeting – no classes

FEBRUARY

Tue. 1 First day of Semester Two
 Thurs./Fri. 10/11 Teachers' Convention - no classes
 Mon. 21 FAMILY DAY - no classes

References: Policy: 205 Operational School Year
 Admin Procedure: AP235 – Operational School Year and Calendar
 School Operational Year Calendar 2021-2022
 School Operational Year Calendar Day Count 2021-2022
 Education Act Section 60



MARCH

Mon.	14	Division/School PD/Collaboration; Staff meeting – no classes
Fri.	25	Non-instructional day in lieu of Parent-Teacher Interviews – no classes
Sat.	26	Spring recess begins

APRIL

Mon.	4	Classes resume
Fri.	15	GOOD FRIDAY – no classes
Mon.	18	EASTER MONDAY – no classes
Tues.	19	Division/School PD/Collaboration; Staff meeting – no classes

MAY

Fri.	20	Division/School PD/Collaboration; Staff meeting – no classes
Mon.	23	VICTORIA DAY - no classes

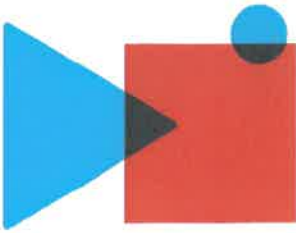
JUNE

Mon.	6	Division/School PD/Collaboration; Staff meeting – no classes
Wed.	29	Last day of classes
Thurs.	30	Operational Non-Instructional Day – no classes

JULY

Fri.	1	Summer recess begins
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References: Policy: 205 Operational School Year
Admin Procedure: AP235 – Operational School Year and Calendar
School Operational Year Calendar 2021-2022
School Operational Year Calendar Day Count 2021-2022
Education Act Section 60



B O A R D
MEMORANDUM

Date: February 24, 2021
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Mary Lynne R. Campbell, Superintendent/CEO
Subject: Camilla School Calendar

Background:

Attached for Trustee review is the Camilla School Calendar that was approved in principle at the February 10, 2021, Committee of the Whole Meeting.

Administration is prepared to respond to questions at the February 24, 2021, Public Board Meeting.

Recommendation:

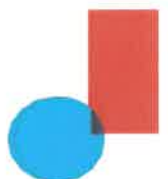
That the Board of Trustees approve the final version of the Camilla School Calendar.

Sincerely,



Mary Lynne R. Campbell, ICD.D
Superintendent/CEO

Attachment



2020-2021

CAMILLA SCHOOL
Approved in Principle
February 10, 2021

AUGUST, 2020

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SEPTEMBER, 2020

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OCTOBER, 2020

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NOVEMBER, 2020

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DECEMBER, 2020

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JANUARY, 2021

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FEBRUARY, 2021

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MARCH, 2021

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APRIL, 2021

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MAY, 2021

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JUNE, 2021

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JULY, 2021

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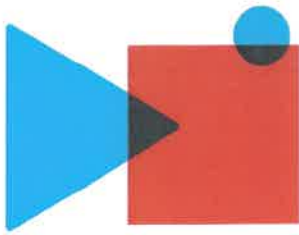
School offices open
 Prof. Dev. Collaboration - no classes
Operational Non-Instructional School Tours
 All classes (full day)
 Labour Day - no classes
 Division/School PD/Collaboration; Staff meeting
 Thanksgiving Day - no classes
 Division/School PD/Collaboration; Staff meeting
 Remembrance Day - no classes
Division/School PD/Collaboration; Staff meeting
In lieu of Parent/Teacher Interviews - no classes
 Division/School PD/Collaboration; Staff meeting
 Christmas Vacation
 Classes Resume
 Division/School PD/Collaboration; Staff meeting
 First day of classes Semester Two
 Teachers' Convention - no classes
 Family Day - no classes
 Operational Non-Instructional; School Move Days
 Division/School PD/Collaboration; Staff meeting
 In lieu of Parent/Teacher Interviews - no classes
 Spring Vacation
 Good Friday - no classes
 Easter Monday - no classes
 Classes Resume
 Division/School PD/Collaboration; Staff meeting
 Division/School PD/Collaboration; Staff meeting
 Victoria Day - no classes
 Division/School PD/Collaboration; Staff meeting
 Last day of classes
 Operational Non-Instructional (K-12) - no classes
 Summer vacation begins

 Operational Day - No Classes
 Operational Day - School Move Days - No Classes
 Non-Operational Day - No Classes
 Division/School P D/Collaboration; Staff Meeting - No Classes

CAMILLA SCHOOL

Frank Robinson Education Centre
 9820-104 Street
 Morinville, AB T8R 1L8
 Phone: (780) 939-4341
 Fax: (780) 939-5520





B O A R D
MEMORANDUM

Date: February 24, 2021

To: Board of Trustees

From: Mary Lynne R. Campbell, Superintendent/CEO

Originator(s): Liliana LeVesconte, Secretary Treasurer

Subject: Bylaw 02-2021, A Bylaw to Establish the Number and Type of Voter Identification Required for the 2021 General Election

Background:

According to the Local Authorities Election Act, Section 53.01(1), An elected authority may, by a bylaw passed no later than 6 months prior to nomination day of a year in which an election is to be held, provide for the number and types of identification that are required to be produced by a person to verify the person's name and current address for the purpose of determining whether the person is eligible to vote. In accordance with the new requirements under the Local Authorities Election Act,

Administration is prepared to respond to questions at the February 24, 2021, Public Board meeting.

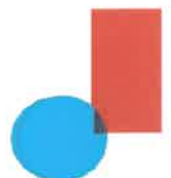
Recommendation:

That the Board of Trustees move to complete all three distinct readings of Bylaw 02-2021, A Bylaw to Establish the Number and Type of Voter Identification Required for the 2021 General Election.

Sincerely,

Mary Lynne R. Campbell, JCD.D
Superintendent/CEO

Attachment



THE STURGEON PUBLIC SCHOOL DIVISION

BYLAW NO. 02-2021

A BYLAW TO ESTABLISH THE NUMBER AND TYPE OF VOTER IDENTIFICATION REQUIRED FOR THE 2021 GENERAL ELECTION

WHEREAS, section 53 of the Local Authorities Election Act, an elected authority may by bylaw provide for the number and types of identification that are required to be produced by a person to verify the person's name and current address for the purpose of determining whether the person is eligible to vote.

NOW THEREFORE, THE STURGEON PUBLIC SCHOOL DIVISION DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. This bylaw may be cited as the 2021 Election Bylaw.
2. The purpose of this bylaw is to establish rules for Sturgeon Public School Division conducting elections held in accordance with the Local Authorities Election Act.
3. Proof of identity and current residence is required to be able to vote in municipal elections.
 4. As set out in section 53 of the *Local Authorities Election Act*, this Bylaw shall take effect on the date this Bylaw is read.
5. Any of the following documents that has the voter's name and address on it will be accepted as valid proof.
6. Identification issued by a Canadian government, whether federal, provincial or local, or an agency of that government, that contains a photograph of the elector and their name and current address.
 - Bank or credit card statement or personal cheque.
 - Government cheque or cheque stub.
 - Income or property tax assessment notice.
 - Insurance policy or coverage card.
 - Letter from a public curator, public guardian or public trustee.
 - Pension plan statement of benefits, contributions or participation.
 - Residential lease or mortgage statement.
 - Statement of government benefits (for example, employment insurance, old-age security, social assistance, disability support or child tax benefit).
 - Utility bill (for example, telephone, public utilities commission, television, hydro, gas or water).
 - Vehicle ownership, registration or insurance certificate.
7. A letter or form (attestation) confirming that the person lives at the stated address will also be accepted as valid proof. The letter can be signed prior to the vote by any of the following:
 - authorized representative of a commercial property management company;
 - authorized representative of a correctional institution;
 - authorized representative of a First Nations band or reserve;
 - authorized representative of a postsecondary institution;
 - authorized representative of a facility that provides services to the homeless; or
 - authorized representative of a supportive living facility or treatment centre.
 - authorized representative of a Hutterite Colony

8. If a voter's identification shows a post office box number as the address instead of a residential or legal address, it can be accepted as verification of current address if it is in reasonable distance to the voting jurisdiction. The address does not have to be in the voting division or ward.
9. ID must be presented in their original format.

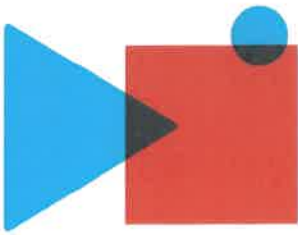
READ A FIRST TIME THIS 24 DAY OF February 2021

READ A SECOND TIME THIS 24 DAY OF February 2021

READ A THIRD TIME THIS 24 DAY OF February 2021

(CHAIR OF THE BOARD OF TRUSTEES)

(SUPERINTENDENT/CEO)



BOARD
MEMORANDUM

Date: February 24, 2021
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Shawna Walter, Associate Superintendent, Education Services
Jonathan Konrad, Director, Curriculum & Instruction
Subject: Policy 815 – Outreach Programs

Background:

Attached please find new policy 815 – Outreach Programs.

Administration is prepared to respond to questions at the February 24, 2021 Public Board Meeting.

Recommendation:

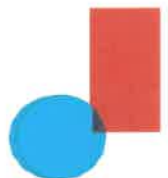
That the Board of Trustees approve Policy 815 – Outreach Programs as presented at the February 24, 2021, Public Board Meeting.

Sincerely,



Mary Lynne R. Campbell, ICD.D
Superintendent/CEO

Attachment





Outreach Programs

EFFECTIVE:

REVISED:

REVIEW:

1.0 POLICY

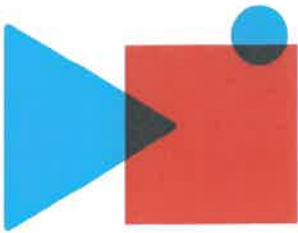
The Board recognizes that it has a responsibility to ensure students have access to an education program according to the Education Act.

The Board believes that Outreach Programs provide an alternative to regular school programs and services for resident High School students, who for a variety of reasons, find that regular school programs and services do not meet their needs.

2.0 GUIDELINES

- 2.1 The Board delegates the Superintendent/CEO or designate the responsibility of establishing and monitoring operational procedures to provide alternate learning opportunities when required.
- 2.2 The Division Outreach Program is consistent with the Alberta Education Outreach Programs Handbook.
- 2.3 The primary goal of Outreach Programs is to assist students to complete high school or upgrade high school course marks.

References: *Education Act: 3, 11(1)*
Alberta Education Outreach Programs Handbook
Administrative Procedure AP 855 – Alternate Programming and Learning Opportunities



BOARD
MEMORANDUM

Date: February 24, 2021
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Liliana Levesconte, Secretary Treasurer, Corporate Services
Subject: Monthly Financial Report

Background:


Attached you will find the Financial Report as of January 31, 2021.

Administration is prepared to respond to questions at the February 24, 2021, Public Board Meeting.

Recommendation:

That the report be received as information.

Sincerely,


Mary Lynne R. Campbell, ICD.D
Superintendent/CEO

Attachment

