

AGENDA

COMMITTEE
OF THE WHOLE Wed, Dec 11 2019

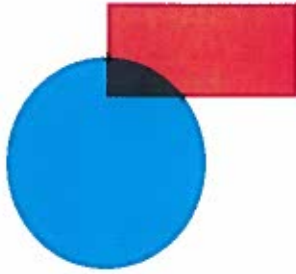


**Sturgeon
Public Schools**

Dare to reimagine learning

1. CALL TO ORDER
2. CONSIDERATION OF AGENDA
 - 2.1 Additions/Deletions to Agenda
 - 2.2 Approval of Agenda
3. APPOINTMENTS
4. APPROVAL OF COMMITTEE NOTES
 - 4.1 Amendment/Correction of Notes
 - 4.2 Approval of Committee Notes – November 13, 2019
5. PRESENTATIONS
6. REPORTS FROM SENIOR EXECUTIVE
 - 6.1 Capital Update
7. REPORTS FROM TRUSTEES AND STANDING COMMITTEES
 - 7.1 Chair's Report
 - 7.1.1 Town of Bon Accord Meeting Agenda
 - 7.2 Trustees Report
 - 7.3 Advocacy Committee
 - 7.4 Building and Maintenance Committee
 - 7.5 Education Committee
 - 7.6 Finance and People Services Committee
 - 7.7 Transportation Committee
 - 7.8 ATA Update
 - 7.9 CUPE Update





AGENDA

COMMITTEE
OF THE WHOLE

Wed, Dec 11, 2019

8. REPORTS FROM SPECIAL COMMITTEES/TASK GROUPS

- 8.1 Alberta School Boards' Association Zone 2/3
- 8.2 Public School Boards' Association of Alberta
- 8.3 Teacher Board Advisory Committee (Policy Advisory – ATA)
- 8.4 Labour Management Committee (Policy Review – CUPE)
- 8.5 Community Services Advisory Board

9. NEW BUSINESS

- 9.1 1st Quarter Financial Results
- 9.2 New Administrative Procedure: AP545—Legal Guardianship of Children
- 9.3 Final Sturgeon Public Schools Rewrite List
- 9.4 IT Report: Monthly Downtime

10. QUESTION PERIOD

11. UNFINISHED BUSINESS

12. INFORMATION ITEMS

13. PENDING LIST

14. IN CAMERA

15. ADJOURNMENT



Dare to reimagine learning





PRESENT

Mr. Terry Jewell, Chair
Mrs. Janine Pequin, Vice Chair
Mr. Joe Dwyer, Trustee
Mrs. Misty Featherley, Trustee
Mrs. Liz Kohle, Trustee
Mrs. Tasha Oatway-McLay, Trustee
Mrs. Trish Murray-Elliott, Trustee
Ms. Mary Lynne R. Campbell, Superintendent/CEO
Dr. Charmaine Brooks, Associate Superintendent, Corporate Services
Mrs. Ruth Kuik, Deputy Superintendent, Education Services
Mrs. Lisa Lacroix, Associate Superintendent, People Services
Ms. Shawna Walter, Director, Special Projects/Initiatives
Mr. Joe Henderson, Acting Director of Financial Services

CALL TO ORDER

The Chair called the meeting to order at 4:00PM.

CONSIDERATION OF AGENDA

2.1 Additions/Deletions to Agenda

Addition: Modular Classroom Submission Request

2.2 Approval of Agenda

Moved by Mrs. Featherley that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPOINTMENTS

APPROVAL OF COMMITTEE NOTES

4.1 Amendment/Correction of Notes

4.2 Approval of Committee Notes

Moved by Mrs. Kohle that the notes of October 9, 2019 be approved, as presented.

CARRIED UNANIMOUSLY

PRESENTATIONS

Moved by Mrs. Pequin that the Combined 3 Year Education Plan and Annual Education Results Report presentation by Ruth Kuik, Deputy Superintendent, Education Services & Jonathan Konrad, Director, Student Achievement & Results be moved to the January 15, 2020 Committee of the Whole Meeting.

CARRIED UNANIMOUSLY

REPORTS FROM SENIOR EXECUTIVE

6.1 Capital Update

The Superintendent/CEO presented a verbal and written report on behalf of the Senior Executive Committee regarding the Division's projects.

6.2 Field Trip Report

The Superintendent/CEO presented a verbal and written report on behalf of the Senior Executive Committee.

6.3 Morinville Colony

The Superintendent/CEO presented a verbal and written report on behalf of the Senior Executive Committee.

REPORTS FROM TRUSTEES AND STANDING COMMITTEES

7.1 Chair's Report

Trustee Jewell presented a verbal and written report.

Chair Jewell (Gibbons/Lamoureux)

Chair Jewell reported that he attended:

- ASBE Meeting
- ATA Negotiations Committee Meeting
- Building and Maintenance Committee Meeting
- Council of School Councils Meeting
- CUPE Negotiations Committee Meeting
- Discipline Hearing
- Finance and People Services Committee Meeting
- Guthrie School, School Council Meeting
- Media Engagements
- Transportation Committee Meeting
- Zone 2/3 Meeting

7.2 Trustees' Reports

Trustee Dwyer (Alcomdale/Villeneuve Area)

Trustee Dwyer reported that he attended:

- Building and Maintenance Committee Meeting
- Remembrance Day Ceremony at Camilla School
- Transportation Committee Meeting

Trustee Featherley (Morinville Area)

Trustee Featherley reported that she attended:

- Building and Maintenance Committee Meeting
- Council of School Councils Meeting
- École Morinville Public School, School Council Meeting
- Remembrance Day Ceremony at École Morinville Public School
- Remembrance Day Ceremony at Four Winds Public School

Trustee Kohle (Bon Accord/Legal)

Trustee Kohle reported that she attended:

- ATA Negotiations Committee Meeting
- Bon Accord Community School Breakfast Club Ceremony
- Finance and People Services Committee Meeting
- Lilian Schick School, School Council Meeting
- Remembrance Day Ceremony at Bon Accord Community School
- Remembrance Day Ceremony at Lilian Schick School
- Transportation Committee Meeting

Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)

Trustee Murray-Elliott reported that she attended:

- CUPE Negotiations Committee Meeting
- Transportation Committee Meeting
- Remembrance Day Ceremony at Sturgeon Heights School

Trustee Oatway-McLay (Cardiff/Garrison)

Trustee Oatway-McLay reported that she attended:

- ATA Negotiations Committee Meeting
- Finance and People Services Committee Meeting
- Football Game
- Guthrie School, School Council Meeting
- Remembrance Day Ceremony at Namao School

Trustee Pequin (Redwater/Coronado Area)

Trustee Pequin reported that she attended:

- Council of School Councils Meeting
- Ochre Park School, School Council Meeting
- Redwater School Awards
- Remembrance Day Ceremony at Ochre Park School
- Remembrance Day Ceremony at Redwater School
- Zone 2/3 Meeting

7.3 Advocacy Committee

A verbal report was provided.

An Advocacy Committee Meeting is scheduled for December 12, 2019.

7.4 Building and Maintenance Committee

A verbal report was provided.

7.5 Education Committee

A verbal report was provided.

An Education Committee Meeting is scheduled for December 5, 2019.

7.6 Finance and People Services Committee

A Finance and People Services Committee meeting is scheduled for December 5, 2019.

7.6.1 Omnibus Motion 2019-07

Moved by Mrs. Oatway-McLay that the Board of Trustees refer the proposed Transportation Fees Schedule, Instructional Material Fees Schedule, and other adjustments as presented to the Committees the week of 04 November 2019 to the November 27, 2019 Public Board Meeting.

CARRIED UNANIMOUSLY

7.6.2 General Employment Conditions

Moved by Mrs. Oatway-McLay that the Board of Trustees refer General Employment Conditions to the November 27, 2019 Public Board Meeting.

CARRIED UNANIMOUSLY

7.7 Transportation Committee

A verbal report was provided.

7.8 ATA Update

A verbal report was provided.

7.9 CUPE Update

A verbal report was provided.

REPORTS FROM SPECIAL COMMITTEES/TASK GROUPS**8.1 Alberta School Boards' Association Zone 2/3**

A verbal report was provided.

8.2 Public School Boards' Association of Alberta

A verbal report was provided.

8.3 Teacher Board Advisory Committee (ATA)

A verbal report was provided.

8.4 Labour Management Committee (CUPE)

A verbal report was provided.

8.5 Community Services Advisory Board

A verbal report was provided.

NEW BUSINESS**9.1 Policy 230 – Board Committees and Appointed Representation**

Moved by Mrs. Murray-Elliott that the Board of Trustees refer Policy 230 – Board Committees and Appointed Representation to the November 27, 2019 Public Board Meeting.

CARRIED UNANIMOUSLY

9.2 Locally Developed Course Approval – RS Koinonia 2019 15 & 25 – 3 credits (Religious Studies)

Moved by Mrs. Oatway-McLay that the Board of Trustees refer Locally Developed Course Approval – RS Koinonia 2019 15 & 25 – 3 credits (Religious Studies) to the November 27, 2019 Public Board Meeting.

CARRIED UNANIMOUSLY

9.3 Locally Developed Course Approval – RS Koinonia 2019 15, 25 & 35 – 5 credits (Religious Studies)

Moved by Mrs. Oatway-McLay that the Board of Trustees refer Locally Developed Course Approval – RS Koinonia 2019 15, 25 & 35 – 5 credits (Religious Studies) to the November 27, 2019 Public Board Meeting.

CARRIED UNANIMOUSLY

9.4 Sturgeon Public Schools Procedure Rewrite Update

This report was shared as information.

9.5 Sturgeon Public Schools DRAFT Annual Education Results Report (AERR) Summary – 2018-2019

Moved by Mrs. Oatway-McLay that the Board of Trustees refer Sturgeon Public Schools DRAFT Annual Education Results Report (AERR) Summary – 2018-2019 to the January 15, 2020 Committee of the Whole Meeting.

CARRIED UNANIMOUSLY

9.6 Sturgeon Public Schools DRAFT Three Year Education Plan 2019/2020 & Annual Education Results Report (AERR) – October 2019

Moved by Mrs. Oatway-McLay that the Board of Trustees refer Sturgeon Public Schools DRAFT Three Year Education Plan 2019/2020 & Annual Education Results Report (AERR) – October 2019 to the January 15, 2020 Committee of the Whole Meeting.

CARRIED UNANIMOUSLY

9.7 December 2019 Board Meeting

Moved by Mr. Jewell that the Board of Trustees refer the cancellation of the December 25, 2019 Public Board Meeting to the November 27, 2019 Public Board Meeting.

CARRIED UNANIMOUSLY

9.8 IT Report: Monthly Downtime

The IT Report: Monthly Downtime was shared with the Board as information.

9.9 Modular Classroom Submission Request

The Modular Classroom Submission Request was shared with the Board as information.

QUESTION PERIOD

10.1

UNFINISHED BUSINESS

11.1
INFORMATION ITEMS

12.1

PENDING LIST

13.1 No pending list

IN CAMERA

5:10PM – Moved by Mrs. Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

Meeting recessed at 5:45PM for dinner.

Meeting resumed at 6:55PM

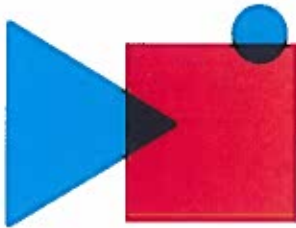
8:40PM – Moved by Mrs. Featherley that the Board revert to public.

CARRIED UNANIMOUSLY

ADJOURNMENT

The meeting adjourned 8:40PM.

**Discussions on items are held at Committee of the Whole Meetings.
Decisions on items are made at Board Meetings.**



B O A R D
MEMORANDUM



Date: December 11, 2019
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Dr. Charmaine Brooks, Associate Superintendent, Corporate Services
Denis Henderson, Director, Facilities
Subject: Capital Update

Background:

Find attached a written update regarding the Division's Capital Projects.

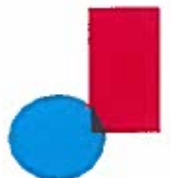
Recommendation:

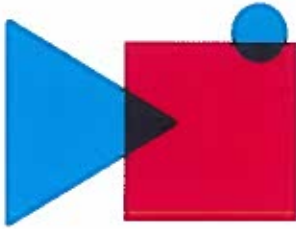
This update is shared as information.

Sincerely,


Mary Lynne R. Campbell, ICD.D
Superintendent/CEO

Attachment





B O A R D
MEMORANDUM

Date: December 11, 2019
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Dr. Charmaine Brooks, Associate Superintendent, Corporate Services
Lynne Chaston, Director, Financial Services
Subject: 1st Quarter Financial Results



Background:

Attached you will find the 1st Quarter Financial Results for 2019 – 2020, as of November 30, 2019.

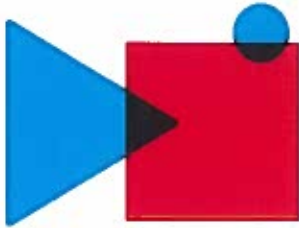
Recommendation:

This report is shared as information.

Sincerely,

Mary Lynne R. Campbell, ICD.D
Superintendent/CEO

Attachment



BOARD
MEMORANDUM

Date: December 11, 2019
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Ruth Kuik, Deputy Superintendent, Education Services
Subject: **New Administrative Procedure:**
AP545 – Legal Guardianship of Children



Background:

Attached for Trustee information please find new Administrative Procedure *Legal Guardianship of Children (AP545)*.

Recommendation:

This new Administrative Procedure *AP 545 – Legal Guardianship of Children* is shared as information.

Sincerely,

Mary Lynne R. Campbell, ICD.D
Superintendent/CEO

Attachment



PURPOSE

The purpose of this procedure is to provide guidance to school personnel when responding to questions related to custody and/or guardianship of students.

PROCESS

The Deputy Superintendent, Education Services or designate is delegated the responsibility of maintaining this Administrative Procedure.

TERMINOLOGY

Court orders might refer to either guardianship, parenting time or custody and access.

Provincial legislation (Family Law Act & Child, Youth and Family Enhancement Act) uses the term “guardian” and “parenting time” to indicate who has the powers, responsibilities and entitlements of guardianship.

Federal legislation (the Divorce Act) uses the terms “custody” and “access” to refer to the incidents of guardianship.

The Education Act uses the term “parent”.

PROCEDURE

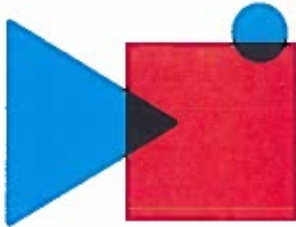
1. A parent shall be permitted to make school related decisions on behalf of their child subject to any limitations imposed by legislation or court order.
2. Any parent claiming there is a limitation imposed by law on the authority of another parent or guardian to make decisions respecting a student has the onus to provide proof of the limitation to the Division.
3. The Principal and all school staff shall within reason and subject to any limitations imposed by legislation or court order, comply with a court order or an agreement with respect to the allocation of powers, responsibilities and entitlements of guardianship among the parents of a student.

*References: Education Act, Section 2, 3
Child, Youth and Family Enhancement Act
Family Law Act
Freedom of Information and Protection of Privacy Act (FOIP)
Freedom of Information and Privacy Regulation*



4. In no circumstance shall the Principal or other school staff members allow parents/guardians to place them in the position of being a referee in guardianship or access disputes.
5. School personnel shall focus their energies on providing each student enrolled in a school operated by the Division and each staff member employed by the Division with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging.
6. If an individual claims to be a parent of a student enrolled in a Sturgeon Public School and the individual is not listed or identified as a parent on the student enrolment form or in the student information system, the request for information shall be referred to the Division's FOIP Coordinator.
7. In response to an individual making a request, if the individual is not listed or identified as a parent on the student enrolment form or in the student information system, they shall be informed as soon as possible by the Principal that their request has been referred to the Division FOIP Coordinator at Central Office. The response to the individual making the request shall include the following Information:
 - a. The name of the claimant and their contact information;
 - b. The date and time of the request;
 - c. The nature of the request; and
 - d. The FOIP Coordinator's contact information at Central Office.

*References: Education Act, Section 2, 3
Child, Youth and Family Enhancement Act
Family Law Act
Freedom of Information and Protection of Privacy Act (FOIP)
Freedom of Information and Privacy Regulation*



B O A R D
MEMORANDUM

Date: December 11, 2019
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Shawna Walter, Director Special Projects/Initiatives
Subject: SPS Admin Procedure Rewrite Update



Background:

At the November Public Board, the Board was provided the list of Administrative Practices that were rescinded after thorough review meaning they would not be included in the final Admin Procedure list.

Before the Rewrite began, the Division had 164 Administrative Practices. Over the past 10 months, the Director of Special Projects/Initiatives worked through the process to review, rewrite and/or rescind procedures while ensuring alignment with all policies. The following is the final Rewrite Administrative Procedure list of 110 Procedures.

Recommendation:

This Report is shared as Information.

Sincerely,

Mary Lynne R. Campbell, ICD.D
Superintendent/CEO

Attachment

SPS Administrative Procedures - Final Rewrite List		
I	Introduction, Foundations and Philosophical Commitments	
	See Policy Handbook	
II	School Board Governance and Operations	12
AP200	Process for Policy Work	
AP205	Developing Administrative Procedures	
AP210	School Based Decision Making	
AP215	Community Partnerships	
AP220	Communications	
AP225	Employee Conflict of Interest	
AP230	School Entrance Age	
AP235	Operational School Year and Calendar	
	Calendar Day Count	
	Calendar Details	
	Calendar Details	
	2020-21 Calendar (in principle)	
	Calendar Details (in principle)	
	Calendar Day Count (in principle)	
AP240	System, School and Program Evaluation	
AP245	Health and Safety	
AP250	Student Advisory Committee	
AP255	Inclement Weather Decisions for Schools	
III	General School Administration	6
AP300	Security of Personal and Division Information	
AP305	SPS Emergency Preparedness Response Plan	
AP310	Field Trip Operational Procedures	
AP315	Volunteers	
AP320	Form Development and Management	
AP325	Advertising or Canvassing in Schools	
IV	Business Administration	
	Budget Preparation	3
AP400	Budget Development	
AP405	Reserve Funds	
AP410	School Budget Allocations	
	Financial Reporting	2
AP415	Fiscal Reporting	
AP420	Financial Accountability & Audit	
	Purchasing	2
AP425	Purchasing Authority and Procedure	
	Attachment - Scotia Bank Credit Card agreement	
AP430	Software Purchases	
	Expense Claims	6
AP435	Employee Expense Claims and Reimbursement	
	Cell Phone Allowance Request Form	
AP440	Local Authorities Pension Plan	
AP445	Time-in-Lieu: Central Office Staff GEC	
AP450	Workers' Compensation Board	

AP455	<u>Recovery of Overpayment to Employees</u>	
AP460	<u>Caretakers - Benefits During Summer</u>	
	Fees	7
AP465	<u>Adult Tuition Fees</u>	
AP470	<u>Cell Phone Provision</u>	
AP475	<u>School General Bank Account</u>	
AP480	<u>Student Accident Insurance</u>	
AP485	<u>Disposal of School Equipment</u>	
AP490	<u>Disposal of Obsolete Computer Equipment</u>	
AP495	<u>Income Tax Deductible Receipts</u>	
V	Student Services	10
AP500	<u>Child Abuse and Neglect Prevention</u>	
	<u>Attachment 1 Alta Child & Family Services & Law Enforcement Disclosure</u>	
	<u>Attachment 2 FOIP Law Enforcement Disclosure Form</u>	
	<u>Attachment 2 Confirmation of Report to Alberta and Family Services</u>	
AP505	<u>Agencies Interviewing Students at School</u>	
AP510	<u>Use of Inflatable Amusement Attractions and Trampolines</u>	
AP515	<u>Homebound Students</u>	
AP520	<u>Student Records Management</u>	
AP525	<u>Counselling Services</u>	
AP530	<u>Early Childhood Program Services</u>	
AP535	<u>Learning Support Services</u>	
AP540	<u>Communication Plan for Alexander First Nation Students</u>	
AP545	<u>Legal Guardianship of Children</u>	
	Student Transportation	8
AP550	<u>Contract School Bus Service</u>	
AP555	<u>Suspension of School Bus Operator</u>	
AP560	<u>Support Staff and Bus Riding Duties</u>	
AP565	<u>School Bus Safety</u>	
AP570	<u>School Bus Crash/Response Procedures</u>	
AP575	<u>Suspension of School Bus Privileges</u>	
	<u>Exhibit 1 - Flow Chart of Student Misconduct Transportation</u>	
	<u>Exhibit 2 - Transportation Rules and Regulations</u>	
AP580	<u>Non-Resident Student Transportation/Non-Attendance Area Student Transportation</u>	
AP585	<u>Language Immersion Transportation Service</u>	
VI	Facilities	6
AP600	<u>Capital Plan Development</u>	
AP605	<u>Site & Playground Development Procedures</u>	
AP610	<u>Video Surveillance and Recording in Schools</u>	
AP615	<u>School Facilities and Equipment Maintenance</u>	
AP620	<u>SPS School Alarm Response</u>	
AP625	<u>Hazardous Materials</u>	
VII	Personnel and Employee Relations	4
	Hiring	
AP700	<u>Hiring - Professional Staff</u>	
AP701	<u>Hiring - Support Staff</u>	
AP702	<u>Hiring - Custodial Caretaking and Facilities Staff</u>	

AP703	<u>Hiring - Summer Staff Learning Centers</u>	
	Employee Conduct	8
AP710	<u>Staff Cell phone use</u>	
AP711	<u>Equity, Diversity, Inclusion and Human Rights</u>	
AP712	<u>Sexual Orientation, Gender Identity and Gender Expression</u>	
AP713	<u>Alcohol, Illicit Drugs, Restricted Drugs and Prescribed Medication</u>	
AP714	<u>Progressive Discipline for Support Staff</u>	
AP715	<u>Division Staff Development</u>	
AP716	<u>Healthy School Communities</u>	
AP717	<u>Healthy Interactions Program</u>	
	Teacher Staffing, Certification and Placement	9
AP720	<u>Teacher Staffing, Certification and Placement</u>	
AP721	<u>Teachers and Professional Development</u>	
AP722	<u>Growth and Supervision of School Administrators</u>	
AP723	<u>Evaluation of School Administrators</u>	
AP724	<u>Temporary Designation of Principals and Vice Principals</u>	
AP725	<u>Teacher Growth, Supervision and Evaluation</u>	
AP726	<u>Support Staff Performance Review</u>	
AP727	<u>Support Staff and Professional Development</u>	
AP728	<u>Training of SPS Staff in Non-Violent Crisis Intervention (NVCI)</u>	
	Vacation, Leaves, and Absences	7
AP730	<u>Sturgeon Public Schools Employee Absences/Leaves - All Staff</u>	
AP731	<u>Return to Work</u>	
AP732	<u>SPS Employees Seeking or Elected to Public Office</u>	
AP733	<u>Professional Staff Educational Leaves ATA</u>	
AP734	<u>Professional Staff Leaves of Absence ATA</u>	
AP735	<u>Central Office Staff Application for Leaves and Vacation time</u>	
AP736	<u>Deferred Salary Leave Plan</u>	
VIII	Curriculum and Instruction	12
AP800	<u>Language Programs</u>	
AP805	<u>Assessment, Evaluation & Reporting Student Achievement</u>	
AP810	<u>Protocol for Reporting Provincial Achieve & Diploma Results</u>	
AP815	<u>Senior High School Credit Load</u>	
AP820	<u>Locally Developed Courses</u>	
AP825	<u>CALM/Health Human Sexuality</u>	
AP830	<u>Controversial Issues in Education</u>	
AP835	<u>Challenge of Learning Resources</u>	
	<u>Exhibit 1 - Request for Reconsideration of Teaching or Learning Resources</u>	
AP840	<u>Course Challenge</u>	
AP845	<u>Off-Campus Education</u>	
AP850	<u>English as a Second Language</u>	
AP855	<u>Alternate Programming and Learning Opportunities</u>	
	Student Scholarships and Awards	1
AP860	<u>Student Division Awards, Scholarships and Bursaries</u>	
	Information Technology	3
AP865	<u>Information and Communication Technology - on website</u>	
AP870	<u>Responsible Use of Network Resources</u>	
	<u>Exhibit 1 - Network Resources Responsible Use Protocol for Staff</u>	

	<u>Exhibit 2 - Network Resources Responsible Use Protocol for Students</u>	
AP875	<u>Personal Electronic Devices</u>	
	<u>Copyright</u>	
IX	Students	2
AP900	<u>Student Conduct</u>	
AP905	<u>Student Attendance at School</u>	
	Student Accidents, Injuries or Illness	2
AP910	<u>Student Illness or Accident</u>	
	<u>Attachment 1 Concussion Protocol Flow Chart</u>	
AP915	<u>Administering Medications & Med Treatment to Students</u>	
	Total SPS Admin Procedure Count	110



SCHOOLS PROGRAMS REGISTRATION OUR DIVISION OUR BOARD

Administrative Procedures are being re-written and the website will be updated once completed.

I. Introduction, Foundations and Philosophical Commitments

See Policy Handbook

II. School Board Governance and Operations

AP255 - [Implement Weather Decisions for Schools](#)

III. General School Administration

IV. Business Administration

Budget Preparation

Financial Reporting

Purchasing

Expense Claims

Fees

V. Student Services

Student Transportation

VI. Facilities

AP615 - [School Facilities and Equipment Maintenance](#)

VII. Personnel and Employee Relations

Hiring

Employee Conduct

Teacher Staffing, Certification and Placement

Vacation, Leaves, and Absences

VIII. Curriculum and Instruction

Student Scholarships and Awards

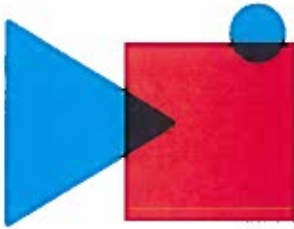
Information Technology

AP865 - [Information and Communication Technology](#)

[Copyrights](#)

IX. Students

Student Accidents, Injuries or Illness



BOARD
MEMORANDUM



Date: December 11, 2019
To: Board of Trustees
From: Mary Lynne R. Campbell, Superintendent/CEO
Originator(s): Dr. Charmaine Brooks, Associate Superintendent, Corporate Services
Steve Schick, Director, IT Services
Subject: IT Report – Monthly Downtime

Background:

Find attached, a written report indicating network outage for the month of November 2019.

Recommendation:

This report is shared as information.

Sincerely,

Mary Lynne R. Campbell, ICD.D
Superintendent/CEO

Attachment