



Board Meeting Agenda

October 25, 2017 – 4:30 p.m.

- 1. Call to Order**
- 2. Approval of Agenda**
 - 2.1 Additions/Deletions to Agenda
 - 2.2 Approval of Agenda
- 3. Appointments**
- 4. Reading and Approving of Minutes**
 - 4.1 Amendment/Correction of Minutes
 - 4.2 Approval of the Minutes of the Regular Meeting of September 27, 2017
- 5. Presentations**
 - 5.1 3 Year Education Plan and Annual Education Results Report: Overview
Mrs. Ruth Kuik, Associate Superintendent, Education Services
- 6. Reports from Senior Administration**

7. Reports from Trustees and Standing Committees

- 7.1 Chair's Report
- 7.2 Trustees' Reports
- 7.3 Building
- 7.4 Finance & Human Resources
- 7.5 Education Policy
- 7.6 Advocacy
- 7.7 Transportation

8. Reports from Special Committees

- 8.1 Alberta School Boards Association Representative
- 8.2 Public School Boards Association of Alberta Representative

9. New Business

- 9.1 2018 – 2019 Modular Classroom Program Request
- 9.2 Council of School Councils' Meeting

10. Unfinished Business

11. Notices of Motion

12. Information

13. Comment & Question Period

13.1 ATA; CUPE

13.2 Community Members

13.3 Media

14. Requests for Information

15. Adjournment



**Minutes of the Meeting of
The Board of Trustees of
Sturgeon Public School Division No. 24
Held at Morinville on September 27, 2017**

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**Minutes of the Meeting of
The Board of Trustees of
Sturgeon Public School Division No. 24
Held at Morinville on August 23, 2017**

Roll Call

Present were Trustees: Mrs. Misty Featherley; Mr. Terry Jewell; Mrs. Liz Kohle; Mrs. Wendy Miller; Mrs. Shelley Porter; Dr. Michèle Dick (Superintendent); Mrs. Iva Paulik (Secretary Treasurer); Mrs. Ruth Kuik (Associate Superintendent, Education Services); Mr. Thomas Holmes (Associate Superintendent, Human Resources & Leadership Support)

Absent: Ms. Tracy Nowak (Chair)

Call to Order

The Vice Chair called the meeting to order at 4:42 p.m.

Approval of Agenda

#111/2017 – Moved by Mr. Jewell that the agenda be approved.

CARRIED 5/0

Appointments

Approval of Minutes

#112/2017 – Moved by Mrs. Featherley that the minutes of the Regular Meeting of August 23, 2017 be approved.

CARRIED 5/0

Presentations

Reports from Senior Administration

A verbal and written report was provided on behalf of Senior Administration.

Reports from Trustees and Standing Committees

Chair's Report

No report was provided.

Trustees' Reports

Verbal reports were provided.

Building

A verbal report was provided.

Finance & Human Resources

No report was provided.

Education Policy

No report was provided.

Advocacy

A verbal report was provided.

#113/2017 – Moved by Mrs. Featherley that the Board of Trustees approve 'Four Winds Public School' for the name of the new school in Morinville.

CARRIED 5/0

Transportation

No report was provided.

Reports from Special Committees

Alberta School Boards Association Representative

A verbal report was provided.

Public School Boards Association of Alberta Representative

A verbal report was provided.

#114/2017 – Moved by Mrs. Miller that the Board of Trustees add item 9.7 CUPE Bargaining Update to the Board Agenda.

CARRIED 5/0

New Business

Policy I/1 –Transportation Services

#115/2017 – Moved by Mrs. Kohle that the Board of Trustees approve Policy I/1 – Transportation Services.

CARRIED 5/0

Board Regulation, Transportation 2 –Transportation Services

#116/2017 – Moved by Mrs. Miller that the Board of Trustees approve Board Regulation, Transportation 2 – Transportation Services and Fees along with the revised 2017 – 2018 transportation fees.

CARRIED 5/0

Student Educational Services and Transportation Agreement – Greater St. Albert Roman Catholic Separate School District No. 734

#117/2017 – Moved by Mr. Jewell that the Board of Trustees approve the Student Educational Services and Transportation Agreement – Greater St. Albert Roman Catholic Separate School District No. 734 for the 2017 – 2018 school year.

CARRIED 5/0

Northern Gateway Public School Division Transportation Agreement

#118/2017 – Moved by Mrs. Featherley that the Board of Trustees approve the revised 2017 – 2018 Northern Gateway Public School Division Transportation Agreement.

CARRIED 5/0

Central Office Modernization

#119/2017 – Moved by Mr. Jewell that the Board of Trustees approve Central Office Modernization Design A2c in the maximum amount of \$3,128,702.66.

CARRIED 5/0

Monthly Financial Report

#120/2017 – Moved by Mr. Jewell that the Board of Trustees receive the Preliminary August 31, 2017 Financial Report as information.

CARRIED 5/0

CUPE Bargaining Update

#121/2017 – Moved by Mrs. Miller that the Board of Trustees approve the September 1, 2016 – August 31, 2019 CUPE Collective Agreement.

CARRIED 5/0

Unfinished Business**Notices of Motion**

There were no Notices of Motion.

Information

There were no Information items.

Comment & Question Period

ATA; CUPE

No report was provided.

Community Members

Media

No report was provided.

Requests for Information

There were no requests for information.

The meeting recessed for dinner at 5:58 pm.

#122/2017 – 6:25 p.m. – Moved by Mr. Jewell that the Board go in camera.

CARRIED 5/0

#123/2017 – 7:35 p.m. – Moved by Mr. Jewell that the Board go out of camera.

CARRIED 5/0

#124/2017 – Moved by Mr. Jewell that the Board of Trustees approve to increase discretionary staffing from 1.0 to 2.5 for the 2017 – 2018 school year.

CARRIED 5/0

Close of Meeting

The Chair adjourned the meeting at 7:36 p.m.

Chair

Date

Secretary-Treasurer



Board Memorandum

Date: October 25, 2017
To: Public Board
From: Senior Administration
Subject: Seniors Report

Welcome

It is with great pleasure that we welcome our new Board of Trustees. Local governance is critically important to the ongoing success of Sturgeon Public School Division and, on behalf of all our division staff, we thank you for your willingness to provide direction and to support us in building a strong and responsive school jurisdiction that meets the needs of our students.

Senior Admin: School Visits—Fall 2017

Superintendent: During the month of November the Superintendent will spend ½ day in each of our division schools. During these regularly scheduled, formal visits, she will meet with principals to review their Professional Growth Plans (P.G.P.) and to discuss the ongoing work of the school, focusing primarily on local and division priorities, as well as challenges and successes. In addition, she and principals will visit classrooms and chat with students about their daily experiences in school.

Education Services: The Ed. Services team will commence school visits at the end of October. The Associate Superintendent of Education Services, the Director of Curriculum and Instruction and the Director of Learning Support will spend scheduled time with each principal discussing planning for school year 17/18 in their specific areas of responsibility. School achievement test results, in conjunction with analysis and response, will be a priority item on the agenda, as well as evidence based reporting. During this time programming needs will be addressed and we will identify with principals supports required from Central Office. Prior to these meetings occurring, the Director of Learning Support will have met with principals to review the list of students requiring specialized supports and this valued time at schools allowed the opportunity to meet new students with diverse learning needs. November will see the Manager of Technology Services and the Coordinator of Instructional Technology and Innovation scheduling time with principals to review technology requirements, expenditures and student learning supported by technology. Once again, an emphasis is placed on the service that can be provided to support teachers and students in the classroom.

BOARD



Board Memorandum

Date: October 25, 2017
To: Board of Trustees
From: Committee of the Whole
Subject: 2018 – 2019 Modular Classroom Program Request

Background

At the October 11, 2017 Committee of the Whole meeting, Trustees reviewed the 2018 – 2019 Modular Classroom Program Request and forwarded to the October 25, 2017 Board Meeting.

The submission date for requesting new modular classrooms for the 2018 – 2019 school year is **November 1, 2017** for draft version and on or before **December 1, 2017** for the final version of the modular request. School boards are asked to identify their needs and submit them in a prescribed form (attached). We have reviewed Sturgeon Public School Divisions' needs and identified the following modular needs at this time:

Landing Trail School 4 modulars (Evergreening)

Recommendation:

That the Board of Trustees approve the 2018 – 2019 Modular Classroom Program Request to be submitted to Alberta Education and Alberta Infrastructure for the 2018 – 2019 school year.

Landing Trail School 4 modulars (Evergreening)

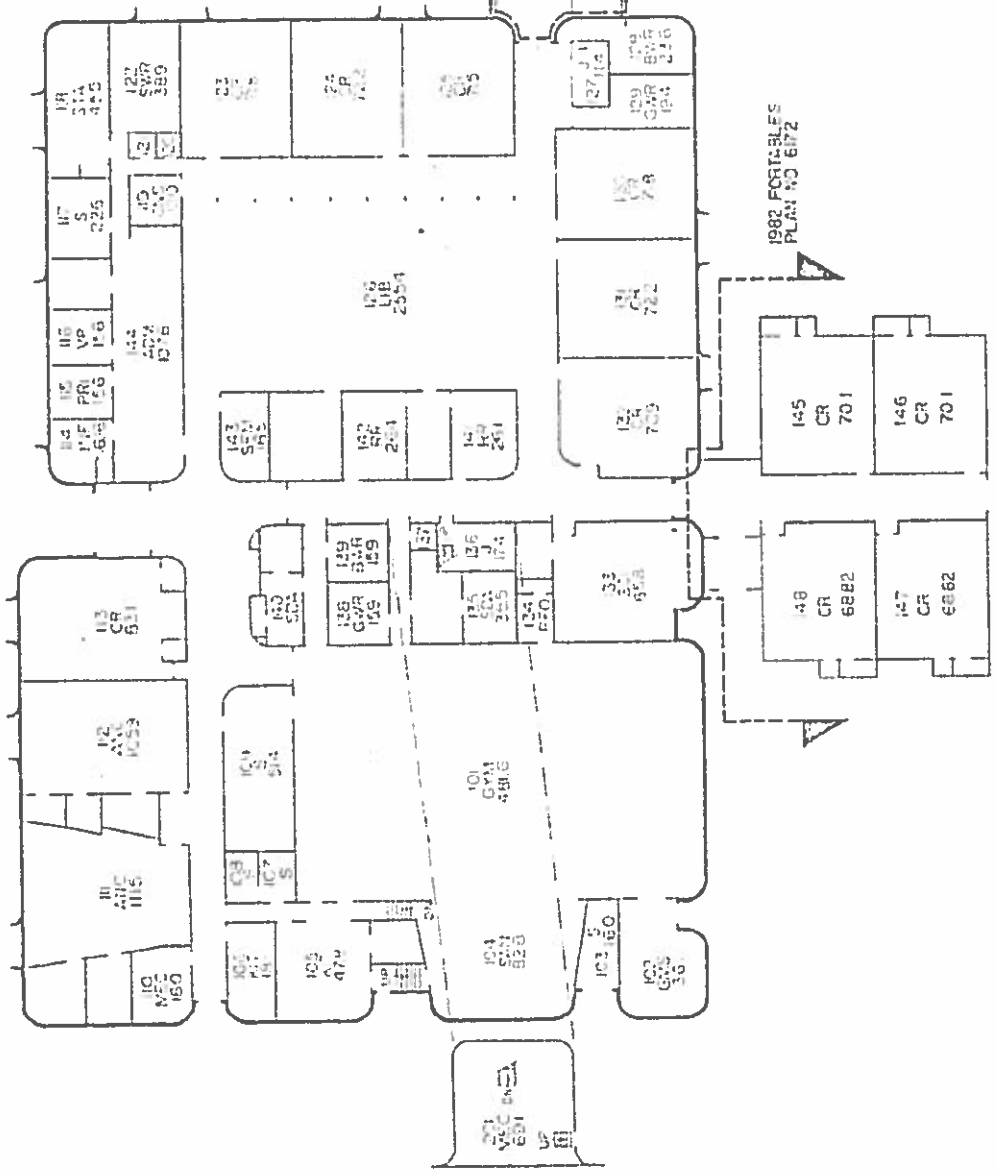
BOARD 9.1

* Modus to be requested as new portables need to match 2014.

* 2014 portables will need to be moved East to accommodate new portable size.

* connecting link between building and portables will need to be removed.

1981 CRIG BLDG
PLAN NO 6032





Board Memorandum

Date: October 25, 2017

To: Board of Trustees

From: Committee of the Whole

Subject: Council of School Councils' Meeting

Background

At the September 13, 2017 Committee of the Whole meeting, Trustees reviewed the date for the first meeting of the Sturgeon Council of School Councils' meeting and referred this item to the October 25, 2017 Board Meeting.

For Trustee information, each year the Board of Trustees has hosted the first meeting of the Sturgeon Council of School Councils at Central Office. The meeting is usually held in late October/early November in order to give schools the opportunity to have parent meetings to elect their chair and vice chair persons.

Recommendation

That the Board of Trustees provide direction to Administration regarding the possible date for a meeting of the Council of School Councils.

BOARD 9.2