



# **Board Meeting Agenda**

## **April 25, 2018 – 4:30 p.m.**

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- 1. Call to Order**
- 2. Approval of Agenda**
  - 2.1 Additions/Deletions to Agenda
  - 2.2 Approval of Agenda
- 3. Appointments**
- 4. Reading and Approving of Minutes**
  - 4.1 Amendment/Correction of Minutes
  - 4.2 Approval of the Minutes of the Regular Meeting of March 28, 2018
- 5. Presentations**
  - 5.1 Nutrition Program,  
Mrs. Roxanne Filipchuk, Principal, Ochre Park School, and  
Mrs. Jackie Warmington, Principal, Bon Accord Community  
School, Sturgeon Public School Division
- 6. Reports from Senior Administration**

## **7. Reports from Trustees and Standing Committees**

7.1 Chair's Report

7.2 Trustees' Reports

7.3 Building

7.3.1 Central Office Modernization

7.4 Finance & Human Resources

7.5 Education Policy

7.6 Advocacy

7.7 Transportation

## **8. Reports from Special Committees**

8.1 Alberta School Boards Association Representative

8.2 Public School Boards Association of Alberta Representative

## **9. New Business**

9.1 Policy F/1/8 – French Language Programs and Languages Other than French or English

9.2 Policy F/1/11 – Off-Campus Education

9.3 Policy I/1 – Transportation Services and Board Regulation, Transportation 2 – Transportation Services and Fees

9.4 2018 – 2019 School Fees

9.5 Book Award: Rate/Class

9.6 Draft Operational School Year Calendar, 2019 – 2020

9.7 Monthly Financial Report

9.8 Pride Parade

**10. Unfinished Business**

**11. Notices of Motion**

**12. Information**

**13. Comment & Question Period**

13.1 ATA; CUPE

13.2 Community Members

13.3 Media

**14. Requests for Information**

**15. Adjournment**



**Minutes of the Meeting of  
The Board of Trustees of  
Sturgeon Public School Division No. 24  
Held at Morinville on March 28, 2018**

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**Minutes of the Meeting of  
The Board of Trustees of  
Sturgeon Public School Division No. 24  
Held at Morinville on February 28, 2018**

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## **Roll Call**

Present were Trustees: Mr. Joe Dwyer; Mrs. Misty Featherley; Mr. Terry Jewell; Mrs. Liz Kohle; Mrs. Pequin; Mr. Shane Sherwin; Mr. Thomas Holmes (Associate Superintendent, Human Resources & Leadership Support); Mrs. Cam-Van Mackie (Assistant Secretary Treasurer)

Absent: Mrs. Oatway-McLay; Dr. Michèle Dick (Superintendent); Mrs. Iva Paulik (Secretary Treasurer); Mrs. Ruth Kuik (Associate Superintendent, Education Services)

## **Call to Order**

The Chair called the meeting to order at 4:30 p.m.

## **Approval of Agenda**

#032/2018 – Moved by Mr. Sherwin that the agenda be approved as amended:

9.0 Superintendent Appointment Recommendation Approval

CARRIED 6/0

## **Appointments**

## **Approval of Minutes**

#033/2018 – Moved by Mrs. Featherley that the minutes of the Regular Meeting of February 28, 2018 be approved.

CARRIED 6/0

## **Presentations**

## **Reports from Senior Administration**

A verbal and written report was provided on behalf of Senior Administration.

## **Reports from Trustees and Standing Committees**

### **Chair's Report**

A verbal report was provided.

**Trustees' Reports**

Verbal reports were provided.

**Building**

A verbal report was provided.

**Finance & Human Resources**

A verbal was provided.

**Education Policy**

No report was provided.

**Advocacy**

No report was provided.

**Transportation**

No report was provided.

**Reports from Special Committees****Alberta School Boards Association Representative**

A verbal report was provided.

**Public School Boards Association of Alberta Representative**

A verbal report was provided.

**New Business****Superintendent Appointment Recommendation Approval**

#034/2018 – Moved by Mrs. Kohle that the Board of Trustees recommend to the Minister of Education that he approve the contract for the appointment of our next Superintendent of Schools as per our request.

CARRIED 6/0

**Policy D/I/11 – Public Interest Disclosure (Whistleblower Protection)**

#035/2018 – Moved by Mrs. Pequin that the Board of Trustees approve Policy D/I/11 – Public Interest Disclosure (Whistleblower Protection).

CARRIED 6/0

**Policy D/III/1 – Equity, Diversity, Inclusion and Human Rights**

#036/2018 – Moved by Mrs. Featherley that the Board of Trustees approve Policy D/III/1 – Equity, Diversity, Inclusion and Human Rights.

CARRIED 6/0

**Policy D/III/2 – Sexual Orientation, Gender Identity and Gender Expression**

**#037/2018 – Moved by Mrs. Pequin** that the Board of Trustees approve Policy D/III/2 – Sexual Orientation, Gender Identity and Gender Expression.

CARRIED 6/0

**Board Regulation, Administration 5 – Sexual Orientation, Gender Identity, and Gender Expression**

**#038/2018 – Moved by Mrs. Kohle** that the Board of Trustees approve Policy D/III/2 – Sexual Orientation, Gender Identity and Gender Expression.

CARRIED 6/0

**Policy F/IV/4 – Student Conduct**

**#039/2018 – Moved by Mr. Dwyer** that the Board of Trustees approve Policy F/IV/4 – Student Conduct.

CARRIED 6/0

**2019 – 2020 Capital Plan Priorities**

**#040/2018 – Moved by Mr. Dwyer** that the Board of Trustees approve the 2018 – 2019 Capital Plan Priorities for the 2019 – 2020 Government of Alberta year as follows:

- 1) Modernization of Gibbons School
- 2) Modernization of Morinville Public School K – 4
- 3) Modernization of Sturgeon Heights School

CARRIED 6/0

**Lease Agreement – Town of Morinville**

**#041/2018 – Moved by Mrs. Featherley** that the Board of Trustees approve the Lease Agreement with the Town of Morinville for the 2018 – 2019 school year.

CARRIED 6/0

**Monthly Financial Report**

The Board of Trustees received the verbal and written 6 Months Financial Report for 2017 – 2018 as of February 28, 2018 as information.

**Unfinished Business****Notices of Motion**

There were no Notices of Motion.

**#042/2018 – 7:05 p.m. – Moved by Mrs. Featherley** that the Board go in camera.

CARRIED 6/0

#043/2018 – 7:51 p.m. – Moved by Mrs. Featherley that the Board go out of camera.

CARRIED 6/0

### Information

There were no Information items.

### Comment & Question Period

#### ATA; CUPE

No report was provided.

#### Community Members

#### Media

No report was provided.

### Requests for Information

There were no requests for information.

### Close of Meeting

The Chair adjourned the meeting at 7:52 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary-Treasurer





## Board Memorandum

Date: April 25, 2018  
To: Board of Trustees  
From: Senior Administration  
Subject: Seniors' Report

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### ATA Institute Day

On January 31<sup>st</sup>, ATA held their first Institute Day at SCHS during a regularly scheduled PD day. All schools met at SCHS for staff meetings from 8:30 to 9:30 after which CUPE moved to Namao School and ATA staff stayed for a keynote presentation with Sean Lessard on working with Indigenous youth.

The following sample of sessions were organized by the ATA:

#### **Breakout Session 1 - 11:00am to 12:00pm**

- Keynote Breakout Session - Dr. S. Lessard
- Social Collaborative Problem Solving for Preschoolers - C. Hyland & L. Kuntz
- GSA 101 - M. Kuik & C. Vandervaate
- Escape If You Can - N. Holmes
- An Introduction to Guided Math - L. Parra & H. Melsness
- Inclusive Practices for Sex and Gender Diverse Students - D. Tighe, K. Meadows & N. Vranas
- STEAM-ing ahead in K-4 using coding, robotics, 3D printing and more - A. Langford
- Engaging Open-Ended Math Problems - J. Muir & K. Harvey
- Creating a Technology Infused Classroom - M. Steeves, Alberta Teachers' Association
- Rapid Fire Games from SHAPE America - W. Moody & K. Dorosh

### **Breakout Session 2 - 12:45pm to 1:45pm**

- Get Out and Play - C. Pickles, Edmonton Regional Learning Consortium
- Walking Together in Reconciliation - K. Trombley & K. Thompson
- Wampum Belt Beading - TB. Dowhaluk
- Post-Truth: Fake News - K. Wiebe
- Why Are We Still Talking About Assessment? - M. Steeves, Alberta Assessment Consortium
- Creating a Culture of Respect for Gender and Sexual Diversity\* - D. Palmiere, Calgary Sexual Health Centre
- PBL for Jr. High Math - M. Ohm
- Diploma Exams A-Z - T. Coates, Edmonton Regional Learning Consortium
- CTS & CTF - M. Jones, Edmonton Regional Learning Consortium
- Music Education through Sibelius - K. Swenson & D. Krips
- Teacher Wellness - M. Buckley, Alberta Teachers' Association
- Winning Strategies for Inclusive Classrooms - N. Bromley, Alberta Teachers' Association
- Focus on FUNdamentals: Supporting the Development of Physical Literacy (7-12) - T. Lockwood

### **Breakout Session 3 - 2:00pm to 3:00pm**

- Art NOT just in 30 minutes - C. Tanouye
- Focus on FUNdamentals (K-6) - T. Lockwood
- Regulate, Relate, Reason - S. Chabot
- Intermediate Desmos Techniques - K. Hubick

The ATA Local was asked to create and share evaluations from the sessions they organized. An overwhelming number of teachers responded (90% support) with continued support for the ATA Institute Day. On a scale of 1 to 10, 95% of teachers rated the day a 7 or higher (most common response rated the day a 9 out of 10).

Teachers responded with appreciation to their skilled colleagues who took the time to share their expertise. The key note received excellent feedback:

- This keynote was phenomenal! Funny, engaging, and educational. I learned a lot from listening to him speak. So, if keynotes are of this caliber I would love to listen to them!
- This keynote speaker was very dynamic and spoke to the level of the audience. I left this session motivated and happy to be an educator.
- Sean Lessard was amazing and inspirational. There were some key phrases that he said between his story telling that I have turned into quotes in my classroom. This was exactly the type of professional development that required in the middle of January, something inspiring and made you want to head back to class with a positive attitude.

The ATA Local also shared some areas of growth that could be enhanced if they were to continue with the event. Teachers would like the Institute Day earlier in the year to ensure it does not fall so close to Teachers' Convention. Teachers also commented that they would like to see some opportunities to get together in curricular groups and collaborate with teachers from other areas of the division.

The evidence collected through the evaluations demonstrate continued support for future Institute Days and reinforces the highly professional way our ATA Local organizes professional learning activities for teachers. The ATA Local has requested Senior Administration consider support for a follow-up Institute Day next year.

Please join us in thanking our ATA Executive, and especially Corey Conroy, for their highly professional efforts planning and implementing their first Institute Day.

### Cree Language Option at Camilla School

Based on student interest Mrs. Morgan, principal of Camilla School, proposed offering a Cree option to Junior High students. Education Services and Human Resources were able to assist with and support this request. The Cree option ran 9 weeks from January 29<sup>th</sup> to April 30<sup>th</sup>, 2 hours a week, with 12 students participating. The funding for this option was provided through RCSD. Under

the direction of a teacher, the instructor introduced students to a basic understanding of the Cree language. Students were familiarized with the sounds, structure and history of the Cree language.

The four main components of teaching a language are described in the Program of Studies:

1. Applications – deal with what the students will be able to do with the language, the functions they will be able to perform and the contexts in which they will be able to operate.
2. Language competence – addresses the student's knowledge of the language and their ability to use that knowledge to interpret and produce meaningful texts appropriate to the situations in which they are used.
3. Community Membership – aims to develop the understandings, views, and values of Cree culture.
4. Strategies – help students learn and communicate more effectively and proficiently.



## Board Memorandum

Date: April 25, 2018  
To: Board of Trustees  
From: Ruth Kuik, Associate Superintendent, Education Services  
Subject: Fieldtrip Report

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### Field Trips

Board Policy F/II/2, "Field Trips" and Administrative Practice Administration 5, "Field Trip Operational Procedures" require that "the principal must have the approval of the Superintendent for field trips that are overnight or exceed two (2) school days and/or are outside of the Province of Alberta". The Administrative Practice further stipulates that "the Board shall be provided, as information, all field trips that are overnight and/or out-of-province".

### **Overnight:**

#### Lilian Schick School

May 25 - 26, 2018      37 Junior High Outdoor Education students to Outdoor Classroom @ Pioneer Trail North Foundation near Lily Lake.

#### Sturgeon Composite High School

March 21 – 30, 2019      Approval in Principle for Social Studies 20-1/20-2 students to travel to Europe (Germany & Italy).



## Memorandum

Date: April 25, 2018

To: Building Committee

From: Thomas Holmes, Associate Superintendent of Human Resources and Leadership Support

Subject: CO Modernization

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### **Background:**

On April 09, the Building Committee requested Senior Administration bring forward an update and a draft final design of the Central Office Modernization.

### **Information:**

On March 12, the Building Committee requested some additional information regarding decisions on workstations and the number of discrete offices for Central Office staff.

- Principles used to determine discrete office spaces for central office staff include the following:
  - Blended environment: Senior Administration must address two philosophies with respect to workspaces and apply principles consistently. The evolution of modern office spaces includes the move to less discrete offices and more workstations and collaboration spaces. The project budget also requires us to incorporate the traditional organization of discrete offices because we are not modernizing the entire office.
  - Time in the office: Staff who predominantly work at other sites were not considered for a discrete office nor a dedicated workstation.
  - Level of responsibility: Staff with significant leadership and supervisory responsibilities were identified as requiring discrete office spaces. \*A note about confidentiality: All staff in central office manage confidential information. Staff with more senior level leadership and supervisory responsibilities were

identified as requiring discrete office space resulting from the frequency of confidential conversations that are required.

- Human Resources conducted 10 formal consultations and many more follow-up meetings regarding the design plans. A large ratio of time in these discussions was used to address offices and workstations.
- The following categories were developed for the planning of workspaces for central office staff:
  - 1 – Discrete office space with small room for meeting area – Senior Administration
  - 2 – Discrete office space – Directors, some Coordinators, Managers
  - 3 – Dedicated workstation – Administrative Assistants, Advisors, Payroll, some Coordinators
  - 4 – Group workstation access with personal storage – SLPs, OTs, ILT team, behaviour consultants, psychologists, support team
- All staff will have access to private meeting room space that will facilitate confidential calls and meetings.

**Recommendation:**

That the Board of Trustees provide Senior Administration with an endorsement to proceed with the draft final design of the Central Office Modernization project.



## Board Memorandum

Date: April 25, 2018

To: Board of Trustees

From: Committee of the Whole

Subject: Policy F/I/8 - French Language Programs and Languages Other than French or English  
Proposed amended name: Policy F/I/8 – Language Programs

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### **Background**

At the April 11, 2018 Committee of the Whole meeting Trustees reviewed Policy F/I/8 - French Language Programs and Languages Other than French or English (Proposed amended name: Policy F/I/8 – Language Programs) and forwarded it to this evening's Public Board Meeting.

Associated Admin Practice Educational Services 25 – Language Programs is attached for Trustee information.

### **Recommendation:**

That the Board of Trustees approve Policy F/I/8 – Language Programs.

BOARD 9.1





**1.0 POLICY**

- 1.1 The Board believes that opportunities to study languages enhances and enriches student learning.
- 1.2 The Board of Trustees supports providing opportunities for students to have access to second language courses in languages other than English or French.
- 1.3 The Board recognizes that French is an official language of Canada and the opportunity to study French is to be provided in all Sturgeon Public School Division schools.

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References: *Admin Practice: Educational Services 25 – Language Programs*  
*School Act: Sections 10, 11*  
*Guide to Education*



## 1.0 POLICY

- 1.1 The Board believes that all students should have the opportunity to learn French.
- 1.2 The Board of Trustees supports the provision of opportunities for students to have access to second language courses in languages other than English or French.

## 2.0 GUIDELINES

- 2.1 The goal of second language programs for English-speaking students shall be a reasonable level of understanding and proficiency as specified in the standards set out by Alberta Education.
- 2.2 The grades 4-6 French as a Second Language program shall be compulsory for all students in regular programs.
- 2.3 French as a Second Language program at the junior and senior high school levels may, where numbers warrant, be offered to students on an optional basis.
- 2.4 Where numbers warrant, schools may offer additional second language courses.



## EDUCATIONAL SERVICES 25 – Language Programs

Date: April 3, 2018

Responsible Administrator: Associate Superintendent,  
Education Services

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### 1.0 RATIONALE

Student learning is enhanced and enriched by opportunities to study languages.

### 2.0 PROCESS

The Associate Superintendent of Education Services is responsible for maintaining this Administrative Practice.

### 3.0 GUIDELINES

#### 3.1 French as a Second Language

There is an expectation that all students in Grades 4 – 6 will have the opportunity to participate in French as a Second Language instruction.

3.1.1 There may be circumstances where a principal and/or parent/guardian may request an exemption from French as a Second Language instruction.

3.1.2 Any requests for exemption shall be forwarded in writing to the Associate Superintendent, Education Services for review and approval.

3.2 Students shall have the opportunity to participate in French as a Second Language instruction in Grades 7-12 where sufficient numbers support programming.

#### 3.3 French Immersion

The Alberta Education Program of Studies shall be used as the basis of delivery of French Immersion Programming.

French Immersion is available in Sturgeon Public School Division schools where community interest, enrolment and facility requirements can support programming.

#### 3.4 Additional Languages

Other language programs as approved by Alberta Education may be offered in Sturgeon Public School Division schools provided student interest and enrolment is sufficient.

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References: *Board Policy: F//8 – Language Programs*  
*Alberta Education Program of Studies*  
*Guide to Education*



## Board Memorandum

Date: April 25, 2018  
To: Board of Trustees  
From: Committee of the Whole  
Subject: Policy F/I/11 - Off-Campus Education

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### **Background**

At the April 11, 2018 Committee of the Whole meeting Trustees reviewed Policy F/I/11 – Off-Campus Education and forwarded it to this evening’s Public Board Meeting.

Associated Admin Practice Educational Services 5 – Off Campus Education is attached for Trustee information.

### **Recommendation:**

That the Board of Trustees approve Policy F/I/11 – Off Campus Education.

## 1.0 POLICY

- 1.1 The Board supports and promotes off-campus education programs and believes that school/community partnerships provide opportunities for students to gain practical workplace experiences that enable successful transition from school to careers.

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References: *Admin Practice(s): Educational Services 5 – Off-Campus Education*  
*School Act: Section 54*  
*Employment Standards, Government of Alberta*  
*Alberta Education Policies and Guidelines*  
*Off-Campus Education Handbook, Government of Alberta*  
*Off Campus Education Program Agreement*



**1.0 POLICY**

- 1.1 The Board supports the provision of off-campus education programs and believes that these school/community partnerships help students acquire knowledge, skills and attitudes and gain practical experiences that enable successful transition from school to careers.

**2.0 GUIDELINES**

- 2.1 The Superintendent or designate is responsible for off-campus education programs offered in schools.
- 2.2 Off-campus workstations shall comply with Alberta Education Policy 1.4.3, Education Program and Services, Off-Campus Education.
- 2.3 School procedures will be developed by the principal as part of the annual school program plan.
- 2.4 The principal shall submit an annual year end report on off-campus education programs to the Superintendent or designate.

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References: *Admin Practice(s): ES 5 – Off-Campus Education*  
*School Act: Section 54*

**EDUCATIONAL SERVICES 5 – Off-Campus Education**

Date: May 13, 2003

Revised Date: February 5, 2018

Responsible Administrator:  
Associate Superintendent, Education Services**1.0 RATIONALE**

Off Campus education programs provide opportunities for students to gain practical workplace experience.

**2.0 PROCESS**

The Associate Superintendent, Education Services or designate is responsible for off-campus education programs offered in schools.

**3.0 GUIDELINES**

- 3.1 Off-campus workstations shall adhere to regulations and guidelines from Alberta Employment Standards and Alberta Education policy and guidelines.
- 3.2 The Off Campus Education Program Agreement between the employer/supervisor, parent/guardian, student, and school outlines the expectations and responsibilities.
- 3.3 The Principal or designate shall approve work placements annually.
- 3.4 Off Campus Education programs shall be provided under the supervision of a certificated teacher who shall, under the authority of the principal:
  - 3.4.1 approve off campus sites in accordance with Alberta Education requirements;
  - 3.4.2 obtain the consent of the parent/guardian unless the student is deemed an Independent Student;
  - 3.4.3 specify learner outcomes, expectations and evaluation criteria that are communicated to the student and the employer/supervisor;
  - 3.4.4 ensure that all Off Campus Education students have completed the applicable prerequisite courses;
  - 3.4.5 maintain communication and contact with employers and students as necessary to ensure and enhance the learning experience for students.

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References: *Board Policy: F/1/11 - Off Campus Education*  
*School Act: Section 54*  
*Employment Standards, Government of Alberta*  
*Alberta Education Policies and Guidelines*  
*Off Campus Education Handbook, Government of Alberta*  
*Off Campus Education Program Agreement*



**EDUCATIONAL SERVICES 5 – Off-Campus Education**

Date: May 13, 2003

Revised Date: February 5, 2018

Responsible Administrator:  
Associate Superintendent, Education Services

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- 3.5 The principal shall submit an annual year-end report by June 30 to the Associate Superintendent, Education Services or designate that will include:
- 3.5.1 Student enrolments;
  - 3.5.2 List of work sites and/or participating employers;
  - 3.5.3 Overview of program highlights and concerns;

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References: *Board Policy: F//11 - Off Campus Education*  
*School Act: Section 54*  
*Employment Standards, Government of Alberta*  
*Alberta Education Policies and Guidelines*  
*Off Campus Education Handbook, Government of Alberta*  
*Off Campus Education Program Agreement*





## Board Memorandum

Date: April 25, 2018

To: Board of Trustees

From: Committee of the Whole

Subject: Policy I/1 – Transportation Services and Board Regulation, Transportation 2 – Transportation Services and Fees

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### **Background**

At the April 11, 2018 Committee of the Whole Meeting Trustees reviewed Policy I/1 – Transportation Services and Board Regulation, Transportation 2 – Transportation Services and Fees and forwarded it to this evening's Public Board Meeting.

Associated Admin. Practice Transportation 11 – Transportation Fees as well as the Fee Waiver Application Form is also provided for Trustee information.

### **Recommendation**

That the Board of Trustees approve the 2018 – 2019 Transportation Fees as outlined in Board Regulation, Transportation 2 – Transportation Services and Fees.

BOARD 9.3



## 1.0 POLICY

1.1 The Board has established and operates a child and/or student transportation system to provide service to a child's or student's directed school. This service is available to all children and/or students within the Division who qualify for this service in accordance with criteria as outlined in the following documents:

- *School Act*
- *School Transportation Regulation: AR 102/2017*
- *Board Regulation, Transportation 2*
- *Administrative Practices*

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References: *Admin Practice(s): Transportation 3 - Support Staff & Bus Riding Duties*  
*Transportation 5 - Student Transportation Services*  
*Transportation 11 –Transportation Fees*  
*Board Regulation: Transportation 2 –Transportation Services and Fees*  
*School Act: Transportation 51(1)*  
*School Transportation Regulation: AR 102/2017*

**TRANSPORTATION 2 –Transportation Services and Fees**

Date: June 28, 2017 Revised Date: September 27, 2017 Responsible Administrator: Secretary-Treasurer

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**1.0** Board Regulation, Transportation 2 – Transportation Services and Fees shall be administered in compliance with Policy I/1 – Transportation Services and Administrative Practice Transportation 11 – Transportation Fees.

**2.0 PROCESS**

**2.1** The Secretary Treasurer or designate shall be responsible for ensuring the collection of transportation fees is undertaken according to established guidelines.

**3.0 GUIDELINES**

**3.1** Transportation service will be provided on regular morning and afternoon school bus routes.

**3.1.1** Early Childhood Services (ECS) children enrolled in half day programs operated by the Board may be provided with transportation services at noon based on available resources.

**3.2** As per legislation, the Division policy and associated administrative practices, resident students who reside 2.4 km or more from their designated school will be provided transportation service. Children accessing the Division's early childhood programs may be provided transportation services at a service level that is consistent with the transportation of students within current established boundaries.

**3.2.1** Children and students residing less than 2.4 km to the designated school site may be provided with transportation service if space is available on an existing school bus route.

**3.3** A fee is charged for all ECS children – grade 12 students, who do not qualify for funding by Alberta Education and are accessing transportation. As part of the Division budget process, transportation fees are reviewed annually to determine the need to assess transportation fees, and are approved by the Board by April 30<sup>th</sup> of each year.

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References: *Board Policy(s): I/1 –Transportation Services*  
*Admin Practice(s): Transportation 11 –Transportation Fees*  
*Bill 1: An Act to Reduce School Fees*

**TRANSPORTATION 2 –Transportation Services and Fees**

Date: June 28, 2017 Revised Date: September 27, 2017 Responsible Administrator: Secretary-Treasurer

3.4 The Manager of Transportation Services is directed by the Superintendent of Schools to maintain the administrative practices required by this Board Regulation.

**4.0 FEE SCHEDULE**

Transportation fees for the 2018-2019 school year are:

	Regular Rate
Headstart/PEP (PreSchool Enrichment Program)	\$150
Headstart and PEP (Noon Transportation)	\$225
Kindergarten Full day	\$175
Kindergarten Half day	\$275
Eligible	n/a
Ineligible	\$275
School of Choice	\$275
Non-Resident	\$350
Division Directed Program of Choice (LOGOS) Shuttle Service	\$100
Ineligible Family Rate	\$825
School of Choice Family Rate	\$825

**Definitions:**

**Student** – is an individual who is registered in grades 1 – 12.

**Child** – is an individual who attends an Early Childhood program and is not registered in grades 1 – 12.

**Headstart and PreSchool Enrichment Program (PEP)** – any child enrolled in a Headstart or PreSchool Enrichment Program (PEP).

**Kindergarten Full days** – any Kindergarten child or student who is enrolled in a full day program or a Headstart or PEP child who is enrolled in a half day program but reside in an area where there is no noon time transportation available.

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References: *Board Policy(s):* I/1 –Transportation Services  
*Admin Practice(s):* Transportation 11 –Transportation Fees  
*Bill 1:* An Act to Reduce School Fees

**TRANSPORTATION 2 –Transportation Services and Fees**

Date: June 28, 2017 Revised Date: September 27, 2017 Responsible Administrator: Secretary-Treasurer

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***Kindergarten Half Days*** – any Early Childhood child who is attending Sturgeon Heights \*, Morinville Public, Namao or Guthrie schools and is eligible for and resides in the noon transportation boundaries.

***Ineligible*** – any child or student who resides less than 2.4 km to their designated school.  
***School Of Choice*** – any student who is attending a school other than the one designated by the established boundaries and LOGOS, which is considered a program of choice.

***Division Directed Program of Choice (LOGOS) Shuttle*** – any rural LOGOS student who transfers between towns where a shuttle service is available.

***Non Resident*** – any student who lives outside of the Sturgeon Public School Division boundary and attends a Sturgeon school.

***Family Rates*** – the family rate applies to families with more than three children in the same category. If your family is a blend of two or more categories the fees reflected in your Parent Portal account will be the fees for your individual family rate.

\* Sturgeon Heights only applies to the children attending day cares that are serviced at noon time.

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References: *Board Policy(s): I/1 –Transportation Services*  
*Admin Practice(s): Transportation 11 –Transportation Fees*  
*Bill 1: An Act to Reduce School Fees*

**TRANSPORTATION 2 –Transportation Services and Fees**

Date: June 28, 2017    Revised Date: September 27, 2017    Responsible Administrator: Secretary-Treasurer

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**1.0** Board Regulation, Transportation 2 – Transportation Services and Fees shall be administered in compliance with Policy I/1 – Transportation Services and Administrative Practice Transportation 11 – Transportation Fees.

**2.0 PROCESS**

**2.1** The Secretary Treasurer or designate shall be responsible for ensuring the collection of transportation fees is undertaken according to established guidelines.

**3.0 GUIDELINES**

**3.1** Transportation service will be provided on regular morning and afternoon school bus routes.

**3.1.1** Early Childhood Services (ECS) children enrolled in half day programs operated by the Board may be provided with transportation services at noon based on available resources.

**3.2** As per legislation, the Division policy and associated administrative practices, resident students who reside 2.4 km or more from their designated school will be provided transportation service. Children accessing the Division’s early childhood programs may be provided transportation services at a service level that is consistent with the transportation of students within current established boundaries.

**3.2.1** Children and students residing less than 2.4 km to the designated school site may be provided with transportation service if space is available on an existing school bus route.

**3.3** A fee is charged for all ECS children – grade 12 students, who do not qualify for funding by Alberta Education and are accessing transportation. As part of the Division budget process, transportation fees are reviewed annually to determine the need to assess transportation fees, and are approved by the Board by April 30<sup>th</sup> of each year.

**3.4** The Manager of Transportation Services is directed by the Superintendent of Schools to maintain the administrative practices required by this Board Regulation.

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References:    *Board Policy(s):*    *I/1 –Transportation Services*  
                  *Admin Practice(s):*    *Transportation 11 –Transportation Fees*  
                  *Bill 1:*                        *An Act to Reduce School Fees*

**TRANSPORTATION 2 –Transportation Services and Fees**

Date: June 28, 2017 Revised Date: September 27, 2017 Responsible Administrator: Secretary-Treasurer

**4.0 FEE SCHEDULE**

Transportation fees for the 2017-2018 school year are:

	Regular Rate
Headstart	\$150
Pre School Enrichment Program (PEP)	\$175
Headstart and PEP (Noon Transportation)	\$225
Kindergarten Full day	\$175
Kindergarten Half day	\$275
Eligible	n/a
Ineligible	\$275
School of Choice	\$275
Non-Resident	\$350
Division Directed Program of Choice (LOGOS) Shuttle Service	\$100
Ineligible Family Rate	\$825
School of Choice Family Rate	\$825

**Definitions:**

***Student*** – is an individual who is registered in grades 1 – 12.

***Child*** – is an individual who attends an Early Childhood program and is not registered in grades 1 – 12.

***Headstart and PreSchool Enrichment Program (PEP)*** – any child enrolled in a Headstart or PreSchool Enrichment Program (PEP).

***Kindergarten Full days*** – any Kindergarten child or student who is enrolled in a full day program or a Headstart or PEP child who is enrolled in a half day program but reside in an area where there is no noon time transportation available.

***Kindergarten Half Days*** – any Early Childhood child who is attending Sturgeon Heights \*, Morinville Public, Namao or Guthrie schools and is eligible for and resides in the noon transportation boundaries.

***Ineligible*** – any child or student who resides less than 2.4 km to their designated school.

References: Board Policy(s): I/1 –Transportation Services  
 Admin Practice(s): Transportation 11 –Transportation Fees  
 Bill 1: An Act to Reduce School Fees

**TRANSPORTATION 2 –Transportation Services and Fees**

Date: June 28, 2017 Revised Date: September 27, 2017 Responsible Administrator: Secretary-Treasurer

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*School Of Choice* – any student who is attending a school other than the one designated by the established boundaries and LOGOS, which is considered a program of choice.

*Division Directed Program of Choice (LOGOS) Shuttle* – any rural LOGOS student who transfers between towns where a shuttle service is available.

*Non Resident* – any student who lives outside of the Sturgeon Public School Division boundary and attends a Sturgeon school.

*Family Rates* – the family rate applies to families with more than three children in the same category. If your family is a blend of two or more categories the fees reflected in your Parent Portal account will be the fees for your individual family rate.

\* Sturgeon Heights only applies to the children attending day cares that are serviced at noon time.

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References: Board Policy(s): I/1 –Transportation Services  
Admin Practice(s): Transportation 11 –Transportation Fees  
Bill 1: An Act to Reduce School Fees





# TRANSPORTATION 11 –Transportation Fees

Date: May 5, 2014 Revised Date: September 27, 2017 Responsible Administrator: Secretary-Treasurer

## 1.0 RATIONALE

All Early Childhood Services to Grade 12 children and/or students, who do not qualify for transportation funding by Alberta Education and are accessing transportation services in Sturgeon Public School Division shall pay a transportation fee as directed in Board Regulation, Transportation 2 – Transportation Services and Fees.

1.1 Transportation will be available for children and students who meet the criteria as set out in the Guidelines of Board Regulation, Transportation 2 – Transportation Services and Fees.

## 2.0 PROCESS

The Secretary Treasurer will be responsible for ensuring the collection of transportation fees is undertaken according to established guidelines and for communicating the need for transportation fees to parents annually.

Principals will annually notify school staff about the process and the circumstances in which parents may be able to request a refund or having transportation fees waived.

## 3.0 GUIDELINES

3.1 Fees shall be due and payable at the time of registration by online payment via the PowerSchool Parent Portal, cash or cheque.

3.1.1 An administration fee will be charged for each cheque returned.

3.2 Any child or student new to the Division, will pay the regular rate or a portion of the fee, prorated on a 10 month basis.

3.2.1 Any child or student entering the Division after March 31<sup>st</sup> of the school year will not be charged any portion of the Transportation fee.

3.3 All refunds shall be determined by the Transportation Department. No refunds will be approved except for children or students moving out of the transportation service area,

- References:
- Board Policy: I/1 –Transportation Services*
  - Board Regulation: Administration 2 – Appeal*
  - Transportation 2 –Transportation Services and Fees*
  - School Transportation Regulation*
  - Fee Waiver Application Form*



## TRANSPORTATION 11 –Transportation Fees

Date: May 5, 2014 Revised Date: September 27, 2017 Responsible Administrator: Secretary-Treasurer

transferring to another school jurisdiction or graduating during the school year. A request in writing will be required from parent/guardian stating reason for cancellation of transportation service before refund will be granted.

3.3.1 A refund of Transportation fees will be determined on a prorated monthly basis.

3.3.2 After March 31 of the school year, Transportation fees will not be refunded.

3.4 Children or students enrolled prior to September 30<sup>th</sup> may apply for transportation services at any time during the school year. The transportation fee will be the regular rate (not prorated). Payment is due in full upon registration. Children or students must meet the criteria as set out in Policy I/1 and Board Regulation Transportation 2 – Student Transportation Fees.

3.5 In exceptional cases where a child or student registered for Transportation Services, does not have his/her fees paid by January 31<sup>st</sup>, the division will provide a statement of the outstanding balance, which is due immediately.

3.6 Any outstanding balances as of April 30<sup>th</sup> will be forwarded to a collection agency.

3.7 In cases of genuine hardships, the Transportation Manager, in consultation with the Principal, has the discretion to waive or make alternative payment arrangements. Parents may request to waive their children's fees by filling out the Division's Fee Waiver Application Form.

3.8 Any concerns and disputes of the transportation fees will follow the process as outlined in Board Regulation Administration 2 – Appeal.

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References:      *Board Policy:            I/1 –Transportation Services*  
                         *Board Regulation:      Administration 2 – Appeal*  
   *Transportation 2 –Transportation Services and Fees*  
                         *School Transportation Regulation*  
                         *Fee Waiver Application Form*

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STURGEON PUBLIC SCHOOL DIVISION NO. 24

Fee Waiver Application

Parent/Guardian Name: \_\_\_\_\_ Child's School: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Postal Code: \_\_\_\_\_ Phone #: \_\_\_\_\_

Student Name	Fee Description	Grade	Fee
			\$
			\$
			\$
			\$
<b>Total</b>			\$

Please provide relevant information to help support your application (attach information to this form, if necessary).

A payment plan is also available as an alternative to lump sum payment. This can be discussed with your school principal.


I certify that the above information is true and correct. I understand the school Principal will rely upon this information in evaluating and assessing this application. I also understand that financial and other information provided will be held in strictest confidence.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Approval: Yes \_\_\_\_\_ No \_\_\_\_\_

Principal Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Board Memorandum

Date: April 25, 2018  
To: Board of Trustees  
From: Committee of the Whole  
Subject: 2018 – 2019 School Fees

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### **Background**

At the April 11, 2018 Committee of the Whole Meeting Trustees reviewed the 2018 – 2019 School Fees and forwarded them to this evening's Public Board Meeting.

Attached you will find the Summary of School Fees for the 2018 – 2019 school year by schools.

### **Recommendation**

That the Board of Trustees receive as information the School Fees for the 2018 – 2019 school year.

# BON ACCORD COMMUNITY SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Early Childhood Services</b>		
Community Student - Headstart (Annual Maximum)	\$ 2,500.00	\$ 2,500.00
Fieldtrip Fee - Headstart (Annual)	\$ 100.00	\$ 100.00
Fieldtrip Fee - Kindergarten (Annual)	\$ 100.00	\$ 100.00
NEW Supply Fee - Crafts - Kindergarten	\$ 30.00	\$ -
<b>Activity Fees</b>		
Fieldtrip Fees - Gr. 1 - 4 (Annual Maximum)	\$ 30.00	\$ 30.00
Swimming	\$ 35.00	\$ 35.00
<b>Non curricular Fees</b>		
Agenda - Gr. 1-4	\$ 8.00	\$ 8.00
NEW Agenda - Kindergarten	\$ 8.00	\$ -
<b>Other Sales &amp; Services</b>		
Yearbooks	\$ 15.00	\$ 15.00
Recorders	\$ 10.00	\$ 10.00

# CAMILLA SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Early Childhood Services</b>		
Fieldtrip Fee - Headstart (Annual)	\$ 100.00	\$ 100.00
Fieldtrip Fee - Kindergarten (Annual)	\$ 140.00	\$ 140.00
Supply Fee - Crafts - Kindergarten	\$ 15.00	\$ 15.00
<b>Technology User Fees</b>		
NEW Technology User Fee - Gr. 1-9	\$ 15.00	\$ -
<b>Optional Course Fees</b>		
Archery	\$ 15.00	\$ 15.00
Art	\$ 25.00	\$ 20.00
Backyard Games	\$ 10.00	\$ 10.00
Band	\$ 50.00	\$ 50.00
NEW Character Ed	\$ 5.00	\$ -
Comic Book Design	\$ 20.00	\$ 20.00
Competitive Hockey	\$ 100.00	\$ 100.00
Entrepreneursip	\$ 15.00	\$ 10.00
NEW Fashions	\$ 25.00	\$ -
Foods	\$ 40.00	\$ 40.00
Foods - Baking & Decorating	\$ 40.00	\$ 40.00
Foods - Chef Wars	\$ 40.00	\$ 40.00
Foods - Healthy Eating	\$ 40.00	\$ 40.00
Golf	\$ 80.00	\$ 80.00
NEW Healthy Strategies	\$ 10.00	\$ -
NEW Hunter Education	\$ 50.00	\$ -
Languages	\$ 10.00	\$ 10.00
Makerspace	\$ 20.00	\$ 20.00
Media and Technology	\$ 10.00	\$ 10.00
NEW Outdoor Education	\$ 20.00	\$ -
NEW Religion	\$ 5.00	\$ -
Science Enrichment - Biology	\$ 25.00	\$ 25.00
Science Enrichment - Chemistry	\$ 25.00	\$ 25.00
Shinny Hockey	\$ 10.00	\$ 10.00
NEW Women's Health	\$ 10.00	\$ -
Woods - Bench Builder	\$ 85.00	\$ 85.00
Woods - Introductory	\$ 50.00	\$ 50.00
Woods - Routering	\$ 40.00	\$ 40.00

# CAMILLA SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Activity Fees</b>		
Fieldtrip Fees - Gr. 1-9 (Annual Maximum)	\$ 100.00	\$ 100.00
Camp Warwa - Jr High Outdoor Ed	\$ 20.00	\$ 20.00
NEW Riverwatch - Gr. 9	\$ 50.00	\$ -
Swimming - Year end Gr. 1-3	\$ 12.00	\$ 9.00
Swimming - Year end Gr. 4-6	\$ 14.00	\$ 11.00
<b>Extracurricular Fees</b>		
Archery Club	\$ 30.00	\$ 25.00
Badminton	\$ 25.00	\$ 25.00
Basketball - Junior	\$ 80.00	\$ 80.00
Basketball - Senior	\$ 120.00	\$ 118.00
Beginner Band Workshop	\$ 25.00	\$ 25.00
Choir	\$ 10.00	\$ 10.00
ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
Running Club	\$ 35.00	\$ 35.00
Volleyball - Junior	\$ 80.00	\$ 80.00
Volleyball - Senior	\$ 120.00	\$ 120.00
Young Scientist Conference	\$ 40.00	\$ 20.00
<b>Non-curricular Fees</b>		
Agenda	\$ 10.00	\$ 10.00
NEW Library Fee	\$ 5.00	\$ -
<b>Non-curricular Travel</b>		
Baggage/Travel Fee - Travel Club	\$ 50.00	\$ 50.00
Band Camp	\$ 130.00	\$ 75.00
Drumheller overnight trip - Gr. 4	\$ 70.00	\$ 70.00
Ski Trip - Overnight - with rentals	\$ 325.00	\$ 325.00
Ski Trip - Overnight - without rentals	\$ 275.00	\$ 275.00
<b>Other Sales &amp; Services</b>		
NEW Bulk Supply Fee - Gr. 1-9	\$ 5.00	\$ -
Grad Tickets (Annual per ticket maximum)	\$ 30.00	\$ 25.00
Recorders	\$ 10.00	\$ 10.00
T-Shirt	\$ 8.00	\$ 8.00
Yearbook - Gr. 1-9	\$ 10.00	\$ 10.00
Yearbook - Kindergarten	\$ 20.00	\$ 20.00

# GIBBONS SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Technology User Fees</b>		
Laptop Loaner Program Rental (Annual Maximum)	\$ 200.00	\$ 200.00
Laptop Loaner Program Damage Replacement	\$ 300.00	\$ 300.00
<b>Alternative Program Fees</b>		
Hockey Academy Elementary	\$ 900.00	\$ 900.00
Hockey Academy Elementary Goalie	\$ 500.00	\$ 500.00
Hockey Academy Junior High	\$ 1,100.00	\$ 1,100.00
Hockey Academy Junior High Goalie	\$ 700.00	\$ 700.00
<b>Optional Course Fees</b>		
<b>Elementary</b>		
Board Gaming	\$ 10.00	\$ 10.00
Cake/Cupcake Decorating	\$ 15.00	\$ 15.00
Curling	\$ 10.00	\$ 10.00
Elementary Tech	\$ 20.00	\$ 20.00
Intro to cooking	\$ 25.00	\$ 20.00
Lego Masters	\$ 10.00	\$ 10.00
Outdoor Education / Survivor Gibbons	\$ 15.00	\$ 15.00
NEW REACH	\$ 30.00	\$ -
<b>Junior High</b>		
Art	\$ 25.00	\$ 20.00
Band - Beginner	\$ 5.00	\$ 5.00
Band - Concert (Full year)	\$ 15.00	\$ 5.00
Beading and crafts	\$ 20.00	\$ 20.00
Comm. Technology - Classic Animation	\$ 10.00	\$ 10.00
Communication Technology - Digital Imaging	\$ 10.00	\$ 10.00
Communication Technology - Live Action	\$ 10.00	\$ 10.00
Comm Tech	\$ 10.00	\$ 10.00
Dance	\$ 175.00	\$ 165.00
Drama	\$ 20.00	\$ 10.00
Entrepreneur	\$ 50.00	\$ 50.00
Fit for Life	\$ 10.00	\$ 10.00
Foods	\$ 25.00	\$ 25.00
Foods - Advanced - Cooking Around The World	\$ 50.00	\$ 50.00
Industrial Arts	\$ 35.00	\$ 35.00
Outdoor Ed	\$ 50.00	\$ 50.00
NEW REACH	\$ 30.00	\$ -



# GIBBONS SCHOOL

## Fee Schedule

	2018-2019	2017-2018
Recreational Leadership	\$ 20.00	\$ 5.00
Robotics	\$ 20.00	\$ 20.00
Sports Game and Fitness	\$ 10.00	\$ 10.00
Sports Leadership - Badminton and First Aid	\$ 30.00	\$ 20.00
NEW Sports Leadership - Basketball	\$ 5.00	\$ -
Sports Leadership - Curling	\$ 10.00	\$ 10.00
Sports Leadership - Cycling	\$ 10.00	\$ 10.00
Sports Leadership - Soccer	\$ 10.00	\$ 10.00
<b>Activity Fees</b>		
NEW Band - Gr. 6 Music Festival	\$ 15.00	\$ -
Band Trip to Roger	\$ 25.00	\$ 25.00
Fieldtrip Fees - Band - Gr. 6 (Annual Maximum)	\$ 40.00	\$ 40.00
Fieldtrip Fees - Band - Gr. 7-9 (Annual Maximum)	\$ 400.00	\$ 350.00
Fieldtrip Fees - Gr. 5 (Annual Maximum)	\$ 135.00	\$ 100.00
Fieldtrip Fees - Gr. 6 (Annual Maximum)	\$ 135.00	\$ 135.00
Fieldtrip Fees - Gr. 7-8 (Annual Maximum)	\$ 135.00	\$ 50.00
Fieldtrip Fees - Gr. 9 (Annual Maximum)	\$ 135.00	\$ 120.00
Ski Trip - Elementary	\$ 50.00	\$ 50.00
Swimming - Elementary	\$ 50.00	\$ 50.00
NEW Tri-a-Trade	\$ 20.00	\$ -
<b>Extracurricular Fees</b>		
Badminton - Junior	\$ 25.00	\$ 25.00
Badminton - Senior	\$ 45.00	\$ 45.00
Basketball - Junior	\$ 60.00	\$ 50.00
Basketball - Senior	\$ 100.00	\$ 90.00
Beginner Band Workshop	\$ 25.00	\$ 25.00
Golf	\$ 30.00	\$ 30.00
ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
Jersey Rental (Per sport excluding Badminton)	\$ 25.00	\$ 25.00
NEW Jersey Purchase - Badminton	\$ 20.00	\$ -
STEAM Games	\$ 20.00	\$ 20.00
Volleyball - Junior	\$ 60.00	\$ 50.00
Volleyball - Senior	\$ 100.00	\$ 90.00
WISEST	\$ 20.00	\$ 20.00
Young Scientist Conference	\$ 40.00	\$ 40.00

# GIBBONS SCHOOL

## Fee Schedule

	2018-2019		2017-2018
<b>Non-curricular Fees</b>			
NEW Agenda	\$ 10.00		\$ -
NEW Fitness Room Membership	\$ 10.00		\$ -
<b>Non Curricular Travel</b>			
Ski Trip - Marmot	\$ 160.00		\$ 160.00
Ski Trip - Overnight	\$ 300.00		\$ 290.00
<b>Other Fees</b>			
Refundable Deposit - Sports Jersey (per jersey)	\$ 75.00		\$ 75.00
<b>Other Sales &amp; Services</b>			
Yearbooks	\$ 20.00		\$ 20.00
Lost/Damaged Textbooks	\$ 50.00		\$ 50.00

# GUTHRIE SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Early Childhood Services</b>		
Community Student - Headstart (Annual Maximum)	\$ 2,500.00	\$ 2,500.00
Community Student - Jr Headstart (Annual Maximum)	\$ 2,000.00	\$ 2,000.00
Fieldtrip Fee - Headstart (Annual)	\$ 100.00	\$ 100.00
Fieldtrip Fee - Kindergarten (Annual)	\$ 110.00	\$ 110.00
Supply Fee - Crafts - Kindergarten	\$ 20.00	\$ 20.00
<b>Optional Course Fees</b>		
Art	\$ 10.00	\$ 10.00
Band	\$ 60.00	\$ 60.00
Chef Wars	\$ 20.00	\$ 20.00
Entrepreneurship	\$ 50.00	\$ 50.00
Fashion	\$ 10.00	\$ 10.00
Handyworks	\$ 20.00	\$ 20.00
Makerspace	\$ 5.00	\$ 5.00
Photography	\$ 10.00	\$ 10.00
Woods	\$ 20.00	\$ 20.00
<b>Activity Fees</b>		
Birch Bay - Gr. 4-6 (2 trips)	\$ 80.00	\$ 80.00
Fieldtrip Fees - Gr. 1-3 (Annual Maximum)	\$ 100.00	\$ 90.00
Fieldtrip Fees - Gr. 4-9 (Annual Maximum)	\$ 100.00	\$ 100.00
Fieldtrip Fees - Jr. High Options (Annual Maximum)	\$ 100.00	\$ 30.00
Ski Trip - Gr. 4-9	\$ 55.00	\$ 50.00
Swimming	\$ 35.00	\$ 35.00
<b>Extracurricular Fees</b>		
Archery Club	\$ 10.00	\$ 10.00
Badminton	\$ 30.00	\$ 30.00
Basketball - Junior	\$ 30.00	\$ 30.00
Basketball - Senior	\$ 60.00	\$ 60.00
Beginner Band Workshop	\$ 25.00	\$ 25.00
Handbells	\$ 25.00	\$ 25.00
ISC Jr High Golf Tournament	\$ 35.00	\$ 30.00
Running Room Indoor Games	\$ 10.00	\$ 10.00
Volleyball	\$ 50.00	\$ 50.00
WISEST	\$ 20.00	\$ 20.00
Young Scientist	\$ 40.00	\$ 40.00

# GUTHRIE SCHOOL

## Fee Schedule

	2018-2019		2017-2018
<b>Non Curricular Fees</b>			
Agenda - Gr. 1-6	\$ 10.00		\$ 7.00
<b>Non Curricular Travel</b>			
Band Camp	\$ 105.00		\$ 105.00
Camp Yowochas (Youth Leadership)	\$ 80.00		\$ 65.00
Ski Trip - Marmot (Gr. 7-9)	\$ 310.00		\$ 310.00
<b>Other Sales &amp; Services</b>			
Grad Tickets (Annual maximum per ticket)	\$ 30.00		\$ 30.00

# LANDING TRAIL SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Early Childhood Services</b>		
Community Student - Headstart (Annual Maximum)	\$ 2,500.00	\$ 2,500.00
Community Student - Jr Headstart (Annual Maximum)	\$ 2,000.00	\$ 2,000.00
Fieldtrip Fee - Headstart (Annual)	\$ 100.00	\$ 100.00
Fieldtrip Fee - Kindergarten (Annual)	\$ 100.00	\$ 100.00
NEW Supply Fee - Crafts - Kindergarten	\$ 30.00	\$ -
<b>Technology User Fees</b>		
NEW Technology User Fee	\$ 5.00	\$ -
<b>Alternative Program Fees</b>		
Logos	\$ 15.00	\$ 15.00
<b>Activity Fees</b>		
Fieldtrip Fees - Gr. 1-4 (Annual Maximum)	\$ 80.00	\$ 80.00
Fieldtrip Fees - Logos (Annual Maximum)	\$ 40.00	\$ 80.00
Swimming	\$ 50.00	\$ 45.00
<b>Non Curricular Fees</b>		
Agenda	\$ 8.00	\$ 8.00
<b>Other Sales &amp; Services</b>		
Recorders	\$ 10.00	\$ 10.00
Yearbook	\$ 20.00	\$ 20.00

# LILIAN SCHICK SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Alternative Program Fees</b>		
Hockey Academy	\$ 1,100.00	\$ 1,100.00
Logos	\$ 15.00	\$ 15.00
<b>Optional Course Fees</b>		
Archery	\$ 25.00	\$ 25.00
Art	\$ 20.00	\$ 20.00
Badminton	\$ 15.00	\$ 15.00
Band	\$ 50.00	\$ 50.00
Dissections	\$ 20.00	\$ 20.00
Drama	\$ 50.00	\$ 50.00
Elite Sports	\$ 50.00	\$ 50.00
Entrepreneurship (Down Payment)	\$ 50.00	\$ 50.00
Flex Option - Birdhouse	\$ 15.00	\$ 15.00
Flex Option - Build Your Own Crib Board	\$ 15.00	\$ 15.00
Flex Option - Cake Decorating	\$ 5.00	\$ 5.00
Flex Option - Culture & Cuisine	\$ 5.00	\$ 5.00
Flex Option - Dramatic Makeup	\$ 5.00	\$ 5.00
Flex Option - Fitness & Nutrition	\$ 10.00	\$ 10.00
Flex Option - Outdoor Cooking & Survival	\$ 10.00	\$ 10.00
Flex Option - Photo Canvas / Wood	\$ 5.00	\$ 5.00
Flex Option - Pillow / Craft	\$ 20.00	\$ 15.00
Flex Option - Popsicle Stick Architecture / Origami	\$ 5.00	\$ 5.00
Flex Option - Theatrical Sword Play	\$ 5.00	\$ 5.00
Foods	\$ 40.00	\$ 40.00
Golf	\$ 50.00	\$ 50.00
Outdoor Education	\$ 30.00	\$ 30.00
Photography	\$ 10.00	\$ 10.00
Robotics	\$ 15.00	\$ 15.00
NEW Sports Med & Nutrition	\$ 20.00	\$ -
NEW Science Challenge	\$ 20.00	\$ -
<b>Activity Fees</b>		
Fieldtrip Fees - Gr. 5-9 (Annual Maximum)	\$ 85.00	\$ 85.00
NEW Imagine That - Creative Arts Day	\$ 30.00	\$ -
Riverwatch	\$ 50.00	\$ 50.00

# LILIAN SCHICK SCHOOL

## Fee Schedule

	2018-2019	2017-2018
Ski Trip - Rabbit Hill	\$ 60.00	\$ 55.00
Swimming - Elementary	\$ 10.00	\$ 10.00
<b>Extracurricular Fees</b>		
Archery Club	\$ 90.00	\$ 50.00
Badminton - Junior	\$ 25.00	\$ 25.00
Badminton - Senior	\$ 45.00	\$ 45.00
Basketball Game	\$ 20.00	\$ 20.00
Basketball - Junior	\$ 50.00	\$ 50.00
Basketball - Senior	\$ 110.00	\$ 110.00
Beginner Band Workshop	\$ 25.00	\$ 25.00
Choices Science Conference	\$ 30.00	\$ 30.00
Golf Club	\$ 30.00	\$ 30.00
In Door Track Club (Journal Games)	\$ 20.00	\$ 20.00
ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
NASP Archery Tournament Fee	\$ 10.00	\$ 10.00
NEW Running Club	\$ 20.00	\$ -
NEW STEAM Games	\$ 15.00	\$ -
Volleyball Game	\$ 20.00	\$ 20.00
Volleyball - Junior	\$ 50.00	\$ 50.00
Volleyball - Senior	\$ 100.00	\$ 100.00
Young Scientist Conference	\$ 40.00	\$ 40.00
<b>Non Curricular Fees</b>		
Agenda	\$ 10.00	\$ 8.00
Library Fee	\$ 5.00	\$ 5.00
<b>Non Curricular Travel</b>		
Band Camp	\$ 175.00	\$ 175.00
Camping - Outdoor Education	\$ 75.00	\$ 75.00
Ski Trip - Marmot (Overnight)	\$ 310.00	\$ 310.00
<b>Other Sales &amp; Services</b>		
Yearbooks	\$ 15.00	\$ 15.00

# MORINVILLE & STURGEON LEARNING CENTRES

## Fee Schedule

	2018-2019		2017-2018
<b>Activity Fees</b>			
Fieldtrip Fees - Active Living (Annual Maximum)	\$ 90.00		\$ 90.00
Fiedltrip Fees - PhysEd 10 (Annual Maximum)	\$ 140.00		\$ 140.00
NEW Fieldtrip Fees - Gr. 10-12 (Annual Maximum)	\$ 40.00		\$ -
<b>Other Fees</b>			
Refundable Deposit - Textbooks (Per Book)	\$ 100.00		\$ 75.00
<b>Other Sales &amp; Services</b>			
Adult Tuition (Per Credit)	\$ 100.00		\$ 80.00
Grad Tickets	\$ 65.00		\$ 65.00



# MORINVILLE PUBLIC SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Early Childhood Services</b>		
Community Student - Headstart (Annual Maximum)	\$ 2,500.00	\$ 2,500.00
Community Student - Jr Headstart (Annual Maximum)	\$ 2,000.00	\$ 2,000.00
Community Student - Kindergarten Enrichment Program (Annual Maximum)	\$ 1,500.00	\$ 1,500.00
Community Student - Preschool Enrichment Program (Annual Maximum)	\$ 2,500.00	\$ 2,500.00
Fieldtrip Fee - Headstart (Annual Maximum)	\$ 100.00	\$ 100.00
Fieldtrip Fee - Kindergarten (Annual Maximum)	\$ 140.00	\$ 140.00
Kindergarten Enrichment Program	\$ 65.00	\$ 65.00
Preschool Enrichment Program	\$ 200.00	\$ 200.00
Supply Fee - Crafts - Kindergarten	\$ 20.00	\$ 20.00
<b>Alternative Program Fees</b>		
Dance Academy	\$ 850.00	\$ 850.00
Sports Academy	\$ 850.00	\$ 850.00
<b>Optional Course Fees</b>		
NEW Additional Options - Junior High (up to)	\$ 100.00	\$ -
NEW Art	\$ 5.00	\$ -
Band	\$ 55.00	\$ 55.00
Composing/Recording/Creating	\$ 10.00	\$ 10.00
Cosmetology	\$ 10.00	\$ 10.00
Drama	\$ 10.00	\$ 10.00
NEW Drama - Costume Rental	\$ 10.00	\$ -
Environmental Stewardship - Green Thumb	\$ 5.00	\$ 5.00
Environmental Stewardship - Outdoor Ed	\$ 15.00	\$ 5.00
Foods - Cold	\$ 10.00	\$ 10.00
NEW Guitar	\$ 10.00	\$ -
NEW Industrial Arts	\$ 10.00	\$ -
NEW Leadership	\$ 5.00	\$ -
Makerspace	\$ 20.00	\$ 20.00
NEW Musical Theatre	\$ 15.00	\$ -
Photography	\$ 10.00	\$ 10.00
Robotics	\$ 5.00	\$ -
Rock Band	\$ 40.00	\$ 40.00
<b>Activity Fees</b>		
Dragon Boating - Gr. 1-4	\$ 15.00	\$ 10.00
NEW Fieldtrip Fees - Environmental Stewardship	\$ 15.00	\$ -
Fieldtrip Fees - Gr. 1-9 (Annual Maximum)	\$ 125.00	\$ 100.00

# MORINVILLE PUBLIC SCHOOL

## Fee Schedule

	2018-2019	2017-2018
NEW Imagine That - Creative Arts Day	\$ 30.00	\$ -
P.A.R.T.Y. Program - Gr. 9	\$ 10.00	\$ 10.00
Ski Trip - Rabbit Hill - with rentals	\$ 50.00	\$ 49.00
Ski Trip - Rabbit Hill - without rentals	\$ 35.00	\$ 31.00
<b>Extracurricular Fees</b>		
Archery Club	\$ 65.00	\$ 55.00
Badminton - Junior	\$ 30.00	\$ 30.00
Badminton - Senior	\$ 30.00	\$ 30.00
Basketball - Junior	\$ 60.00	\$ 60.00
Basketball - Senior	\$ 100.00	\$ 100.00
Beginner Band Workshop	\$ 25.00	\$ 25.00
NEW Choir - Sturgeon Night of Music Rehearsal	\$ 10.00	\$ -
NEW Dragon Dash	\$ 10.00	\$ -
Edson Cross Country Run	\$ 25.00	\$ 15.00
NEW Gibbons Cross Country Run	\$ 15.00	\$ -
ISC Jr High Golf Tournament	\$ 50.00	\$ 30.00
NEW National Tournament Fee - Archery	\$ 30.00	\$ -
NEW Provincial Skills Competition	\$ 5.00	\$ -
Provincial Tournament Fee	\$ 50.00	\$ 50.00
NEW Running Room Team	\$ 50.00	\$ 10.00
NEW Skills Canada Exploration	\$ 10.00	\$ -
NEW STEAM Games	\$ 15.00	\$ -
Volleyball - Junior	\$ 60.00	\$ 60.00
Volleyball - Senior	\$ 100.00	\$ 100.00
Young Scientist Conference	\$ 40.00	\$ 40.00
<b>Non Curricular Fees</b>		
Agenda - Gr. 1-6	\$ 9.00	\$ 9.00
Agenda - Kindergarten, Headstart, PEP	\$ 2.00	\$ 2.00
Locker Fee - Gr. 5-9	\$ 8.00	\$ 5.00
<b>Non Curricular Travel</b>		
Drumheller Trip - Gr. 4	\$ 165.00	\$ 157.00
Mountain Bike Trip - Banff (Gr. 7-9)	\$ 325.00	\$ 250.00
Ski Trip - Marmot Basin	\$ 160.00	\$ 154.00
<b>Other Sales &amp; Services</b>		
Grade 9 Farewell	\$ 50.00	\$ 50.00
Recorder	\$ 8.00	\$ 8.00
Yearbooks	\$ 40.00	\$ 33.00

# NAMAO SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Early Childhood Services</b>		
Community Student - Headstart (Annual Maximum)	\$ 2,500.00	\$ 2,500.00
Community Student - Jr Headstart (Annual Maximum)	\$ 2,000.00	\$ 2,000.00
Community Student - Kindergarten Enrichment Program (Annual Maximum)	\$ 1,500.00	\$ 1,500.00
Community Student - Preschool Enrichment Program (Annual Maximum)	\$ 2,500.00	\$ 2,500.00
Fieldtrip Fee - Headstart (Annual Maximum)	\$ 100.00	\$ 100.00
Fieldtrip Fee - Kindergarten (Annual Maximum)	\$ 100.00	\$ 100.00
Kindergarten Enrichment Program	\$ 65.00	\$ 65.00
Preschool Enrichment Program	\$ 200.00	\$ 200.00
Supply Fee - Crafts - Kindergarten	\$ 30.00	\$ 30.00
Bulk Supply Fee - Headstart	\$ 30.00	\$ 30.00
NEW Bulk Supply Fee - Kindergarten	\$ 20.00	\$ -
NEW Bulk Supply Fee - Kindergarten Enrichment Program	\$ 35.00	\$ -
NEW Bulk Supply Fee - Preschool Enrichment Program	\$ 30.00	\$ -
<b>Optional Course Fees</b>		
Art	\$ 30.00	\$ 20.00
NEW Archery	\$ 20.00	\$ -
Baking	\$ 45.00	\$ 45.00
Band	\$ 55.00	\$ 55.00
Chef Wars	\$ 45.00	\$ 45.00
Cosmetology	\$ 40.00	\$ 40.00
Crafting	\$ 45.00	\$ 30.00
Drama	\$ 30.00	\$ 30.00
NEW Film Studies	\$ 20.00	\$ -
Fit for Life	\$ 50.00	\$ 50.00
Foods I & II	\$ 45.00	\$ 45.00
Foods III	\$ 50.00	\$ 50.00
Hands on Science	\$ 45.00	\$ 45.00
Industrial Arts	\$ 65.00	\$ 45.00
Lego Robotics	\$ 20.00	\$ 20.00
Makerspace	\$ 10.00	\$ 10.00
Outdoor Education	\$ 15.00	\$ 15.00
Photography	\$ 25.00	\$ 20.00
Sports Leadership - Golf	\$ 50.00	\$ 50.00
<b>Activity Fees</b>		
NEW Citadel Theatre - Gr. 9	\$ 30.00	\$ -

# NAMAO SCHOOL

## Fee Schedule

	2018-2019	2017-2018
Fieldtrip Fees - Gr. 1-9 (Annual maximum)	\$ 100.00	\$ 100.00
Fieldtrip Fees - Inquiring Minds School - Gr. 5&6	\$ 40.00	\$ 20.00
Fieldtrip Fees - Lifeskills (Annual maximum)	\$ 100.00	\$ 100.00
Green School Program - Gr. 5&6	\$ 40.00	\$ 20.00
Jasper Trip - Outdoor Ed	\$ 145.00	\$ 145.00
P.A.R.T.Y. Program - Gr. 9	\$ 10.00	\$ 10.00
Rafting Trip - Gr. 9	\$ 45.00	\$ 45.00
Ski Trip - Elementary with rentals	\$ 60.00	\$ 60.00
Ski Trip - Elementary without rentals	\$ 40.00	\$ 40.00
Swimming	\$ 35.00	\$ 35.00
<b>Extracurricular Fees</b>		
Badminton - Junior	\$ 25.00	\$ 25.00
Badminton - Senior	\$ 30.00	\$ 30.00
Basketball - Junior	\$ 60.00	\$ 60.00
Basketball - Senior	\$ 110.00	\$ 110.00
Beginner Band Workshop	\$ 25.00	\$ 25.00
NEW Choices Conference	\$ 20.00	\$ -
Choir	\$ 25.00	\$ 25.00
ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
Permaculture Club	\$ 10.00	\$ 10.00
Provincial Tournament Entry Fee	\$ 50.00	\$ 50.00
Running Club	\$ 10.00	\$ 10.00
Running Room Indoor Games	\$ 10.00	\$ 10.00
STEAM Club	\$ 10.00	\$ 10.00
NEW Young Scientist Conference	\$ 40.00	\$ -
Volleyball - Junior	\$ 60.00	\$ 60.00
Volleyball - Senior	\$ 100.00	\$ 100.00
<b>Non Curricular Fees</b>		
Agenda	\$ 10.00	\$ 10.00
<b>Non Curricular Travel</b>		
Advanced Band Tour	\$ 650.00	\$ 650.00
Camp Nakuman - Jr High Beginner & Advanced Band Camp	\$ 105.00	\$ 105.00
Ski Trip - Jr High with rentals	\$ 165.00	\$ 160.00
Ski Trip - Jr High without rentals	\$ 145.00	\$ 140.00
Ski Trip - Overnight	\$ 285.00	\$ 250.00

# NAMAO SCHOOL

## Fee Schedule

	2018-2019		2017-2018
<b>Other Fees</b>			
Cooking Fee - Lifeskills	\$ 110.00		\$ 110.00

Grad Tickets	\$ 25.00		\$ 25.00
Recorder	\$ 8.00		\$ 6.00
Yearbooks	\$ 23.00		\$ 23.00

# OAKHILL SCHOOL

## Fee Schedule

	2018-2019		2017-2018
<b>Activity Fees</b>			
Fieldtrip Fees (Annual Maximum)	\$ 30.00		\$ 32.00
Swimming	\$ -		\$ 30.00
<b>Non Curricular Fees</b>			
Locks	\$ 5.00		\$ 5.00
<b>Other Sales &amp; Services</b>			
NEW Bulk Supply Fee	\$ 32.00		\$ -

# OCHRE PARK SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Early Childhood Services</b>		
Fieldtrip Fee - Headstart (Annual)	\$ 100.00	\$ 100.00
Fieldtrip Fee - Kindergarten (Annual)	\$ 110.00	\$ 110.00
Supply Fee - Crafts - Kindergarten	\$ 30.00	\$ 30.00
<b>Activity Fees</b>		
Diamond Springs Concert	\$ 2.00	\$ 2.00
Fieldtrip Fees - Gr. 1 (Annual Maximum)	\$ 50.00	\$ 50.00
Fieldtrip Fees - Gr. 2 (Annual Maximum)	\$ 55.00	\$ 55.00
Fieldtrip Fees - Gr. 3-4 (Annual Maximum)	\$ 90.00	\$ 90.00
Skating	\$ 7.00	\$ 7.00
St. Clares Church	\$ 2.00	\$ 2.00
Swimming	\$ 8.00	\$ 8.00
<b>Other Sales &amp; Services</b>		
Recorders	\$ 9.00	\$ 9.00

# REDWATER SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Technology User Fees</b>		
NEW Laptop Loaner Program Rental (Annual Maximum)	\$ 200.00	\$ -
NEW Laptop Loaner Program Damage Replacement	\$ 300.00	\$ -
<b>Alternative Program Fees</b>		
Logos	\$ 20.00	\$ 20.00
<b>Optional Course Fees</b>		
Grade 6 Band	\$ 20.00	\$ 20.00
<b>Junior High</b>		
NEW Academic Skill Builder	\$ 20.00	\$ -
Archery	\$ 60.00	\$ 60.00
Art	\$ 15.00	\$ 15.00
Band (Full year)	\$ 60.00	\$ 60.00
Fashion Studies	\$ 30.00	\$ 30.00
NEW Fit for Life	\$ 60.00	\$ -
Foods Studies	\$ 30.00	\$ 30.00
Industrial Arts - Construction	\$ 30.00	\$ 30.00
Maker Space / Maker Space - DIY	\$ 20.00	\$ 20.00
Musical Theatre	\$ 15.00	\$ 15.00
Outdoor Education	\$ 20.00	\$ 20.00
Robotics	\$ 20.00	\$ 20.00
Science Enrichment	\$ 10.00	\$ 10.00
Sports Leadership-Badminton	\$ 10.00	\$ 10.00
Sports Leadership-Cycling	\$ 20.00	\$ 20.00
Sports Leadership- Golf	\$ 20.00	\$ 20.00
Sports Leadership- Outdoor Games	\$ 10.00	\$ 10.00
NEW Sports Leadership-Slo Pitch	\$ 40.00	\$ -
Wildlife-Outdoor Survival Skills	\$ 20.00	\$ 20.00
<b>Senior High</b>		
Art 10/20/30	\$ 60.00	\$ 40.00
Band 10/20/30	\$ 80.00	\$ 60.00
Communication Technology	\$ 40.00	\$ 40.00
Fashion Studies 10/20/30	\$ 80.00	\$ 60.00
Foods Studies	\$ 80.00	\$ 60.00
Guitar (guitar supplied)	\$ 15.00	\$ 15.00
Industrial Arts - Construction	\$ 40.00	\$ 40.00
Musical Theatre	\$ 40.00	\$ 25.00



# REDWATER SCHOOL

## Fee Schedule

	2018-2019	2017-2018
Phys Ed 20/30	\$ 20.00	\$ 20.00
Robotics	\$ 80.00	\$ 60.00
Wildlife-Outdoor Survival Skills	\$ 90.00	\$ 90.00
<b>Activity Fees</b>		
NEW Art Presentation - In school	\$ 10.00	\$ -
NEW Citadel Theatre - Gr. 10-12	\$ 35.00	\$ -
Fieldtrip Fees - Cycling (Annual Maximum)	\$ 150.00	\$ 150.00
NEW Fieldtrip Fees - Phys Ed Gr. 7-9 (Annual Maximum)	\$ 50.00	\$ -
NEW Fieldtrip Fees - Phys Ed 10 (Annual Maximum)	\$ 100.00	\$ -
Fieldtrip Fees - Phys Ed 20/30 (Annual Maximum)	\$ 100.00	\$ 20.00
Fieldtrip Fees - Gr. 5-9 (Annual Maximum)	\$ 100.00	\$ 60.00
Fieldtrip Fees - Physics (Annual Maximum)	\$ 20.00	\$ 20.00
Riverwatch - Gr. 9	\$ 55.00	\$ 50.00
Skating	\$ 15.00	\$ 15.00
Ski Trip - Gr. 5-9 - with rentals	\$ 45.00	\$ 40.00
Ski Trip - Gr. 5-9 - without rentals	\$ 30.00	\$ 25.00
Swimming	\$ 15.00	\$ 15.00
Swimming Lessons - Gr. 5-6	\$ 60.00	\$ 60.00
Symphony - Band Students	\$ 25.00	\$ 10.00
<b>Extracurricular Fees</b>		
Beginner Band Workshop	\$ 25.00	\$ 25.00
Jersey Rental Fee (Per Sport)	\$ 25.00	\$ 25.00
NEW STEAM Games	\$ 15.00	\$ -
<b>Junior High</b>		
NEW Archery Club	\$ 60.00	\$ -
Badminton	\$ 25.00	\$ 25.00
Basketball	\$ 100.00	\$ 60.00
ISC Jr High Golf Tournament	\$ 40.00	\$ 30.00
Volleyball	\$ 80.00	\$ 60.00
<b>Senior High</b>		
Badminton	\$ 40.00	\$ 40.00
Basketball	\$ 250.00	\$ 190.00
Cross Country	\$ 50.00	\$ 10.00
Football	\$ 400.00	\$ 400.00
Golf	\$ 60.00	\$ 40.00
Track	\$ 20.00	\$ 20.00

# REDWATER SCHOOL

## Fee Schedule

	2018-2019		2017-2018
Volleyball	\$ 250.00		\$ 190.00
<b>Non Curricular Fees</b>			
Junior / Senior High Student Council Fee	\$ 5.00		\$ 5.00
<b>Non Curricular Travel</b>			
Band Camp	\$ 110.00		\$ 110.00
Ski Trip - Overnight - with rentals (Gr. 7-12)	\$ 500.00		\$ 286.00
<b>Other Fees</b>			
Refundable Deposit - Distance Ed. (Per Course)	\$ 150.00		\$ 150.00
Refundable Deposit - Green Certificate	\$ 1,000.00		\$ 1,000.00
Refundable Deposit - Sports Jersey (Per Jersey)	\$ 75.00		\$ 75.00
<b>Other Sales &amp; Services</b>			
Locks	\$ 6.00		\$ 6.00
Yearbook	\$ 45.00		\$ 40.00

# STURGEON COMPOSITE HIGH SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Optional Course Fees</b>		
Art 10/20 (3 credit)	\$ 35.00	\$ 30.00
Art 10/20/30 (5 credit)	\$ 55.00	\$ 50.00
Comm. Tech 10/20/30 (3 credit)	\$ 30.00	\$ 20.00
Comm. Tech 10/20/30 (5 credit)	\$ 50.00	\$ 30.00
Computing Science 10 - Game Design (5 credit)	\$ 75.00	\$ 70.00
Computing Science 20 - App Creation & Robotics (5 credit)	\$ 85.00	\$ 75.00
Computing Science 30 (5 credit)	\$ 85.00	\$ 75.00
Construction Technology 10/10-4 (5 credit)	\$ 60.00	\$ 60.00
Construction Technology 20/30 (5 credit)	\$ 120.00	\$ 100.00
Construction Technology 20/30 (10 Credit)	\$ 150.00	\$ 110.00
Cosmetology 10/10-4 (5 credit)	\$ 60.00	\$ 60.00
Cosmetology 20/30 (10 credit)	\$ 110.00	\$ 100.00
Design Studies 10/20/30 (3 credit)	\$ 30.00	\$ 20.00
Design Studies 10/20/30 (5 credit)	\$ 50.00	\$ 30.00
Drama 10/20 (3 credit)	\$ 35.00	\$ 30.00
Drama 10/20/30 (5 credit)	\$ 55.00	\$ 50.00
Fabrication 10 (5 credit)	\$ 60.00	\$ 60.00
Fabrication 10-4 (K&E) (5 credit)	\$ 60.00	\$ 60.00
Fabrication 20/30 (5 credit)	\$ 80.00	\$ 60.00
Fabrication 20/30 (10 credit)	\$ 120.00	\$ 100.00
Fashions 10-4 (K&E) (5 credit)	\$ 50.00	\$ 50.00
Fashion & Home Design Studies 10/20/30 (3 credit)	\$ 35.00	\$ 30.00
Fashion & Home Design Studies 10/20/30 (5 credit)	\$ 55.00	\$ 50.00
NEW Film Studies	\$ 20.00	\$ -
Food Prep & Service 20-4/30-4 (5 credit)	\$ 110.00	\$ 110.00
Foods 10 (3 credit)	\$ 60.00	\$ 60.00
Foods 10 (5 credit)	\$ 100.00	\$ 100.00
Foods 10-4 (K&E) (5 credit)	\$ 100.00	\$ 100.00
Foods 20/30 (5 credit)	\$ 110.00	\$ 110.00
Foods - Commercial 10/20/30 (5 credit)	\$ 100.00	\$ 100.00
Healthcare 20 (5 credit) (including First Aid certification, if applicable)	\$ 125.00	\$ 125.00
Healthcare 30 (10 credit) (including First Aid certification, if applicable)	\$ 175.00	\$ 175.00
Instrumental Concert Band 10/20/30 (5 credit)	\$ 80.00	\$ 80.00
Instrumental Jazz Band 15/25/35 (5 credit)	\$ 80.00	\$ 80.00
Intro to Health Pathways (5 credits)	\$ 50.00	\$ 50.00
Mechanics - Auto 10-4 (K&E) (5 credit)	\$ 60.00	\$ 60.00
Mechanics 10/20/30 (5 credit)	\$ 60.00	\$ 60.00
Mechanics 20/30 (10 credit)	\$ 100.00	\$ 100.00
Music - Choral 10/20/30 (5 credit)	\$ 40.00	\$ 40.00
Music - Guitar 10/20/30 (5 credit)	\$ 40.00	\$ 40.00

# STURGEON COMPOSITE HIGH SCHOOL

## Fee Schedule

	2018-2019	2017-2018
Phys Ed 20 (3 credit)	\$ 20.00	\$ 20.00
Phys Ed 20 (5 credit)	\$ 40.00	\$ 40.00
Phys Ed 30 - On Campus	\$ 50.00	\$ 50.00
Phys Ed 30 - Off Campus	\$ 200.00	\$ 180.00
Sports Medicine 20/30 (5 credit) (including First Aid certification, if applicable)	\$ 175.00	\$ 150.00
Vocal Jazz 15/25/35	\$ 50.00	\$ 40.00
<b>Activity Fees (Annual Maximums)</b>		
Fieldtrip Fees - Aboriginal Studies 10	\$ 20.00	\$ 20.00
Fieldtrip Fees - Art 10/20/30	\$ 50.00	\$ 20.00
Fieldtrip Fees - Biology 20/30	\$ 75.00	\$ 75.00
Fieldtrip Fees - Construction Tech. 10/10-4/20/30	\$ 20.00	\$ 20.00
Fieldtrip Fees - Cosmetology 10/10-4/20/30	\$ 50.00	\$ 50.00
Fieldtrip Fees - Drama 10/20/30	\$ 160.00	\$ 160.00
Fieldtrip Fees - English 10-1/10-2/10-4	\$ 45.00	\$ 45.00
Fieldtrip Fees - English 20-1/20-2/20-4	\$ 45.00	\$ 45.00
Fieldtrip Fees - English 30-1/30-2/30-4	\$ 45.00	\$ 45.00
Fieldtrip Fees - Fabrication 10/10-4/20/30	\$ 30.00	\$ 30.00
Fieldtrip Fees - Fashions 10-4	\$ 60.00	\$ 60.00
Fieldtrip Fees - Fashion & Home Design 10/20/30	\$ 60.00	\$ 60.00
Fieldtrip Fees - Foods - Commercial Foods 10/20/30	\$ 50.00	\$ 50.00
Fieldtrip Fees - Food Prep & Service 20-4/30-4	\$ 40.00	\$ 40.00
Fieldtrip Fees - Foods 10/10-4/20/30	\$ 40.00	\$ 40.00
Fieldtrip Fees - Health Care 20/30	\$ 40.00	\$ 40.00
Fieldtrip Fees - Instrumental Concert Band 10/20/30	\$ 100.00	\$ 100.00
Fieldtrip Fees - Instrumental Jazz Band 15/25/35	\$ 85.00	\$ 85.00
Fieldtrip Fees - Leadership	\$ 60.00	\$ 60.00
Fieldtrip Fees - Lifeskills	\$ 150.00	\$ 150.00
Fieldtrip Fees - Mechanics 10-4	\$ 30.00	\$ 30.00
Fieldtrip Fees - Mechanics 10/20/30	\$ 40.00	\$ 40.00
Fieldtrip Fees - Music - Choral 10/20/30	\$ 50.00	\$ 50.00
Fieldtrip Fees - Music -Guitar 10/20/30	\$ 25.00	\$ 25.00
Fieldtrip Fees - Phys Ed 10	\$ 25.00	\$ 25.00
Fieldtrip Fees - Phys Ed 20	\$ 50.00	\$ 50.00
Fieldtrip Fees - Phys Ed 30 - On Campus	\$ 25.00	\$ 25.00
Fieldtrip Fees - Phys Ed 30 - Off Campus	\$ 20.00	\$ 20.00
Fieldtrip Fees - Science 20/30	\$ 75.00	\$ 75.00
Fieldtrip Fees - Science 20-4/24	\$ 15.00	\$ 15.00
Fieldtrip Fees - Social Studies 10-1/10-2/10-4	\$ 20.00	\$ 20.00
Fieldtrip Fees - Social Studies 20-1/20-2/20-4	\$ 20.00	\$ 20.00
Fieldtrip Fees - Social Studies 30-1/30-2/30-4	\$ 20.00	\$ 20.00
Fieldtrip Fees - Sports Medicine 20/30	\$ 50.00	\$ 50.00

# STURGEON COMPOSITE HIGH SCHOOL

## Fee Schedule

	2018-2019	2017-2018
Fieldtrip Fees - Vocal Jazz 15/25/35	\$ 175.00	\$ 175.00
<b>Extracurricular Fees (Annual Maximums)</b>		
<i>(Actual fees will be dependant upon team size, number of tournaments and amount of travel required)</i>		
Badminton	\$ 125.00	\$ 100.00
Basketball - Junior Boys / Girls	\$ 250.00	\$ 300.00
Basketball - Senior Boys / Girls	\$ 300.00	\$ 400.00
Cross Country	\$ 60.00	\$ 100.00
Curling	\$ 100.00	\$ 100.00
Curling - Metro Fee	\$ 100.00	\$ 50.00
NEW Football	\$ 450.00	\$ -
Golf	\$ 175.00	\$ 250.00
Provincial Tournament - Entry Fee & Travel	\$ 400.00	\$ 400.00
Rugby Jersey	\$ 80.00	\$ 80.00
Rugby - Junior Boys / Girls	\$ 75.00	\$ 150.00
Rugby - Senior Boys / Girls	\$ 100.00	\$ 275.00
Skills Competition - National - Entry Fee & Travel	\$ 500.00	\$ 500.00
Skills Competition - Provincial - Entry Fee & Travel	\$ 200.00	\$ 200.00
Soccer	\$ 75.00	\$ 150.00
Track & Field	\$ 75.00	\$ 150.00
Volleyball - Junior Boys / Girls	\$ 225.00	\$ 250.00
Volleyball - Senior Boys / Girls	\$ 275.00	\$ 350.00
Warm Up Jersey - Per sport (Except Rugby and Curling)	\$ 30.00	\$ 30.00
Warm Up Jersey - Curling	\$ 50.00	\$ 50.00
<b>Non-curricular Fees</b>		
Chef Jacket - Commerical Foods 10/20/30	\$ 40.00	\$ 40.00
Grade 12 Graduation Fee (Cap & Gown Rental, Venue)	\$ 100.00	\$ 100.00
I.D. Card	\$ 5.00	\$ 5.00
Locker (\$5.00 refund at year end)	\$ 10.00	\$ 10.00
<b>Other Fees</b>		
Cooking Fee - Lifeskills	\$ 110.00	\$ 110.00
Refundable Deposit - Sports Jersey (Per jersey-except Rugby)	\$ 100.00	\$ 75.00
<b>Other Sales &amp; Services</b>		
Athletic Banquet Ticket	\$ 25.00	\$ 25.00
Grad Ceremony Tickets	\$ 10.00	\$ 10.00
Parking Permit (Upon application approval)	\$ 5.00	\$ 5.00
Yearbook (Prior to June 1st)	\$ 45.00	\$ 45.00
NEW Yearbook (June 1st and after)	\$ 55.00	\$ -

# STURGEON HEIGHTS SCHOOL

## Fee Schedule

	2018-2019	2017-2018
<b>Early Childhood Services</b>		
Community Student - Headstart (Annual Maximum)	\$ 2,500.00	\$ 2,500.00
Community Student - Jr Headstart (Annual Maximum)	\$ 2,000.00	\$ 2,000.00
Community Student - Kindergarten Enrichment Program (Annual Maximum)	\$ 1,500.00	\$ 1,500.00
Community Student - Preschool Enrichment Program (Annual Maximum)	\$ 2,500.00	\$ 2,500.00
Fieldtrip Fee - Headstart (Annual)	\$ 100.00	\$ 100.00
Fieldtrip Fee - Kindergarten (Annual)	\$ 100.00	\$ 100.00
Kindergarten Enrichment Program (Annual)	\$ 65.00	\$ 65.00
Preschool Enrichment Program (Annual)	\$ 200.00	\$ 200.00
NEW Supply Fee - Crafts - Kindergarten	\$ 20.00	\$ -
<b>Optional Course Fees</b>		
NEW Additional Options - Junior High (up to)	\$ 100.00	\$ -
Art	\$ 16.00	\$ 16.00
Band	\$ 40.00	\$ 40.00
NEW Cosmetology	\$ 20.00	\$ -
NEW Culinary Arts	\$ 50.00	\$ -
Drama	\$ 20.00	\$ 20.00
Fit 4 Life / Golf / Watersports	\$ 100.00	\$ 100.00
Foods Advanced	\$ 50.00	\$ 50.00
Foods Intro	\$ 50.00	\$ 40.00
French	\$ 5.00	\$ 5.00
Industrial Arts	\$ 150.00	\$ 140.00
NEW Outdoor Education	\$ 50.00	\$ -
Raquette Sports and Archery	\$ 50.00	\$ 50.00
<b>Activity Fees</b>		
Fieldtrip Fees - Gr. 1-6 (Annual Maximum)	\$ 100.00	\$ 100.00
Fieldtrip Fees - Gr. 7-9 (Annual Maximum)	\$ 100.00	\$ 50.00
NEW Fine Arts Performance	\$ 20.00	\$ -
NEW Imagine That - Creative Arts Day	\$ 30.00	\$ -
NEW Junior High Year End Camp	\$ 40.00	\$ -
P.A.R.T.Y. Program - Gr. 9	\$ 15.00	\$ 10.00
Ski Trip - Local	\$ 55.00	\$ 51.00
Swimming	\$ 50.00	\$ 50.00
<b>Extracurricular Fees</b>		

# STURGEON HEIGHTS SCHOOL

## Fee Schedule

	2018-2019	2017-2018
Badminton	\$ 30.00	\$ 20.00
Basketball - Junior	\$ 60.00	\$ 60.00
Basketball - Senior	\$ 110.00	\$ 110.00
Beginner Band Workshop	\$ 25.00	\$ 25.00
NEW Boys' Group	\$ 20.00	\$ -
NEW Choir	\$ 10.00	\$ -
Girls' Circle Club	\$ 20.00	\$ 20.00
NEW Indoor Games Club	\$ 10.00	\$ -
NEW ISC Archery Tournament	\$ 30.00	\$ -
ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
NEW Lego Club	\$ 10.00	\$ -
Musical Theatre - Camp	\$ 30.00	\$ 30.00
Musical Theatre - Costumes	\$ 20.00	\$ 15.00
Running Club - Fall	\$ 60.00	\$ 60.00
NEW Running Club - Spring	\$ 60.00	\$ -
Ski Club	\$ 210.00	\$ 210.00
STEAM Club	\$ 15.00	\$ 10.00
NEW STEAM Games	\$ 10.00	\$ -
NEW Strategic Games Club	\$ 15.00	\$ -
Volleyball - Junior	\$ 60.00	\$ 60.00
Volleyball - Senior	\$ 100.00	\$ 100.00
World Changers - We Day Trip	\$ 70.00	\$ 60.00
Young Scientist Conference	\$ 40.00	\$ 40.00
<b>Non Curricular Fees</b>		
Agenda	\$ 11.00	\$ 11.00
<b>Non Curricular Travel</b>		
Band Camp	\$ 100.00	\$ 100.00
Ski Trip - Mountain	\$ 140.00	\$ 140.00
Ski Trip - Overnight (offered every second year)	\$ 210.00	\$ 210.00
<b>Other Sales &amp; Services</b>		
NEW BYOD Chromebook Gr. 6-9	\$ 250.00	\$ -
T-Shirts	\$ 12.00	\$ 12.00
Yearbooks	\$ 32.00	\$ 30.00



## Board Memorandum

Date: April 25, 2018  
To: Board of Trustees  
From: Committee of the Whole  
Subject: Book Award: Rate/Class

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### **Background**

At the April 11, 2018 Committee of the Whole Meeting Trustees reviewed the Book Award: Rate/Class and forwarded it to this evening's Public Board Meeting.

As per policy F/III/3 – Awards Policy (copy attached) the Board approves all costs associated with the Awards Program as part of the budget process. Also attached for information, is Admin. Practice Educational Services 8 – Division Awards (Student).

The school book award rate per class has been \$50 since June 2009.

### **Recommendation**

That the Board of Trustees approve the Book Award: Rate/Class for the 2018 – 2019 school year.

BOARD 9.5





## 1.0 POLICY

- 1.1 The Board believes students should be recognized for excellence in various curricular, extra-curricular and service programs.
- 1.2 The Board believes that students should be recognized for improvement in academic achievement and personal performance.

## 2.0 GUIDELINES

- 2.1 A Division Awards Program which will recognize excellence shall be maintained and shall include the following:
  - 2.1.1 Grade 12 Scholarships
  - 2.1.2 Grade 12 Bursaries
  - 2.1.3 Senior High Academic Awards
  - 2.1.4 Junior High Academic Awards
  - 2.1.5 Books Awards
  - 2.1.6 Other awards as may be determined
- 2.2 Local trustees shall be invited to assist in presenting Division awards to students.
- 2.3 The Board shall approve all costs associated with the Division Awards Program as part of the budget process.

---

References: *Admin Practice(s): ES 2 - Conditions Governing Awards of Grade 12 Scholarships*  
*ES 3 - Conditions Governing Awards of Sturgeon School Division*  
*Bursaries*  
*ES 8 – Division Awards (Student)*



## EDUCATIONAL SERVICES 8 – Division Awards (Student)

Date: February 27, 2008 Revised Date: April 3, 2017

Responsible Administrator: School Principals

---

### 1.0 RATIONALE

Division schools will recognize outstanding student performance and significant improvement in performance in various curricular, extra-curricular and service programs.

### 2.0 PROCESS

The principal, in consultation with staff members, shall be responsible for the selection of students to be recognized for outstanding student performance or significant improvement in performance.

Recognition of outstanding student performance and improvement shall be given through letters, Board meetings, special events, Trustee attendance at individual school awards ceremonies, or media.

### 3.0 GUIDELINES

#### 3.1 Senior High Academic Awards

3.1.1 In order to qualify for an academic award, students must have obtained at least 30 credits completed at the grade level for which the award was intended in subjects at a high school in the Division.

3.1.1.1 A Sturgeon School Division bookmark will be presented to students, who have an 80% average in 25 credits

Five of these credits must be English.

A maximum of 5 credits in any of the following programs may be used: RAP, Work Experience and Special Projects.

Green Certificate credits are excluded.

3.1.1.2 Alberta Distance Learning Center (ADLC) courses administered at a high school in the Division may be considered as part of the 30 credits.

---

References: *Board Policy: F/III/3 – Awards Policy*



## EDUCATIONAL SERVICES 8 – Division Awards (Student)

Date: February 27, 2008 Revised Date: April 3, 2017

Responsible Administrator: School Principals

3.1.1.3 A Sturgeon School Division pen and pencil set will be presented to the student in each high school in the Division achieving the highest standing in Grade 10, 11 and 12 on the basis set out in 3.1.1.1 and 3.1.1.2.

### 3.2 Junior High Academic Awards

3.2.1 On the recommendation of the principal, in consultation with staff members, awards will be presented to each student in full-time attendance at the Grade 7, 8 and 9 levels as follows:

3.2.1.1 A Sturgeon School Division refrigerator magnet will be presented to students who have an 80% average in Language Arts, Social Studies, Mathematics and Science, and a pass mark in all other subjects in which the student is enrolled.

3.2.1.2 A Sturgeon School Division pen will be presented to the student at each school achieving the highest standing in Grade 7, 8 and 9 on the basis set out in 3.2.1.1.

### 3.3 Book Awards

3.3.1 A book is presented to the most deserving student in each homeroom in Grades K-9. The award can be customized to each student's preference i.e. a book or books, DVD's, digital apps (iTunes card), educational computer games, etc.

Selection of the winners will be made by the staff of each school on the following criteria:

3.3.1.1 Individual development;

3.3.1.2 Contribution to the welfare and progress of the homeroom and school.

3.3.2 The principal of schools, presenting book awards, shall submit to the Finance Advisor, a "Sturgeon School Division Book Awards Eligibility Form" for each school year.

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References: *Board Policy: F/III/3 – Awards Policy*



## EDUCATIONAL SERVICES 8 – Division Awards (Student)

Date: February 27, 2008 Revised Date: April 3, 2017

Responsible Administrator: School Principals

- 
- 3.4 The principal of each school shall submit to the Executive Assistant to the Secretary Treasurer a “Student Awards Order Form” by the end of May in each school year. The exception will be Division high schools that hold their awards ceremony in the fall of the following school year.
  - 3.5 A list of award recipients and any unused award items shall be returned to the Executive Assistant to the Secretary Treasurer following each school’s awards ceremony.
  - 3.6 Principals shall submit, for approval, to the Superintendent criteria for any and all in-school awards developed by Division schools.

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References: *Board Policy: F/III/3 – Awards Policy*



## Board Memorandum

Date: April 25, 2018

To: Board of Trustees

From: Thomas Holmes, Associate Superintendent, Human Resources & Leadership Support

Subject: 2019-2020 School Operational Year Calendar – Approval in Principle

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### **Background**

At the January 17, 2018 Committee of the Whole Meeting, Trustees reviewed the draft Operational Calendar package for 2019-2020 and forwarded it to this evening's Public Board Meeting.

The Operational Calendar package for 2019-2020 includes the following documents:

- Draft Operational Calendar
- Operational Year Day Count
- Operational Year Details

### **Recommendation**

That the Board of Trustees approve the draft Operational Calendar package for 2019-2020 in principle.

BOARD 9.0

# 2019-2020

**DRAFT - April 11, 2018**

## AUGUST, 2019

S	M	T	W	T	F	S
		1	2	3		
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## SEPTEMBER, 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## OCTOBER, 2019

S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

School offices open August 26  
 Div. Prof. Dev. Day – No classes August 28  
 Div. Prof. Dev. Day – No classes August 29  
 Operational Non-Instructional (K-12) August 30  
 Labour Day – No classes September 2  
 All classes (full day) September 3  
 Division/School PD/Collaboration; Staff Meeting September 11  
 Division/School PD/Collaboration; Staff Meeting September 13  
 Thanksgiving Day – No classes October 14  
 Division/School PD/Collaboration; Staff Meeting November 1  
 Remembrance Day November 11  
 Non-Operational Day November 12  
 In lieu of Parent/Teacher Interviews November 13  
 Division/School PD/Collaboration; Staff Meeting December 13  
 Christmas Vacation Dec. 21 – Jan. 5  
 Classes Resume January 6  
 Division/School PD/Collaboration; Staff Meeting January 31  
 First day of classes - Semester Two February 3  
 Teachers' Convention – No classes February 6-7  
 Family Day – No classes February 17  
 Division/School PD/Collaboration; Staff Meeting February 21  
 Division/School PD/Collaboration; Staff Meeting March 20  
 In lieu of Parent/Teacher Interviews March 27  
 Spring Recess begins April 4 - 12  
 Good Friday - No classes April 10  
 Easter Monday – No classes April 13  
 Classes Resume April 14  
 Division/School PD/Collaboration; Staff Meeting April 17  
 Division/School PD/Collaboration; Staff Meeting May 15  
 Victoria Day - No classes May 18  
 Division/School PD/Collaboration; Staff Meeting June 5  
 Last day of classes June 29  
 Operational Non-Instructional (K-12) June 30  
 Summer Vacation begins July 1

## NOVEMBER, 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## DECEMBER, 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## JANUARY, 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## FEBRUARY, 2020

S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

## MARCH, 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## APRIL, 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## MAY, 2020

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## JUNE, 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## JULY, 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Operational Day - No Classes

Non-Operational Day

Division/School P D; Collaboration; Staff Meeting

**STURGEON PUBLIC SCHOOL DIVISION**  
 9820-104 Street  
 Morinville, AB T8R 1L8  
 Phone: (780) 939-4341





**School Year 2019-2020**

	Non-Instructional		Instructional		Operational	
	1 to 9	10 to 12	1 to 9	10 to 12	1 to 9	10 to 12
AUGUST	3.0	3.0	0.0	0.0	3.0	3.0
SEPTEMBER	1.0	1.0	19.0	19.0	20.0	20.0
OCTOBER	1.0	1.0	21.0	21.0	22.0	22.0
NOVEMBER	2.0	2.0	17.0	17.0	19.0	19.0
DECEMBER	1.0	1.0	14.0	14.0	15.0	15.0
JANUARY	1.0	1.0	19.0	19.0	20.0	20.0
<b>TOTAL – SEMESTER I</b>	9.0	9.0	90.0	90.0	99.0	99.0
FEBRUARY	3.0	3.0	16.0	16.0	19.0	19.0
MARCH	2.0	2.0	20.0	20.0	22.0	22.0
APRIL	1.0	1.0	15.0	15.0	16.0	16.0
MAY	1.0	1.0	19.0	19.0	20.0	20.0
JUNE	2.0	2.0	20.0	20.0	22.0	22.0
<b>TOTAL - SEMESTER II</b>	9.0	9.0	90.0	90.0	99.0	99.0
<b>OPERATIONAL YEAR TOTAL</b>	18.0	18.0	180.0	180.0	198.0	198.0

References: Policy: *D/II/1 Operational School Year*  
 Admin Practices: *Administration 4 – Operational School Year*  
*School Operational Year Calendar 2019-2020*  
*School Operational Year Calendar Day Count 2019-2020*  
 School Act: 56



### School Year 2019-2020

(All dates are inclusive unless otherwise specified)

#### AUGUST

Mon.	26	School offices open
Wed.	28	Division/School PD/Collaboration; Staff meeting – No classes
Thurs.	29	Division/School PD/Collaboration; Staff meeting – No classes
Fri.	30	Operational Non-Instructional Day

#### SEPTEMBER

Mon.	2	LABOUR DAY - No classes
Tues.	3	All classes (full day)
Fri.	13	Division/School PD/Collaboration; Staff meeting – No classes

#### OCTOBER

Fri.	11	Division/School PD/Collaboration; Staff meeting – No classes
Mon.	14	THANKSGIVING DAY - No classes

#### NOVEMBER

Fri.	1	Division/School PD/Collaboration; Staff meeting – No classes
Mon.	11	Remembrance Day – No classes
Tues.	12	Non-Operational Day
Wed.	13	Non-instructional day in lieu of Parent-Teacher Interviews

#### DECEMBER

Fri.	13	Division/School PD/Collaboration; Staff meeting – No classes
Sat.	21	Christmas recess begins

#### JANUARY

Mon.	6	Classes resume
Fri.	31	Division/School PD/Collaboration; Staff meeting – No classes

---

References: Policy: *D/II/1 Operational School Year*  
Admin Practices: *Administration 4 – Operational School Year*  
*School Operational Year Calendar 2019-2020*  
*School Operational Year Calendar Day Count 2019-2020*  
School Act: 56





**FEBRUARY**

Mon..	3	First day of Semester Two
Thurs./Fri.	6/7	Teachers' Convention - No classes
Mon.	17	FAMILY DAY - No classes
Fri.	21	Division/School PD/Collaboration; Staff meeting – No classes

**MARCH**

Fri.	20	Division/School PD/Collaboration; Staff meeting – No classes
Fri.	27	Non-instructional day in lieu of Parent-Teacher Interviews

**APRIL**

Sat.	4	Spring recess begins
Fri.	10	GOOD FRIDAY – No classes
Mon.	13	EASTER MONDAY – No classes
Tues.	14	Classes resume
Fri.	17	Division/School PD/Collaboration; Staff meeting – No classes

**MAY**

Fri.	15	Division/School PD/Collaboration; Staff meeting – No classes
Mon.	18	VICTORIA DAY - No classes

**JUNE**

Fri.	5	Division/School PD/Collaboration; Staff meeting – No classes
Mon.	29	Last day of classes
Tues.	30	Operational Non-Instructional Day

**JULY**

Wed.	1	Summer recess begins
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References: Policy: *D/II/1 Operational School Year*  
Admin Practices: *Administration 4 – Operational School Year*  
*School Operational Year Calendar 2019-2020*  
*School Operational Year Calendar Day Count 2019-2020*  
School Act: 56



## Board Memorandum

Date: April 25, 2018  
To: Board of Trustees  
From: Iva Paulik, Secretary Treasurer  
Subject: Monthly Financial Report

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### **Background**

Attached you will find the 7 Months Financial Report for 2017 – 2018 as of March 31, 2018.

### **Recommendation**

That the Board of Trustees receive as information the 7 Months Financial Report for 2017 – 2018 as of March 31, 2018.

BOARD 9.7

<b>Sturgeon School Division No. 24</b>				<b>Results as of <span style="color: red;">March 31, 2018</span></b>			
	<b>Budget</b>		<b>Actuals</b>	<b>Variance</b>			
	Spring Budget 2017-2018	Fall Update 2017-2018					March 31, 2018
<b>REVENUES</b>							
Alberta Education	65,482,777	66,302,286	39,512,767	59.59%	(1)	66,302,286	100.00%
Other - Government of Alberta	908,280	852,545	483,007	56.65%	(2)	852,545	100.00%
Federal Government	290,000	290,000	203,000	70.00%	(3)	290,000	100.00%
Other - Alberta School Jurisdiction	21,677	21,677	21,677	100.00%	(4)	21,677	100.00%
Fees	1,316,271	1,299,531	980,083	75.42%	(5)	1,299,531	100.00%
Other - Sales and Services	345,552	347,687	218,506	62.85%	(6)	249,721	71.82%
Investment Income	68,000	105,000	82,891	78.94%	(7)	142,098	135.33%
Gifts and Donations	101,000	120,000	194,357	161.96%	(8)	195,000	162.50%
Rental of Facilities	35,677	38,577	26,321	68.23%	(9)	38,577	100.00%
Fundraising	87,200	76,000	220,689	290.38%	(10)	221,000	290.79%
Amortization of Capital Contributions	1,644,306	1,567,406	914,320	58.33%		1,567,406	100.00%
Other Revenues	-	214,666	214,064	99.72%		215,000	100.16%
<b>Total Revenues</b>	<b>70,300,740</b>	<b>71,235,375</b>	<b>43,071,682</b>	<b>60.46%</b>		<b>71,394,842</b>	<b>100.22%</b>
<b>EXPENDITURES</b>							
Instruction	53,454,484	54,360,953	31,756,768	58.42%	(11)	54,328,953	99.94%
Plant Operations and Maintenance	8,243,405	8,184,748	4,074,064	49.78%	(12)	8,239,748	100.67%
Transportation	5,494,853	5,595,044	3,862,714	69.04%	(13)	5,605,044	100.18%
Board Governance and Administration	2,681,099	2,689,484	1,412,180	52.51%	(14)	2,595,484	96.50%
External Services	426,899	549,226	331,298	60.32%		549,226	100.00%
<b>Total Expenditures</b>	<b>70,300,740</b>	<b>71,379,455</b>	<b>41,437,023</b>	<b>58.05%</b>		<b>71,318,455</b>	<b>99.91%</b>
<b>TARGET %</b>							
<b>2017-2018 Surplus/(Deficit)</b>	-	<b>(144,080)</b>	<b>1,634,659</b>	<b>58.33%</b>		<b>76,387</b>	<b>Projected Surplus/(Deficit)</b>

Less: Revenues Collected Upfront (mainly due to Fees & SGF) (2,052,783)  
Add: Transportation (adjustment to contractor expenses paid over 10 months) 637,935

**Adjusted 2017-2018 Surplus/(Deficit)**

219,811

**Assumptions:**

- Preliminary Revenues and Expenses for 7 months.
- Expense Accruals: utilities, phones, subs and casuals, etc.
- Some AB Education grants received are still based on last year's revenues (CEUs, Small School by Necessity, Transportation).
- SGF fee surpluses are to be spent by the end of the fiscal year.
- During the course of the year, all expenditures are expensed. Expenses will be assessed at year-end and if they are capital in nature (over \$5K per unit), they will be capitalized. This will consequently increase the operating surplus and reduce reserves.

**Variance Explanations**

Revenues:

(1) Alberta Education: revenue received at 7-month is at 60.78% versus 58.33%. This is a normal occurrence for AB Ed to deviate from the norm in March. AB Ed payments will be adjusted to normal in April.

The revenue advancement is shown in the Revenues Collected Upfront adjustment line.

(2) Other - Government of Alberta: billing of Disability Services is less than budget; this revenue directly offsets expenditures incurred during the month.

(3) Federal Government: Alexander tuition fees' invoicing is over 10 months.

(4) Other - Alberta School Jurisdiction: payment received upfront as one lump sum.

(5) Fees: most collections of fees occurred in September/October.

(6) Investment Income: chequing interest income is higher than anticipated.

(7) Gifts & Donations: NWR donations for outdoor ed offsite classroom for Redwater school and gazebo at Namao school,

Crest donation for new science lab at Sturgeon Composite High School.

(8) Rental of Facilities: tower rentals are collected upfront.

(9) Fundraising: Lillian Schick school playground included in revenues as the playground is anticipated to be built this year.

(10) Other Revenues: ALARIE insurance refund and WCB funding distribution credit received.

Expenditures:

(11) Instruction: savings due to HSA credit \$75K and unspent Superintendent Discretionary expenses at this time.

Classroom Improvement Fund (CIF) spending is at 53% and Nutrition program spending is at 38%.

(12) Plant Operations & Maintenance: when IMR is excluded, O&M variance is at 60%.

(13) Transportation: variance of 69% mainly due to bus contractors' budget being prorated over 12 months and actual costs paid over 10 months. If actual costs paid over 12 months, the variance would be 59%. It is over budget due to higher than budgeted diesel prices.

(14) Board & Governance: savings mainly due to underspending in Business & Finance in supplies, professional & contractual services and travel & subsistence at this time.



## Board Memorandum

Date: April 25, 2018

To: Board of Trustees

From: Thomas Holmes, Associate Superintendent, Human Resources & Leadership Support

Subject: Pride Parade

---

### **Background**

The Board of Trustees requested a draft Pride Parade invitation be drafted and forwarded to this evening's Public Board Meeting.

### **Recommendation**

That the Board of Trustees approve the attached Pride Parade invitation for distribution.

BOARD 9.9

# JOIN US FOR **PRIDE**



We are inviting all staff, students and their parents/guardians to join us as we march together in the 2018 Edmonton Pride Parade on Saturday, June 9, at 11 am. Wear your colours and come out to celebrate diversity with us!

**PLEASE PRE-REGISTER BEFORE MAY 30 BY VISITING**

**[tr.im/1VhPC](http://tr.im/1VhPC)**

Please note: Participating students must be directly accompanied by a parent/guardian in the march.

**TAKING PRIDE IN DIVERSITY!**

