



Committee Meeting Agenda

December 13, 2017 – 6:30 p.m.

- 1. Call to Order**

- 2. Consideration of Agenda**
 - 2.1 Additions/Deletions to Agenda
 - 2.2 Approval of Agenda

- 3. Appointments**

- 4. Approval of Committee Notes**
 - 4.1 Amendment/Correction of Notes
 - 4.2 Approval of Committee Notes – November 8, 2017

- 5. Presentations**
 - 5.1 Sturgeon Composite High School Washrooms –
Mrs. Amber Harris and Mrs. Annette Gabbey

- 6. Reports from Senior Administration**

7. Reports from Trustees and Standing Committees

- 7.1 Chair's Report
- 7.2 Trustees Report
- 7.3 Building & Maintenance
- 7.4 Finance & Human Resources
- 7.5 Education Policy
- 7.6 Advocacy Committee
- 7.7 Transportation

8. Reports from Special Committees/Task Groups

- 8.1 Alberta School Boards' Association Zone 2/3
- 8.2 Public School Boards' Association of Alberta
- 8.3 Teacher Board Advisory Committee (Policy Advisory – ATA)
- 8.4 Labour Management Committee (Policy Review – CUPE)
- 8.5 Community Services Advisory Board

9. New Business

- 9.1 Policy Tracker

9.2 2017 – 2018 Class Size Information

9.3 1st Quarter Financial Results as of November 30, 2017

10. Question Period

11. Unfinished Business

12. Information Items

12.1 2016 – 2017 School Council Annual Reports

13. Pending List

14. Adjournment



Notes of the Meeting of The Committee of the Whole Held at Morinville on November 8, 2017

Roll Call

Present were Trustees: Mr. Terry Jewell (Chair); Mrs. Tasha Oatway-McLay (Vice Chair); Mr. Joe Dwyer; Mrs. Misty Featherly; Mrs. Liz Kohle; Mrs. Janine Pequin; Mr. Shane Sherwin; Dr. Michèle Dick (Superintendent); Mrs. Iva Paulik (Secretary Treasurer); Mrs. Ruth Kuik (Associate Superintendent, Education Services); Mr. Thomas Holmes (Associate Superintendent, Human Resources & Leadership Support); Mr. Mark Lockwood (Director of Curriculum & Instruction); Mrs. Nisha Patel (Executive Assistant, Secretary Treasurer)

Call to Order

The Chair called the meeting to order at 6:33 p.m.

Consideration of Agenda

2.1 Additions/Deletions to Agenda

2.2 Approval of Agenda

Moved by Mrs. Oatway-McLay that the agenda be approved.

CARRIED 7/0

Appointments

3.1 Student Presentation – Evan Gabbey – Sturgeon Composite High School Washroom Designations

Mr. Gabbey, Sturgeon Composite High School student, presented his petition for more male and female specific washrooms to be designated at Sturgeon Composite High School.

Board of Trustees refer the Sturgeon Composite High School Washroom Designation discussion to the November 22, 2017 Board Meeting.

Meeting recessed at 7:56 pm.

Meeting resumed at 8:06 pm.

Approval of Committee Notes

4.1 Amendment/Correction of Notes

4.2 Approval of Committee Notes

Moved by Mrs. Pequin that the notes of October 11, 2017 be approved.

CARRIED 7/0

Presentations

There were no presentations.

Reports from Senior Administration

6.0 Senior Admin Report

Administration presented a verbal and written report on behalf of Senior Admin on the following:

- SuperNet Broadband Network
- Shared Services Partnerships
- Infrastructure Projects
- Learning and Technology

Reports from Trustees and Standing Committees

7.1 Chair's Report

Trustee Jewell reported that he attended:

- Alberta School Boards Association Zone 2/3 Meeting
- Tour at Sturgeon Composite High School
- Gibbons School Parent Council
- STEAM Grand Opening at Landing Trail School

7.2 Trustees' Reports

Trustee Featherley (Morinville Area)

Trustee Featherley reported that she attended:

- Morinville School Parent Council Meeting

Trustee Kohle (Bon Accord/Legal Area)

Trustee Kohle reported that she attended:

- Bon Accord Community School Parent Council Meeting
- Lilian Schick School Parent Council Meeting
- Community Services Advisory Board Meeting

Trustee Oatway-McLay (Cardiff/Garrison Area)

Trustee Oatway-McLay reported that she attended:

- Guthrie School Parent Council Meeting

Trustee Pequin (Redwater/Coronado Area)

Trustee Pequin reported that she attended:

- Redwater School Awards

Trustee Sherwin (Sturgeon Valley/West St. Albert Area)

Trustee Sherwin reported that he attended:

- Community Services Advisory Board Meeting
- Met with Sturgeon Heights Principal, Jonathan Konrad

7.3 Building

A Building Committee meeting is scheduled for Tuesday, November 28, 2017.

7.4 Finance & Human Resources

A Finance & Human Resources Committee meeting is scheduled for Monday, November 13, 2017.

7.5 Education Policy

An Education Policy Committee meeting is scheduled for Wednesday, December 6, 2017.

7.6 Advocacy

A verbal report was provided on the following:

- Use of Trustee Report Form for professional development activities.

An Advocacy Committee meeting is scheduled for Monday, December 11, 2017.

7.7 Transportation

A Transportation Committee meeting is scheduled for Tuesday, November 28, 2017.

Reports from Special Committees/Task Groups**8.1 Alberta School Boards Association Zone 2/3**

A verbal report was provided.

8.2 Public School Boards Association of Alberta

A verbal report was provided.

Public School Boards Association of Alberta MLA Reception is scheduled for November 15, 2017.

Public School Boards Association of Alberta Student Voice Program is scheduled for November 16, 2017.

Public School Boards Association of Alberta 2017 Fall General Meeting is scheduled for November 17, 2017.

8.3 Teacher Board Advisory Committee (ATA)

A verbal report was provided.

8.4 Labour Management Committee (CUPE)

A verbal report was provided.

8.5 Community Services Advisory Board

A verbal report was provided.

New Business**9.1 Policy Tracker**

The Policy Tracker was received as information.

9.2 Presentation Tracker

The Presentation Tracker was received as information.

9.3 Policy E/II/2 – Trustee Renumeration and Expense Reimbursement

To be forwarded to the Board Retreat in January 2018.

9.4 Policy D/II/11 – Agencies Interviewing Students at School
Moved by Mrs. Kohle that the Board of Trustees refer Policy D/II/11 – Agencies Interviewing Students at School to the November 22, 2017 Board Meeting.

CARRIED 7/0

9.5 Policy G/II/5 – Child Abuse and Neglect Prevention
Moved by Mrs. Featherley that the Board of Trustees refer Policy G/II/5 – Child Abuse and Neglect Prevention to the November 22, 2017 Board Meeting.

CARRIED 7/0

9.6 Policy F/I/5 – Healthy School Communities
Moved by Mrs. Pequin that the Board of Trustees refer Policy F/I/5 – Healthy School Communities to the November 22, 2017 Board Meeting.

CARRIED 7/0

9.7 Draft 2016 – 2017 Audited Financial Statements
Moved by Mrs. Oatway-McLay that the Board of Trustees refer the Draft 2016 – 2017 Audited Financial Statements with the following amendments to the November 22, 2017 Board Meeting.

CARRIED 7/0

9.8 Draft Three Year Education Plan 2017/18 – 2019/20 and Results Report 2016 – 2017

Moved by Mrs. Featherley that the Board of Trustees refer the Draft Three Year Education Plan 2017/18 – 2019/20 goals, priorities and measures to the November 22, 2017 Board Meeting.

CARRIED 7/0

Moved by Mrs. Oatway-McLay that the Board of Trustees refer the Accountability Pillar Overall Summary for October 2017 to the November 22, 2017 Board Meeting.

CARRIED 7/0

9.9 Draft Annual Education Results Report Summary 2016 – 2017

Moved by Mrs. Featherley that the Board of Trustees refer the Draft Annual Education Results Report Summary 2016 - 2017 to the November 22, 2017 Board Meeting.

CARRIED 7/0

9.10 December 2017 Board Meeting

Moved by Mr. Jewell that the Board of Trustees refer the cancellation of the December 27, 2017 Board Meeting to the November 22, 2017 Board Meeting.

CARRIED 7/0

Question Period

Unfinished Business

Information Items

12.1 Therapy and Therapeutic Animals in the Workplace

A written report was received as information.

Pending List

Adjournment

The meeting adjourned at 10:23 p.m.

**Discussions on items are held at Committee of the Whole Meetings.
Decisions on items are made at Board Meetings.**



Committee of the Whole Memorandum

Date: December 13, 2017
To: Committee of the Whole
From: Senior Administration
Subject: Seniors' Report

Christmas Season

This is an exciting time of the year in Sturgeon Public School Division as all our schools host Christmas and/or seasonal concerts and luncheons. Attached for Trustee information, is a list of the various activities happening throughout the division many of which will be attended by Central Office staff as we help students and staff usher in a joyous time of the year!

Division Newsletter

Also attached for Trustee information is a copy of the most recent newsletter to be distributed to staff by the end of the week.

2017 School Christmas Concert Schedule

<u>Date</u>	<u>Time</u>	<u>Event</u>	<u>School/Location</u>
Dec. 7	6:30 PM	Christmas Concert Jr. Kindergarten and Seniors	Chateau Sturgeon Lodge Legal
Dec. 7	1:00 PM 6:30 PM	Christmas Concert	Namao
Dec. 14	6:30 PM	Band Christmas Concert	
Dec. 11	6:00 PM	Kindergarten Christmas Concert	Guthrie
Dec. 12	6:30 PM	Gr. 1 - 9 Concert	
Dec. 12	7:00 PM	SCHS Winter Concert Tickets \$5 each	SCHS Arden Theatre St. Albert
Dec. 12	5:30 PM	Christmas Concert - Headstart/ECS/Kindergarten	Landing Trail
Dec. 14	1:00 PM 7:00 PM	Christmas Concert - Gr. 1 - 4	
Dec. 12	1:10 PM	Gr 1 - 3 Dress Rehearsal	Sturgeon Heights
Dec. 12	6:00 PM	K to Gr 3 Concert	
Dec. 13	6:30 PM	HS/PEP	
Dec. 14	1:10 PM	Gr. 4 - 6 Dress Rehearsal	
Dec. 14	6:00 PM	Gr. 4 - 6 Concert	
Dec. 15	1:30 PM	Kindergarten Christmas Concert	
Dec. 12	6:30 PM	Concert and Art Show	Redwater
Dec. 18	5:30 PM	Musical Theatre presents 'There's a Monster in My Closet' Dessert Theatre Fundraiser	
Dec. 19	6:30 PM	Musical Theatre presents 'There's a Monster in My Closet' Regular Performance	
Dec. 13	6:30 PM	Christmas Concert	Lilian Schick
Dec. 13	1:30 pm 6:30 PM	Christmas Concert	Gibbons
Dec. 19	6:30 PM	Christmas Concert	Ochre Park
Dec. 20	12:30 PM	Gr 1 - 6	MPS - Gym and throughout school
Dec. 21	TBA	(KG/HS/PEP/KEP)	
Dec. 20	11:00 AM	MLC Christmas Brunch	MLC
Dec. 20	1:00 PM 6:30 PM	Christmas Concert	Camilla Gr 1-6
Dec. 20	6:00 PM	Christmas Dinner & Activities	Oak Hill
Dec. 21	9:30 AM 7:00 PM	Christmas Concert	Bon Accord
Dec. 21	12:00 noon	SLC Christmas Luncheon	SLC



Staff Newsletter

Christmas Wishes

As we begin to receive invitations to the many seasonal festivities going on in our schools, we are reminded of the "great things happening" in Sturgeon Public School Division and we would like to take this opportunity to thank you for all your efforts on behalf of our students and their families. We are looking forward to seeing you over the coming days but, at this time, we would like to extend our very best wishes for a happy and joyful holiday season. We hope you have time to relax, to enjoy family and friends and to reconnect with all those people and activities that are most important to you. The work of education is busy and, at times, challenging but it is also rewarding and hopeful. Your many contributions are appreciated and our wish is that the Christmas holiday brings you all much happiness.

Michèle *Iron* *Ruth* *Thomas* CO staff

Changes at Central Office (FREC)

Director of Curriculum and Instruction

As many of you are aware, Mark Lockwood, Director of Curriculum & Instruction, is leaving us to become the Head of School in Macau, China. After many years as teacher, administrator, A.I.S.I. Lead, Division Principal and Director, Mark has become a highly respected educator and colleague and he will be greatly missed. As they say, "Sturgeon's significant loss will be the International School of Macau's significant gain."

Superintendent

In a somewhat similar fashion, I would also like you to know that, in January - February 2018, the Sturgeon Board of Trustees will begin their search for a new Superintendent. While it has been, and continues to be, my complete honor to serve as Superintendent of Schools, after 11 years in the role I have decided the time is right to retire. The Board and I have discussed this decision over the past year and they are now very well positioned to attract an outstanding candidate to the Superintendency. Not only has our division accomplished many great things over the past number of years, but we have also maintained a significant level of vibrancy in a time when many rural jurisdictions are suffering from enrollment decline and associated financial pressures. Sturgeon's success is a tribute to our exceptional staff; the introduction of a broad

range of programming choice; the welcoming nature of our school environments and our dedicated focus on student needs and growth. Together, we have responded to a number of issues and concerns and, at all times, we have worked to maintain a high level of integrity, modelling for students and the community the best way to make decisions and deal with challenges while continuing to move forward towards a shared goal. I am so proud of all our staff and the committed Trustees with whom I have had the opportunity to work. My present contract continues until the end of August 2018 which will give the new Superintendent and myself sufficient time to complete a smooth transition process. I am confident that there will be many exceptional individuals who would love the opportunity to become the Superintendent of Sturgeon Public School Division and I am excited to see our division continue its journey of excellence.

In the meantime, there is still much to be done and I look forward to seeing you all in the coming months as we continue our focus on division priorities. As the recruitment process unfolds, I will ensure you are provided with updated information. I believe the Board will, once again, undertake a consultative process which should give many opportunities for staff and community input and you will be advised of these opportunities as they become available.

Michèle



Education Services

Counsellors and Health Champions have been working as Healthy School Teams on 'Healthy School Action Plans' and 'Counselling Wellness Plans' for each school, based on the pillars of Comprehensive School Health. These plans capture a continuum of support and the many activities that ensure a holistic, wellness perspective in teaching and learning for all of our students.

With the support of the Classroom Improvement Fund (CIF), many of the Educational Assistants in Sturgeon participated in the first of a two-day training session examining collaborative relationships and supporting students with challenging behaviors. This session will be offered twice over the year and highlights the great skill, knowledge and understanding of the Support Staff of Sturgeon Public Schools.

This year we continue the work of NME within the context of Sturgeon's Behavior Principles. These principles integrate understandings from Positive Behavior Supports, Collaborative Problem Solving, NME and Webs of Support, and provide our Behavior Cohort the context to develop high-level skills in supporting students with challenging behaviors.

Towards the end of last year, we forged a wonderful partnership with the Pioneer Trails North Foundation (PTNF) to develop an outdoor classroom in the Ghost Horse Hills, north of Bon Accord. Our intention is to bring our students to the land and re-connect them with nature through various outdoor learning activities across all curriculums. We are very excited by this opportunity for nature-based learning and appreciate the support of Richard and Vera Desmet, the stewards of the PTNF. For more information about the PTNF please visit their website, <http://pioneer-trailnorthfoundation.weebly.com/>.

We are working with our regional partners on building a Violent Threat and Risk Assessment Protocol for the St. Albert and Sturgeon Area. This protocol, along with the training for VTRA, will ensure that Sturgeon Public staff recognize and understand potential of violent threat and have a clearly established system of support in order to respond to any risks, quickly and safely.

We continue to ensure that we support all students in Sturgeon Public through the work of our Inclusive Learning Team and School Based Learning Support Leads.

Our 'Call to Action Cohort' continues their excellent work in guiding our journey of cultural understanding with respect to Indigenous teaching and learning. They continue to explore best practices in supporting our Indigenous students in school and help advise on professional learning needs for staff as we continue our journey of Indigenous cultural understanding.

IT services is pleased to announce that the wireless bandwidth capacity has been increased throughout Sturgeon Public. This project saw the replacement of one hundred and fifty-four access points in seventeen buildings. A project highlight for this year will be the ever greening of server infrastructure in several of our buildings. Finally, are you looking for a way to be better organized? If you are, then give Google Keep a try. It is a quick way to take and save notes, photos, voice memos, and checklists to Google Drive.

Education Services Team
Ruth, Mark, Sandra, Bev, Nikki, and Dave W.



DID YOU KNOW?

One of Morinville Public School's teachers has won a trip to Cuba after being nominated by a parent!

Enrollment in our ECS Program has seen an increase of 77 students this school year. We now offer programming to 988 children between the ages of 2 ½ - 5 ½.





Business and Finance

2016-2017 Year End

On November 22, 2017, the Board of Trustees approved the 2016-2017 Audited Financial Statements. The Division has had another successful year. Our schools have seen a 2% increase in student population in 16-17 (5,220 funded students). Most of the student growth is attributed to Morinville Public School. The Division spent 77.4% on Instruction, 10.8% on facilities, 8.1% on transportation and 3.7% on board and system administration. The Sturgeon Public School Division is in a healthy financial position.

2017-2018 School Year

At the November Public Board meeting, the Board of Trustees was presented with the updated 2017-2018 Budget. Based on the September 30 student enrolment count, the Division remains stable. We continue to experience enrolment growth in Morinville but have seen a student enrolment decline at Guthrie School. For the 2017-2018 SY, MPS received 3 new modular classrooms and Sturgeon Heights 2 additional modular units. This school year, there are 296 certificated and 309 uncertificated staff FTEs. Certificated staff is mostly increased due to one-time Classroom Instruction Funding (CIF). The increase in uncertificated staffing is mostly due to higher ECS enrolment and a growing PUF program.

Finance Team

Iva, Cam-Van, Joanne, Carey, Vicky, Anne and Sylvie



DID YOU KNOW?

SPSD received a \$27,000 grant from the Sturgeon Refinery in support of our outdoor classroom in the Ghost Horse Hills, straight north of Bon Accord

Kyle Swenson is starting a division Junior High Choir program!

We have our 1st PUF/HS Program being hosted at a Seniors' Lodge (in Legal). This is an outstanding example of a meaningful inter-generational partnership.

Naeem Hague (O & M) was invited to a National Thailand Sports Camp for students to represent Canadian Badminton as a coach. Naeem has been invited to attend this camp again in April 2018.

That HR created the Sturgeon Plus Program found under "Staffroom" at www.sturgeon.ab.ca? Sturgeon Plus offers local business discounts to Sturgeon employees.





Committee of the Whole Memorandum

Date: December 13, 2017
To: Committee of the Whole
From: Ruth Kuik, Associate Superintendent, Education Services
Subject: Fieldtrip Report

Field Trips

Board Policy F/II/2, "Field Trips" and Administrative Practice Administration 5, "Field Trip Operational Procedures" require that "the principal must have the approval of the Superintendent for field trips that are overnight or exceed two (2) school days and/or are outside of the Province of Alberta". The Administrative Practice further stipulates that "the Board shall be provided, as information, all field trips that are overnight and/or out-of-province".

Overnight:

Guthrie School

March 7-8, 2018

12 junior high students to Jasper for a ski trip at Marmot Basin (combined trip with Lilian Schick School).



Committee of the Whole Memorandum

Date: December 13, 2017
To: Committee of the Whole
From: Michèle Dick, Superintendent
Subject: Policy Tracker

Background

Attached for Trustee information is the 2017 – 2018 SY Policy Tracker.



POLICY TRACKER (School Year 2017-2018)

Policy Number	Policy	Board Direction to Proceed (COW)	Committee Review		Policy Advisory Committee (PAC) Review	Final Draft Review		Recommendation to Approve
			COW	Education		Bldg	HR	
August-17								
September-17								
I/1	Student Transportation Services	2017-Sept-13	Ref. from Aug. 23/17 PB					Approved 2017-Sept-27
October-17								
November-17								
D/II/11	Agencies Interviewing Students at School	2017-Nov-8						Rescinded 2017-Nov-22
E/II/2	Trustee Renumeration and Expense Reimbursement	2017-Nov-8	Forwarded to Brd Retreat Jan 2018					Approved 2017-Nov-22
F/II/05	Healthy School Communities	2017-Nov-8						Approved 2017-Nov-23
G/II/05	Child Abuse and Neglect Prevention	2017-Nov-8						Approved 2017-Nov-23
December-17								
January-18								
B/III/4	Communications	2018-Jan-10						
B/IV/2	Board-Staff Communication	2018-Jan-10						
B/IV/3	Media and Public Relations	2018-Jan-10						



POLICY TRACKER (School Year 2017-2018)

Policy Number	Policy	Board Direction to Proceed (COW)	Committee Review	Policy Advisory Committee (PAC) Review	Final Draft Review		Recommendation to Approve
					Committee of the Whole	Public Board	
January-18 cont'd							
D/II/02	School Operation in Emergency	2017-Nov-8	Ref. from Mar 22/17 PB				
D/II/08	School Buildings Alternative Utilization or Closure	2017-Nov-8	Ref. from Mar 22/17 PB				
D/II/09	School Inclement Weather Policy	2017-Nov-8	Ref. from Mar 22/17 PB				
F/II/02	Challenge of Learning Resources	2018-Jan-10	Ed Policy 2017-Sept.				
F/II/13	Controversial Issues in Education	2018-Jan-10					
G/II/08	Crisis and Critical Incidents	2018-Jan-10					
I/03	Inclement Weather	2017-Nov-8	Ref. from Mar 22/17 PB				
I/10	Cell Phone Use	2018-Jan-10					
February-18							
E/IV/5	Employee Absences	2018-Feb-14					
F/II/4	Copyright	2018-Feb-14					
F/IV/1	School Attendance Policy	2018-Feb-14					
March-18							
D/III/1	Equity, Diversity Inclusion and Human Rights	2018-Mar-14					
D/III/2	Sexual Orientation, Gender Identity and Gender Expression	2018-Mar-14					
E/IV/4	Alcohol and Substances in the Workplace	2018-Mar-14					



Committee of the Whole Memorandum

Date: December 13, 2017

To: Committee of the Whole

From: Ruth Kuik, Associate Superintendent, Education Services

Subject: Class Size Information

Background:

Attached for the Board is information on class size. Alberta Education requires school jurisdictions to annually provide a report with respect to the average class size in our schools. This is done using templates provided by Alberta Education and in accordance with the definitions and directions also provided by AE.

- The first page of this report provides the average class size **by grade for CORE subjects** for each school as well as a jurisdictional average. Please note that core classes include Math, Language Arts, Sciences, Social Studies, Knowledge & Employability (K & E) and the GOALS (Growth, Opportunities and Life Skills) programs.
- The second page of the report provides the average class size which includes **ALL subjects**.
- These pages are included in next year's Annual Education Results Report (AERR), which is posted on the website.
- The third and fourth pages of the report provide more detailed information about the Division including range, distribution by percentage, distribution by number and average by subject category for CORE and ALL subjects.

Definitions / Directions

- A class is defined as a group of students with ONE teacher for 50% or more of the instructional time devoted to a particular subject.
 - A multi-grade classroom with one teacher is counted as one class.
- Multi-graded classrooms are included in the higher grade level. i.e. grade ¾ would be included in the 4-6 category. The GOALS classes, which include students from grades 4, 5,6,7,8 and 9, are included in the junior high category.
- Only first semester courses are included in this report.
- Special Education classes are included as CORE subjects.
- Irregular classes such as work experience, and distance learning are not included.
- Outreach programs, Hutterite Colony schools and Oak Hill are not included in the report.
- Data reported in this survey is as of October 1, 2017.

Notes

- Staffing for regular program is provided to schools to achieve the following class sizes:
 - Primary – **19.45**
 - Elementary – **25.95**
 -
 - Junior High – **27.95**
 - Senior High – **26.30**

Recommendation:

That the Committee of the Whole receive, as information, a report on Class Size.

Jurisdiction Summary

CORE SUBJECTS ONLY

Sturgeon School Division No. 24 [A.1110]

Jurisdiction:

Number of Schools Reported:

12

Total Number of Schools:

12

	K to 3			4 to 6			7 to 9			10 to 12		
	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18
Bon Accord Community School	19.4	19.3	20.5	20.0	23.5	31.0						
Camilla School	19.2	22.7	21.3	25.8	21.2	21.3	21.1	24.3	25.0			
Gibbons School				28.0	27.8	30.0	23.0	25.6	26.0			
Guthrie School	21.4	20.6	17.5	25.5	24.2	21.9	17.8	22.5	19.8			
Landing Trail School	20.6	19.6	19.3	20.8	18.5	22.3						
Lilian Schick School				21.2	26.0	24.0	23.8	23.5	24.8			
Morinville Public School	19.2	18.0	19.7	24.0	23.3	22.8	20.7	22.9	27.1			
Namao School	19.6	19.8	22.6	24.2	20.3	21.8	21.5	20.3	18.9			
Ochre Park School	19.7	17.1	18.1	22.0	23.0	24.3						
Redwater School				22.0	23.3	23.3	22.8	21.1	20.5	16.9	17.9	14.4
Sturgeon Composite High School										24.7	25.2	26.3
Sturgeon Heights School	20.5	20.7	19.8	23.1	21.0	24.6	27.2	29.0	27.7			
Total for Jurisdiction 1110	19.9	19.5	19.8	23.6	22.7	23.5	22.2	23.5	23.6	23.1	24.0	23.8

Note: 3/4 combined classes are included in the Gr. 4 to 6 average
 6/7 combined classes are included in the Gr. 7 to 9 average
 9/10 combined classes are included in the Gr. 10 to 12 average
 Special Education classes are included
 Team taught classes are reflected as an instructional PTR size (i.e., a class of 50 with two teachers would be reported as two classes of 25).
 Colony/Hutterite schools have been excluded
 Outreach/alternative schools have been excluded
 Virtual/Home Ed/Distance Ed programs have been excluded
 Core Classes: Math, Language Arts, Sciences, Social Studies, Special Education

Jurisdiction Summary

ALL SUBJECTS

Sturgeon School Division No. 24 [A.1110]

Jurisdiction:

Number of Schools Reported:

12

Total Number of Schools:

12

	K to 3			4 to 6			7 to 9			10 to 12		
	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18
Bon Accord Community School	20.7	19.6	21.3	20.0	23.5	31.0						
Carmilla School	20.8	22.1	21.3	25.8	20.2	20.3	22.1	24.3	22.9			
Gibbons School				27.9	26.3	28.5	22.9	25.0	24.1			
Guthrie School	21.4	21.1	17.7	25.5	24.4	21.9	17.2	19.2	16.8			
Landing Trail School	20.4	19.3	19.2	20.8	18.5	22.3						
Lilian Schick School				21.2	26.0	24.5	25.3	24.6	24.9			
Morinville Public School	19.4	18.5	19.9	23.7	23.1	23.0	20.1	24.3	25.0			
Namao School	19.1	19.9	22.6	23.7	22.1	22.0	21.8	21.4	20.0			
Ochre Park School	19.6	17.3	19.1	22.0	21.9	23.7						
Redwater School				25.8	25.8	27.4	22.8	20.8	24.3	17.4	18.2	15.4
Sturgeon Composite High School										23.7	23.6	23.1
Sturgeon Heights School	20.9	21.0	20.0	24.5	22.0	24.1	23.7	25.8	23.6			
Total for Jurisdiction 1110	20.2	19.7	20.0	23.9	22.9	23.6	22.2	23.4	22.9	22.5	22.7	21.8

Note: 3/4 combined classes are included in the Gr. 4 to 6 average
 6/7 combined classes are included in the Gr. 7 to 9 average
 9/10 combined classes are included in the Gr. 10 to 12 average
 Special Education classes are included
 Team taught classes are reflected as an instructional PTR size (i.e., a class of 50 with two teachers would be reported as two classes of 25)
 Colony/Hutterite schools have been excluded
 Outreach/alternative schools have been excluded
 Virtual/Home Ed/Distance Ed programs have been excluded
 Core Classes: Math, Language Arts, Sciences, Social Studies, Special Education

Jurisdiction Summary

CORE SUBJECTS ONLY

Jurisdiction:	Sturgeon School Division No. 24 [A.1110]
Number of Schools Reported:	12
Total Number of Schools:	12
Total Number of FTE Teacher Assistants:	98.8
Number of FTE Teacher Assistants assigned to students with special needs:	94.6

	K to 3			4 to 6			7 to 9			10 to 12		
	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18
Average Class Size	19.9	19.5	19.8	23.6	22.7	23.5	22.2	23.5	23.6	23.1	24.0	23.8
Number of Students with Severe Disabilities per cl	1.4	1.7	1.7	0.8	1.0	0.9	0.6	0.8	1.3	1.1	1.4	0.7
Number of Mild/Moderate Students per class	1.8	2.2	1.4	2.0	1.6	1.6	2.4	2.0	1.8	1.9	1.9	2.0
Number of Gifted/Talented Students per class	1.4	1.2	1.3			0.0						
Number of ESL Students per class	0.1	0.1	0.1	0.1	0.1	0.2	0.0	0.1	0.1	0.0	0.0	0.1
Smallest Class	11.0	11.0	9.0	16.0	5.0	18.0	5.0	5.0	4.0	5.0	10.0	8.0
Largest Class	38.0	27.0	33.0	32.0	30.0	35.0	36.0	31.0	34.0	36.0	34.0	35.0

Distribution of Class Sizes - %	K to 3			4 to 6			7 to 9			10 to 12		
	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18
1 to 5					2.9		1.2	0.7	0.6	1.3		
6 to 10			1.0		0.5		9.3	0.7		14.7	2.9	12.5
11 to 15	8.1	7.1	5.2		0.5		2.5	9.2	9.7	4.0	14.7	12.5
16 to 20	46.5	56.1	51.7	21.5	18.3	18.4	16.0	16.3	16.9	16.0	13.2	4.7
21 to 25	44.4	34.7	39.6	45.2	68.3	66.3	41.4	32.0	22.7	17.3	27.9	12.5
26 to 30	0.5	2.1	2.1	31.6	9.6	6.6	25.3	38.6	40.3	20.0	10.3	32.8
31 to 35	0.3		0.3	1.7		8.7	3.7	2.6	9.7	24.0	30.9	25.0
36 to 40	0.3						0.6			2.7		
Over 40												

Distribution of Class Sizes - #	K to 3			4 to 6			7 to 9			10 to 12		
	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18
1 to 5					6		2	1	1	1		
6 to 10			4		1		15	1		11	2	8
11 to 15	31	27	20		1		4	14	15	3	10	8
16 to 20	177	213	197	38	38	36	26	25	26	12	9	3
21 to 25	169	132	151	80	142	130	67	49	35	13	19	8
26 to 30	2	8	8	56	20	13	41	59	62	15	7	21
31 to 35	1		1	3		17	6	4	15	18	21	16
36 to 40	1						1			2		
Over 40												

Note: 3/4 combined classes are included in the Gr. 4 to 6 average
 6/7 combined classes are included in the Gr. 7 to 9 average
 9/10 combined classes are included in the Gr. 10 to 12 average
 Special Education classes are included
 Team taught classes are reflected as an instructional PTR size (i.e., a class of 50 with two teachers would be reported as two classes of 25)
 Colony/Hutterite schools have been excluded
 Outreach/alternative schools have been excluded
 Virtual/Home Ed/Distance Ed programs have been excluded
 Core Classes: Math, Language Arts, Sciences, Social Studies, Special Education

Jurisdiction Summary
CORE SUBJECTS ONLY

Jurisdiction: Sturgeon School Division No. 24 [A.1110]
Number of Schools Reported: 12
Total Number of Schools: 12
Total Number of FTE Teacher Assistants: 98.8
Number of FTE Teacher Assistants assigned to students with special needs: 94.6

Average by Subject Category	K to 3			4 to 6			7 to 9			10 to 12		
	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18
Science	20.2	19.7	19.7	23.8	22.9	23.7	22.8	23.3	24.0	26.5	23.0	28.8
Biology										23.8	23.5	24.8
Chemistry										21.3	26.0	19.6
Physics										24.0	19.3	18.0
Social Studies	20.1	19.7	19.8	23.8	23.3	23.4	22.7	24.1	23.9	26.9	27.4	26.2
Special Education					5.0		9.0		16.0	7.9	13.0	8.5
Language Arts English/French	19.4	19.1	19.7	23.2	23.3	23.5	22.2	23.7	24.0	26.1	26.4	24.6
Mathematics	20.4	20.2	20.3	23.8	23.4	23.4	21.6	22.8	23.6	25.4	23.9	25.5

Note: 3/4 combined classes are included in the Gr. 4 to 6 average
6/7 combined classes are included in the Gr. 7 to 9 average
9/10 combined classes are included in the Gr. 10 to 12 average
Special Education classes are included
Team taught classes are reflected as an instructional PTR size (i.e., a class of 50 with two teachers would be reported as two classes of 25).
Colony/Hutterite schools have been excluded
Outreach/alternative schools have been excluded
Virtual/Home Ed/Distance Ed programs have been excluded
Core Classes: Math, Language Arts, Sciences, Social Studies, Special Education

Jurisdiction Summary

ALL SUBJECTS

Sturgeon School Division No. 24 [A.1110]

Jurisdiction: 12
Number of Schools Reported: 12
Total Number of Schools: 12
Total Number of FTE Teacher Assistants: 98.8
Number of FTE Teacher Assistants assigned to students with special needs: 94.6

	K to 3			4 to 6			7 to 9			10 to 12		
	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18
Average Class Size	20.2	19.7	20.0	23.9	22.9	23.6	22.2	23.4	22.9	22.5	22.7	21.8
Number of Students with Severe Disabilities per cl		1.4	1.5	0.8	0.9	0.9	0.6	1.0	1.2	1.2	1.2	0.8
Number of Mild/Moderate Students per class	1.6	1.8	1.2	2.0	1.6	1.6	2.4	2.3	2.1	2.2	2.4	2.4
Number of Gifted/Talented Students per class	1.0	0.8	0.9			0.0						
Number of ESL Students per class	0.1	0.1	0.1	0.1	0.1	0.2	0.1	0.1	0.1	0.0	0.0	0.2
Smallest Class	11.0	8.0	6.0	11.0	5.0	7.0	5.0	3.0	4.0	5.0	10.0	5.0
Largest Class	38.0	32.0	50.0	43.0	38.0	44.0	40.0	41.0	52.0	55.0	57.0	54.0

Distribution of Class Sizes - %	K to 3			4 to 6			7 to 9			10 to 12		
	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18
1 to 5	0.0	0.0	0.0	0.0	1.3	0.0	0.9	1.5	1.4	0.7	0.0	0.7
6 to 10	0.0	0.3	0.8	0.0	1.0	0.9	5.5	1.8	5.2	10.3	3.6	10.7
11 to 15	6.6	6.8	4.9	1.2	2.3	2.0	9.4	10.4	9.2	8.1	19.4	15.0
16 to 20	44.7	54.1	51.4	21.0	19.1	17.6	18.5	18.1	18.1	19.9	17.3	16.4
21 to 25	46.8	35.8	39.5	41.2	64.6	62.2	33.6	25.2	21.3	23.5	25.9	19.3
26 to 30	1.2	2.9	3.0	32.6	9.6	6.3	26.1	35.0	33.6	19.9	12.2	20.7
31 to 35	0.3	0.2	0.3	2.2	0.8	9.6	5.5	6.7	8.9	14.7	20.1	15.7
36 to 40	0.3	0.0	0.0	1.5	1.3	1.1	0.6	0.9	1.7	1.5	0.0	0.0
Over 40	0.0	0.0	0.2	0.2	0.0	0.4	0.0	0.3	0.6	1.5	1.4	1.4

Distribution of Class Sizes - #	K to 3			4 to 6			7 to 9			10 to 12		
	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18
1 to 5	0	0	0	0	6	0	3	5	5	1	0	1
6 to 10	0	2	5	0	5	4	18	6	18	14	5	15
11 to 15	44	45	32	5	11	9	31	34	32	11	27	21
16 to 20	296	359	338	85	91	81	61	59	63	27	24	23
21 to 25	310	238	260	167	308	286	111	82	74	32	36	27
26 to 30	8	19	20	132	46	29	86	114	117	27	17	29
31 to 35	2	1	2	9	4	44	18	22	31	20	28	22
36 to 40	2	0	0	6	6	5	2	3	6	2	0	0
Over 40	0	0	1	1	0	2	0	1	2	2	2	2

Note: 3/4 combined classes are included in the Gr. 4 to 6 average
 6/7 combined classes are included in the Gr. 7 to 9 average
 9/10 combined classes are included in the Gr. 10 to 12 average
 Special Education classes are included
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Jurisdiction Summary

ALL SUBJECTS

Jurisdiction:	Sturgeon School Division No. 24 [A.1110]
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Number of FTE Teacher Assistants assigned to students with special needs:	94.6

Average by Subject Category	K to 3			4 to 6			7 to 9			10 to 12		
	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18	2015/16	2016/17	2017/18
Religious Instruction/Studies	20.0	19.8	22.4	20.4	21.3	20.4						
Environmental and Outdoor Education							25.0	29.0	29.0			17.0
Language Arts English/French	19.4	19.1	19.7	23.2	23.3	23.5	22.2	23.7	24.0	26.1	26.4	24.6
Mathematics	20.4	20.2	20.3	23.8	23.4	23.4	21.6	22.8	23.6	25.4	23.9	25.5
Science	20.2	19.7	19.7	23.8	22.9	23.7	22.8	23.3	24.0	26.5	23.0	28.8
Biology										23.8	23.5	24.8
Chemistry										21.3	26.0	19.6
Physics										24.0	19.3	18.0
Social Studies	20.1	19.7	19.8	23.8	23.3	23.4	22.7	24.1	23.9	26.9	27.4	26.2
Health	20.7	20.2	20.3	24.0	23.1	23.3	23.8	26.0	26.3			
Physical Education	20.2	19.7	20.3	24.5	23.2	24.6	24.1	26.5	26.0	27.4	23.0	23.6
Career and Life Management										12.3	18.3	25.0
Art	20.7	20.2	20.3	24.6	23.6	24.1	26.3	28.3	25.0	25.0	22.5	26.0
Music	20.7	20.2	20.3	25.1	24.4	23.9	21.6	20.9	14.8	29.6	26.4	32.0
Drama				23.0	24.0	25.5	17.8	22.5	26.5	19.0	26.0	21.0
Second Languages				23.7	23.1	23.8	8.0	20.0	5.0	22.0	29.0	11.5
Social Science										15.0		
Career and Technology Studies				25.0	22.5	25.6	18.6	20.9	21.1	21.1	21.5	18.4
Knowledge and Employability								11.4	12.0	18.0	15.6	13.4
Special Education					5.0		9.0		16.0	7.9	13.0	8.5
Local Developed Course							21.0	20.0	27.3			
Other	23.6	17.7	21.3	21.3	16.9	18.1	20.0	24.0	22.5	17.0	20.7	21.0

Note: 3/4 combined classes are included in the Gr. 4 to 6 average
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Committee of the Whole Memorandum

Date: December 13, 2017
To: Committee of the Whole
From: Iva Paulik, Secretary Treasurer
Subject: 1st Quarter Financial Results

Background

Attached you will find the 1st Quarter Financial Results for 2017 – 2018 as of November 30, 2017.

Recommendation

That the Committee of the Whole receive as information the 1st Quarter Financial Results for 2017 – 2018 as of November 30, 2017.

COMMITTEE 9.9

Sturgeon School Division No. 24			
Results as of November 30, 2017			
	Budget		Variance % of Fall Budget
	Spring Budget 2017-2018	Fall Update 2017-2018	
REVENUES			
Alberta Education	65,482,777	66,302,286	16,089,575 24.27%
Other - Government of Alberta	908,280	852,545	216,830 25.43%
Federal Government	290,000	290,000	87,000 30.00%
Other - Alberta School Jurisdiction	21,677	21,677	21,677 100.00%
Fees	1,316,271	1,299,531	975,774 75.09%
Other - Sales and Services	345,552	347,687	39,513 11.36%
Investment Income	68,000	105,000	34,675 33.02%
Gifts and Donations	101,000	120,000	26,966 22.47%
Rental of Facilities	35,677	38,577	16,356 42.40%
Fundraising	87,200	76,000	41,811 55.01%
Amortization of Capital Contributions	1,644,306	1,567,406	391,852 25.00%
Other Revenues	-	214,666	118,914 55.39%
Total Revenues	70,300,740	71,235,375	18,060,940 25.35%
EXPENDITURES			
Instruction	53,454,484	54,360,953	13,415,800 24.68%
Plant Operations and Maintenance	8,243,405	8,184,748	1,635,389 19.98%
Transportation	5,494,853	5,595,044	1,747,940 31.24%
Board Governance and Administration	2,681,099	2,689,484	551,985 20.52%
External Services	426,899	549,226	134,453 24.48%
Total Expenditures	70,300,740	71,379,455	17,485,566 24.50%
TARGET %			
2017-2018 Surplus/(Deficit)	-	(144,080)	575,374 25.00%

Less: Revenues Collected Upfront (mainly due to Fees & SGF) (524,411)
Add: Transportation (adjustment to contractor expenses paid over 10 months) 316,212

Adjusted 2017-2018 Surplus/(Deficit) 367,175

Assumptions:

- Preliminary Revenues and Expenses for 3 months.
- Expense Accruals: utilities, phones, subs and casuals, etc.
- AB Education grants received based on last year's revenues (September 30th count not reflected yet).
- During the course of the year, all expenditures are expensed. Expenses will be assessed at year-end and if they are capital in nature (over \$5K per unit), they will be capitalized. This will consequently increase the operating surplus and reduce reserves.

Notes:

Revenues:

- (1) Federal Government: Alexander tuition fees' invoicing is over 10 months.
- (2) Other - Alberta School Jurisdiction: received payment upfront as one lump sum.
- (3) Fees: most collections of fees occurred in September/October.
- (4) Other Sales and Services: mainly made up of SGF revenues - yearbooks are not sold until spring and school clothing sales do not start until January.
- (5) Investment Income: chequing interest income is higher than anticipated.
- (6) Rental of Facilities: tower rentals are collected upfront.
- (7) Fundraising: most fundraising events are done at start of school year.
- (8) Other Revenues: ALARIE insurance refund received.

Expenditures:

- (9) Plant Operations & Maintenance: when IMR is excluded, O&M variance is at 24%.
- (10) Transportation: variance of 31% mainly due to bus contractors' budget being prorated over 12 months and actual occurs over 10 months.
If actual costs paid over 12 months, the variance would be 26%.
- (11) Board Governance & Administration: underspending in supplies, travel & subsistence for Board budget and underspending for emergent budget.



Committee of the Whole Memorandum

Date: December 13, 2017
To: Committee of the Whole
From: Iva Paulik, Secretary Treasurer
Subject: School Council Annual Reports

School Councils are asked to provide an annual report to the Board of Trustees.

For your information, attached you will find “Year in Review” reports for the 2016 – 2017 school year submitted by the following School Councils:

Bon Accord Community School
Camilla School
Gibbons School
Landing Trail School
Lilian Schick School
Morinville Public School
Ochre Park School
Sturgeon Composite High School
Sturgeon Heights School

A reminder has been sent to the School Councils who have not yet provided their “Year in Review 2016 – 2017” (Guthrie School, Namao School, and Redwater School).

Bon Accord Community School

School Council

Year in Review 2016/17

Written by

Jessica Rigney

School Council Chair

Bon Accord Community School Council Year in Review 2016/17

September 2016

- All executive positions were filled.
- Discussed new curriculum planning.
- Filled representative positions.

October 2016

- Reviewed Power School.
- Reviewed inclement weather policies.
- Reviewed accountability pillar.
- Discussed Sturgeon School Division adding "Public" to their name.
- Discussed leadership groups at BACS.
- Reviewed Healthy Interactions.
- Reported COSC.
- Reported online survey for Alberta Curriculum.

November 2016

- Discussed Bill 28.
- Discussed balanced literacy.
- Reviewed Learning and Technology Policy Framework (2013).

December 2016

No meeting held.

January 2017

- Discussed BACS comprehensive school health plan.
- Reviewed upcoming divisional calendars.
- Established bylaw update committee. Current bylaws are from 1998 and not possible to adhere to. Looking at repealing current bylaws and drafting new bylaws.

February 2017

- Hosting Growing Up Digital webinar for community with Lilian Schick on March 2, 2017.
- Discussed possibility of half day kindergarten.
- Discussed "Greening Plan" for school yard.
- Discussed upcoming division budget.
- Discussed transportation budget difficulties.
- Informed name change – Sturgeon Public School Division.

March 2017

No meeting held.

April 2017

- Informed of "Find Me ID" app through Canadian Centre for Child Protection.
- Discussed Bill 1
- Discussed Alberta Government nutrition plan.
- Informed of Shawna Walter taking administration position for next year.
- Informed of full day kindergarten for next year.
- School has two new water fountain/bottle filling stations.
- Jessica Rigney to attend 2017 ASCA Conference.

May 2017

- Discussed curriculum survey results.
- Informed of new spring curriculum survey.
- Reviewed ASCA Conference.
- Reviewed bylaws.
- Chairperson and Secretary Positions filled for 2017/2018 year.

June 2017 – Special Meeting

- Existing 1998 bylaws were repealed and replaced by new bylaws. Approved by a majority of parents in attendance.

Camilla School SAC

Year In Review 2016 – 2017

Written by

Camilla SAC Chair

Andria Byfield

Camilla School YEAR IN REVIEW

2016 – 2017

September 2016

- **Get the Scoop: Meet the Teacher Night.** Families were able to come and see their child's classroom and meet their child's teacher. There was also a presentation in the gym to introduce the members of staff and celebrate the beginning of the school year. Dairy Queen sponsored our event with free Dilly Bars.
- **SAC financially supported and provided volunteer hours for a need identified by administration: grab and go breakfast basket (fruit, granola bars, etc) for students that are coming to school without an appropriate breakfast.**
- **SAC supported the purchase of a variety of resources in K-3 including a classroom carpet and levelled reading resources.**

October 2016

- **Community Event: Costume Sale and Carnival**
- **SAC financially supported Art Attack.** This initiative was proposed by Camilla School librarian and staff. The staff responsible had a passion and vision to create an after-school art class that could be attended by students in grades 1-9 and would provide monthly opportunities to create art projects using a variety of art mediums. This event has been a huge success and has been filled to capacity each month.

November 2016

- **SAC supported Art Cards - a fundraiser and art initiative where students create a piece of art that is put onto greeting cards to be ordered by families and distributed as Christmas cards.** The project was well received by staff, students, and families.

December 2016

- **SAC members attended the Camilla Christmas concert.**

January 2017

- **SAC financially supported the French Canadian Heritage Festival for grades 4-6.**
- **SAC financially supported grades 1-3 Physical Literacy Initiative.**

February 2017

- **Family Dance Fundraiser: Camilla SAC hosted a family glow dance that was very well attended and is now planned as an annual event.**
- **SAC gave teachers and administration \$100 each to be spent on items that would enhance student learning.**

March 2017

- **SAC financially supported the purchase of art supplies for grades 4-6.**
- **SAC organized and purchased a pizza dinner for staff as part of teacher appreciation initiative.**

April 2017

- **SAC supported the annual Used Book Sale where Camilla families donate used books to the school to be sold to support the school library.**
- **SAC ran the annual plant and bake sale in association with the annual used book sale.**

- **SAC supported our annual teacher appreciation breakfast; families brought in an assortment of breakfast items to treat teachers and staff in appreciation for all they do throughout the school year.**
- **SAC participated in an ASCA workshop for Parent Council Foundation and Purpose.**
- **Two of SAC executive members attended the ASCA annual conference.**

May 2017

- **SAC supported Family Movie Night with a presentation of SING as well as a concession. The event was well received.**
- **SAC AGM – 3 executive members remained on, while we welcomed a new secretary.**

June 2017

- **SAC purchased and distributed freezies for the Junior High Students after their last exam.**

REPORTING PERIOD: September 1, 2016 – August 31, 2017

ASSETS	Cash-Bank Account	\$46,268.57
	Common Shares	71.15
	List any other assets	
	TOTAL ASSETS	\$46,339.72
LIABILITIES	TOTAL LIABILITIES	\$0.00
INCOME	List income	\$
	Interest	15.94
	Account Closure Common Share Payout	1.11
	Art Card Revenue	6,008.00
	Halloween Carnival & Costume Sale	379.75
	Deposit from Paypal (hot lunch setup)	0.57
	Plant and Bake Sale Proceeds	650.45
	Movie Night Concession Proceeds	84.05
	Hot Lunch Proceeds	8,023.09
	Learning Commons Grant	10,109.00
	TOTAL INCOME	\$25,271.96
DISBURSEMENTS:	List disbursements	\$
	Art Card expenses	3,947.98
	Halloween Carnival & Costume Sale	249.04
	Hot Lunch Expenses	6,196.27
	Grade 1-3 Home Reading Program Books	2,500.00
	Cash Box	35.23
	Get the Scoop (meet the teacher)	15.36
	Meeting Waters	7.35
	Learning Commons	19,584.41
	Plant & Bake Sale class prize	50.00
	Breakfast Basket	79.85
	Arts Supplies and French Carnival (4-6 arts initiative)	973.16
	Dance Play (1-3 Arts Initiative)	1,000.00
	Art Attack	360.00
	Teacher Appreciation Enhancement Allowance	2,400.00
	Teacher Appreciation Supper	364.36
	Anti-Bullying Presentation	845.25
	Kindergarten Carpet	209.99

Bake Sale & Movie Night Concessions	212.28
Bank Fees	12.00
TOTAL DISBURSEMENTS	\$ 39,042.53

Profit/Loss	Bank Balance Sept. 1, 2013	\$46,268.57
	Withdrawals	\$39,042.53
	Deposits	<u>\$25,271.96</u>
	Bank Balance August 31, 2016	\$32,498.00

THIS FINANCIAL STATEMENT HAS BEEN REVIEWED AND APPROVED BY:

Name **Tina Pawelka**

Position **SAC treasurer**

Date **September 15, 2017**

NOTE: This report is based on funds managed by the School Council, not funds managed by the school Fundraising Committee.

**Gibbons School Council
Year in Review 2016-2017**

**Written by
Jennifer Kobza
Council Chair**

**Gibbons School Council Year in Review
2016-2017**

September 2016

- Introduction of new vice-principle
- AGM
- Playground Committee to get started
- Parent email sent out on purpose of council and PAC

October 2016

- School wide pancake breakfast Oct 13
- Hot Lunch-Taco in a Bag Travel Club Fundraiser Oct 27
- PAC Fundraiser Little Caesars Hot Lunch Oct 21
- Get a Wish List from teachers & staff on what is wanted & needed for the school

November 2016

- Junior Achievement seminars Nov 29
- Hot lunch fundraisers Nov 18 & 24
- Purdys and Christmas plant fundraiser
- Town to help with community grant for playground
- School bringing in health champions, council to help where can
- Council approved majority of wish list

December 2016

- Changed grade rep to grade shout out
- Taco in a bag December 16
- Pancake breakfast December 22
- Presentation of video announcements

January 2017

- Tour of school
- Playground plans shared with students for their input, tetherballs ordered

February 2017

- Grade 5 presentation
- Review council bylaws
- Discussion on year end awards ideas
- Casino dates August 9 & 10, 2017

March 2017

- Grade 6 presentation
- Passed motion on bylaws amendment
- Discussed school calendar for 2017-18 year
- Presentation on outdoor classrooms

April 2017

- Grade7 presentation
- Budget conversation
- PARTY program arranged for grade 9 classes
- New option for elementary
- Discussion on transportation & IMF fees

May 2017

- Grade 8 presentation
- Presentation on Deryk Pederson
- Council gave \$500 to grade 9 farewell

June 2017

- Grade 9 presentation
- Junior Achievement presentation
- Discussion on money allocation for following year
- Discussion on teachers & cell phones in class
- Discussion on parents wearing gloves during pancake breakfast & serving food with hands

**Gibbons School Council
Financial Statement
REPORTING PERIOD: September 1, 2016 – August 31, 2017**

ASSETS	Cash-Bank Account	5127.19
	Common Shares	76.50
	TOTAL ASSETS	\$5203.69
LIABILITIES		0.00
	TOTAL LIABILITIES	\$0.00
INCOME	Fundraiser	19409.62
	Lunches	5014.60
	Donations (NWR)	25000.00
	Interest	7.61
	TOTAL INCOME	\$49431.83
DISBURSEMENTS	Pancake Breakfasts	1616.25
	Pizza Party & Party Program	392.41
	Lunches	2821.98
	Fundraiser Payment	11204.22
	Awards, Gr.9 Farewell	1000.00
	Bussing & Reimbursements	1702.84
	Saffron Group	345.00
	Speaker & Insurance	1160.25
	Cheque Stamp	43.84
	Playground	33010.87
	TOTAL DISBURSEMENTS	\$53297.66
PROFIT/LOSS	Bank Balance September 1, 2016	\$7993.02
	Deposits	\$49431.83
	Withdrawals	\$53297.66
	Bank Balance August 31, 2017	\$5127.19

THIS STATEMENT HAS BEEN REVIEWED AND APPROVED BY:

Name Kathy Buechler

Position Treasurer

Landing Trail

Year In Review 2016 – 2017

Written by

Chair

Virginia Denham

Landing Trail YEAR IN REVIEW

2016 – 2017

September 2016

- Meet the Community/ Teacher BBQ
- Terry Fox Run
- Preparing for hot lunches and fundraisers

October 2016

- School Pictures
- Author Visit
- Technology Night
- Safety Patrol
- Hot Lunch

November 2016

- WEM Waterpark Fundraiser
- Interviews
- School Picture Retakes
- Hot Lunch
- Intake of Christmas Raffle items
- School Wide Lunch sponsored by Hexion

December 2016

- Santa Shop
- Hot Lunch
- Christmas Raffle
- School Wide Pancake Lunch

January 2017

- Hot Lunch
- Little Caesars Fundraiser
- Booked WEM Waterpark Nov 2017

February 2017

- Hot Lunch
- Little Caesars Fundraiser

March 2017

- Hot Lunch
- Art Club/ Art Show Donation

April 2017

- Hot Lunch.
- Volunteer Tea
- Author Visit Sigmund Brouwer

May 2017

- Math Mania Fundraiser
- Hot Lunch
- School Wide Art Show

June 2017

- Hot Lunch
- Fun Day
- Bike Rodeo
- Grade 4 Celebration
- Awards Day

Lilian Schick School
School Council
Year in Review 2016/17

Written by
Jessica Rigney
School Council Chair

Lilian Schick School Council Year in Review 2016/17

September 2016

- All executive positions were filled.
- Discussed new curriculum planning.
- Filled representative positions.
- New options programs – competitive archery, robotics.
- Discussed new technology policy for students in class; teachers not allowing person devices during class time.

October 2016

- Reviewed accountability pillar.
- Discussed Sturgeon School Division adding “Public” to their name.
- Reviewed Healthy Interactions.
- Reported COSC.
- Reported online survey for Alberta Curriculum.

November 2016

Meeting rescheduled to December 6th, 2016

December 2016

- Discussed Bill 28.
- Discussed FNMI; TRC.
- Informed town looking for land through SPSD for observatory.
- Lighthouse team created.
- Discussed new expulsion policy.

January 2017

- New market/entrepreneurship option.
- Reviewed upcoming divisional calendars.
- Hosting principals from around Alberta. Showcasing Leader in Me.
- Student council representatives attended.

February 2017

- Hosting Growing Up Digital webinar for community with BACS on March 2, 2017.
- Informed Michele Dick will continue for 2017/18 year.
- Informed trustee elections to be held October 2017.
- Discussed upcoming division budget.
- Discussed transportation budget difficulties.
- Informed name change – Sturgeon Public School Division.

March 2017

- Discussed Bill 1.
- Discussed provincial budget.
- Leader in Me mentorship.
- Discussed transportation for next year.
- Informed of Central Office renovations.

April 2017

- Discussed Minister's Youth Council.
- Discussed "13 Reason's Why".
- Discussed and approved changes to sports fees for 2017/18 years.
- Jessica Rigney to attend 2017 ASCA Conference.

May 2017

- Discussed curriculum survey results.
- Informed of new spring curriculum survey.
- New options for next year – Sports medicine and Science design.
- Reviewed ASCA Conference.
- Reviewed bylaws.
- Chairperson and Vice Chairperson positions filled for 2017/2018 year.

Morinville Public School

Year in Review 2016 - 17

Written by

Sarah Hall

School Council Chair

Morinville Public School YEAR IN REVIEW

2016 -17

September 2016

- School Council AGM was held. The new 2016-17 executive was voted in by acclamation as follows; Sarah Hall - Chair, Kathy Kalinowski – Vice Chair, Melissa Mathieson – Secretary, Dawn McAstocker – Treasurer, Brittany Power – Hot Lunch Co-ordinator
- Hosted a welcome table at meet the teacher night. Served cupcakes to families and handed out SC information fliers.
- Provided dinner for the Jr. High students attending Camp Yowochas on their welcome back/team building trip.
- Discussed and helped to amend the MPS Dress Code Policy.
- Discussed necessary classroom reconfiguration, due to higher volume of students attending than first projected, as well as Allergy Response policy, and the new Maker Space and Inclusion Rooms for student support.
- Hot Lunch and Milk Program started. Had to arrange the purchase of a new milk fridge as old one broke.

October 2016

- Discussed grade 9 career fair to be held in November and 'Take your kid to work day'.
- Discussed Halloween celebrations for grades K-4, and the Jr. High dance which they invited Lillian Schick students.
- Discussed the new 5-9 school being built and how a traffic assessment was being done by Alberta Ed. and the architect was working on the official design plan.
- Hot lunch for the month included Subway and Boston Pizza.
- Discussed Literacy and Learning day workshops, "Prevent It' and Youth workshops available to parents and students.

November 2016

- Discussed concerns raised around school lock down procedures.
- Started looking into parents helping prepare healthy meal options for Jr. High's in the student union concession 'The Cave'.
- Purchased egg turners for the incubators SC purchased for classrooms last year.
- Hot lunches were provided from Booster Juice and Sobey's
- SC Chair and PFA Chair attended COSC meeting hosted by SPSD.
- Provided concession for Snowflakes & Stars Christmas Market.
- Discussed the Prevent It! Workshop that SPSD held and parents attended.

December 2016

- Decorated auditorium for MPS' December Concert.
- Committed to donating \$2500 to the new school sound system for gymnasium.
- Discussed accountability pillar results and the low number of parents who filled out surveys.
- Student Union President gave us a report about student activities, and how SC can help.
- Hot Lunches were provided by Edo and Subway.
- Discussed SC banking and accessibility, made motion to ad more signers from the executive onto SC account.
- Made full report on COSC meeting from October.
- Formed a School Council By-Law committee to review and rewrite current procedures , in order to better serve the changing school needs.
- Concerns about our treasurer not being present and not having consistent reports were brought forth and discussed.
- Organized the participation of all grades to 'Adopt a Family' through the local MMM's AAF Group. MPS provided food for 13 families for the Holiday season!

January 2017

- Discussed washroom and bathroom configuration for the new school.
- Sponsored Ted Milmine to come talk to students and parents about bullying.
- Request Student Union 'Helpers' to deliver hot Lunch and milk to classrooms
- Student union requested help in their fundraising initiative 'Crush for a Crush'

- Discussed request to partner with St. Jean Baptiste Festival for the Childrens Carnival in June.
- Hosted a family dance for MPS families.

February 2017

- Discussed MPS parent facebook page and issues with parents venting problems without contacting the school.
- Trustee discussed the new school plans progressing and LEED rating. Also, the process beginning to name the new school.
- Held a hot dog day through hot lunch
- Provided fruit to be cut and handed out to all classrooms for random Acts of Kindness week.
- School Council and PFA made Cabane De Sucre' for Students at MPS annual Winter Carnival
- Discussed a proposal for changes to School Council executive structure, operating procedures and special policies.
- Discussed having a school wide calendar with all activities for school and grades listed to be sent home for parents every month.
- Students held a dance and raised money from admission for Make A Wish Foundation

March 2017

- Discussed planning for new school year, projections, new modulars, hiring of new teachers and upcoming parent teacher interviews.
- Discussed plans for fundraising and set up for the annual Spring concert.
- Discussed the hiring of a principal for the new school and a committee being formed for naming the new school.
- Discussed Education Act - Bill 1 and the impacts on our schools and bussing systems, the formation of a Youth Council from SPSD, and the divisions' FNMI cohort assessing what can be done to improve out support for FNMI students and reconciliation efforts.
- Offered three hot lunches; Taco-in-a-bag, Boston Pizza and Sobey's.
- Student Union has been selling the pizzas donated by PFA on 'Pizza Fridays' to raise money. SC members have been helping to cook, serve and sell them.
- Parents discussed a healthy food initiative where students and parent helpers cook healthy meals together and sell the meals through 'The Cave'. SC agrees to donate \$500 for appliances and start up costs for the initiative.

- School Council treasurer stepped down, thus inciting a Special Meeting being called to change signees' on SC bank account.
- Hosted a movie night, featuring 'SING', for MPS families.

April 2017

- Town of Morinville Legislative Officer came to our SC meeting as a special guest to talk about upcoming Municipal elections.
- School Council agrees to cover the costs for various jr. high field trip bussing, Reading Eggs and Speed Stacking sets for the school.
- Discussed flying the pride flag at the school for pride week and school initiatives being planned.
- Hired a third party accountant to review and organize SC accounting.
- Served Edo, Booster Juice and Pizza Hut for hot lunches.
- Discussed parent concerns on Dragon Day initiatives for rewarding students.
- School Council Chair and PFA Vice Chair attend ASCA Conference in Edmonton. Provided a complete report at the SC May meeting.

May 2017

- Special guests, Superintendent Michelle Dick and New School principal, Jonathan Conrad attended SC meeting.
- discussed plans for the upcoming school year, including grade configurations, and new grade 8/9 program, Knowledge and & Employability.
- Discussed the impact of the show '13 reasons why' has been having on kids and parents and the possibility of forming a discussion forum for parents.
- Discussed transportation fee increases for the 2017-18 school year and funding for high school credits by Alberta Ed.
- Hot lunch offered Dairy Queen, Subway, Boston Pizza and a Hot Dog lunch for students.

June 2017

- Held a teacher appreciation lunch for teachers and staff of MPS.
- Discussed new fee schedule and school changes for the 2016-17 school year
- Discussed pride week initiatives by SPSD, a gov't grant to cover the cost of a playground at the new school and continuing talks of the new school name.
- Presented and voted in the final draft of the new Operating Procedures and Special Policies for MPS School Council. Changes included; removal of a treasurer position and addition of a SC/PFA liaison position.
- Officially moved all fundraising and money handling over to PFA. Motioned for the closure of the SC bank account, and remaining funds donated directly to the school. Provided PFA with \$2000 for the start up of hot lunch program for 2017-18.
- Boston Pizza was the last hot lunch provided for the year.
- Planned 'Meet the Teacher' night to take place before the start of school, on the evening of August 31, 2017.
- Reviewed events taking place in the upcoming school year.
- Sponsored and started production on a painted 'Intelligent Playground' on the asphalt pad beside the school. The space will feature various games for children to play on, utilizing the empty space. Painting to continue over the summer until completed.
- Sponsored the honorarium for the elder in attendance at the Blanket Exercise put on for the public, by the school.

Morinville Public School - School Council
Financial Statement

REPORTING PERIOD: September 1, 2016 – September 11, 2017

ASSETS	Cash-Bank Account	\$ 1241.13
	Assets (milk fridges)	\$ 4205.25
	Common Shares	\$ 1.10
	TOTAL ASSETS	\$ 5,446.38
LIABILITIES	TOTAL LIABILITIES	\$
INCOME	Hot lunch/ School Activities	\$ 34,700.51
	TOTAL INCOME	\$ 34,700.51
DISBURSEMENTS:		
	Operating, asset & supply costs	\$ 33,233.94
	Donation to PFA	\$ 2,000.00
	Donation to school	\$ 8081.88
	TOTAL DISBURSEMENTS	\$43,315.82
Profit/Loss	Bank Balance Sept. 1, 2016	\$ 9,857.54
	Withdrawals	\$ 43,315.82
	Deposits	<u>\$ 34,700.51</u>
	Bank Balance September 11, 2017	\$ 1242.23
	Account Closed Sept. 11, 2017	
Transfer of remaining funds to Morinville Public School Servus Acct.		\$1242.23
	Closing Account Balance	\$ 0
Outstanding assets to be transferred to Parent Fundraising Association:		\$ 4205.25

THIS FINANCIAL STATEMENT HAS BEEN REVIEWED AND APPROVED BY:

Name Sarah Hall

Position MPS School Council Chair

Date September 15, 2017

NOTE: This report is based on funds managed by the School Council, not funds managed by the School Parent Fundraising Association.

Ochre Park School Council

Year In Review 2016 – 2017

Written by

Dede Gordey

Jackie Warmington

Ochre Park Parent Council YEAR IN REVIEW

2016 – 2017

September 2016

- Attended Meet the Teacher Community Information Night
- Endorsed Ochre Park School Welcome Back Student Breakfast
- Elected new Parent Council and Parent Society
- Supported continuation of subsidizing payment for Baby Sitting during parent council meetings including LACs
- Supported and Endorsed Seniors Project at Ochre Park School
- Campbell Soup Label discussion
- Discussed new fund raising ideas & Initiatives
- Breakfast Program funding source update
- Christmas Store date confirmation and Volunteer Drive
- Discussed and confirmed meeting dates
- Discussed supporting financially Reggio Inspired Classroom environments
- Participated in Ochre Park's Sense of Belonging Parent Survey
- Discussed school year focus – FNMI cultural awareness, Sense of Belonging, NME, Guided Reading & Daily 5, MakerSpace, Diversity & Inclusivity, WITS Assembly, Grade 4 Leadership
- Participated in Community Health Survey
- Motion to cover cost of dinner for staff at both Parent Teacher Interview sessions in October & March

October 2016

- Long Range Goal Setting
- Start of Breakfast Program
- Start of Hot Lunch Program
- Fundraising update and start date determined
- Christmas Store purchasing update
- Family Dance Discussion
- Reviewed Accountability Survey Result
- Reggio Inspired Lighting Request of \$300/classroom discussion
- School Clothing discussion
- School wide photo discussion
- Fire Safety, farm safety, religion celebration discussion
- Low Enrolment response discussion
- Long Range Goals Setting

November 2016

- Ipad fundraising update – Drift participation
- Hot Lunch update
- Senior Project Activities update
- Reggio Lighting update – not enough power supply in classrooms
Parent Council funding on hold
- Christmas Store date, purchases, and volunteer discussion
- School clothing discussion
- Participated in MakerSpace session to gain understanding
- Peace Pole & Community Christmas Tree Creation

December 2016

No Meeting

January 2017

- End of Campbell Soup Label Program discussed
- Family Dance Committee will meet for theme and date
- Christmas Store Report - profits
- Fundraising date set Mar 13 – April 13 – Purdy's Chocolate
- DEAR Week discussion & Author Visit
- Donation request considered for school iPad purchase \$5000.00

February 2017

- Family Dance Information update
- Fundraising Initiative update – Parent Council to purchase prizes for Purdy's Fundraiser
- Supported and endorsed Ochre Park School Budget Expenditures
- Organized Teacher Appreciation Week – assembly, lunch
- Supported donation to Sturgeon Night of Music
- Parent Council voted on Field Financial Support extended to Headstart
- Alberta Opera alternate discussion – exploration of other productions requested
- Parent Council motion to provide \$2500.00 donation to school iPads
- Hot Lunch Program agreed to provide free lunch to all students at Play Day
- School Foundation replacement discussion – request for funding support from Parent Council
- Learning Common Financial Support requested by school

March 2017

No Meeting

April 2017

- Discussed purchase of mini iPads with \$2500 donation from parent society
- Supported and Endorsed Paska making with community seniors
- Purdy's fundraiser complete profits next meeting
- Water Fountain replacement cost covered by 2 by Parent Society and 1 by school – cost of installation covered by school
- Student Handbook Cost to be covered by Parent Society
- Student of the Month T-Shirt cost request considered
- Free Hot Lunch to all students in May from donation from Millcreek

May 2017

- Agreed to pay deposit and cost for Alberta Opera performance
- Family Dance update and profit
- Purdy's fundraiser update and profit
- Water Fountain Progress update
- Purchase of Student of the Month T-shirt motion – approved
- Supported Year end School Budget Presentation
- Physical Literacy Residency financial support request – discussion to continue in September
- STEAM Games debrief

June 2017

No Meeting

**Ochre Park School Parent's Society
Financial Statement
September 1, 2016 – August 31, 2017**

ASSETS

<u>Cash – Bank Account</u>	<u>\$7,419.67</u>
TOTAL ASSETS	\$7,419.67

INCOME

Corporate contributions	\$1,500.00
Hot Lunch Revenue	\$5,359.35
Babysitting Revenue	\$67.00
<u>Fundraising Income</u>	<u>\$12,022.58</u>
TOTAL INCOME	\$18,948.93

DISBURSEMENTS

Fundraising expense	\$6,473.21
Babysitting expense	\$300.00
Bank fees	\$74.92
Entertainment	\$997.50
Miscellaneous	\$5,117.98
<u>Hot Lunch expense</u>	<u>\$8,150.13</u>
TOTAL EXPENSE	\$21,113.74

Profit/Loss

Bank Balance Sept 1/2016	\$9,584.48
Deposits	\$18,948.93
<u>Withdrawals</u>	<u>-\$21,113.74</u>
Bank Balance August 31, 2017	\$7,419.67

THIS FINANCIAL STATEMENT HAS BEEN REVIEWED AND APPROVED BY:

NAME	Marci Mazurenko
POSITION	Treasurer - Ochre Park Parent's Society
DATE	26-Sep-17

**Sturgeon Composite High School Council
Year in Review 2016-2017**

**Written by
Jennifer Kobza
Council Chair**

**SCHS Council Year in Review
2016-2017**

October 2016

- Introductions
- AGM
- Discussion on healthy communities and integrating into the school
- Council will reassess school log and message
- Discussion on school modernization
- Examination on bylaws for current year

November 2016

- Healthy eating initiative, committee to form and looking at the cafeteria menu and options
- Discussion on school modernization
- hand out bylaws for preview

January 2017

- Healthy Initiative; discussion on menu items of cafeteria and wait times
- Bylaws; change on who can have a vote on motions made
- Modernization discussion

February 2017

- Meeting cancelled due to significant portion of executive unable to attend

March 2017

- Discussion with cafeteria contractor on healthy alternatives
- Discussion with trustees on school funding
- Modernization conversation

April 2017

- Modernization update
- Healthy initiatives & the school store
- Discussion on transportation and school fees
-

May 2017

- Discussion on school store options

STURGEON HEIGHTS YEAR IN REVIEW
2016 – 2017

2016/17 School Council Review

Written by Kirsten Hayes

Chair, School Council



STURGEON HEIGHTS YEAR IN REVIEW

2016 – 2017

The following is a summary of the Sturgeon Heights School Council meetings for the 2016-2017 school year.

September 2016

- Spent initial portion of meeting reviewing of new staff, returning staff, and new roles. Also reviewed student enrollment and school improvements made over the summer.
- Summary of communication initiatives for year ahead were highlighted for parents which included Coffee with the Principal, use of Power School, School website, and Friday emails.
- Our trustee, Ms. Wendy Miller, shared with us the Sturgeon School Board of Trustees Annual Election, the Council of School Council meetings, and a recent resignation from the Board of Trustees. The trustee also brought forward key information for families which was offered through the Sturgeon School Division and outside agencies – as well as coming policy review of “Restricted and Illicit Drugs” for those who were interested.
- All scheduled upcoming activities were reviewed which included the Running Club, Terry Fox Run, Beginning Band Camp, Thanksgiving Assembly, and School Pictures.
- Review of 2015/16 School Council Report was given by the outgoing Chair, Pam Ryks-Paquette.
- 2016/17 School Elections occurred – included change to Chair and Secretary and new Parent Representatives were chosen.

October 2016

- Majority of the meeting was spent reviewing School PAT results which were posted on Sturgeon Heights School website. Results showed that Sturgeon Heights (SH) School performs well on provincial achievement test. Discussion occurred around Math scores. Teachers were meeting to discuss strategies to improve those areas and province is also looking at mathematics for most schools.
- Discussed high-level 3 year plan and intent to have student group get involved in writing of the three year plan.
- Reviewed “Thought Exchange” to talk about what things are doing well and areas of concern based on PAT results.
- Our trustee, Ms. Wendy Miller, informed us about two new portables for 2017/18 year, and the possible change of name to the Sturgeon School Division.
- Old Business and General Discussions included:
 - All School Minutes and Agendas were updated to SH website for easy reference
 - Chair provided Council of School Council update

STURGEON HEIGHTS YEAR IN REVIEW

2016 – 2017

- Travel Club and the change in leadership as well as possible increase in students this year.
- Fire and Lockdown drills are being completed with an expectation that a visit from Fire Department was likely.
- Updates from the Parent Representatives included kids making pies for Thanksgiving, Christmas lines coming home, and Junior High students volunteering at county fair.

November 2016

- Comments were brought forward in regards to Girls' Volleyball uniforms. Through further discussion, the Principal, Jon Konrad talked about revisiting uniforms in the spring as they was still shopping around for various options.
- Board Trustee, Wendy Miller, brought forward the increased hits on the School Division websites. There was also discussion that the top priority of the Board was to focus on student engagement in their education and parents can involved by speaking with their children.
- Old Business and General Discussions included:
 - Parent-led yearbook committee – letter going to parents to see if any interest.
 - Mr. Konrad took part in a blanket exercise. Looking to bring in for staff and eventually to students.
 - Updates from Parent Representatives included participation at Remembrance Day celebrations, Parent Teacher interviews, and updates on Ski Day and Travel Club.

December 2016

- No meeting.

January 2017

- Parking Lot signs were installed to ensure proper movement of traffic. Additional signs were also installed in the North lot.
- Update was given on upcoming events including blanket event for staff, Dress like a Teacher, Immunizations, inquiries on Babysitting Course, and Ski Days.
- Board Trustee, Ms. Wendy Miller, updates on the status of the modular, Sturgeon Composite high being finished in time for next school year, and Board working on various education policies.
- Old Business and General Discussions included:
 - Discussion around students completing *Tell Them From Me* survey – administration had reviewed the survey to ensure questions pertained well to students.

STURGEON HEIGHTS YEAR IN REVIEW

2016 – 2017

- Update on Library Space upgrades which included installation of plexiglass, circulation desk, and inclusion of real greenery.

February 2017

- Update was provided on school shirts – in the 2017/18 school year, shirts will only be given to new students and those students who have outgrown their school shirt.
- For the first time, a Junior Achievements has hosted at the school which featured community members and was related to business.
- Old Business and General Discussions included:
 - Update on Ski Club, Basketball tournament, Intramurals
 - Some discussion around 2017/18 school calendar and there was some discussion around the amount of time off throughout the year – Mr. Konrad would take the comments back to staff.

March 2017

- Principal Jon Konrad's report included discussion around the possibility of having a Registration Room for Junior High Students which would better utilize student time in the morning as well as having more of a home room setting.
- In the Teacher Report, Christina Dafoe brought forward some discussion around school supplies for younger grades.
- Old Business and General Discussions included:
 - Discussion had occurred at the beginning of the school year in regards to parking stalls at the school. To ensure we were all accurate in our understanding, a couple of parents took away the concern – they measured the various stalls, looked at other stalls in the neighborhood – feedback was to be brought back to following meeting.
 - Updates included the increase in students participating in Running Club, the new letterhead for the Division, and updates on the babysitting course and the Home Alone program.

April 2017

- Update from principal included status of Jr High Registration Room being with Board, school supplies remaining with current structure of individual supplies, and participation in St. Alberta Road Race.
- Discussion occurred around school fees for 2017/18. There was some discussion around recent announcement from NDP government related to Transportation fees, however, the Board had no specifics as that point.

STURGEON HEIGHTS YEAR IN REVIEW

2016 – 2017

- Report from Board Trustee, Ms. Wendy Miller, included the renovations at the Central Office Building in Morinville, a Trusteeship position being open for next year, and funding for the school nutrition program.
- Old Business and General Discussions included:
 - Update to parents on the School Council Operating Procedures as well as defining of Roles and Responsibilities for School Council were drafted. Copies were going to be provided to parents in advance of May meeting and for discussion in May.
 - Follow discussion occurred regarding parking lot stalls. It was determined that there were various sizes in the parking lot. The Council recommended to Administration to have the stalls all at 9' wide.

May 2017

- Guest Attendee: Mr. Matt Ohm, Sports Coach was invited to hear parents concerns regarding sport uniforms and discuss possible suggestions. Discussion include types of shorts, school vs. parent purchases, and consistency in uniforms. Suggestions included having guidelines around athletic uniforms.
- Chair led review of SH Council Operating Procedures and Roles and Responsibilities – expect to be signed off in 2017/18 Annual General meeting along with Elections Procedures.
- Old Business and General Discussions included:
 - Update from Parent Representatives included field trip to Winspear being a fabulous experience, Musical Theater group receiving gold, and parent being impressed with the Mother's Day tea.

June 2017

- No official meeting – held an off-site wrap up.

While the Parent Fundraising Association is independent from the School Council, every meeting there is a PFA update and visibility on the financials in support of an overall goal. This year's goal is to potentially have permanent gazebo structures put in the school yard. With all the hard effort of parent volunteers and PFA, this project is currently in discussion.

Note: There are no funds being managed by the Sturgeon Heights School Council, therefore, there is no Financial Statement attached.