



Board Meeting Agenda

August 28, 2013 – 4:30 p.m.

- 1. Call to Order**
- 2. Approval of Agenda**
 - 2.1 Additions to Agenda
 - 2.2 Approval of Agenda
- 3. Appointments**
- 4. Reading and Approving of Minutes**
 - 4.1 Amendment/Correction of Minutes
 - 4.2 Approval of Minutes of the Regular Meeting of June 26, 2013
- 5. Presentations**
- 6. Reports from Officers and Standing Committees**
 - 6.1 Superintendent of Schools
 - 6.2 Chief Deputy Superintendent
 - 6.3 Director of Curriculum & Instruction
 - 6.4 Secretary Treasurer

- 6.5 Associate Superintendent, Human Resources
- 6.6 Chair's Report
- 6.7 Trustees' Reports
- 6.8 Alberta School Boards Association Representative
- 6.9 Public School Boards Association of Alberta Representative

7. New Business

- 7.1 October 2013 Trustee Elections

8. Unfinished Business

- 8.1 Policy B/II/5 – Trustee Code of Conduct
- 8.2 Education Agreement – Language Immersion – Sturgeon School Division Transported Students – Elk Island Public Schools Regional Division # 14

9. Reports from Committees

- 9.1 Building
- 9.2 Finance & Human Resources
- 9.3 Education Policy
- 9.4 Advocacy Committee
 - Board Advocacy Plan
- 9.5 Transportation

10. Notices of Motion

11. Information

11.1 Letter to Minister of Education re: Modular Installation at Landing Trail School

11.2 Alberta School Boards Association – Information Regarding Orientation Services for New Trustees

12. Question Period

13. Requests for Information

14. Adjournment



**Minutes of the Meeting of
The Board of Trustees of
Sturgeon School Division No. 24
Held at Morinville on June 26, 2013**

UNAPPROVED DRAFT

Table of Contents

	<u>Resolution #</u>
Approval of Agenda	104
Approval of Minutes	105/106
New Business	
Transportation Reciprocal Agreements- Aspen View Public School Division	
No. 78 2013- 2014	107
Education Services Agreements - Language Immersion - 2013-2014	
Edmonton Catholic Separate School District No. 7	108
Edmonton School District No. 7	109
Greater St. Albert Roman Catholic Separate School District...	110
St. Albert Public School District No. 5565	111
July/August Committee of the Whole/Board Meetings	112
Election 2013 - Voting Hours	113
Bylaw 3-13, a bylaw to modify voting hours	114 - 117
Locally Developed Courses Approval -	
Forensic Science Studies 25, 35 (3 credits)	118
Locally Developed Courses Approval - Abnormal Psychology 35 (5 credits)	119
Landing Trail School Modular	120
Whistle Blower Provision	121
Policy A2 - Vision, Mission and Values	122



**Minutes of the Meeting of
The Board of Trustees of
Sturgeon School Division No. 24
Held at Morinville on June 26, 2013**

Roll Call

Present were Trustees: Mr. Terry Jewell (Chair), Ms. Tracy Nowak (Vice Chair), Mrs. Liz Kohle, Mr. Daryl Krieger, Mrs. Wendy Miller & Mrs. Shelley Porter; Dr. Michèle Dick (Superintendent); Mr. Gerry Schick (Chief Deputy Superintendent); Mrs. Karen Parasynchuk (Secretary Treasurer); Mr. Dave Johnson (Associate Superintendent, Human Resources); Dr. Mary McGregor (Associate Superintendent, Student Services), Mr. Wolfgang Jeske (Director, Curriculum & Instruction).

Absent: Mr. Brent Gray

Call to Order

The Chair called the meeting to order at 4:40 p.m.

Approval of Agenda

#104/2013 – Moved by Mrs. Kohle that the agenda be approved as amended:

- | | | |
|------------|------|---|
| Additions: | 7.13 | Whistle Blower Provision |
| | 7.14 | Policy A/2 – Vision, Mission and Values |

CARRIED 6/0

Appointments

There were no appointments.

Approval of Minutes

#105/2013 - Moved by Ms. Nowak that the minutes of the Regular Meeting of May 22, 2013 be approved.

CARRIED 6/0

#106/2013 - Moved by Mr. Krieger that the minutes of the Special Meeting of June 17, 2013 be approved.

CARRIED 6/0

Mr. Brent Gray arrived at 4:43 p.m.

Presentations

Mr. Darwin Krips, Sturgeon Composite High School Music teacher and students Mathew Webster, Ryan Pliska and Joe Schafers, presented Sturgeon Composite High School Music Majestic Instrument. Mr. Krips reported on the success of the Sturgeon Composite High School Music Program.

Reports from Officers and Standing Committees

Superintendent of Schools

A written report was provided.

Chief Deputy Superintendent of Schools

A written report was provided.

Associate Superintendent, Student Services

A written report was provided.

Director of Curriculum & Instruction

No report was provided.

Secretary-Treasurer

No report was provided.

Associate Superintendent, Human Resources

No report was provided.

Chair's Report

A verbal report was provided.

Trustees' Reports

Verbal reports were provided.

Alberta School Boards Association Representative

A verbal report was provided.

Public School Boards Association of Alberta Representative

A verbal report was provided.

Dr. McGregor left the meeting at 6:25 p.m.

New Business

Transportation Reciprocal Agreements – Aspen View Public School Division No. 78

#107/2013 – Moved by Mr. Jewell that the Board of Trustees approve the Transportation Reciprocal Agreements with Aspen View Public School Division No. 78 for the 2013-2014 school year.

CARRIED 7/0

Education Agreement – Language Immersion – Sturgeon School Division Transported Students Edmonton Catholic Separate School District No. 7

#108/2013 – Moved by Mrs. Miller that the Board of Trustees approve the Educational Agreement – Language Immersion – Sturgeon School Division Transported Students with the Edmonton Catholic Separate School District No. 7 for the 2013-2014 school year.

CARRIED 7/0

**Education Agreement – Language Immersion –
Sturgeon School Division Transported Students
Edmonton School District No. 7**

#109/2013 – Moved by Mrs. Porter that the Board of Trustees approve the Educational Agreement – Language Immersion – Sturgeon School Division Transported Students with Edmonton School District No. 7 for the 2013-2014 school year.

CARRIED 7/0

**Education Agreement – Language Immersion –
Sturgeon School Division Transported Students
Elk Island Public Schools Regional Division # 14**

The Board of Trustees requests further information regarding the Educational Agreement – Language Immersion – Sturgeon School Division Transported Students with Elk Island Public Schools Regional Division # 14 for the 2013-2014 school year.

**Education Agreement – Language Immersion –
Sturgeon School Division Transported Students
Greater St. Albert Roman Catholic Separate School District No. 734**

#110/2013 – Moved by Mrs. Miller that the Board of Trustees approve the Educational Agreement – Language Immersion – Sturgeon School Division Transported Students with St. Albert Roman Catholic Separate School District No. 734 for the 2013-2014 school year.

CARRIED 7/0

**Education Agreement – Language Immersion –
Sturgeon School Division Transported Students
St. Albert Public School District No. 5565**

#111/2013 – Moved by Mrs. Miller that the Board of Trustees approve the Educational Agreement – Language Immersion – Sturgeon School Division Transported Students with St. Albert Roman Public School District No. 5565 for the 2013-2014 school year.

CARRIED 7/0

July/August Committee of the Whole & Board Meetings

#112/2013 – Moved by Mrs. Porter that the Board of Trustees approve that the July and August Committee of the Whole meetings be cancelled; the July Board meeting be cancelled, and the August Board meeting be scheduled for August 28, 2013, with one week notice to cancel.

CARRIED 7/0

Election 2013 Voting Hours

#113/2013 – Moved by Mrs. Porter that the Board of Trustees amend the voting hours for the voting station in Ward 5 (Morinville) to 8:00 a.m. to 8:00 p.m.

CARRIED 6/1

Opposed: Mr. Jewell

By-law 3-13, a bylaw to modify voting hours within the Division

#114/2013 - Moved by Mr. Jewell that the Board of Trustees complete all three distinct separate readings of Bylaw 3-13, a bylaw to modify voting hours within the Division, at the June 26, 2013 meeting.

CARRIED 7/0

Mr. Jewell presented Bylaw 3-13, a bylaw to modify voting hours within the Division for Trustee approval.

#115/2013 Moved by Mr. Jewell that Bylaw 3-13, be read for the first time.

CARRIED 7/0

#116/2013 Moved by Mr. Jewell that Bylaw 3-13, be read for the second time.

CARRIED 7/0

#117/2013 Moved by Mr. Jewell that Bylaw 3-13, be read for the third time and passed on this 26th day of June, 2013.

CARRIED 7/0

Locally Developed Courses Approval –

Forensic Science Studies 25, 35 (3 credits) acquired from Edmonton School District No. 7

#118/2013 – Moved by Mr. Krieger that the Board of Trustees approve Locally Developed Courses – Forensic Science Studies 25 and 35 for 3 credits, acquired from Edmonton School District No. 7, to be authorized as courses of study within Sturgeon School Division from September 1, 2013 to August 31, 2014 using the listed resources as per the course outline.

CARRIED 7/0

Locally Developed Courses Approval –

Abnormal Psychology 35 (3 credits) acquired from Pembina Hills Regional Division No. 7

#119/2013 – Moved by Mrs. Porter that the Board of Trustees approve Locally Developed Courses – Abnormal Psychology 35 for 3 credits, acquired from Pembina Hills Regional Division No. 7, to be authorized as a course of study within Sturgeon School Division from September 1, 2013 to August 31, 2014 using the listed resources as per the course outline.

CARRIED 7/0

Landing Trail School Modular

#120/2013 – Moved by Mr. Jewell that the Board of Trustees approve that Sturgeon School Division pays from Sturgeon School Division Capital, \$75,000 moving and installation costs required to locate the granted government portable.

CARRIED 7/0

Whistle Blower Provision

#121/2013 – Moved by Mr. Jewell that the Board of Trustees appoint the Sturgeon School Division Superintendent or designate as commissioner of “public interest commission”.

CARRIED 7/0

Policy A/2 – Vision, Mission and Values

#122/2013 – Moved by Mr. Jewell that the Board of Trustees approve Policy A/2, Vision, Mission and Values as amended.

CARRIED 7/0

Unfinished Business

Reports From Committees**Building**

No report was provided.

Finance & Human Resources

No report was provided.

Education Policy

A verbal report was provided.

Policy B/II/5 – Trustee Code of Conduct will be brought forward at either the August Board meeting or the September Committee of the Whole meeting.

Advocacy Committee – Board Advocacy Plan

No report was provided.

Transportation

A verbal report was provided.

The Transportation Committee will review Policy I/9 – Language Immersion Transportation Services as well as Transportation fees in the fall.

Notices of Motion

There were no Notices of Motion.

Information

There were no information items.

Question Period

No questions were raised.

Requests for Information

There were no requests for information.

#123/2013 – 7:15 p.m. – Moved by Mr. Jewell that the Board go in camera.

CARRIED 7/0

#124/2012 – 8:10 p.m. – Moved by Mr. Gray that the Board go out of camera.

CARRIED 7/0

Close of Meeting

The Chair adjourned the meeting at 8:10 p.m.

Chair

Date

Secretary-Treasurer



Memorandum

Date: August 28, 2013
To: Board of Trustees
From: Michele Dick
Subject: Superintendent's Report

Welcome Back

School year 2013-2014 promises to be another excellent year for Sturgeon School Division. We are well on our way in terms of the priorities identified in our current Three Year Education Plan and a number of our initiatives are showing excellent promise in terms of student growth and success and will be further developed and enhanced during the coming year. Specifically, our "Bring Your Own Device" project at Gibbons will expand to include Grade 7 and 8 students as well as Grade 6. As well, both of our high schools are furthering their own work in this area. As well, our high schools are continuing their exploration of high school flexibility possibilities; our Leader in Me initiative in Bon Accord is in its third year of implementation and working towards a "Lighthouse" designation and our French Immersion program in Morinville continues to grow by leaps and bounds.

This year we will implement our new Vision, Mission and Values Statement (Policy A/2) and, on August 27th our full admin team attended the first Admin Council meeting of the year during which time we examined ways of realizing and embedding this Statement throughout our division.

On August 29 and 30th Mr. G. Schick, Deputy Superintendent, and I visited with all staff at each of our schools to talk about the coming year. Attached for Trustee information is a copy of the division Welcome Back newsletter.

New Staff

Many of our schools and departments are welcoming new staff in addition to many new students. Several of our schools are also welcoming new administrators and, in particular, Sturgeon Heights School welcomes Mr. Jonathon Konrad, principal; Lilian Schick welcomes Mr. John Baldassarre, principal; and the Learning Centres welcome Mr. Iain Jamieson, principal. At Central Office I am pleased to welcome our new Secretary-Treasurer, Mrs. Iva Paulik who started at the beginning of August. We know that all these individuals will have much to contribute to our division and our local communities.

BOARD 6.1

Teacher Workload Study

In September, we will begin discussions regarding teacher workload in Sturgeon School Division. This is in keeping with the Agreement developed between the Provincial A.T.A. and the Alberta government which indicated that:

“Upon the ratification of this Framework Agreement, within each school jurisdiction a joint committee will be established and maintained for at least the duration of this Framework Agreement to design, direct and conduct internal reviews to determine what jurisdiction-initiated tasks or policies can be eliminated or modified to reduce teacher workload and improve teacher efficacy.

“The committee shall be comprised of representatives of the School Jurisdiction named by the School Jurisdiction, teachers named by the Association Bargaining Unit and a facilitator provided by Alberta Education.”

“The Committee shall complete an initial report by October 31, 2013, including recommendations for further study and an initial action plan. The report shall be provided to the three parties to this Framework Agreement.”

Our Local Executive has proposed, and administration is recommending, that we have a four-person committee with two representatives from the Local and two from senior administration.

A summary of discussions as well as proposed changes and modifications will be provided to both the Board and the A.T.A. Executive for review and approval.

It is an expectation that this committee will meet at least semi-annually.

Oakhill Boys Ranch: 50 Year Celebration

This year Oakhill Boys' School celebrates its 50th year of operation. On Wednesday evening, Sept. 25th a special ceremony will honor the Ranch and the exceptional work they have done over the past 50 years.



Welcome Back

Message from the Board Chair

On behalf of the Board of Trustees, I would like to welcome our new and returning staff to school year 2013-2014. We are extremely proud of our division and the ongoing efforts of all our stakeholders as, together, we ensure Sturgeon students achieve to their highest potential.

Through ongoing stakeholder consultations, our division has identified a number of important priorities as evidenced in our Three Year Education Plan. The Board of Trustees is confident that, collectively, we will continue to make excellent progress on these and we would like to take this opportunity to thank you for all your work to date and for your ongoing commitment throughout SY 2013-2014. Each person's contributions are critically important to the success of our students and our schools.

During last year (2012-2013) our Board undertook a review and realignment of the division's electoral boundaries. The final outcome, after several community consultations, saw our boundaries redrawn, resulting in one Trustee for each of the following areas: Sturgeon Heights; Rivière Qui Barre; Morinville; Namao; Bon Accord; Gibbons; Redwater and surrounding area. This October, local elections will lead to some changes for our Board, but our commitment to Sturgeon students will certainly remain the same.

In closing, on behalf of the Board of Trustees, I would like to express our most sincere wishes for a successful school year; we look forward to seeing you throughout the coming months.

Terry Jewell
Chair, Board of Trustees

Message from the Superintendent

Welcome to school year 2013-2014! This promises to be another exciting and productive year for us in Sturgeon School Division. Over the past years we have experienced much success in our jurisdiction and the ongoing hard work of our staff and students has paid off in so many ways: we have introduced new programs and a broader range of choices for families; our early childhood intervention services are supporting increased numbers of identified children and preparing them for a successful educational experience; we continue to strengthen our understanding of how to best use technology in support of teaching and learning; we have introduced, and will be continuing with, our literacy project focused on guided reading, reading in the content areas and digital literacy; and, increasingly, our students excel in academics, leadership and community contributions.

This year will see our division guided by a newly developed Vision, Mission and Values statement. The many staff, students, parents and community members who, through their input, helped to fashion this statement are to be commended. Their work will forge the path forward for years to come and will assist us in ensuring our students continue to have the very best of all we have to offer them. Our new statement captures what our communities and stakeholders expect of us and what our students deserve from us. Throughout the coming year, we will take time to reflect on the ways in which our Vision, Mission and Values are being demonstrated in every classroom, every aspect of our work, and every part of our division.





Message from the Superintendent cont'd

In keeping with this commitment, our new Three Year Education Plan, which will be brought to the Board in November for their review and approval, will seek to reflect and support our new Vision, Mission and Values. Based on the input from last year's consultative meetings, we can expect to see a much-enhanced focus on relationships. We all know that education is about people and the relationships they share. This was a resounding message in all our consultations and deserves to be clearly reflected in our division plan.

Through the extensive input received, we also heard that our emphasis on critical thinking and problem solving, as well as our commitment to embracing uniqueness, were well aligned with the expectations of our community. We will continue to make these priorities a focus of our work. However, despite the great strides we have made, there is still much to be done. Continuing on the path we have set, while at the same time sharpening our attention to the relational side of education, will hold us in good stead throughout the coming year and will help us to direct our resources and energies where they are most needed. In these and so many other ways, our schools continue to ensure that education for Sturgeon students is relevant, responsive and personalized.

I look forward to seeing all of you throughout the coming year and, more immediately, when Gerry Schick, Deputy Superintendent, and I visit schools during the first organizational days. The work of education is demanding and challenging and it is critical that we make the time to collaborate and support one another. Please do not hesitate to call upon any of our Central Office team if, at any time, we can be of assistance to you. We are dedicated to your success and the success of our students.

I hope you all have an exciting and productive year; one in which you are able to try new things, and take a few risks, while still celebrating that which is "tried and true."

Michèle Dick
Superintendent of Schools

Message from the President, Sturgeon Local

As summer 2013 comes to a close and the sound of papers begin flipping, I harken back to the days of being a student and hearing my mom say, "Don't be a big baby, the year will be exciting and your teachers have been busy planning a new and exciting year for you." This year more than others, that voice has been ringing through my ears and I recognise just how busy we as teachers are and have been to get ready for the up and coming school year.

The last year in Sturgeon schools was exciting and filled with new challenges and accomplishments and such will be the case this year. I know that as colleagues you will continue to foster the necessary conditions to make every student successful in your classes. While the government has imposed harsh fiscal realities on boards and teachers it will prove difficult this year for our board to continue the standard of excellence we have maintained for so long and I know that our continued relationship to respond to challenges effectively will be greatly appreciated moving forward.

I look forward, along with my executive, to being in all schools to visit in the up and coming months. On another note, I would like to congratulate the local on winning its fifth straight provincial Award of Excellence for its Community and Public Relation efforts recognized by the provincial ATA and we accepted this award on behalf of all Sturgeon teachers. It will be on display in Central Office if you would like to view it.

Paul Froese
President, Sturgeon Local



Board Memorandum

Date: August 28, 2013
To: Board of Trustees
From: Iva Paulik, Secretary Treasurer
Subject: 2012/2013 Year End and Audit

The preliminary financial results for the 2012-2013 school year will be presented at the September 25, 2013 meeting. This will enable the Finance Department to provide the most updated information with respect to the 2012-2013 year end.

Traditionally even after August 30th, we continue to process invoices for goods and services related to the old school year. In addition, this year, we will have to obtain financial information from 2 financial systems, Bellamy and SRB.

With respect to the Audited Financial Statements (AFS), school jurisdictions are to apply the accounting standards set out in the CICA Public Sector Accounting. Transition to Public Sector Accounting Standards (PSAS) requires a restatement of comparative figures – August 31, 2012 and September 1, 2011 opening balances for the Statement of Financial Position (former Balance Sheet). All of the statements, schedules and notes must be audited.

Key significant changes in reporting include the following:

1. Treatment of Infrastructure and Maintenance Renewal grants (IMR) are to be treated the same way as the capital grants (deferred until spent and then revenue amortized over the life of capital assets). AB Education Guidelines that were released on August 19, 2013 advise school jurisdictions to review a ten-year history of IMR accounts to determine whether any changes are necessary.

.../2

2. Trust accounts will no longer be presented in the statements but rather disclosed in the notes to the AFS. Examples of these are deferred salary leave plan, scholarship trusts, student health initiatives, regional learning consortiums, etc.
3. School generated funds will most likely be disclosed as operating surplus. Only SGF that have external restriction/obligation may be deferred. The restatement of SGF will result in changes to the operating surplus.

In addition to the AFS prescribed by AB Education, our division issues corporate financial statements. These are not required by AB Education and they do not provide additional value other than a cleaner look. As confirmed by auditors, these were prepared by the audit firm free of charge in the past (due to minimal work to prepare). However, with the transition to PSAS, these corporate financial statements will have to be reformatted due to new PSAS schedules, notes, and prior period adjustments. Due to a significant amount of additional work required we will be charged extra. As these statements are simply added and not required, it is recommended and fully supported by auditors that the corporate financial statements be discontinued the 2012-2013 school year.

Recommendation:

That the Board of Trustees approve the recommendation that the corporate financial statements be discontinued the 2012-2013 school year and future school years.



Memorandum

Date: August 28, 2013
To: Board of Trustees
Subject: October 2013 Trustee Elections

Attached for public information is documentation regarding the October 2013 Election for public trusteeship. This information is available on the division website and is located under 'Quick Links - ASBA Election Information'.

Additional information regarding school board trusteeship as well as the role and responsibilities of local trustees is also available by contacting the Alberta School Boards' Association (ASBA) and/or the Public School Boards' Association (PSBAA).

BOARD 7.1



CHANGE TEXT SIZE A - A +

Quick links People Perspectives Policies Services Trusteeship Home



Alberta School Boards Association
Suite 1200, 9925 - 109 Street
Edmonton, Alberta
Canada T5K 2J8
Phone 1.780.482.7311
Fax 1.780.482.5659
reception@asba.ab.ca
Staff directory (PDF-107K)

Home > Trustee election 2013 >

Welcome to the School Board Election information site

Passionate about K to 12 education?

Think about running for your local school board.

The election is October 21 and nomination day is September 23.

Attend *Running to win: Campaign school*

We will cover: running a campaign on a shoe-string; working with the media and public speaking. Fee \$199.50. Need 20 registrants to offer in September. Join the wait-list. Contact Noreen Pownall.

Key dates
Day to submit your nomination papers
September 23, 2013
School board election day
October 21, 2013

Promoting the 2013 School Board Elections

For candidates

About the role of a school trustee

Become a School Trustee brochure (PDF-1.2MB)

What do school trustees do? (DOC-344K)

Is trusteeship for me? (PPTX-293K)

Am I eligible to be a trustee? (PPTX-177K)

Trends in trustee compensation (PDF-102K)

School Board Elections

Information Package

The Government of Alberta has published its School Boards Elections Information Package. (PDF-6.3M)

Relevant legislation

Local Authorities Election Act

School Act

For school boards

Promoting the elections

A handbook for school boards (PDF-652K)

Election advertisement (PDF-426K)

Information session advertisement (PDF-426K)

Advertisement template (DOC-195K)

Use this blank template to advertise local events

Encouraging more people to run

Tip sheet (DOC-338K)

School newsletter article (DOC-335K)

Speech to service groups (DOC-358K)

Speech for school councils (DOC-356K)

Letter to the editor (DOC-336K)

Media release (DOC-337K)

Encouraging more people to vote

Action plan (DOC-334K)

School newsletter article (DOC-332K)

Media release (DOC-335K)

School Board Elections

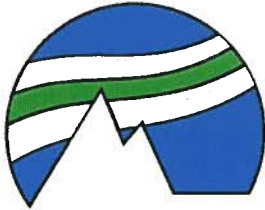
Information Package

The Government of Alberta has published its School Boards Elections Information Package. (PDF-3.38M)

Relevant legislation

Local Authorities Election Act

School Act



Exciting Opportunity

Public School Trustee Candidates

Post a video

- ~Extend your message
- ~Tell us by July 15th
- ~Reach your voters early!

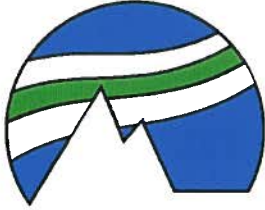
21 June 2013

In the past three years since the last Municipal Election, the rules of campaigning have changed. Changed in a digital sense for social media were instrumental in all the big election campaigns including the 2012 Alberta provincial election. Voters now expect most important information to come to them – online, or on their mobile device or tablet. They read these messages or watch these videos wherever or whenever they want. Make this work for you. Speak directly to your potential voters.

The Public School Boards' Association of Alberta (PSBAA) is offering to use its networks and social media to help all candidates for Public School Trustee, bring your message to subscribers and "likes" to promote a high voter turnout and to inform voters about Public School Trustee candidates, issues and election information.

You are invited to provide PSBAA with a video that we will post on our www.youtube.com channel and simultaneously promote to our facebook fans and twitter followers. Our goal is to *encourage debate, to inform the public and to give you, another platform for your message.*

The videos should be no more than five minutes in length, and should have a banner at the beginning that shows the correct spelling of your name, the Public School Jurisdiction in which you are campaigning, ward identification (if applicable) and contact information; the Association will not be providing candidate contact information to callers.



Public School Boards' Association of Alberta



If you produce your own video, please send us your video and it will be posted on our YouTube channel, promoted on PSBAA's facebook page and through our twitter account. We will be accepting videos for posting **between 01 August and 16 August 2013.**

If you are not able to create your own video, PSBAA will provide access to professional recording services. Details regarding costs and the date/times available for taping are available through the Association Office.

If you would like further details, have any questions or are interested in either of these opportunities please contact the Association Office (gensec@public-schools.ab.ca) OR (mygoals@shaw.ca) **on or before 15 July 2013.**

Twitter: @PublicSchoolsAB

facebook: psbaa staff

facebook: Public School Boards' Association of Alberta – Public Engagement

Youtube.com: PublicSchoolsAlberta



Memorandum

Date: August 28, 2013
To: Board of Trustees
From: Michele Dick
Superintendent
Subject: Policy B/II/5 Trustee Code of Conduct

Background:

Pursuant to the Board's direction, the Education Committee has continued with their review of Policy B/II/5 Trustee Code of Conduct and will be presenting the current draft at this evening's meeting for further discussion and input.

Recommendation:

That the Board advise the Education Committee accordingly.

BOARD 8.1



Board Memorandum

Date: August 28, 2013
To: Board of Trustees
From: Iva Paulik, Secretary Treasurer
Subject: Language Immersion Education Agreement -
Sturgeon School Division Transported Students
Elk Island Public Schools Regional Division # 14

Background:

At the June, 2013 Board meeting, the Board of Trustees requested additional information regarding Kindergarten students listed on the Language Immersion Education Agreement with Elk Island Public Schools Regional Division # 14 for Sturgeon School Division transported students .

The five students who would be eligible to receive Language Immersion education at Morinville Public Elementary School have now been removed from the Agreement.

Attached you will find an amended draft Education Agreement for the 2013-2014 school year for Elk Island Public Schools Regional Division # 14.

Recommendation:

That the Board of Trustees approve the Language Immersion Education Agreement – Sturgeon School Division Transported Students with Elk Island Public Schools Regional Division # 14 for the 2013-2014 school year.

Language Immersion Education Agreement

Sturgeon School Division No 24. agrees to enter into this Education Agreement with Elk Island Public Schools Regional Division # 14 for the 2013-2014 school year.

This agreement is based on the following provisions:

1. The Board of Trustees of Sturgeon School Division No 24 directs our students, listed herein on Schedule A, to the French Immersion program in Elk Island Public Schools Regional Division # 14 as Sturgeon School Division No 24 does not offer language immersion programs.
2. Sturgeon School Division will provide the transportation to the students to the appropriate schools as listed herein on Schedule A.
3. Sturgeon School Division No 24 will submit and be the recipient of the Alberta Education Transportation funds. Elk Island Public Schools Regional Division # 14 will register and be the recipient of the Alberta Education Instructional funds.

Signed:

Sturgeon School Division No 24

Per: _____

Board Chair

Secretary-Treasurer

Date: _____

Elk Island Public Schools Regional Division # 14

Per: _____

Date: _____

SCHEDULE A

2013-2014 School Year

The transportation by Sturgeon School Division No. 24 of the following students during the 2013-2014 School Year is mutually agreed to by the parties to this agreement.

<u>NAME</u>	<u>AB ED ID #</u>	<u>ADDRESS</u>	<u>GRADE</u>	<u>SCHOOL</u>	<u>JURISDICTION</u>
Student "A"			8	Ardrossan	Elk Island Public Schools
Student "B"			8	Ardrossan	Elk Island Public Schools
Student "C"			8	Ardrossan	Elk Island Public Schools
Student "D"			4	Rudolph Hennig	Elk Island Public Schools
Student "E"			4	Rudolph Hennig	Elk Island Public Schools
Student "F"			6	Rudolph Hennig	Elk Island Public Schools
Student "G"			4	Rudolph Hennig	Elk Island Public Schools
Student "H"			6	Rudolph Hennig	Elk Island Public Schools
Student "J"			3	Rudolph Hennig	Elk Island Public Schools
Student "K"			5	Rudolph Hennig	Elk Island Public Schools
Student "L"			6	Rudolph Hennig	Elk Island Public Schools
Student "M"			1	Rudolph Hennig	Elk Island Public Schools



August 12, 2013

Honourable Jeff Johnson
Minister
Office of the Minister
Education
424 Legislature Building
10800 - 97 Avenue
Edmonton AB T5K 2B6

sent via e-mail: education.minister@gov.ab.ca

Dear Sir:

Re: Modular Installation at Landing Trail School, Town of Gibbons

Sturgeon School Division was pleased by the March 2013 announcement that our Landing Trail School in Gibbons would be receiving a new modular classroom for the 2013-14 school year. This, as you know, is a rapidly growing school, already full to capacity.

Once notified, we immediately began work with Alberta Infrastructure to expedite the process of getting the required unit correctly identified and ordered. We also made the necessary arrangements for transportation and placement of the approved modular. As advised by Alberta Infrastructure, we hired a consultant experienced in this process to assist us.

The first site meeting for this project was held at the school on April 5, 2013. Immediately following that meeting, the work began in earnest, involving representatives of Sturgeon School Division; our consultant, Group 2; and AB Infrastructure. The project seemed to progress well, and we were under the understanding that all concerned shared the expectation that it would be in place for the commencement of the 2013-14 school year.

It must be stated here, however, that we were never given a firm delivery date by government in the course of the project.

On July 2, 2013, it was our consultant, not AB Infrastructure, that advised us that we would not have the modular up and running for the start 2013-14 school year.

The key issue is that at July 2, school has been dismissed. There is little ability at that late date to make alternative plans, or to notify parents that a new classroom will not be available, and that students must be temporarily accommodated for the start of the school year.

We are disappointed in the way this has all unfolded and ask you to please make the installation of the modular at Landing Trail a priority such that students will not be forced to begin the year in a make-shift classroom environment.

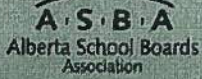
Yours truly,

Terry Jewell, Chair
Board of Trustees

cc: Board of Trustees, Sturgeon School Division
Michèle Dick, Superintendent of Schools


“...where great things are happening.”

BOARD ||.||



ASBA
Alberta School Boards
Association

CHANGE TEXT SIZE **A - A +**



Quick links
People
Perspectives
Policies
Services
Trusteeship
Home

[Home](#) > [Welcome aboard new trustees](#) >

Welcome aboard new trustees

Handbook: A guide to trusteeship
The 2013 edition of the ASBA's guide to trusteeship will be mailed to trustees immediately after the election.


Welcome to trusteeship! Orientation workshops
Offered in each Zone, shortly after the election, these day-long workshops are tailored to new trustees. Topics: the legal basics of trusteeship; the role of the school trustee and school board and a scan of upcoming issues in education. Registration fee: \$52.50 (\$50.00+ 2.50 GST). Watch the ASBA website for registration details in early October.

Zone 1	Best Western, Grande Prairie	November 6, 2013
Zone 2/3	Royal Glenora, Edmonton	November 4, 2013
Zone 4	Red Deer Lodge, Red Deer	October 29, 2013
Zone 5	Royal Executive Inn, Calgary	October 28, 2013
Zone 6	Lethbridge Lodge, Lethbridge	November 1, 2013

Orientation sessions tailored to your local school board
Association staff can give onsite workshops for new and veteran trustees. To arrange your board's personalized orientation workshop, contact [Jim Gibbons](#).

January 19-21, The Sutton Place Hotel, Edmonton

New trustees and school board chairs conference
In an election year, the ASBA offers a two-day conference especially for new trustees and new board chairs. (Veterans are certainly welcome to attend). This workshop will cover the basics of trusteeship – and new this year is a special stream for school board chairs. Watch the ASBA website for program and registration details in late November.



Alberta School Boards Association
Suite 1200, 9925 - 109 Street
Edmonton, Alberta
Canada T5K 2J8
Phone 1.780.482.7311
Fax 1.780.482.5659
reception@asba.ab.ca
[Staff directory \(PDF-107K\)](#)

BOARD 11.2