



Board Meeting Agenda

June 26, 2013 – 4:30 p.m.

- 1. Call to Order**
- 2. Approval of Agenda**
 - 2.1 Additions to Agenda
 - 2.2 Approval of Agenda
- 3. Appointments**
- 4. Reading and Approving of Minutes**
 - 4.1 Amendment/Correction of Minutes
 - 4.2 Approval of Minutes of the Regular Meeting of May 22, 2013
 - 4.3 Approval of Minutes of the Special Meeting of June 17, 2013
- 5. Presentations**
 - 5.1 Sturgeon Composite High School Music Program

6. Reports from Officers and Standing Committees

- 6.1 Superintendent of Schools
- 6.2 Chief Deputy Superintendent
- 6.3 Associate Superintendent, Student Services
- 6.4 Director of Curriculum & Instruction
- 6.5 Secretary Treasurer
- 6.6 Associate Superintendent, Human Resources
- 6.7 Chair's Report
- 6.8 Trustees' Reports
- 6.9 Alberta School Boards Association Representative
- 6.10 Public School Boards Association of Alberta Representative

7. New Business

- 7.1 Transportation Reciprocal Agreements – Aspen View
Public School Division No. 78
- 7.2 Education Services Agreements – Language Immersion
- Edmonton Catholic Separate School District No. 7
- 7.3 Education Services Agreements – Language Immersion
- Edmonton School District No. 7
- 7.4 Education Services Agreements – Language Immersion
- Elk Island Public Schools Regional Division # 14

- 7.5 Education Services Agreements – Language Immersion
 - Greater St. Albert Roman Catholic Separate School District No. 734
- 7.6 Education Services Agreements – Language Immersion
 - St. Albert Public School District No. 5565
- 7.7 July/August Committee of the Whole/Board Meetings
- 7.8 Election 2013 – Voting hours
- 7.9 Bylaw 3-13, a bylaw to modify voting hours
- 7.10 Locally Developed Courses Approval –
Forensic Science Studies 25, 35 (3 credits)
- 7.11 Locally Developed Courses Approval –
Abnormal Psychology 35 (3 credits)
- 7.12 Landing Trail School Modulars

8. Unfinished Business

9. Reports from Committees

- 9.1 Building
- 9.2 Finance & Human Resources
- 9.3 Education Policy

9.4 Advocacy Committee
- Board Advocacy Plan

9.5 Transportation

10. Notices of Motion

11. Information

12. Question Period

13. Requests for Information

14. Adjournment



**Minutes of the Meeting of
The Board of Trustees of
Sturgeon School Division No. 24
Held at Morinville on May 22, 2013**

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**Minutes of the Meeting of
The Board of Trustees of
Sturgeon School Division No. 24
Held at Morinville on May 22, 2013**

Roll Call

Present were Trustees: Mr. Terry Jewell (Chair), Ms. Tracy Nowak (Vice Chair), Mr. Brent Gray, Mrs. Liz Kohle, Mr. Daryl Krieger & Mrs. Shelley Porter; Dr. Michèle Dick (Superintendent); Mr. Gerry Schick (Chief Deputy Superintendent); Mrs. Karen Parasynchuk (Secretary Treasurer); Mr. Dave Johnson (Associate Superintendent, Human Resources); Dr. Mary McGregor (Associate Superintendent, Student Services), Mr. Wolfgang Jeske (Director, Curriculum & Instruction).

Absent: Mrs. Wendy Miller

Call to Order

The Chair called the meeting to order at 4:35 p.m.

Approval of Agenda

#80/2013 – Moved by Ms. Nowak that the agenda be approved.

CARRIED 6/0

Appointments

There were no appointments.

Approval of Minutes

#81/2013 - Moved by Mr. Gray that the minutes of the Regular Meeting of April 24, 2013 be approved.

CARRIED 6/0

#82/2013 - Moved by Mrs. Porter that the minutes of the Special Meeting of May 8, 2013 be approved.

CARRIED 6/0

Presentations

Catrin Owen along with Sarah Bidniak, Habba Mahal, Grace Turner and Spencer Elliott, students from Sturgeon Composite High School, presented to the Board of Trustees the final draft of the recommended Policy A/2 - Vision, Mission, Mandate and Beliefs statement for Board consideration.

#83/2013 - Moved by Mr. Gray that the Board of Trustees approve Policy A/2 - Vision, Mission, Mandate and Beliefs as presented.

CARRIED 6/0

Reports from Officers and Standing Committees

Superintendent of Schools

A written report was provided.

Chief Deputy Superintendent of Schools

No report was provided.

Associate Superintendent, Student Services

No report was provided.

Director of Curriculum & Instruction

A written report was provided with respect to the Accountability Pillar – May 2013 report.

Secretary-Treasurer

A written report was provided with respect to the 2013-2014 Sturgeon School Division Budget.

#84/2013 - Moved by Mr. Gray that the 2013-2014 Sturgeon School Division Budget be approved as presented.

#85/2013 - Moved by Mrs. Porter that the 2013-2014 Sturgeon School Division Budget be amended to include:

Sturgeon School Division, in partnership with the County of Sturgeon, continue to partially fund the Family School Liaison Program, under the condition that parameters and terms of reference are formulated and contractually agreed upon between Sturgeon School Division and the County. Sturgeon School Division will support the program to a maximum of \$21,000.

CARRIED 4/2

Opposed: Mr. Jewell, Mr. Gray

The Chair called the vote on the 2013-2014 Sturgeon School Division Budget as amended, with a deficit of \$153,422.

CARRIED 6/0

Mr. Gray left the meeting at 5:56 p.m.

Associate Superintendent, Human Resources

No report was provided.

Chair's Report

A verbal report was provided.

Trustees' Reports

Verbal reports were provided.

Alberta School Boards Association Representative

No report was provided.

Public School Boards Association of Alberta Representative

A verbal report was provided.

New Business**Policy D/II/18 – Volunteer Policy**

#86/2013 – Moved by Mrs. Porter that Policy D/II/18 – Volunteer Policy be amended as follows:

Section 2.3.1 – change “current” to “valid”

CARRIED 5/0

#87/2013 – Moved by Mrs. Kohle that the Board of Trustees approve Policy D/II/18 – Volunteer Policy as amended.

CARRIED 3/2

Opposed: Mr. Jewell, Ms. Nowak

Transportation Agreement – Aspen View Public School Division No. 78

#88/2013 – Moved by Mr. Jewell that the Board of Trustees approve the Transportation Agreement with Aspen View Public School Division No. 78 for the 2013-2014 school year.

CARRIED 5/0

Supplementary Lease – Department of National Defence – Guthrie School

#89/2013 – Moved by Ms. Nowak that the Board of Trustees approve the Supplementary Lease with the Department of National Defence with respect to the portable addition at Guthrie School.

CARRIED 5/0

**Locally Developed Courses Approval –
Film Studies 15, 25, 35 (5 credits)**

#90/2013 – Moved by Mrs. Porter that the Board of Trustees approve Locally Developed Courses – Film Studies 15, 25 and 35, for 5 credits, acquired from Calgary School District No. 19, to be authorized as courses of study within Sturgeon School Division from September 1, 2013 to August 31, 2016 using the listed resources as per the course outline.

CARRIED 5/0

**Locally Developed Courses Approval –
Instrumental Jazz 15, 25, 35 (3 credits)**

#91/2013 – Moved by Mr. Krieger that the Board of Trustees approve Locally Developed Courses – Instrumental Jazz 15, 25 and 35, for 3 credits, acquired from Calgary School District No. 19, to be authorized as courses of study within Sturgeon School Division from September 1, 2013 to August 31, 2016 using the listed resources as per the course outline.

CARRIED 5/0

**Locally Developed Courses Approval –
Instrumental Jazz 15, 25, 35 (5 credits)**

#92/2013 – Moved by Ms. Nowak that the Board of Trustees approve Locally Developed Courses – Instrumental Jazz 15, 25 and 35, for 5 credits, acquired from Calgary School District No. 19, to be authorized as courses of study within Sturgeon School Division from September 1, 2013 to August 31, 2016 using the listed resources as per the course outline.

CARRIED 5/0

**Locally Developed Courses Approval –
Vocal Jazz 15, 25, 35 (3 credits)**

#93/2013 – Moved by Ms. Nowak that the Board of Trustees approve Locally Developed Courses – Vocal Jazz 15, 25 and 35, for 3 credits, acquired from Calgary School District No. 19, to be authorized as courses of study within Sturgeon School Division from September 1, 2013 to August 31, 2016 using the listed resources as per the course outline.

CARRIED 5/0

**Locally Developed Courses Approval –
Vocal Jazz 15, 25, 35 (5 credits)**

#94/2013 – Moved by Mrs. Kohle that the Board of Trustees approve Locally Developed Courses – Vocal Jazz 15, 25 and 35, for 5 credits, acquired from Calgary School District No. 19, to be authorized as courses of study within Sturgeon School Division from September 1, 2013 to August 31, 2016 using the listed resources as per the course outline.

CARRIED 5/0

**Locally Developed Courses Approval –
Literature and Composition (AP) 25 (3 credits)**

#95/2013 – Moved by Mrs. Porter that the Board of Trustees approve Locally Developed Course – Literature and Composition (AP) 25, for 3 credits, acquired from Parkland School District No. 70, to be authorized as a course of study within Sturgeon School Division from September 1, 2013 to August 31, 2016 using the listed resources as per the course outline.

CARRIED 5/0

**Locally Developed Courses Approval –
English (AP) 35 (5 credits)**

#96/2013 – Moved by Mrs. Kohle that the Board of Trustees approve Locally Developed Course – English (AP) 35, for 3 credits, acquired from Red Deer Public Schools, to be authorized as a course of study within Sturgeon School Division from September 1, 2013 to August 31, 2016 using the listed resources as per the course outline.

CARRIED 5/0

Local Authorities Election, October 21, 2013

#97/2013 – Moved by Mr. Krieger that the Board of Trustees approve the following provisions for the Local Authorities Election to be held October 21, 2013 as per Section 28(1) – Local Authorities Election Act.

1. Nominations for the position of Trustee be received between the hours of 10:00 a.m. – 12:00 noon on Monday, September 23, 2013 at Frank Robinson Education Centre, 9820 – 104 Street., Morinville, Alberta.
2. A nomination fee of \$25 cash, certified cheque or money order be collected – Local Authorities Election Act – Section 30(1)/Sturgeon School Division By-Law 2-83.
3. An advance poll be held jointly with the Sturgeon County and the Towns of Bon Accord, Gibbons, Morinville and Redwater– dates to be determined.
4. That fees for the following be in line with the Surgeon County fees:
 - Returning Officer's Basic Fee
 - Deputy Returning Officer's Basic Fee
 - Deputy Returning Officer's Training Seminar Fee
 - Transportation Allowance

5. That the following tentative locations for polling stations for the election on October 21, 2013 be approved:

Alcomdale Hall	Military Family Resource Centre
Bon Accord Jewel Box	(Edmonton Garrison)
Calahoo Fire Hall	Morinville Community Cultural Centre
Cardiff Hall	Namao Hall
Coronado Hall	Pembina Place, Redwater
Fedorah Hall	Riviere Qui Barre Arena
Fort-In-View Golf Course	Sturgeon Heights School
Gibbons Community Hall	Sturgeon Valley Golf Course
Legal Club 60 Roses	West Country Hearth

CARRIED 5/0

Establishment of a Plan for School Space in Morinville

#98/2013 – Moved by Mrs. Porter that the Board of Trustees approve that Sturgeon School Division work to establish a plan for presenting our need for school space in Morinville to accommodate our public school students' future instructional programming up to and including Grade 12.

#99/2013 – Moved by Mr. Jewell that this item be referred to the Building Committee, to report back to the November, 2013 Committee of the Whole meeting.

CARRIED 5/0

Sturgeon School Division Annual Satisfaction Survey

#100/2013 – Moved by Mrs. Porter that the Board of Trustees approve that Sturgeon School Division create an annual satisfaction survey to be offered for completion by all Sturgeon School Division students, staff and parents/guardians.

#101/2013 – Moved by Mr. Jewell that this item be referred to the Advocacy Committee, to report back to the November, 2013 Committee of the Whole meeting.

CARRIED 5/0

Family School Liaison Program

This item was dealt with under the Secretary Treasurer's report; 2013-2014 Sturgeon School Division Budget.

Unfinished Business

Reports From Committees

Building

No report was provided.

Finance & Human Resources

No report was provided.

Education Policy

No report was provided.

Advocacy Committee

Mr. Krieger noted that new Policy A/2 – Vision, Mission, Mandate and Beliefs has been approved.

Transportation

No report was provided.

The review of the possibility of transportation fees and the initiation of the process for public input is referred to the Transportation Committee; along with a review of the transportation budget for 2014-2015, with the possibility of inclusion of transportation fees.

It was noted that there are no transportation fees for 2013-2014.

Notices of Motion

There were no Notices of Motion.

Information

There were no information items.

Question Period

No questions were raised.

Requests for Information

There were no requests for information.

#102/2013 – 7:40 p.m. – Moved by Ms. Nowak that the Board go in camera.

CARRIED 5/0

#103/2012 – 8:03 p.m. – Moved by Ms. Nowak that the Board go out of camera.

CARRIED 5/0

Close of Meeting

The Chair adjourned the meeting at 8:03 p.m.

Chair

Date

Secretary-Treasurer



**Minutes of the Special Meeting of
The Board of Trustees of
Sturgeon School Division No. 24
Held at Morinville on June 17, 2013**

Roll Call

Present were Trustees, Mr. Terry Jewell (Chair), Ms. Tracy Nowak (Vice Chair), Mrs. Elizabeth Kohle; Mr. Daryl Krieger, Mrs. Wendy Miller; and Mrs. Shelley Porter; Dr. Michèle Dick (Superintendent); Mrs. Teresa Haykowsky (Legal Council); Mr. Grant Dunlop (Legal Council); Mr. Cory Schoffer (ATA Legal Representative); SRB Employee #11292; Mrs. Sheryl McEachern (Executive Assistant-Recording Secretary); Absent Mr. Brent Gray (Trustee)

Call to Order

The Chair called the meeting to order at 1:19 p.m.

Teacher Transfer

S-02/13 Moved by Mr. Jewell that the Board of Trustees uphold the Superintendent's decision to Transfer SRB Employee #11292 from Sturgeon Composition High School to Sturgeon Heights School effective SY 2013-2014.

CARRIED 6/0

Close of Meeting

The Chair adjourned the meeting at 3:59 p.m.

Chair

Date

Secretary-Treasurer



Memorandum

Date: June 26, 2013
To: Public Board
From: Michele Dick
Subject: Superintendent's Report

Division Newsletter: June 2013

Attached for Trustee information is a copy of the final newsletter sent to staff at the beginning of the week.

Policy Development & Review

Attached for Trustee information is a summary of policy work completed during the 2012-2013 school year.

As well, Trustees will find a copy of policy work proposed for the 2013-2014 school. A year schedule for these policies will be provided at the first Board meeting of the new year.

Change Your World

Congratulations to Habba Mahal a Grade 11 student at Sturgeon Composite High School and student facilitator in this year's review of the division Vision, Mission and Values Statement. Only five students were selected to participate in the Change Your World Alberta Youth Leadership Tour to Nicaragua this summer and Ms. Mahal is one of those five! Kudos to her and to Mr. Amiot, Principal for having nominated such a worthy candidate.

BOARD 6.1



POLICY TRACKER (School Year 2012-2013)

Policy Number	Policy	Board Direction to Proceed (COW)	Committee Review	Policy Advisory Committee (PAC) Review	Final Draft Review		Recommendation to Approve
					Committee of the Whole	Public Board	
SEPTEMBER 2012							
A/2	Vision, Mission Mandate and Beliefs	2012 Sept. 26	(board direction to Superintendent for initial planning) 2012 Nov. 14 (CoW)				Approved 2013 May 22
F/IV/2	Restricted and Illegal Drugs	2012 June 13	2012 Sept. 12 (CoW)				2012 June 27 2012 Sept 26 Approved - 2012 Oct. 24
OCTOBER 2012							
D/II/15	Financial Accountability and Audit	2012 Oct. 10					Approved - 2012 Oct. 24
D/II/3	Patriotic Exercises/Flag Etiquette	2012 Oct. 10					Approved - 2012 Oct. 24
F/III/3	Awards Policy	2012 Oct. 10					Approved - 2012 Oct. 24
F/IV/5	Student Suspension and Explosions	2012 Oct. 10					Approved - 2012 Oct. 24
G/II/14	Student Accident Insurance	2012 Oct. 10					Approved - 2012 Oct. 24
H/4	National Flag Etiquette	2012 Oct. 10					Rescinded - 2012 Oct. 24
NOVEMBER 2012							
B/II/3	Requirement to Declare Conflict of Interest	2012 Nov. 14					Approved - 2012 Nov. 28
B/II/4	Requirement to Take Oath of Office	2012 Nov. 14					Approved - 2012 Nov. 28
D/II/1	Fiscal Management	2012 Nov. 14					Approved - 2012 Nov. 28
D/II/12	Income Tax Deductible Receipts for Donations Received by the Division	2012 Nov. 14					Approved - 2012 Nov. 28
E/II/14	Employee Conflict of Interest	2012 Nov. 14					Approved - 2012 Nov. 28



POLICY TRACKER (School Year 2012-2013)

Policy Number	Policy	Board Direction to Proceed (COW)	Committee Review	Policy Advisory Committee (PAC) Review	Final Draft Review		Recommendation to Approve
					Committee Review	Committee of the Whole	
DECEMBER 2012							
B//2	Electoral Boundaries	2012 Dec. 12					Approved - 2012 Dec. 12
JANUARY 2013							
C/3	School Councils	2013 Jan 9	2013 Mar 13 (CoW)				Approved - 2013 Jan. 23 Approved - 2013 Mar 27
C/5	Job Descriptions for Other Staff	2013 Jan 9					Approved - 2013 Jan. 23
D//5	Reserve Funds	2013 Jan 9					Approved - 2013 Jan. 23
D//12	Staff Use of School Facilities and Equipment	2013 Jan 9					Approved - 2013 Jan. 23
D//13	Advertising or Canvassing in Schools	2013 Jan 9					Approved - 2013 Jan. 23
F//II/02	Course Challenge	2013 Jan 9					Approved - 2013 Jan. 23
G//II/15	Crisis and Critical Incidents	2013 Jan 9					Approved - 2013 Jan. 23
I/1	Student Transportation Services	2013 Jan 9					Approved - 2013 Jan. 23
FEBRUARY 2013							
C/1	Organization Chart	2013 Feb. 13	2013 Mar 13 (CoW)				Approved - 2013 Mar 27
D//4	School Budget Allocations	2013 Feb. 13	2013 Apr 10 (CoW)				Approved - 2013 Apr. 24
D//15	Charter Schools	2013 Feb. 13					Approved - 2013 Feb. 27



POLICY TRACKER (School Year 2012-2013)

Policy Number	Policy	Board Direction to Proceed (COW)	Committee Review	Policy Advisory Committee (PAC) Review	Final Draft Review		Recommendation to Approve
					Committee of the Whole	Public Board	
D/II/16	Shared Services for Schools	2013 Feb. 13	<input type="checkbox"/> COW <input type="checkbox"/> Education <input type="checkbox"/> Bldg <input type="checkbox"/> HR <input type="checkbox"/> Transportation <input type="checkbox"/> O & M				Rescinded - 2013 Feb. 27
D/II/18	Volunteer Policy	2013 Feb. 13	2013 Apr. 10 (Ed Com.) 2013 May 8 (CoW)				Approved 2013 May 22
E/V/1	Growth, Supervision and Evaluation of Professional Staff	2013 Feb. 13					Approved - 2013 Feb. 27
F/II/10	Locally Developed Courses	2013 Feb. 13					Approved - 2013 Feb. 27
F/II/21	Health/CALM Programs (Human Sexuality)	2013 Feb. 13					Approved - 2013 Feb. 27
I/2	School Bus Safety	2013 Feb. 13					Approved - 2013 Feb. 27
I/4	School Bus Crash/Response Procedures	2013 Feb. 13					Approved - 2013 Feb. 27
MARCH 2013							
B/II/5	Trustee Code of Conduct	2013 Mar. 13 2013 June 12	2013 Apr. 10 (Ed Com.)				Scheduled for SY 2013-14
D/II/07	Attendance Areas	2013 Mar. 13					Approved - 2013 Mar 27
D/II/10	Staff Meetings	2013 Mar. 13					Approved - 2013 Mar 27
D/II/11	Agencies Interviewing Students at Schools	2013 Mar. 13					Approved - 2013 Mar 27
H/2	Caretaking Staff Allocations	2013 Mar. 13 2013 June 12	Next Bldg. Com.				Scheduled for SY 2013-14
H/3	Hazardous Materials Policy	2013 Mar. 13	2013 Apr. 10 (CoW)				Approved - 2013 Apr. 24
I/9	Language Immersion Transportation Services	2013 Mar. 13	2013 Apr. 10 (CoW)				Approved - 2013 Apr. 24



POLICY RECOMMENDATIONS SY 2013-2014

Policy Number	Policy Name	Date Last Approved	ADMIN RECOMMENDATION				MRP	Associated Admin Practice(s)
			No Changes Recommended	Review Minimal Changes	Review Major Changes	Deletion Recommended		
B/I/04	Board Representation to Other Organizations	Nov. 2008						
B/III/03	Policy Development	Feb. 2008						
C/04	Superintendent of Schools	June 2008						
D/1/17	Central Services Roles and Responsibilities	May 2008						
D/1/17	Revenue from Property Tax Sources	June 1995						
D/II/02	System Budget Development	Nov. 2005						
D/II/14	Community Partnerships	May 2006						
E/II/02	Trustee Remuneration and Expense Reimbursement	Jan. 2008						
E/III/04	Healthy Employees at Work	Nov. 2008						
E/IV/05	Personnel Records	Oct. 2008						
E/V/02	Support Staff Performance Review	Oct. 2008						
E/V/03	Growth, Supervision and Evaluation of School Administrators	Nov. 2008						
G/III/02	Public Use of School Buildings and Property	July 1988						
I/06	Selection of School Bus Contractors	Nov. 2009						
I/07	Reduction in Contract School Bus Fleet Capacity	Nov. 2009						
B/II/05	Trustee Code of Conduct	2013 under development						
H/02	Caretaking Staff Allocations	2013 under development						



Board Memorandum

Date: June 26, 2013
To: Board of Trustees
From: Gerry Schick, Chief Deputy Superintendent
Subject: Chief Deputy Superintendent's Report

Young Scientist Conference 2013

A successful YSC was held again on Saturday, May 11th. Fifty-one students from Sturgeon junior high schools participated in the event. A copy of the brief write-up provided to Agrium, the industry partner sponsor of the event, and some pictures from the 2013 and 2011 conferences have been included in the agenda package for Trustee information.

Students Explore all Facets of Science during Annual Young Scientist Conference

Over 200 Junior high scientists from across Elk Island Public Schools (EIPS), Elk Island Catholic Schools and Sturgeon School Division on May 11th had the opportunity to dive into a variety of hands-on science activities during the annual Young Scientist Conference at the University of Alberta. This conference is sponsored by Agrium and each year the Emergency Response Team shows up and sets up a spectacular array of activities for the students. The smoke house is a definitely highlight! Students are able to suit up and enter a smoke filled area to retrieve and object.

Throughout the day, grades 7 to 9 students will take part in three small-group sessions of their choosing to learn more about the role science plays in so many aspects of our lives. Besides the Emergency response session students are engaged in sessions such as the geomorphology of rivers, wildlife rehabilitation, concussions, archaeology, programming with *Scratch*, surviving a robot uprising, DNA extraction, and more.

“The Young Scientist Conference provides students with the chance to see science at work in a variety of disciplines and to participate in hands-on activities,” says Donna Griffin, a member of the Young Scientist Conference organizing committee and EIPS’ consultant. “Year after year, students have the opportunity to meet with and learn from a number of science professionals and always come away from the conference amazed by the scientific discoveries they have made.”

This year’s keynote address was presented by Dr. Lucio Gelmini, Chair of the Chemistry Department of Grant MacEwan University. Gelmini shared with students his love of science with a number of displays and demonstrations of chemistry magic. Once again this year, the final activity for the day will be an engineering challenge in which participants will be tasked with some on-site problem solving. The conference is held in the Central Academic Building and Centennial Centre for Interdisciplinary Science Building at the University of Alberta, providing an opportunity for students to gain exposure to the university campus and its facilities. More information is available at www.yconference.ca.

This is the 23rd Annual Conference and each student is given a t-shirt with the Young Scientist logo on front and Agrium on the back that they wear throughout the conference. Enthusiastic students at the Young Scientist Conference showing how much they enjoyed the laser and optics presentation.





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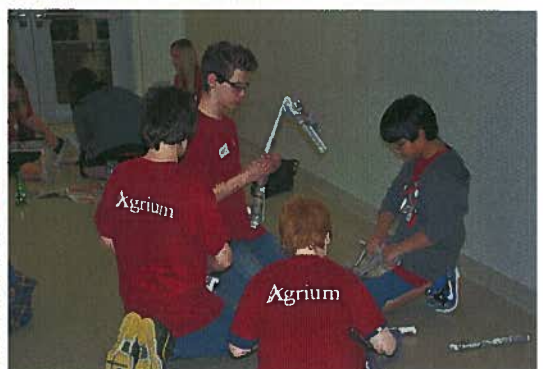
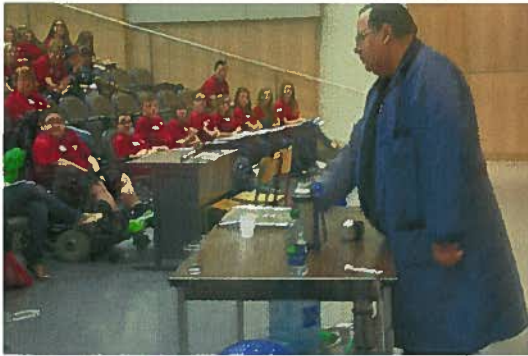
Young Scientist Conference 2013

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2011 ysc

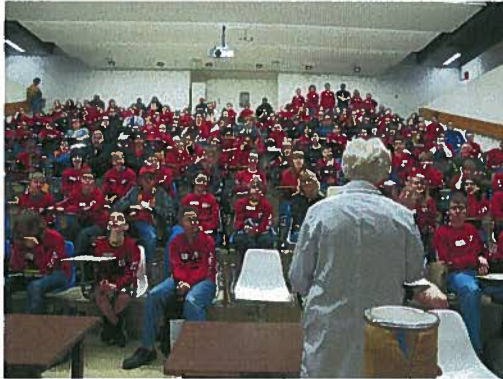
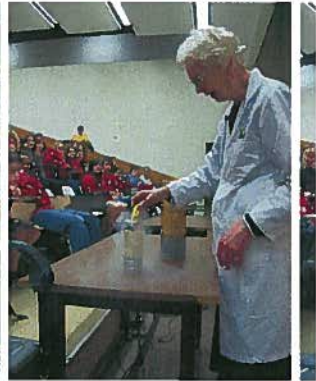
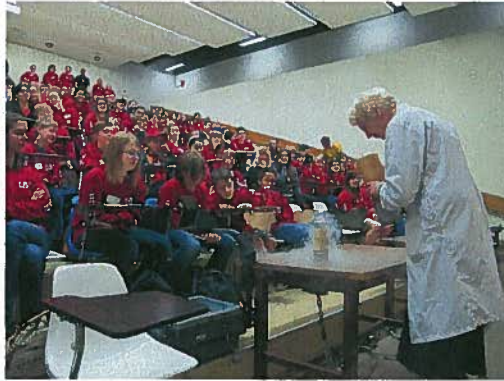
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Board Memorandum

Date: June 26, 2013
To: Board of Trustees
From: Committee of the Whole
Subject: Transportation Reciprocal Agreements –
Aspen View Public School Division No. 78

Background:

At the June, 2013 Committee of the Whole meeting, the Board of Trustees referred the Transportation Reciprocal Agreements with the Aspen View Public School Division No. 78 to the June Board meeting.

Attached you will find the Draft Transportation Reciprocal Agreements with Aspen View Public School Division No. 78 for the 2013-2014 school year.

Recommendation:

That the Board of Trustees approve the Transportation Reciprocal Agreements with Aspen View Regional Division No. 19 for the 2013-2014 school year.

Student Transportation Agreement

This Agreement made in duplicate this _____ day of _____, 2013.

BETWEEN:

**The Board of Trustees of the
Sturgeon School Division No. 24**

of the first part,

- and -

**The Board of Trustees of the
Aspen View Public School Division No. 78**

of the second part.

WHEREAS the parties are required to provide transportation to students enrolled in schools within their Division in accordance with the provisions of the School Act, R.S.A. 2000, 1988 cS-3.1 s35 as amended:

AND WHEREAS the parties are desirous of entering into an agreement which will permit the fulfillment of these obligations;

NOW THEREFORE the parties hereto agree as follows:

1. Definitions

- 1.1 "School Act" where used in this agreement means the School Act, R.S.A. 2000, 1988 cS-3.1 s35 as amended from time to time.
- 1.2 "Students" where used in this agreement means individuals who are enrolled in a school or are required to attend school under Section 8 of the School Act and who have parents or guardians, as the case may be, who are residents of the Aspen View Public School Division No. 78, and shall include independent students as defined within the School Act all of whom attend schools operated by the Sturgeon School Division No. 24, and are in grades ECS to twelve inclusive.

2. Obligation to Transport

- 2.1 The Sturgeon School Division No. 24 shall provide transportation for only those students as mutually agreed to from time to time by the parties to this agreement, to and from schools located within the jurisdiction of the Sturgeon School Division No. 24, all in compliance with the applicable provisions of the School Act and any Regulations passed thereunder.

- 2.2 The Sturgeon School Division No. 24 shall provide transportation for students on all days when the schools of the Sturgeon School Division No. 24 are operational, except if such service is rendered impossible due to acts of God, strikes, wars, floods, fires or other such incidents which cannot reasonably be foreseen or provided against. In the event of any such incident occurring the parties acknowledge and agree that neither party shall be held responsible for any damages, delay or failure to perform caused by the Sturgeon School Division No. 24's inability to fulfill its obligations under this agreement.
- 2.3 The Sturgeon School Division No. 24 shall provide transportation facilities reasonably adequate for the purpose of safely conveying the students to and from the schools as required.
- 2.4 The Sturgeon School Division No. 24 shall provide adequate supervision for students using its transportation facilities.

3. Miscellaneous

- 3.1 The parties acknowledge and agree that transportation services shall continue to be provided by the Sturgeon School Division No. 24 for each of the students identified within Appendix 'A', to and from schools of the Sturgeon School Division No. 24 as set out in Appendix 'A'. All such students shall be counted in determining all applicable fees in accordance with Clause 4. In the event that any student included within Appendix "A" ceased to reside at the location described with the said Appendix, said student will no longer be eligible for transportation in accordance with the terms and conditions of this clause.

4. Provision of Information

- 4.1 The Sturgeon School Division No. 24 shall, from time to time, at the request of the Aspen View Public School Division No. 78, furnish to the Aspen View Public School Division No. 78 the names, grades and location of residences of students transported by the Sturgeon School Division No. 24.
- 4.2 The Sturgeon School Division No. 24 shall provide sufficient detail and supporting documentation to the Aspen View Public School Division No. 78, upon request, to allow the Aspen View Public School Division No. 78 to verify the calculations made under the fee section of this agreement in a timely manner

5. Indemnification

5.1 The transporting party shall at all times well and sufficiently indemnify and keep indemnified the Aspen View Public School Division No. 78 from and against all actions, proceedings, claims, costs, expenses, and demands of any nature in consequence of

5.1.1 bodily injury, sickness, disease or death sustained by students while riding in, boarding or alighting from any vehicle provided by the Sturgeon School Division No. 24, and

5.1.2 damage to, destruction or loss of property where such property was damaged, destroyed or lost while situate in any vehicle provided by the Sturgeon School Division No. 24 after having been brought upon such vehicle by students.

6. Only Agreement

6.1 This agreement cancels and supersedes all previous agreements regarding the transportation of students which were in existence between Sturgeon School Division No. 24 and Aspen View Public School Division No. 78.

7. Amendments

7.1 This agreement may be amended from time to time by the mutual written consent of both parties.

8. Term

8.1 This agreement shall continue in force for the 2013-2014 school year.

9. Binding Agreement

9.1 This agreement shall inure to the benefit of and be binding upon the parties hereto together with their respective successors and assigns.

10. Notice

10.1 Any notice required or permitted to be given under the terms of this Agreement shall be sufficiently given to the party for whom it is intended if delivered and forwarded by registered, prepaid post at the following address:

Sturgeon School Division No. 24
9820 - 104 Street
Morinville, Alberta
T8R 1L8

Aspen View Public School Division No. 78
3600 - 48 Avenue
Athabasca, Alberta
T9S 1M8

or to such other address as either party may furnish to the other from time to time. Such notice shall be deemed to have been received within five (5) days after the date of such mailing.

IN WITNESS WHEREOF the parties hereto have executed this agreement on the day and year first above written.

Sturgeon School Division No. 24

Aspen View Public School Division No. 78

Per: _____

Per: _____

Per: _____

Per: _____

APPENDIX 'A'

2013-2014 School Year

The transportation by Sturgeon School Division No. 24 of the following Aspen View Public School Division No. 78 resident students during the 2013-2014 School Year is mutually agreed to by the parties to this agreement.

<u>NAME</u>	<u>ADDRESS</u>	<u>SCHOOL</u>	<u>GRADE</u>
Student "A"		Redwater	6
Student "B"		Ochre Park	4
Student "C"		Ochre Park	2

Student Transportation Agreement

This Agreement made in duplicate this _____ day of _____, 2013.

BETWEEN:

**The Board of Trustees of the
Aspen View Public School Division No. 78**

of the first part,

- and -

**The Board of Trustees of the
Sturgeon School Division No. 24**

of the second part.

WHEREAS the parties are required to provide transportation to students enrolled in schools within their Division in accordance with the provisions of the School Act, R.S.A. 2000, 1988 cS-3.1 s35 as amended:

AND WHEREAS the parties are desirous of entering into an agreement which will permit the fulfillment of these obligations;

NOW THEREFORE the parties hereto agree as follows:

1. Definitions

1.1 "School Act" where used in this agreement means the School Act, R.S.A. 2000, 1988 c.S-3.1 s35 as amended from time to time.

1.2 "Students" where used in this agreement means individuals who are enrolled in a school or are required to attend school under Section 8 of the School Act and who have parents or guardians, as the case may be, who are residents of the Sturgeon School Division No. 24 and shall include independent students as defined within the School Act all of whom attend schools operated by the Aspen View Public School Division No. 78, and are in grades ECS to twelve inclusive.

2. Obligation to Transport

2.1 The Aspen View Public School Division No. 78 shall provide transportation for only those students as mutually agreed to from time to time by the parties to this agreement, to and from schools located within the jurisdiction of the Aspen View Public School Division No. 78, all in compliance with the applicable provisions of the School Act and any Regulations passed thereunder.

- 2.2 The Aspen View Public School Division No. 78 shall provide transportation for students on all days when the schools of the Aspen View Public School Division No. 78 are operational, except if such service is rendered impossible due to acts of God, strikes, wars, floods, fires or other such incidents which cannot reasonably be foreseen or provided against. In the event of any such incident occurring the parties acknowledge and agree that neither party shall be held responsible for any damages, delay or failure to perform caused by the Aspen View Public School Division No. 78's inability to fulfill its obligations under this agreement.
- 2.3 The Aspen View Public School Division No. 78 shall provide transportation facilities reasonably adequate for the purpose of safely conveying the students to and from the schools as required.
- 2.4 The Aspen View Public School Division No. 78 shall provide adequate supervision for students using its transportation facilities.

3. Miscellaneous

- 3.1 The parties acknowledge and agree that transportation services shall continue to be provided by the Aspen View Public School Division No. 78 for each of the students identified within Appendix 'A', to and from schools of the Aspen View Public School Division No. 78 as set out in Appendix 'A'. All such students shall be counted in determining all applicable fees in accordance with Clause 4. In the event that any student included within Appendix "A" ceased to reside at the location described with the said Appendix, said student will no longer be eligible for transportation in accordance with the terms and conditions of this clause.

4. Provision of Information

- 4.1 The Aspen View Public School Division No. 78 shall, from time to time, at the request of Sturgeon School Division No. 24, furnish to the Sturgeon School Division No. 24 the names, grades and location of residences of students transported by the Aspen View Public School Division No. 78.
- 4.2 The Aspen View Public School Division No. 78 shall provide sufficient detail and supporting documentation to the Sturgeon School Division No. 24, upon request, to allow the Sturgeon School Division No. 24 to verify the calculations made under the fee section of this agreement in a timely manner.

5. Indemnification

5.1 The transporting party shall at all times well and sufficiently indemnify and keep indemnified the Sturgeon School Division No. 24 from and against all actions, proceedings, claims, costs, expenses, and demands of any nature in consequence of

5.1.1 bodily injury, sickness, disease or death sustained by students while riding in, boarding or alighting from any vehicle provided by the Aspen View Public School Division No. 78, and

5.1.2 damage to, destruction or loss of property where such property was damaged, destroyed or lost while situate in any vehicle provided by the Aspen View Public School Division No. 78 after having been brought upon such vehicle by students.

6. Only Agreement

6.1 This agreement cancels and supersedes all previous agreements regarding the transportation of students which were in existence between Aspen View Public School Division No. 78 and Sturgeon School Division No. 24.

7. Amendments

7.1 This agreement may be amended from time to time by the mutual written consent of both parties.

8. Term

8.1 This agreement shall continue in force for the 2013 – 2014 school year.

9. Binding Agreement

9.1 This agreement shall inure to the benefit of and be binding upon the parties hereto together with their respective successors and assigns.

10. Notice

10.1 Any notice required or permitted to be given under the terms of this Agreement shall be sufficiently given to the party for whom it is intended if delivered and forwarded by registered, prepaid post at the following address:

Aspen View Public School Division No. 78

3600 - 48 Avenue
Athabasca, Alberta
T9S 1M8

Sturgeon School Division No. 24

9820 - 104 Street
Morinville, Alberta
T8R 1L8

or to such other address as either party may furnish to the other from time to time. Such notice shall be deemed to have been received within five (5) days after the date of such mailing.

The PARTIES HERETO have executed this Agreement as of the day and year first written above.

Aspen View Public School Division No. 78

Sturgeon School Division No. 24

Per: _____

Per: _____

Per: _____

Per: _____

APPENDIX 'A'

2013-2014 School Year

The transportation by Aspen View Public School Division No. 78 of the following Sturgeon School Division No. 24 resident students during the 2013-2014 School Year is mutually agreed to by the parties to this agreement.

<u>NAME</u>	<u>ADDRESS</u>	<u>SCHOOL</u>	<u>GRADE</u>
Student "A"		Thorhild School	6
Student "B"		Thorhild School	4
Student "C"		Thorhild School	ECS



Board Memorandum

Date: June 26, 2013
To: Board of Trustees
From: Committee of the Whole
Subject: Educational Agreement - Language Immersion -
Sturgeon School Division Transported Students
Edmonton Catholic Separate School District No. 7

Background:

At the June, 2013 Committee of the Whole meeting, the Board of Trustees referred the Educational Agreements – Language Immersion – Sturgeon School Division Transported Students to the June Board meeting.

Attached you will find a draft Education Agreement for the 2013-2014 school year for Edmonton Catholic Separate School District No. 7.

Recommendation:

That the Board of Trustees approve the Educational Agreement – Language Immersion – Sturgeon School Division Transported Students with the Edmonton Catholic Separate School District No. 7 for the 2013-2014 school year.

Language Immersion Education Agreement

Sturgeon School Division No 24. agrees to enter into this Education Agreement with Edmonton Catholic Separate School District No. 7 for the 2013-2014 school year.

This agreement is based on the following provisions:

1. The Board of Trustees of Sturgeon School Division No 24 directs our students, listed herein on Schedule A, to the French Immersion program in Edmonton Catholic Separate School District No. 7 as Sturgeon School Division No 24 does not offer language immersion programs.
2. Sturgeon School Division will provide the transportation to the students to the appropriate schools as listed herein on Schedule A.
3. Sturgeon School Division No 24 will submit and be the recipient of the Alberta Education Transportation funds. Edmonton Catholic Separate School District No. 7 will register and be the recipient of the Alberta Education Instructional funds.

Signed:

Sturgeon School Division No 24

Per: _____

Board Chair

Secretary-Treasurer

Date: _____

Edmonton Catholic Separate School District No. 7

Per: _____

Date: _____

SCHEDULE A

2013-2014 School Year

The transportation by Sturgeon School Division No. 24 of the following students during the 2013-2014 School Year is mutually agreed to by the parties to this agreement.

<u>NAME</u>	<u>AB ED ID #</u>	<u>ADDRESS</u>	<u>GRADE</u>	<u>SCHOOL</u>	<u>JURISDICTION</u>
Student "A"			11	Austin O'Brien School	Edmonton Catholic Schools



Board Memorandum

Date: June 26, 2013
To: Board of Trustees
From: Committee of the Whole
Subject: Educational Agreement - Language Immersion -
Sturgeon School Division Transported Students
Edmonton School District No. 7

Background:

At the June, 2013 Committee of the Whole meeting, the Board of Trustees referred the Educational Agreements – Language Immersion – Sturgeon School Division Transported Students to the June Board meeting.

Attached you will find a draft Education Agreement for the 2013-2014 school year for the Edmonton School District No. 7.

Recommendation:

That the Board of Trustees approve the Educational Agreement – Language Immersion – Sturgeon School Division Transported Students with Edmonton School District No. 7 for the 2013-2014 school year.

Language Immersion Education Agreement

Sturgeon School Division No 24. agrees to enter into this Education Agreement with Edmonton School District No. 7 for the 2013-2014 school year.

This agreement is based on the following provisions:

1. The Board of Trustees of Sturgeon School Division No 24 directs our students, listed herein on Schedule A, to the French Immersion program in Edmonton School District No. 7 as Sturgeon School Division No 24 does not offer language immersion programs.
2. Sturgeon School Division will provide the transportation to the students to the appropriate schools as listed herein on Schedule A.
3. Sturgeon School Division No 24 will submit and be the recipient of the Alberta Education Transportation funds. Edmonton School District No. 7 will register and be the recipient of the Alberta Education Instructional funds.

Signed:

Sturgeon School Division No 24

Per: _____
Board Chair

Secretary-Treasurer

Date: _____

Edmonton School District No. 7

Per: _____

Date: _____

SCHEDULE A

2013-2014 School Year

The transportation by Sturgeon School Division No. 24 of the following students during the 2013-2014 School Year is mutually agreed to by the parties to this agreement.

<u>NAME</u>	<u>AB ED ID #</u>	<u>ADDRESS</u>	<u>GRADE</u>	<u>SCHOOL</u>	<u>JURISDICTION</u>
Student "A"			7	Allendale School	Edmonton Public Schools
Student "B"			K	Forest Heights	Edmonton Public Schools



Board Memorandum

Date: June 26, 2013
To: Board of Trustees
From: Committee of the Whole
Subject: Educational Agreement - Language Immersion -
Sturgeon School Division Transported Students
Elk Island Public Schools Regional Division # 14

Background:

At the June, 2013 Committee of the Whole meeting, the Board of Trustees referred the Educational Agreements – Language Immersion – Sturgeon School Division Transported Students to the June Board meeting.

Attached you will find a draft Education Agreement for the 2013-2014 school year for Elk Island Public Schools Regional Division # 14.

Recommendation:

That the Board of Trustees approve the Educational Agreement – Language Immersion – Sturgeon School Division Transported Students with Elk Island Public Schools Regional Division # 14 for the 2013-2014 school year.

Language Immersion Education Agreement

Sturgeon School Division No 24. agrees to enter into this Education Agreement with Elk Island Public Schools Regional Division # 14 for the 2013-2014 school year.

This agreement is based on the following provisions:

1. The Board of Trustees of Sturgeon School Division No 24 directs our students, listed herein on Schedule A, to the French Immersion program in Elk Island Public Schools Regional Division # 14 as Sturgeon School Division No 24 does not offer language immersion programs.
2. Sturgeon School Division will provide the transportation to the students to the appropriate schools as listed herein on Schedule A.
3. Sturgeon School Division No 24 will submit and be the recipient of the Alberta Education Transportation funds. Elk Island Public Schools Regional Division # 14 will register and be the recipient of the Alberta Education Instructional funds.

Signed:

Sturgeon School Division No 24

Per: _____

Board Chair

Secretary-Treasurer

Date: _____

Elk Island Public Schools Regional Division # 14

Per: _____

Date: _____

SCHEDULE A

2013-2014 School Year

The transportation by Sturgeon School Division No. 24 of the following students during the 2013-2014 School Year is mutually agreed to by the parties to this agreement.

<u>NAME</u>	<u>AB ED ID #</u>	<u>ADDRESS</u>	<u>GRADE</u>	<u>SCHOOL</u>	<u>JURISDICTION</u>
Student "A"			8	Ardrossan	Elk Island Public Schools
Student "B"			8	Ardrossan	Elk Island Public Schools
Student "C"			8	Ardrossan	Elk Island Public Schools
Student "D"			4	Rudolph Hennig	Elk Island Public Schools
Student "E"			4	Rudolph Hennig	Elk Island Public Schools
Student "F"			6	Rudolph Hennig	Elk Island Public Schools
Student "G"			4	Rudolph Hennig	Elk Island Public Schools
Student "H"			6	Rudolph Hennig	Elk Island Public Schools
Student "J"			3	Rudolph Hennig	Elk Island Public Schools
Student "K"			5	Rudolph Hennig	Elk Island Public Schools
Student "L"			6	Rudolph Hennig	Elk Island Public Schools
Student "M"			1	Rudolph Hennig	Elk Island Public Schools
Student "N"			1	Rudolph Hennig	Elk Island Public Schools
Student "O"			K	Rudolph Hennig	Elk Island Public Schools
Student "P"			K	Rudolph Hennig	Elk Island Public Schools
Student "Q"			K	Rudolph Hennig	Elk Island Public Schools
Student "R"			K	Rudolph Hennig	Elk Island Public Schools



Board Memorandum

Date: June 26, 2013

To: Board of Trustees

From: Committee of the Whole

Subject: Educational Agreement - Language Immersion -
Sturgeon School Division Transported Students
Greater St. Albert Roman Catholic Separate School District No. 734

Background:

At the June, 2013 Committee of the Whole meeting, the Board of Trustees referred the Educational Agreements – Language Immersion – Sturgeon School Division Transported Students to the June Board meeting.

Attached you will find a draft Education Agreement for the 2013-2014 school year for Greater St. Albert Roman Catholic Separate School District No. 734.

Recommendation:

That the Board of Trustees approve the Educational Agreement – Language Immersion – Sturgeon School Division Transported Students with Greater St. Albert Roman Catholic Separate School District No. 734 for the 2013-2014 school year.

Language Immersion Education Agreement

Sturgeon School Division No 24. agrees to enter into this Education Agreement with Greater St. Albert Roman Catholic Separate School District No. 734 for the 2013-2014 school year.

This agreement is based on the following provisions:

1. The Board of Trustees of Sturgeon School Division No 24 directs our students, listed herein on Schedule A, to the French Immersion program in Greater St. Albert Roman Catholic Separate School District No. 734 as Sturgeon School Division No 24 does not offer language immersion programs.
2. Sturgeon School Division will provide the transportation to the students to the appropriate schools as listed herein on Schedule A.
3. Sturgeon School Division No 24 will submit and be the recipient of the Alberta Education Transportation funds. Greater St. Albert Roman Catholic Separate School District No. 734 will register and be the recipient of the Alberta Education Instructional funds.

Signed:

Sturgeon School Division No 24

Per: _____

Board Chair

Secretary-Treasurer

Date: _____

Greater St. Albert Roman Catholic Separate School District No. 734

Per: _____

Date: _____

SCHEDULE A

2013-2014 School Year

The transportation by Sturgeon School Division No. 24 of the following students during the 2013-2014 School Year is mutually agreed to by the parties to this agreement.

<u>NAME</u>	<u>AB ED ID #</u>	<u>GRADE</u>	<u>ADDRESS</u>	<u>SCHOOLS</u>	<u>JURISDICTION</u>
Student "A"		4		Ecole Father Jan	Greater St. Albert
Student "B"		4		Ecole Father Jan	Greater St. Albert
Student "C"		2		Ecole Father Jan	Greater St. Albert
Student "D"		2		Ecole Father Jan	Greater St. Albert
Student "E"		4		Ecole Father Jan	Greater St. Albert
Student "F"		3		Ecole Marie Poburan	Greater St. Albert
Student "G"		6		Ecole Marie Poburan	Greater St. Albert
Student "H"		6		Ecole Marie Poburan	Greater St. Albert
Student "I"		K		Ecole Marie Poburan	Greater St. Albert
Student "J"		3		Ecole Marie Poburan	Greater St. Albert
Student "K"		1		Ecole Marie Poburan	Greater St. Albert
Student "L"		3		Ecole Marie Poburan	Greater St. Albert

Student "M"	5	Ecole Marie Poburan	Greater St. Albert
Student "N"	5	Ecole Marie Poburan	Greater St. Albert
Student "O"	3	Ecole Marie Poburan	Greater St. Albert
Student "P"	4	Ecole Marie Poburan	Greater St. Albert
Student "Q"	2	Ecole Marie Poburan	Greater St. Albert
Student "R"	1	Ecole Marie Poburan	Greater St. Albert
Student "S"	K	Ecole Marie Poburan	Greater St. Albert



Student "T"	7	Ecole St. Marguerite	Greater St. Albert
Student "U"	7	Ecole St. Marguerite	Greater St. Albert
Student "V"	7	Ecole St. Marguerite	Greater St. Albert
Student "W"	7	Ecole St. Marguerite	Greater St. Albert
Student "X"	7	Ecole St. Marguerite	Greater St. Albert
Student "Y"	7	Ecole St. Marguerite	Greater St. Albert
Student "Z"	7	Ecole St. Marguerite	Greater St. Albert
Student "A 2"	9	Ecole St. Marguerite	Greater St. Albert
Student "B 2"	11	Ecole St. Marguerite	Greater St. Albert

Student "C 2"	5	Georges H Primeau	Greater St. Albert
Student "D 2"	6	Georges H Primeau	Greater St. Albert
Student "E 2"	6	Georges H Primeau	Greater St. Albert

Student "F 2"	10	Morinville Comp High School	Greater St. Albert
Student "G 2"	10	Morinville Comp High School	Greater St. Albert
Student "H 2"	10	Morinville Comp High School	Greater St. Albert
Student "I 2"	9	Morinville Comp High School	Greater St. Albert
Student "J 2"	10	Morinville Comp High School	Greater St. Albert
Student "K 2"	10	Morinville Comp High School	Greater St. Albert
Student "L 2"	3	Notre Dame School	Greater St. Albert
Student "M 2"	2	Notre Dame School	Greater St. Albert
Student "N 2"	4	Notre Dame School	Greater St. Albert
Student "O 2"	4	Notre Dame School	Greater St. Albert
Student "P 2"	4	Notre Dame School	Greater St. Albert
Student "Q 2"	3	Notre Dame School	Greater St. Albert
Student "R 2"	2	Notre Dame School	Greater St. Albert

Draft



Board Memorandum

Date: June 26, 2013
To: Board of Trustees
From: Committee of the Whole
Subject: Educational Agreements - Language Immersion -
Sturgeon School Division Transported Students
St. Albert Public School District No. 5565

Background:

At the June, 2013 Committee of the Whole meeting, the Board of Trustees referred the Educational Agreements – Language Immersion – Sturgeon School Division Transported Students to the June Board meeting.

Attached you will find a draft Education Agreement for the 2013-2014 school year for St. Albert Public School District No. 5565.

Recommendation:

That the Board of Trustees approve the Educational Agreement – Language Immersion – Sturgeon School Division Transported Students with St. Albert Public School District No. 5565 for the 2013-2014 school year.

Language Immersion Education Agreement

Sturgeon School Division No 24. agrees to enter into this Education Agreement with St. Albert Public School District No. 5565 for the 2013-2014 school year.

This agreement is based on the following provisions:

1. The Board of Trustees of Sturgeon School Division No 24 directs our students, listed herein on Schedule A, to the French Immersion program in St. Albert Public School District No. 5565 as Sturgeon School Division No 24 does not offer language immersion programs.
2. Sturgeon School Division will provide the transportation to the students to the appropriate schools as listed herein on Schedule A.
3. Sturgeon School Division No 24 will submit and be the recipient of the Alberta Education Transportation funds. St. Albert Public School District No. 5565 will register and be the recipient of the Alberta Education Instructional funds.

Signed:

Sturgeon School Division No 24

Per: _____
Board Chair

Secretary-Treasurer

Date: _____

St. Albert Public School District No. 5565

Per: _____

Date: _____

SCHEDULE A

2013-2014 School Year

The transportation by Sturgeon School Division No. 24 of the following students during the 2013-2014 School Year is mutually agreed to by the parties to this agreement.

<u>NAME</u>	<u>AB ED ID #</u>	<u>GRADE</u>	<u>ADDRESS</u>	<u>SCHOOLS</u>	<u>JURISDICTION</u>
Student "A"		5		Leo Nickerson	St. Albert Public School District No. 5565
Student "B"		4		Leo Nickerson	St. Albert Public School District No. 5565
Student "C"		6		Leo Nickerson	St. Albert Public School District No. 5565
Student "D"		6		Leo Nickerson	St. Albert Public School District No. 5565
Student "E"		3		Leo Nickerson	St. Albert Public School District No. 5565
Student "F"		5		Leo Nickerson	St. Albert Public School District No. 5565
Student "G"		2		Leo Nickerson	St. Albert Public School District No. 5565
Student "H"		4		Leo Nickerson	St. Albert Public School District No. 5565
Student "I"		5		Leo Nickerson	St. Albert Public School District No. 5565
Student "J"		3		Leo Nickerson	St. Albert Public School District No. 5565
Student "K"		4		Leo Nickerson	St. Albert Public School District No. 5565
Student "L"		5		Muriel Martin	St. Albert Public School District No. 5565

Student "M"	12	Paul Kane High	St. Albert Public School District No. 5565
Student "N"	11	Paul Kane High	St. Albert Public School District No. 5565
Student "O"	11	Paul Kane High	St. Albert Public School District No. 5565
Student "P"	11	Paul Kane High	St. Albert Public School District No. 5565
Student "Q"	10	Paul Kane High	St. Albert Public School District No. 5565
Student "R"	11	Paul Kane High	St. Albert Public School District No. 5565
Student "S"	7	Sir George Simpson	St. Albert Public School District No. 5565
Student "T"	7	Sir George Simpson	St. Albert Public School District No. 5565
Student "U"	9	Sir George Simpson	St. Albert Public School District No. 5565
Student "V"	8	Sir George Simpson	St. Albert Public School District No. 5565
Student "W"	9	Sir George Simpson	St. Albert Public School District No. 5565
Student "X"	8	Sir George Simpson	St. Albert Public School District No. 5565
Student "Y"	8	Sir George Simpson	St. Albert Public School District No. 5565
Student "Z"	9	Sir George Simpson	St. Albert Public School District No. 5565
Student "A 2"	7	Sir George Simpson	St. Albert Public School District No. 5565
Student "B 2"	8	Sir George Simpson	St. Albert Public School District No. 5565
Student "C 2"	7	Sir George Simpson	St. Albert Public School District No. 5565



Board Memorandum

Date: June 26, 2013
To: Board of Trustees
From: Committee of the Whole
Subject: July/August Committee of the Whole & Board Meetings

At the June, 2013 Committee of the Whole meeting, the Board of Trustees made the following motion regarding July/August Committee of the Whole & Board Meetings.

“Moved by Mr. Jewell that the July and August Committee of the Whole meetings be cancelled; the July Board meeting be cancelled, and the August Board meeting be scheduled for August 28, 2013, with one week notice to cancel.

CARRIED 5/0”

Recommendation:

The Board of Trustees approve that that the July and August Committee of the Whole meetings be cancelled; the July Board meeting be cancelled, and the August Board meeting be scheduled for August 28, 2013, with one week notice to cancel.



Board Memorandum

Date: June 26, 2013
To: Board of Trustees
From: Committee of the Whole
Subject: Election 2013 – Voting Hours

At the June Committee of the Whole meeting, the Board of Trustees referred Election 2013 – Voting Hours to the June Board meeting.

Sturgeon School Division will collaborate with the Town of Morinville with respect to the voting station for Ward 5 (Morinville) for the upcoming Election. The voting stations will be at the Community Cultural Centre, and the voting hours for the Town of Morinville election will be from 8:00 a.m. to 8:00 p.m.

As we share the facility with the Town of Morinville, would it be the Board of Trustee's decision to have the voting hours the same as the Town of Morinville?

If the Board of Trustees would like the voting hours for the Ward 5 (Morinville) voting station to be the same as the Town of Morinville; that is from 8:00 a.m. to 8:00 p.m., a bylaw will need to be passed.

However, if Sturgeon School Division chooses to leave the voting hours at 10:00 a.m. to 8:00 p.m., our voting station will be in the same facility, but in a separate meeting room from the Town of Morinville.

Recommendation:

That the Board of Trustees review the voting hours in Morinville and advise Senior Admin accordingly.



Board Memorandum

Date: June 26, 2013
To: Board of Trustees
From: Karen Parasynchuk, Secretary Treasurer
Subject: Bylaw 3-13, a bylaw to modify voting hours within the Division

If the Board recommends that voting hours remain unchanged from 10:00 a.m. to 8:00 p.m., this bylaw is not required.

Background:

As per Section 46(2) of the Local Authorities Election Act, an elected authority may, by a bylaw passed prior to June 30 of a year in which an election is to be held, provide that the voting station is to be open before 10 a.m.

As per Section 69 (1) of the School Act, it is indicated that “every bylaw of a Board shall have 3 distinct separate readings before the bylaw is finally passed”.

Attached you will find a draft copy of Bylaw 3-13, a bylaw to modify voting hours within the Division. The wording of this bylaw has been provided by Alberta Education.

Voting Stations will be open as per the Board’s direction as per the motion passed.

Recommendation:

That the Board of Trustees move to complete all three distinct separate readings of Bylaw 3-13, a bylaw to modify voting hours within the Division, at the June 26, 2013 meeting.

That the Board of Trustees move to present Bylaw 3-13, a bylaw to modify voting hours within the Division for Trustee approval.

STURGEON SCHOOL DIVISION NO. 24

BY-LAW NO: 3-13

A BY-LAW TO MODIFY THE TIME FOR OPENING VOTING STATIONS

WHEREAS provisions on the *Local Authorities Election Act, Revised Statutes of Alberta 2000, and amendments thereto*, authorize that the hours of operation at a voting station shall be from 10:00 a.m. until 8:00 p.m.

AND WHEREAS provisions in the *Local Authorities Election Act, Revised Statutes of Alberta 2000, and amendments thereto*, allows for earlier opening times for the voting stations

AND WHEREAS it is the desire of the Sturgeon School Division No. 24 to have some voting stations open earlier than the prescribed 10:00 a.m.

NOW THEREFORE BE IT RESOLVED that the Sturgeon School Division No. 24 duly assembled, hereby enacts that, pursuant to the provisions of the *Local Authorities Election Act, Revised Statutes of Alberta 2000, and amendments thereto*, on election day some voting stations may be kept open continuously from 8:00 a.m. until 8:00 p.m.

This By-law shall come into force and effect upon the date of the passing of the third and final reading.

READ A FIRST TIME THIS TWENTY SIXTH
DAY OF JUNE 2013.

CHAIR

SECRETARY-TREASURER

READ A SECOND TIME THIS TWENTY SIXTH
DAY OF JUNE 2013.

CHAIR

SECRETARY-TREASURER

READ A THIRD TIME AND PASSED THIS
TWENTY SIXTH DAY OF JUNE 2013.

CHAIR

SECRETARY-TREASURER



Board Memorandum

Date: June 26, 2013
To: Board of Trustees
From: Committee of the Whole
Subject: **Locally Developed Courses Approval**

Forensic Science Studies 25, 35 (3 credits) acquired from Edmonton School District No. 7

Background:

Alberta Education requires school divisions to approve or renew locally developed courses within a three year cycle.

The process includes:

- Sending notification to the originating board
- Receiving their approval to use the requested locally developed course
- Course submission to Alberta Education after completing the section with our implementation details
- Approval from Alberta Education to proceed with Board motion
- Board motion to approve use within our division
- Submission of motion to Alberta Education
- Assignment of a course code by Alberta Education

As per these guidelines, through the LDCOM (Locally Developed Courses Online Management System), Sturgeon School Division has received both outside board approval and Alberta Education pre-approval, for extending or renewing the above noted courses. The next step in this process is to receive Sturgeon Board approval for this authorization. Upon the Board motion a copy will be submitted to Alberta Education for final approval and assignment of a course code.

The course descriptions for the locally developed courses Forensic Science Studies 25 and 35 for 3 credits, acquired from Edmonton School District No. 7, were presented to the Committee of the Whole on June 12, 2013.

Recommendation:

That the Board of Trustees for Sturgeon School Division, approve locally developed courses Forensic Science Studies 25 and 35 for 3 credits, acquired from Edmonton School District No. 7, to be authorized as courses of study within Sturgeon School Division from September 1, 2013 to August 31, 2014 using the listed resources as per the course outline.

BOARD 7.10

LOCALLY DEVELOPED COURSE OUTLINE

Forensic Science Studies 25-3

**Submitted By:
Sturgeon School Division No. 24**

**Submitted On:
Jun. 3, 2013**

Board Motion

Motion Conclusion

Motion Date

Motion Number

Motions

Course Basic Information

Course Name	Forensic Science Studies 25
Credit Number	3
Hours of Instruction	62.50 hrs
Implementation Dates	9/1/2013 - 8/31/2014
Proposal Type	New
Development Type	Acquired
Designed Grade Level	Grade 10 Grade 11 Grade 12
Course Description	Forensic science is the application of scientific principles, methods, and technologies for the purpose of solving debates including legal proceedings. Through the study of forensic science, students are given the opportunity to explore how scientific concepts from a variety of disciplines (biology, chemistry, and physics) apply specifically to this unique field. This course will promote the importance of scientific literacy and problem solving techniques. Science 10 and Science 14 is recommended.
Course Prerequisite	

LOCALLY DEVELOPED COURSE OUTLINE

Forensic Science Studies 35-3

**Submitted By:
Sturgeon School Division No. 24**

**Submitted On:
Jun. 3, 2013**

Board Motion

Motion Conclusion

Motion Date

Motion Number

Motions

Course Basic Information

Course Name	Forensic Science Studies 35
Credit Number	3
Hours of Instruction	62.50 hrs
Implementation Dates	9/1/2011 - 8/31/2014
Proposal Type	New
Development Type	Acquired
Designed Grade Level	Grade 10 Grade 11 Grade 12
Course Description	Forensic science is the application of scientific principles, methods, and technologies for the purpose of solving debates including legal proceedings. Through the study of forensic science, students are given the opportunity to explore how scientific concepts from a variety of disciplines (biology, chemistry, and physics) apply specifically to this unique field. This course will promote the importance of scientific literacy and problem solving techniques. Recommended prerequisite is Forensic 25.
Course Prerequisite	



Board Memorandum

Date: June 26, 2013

To: Board of Trustees

From: Committee of the Whole

Subject: **Locally Developed Courses Approval**

Abnormal Psychology 35 (3 credits) acquired from Pembina Hills Regional Division No. 7

Background:

Alberta Education requires school divisions to approve or renew locally developed courses within a three year cycle.

The process includes:

- Sending notification to the originating board
- Receiving their approval to use the requested locally developed course
- Course submission to Alberta Education after completing the section with our implementation details
- Approval from Alberta Education to proceed with Board motion
- Board motion to approve use within our division
- Submission of motion to Alberta Education
- Assignment of a course code by Alberta Education

As per these guidelines, through the LDCOM (Locally Developed Courses Online Management System), Sturgeon School Division has received both outside board approval and Alberta Education pre-approval, for extending or renewing the above noted course. The next step in this process is to receive Sturgeon Board approval for this authorization. Upon the Board motion a copy will be submitted to Alberta Education for final approval and assignment of a course code.

The course description for the locally developed course Abnormal Psychology 35 for 3 credits, acquired from Pembina Hills Regional Division No. 7, was presented to the Committee of the Whole on June 12, 2013.

Recommendation:

That the Board of Trustees for Sturgeon School Division, approve locally developed course Abnormal Psychology 35 for 3 credits, acquired from Pembina Hills Regional Division No. 7, to be authorized as a course of study within Sturgeon School Division from September 1, 2013 to August 31, 2014 using the listed resources as per the course outline.

BOARD 7.11

LOCALLY DEVELOPED COURSE OUTLINE

Abnormal Psychology 35-3

Submitted By:
Sturgeon School Division No. 24

Submitted On:
Jun. 3, 2013

Board Motion

Motion Conclusion

Motion Date

Motion Number

Motions

Course Basic Information

Course Name	Abnormal Psychology 35
Credit Number	3
Hours of Instruction	62.50 hrs
Implementation Dates	9/1/2011 - 8/31/2014
Proposal Type	New
Development Type	Acquired
Designed Grade Level	Grade 11 Grade 12
Course Description	Abnormal Psychology 35 was developed to provide Alberta students with a 30-level Social Science option. The course provides an overview of abnormal behavior and the conditions that affect individuals in our society. The sections of the course deal with views of abnormality, causal factors, and types of disorders, as well as assessment, prevention, and treatment. When students have completed the course, they will have a basic understanding of the major concepts in abnormal psychology and the complicated nature of psychological illness.
Course Prerequisite	



Board Memorandum

Date: June 26, 2013
To: Board of Trustees
From: Committee of the Whole
Subject: Landing Trail School Modulars

At the March, 2013 Committee of the Whole meeting, the Board of Trustees made the following motion regarding Landing Trail School Modulars:

“Moved by Mr. Jewell that the following recommendation be referred to the June Board Meeting:

Sturgeon School Division pays from Sturgeon School Division Capital, \$75,000 moving and installation costs required to locate the granted government portable.

Carried 7/0”

Recommendation:

The Board of Trustees approve that Sturgeon School Division pays from Sturgeon School Division Capital, \$75,000 moving and installation costs required to locate the granted government portable.