



Board Meeting Agenda

October 22, 2014 – 4:30 p.m.

- 1. Call to Order**

- 2. Approval of Agenda**
 - 2.1 Additions to Agenda
 - 2.2 Approval of Agenda

- 3. Appointments**

- 4. Reading and Approving of Minutes**
 - 4.1 Amendment/Correction of Minutes
 - 4.2 Approval of Minutes of the Organizational Meeting of September 24, 2014
 - 4.3 Approval of Minutes of the Regular Meeting of September 24, 2014

- 5. Presentations**
 - 5.1 Redwater School Business 10 Course:
Mr. Joe Chapman, Principal

6. Reports from Senior Administration

- 6.1 Superintendent of Schools
- 6.2 Associate Superintendent, Education Services
- 6.3 Secretary Treasurer
- 6.4 Associate Superintendent, Human Resources & Leadership Support

7. Reports from Trustees and Standing Committees

- 7.1 Chair's Report
- 7.2 Trustees' Reports
- 7.3 Building
- 7.4 Finance & Human Resources
- 7.5 Education Policy
- 7.6 Advocacy Committee
- 7.7 Transportation

8. Reports from Special Committees

- 8.1 Alberta School Boards Association Representative
- 8.2 Public School Boards Association of Alberta Representative

9. New Business

- 9.1 Policy A/1 – A Short History of the Sturgeon School Division
- 9.2 Policy D/I/9 – Joint Use Agreements
- 9.3 Policy E/II/2 – Trustee Remuneration and Expense Reimbursement
- 9.4 Educational Agreement – Language Immersion – Elk Island Public School – Schedule A
- 9.5 Summary Report – Operations & Maintenance Projects Summer 2014
- 9.6 Modular Classroom Program Request 2015/16
- 9.7 Sturgeon Composite High School Modernization:
Stage I – Design Drawings

10. Unfinished Business

- 10.1 Board Communication

11. Notices of Motion

12. Comment & Question Period

12.1 ATA; CUPE

12.2 Community Members

12.2 Media

13. Requests for Information

14. Adjournment



**Organizational Meeting of
The Board of Trustees of
Sturgeon School Division No. 24
Held at Morinville on September 24, 2014**

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**Organizational Meeting of
The Board of Trustees of
Sturgeon School Division No. 24
Held at Morinville on September 24, 2014**

Roll Call

Present were Trustees Misty Featherley, Terry Jewell, Liz Kohle, Wendy Miller, Michelle Mychasiw, Shelley Porter and Tracy Nowak; Wolfgang Jeske (Associate Superintendent, Education Services); Iva Paulik (Secretary-Treasurer); Dave Johnson (Associate Superintendent).

Absent: Michele Dick (Superintendent)

Call to Order

This being the Organizational Meeting, the Secretary-Treasurer called the meeting to order at 4:00 p.m.

Election of Chair

The Secretary-Treasurer called for nominations for the office of Chair of the Board of Trustees.

First Call Mrs. Miller nominated Mr. Jewell.

Second Call

Third Call

#S-01/2014 – Moved by Mrs. Kohle that nominations for the office of Chair of the Board of Trustees now cease and that Mr. Jewell be declared Chair.

CARRIED 7/0

Mr. Jewell was declared elected Chair for the Board of Trustees.

Mr. Jewell assumed the Chair.

Election of Vice Chair

The Chair called for nominations for the office of Vice Chair of the Board of Trustees.

First Call Mr. Jewell nominated Ms. Nowak.

Second Call

Third Call

#S-02/2014 – Moved by Mrs. Featherley that nominations for the office of Vice Chair of the Board of Trustees now cease and that Ms. Nowak be declared Vice Chair.

CARRIED 7/0

Ms. Nowak was declared elected Vice Chair for the Board of Trustees.

Code of Ethics

The Vice Chair read the Code of Ethics adopted by the Board, Policy B/II/2.

Date, Time, Place of Regular Meetings

#S-03/2014 – Moved by Mr. Jewell that the regular monthly Board meeting be held on the fourth Wednesday of each month at 4:30 p.m. at the Board office in Morinville, that the Closed Committee of the Whole meeting be held on the second Wednesday of each month at 4:30 p.m. at the Board office in Morinville, and that the regular Public Committee of the Whole meeting be held on the second Wednesday of each month at 6:00 p.m. at the Board office in Morinville.

#S-04/2014 – Moved by Ms. Nowak that the motion be amended to read: ...that the Closed Committee of the Whole meeting be held on the second Wednesday of each month at 2:00 p.m. at the Board office in Morinville, and that the regular Public Committee of the Whole meeting be held on the second Wednesday of each month at 3:30 p.m. at the Board office in Morinville.

CARRIED 4/3

Opposed: Mr. Jewell, Mrs. Kohle, Mrs. Miller

The Chair called the vote on the amended motion.

CARRIED 7/0

#S-05/2015– Moved by Mr. Jewell that the Trustee memberships of the following Committees be approved; that the following Trustee Committees be approved: and that the following Board Representatives to Other Organizations be approved:

Trustee Membership of Committees

Committee of the Whole

All Trustees with quorum of four

Municipal Liaison Committee

Committee of the Whole with a quorum of three, consisting of the Chair and two Trustees.

ATA Negotiations Committee

Mrs. Featherley, Mrs. Kohle, Mrs. Porter

CUPE Negotiations Committee

Mr. Jewell, Mrs. Miller, Ms. Nowak

Policy Advisory Committee (ATA)

Mrs. Featherley, Mrs. Kohle, Mrs. Porter

Policy Review Committee (CUPE)

Mr. Jewell, Mrs. Miller, Ms. Nowak

Trustee Committees

Advocacy Committee

Mrs. Featherley, Mrs. Mychasiw, Mrs. Porter

Building and Maintenance Committee

Mrs. Featherley, Mr. Jewell, Ms. Nowak

Finance and Human Resources Committee

Mr. Jewell, Mrs. Featherley, Ms. Nowak

Education Policy Committee

Mrs. Kohle, Mrs. Mychasiw; Mrs. Porter

Transportation Committee

Mr. Jewell, Mrs. Kohle, Mrs. Mychasiw

Board Representatives to Other Organizations

Alberta School Boards Association – Zone 2/3 Representative

Mrs. Miller; Alternate - Mrs. Porter

Healthy Interactions Steering Committee Representative

Mrs. Mychasiw; Alternate - Mrs. Featherley

Linkages Representative

Mrs. Miller

Morinville Rotary Representative

Mrs. Kohle, Mrs. Miller, Ms. Nowak, Mrs. Porter

Public School Boards Association Representative

Mrs. Kohle; Alternate - Mrs. Featherley

Sturgeon Composite High School – School Council

Trustees will rotate attendance & will be appointed by the Board Chair monthly.

Student Discipline Committee

Trustees will rotate attendance.

Sturgeon County Community Services Advisory Board Representative

Mrs. Featherley; Alternate – Mrs. Mychasiw

Redwater Community Services Committee Representative

Mrs. Mychasiw

Chamber of Commerce Representative:

Morinville
Mrs. Featherley

Gibbons
Mr. Jewell

Bon Accord
Mrs. Kohle

Redwater
Mrs. Mychasiw

CARRIED 7/0

Close of Meeting

The meeting adjourned at 4:15 p.m.

Chair

Date

Secretary-Treasurer



Minutes of the Meeting of
The Board of Trustees of
Sturgeon School Division No. 24
Held at Morinville on September 24, 2014

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**Minutes of the Meeting of
The Board of Trustees of
Sturgeon School Division No. 24
Held at Morinville on September 24, 2014**

Roll Call

Present were Trustees: Mr. Terry Jewell (Chair), Ms. Tracy Nowak (Vice Chair), Mrs. Misty Featherley; Mrs. Liz Kohle, Mrs. Wendy Miller, Mrs. Michelle Mychasiw, Mrs. Shelley Porter; Mr. Wolfgang Jeske (Associate Superintendent, Education Services); Mrs. Iva Paulik (Secretary Treasurer); Mr. Dave Johnson (Associate Superintendent);

Absent: Dr. Michèle Dick (Superintendent)

Call to Order

The Chair called the meeting to order at 4:30 p.m.

Approval of Agenda

#85/2014 – Moved by Ms. Nowak that the agenda be approved.

CARRIED 7/0

Appointments

There were no appointments.

Approval of Minutes

#86/2014 - Moved by Mrs. Kohle that the minutes of the Regular Meeting of June 25, 2014 be approved.

CARRIED 7/0

Presentations

Mrs. Roxanne Filipchuk, Vice Principal of Namao School, provided a review of the first two years of the Literacy project in Sturgeon School Division schools.

Reports from Senior Administration

Superintendent of Schools

A written report was provided.

Associate Superintendent, Education Services

A written report was provided.

Secretary-Treasurer

No report was provided.

Associate Superintendent

No report was provided.

Reports from Officers and Standing Committees

Chair's Report

A verbal report was provided.

Trustees' Reports

Verbal reports were provided.

Building

A verbal report was provided.

Finance & Human Resources

No report was provided.

Education Policy

No report was provided.

Advocacy Committee – Board Advocacy Plan

A verbal report was provided.

Transportation

No report was provided.

Reports from Special Committees

Alberta School Boards Association Representative

A verbal report was provided.

Public School Boards Association of Alberta Representative

A verbal report was provided.

New Business

Policy B/III/1 – Board Procedures

#87/2014 – Moved by Mr. Jewell that the Board of Trustees approve Policy B/III/1 – Board Procedures as amended:

Add: 1.1.1 The organizational meeting of the Board shall be held annually at the August Board meeting, except in an election year.

Amend current 1.1.1 to 1.1.2.

as well as Board Regulation Board 1 – Board Procedures as amended:

Appendix “B” - Add: 7. Date, Time, Place of Regular Meetings

Amend current # 7 to # 8.

Policy D/I/8 - Purchasing

#88/2014 – Moved by Mrs. Kohle that the Board of Trustees approve Policy D/I/8 – Purchasing.

CARRIED 7/0

Policy E/III/1 – Employee Recognition

#89/2014 – Moved by Mrs. Porter that the Board of Trustees approve Policy E/III/1 – Employee Recognition as well as Board Regulation Personnel 1 – Employee Recognition.

CARRIED 7/0

Policy E/V/3 – Growth, Supervision & Evaluation of School Administrators

#90/2014 – Moved by Mrs. Porter that the Board of Trustees approve Policy E/V/3 – Growth, Supervision & Evaluation of School Administrators.

CARRIED 7/0

Policy I/3 – Inclement Weather

#91/2014 – Moved by Mrs. Featherley that the Board of Trustees approve Policy I/3 – Inclement Weather as amended:

Add 1.3: School bus service shall be suspended at a temperature of minus forty (40) degrees Celsius at the Sturgeon School Division Weather Station, Morinville, AB.

CARRIED 7/0

Unfinished Business**Notices of Motion**

There were no Notices of Motion.

Comment & Question Period**ATA; CUPE**

No report was provided.

Community Members

No report was provided.

Media

No report was provided.

Requests for Information

There were no requests for information.

#92/2014 – 6:30 p.m. – Moved by Mrs. Miller that the Board go in camera.

CARRIED 6/0

#93/2014 – 6:40 p.m. – Moved by Ms. Miller that the Board go out of camera.

CARRIED 6/0

Close of Meeting

The Chair adjourned the meeting at 6:40 p.m.

Chair

Date

Secretary-Treasurer



Board Memorandum

Date: October 22, 2014
To: Board of Trustees
From: Wolfgang Jeske, Associate Superintendent
Subject: Fieldtrip Report

Field Trips

Board Policy F/II/4, “Field Trips” and Administrative Practice Administration 5, “Field Trip Operational Procedures” require that “the principal must have the approval of the Superintendent for field trips that are overnight or exceed two (2) school days and/or are outside of the Province of Alberta”. The Administrative Practice further stipulates that “the Board shall be provided, as information, all field trips that are overnight and/or out-of-province”.

Overnight

Camilla School

November 2 – 3, 2014 17 junior high boys to Calgary for “We Day”.

Redwater School

Spring Break, 2016 20 senior high students to London and Paris to discover culture, language, and conduct.

Sturgeon Composite High School

March 31 – April 7, 2015 80 senior high students to Memphis, Tennessee on an educational tour.



Board Memorandum

Date: October 22, 2014
To: Board of Trustees
From: Associate Superintendent, Human Resources and Leadership Support
Subject: Occupational Health and Safety

Background:

The following Five Questions are developed from training that was offered by McLennan-Ross under the auspices of PSBAA, describing the requirements of school trustees in relation to provincial health and safety legislation. It advises that trustees require administration to provide them with responses to the questions and if the answers they receive are all in the affirmative the Board can consider that they have done their due diligence in this matter.

Associated questions:

1. Has the Safety Policy been recently reviewed to ensure compliance with the OH&S Act, Code, and Regulations?
2. Are the Administrative Practices comprehensive enough to address the full range of OH&S needs in our system and to ensure compliance with the OH&S Act, Code, and Regulations?
3. Who is the senior responsible person for OH&S administration?
4. Do our schools have Health and Safety representatives?
5. Are our teachers and other employees aware of their rights and responsibilities under OH&S legislation?

Division Response:

1. The Policy was reviewed and amended in 2013 and is compliant with the legislated requirements.



2. The AP's were also revised in 2013 and are comprehensive and compliant with the legislated requirements.
3. The Associate Superintendent, Human Resources and Leadership Support is most responsible for matters associated with OH&S in Sturgeon School Division.
4. All division schools have OH&S facilitators, and they act as the resource for school staff for access to accident reports and training modules and other safety resource information, all of which are available on the division website. The OH&S facilitators also make periodic safety awareness presentations at school staff meetings.
5. The division has engaged the services of an organization – Public School Works – that has provided on-line training modules and assigns them periodically to all staff. We receive compliance reports from Public School Works that indicate if staff are completing their required training modules. We follow up at schools as required. One of the modules addresses rights and responsibilities under Alberta OH&S legislation.

Recommendation:

That the Board of Trustees receive as information this compliance report on Occupational Health and Safety.



Memorandum

Date: October 22, 2014
To: Board of Trustees
From: Committee of the Whole
Subject: Policy A/1 - A Short History of the Sturgeon School Division

Background

At the October 8, 2014 Committee of the Whole meeting Trustees reviewed Policy A/1 - A Short History of the Sturgeon School Division and forwarded it to this evening's Public Board meeting for further consideration. Given that the intention and content of this "Policy" is to provide a brief overview of the history of Sturgeon School Division, Administration is recommending it be rescinded from the body of division's policy manual and included as an introduction only.

Policies and their associated Regulations and Practices are intended to guide the desired operation of the school division. They create a framework that assists and supports the Superintendent and staff in carrying out their duties and responsibilities and as such, contain statements of belief, expectations and specific requirements. Policy A/I, while interesting and informative, does not fall within the commonly accepted definition of policy.

Recommendation:

That the Trustees review and advise Senior Admin accordingly.

BOARD 9.1



The Province of Alberta was founded within the Dominion of Canada in 1905. The system of education which had been in force in the Northwest Territories was continued and provided education up to the grade eight level.

By 1935, Alberta was more widely settled and with the rapid advancement of the age of technology, there was a demand from industry and the public in general for higher education. Due to the poor financial state of many of the rural school districts following the depression of the 1930s, it was necessary for the Provincial Government to take action. Consequently, in 1936, legislation was passed which provided for the establishment of school divisions.

The Sturgeon School Division, consisting of five sub-divisions, was formed by Ministerial Order on January 1, 1939, the five trustees having been elected shortly prior to its formation.

The following five trustees were sworn in at the first organization meeting held on December 6, 1938:

Sub-division No. 1	Mr. J. G. Dusseault
Sub-division No. 2	Mr. Angus L. McGillis
Sub-division No. 3	Mr. Harry Speers
Sub-division No. 4	Mr. John E. Holmes
Sub-division No. 5	Mr. M. D. Tkachuk

Mr. Speers was appointed Chairman of the Board; Mr. J. E. Holmes, Vice-Chairman; Mr. E. Meaden was appointed Secretary-Treasurer; and Mr. J. J. LeBlanc was the provincially-appointed Superintendent of Schools for the Division.

At the time of its inception, the Sturgeon School Division consisted mainly of one and two-room schools with a few larger schools. Gradually the idea of centralizing the schools around major villages became popular, but the progress of this re-organization was interrupted by the commencement of World War II.

One of the alternatives to centralization during this period was the formation of dormitories. One such dormitory was established in Bon Accord in 1943.

Following the cessation of hostilities, centralization was resumed and the dormitories were finally closed by 1949.

Between January 1, 1947 and June 1, 1948 St. Albert School District No. 3 (RCP) and the Legal School District No. 1738 were included in the Sturgeon School Division. In 1947, the Thorhild School Division No. 57 and the Westlock School Division No. 37 were formed which resulted in Sturgeon losing a total of 30 sub-divisions to these new school divisions.

References:

EFFECTIVE: March 1, 2000

REVISED: October 22, 2014

REVIEW: 2021-2022

With the acquisition of “New Town” status by the Town of St. Albert in 1957, the St. Albert School District was excluded from the Sturgeon School Division. In 1959, the people of the Amelia School District requested and were granted permission to become part of the County of Thorhild.

In 1955, due to a re-organization of the boundaries of the municipalities and the school districts and in preparation for introduction of the County System in the Province, the Vimy School District was lost to Westlock.

With the formation of the County of Sturgeon in January 1961, Sturgeon School Division ceased to exist and the School Committee of the County assumed the responsibilities for the administration of education formerly vested in the Divisional Board.

Pursuant to a plebiscite requested by the electors, the area reverted to Municipal District and School Division status on July 12, 1965.

By Ministerial Order dated October 13, 1966, the number of sub-divisions within the Sturgeon School Division was reduced from five to four, following the exclusion of the seven sub-divisions comprising the Legal centralization. This resulted in a reduction of the Board membership to four Trustees.

On September 6, 1977 following public petition, Sub-division No. I of the County of Thorhild was transferred to Sturgeon School Division, increasing the number of trustees to five. In October of that year, following some re-arrangement of the sub-divisions, and at the request of the Minister, seven trustees were elected. This brought the community of Redwater into Sturgeon School Division.

Since the re-formation of Sturgeon School Division in 1965, numerous changes have taken place within the area. In the spring of 1989 the Board of Trustees, in keeping with the philosophy of the ward system, resolved to make electoral boundaries and attendance boundaries co-terminus wherever feasible.

In September 1966, some high school facilities within the Division were closed and high school students were sent to St. Albert and Edmonton to complete their education. By September 1970, all high school students were being educated in St. Albert and Edmonton. In 1977, the Division constructed Sturgeon Composite High School which offers a comprehensive selection of academic, complimentary and Career and Technology studies (CTS) programming.

In the fall of 1972, the Morinville Hutterite Colony School joined the Sturgeon School Division.

References:

EFFECTIVE: March 1, 2000

REVISED: October 22, 2014

REVIEW: 2021-2022

In the years 1976 - 1979 an increase of 2,400 students (from 2,300 to 4,700) was experienced. Since 1979, enrolments remain relatively stable at approximately 5,000 students.

During the 1981 - 1982 school year, the City of Edmonton annexed a portion of the south-east corner of the M.D. of Sturgeon which included the Horse Hill School which, as a result, was transferred to the Edmonton Public Schools in July 1982. This annexation, coupled with a downturn in Alberta's economy, resulted in a 'dip' in enrolments during the period 1983 to 1986.

In September 1994, Guthrie School at Lancaster Park, Canadian Forces Base Edmonton, became part of Sturgeon School Division.

In September 1995, Oak Hill School in Bon Accord also came under the Division's jurisdiction. Oak Hill School had been previously administered by Sturgeon School Division from 1979 until 1990.

In the fall of 1996, the School Division launched one of the first educational wide area networks in Alberta, *Route #24*, that introduced the Internet and a variety of related technology as an instructional tool to enhance student learning. In January 2000, the Division upgraded to a wireless network with the assistance of an Innovation Grant from Alberta Learning.

In November 1995, the Division opened an alternative education program, the Sturgeon Learning Centre, to provide educational learning opportunities for senior high students and young adults.

In July 1997, the alternate school programs were expanded to include the Morinville Learning Centre, which was originally developed in partnership with the Greater St. Albert Catholic Regional Division. Sturgeon School Division assumed full responsibility for the Centre in 1999. In 1999, the Sturgeon Learning Center celebrated the graduation of its first group of students who had successfully completed the Alberta Diploma requirements.

The Redwater Learning Center was established in September 2003 and served local students until its closure in 2010.

Significant building projects that occurred during the latter half of the 1990's included the modernization of Bon Accord School in 1998, the building of the Morinville Colony School in 1999 and the replacement of Guthrie School in Lancaster Park, Edmonton Garrison was completed in 2003.

Over the past number of years, (between 2003 and 2009), several renovations of the Central Office were undertaken to enhance work areas for key departments providing services to schools. This provided space for professional development of staff and a significantly enhanced the area for Technology Services.

References:

EFFECTIVE: March 1, 2000

REVISED: October 22, 2014

REVIEW: 2021-2022

A modernization of Namao School was completed in 2010.

In September 2012 as per the St. Albert and Sturgeon Valley School Districts Establishment Act, Sturgeon School Division was charged with the responsibility of providing public education to students resident to the Towns of Morinville and Legal. Classes in Morinville started out in the local Community Cultural Centre (grades 1 – 4) and the Parish Hall (Pre-School – Kindergarten). In June 2012, the Government of Alberta transferred George P. Vanier School in Morinville from Greater St. Albert Catholic School Division (GSACRD) to Sturgeon School Division. The school was renamed Morinville Public Elementary School and opened its doors in September 2012. As of school year 2014-2015, more than 500 students (Pre-School – grade 7) called Morinville Public School home.

A major modernization of Sturgeon Composite High School is projected for completion by the end of School Year 2015-2016.

References:

EFFECTIVE: March 1, 2000

REVISED: October 22, 2014

REVIEW: 2021-2022

Past and Present Trustees

ALLEN, Hugh	1952 - 1954	McDONELL, John	1965 - 1983
AUSTIN, Reg	1965 - 1974	McGILLIS, Angus	1939 - 1944
BAUMAN, John	1980 - 1995	MAHE, Paul	1951 only
BEVINGTON, Don	1961 - 1965	MARTINEAU, Ferd	1945 - 1950/1965 - 1966
BEVINGTON, Joyce	1977 - 1989	MESSIER, Ladis	1951 - 1954
BILECKI, Olga	1974 - 1977	MILLER, Wendy	2004 -
BORLE, Ed	1957 - 1960	MILLIGAN, Richard	1989 - 1998
CHAUVET, Paul	1945 - 1954	MILLIGAN, Robert	1998 -2010
CLEMENT, C.	1960 only	MYCHASIW, Michelle	2013 -
COMO, Roy	1962 - 1964	NOBERT, Alphonse	1961 only
COURCHESNE, Ed	1961 - 1964	NOWAK, Tracy	2007 -
CUNNINGHAM, Toby	1945 - 1956	PASICHNEY, William	1944 - 1946
DEEDMAN, William	1965 only	PAUL, Harold	1969 - 1977
DUSSEAU, Joseph	1939 - 1944	PORTER, Bruce	1951 only
EVERITT, Keith	1977 - 1986	PORTER, Shelly	2010 -
FEATHERLEY, Misty	2013 -	REYNOLDS-KUIPER, Dorothy	1986 - 1992
FLYNN, Willie	1956 - 1965	REYNOLDS, Linda	1992 - 1998
FORCADE, Lionel	1955 - 1959	ROSS, Neil	1947 - 1951
FRAZIER, Penny	2004 -2007	ROSS CARLETON, Micky	1986 - 2004
FUNDYTUS, Careen	1995 -2010	RYE, Lawrence	1961 - 1965
GARON, Leo	1940 - 1943	REMILLARD, D. (Mrs.)	1955 - 1957
GERVAIS, Therese	1995 - 2004	SIMONOWITS, Robert	1995 - 1998
GRAY, Brent	2010 - 2013	ST. ONGE, Harvey	1966 only
HOLE, Lois	1967 - 1979	SPEERS, Harry	1939 - 1950
HOLMES, John	1939 - 1948	STEVENS, Joyce	1983 - 1992
HORNER, Gail	1998 - 2007	TKACHUK, M.D.	1939 - 1940
HOOD, Don	1977 - 1980	VAN DE WALLE, Walter	1958 - 1965
HRYNCHUK, Fred	1998 -2010	VENESS, William	1953 - 1955
JENKINS, Archie	1955 - 1960	VISSCHER, Cathy	1992 - 1995
JEWELL, Terry	1980 - 1995/1998 -	WALKER, Stanley	1961 - 1965
KLUFAS, Harry	1980 - 1986	WALL, Ruth	1977 - 1980
KLUTHE, Lawrence	1965 only	WARD, Jim	1977 - 1980
KOHLE, Elizabeth	2007 -	WILSON, George	1965 - 1969
KONSORADA, Nick	1965 only	WILSON, Lloyd	1956 - 1960
KRIEGER, Daryl	2010 - 2013	ZUIDEMA, Peter	1980 - 1998
LESBURG, Albert	1965-1967		
McCUE, Arthur	1951 - 1955		

References:

EFFECTIVE: March 1, 2000

REVISED: October 22, 2014

REVIEW: 2021-2022

Past and Present Superintendents

DICK, Michele	2007 -
MILLER, Evan	2000 - 2007
ROBERTSON, J. Kenneth	1998 - 2000
HOGARTH, John	1994 - 1998
THIESSEN, Roy D.	1986 - 1994
TAYLOR, Anthony	1985 - 1986
HEPPLER, Walter	1979 - 1985
ROBINSON, Frank	1970 - 1979
KUNST, A. E.	1964 - 1970
SWAN, J. F.	1955 - 1964
SCOTT, R. J.	1939 - 1942/1945 - 1955
ERICKSON, E. M.	1942 - 1945
LE BLANC, J. J.	1938 - 1939/1942

Past and Present Secretary Treasurers

PAULIK, Iva	2013 -
PARASYNCHUK, Karen	2002 - 2013
PILSNER, Marlene	2000 - 2002
ISBISTER, Andrew	1997 - 2000
LLOYD, Murray	1984 - 1997
KRAUSKOPF, Charles	1965 - 1984
NOBERT, Alphonse	1962 - 1965
MEADEN, E.	1938 - 1962

References:



The Province of Alberta was founded within the Dominion of Canada in 1905. The system of education which had been in force in the Northwest Territories was continued. This was based on the small communities which were beginning to be formed and provided education up to the grade eight level.

In 1935, Alberta was more widely settled and with the rapid advancement of the age of technology, there was a demand from industry and the public in general for higher education. Due to the poor financial state of many of the rural school districts following the depression of the 1930s, it was necessary for the Provincial Government to take action. In 1936, legislation was passed which provided for the establishment of school divisions.

The Sturgeon School Division, consisting of five sub-divisions, was formed by Ministerial Order on January 1, 1939, the five trustees having been elected shortly prior to its formation.

The following five trustees were sworn in at the first organization meeting held on December 6, 1938:

Sub-division No. 1	Mr. J. G. Dusseault
Sub-division No. 2	Mr. Angus L. McGillis
Sub-division No. 3	Mr. Harry Speers
Sub-division No. 4	Mr. John E. Holmes
Sub-division No. 5	Mr. M. D. Tkachuk

Mr. Speers was appointed Chairman of the Board, Mr. J. E. Holmes, Vice-Chairman, Mr. E. Meaden was appointed Secretary-Treasurer and Mr. J. J. LeBlanc was the provincially-appointed Superintendent of Schools for the Division.

At the time of its inception, the Sturgeon School Division consisted mainly of one and two-room schools with a few larger schools. Gradually the idea of centralizing the schools around major villages became popular, but the progress of this re-organization was interrupted by the commencement of World War II.

One of the alternatives to centralization during this period was the formation of dormitories. One such dormitory was established in Bon Accord in 1943.

Following the cessation of hostilities, the centralization could be resumed and the dormitories were finally closed by 1949.

References: *Admin Practice(s):*
School Act:

EFFECTIVE: March 1, 2000

REVISED: October 28, 2009

REVIEW: 2014-2015

Between January 1, 1947 and June 1, 1948 St. Albert School District No. 3 (RCP) and the Legal School District No. 1738 were included in the Sturgeon School Division. In 1947, the Thorhild School Division No. 57 and the Westlock School Division No. 37 were formed which resulted in Sturgeon losing a total of 30 sub-divisions to these new school divisions.

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Pursuant to a plebiscite requested by the electors, the area reverted to Municipal District and School Division status on July 12, 1965.

By Ministerial Order dated October 13, 1966, the number of sub-divisions within the Sturgeon School Division was reduced from five to four, following the exclusion of the seven sub-divisions comprising the Legal centralization, reducing the Board membership to four Trustees.

On September 6, 1977 following public petition, Sub-division No. I of the County of Thorhild was transferred to the Sturgeon School Division, increasing the number of trustees to five. In October of that year, following some re-arrangement of the sub-divisions, at the request of the Minister, seven trustees were elected. This brought the community of Redwater into the Sturgeon School Division.

Since the re-formation of the Sturgeon School Division in 1965, numerous changes have taken place within the area. In the spring of 1989 the Board of Trustees, in keeping with the philosophy of the ward system, resolved to make electoral boundaries and attendance boundaries co-terminus wherever feasible.

In September 1966, some high school facilities within the Division were closed and high school students were sent to St. Albert and Edmonton to complete their education. By September 1970, all high school students were being educated in St. Albert and Edmonton. In 1977, the Division constructed Sturgeon Composite High School which offers a comprehensive selection of academic, vocational and technical programming.

References: *Admin Practice(s):*
School Act:

EFFECTIVE: March 1, 2000

REVISED: October 28, 2009

REVIEW: 2014-2015

In the fall of 1972, the Morinville Hutterite Colony School joined the Sturgeon School Division.

In the years 1976 - 1979 an increase of 2,400 students (from 2,300 to 4,700) was experienced. Since 1979, enrolments remain relatively stable at approximately 5,000 students.

During the 1981 - 1982 school year, the City of Edmonton annexed a portion of the south-east corner of the M.D. of Sturgeon which included the Horse Hill School which, as a result, was transferred to the Edmonton Public Schools in July 1982. This annexation, coupled with a downturn in Alberta's economy, resulted in a 'dip' in enrolments during the period 1983 to 1986.

In September 1994, Guthrie School at Lancaster Park, Canadian Forces Base Edmonton, became part of Sturgeon School Division.

In September 1995, Oak Hill School in Bon Accord also came under the Division's jurisdiction. Oak Hill School had been previously administered by Sturgeon School Division from 1979 until 1990.

In the fall of 1996, the School Division launched one of the first educational wide area networks in Alberta, *Route #24*, that introduced the Internet and a variety of related technology as an instructional tool to enhance student learning. In January 2000, the Division upgraded to a wireless network with the assistance of an Innovation Grant from Alberta Learning.

In November 1995, the Division opened an alternative education program, the Sturgeon Learning Centre, to provide educational learning opportunities for senior high students and young adults.

In July 1997, the alternate school programs were expanded to include the Morinville Learning Centre, which was originally developed in partnership with the Greater St. Albert Catholic Regional Division. Sturgeon School Division assumed full responsibility for the centre in 1999. In 1999, the Sturgeon Learning Center celebrated the graduation of its first group of students that had successfully completed the Alberta Diploma requirements.

The Redwater Learning Center was established in September 2003.

Significant building projects that occurred during the latter half of the 1990's included the modernization of Bon Accord School in 1998, the building of the Morinville Colony School in 1999, replacement of Guthrie School in Lancaster Park, Edmonton Garrison was completed in 2003.

References: *Admin Practice(s):*
School Act:

EFFECTIVE: March 1, 2000

REVISED: October 28, 2009

REVIEW: 2014-2015

Over the past number of years, (between 2003 and 2009), several renovations of the Central Office were undertaken to enhance work areas for key departments providing services to schools. This provided space for professional development of staff and a significantly enhanced area for Technology Services.

A modernization of Namao School will be completed in 2010.

Original

References: *Admin Practice(s):*
School Act:

EFFECTIVE: March 1, 2000

REVISED: October 28, 2009

REVIEW: 2014-2015

Past and Present Trustees

ALLEN, Hugh	1952 - 1954	McDONELL, John	1965 - 1983
AUSTIN, Reg	1965 - 1974	McGILLIS, Angus	1939 - 1944
BAUMAN, John	1980 - 1995	MAHE, Paul	1951 only
BEVINGTON, Don	1961 - 1965	MARTINEAU, Ferd	1945 - 1950/1965 - 1966
BEVINGTON, Joyce	1977 - 1989	MESSIER, Ladis	1951 - 1954
BILECKI, Olga	1974 - 1977	MILLER, Wendy	2004 -
BORLE, Ed	1957 - 1960	MILLIGAN, Richard	1989 - 1998
CHAUVET, Paul	1945 - 1954	MILLIGAN, Robert	1998 -
CLEMENT, C.	1960 only	NOBERT, Alphonse	1961 only
COMO, Roy	1962 - 1964	NOWAK, Tracy	2007 -
COURCHESNE, Ed	1961 - 1964	PASICHNEY, William	1944 - 1946
CUNNINGHAM, Toby	1945 - 1956	PAUL, Harold	1969 - 1977
DEEDMAN, William	1965 only	PORTER, Bruce	1951 only
DUSSEAULT, Joseph	1939 - 1944	REYNOLDS-KUIPER, Dorothy	1986 - 1992
EVERITT, Keith	1977 - 1986	REYNOLDS, Linda	1992 - 1998
FLYNN, Willie	1956 - 1965	ROSS, Neil	1947 - 1951
FORCADE, Lionel	1955 - 1959	ROSS CARLETON, Micky	1986 - 2004
FRAZIER, Penny	2004 -2007	RYE, Lawrence	1961 - 1965
FUNDYTUS, Careen	1995 -	REMILLARD, D. (Mrs.)	1955 - 1957
GARON, Leo	1940 - 1943	SIMONOWITS, Robert	1995 - 1998
GERVAIS, Therese	1995 - 2004	ST ONGE, Harvey	1966 only
HOLE, Lois	1967 - 1979	SP ERS, Harry	1939 - 1950
HOLMES, John	1939 - 1948	STEVE S, Joyce	1983 - 1992
HORNER, Gail	1998 - 2007	TKACHUK, M.D.	1939 - 1940
HOOD, Don	1977 - 1980	VAN DE WALLE, Walter	1958 - 1965
HRYNCHUK, Fred	1998 -	VENESS, William	1953 - 1955
JENKINS, Archie	1955 - 1960	VISSCHER, Cathy	1992 - 1995
JEWELL, Terry	1980 - 1995/1998 -	WALKER, Stanley	1961 - 1965
KLUFAS, Harry	1980 - 19 6	WALL, Ruth	1977 - 1980
KLUTHE, Lawrence	1965 only	WARD, Jim	1977 - 1980
KOHLE, Elizabeth	2007 -	WILSON, George	1965 - 1969
KONSORADA, Nick	1965 only	WILSON, Lloyd	1956 - 1960
LESBURG, Albert	1965-1967	ZUIDEMA, Peter	1980 - 1998
McCUE, Arthur	1951 - 1955		

References: *Admin Practice(s):*
School Act:

EFFECTIVE: March 1, 2000

REVISED: October 28, 2009

REVIEW: 2014-2015

Past and Present Superintendents

DICK, Michele	2007 -
MILLER, Evan	2000 - 2007
ROBERTSON, J. Kenneth	1998 - 2000
HOGARTH, John	1994 - 1998
THIESSEN, Roy D.	1986 - 1994
TAYLOR, Anthony	1985 - 1986
HEPPLER, Walter	1979 - 1985
ROBINSON, Frank	1970 - 1979
KUNST, A. E.	1964 - 1970
SWAN, J. F.	1955 - 1964
SCOTT, R. J.	1939 - 1942/1945 - 1955
ERICKSON, E. M.	1942 - 1945
LE BLANC, J. J.	1938 - 1939/1942

Past and Present Secretary Treasurers

PARASYNCHUK, Karen	2002 -
PILSNER, Marlene	2000 - 2002
ISBISTER, Andrew	1997 - 2000
LLOYD, Murray	1984 - 1997
KRAUSKOPF, Charles	1965 - 1984
NOBERT, Alphonse	1962 - 1965
MEADEN, E.	1938 - 1962

Original

References: *Admin Practice(s):*
School Act:



Board Memorandum

Date: October 22, 2014
To: Board of Trustees
From: Committee of the Whole
Subject: Policy D/I/9 – *Joint Use Agreements*

Background:

Please find attached Policy D/I/9 – *Joint Use Agreement*. This policy was reviewed at the October 8, 2014 meeting of the Committee of the Whole.

Also attached, for information, is the associated Administrative Practice Financial Management 17 – *Joint Use Agreements*.

Recommendation:

That the Board of Trustees approve Policy D/I/9 – *Joint Use Agreements*.



1.0 POLICY

- 1.1 The Board believes that through the approval of Joint-Use Agreements with local community groups or municipalities, it will make the best use of both school facilities (buildings, grounds, equipment), and, of community or municipal facilities (skating rinks, tennis courts, etc.).

References: Policy: D/I/14 – Community Partnerships
Admin Practice(s): *Financial Management 17 – Joint Use Agreements*
School Act:



1.0 POLICY

- 1.1 The Board believes that through the approval of Joint-Use Agreements with local community groups or municipalities, it will make the best use of both school facilities (buildings, grounds, equipment), and, of community or municipal facilities (skating rinks, tennis courts, etc.).

References: *Admin Practice(s): FM 17 – Joint Use Agreements*
School Act:



FINANCIAL MANAGEMENT 17 – Joint Use Agreements

Original Date: Oct. 28, 2009

Revised Date:

Responsible Administrator: Secretary Treasurer

1.0 RATIONALE

The Board believes that wherever possible Joint-Use Agreements with local community groups or municipalities should be in a standard format to allow for a uniform approach throughout the Division.

2.0 PROCESS

The Secretary Treasurer will be responsible to administer this administrative process

3.0 GUIDELINES

3.1 Joint-Use Agreements must provide for the establishment of a Joint-Use Committee with equal representation from the Board, and, from the community group or municipality.

3.2 Joint-Use Committees shall be delegated the powers to:

3.2.1 oversee the use of the facilities on an equitable basis for all residents within the jurisdiction of either of the parties to the agreement;

3.2.2 develop and enforce rules and regulations and to set and collect user fees for the use of the facilities;

3.2.3 obtain financial reports on the operation of the facilities.

3.3.1 Joint-Use Agreements and all amendments thereto are subject to the prior approval of both the Board, and, the community group or municipality.

3.4 Procedures in the specific Joint-Use Agreement are applicable to each school.

References: *Board Policy: D/1/9 – Joint Use Agreements*



Board Memorandum

Date: October 22, 2014
To: Board of Trustees
From: Committee of the Whole
Subject: Policy E/II/2 – *Trustee Remuneration and Expense Reimbursement*

Background:

Please find attached Policy E/II/2 – *Trustee Remuneration and Expense Reimbursement*. This policy was reviewed at the October 8, 2014 meeting of the Committee of the Whole.

Also attached, for information, is the associated Administrative Practice Financial Management 7 – Employee Expense Reimbursement.

Recommendation:

That the Board of Trustees approve Policy E/II/2 – *Trustee Remuneration and Expense Reimbursement*.



E/II/2 – Trustee Remuneration and Expense Reimbursement E/II/2

EFFECTIVE: January 23, 2008

REVISED: May 28, 2014

REVIEW: 2018-2019

1.0 POLICY

- 1.1 The Board believes that trustees of the Division who incur expenses in carrying out their authorized duties should be reimbursed by the Division upon submission of an approved expense claim.
- 1.2 The Board will establish guidelines and procedures for the reimbursement of approved expenses from annual budget allocations.
- 1.3 Trustee remuneration shall change at the same rate and at the same time as changes to the salary scales contained in the General Employment Conditions.

2.0 GUIDELINES

- 2.1 Trustees carrying out their authorized duties will be expected to exercise the same care in incurring expenses that a prudent person would exercise in travelling on personal business.
- 2.2 Approved expenses incurred by trustees will be reimbursed in accordance with the requirements and subject to the limitation specified in the guidelines and procedures.
- 2.3 Advances will not be paid to cover any approved expenses.
- 2.4 Claims for reimbursement of expenses should be submitted promptly and preferably within one (1) months of the expenses being incurred.
- 2.5 All expense reimbursement claims must be on an individual trustee basis other than expenses incurred pursuant to Guideline 2.6.
- 2.6 A Division credit card will be provided to the Board chair upon request.
 - 2.6.1 Expenses incurred and charged to such credit cards shall be in line with the intent of this policy.
- 2.7 Approved expenses will be reimbursed for the following activities:
 - 2.7.1 Attendance at conferences, workshops, seminars and meetings, when such attendance has been approved by the Board for trustee attendance.
 - 2.7.2 Other approved activities carried out by trustees in the performance of their duties, e.g. Board appointees to Ad Hoc Committees or other organizations.

References: *Admin Practice(s): FM 7 – Employee Expense Reimbursement*
School Act:



E/II/2 – Trustee Remuneration and Expense Reimbursement **E/II/2**

EFFECTIVE: January 23, 2008

REVISED: May 28, 2014

REVIEW: 2018-2019

2.8 Approved expenses will be reimbursed at the rates set out in an exhibit applicable to this policy.

3.0 PROCEDURES

3.1 Claims for the reimbursement of approved expenses are to be submitted for payment to the Superintendent or designate. Questions will be directed to the Board chair.

4.0 EXHIBIT

4.1 Approved expenses will be paid at the following rates:

4.1.1 Actual distance travelled in Alberta in the trustee's vehicle, at the approved Canada Customs and Revenue Agency rate.

4.1.2 Actual voucher expenses for travel incurred by means other than the use of the trustee's vehicle – receipts required.

4.1.3 Actual voucher subsistence expenses for approved conferences, workshops, seminars and meetings.

4.1.4 \$10.00 for breakfast, \$14.00 for lunch and \$22.00 for dinner where vouchers are not available.

4.2 Standard per kilometre distances between schools, Central Office and Edmonton have been established and are to be applied when seeking reimbursement of approved expenses. A chart showing these distances is attached to this policy.

4.3 A general expense allowance determined annually as part of the budget process.

References: *Admin Practice(s): FM 7 – Employee Expense Reimbursement*
School Act:



E/II/2 – Trustee Remuneration and Expense Reimbursement E/II/2

EFFECTIVE: January 23, 2008

REVISED: May 28, 2014

REVIEW: 2018-2019

EXHIBIT

Trustee Remuneration

Chairman		\$18,977
Vice Chair		\$18,236
Trustees	(5 x 17,534)	\$87,670
Professional Development	(7 x 3,400)	\$23,800

GUIDELINES FOR TRUSTEE EXPENSE AND PER DIEM CLAIMS

The following expenses and per diems are payable by the Board. In the case of any uncertainty, the claim will be referred to the Chairman for decision. Claims for expenses other than below will be subject to prior Board approval.

1. Expenses

- Kilometre Allowances
- Committee Meetings
- School Council Meetings
- ASBA, PSBAA, Zone 2/3, Admin Council, Morinville Rotary
- Board Retreats
- Conferences, Workshops, Seminars
- Joint Use Meetings
- Board Approved Business
- Graduation/Year End Exercises (tickets included)
- School Concerts, Plays, Music Events, etc.
- School Awards

Expenses – Meals, Accommodation, Telephone, Parking, Taxi

2. Per Diem

- Board Retreats
- Conferences, Workshops, Seminars, etc.
- ASBA, PSBAA, Zone 2/3, Admin Council
- Board Approved Business (Prior Approval)
- Discipline Hearings, Healthy Interactions
- Community Services Advisory Board
- Negotiations – 7th Meeting Onward (including 7th meeting)
- NOTE: Does Not Include Task Group

Per Diem - Full Day - \$100 - greater than four hours (home to home)
 - Half Day - \$ 50

References: *Admin Practice(s): FM 7 – Employee Expense Reimbursement*
School Act:



E/II/2 – Trustee Remuneration and Expense Reimbursement E/II/2

EFFECTIVE: January 23, 2008

REVISED: May 28, 2014

REVIEW: 2018-2019

Bon Accord	18	39	20	32	30	0	19	2	26	13	24	11	45	32	39	32	35	
Camilla	18	26	32	68	66	35	31	37	21	47	36	45	40	31	34	14		35
Colony	23	42	43	69	67	32	42	34	37	45	47	43	53	41	48		14	32
*Edmonton Central	34	20	22	64	62	39	21	41	53	40	18	38	7	8		48	34	39
*Edmonton North	34	16	15	59	57	32	14	34	46	39	13	37	14		8	41	31	32
*Edmonton South	40	31	28	72	70	45	27	47	59	49	24	46		14	7	53	40	45
Gibbons	27	47	26	27	25	11	27	10	32	2	31		46	37	38	43	45	11
Guthrie	26	20	5	56	54	24	5	26	38	33		31	24	13	18	47	36	24
Landing Trail	29	49	28	29	27	13	29	12	33		33	2	49	39	40	45	47	13
Legal	21	40	33	56	54	26	33	25		33	38	32	59	46	53	37	21	26
Lilian Schick	20	41	22	31	29	2	21		25	12	26	10	47	34	41	34	37	2
Namao	21	21	1	51	49	19		21	33	29	5	27	27	14	21	42	31	19
Oak Hill	18	39	20	32	30		19	2	26	13	24	11	45	32	39	32	35	0
Ochre Park	50	69	48	2		30	49	29	54	27	54	25	70	57	62	67	66	30
Redwater	52	71	50		2	32	51	31	56	29	56	27	72	59	64	69	68	32
S.C.H.S.	22	22		50	48	20	1	22	33	28	5	26	28	15	22	43	32	20
Sturgeon Heights	21		22	71	69	39	21	41	40	49	20	47	31	16	20	42	26	39
CO/MLC/MPES		21	22	52	50	18	21	20	21	29	26	27	40	34	34	23	18	18
	CO/MLC/MPES	Sturgeon Heights	S.C.H.S.	Redwater	Ochre Park	Oak Hill	Namao	Lilian Schick	Legal	Landing Trail	Guthrie	Gibbons	Edmonton South	Edmonton North	Edmonton Central	Colony	Camilla	Bon Accord

* The address used for mileage: **Edmonton North - 9450 – 137 Avenue**
Edmonton Central - 10088 – 108 Street
Edmonton South - 5015 – 111 Street

References: *Admin Practice(s): FM 7 – Employee Expense Reimbursement*
School Act:



E/II/2 – Trustee Remuneration and Expense Reimbursement E/II/2

EFFECTIVE: January 23, 2008

REVISED: May 28, 2014

REVIEW: 2018-2019

1.0 POLICY

- 1.1 The Board believes that trustees of the Division who incur expenses in carrying out their authorized duties should be reimbursed by the Division upon submission of an approved expense claim.
- 1.2 The Board will establish guidelines and procedures for the reimbursement of approved expenses from annual budget allocations.
- 1.3 Trustee remuneration shall change at the same rate and at the same time as changes to the salary scales contained in the General Employment Conditions.

2.0 GUIDELINES

- 2.1 Trustees carrying out their authorized duties will be expected to exercise the same care in incurring expenses that a prudent person would exercise in travelling on personal business.
- 2.2 Approved expenses incurred by trustees will be reimbursed in accordance with the requirements and subject to the limitation specified in the guidelines and procedures.
- 2.3 Advances will not be paid to cover any approved expenses.
- 2.4 Claims for reimbursement of expenses should be submitted promptly and preferably within one (1) months of the expenses being incurred.
- 2.5 All expense reimbursement claims must be on an individual trustee basis other than expenses incurred pursuant to Guideline 2.6.
- 2.6 A Division credit card will be provided to the Board chair upon request.
 - 2.6.1 Expenses incurred and charged to such credit cards shall be in line with the intent of this policy.
- 2.7 Approved expenses will be reimbursed for the following activities:
 - 2.7.1 Attendance at conferences, workshops, seminars and meetings, when such attendance has been approved by the Board for trustee attendance.
 - 2.7.2 Other approved activities carried out by trustees in the performance of their duties, e.g. Board appointees to Ad Hoc Committees or other organizations.

References: *Admin Practice(s): FM 7 – Employee Expense Reimbursement*
School Act:



E/II/2 – Trustee Remuneration and Expense Reimbursement **E/II/2**

EFFECTIVE: January 23, 2008

REVISED: May 28, 2014

REVIEW: 2018-2019

2.8 Approved expenses will be reimbursed at the rates set out in an exhibit applicable to this policy.

3.0 PROCEDURES

3.1 Claims for the reimbursement of approved expenses are to be submitted for payment to the Superintendent or designate. Questions will be directed to the Board chair.

4.0 EXHIBIT

4.1 Approved expenses will be paid at the following rates:

4.1.1 Actual distance travelled in Alberta in the trustee's vehicle, at the approved Canada Customs and Revenue Agency rate.

4.1.2 Actual voucher expenses for travel incurred by means other than the use of the trustee's vehicle – receipts required.

4.1.3 Actual voucher subsistence expenses for approved conferences, workshops, seminars and meetings.

4.1.4 \$10.00 for breakfast, \$14.00 for lunch and \$22.00 for dinner where vouchers are not available.

4.2 Standard per kilometre distances between schools, Central Office and Edmonton have been established and are to be applied when seeking reimbursement of approved expenses. A chart showing these distances is attached to this policy.

4.3 A general expense allowance determined annually as part of the budget process.

References: *Admin Practice(s): FM 7 – Employee Expense Reimbursement*
School Act:



E/II/2 – Trustee Remuneration and Expense Reimbursement E/II/2

EFFECTIVE: January 23, 2008

REVISED: May 28, 2014

REVIEW: 2018-2019

EXHIBIT

Trustee Remuneration

Chairman		\$18,977
Vice Chair		\$18,236
Trustees	(5 x 17,534)	\$87,670
Professional Development	(7 x 3,400)	\$23,800

GUIDELINES FOR TRUSTEE EXPENSE AND PER DIEM CLAIMS

The following expenses and per diems are payable by the Board. In the case of any uncertainty, the claim will be referred to the Chairman for decision. Claims for expenses other than below will be subject to prior Board approval.

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- Committee Meetings
- School Council Meetings
- ASBA, PSBAA, Zone 2/3, Admin Council, Morinville Rotary
- Board Retreats
- Conferences, Workshops, Seminars
- Joint Use Meetings
- Board Approved Business
- Graduation/Year End Exercises (tickets included)
- School Concerts, Plays, Music Events, etc.
- School Awards

Expenses – Meals, Accommodation, Telephone, Parking, Taxi

2. Per Diem

- Board Retreats
- Conferences, Workshops, Seminars, etc.
- ASBA, PSBAA, Zone 2/3, Admin Council
- Board Approved Business (Prior Approval)
- Discipline Hearings
- Community Services Advisory Board
- Negotiations – 7th Meeting Onward (including 7th meeting)
- NOTE: Does Not Include Task Group

Per Diem - Full Day - \$100 - greater than four hours (home to home)
 - Half Day - \$ 50

References: *Admin Practice(s): FM 7 – Employee Expense Reimbursement
 School Act:*



E/II/2 – Trustee Remuneration and Expense Reimbursement E/II/2

EFFECTIVE: January 23, 2008

REVISED: ~~Nov. 23, 2011~~ March, 2014

REVIEW: 2018-2019

Bon Accord	18	39	20	32	30	0	19	2	26	13	24	11	45	32	39	32	35	
Camilla	18	26	32	68	66	35	31	37	21	47	36	45	40	31	34	14		35
Colony	23	42	43	69	67	32	42	34	37	45	47	43	53	41	48		14	32
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*Edmonton North	34	16	15	59	57	32	14	34	46	39	13	37	14		8	41	31	32
*Edmonton South	40	31	28	72	70	45	27	47	59	49	24	46		14	7	53	40	45
Gibbons	27	47	26	27	25	11	27	10	32	2	31		46	37	38	43	45	11
Guthrie	26	20	5	56	54	24	5	26	38	33		31	24	13	18	47	36	24
Landing Trail	29	49	28	29	27	13	29	12	33		33	2	49	39	40	45	47	13
Legal	21	40	33	56	54	26	33	25		33	38	32	59	46	53	37	21	26
Lilian Schick	20	41	22	31	29	2	21		25	12	26	10	47	34	41	34	37	2
Namoo	21	21	1	51	49	19		21	33	29	5	27	27	14	21	42	31	19
Oak Hill	18	39	20	32	30		19	2	26	13	24	11	45	32	39	32	35	0
Ochre Park	50	69	48	2		30	49	29	54	27	54	25	70	57	62	67	66	30
Redwater	52	71	50		2	32	51	31	56	29	56	27	72	59	64	69	68	32
S.C.H.S.	22	22		50	48	20	1	22	33	28	5	26	28	15	22	43	32	20
Sturgeon Heights	21		22	71	69	39	21	41	40	49	20	47	31	16	20	42	26	39
CO/MLC/MPES		21	22	52	50	18	21	20	21	29	26	27	40	34	34	23	18	18
	CO/MLC/MPES	Sturgeon Heights	S.C.H.S.	Redwater	Ochre Park	Oak Hill	Namoo	Lilian Schick	Legal	Landing Trail	Guthrie	Gibbons	Edmonton South	Edmonton North	Edmonton Central	Colony	Camilla	Bon Accord

* The address used for mileage: **Edmonton North - 9450 – 137 Avenue**
Edmonton Central - 10088 – 108 Street
Edmonton South - 5015 – 111 Street

References: *Admin Practice(s): FM 7 – Employee Expense Reimbursement School Act:*



FINANCIAL MANAGEMENT 7 – Employee Expense Reimbursement

Date: Sept. 1, 2009

Revised: March, 2014

Responsible Administrator: Secretary Treasurer

1.0 RATIONALE

The Board acknowledges that system personnel may incur additional expenses in completing their assigned duties. Therefore, the Board is prepared to reimburse these individuals for authorized expense claims.

2.0 PROCESS

School system personnel who incur expenses in carrying out their authorized duties shall be reimbursed by the Division upon submission of a properly completed and approved employee expense reimbursement form with such supporting receipts as may be required. Such expenses shall be within budgetary allocations for the specific type of expense.

3.0 GUIDELINES

- 3.1 Claims for reimbursement of expenses should be submitted promptly and preferably within one month of the expenses being incurred.
- 3.2 Approved expenses will be reimbursement for the following activities:
 - 3.2.1 Supervision of both extra-curricular and co-curricular activities, when such attendance has been approved by the Principal, Superintendent or designate.
 - 3.2.2 Other activities carried out by employees in the performance of their duties, eg. travel to medical facilities, necessary pickups and deliveries and home visits, when such attendance has been approved by the Principal, Superintendent or designate.
- 3.3 Approved expenses will be paid at the following rates:
 - 3.3.1 Actual distance traveled in Alberta in the employee's vehicle, at the approved Canada Customs and Revenue Agency rate.
 - 3.3.2 Actual expenses for travel incurred by means other than the use of the employee's vehicle – receipts required.
 - 3.3.3 Actual accommodation and meal expenses with receipts.
 - 3.3.4 \$10.00 for breakfast, \$14.00 for lunch and \$22.00 for dinner where receipts are not available.

References: Board Policy: E/II/1 – Employee Expense Reimbursement
E/II/2 – Trustee Remuneration and Expense Reimbursement



FINANCIAL MANAGEMENT 7 – Employee Expense Reimbursement

Date: Sept. 1, 2009

Revised: March, 2014

Responsible Administrator: Secretary Treasurer

-
- 3.3.5 Standard per kilometer distances between schools, Morinville locations and Edmonton have been established and are to be applied when seeking reimbursement of approved expenses. A chart showing these distances is attached.

References: Board Policy: *E/II/1 – Employee Expense Reimbursement*
E/II/2 – Trustee Remuneration and Expense Reimbursement



FINANCIAL MANAGEMENT 7 – Employee Expense Reimbursement

Date: Sept. 1, 2009

Revised: March, 2014

Responsible Administrator: Secretary Treasurer

Bon Accord	18	39	20	32	30	0	19	2	26	13	24	11	45	32	39	32	35	
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Colony	23	42	43	69	67	32	42	34	37	45	47	43	53	41	48		14	32
*Edmonton Central	34	20	22	64	62	39	21	41	53	40	18	38	7	8		48	34	39
*Edmonton North	34	16	15	59	57	32	14	34	46	39	13	37	14		8	41	31	32
*Edmonton South	40	31	28	72	70	45	27	47	59	49	24	46		14	7	53	40	45
Gibbons	27	47	26	27	25	11	27	10	32	2	31		46	37	38	43	45	11
Guthrie	26	20	5	56	54	24	5	26	38	33		31	24	13	18	47	36	24
Landing Trail	29	49	28	29	27	13	29	12	33		33	2	49	39	40	45	47	13
Legal	21	40	33	56	54	26	33	25		33	38	32	59	46	53	37	21	26
Lilian Schick	20	41	22	31	29	2	21		25	12	26	10	47	34	41	34	37	2
Namao	21	21	1	51	49	19		21	33	29	5	27	27	14	21	42	31	19
Oak Hill	18	39	20	32	30		19	2	26	13	24	11	45	32	39	32	35	0
Ochre Park	50	69	48	2		30	49	29	54	27	54	25	70	57	62	67	66	30
Redwater	52	71	50		2	32	51	31	56	29	56	27	72	59	64	69	68	32
S.C.H.S.	22	22		50	48	20	1	22	33	28	5	26	28	15	22	43	32	20
Sturgeon Heights	21		22	71	69	39	21	41	40	49	20	47	31	16	20	42	26	39
CO/MLC/MPES		21	22	52	50	18	21	20	21	29	26	27	40	34	34	23	18	18
	CO/MLC/MPES	Sturgeon Heights	S.C.H.S.	Redwater	Ochre Park	Oak Hill	Namao	Lilian Schick	Legal	Landing Trail	Guthrie	Gibbons	Edmonton South	Edmonton North	Edmonton Central	Colony	Camilla	Bon Accord

* The address used for mileage: **Edmonton North -9450 – 137 Avenue**
Edmonton Central - 10088 – 108 Street
Edmonton South – 5015 – 111 Street

References: Board Policy: E/II/1 – Employee Expense Reimbursement
E/II/2 – Trustee Remuneration and Expense Reimbursement



Board Memorandum

Date: October 22, 2014
To: Board of Trustees
From: Committee of the Whole
Subject: Educational Agreement - Language Immersion
Sturgeon School Division Transported Students
Elk Island Public Schools Regional Division # 14

Background:

At the October 8, 2014 meeting of the Committee of the Whole, the Board of Trustees referred the Educational Agreement – Language Immersion – Sturgeon School Division Transported Students with Elk Island Public Schools Regional Division #14.

Attached you will find a draft Educational Agreement – Language Immersion – for the 2014-2015 school year with Elk Island Public Schools Regional Division #14, with an amended Schedule A.

Recommendation:

That the Board of Trustees approve the Educational Agreement – Language Immersion - Sturgeon School Division Transported Students with Elk Island Public Schools Regional Division # 14 and Amended Schedule A for the 2014-2015 school year.

Language Immersion Education Agreement

Sturgeon School Division No 24. agrees to enter into this Education Agreement with Elk Island Public Schools Regional Division # 14 for the 2014-2015 school year.

This agreement is based on the following provisions:

1. The Board of Trustees of Sturgeon School Division No 24 directs our students, listed herein on Schedule A, to the French Immersion program in Elk Island Public Schools Regional Division # 14.
2. Sturgeon School Division No 24 will submit and be the recipient of the Alberta Education Transportation funds. Elk Island Public Schools Regional Division # 14 will register and be the recipient of the Alberta Education Instructional funds.

Signed:

Sturgeon School Division No 24

Per: _____
Board Chair Secretary-Treasurer

Date: _____

Elk Island Public Schools Regional Division # 14

Per: _____

Date: _____

SCHEDULE A
2014-2015 SCHOOL YEAR

Transportation funded by Sturgeon School Division No. 24 of the following students during the 2014-2015 school year is mutually agreed to by the parties to this agreement.

First	Last	AB ED ID#	Grade	Address	School	Jurisdiction
Student "A"			9	Sturgeon County	Ardrossan	Elk Island Public
Student "B"			7	Sturgeon County	Ardrossan	Elk Island Public
Student "C"			2	Sturgeon County	Ecole Parc Elementaire	Elk Island Public
Student "D"			K	Sturgeon County	Ecole Parc Elementaire	Elk Island Public
Student "E"			5	Sturgeon County	Ecole Parc Elementaire	Elk Island Public
Student "F"			2	Sturgeon County	Ecole Parc Elementaire	Elk Island Public
Student "G"			4	Sturgeon County	Ecole Parc Elementaire	Elk Island Public
Student "H"			6	Sturgeon County	Ecole Parc Elementaire	Elk Island Public
Student "I"			1	Sturgeon County	Ecole Parc Elementaire	Elk Island Public

Amended October, 2014



Board Memorandum

Date: October 22, 2014
To: Board of Trustees
From: Iva Paulik, Secretary Treasurer
Subject: Summary Report: Operations & Maintenance Projects – Summer 2014

Please find attached a Summary Report with information as to Operations & Maintenance Projects completed in the summer of 2014.

Recommendation:

That the Board of Trustees receive as information, this Summary Report: Operations & Maintenance Projects – Summer 2014.

Summary Report – Operations & Maintenance – Projects: Summer 2014

All Sites

- line painting (not SCHS)
- asphalt crack sealing
- heat tape (drains)
- parking lot lights
- asphalt repair
- handicapped access doors
- new soap dispensers
- promethean boards installed even though not received until third week of August

Bon Accord

- 1 new furnace
- Re-roof 1 modular classroom
- changing remote access entry to a different company (week of Aug 25th)
- heating duct modification necessitated by new furnaces
- retrofit to bathroom to accommodate handicapped student
- renovations to meeting room/counselors office

Camilla

- Major sewer lift station upgrade completed
- Flooring repairs/replacement (main foyer totally redone)
- Heating duct modifications necessitated by new furnaces
- 4 new furnaces
- painting

Gibbons

- major painting > library, classrooms, counters, sinks
- 2 new furnaces
- Heating duct modifications necessitated by new furnaces
- Electrical panel upgrade
- Landscaping upgrade
- Major electrical modifications to incoming service to accommodate reroofing
- Major reroofing (costs applied to 2015 budget)

Landing Trail

- Major security system upgrade including new remote access entry (week of August 25th > costs applied to 2015 budget)
- New playground asphalt sidewalk, asphalt between west basketball courts and modulars, landscaping around last year's modular
- 2 new modulars
- 2 new furnaces
- Heating duct modifications necessitated by new furnaces
- New intercom system
- Sea can, lockers, doors painted

Lilian Schick

- New intercom system
- 4 modular classrooms reroofed
- Repaired damage in classroom as a result of July rainstorm
- Flooring repairs
- Replaced boiler expansion tank
- 2 new furnaces
- Heating duct modifications
- Track sprayed for weeds

Namao

- All new tile in main entrance foyer
- Painting
- New insulation
- Tree spraying/pruning
- Electrical upgrade
- Enhancements to BMCS
- Replaced HW tank

Ochre Park

- New intercom system
- Security company changeover for remote access entry

Redwater

- New fire panel
- Roofing repairs
- Replaced boiler expansion tank
- Ductwork modifications
- 2 new boilers
- All new boiler control valves
- Sidewalk repairs
- Conversion of photo-lab to meeting room
- Major tree pruning initiative
- Track sprayed for weeds

SCHS

- Extensive roof repairs
- Additional repairs to various skylights
- Fresh air intake damper repair/replacement
- Repairs to RTU
- Repairs to cooling controls
- Repairs to parking lot light standards
- Track sprayed for weeds

Sturgeon Heights

- AHU upgrade
- Tree pruning
- 2 new parking lot light standards
- Heat duct modifications
- Boiler venting repairs
- 2 new boilers
- Remedial action taken with City of St Albert with respect to flooding in SW corner of property to begin in September
- Installed 21 white boards

Guthrie

- turret skylight / roof flashing repairs
- major hallway painting
- basketball hoop/backboard motor replaced
- safety straps installed on backboards
- major HVAC coils upgraded

MPES

- roofing repairs
- removal of 2 HW tanks / consolidated to one new tank
- major room painting
- major door painting
- installation of 5 light standards
- major tree removal of many diseased trees (needle-cast)
- new crosswalk lights on 100 Ave (joint effort with Town)
- new crosswalk lights by fire hall (Town initiative but SSD “influenced”)
- new sidewalk on NW side of the school (running N/S along 101A st) to be constructed before October 15th (joint effort with Town)
- major security upgrade to take place week of August 25th (costs to be applied to 2015 budget)
- changeover of security company for remote access entry
- BMCS software purchase procured

CO

- Extensive tree pruning
- Parking lot repairs
- RTU replacement
- RTU control system replaced
- New static-proof server room floor



Board Meeting Memorandum

Date: October 22, 2014
To: Board Meeting
From: Iva Paulik, Secretary Treasurer
Subject: **2015-2016 Modular Classroom Program Request**

Background:

The submission date for requesting new modular classrooms for the 2015-2016 school year is November 3, 2014. School jurisdictions are asked to identify their needs and submit them in a prescribed form (see attached). We have reviewed Sturgeon School Divisions needs and identified the following modular requests:

1. Morinville Public School (7) – Enrolment pressures (capacity)
2. Sturgeon Heights School (2) – Capacity concern
3. Landing Trail (2) – Evergreening/Replacement

Recommendation:

That the Board of Trustees approve the following new modular requests to be submitted to Alberta Education and Alberta Infrastructure for the 2015-2016 school year:

1. Morinville Public School (7)
2. Sturgeon Heights School (2)
3. Landing Trail (2)

NEW MODULAR REQUESTS FOR 2015/2016

Jurisdiction: Sturgeon School Division No. 24

Board Priority #	Facility Name	Location	Is this a P3 school?	Number of Type A Units Required	Number of Type B Units Required	Number of Washroom Units	Link Required (Yes or No)	Category Code	Required Documents Attached?	Age of unit (in years)	Site Ready Date	Site Layout Attached?	Detailed Explanation for Category Code / Modular Request
1	Morinville Public School	Morinville	No	5	2		No	2	N/A	N/A		Yes	5 units required due to capacity concerns; actual 14-15 - 101%; estimated 15-16 - 124%; estimated 16-17 - 147%. Estimates based on projected enrollments. 2 CTS labs (Code 3) required for JH programs to be offered at MPS (Foods; Woodworking; Robotics; Photography; Fill for Life). Presently Foods offered offsite by busing students. 14-15 Capacity - 100%
2	Sturgeon Heights	St Albert	No	1	1		No	2	N/A	N/A		Yes	
3	Landing Trail	Gibbons	No	2			No	4	N/A	36-40		Yes	
4													Present portables were added in 1977. Poor ventilation from underneath, windows are original, roofing required within 3 years.
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20													
21													
22													
23													
				Total of New Units Requested	8	3							

Category Codes:

- 1 = Health and Safety (Please explain)
- 2 = Enrollment Pressures (Please explain)
- 3 = Program Delivery (Please explain)
- 4 = Evergreening (Please Explain)

Superintendent or Designate
(Signature req'd on last sheet only)

Please e-mail the original Excel document to edc.cpdata@gov.ab.ca



Memorandum

Date: October 22, 2014
To: Board of Trustees
From: Building Committee
Subject: Sturgeon Composite High School Modernization: Stage I—Design Drawings

Background

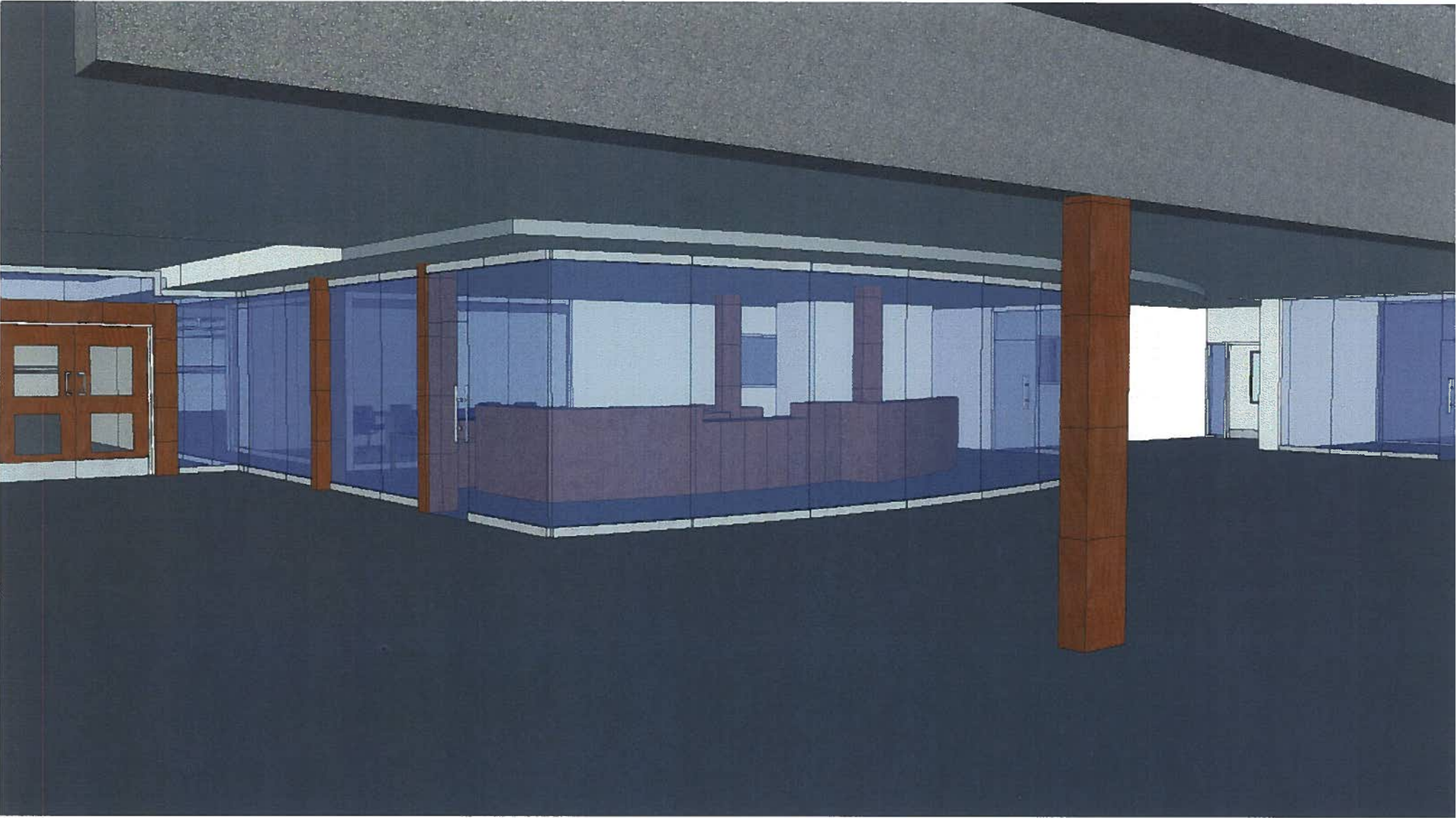
In response to a government announcement awarding Sturgeon Composite High School (SCHS) a \$22.5 million modernization, administration; staff; government officials; and personnel from BR2 Architects have been meeting regularly to complete the initial, large scale design drawings associated with this major undertaking. Input has been received from school staff, students and parents and has been factored into these final draft drawings. The attached document is provided for Trustee review.

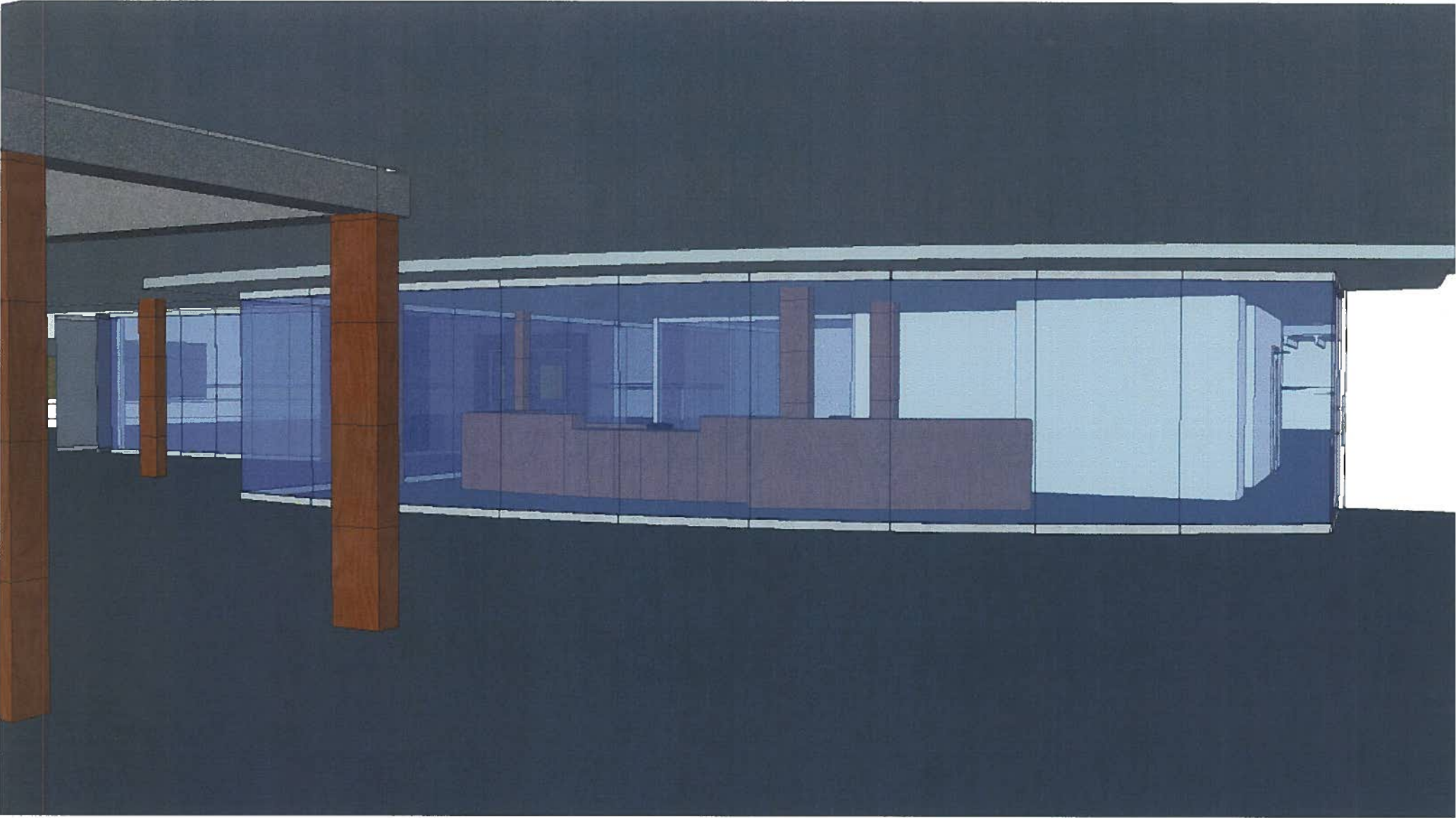
Recommendation:

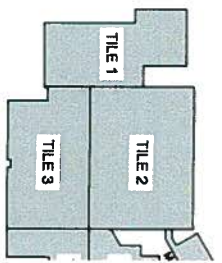
That the Trustees approve the Stage I design drawings for Sturgeon Composite High School.

BOARD 9.7

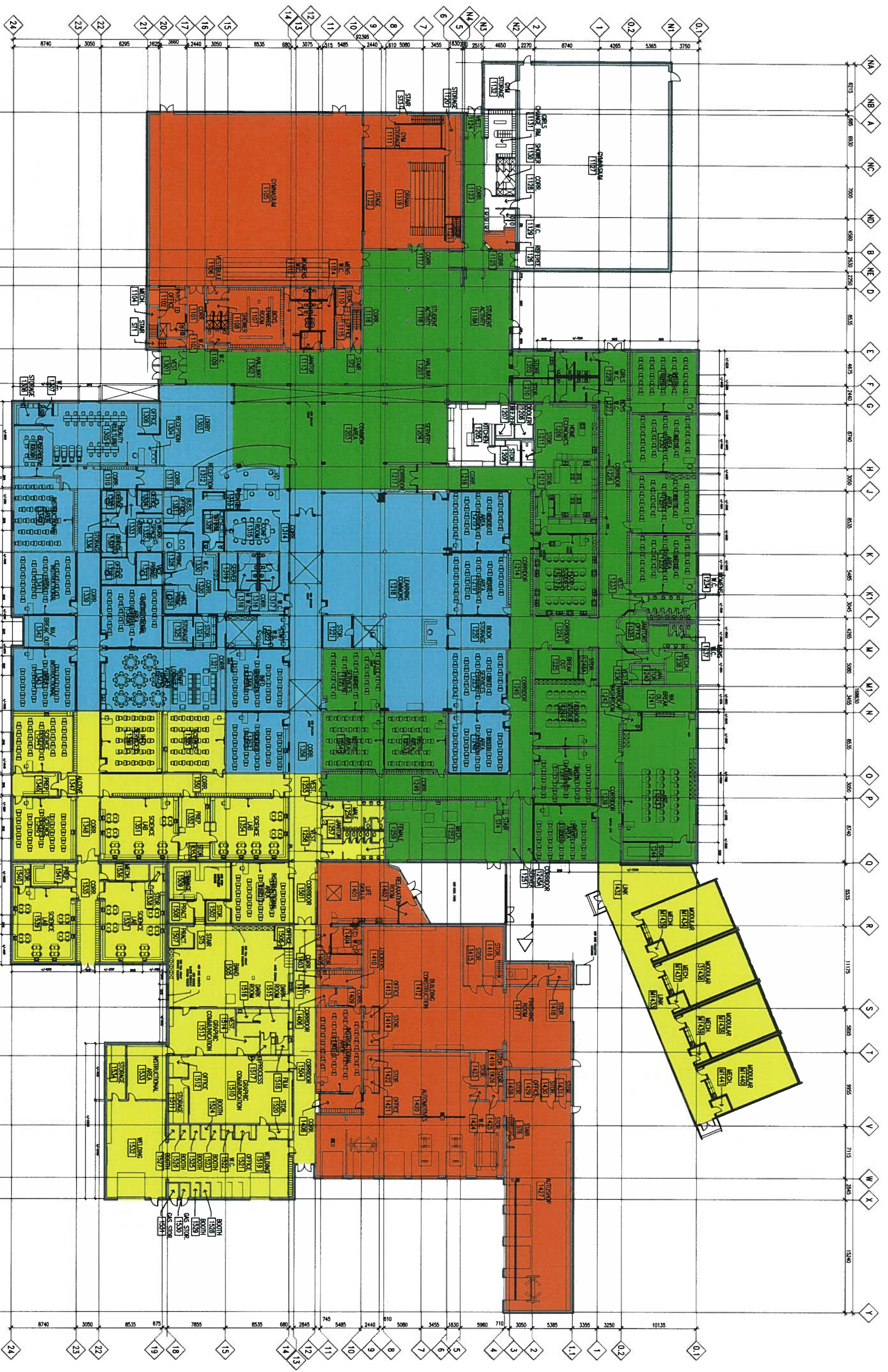








KEY PLAN



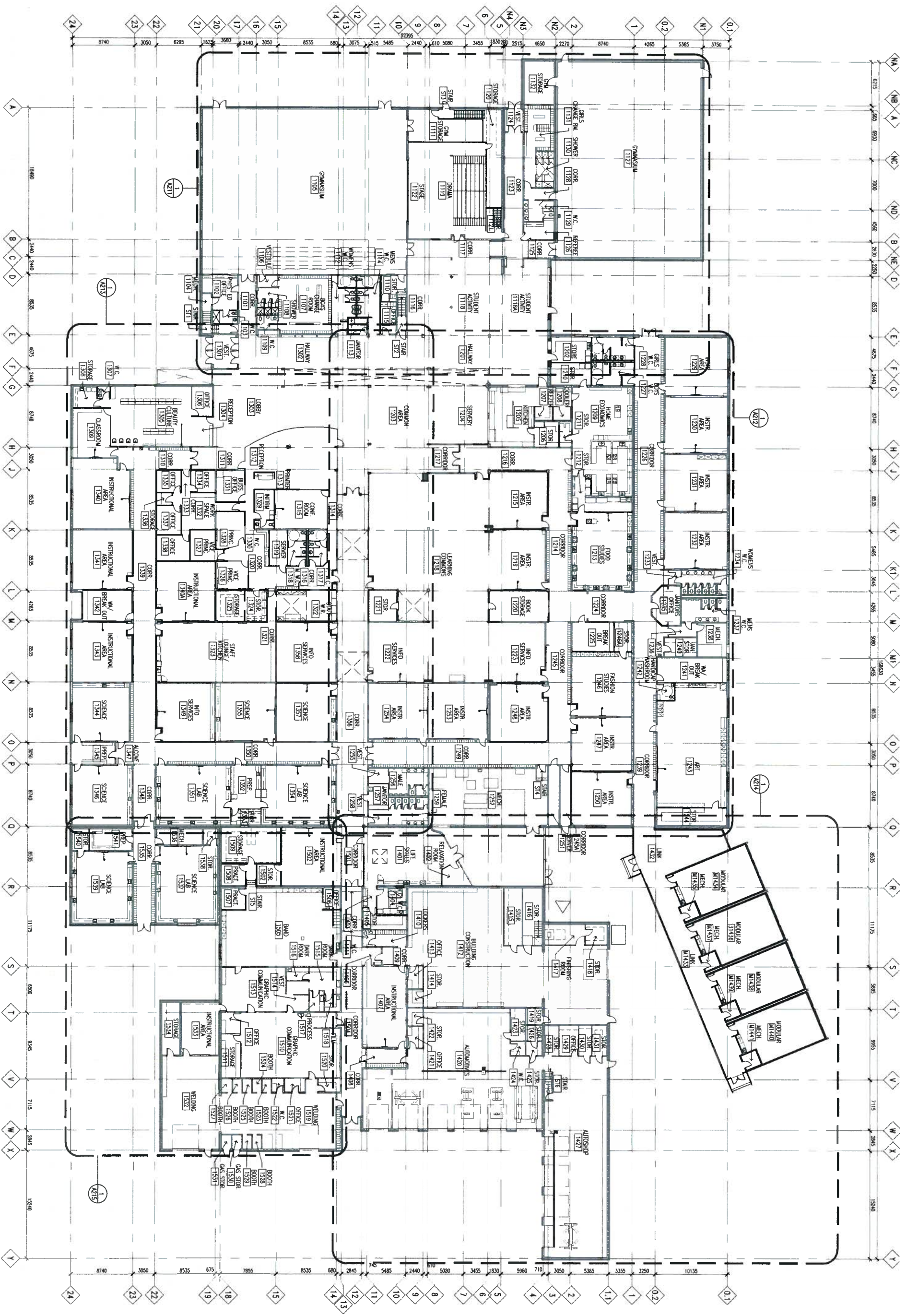
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REVISIONS

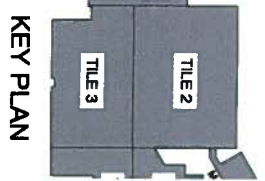
RECALL / PERMIT

PROJECT
**STURGEON COMPOS
 HIGH SCHOOL
 MODERNIZATION**
 STURGEON SCHOOL DIVISION NO. 24
 80-3400 HIGHWAY 27, STURGEON COUNTY, ALB
 SHEET TITLE
**PHASING PLAN -
 MAIN FLOOR**

PHASE 1 - JANUARY 2015 - AUGUST 2015



201, 10441 - 123 St. Edmont
 Canada T5N 1N8
 Tel: (780) 423-8808 Fax: (780) 4
 www.BR2Architecture.com
 BR2Architecture@calstel.ca



KEY PLAN

LEGEND

- EXISTING PARTITION TO REMAIN
- NEW PARTITION
- NEW DOOR FRAME AND HARDWARE

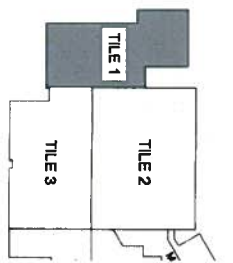
REVISIONS

NO	DATE	DESCRIPTION
1	10/10/14	ISSUED FOR DEVELOPMENT PERMIT

REVISIONS

SCALE / PERMIT

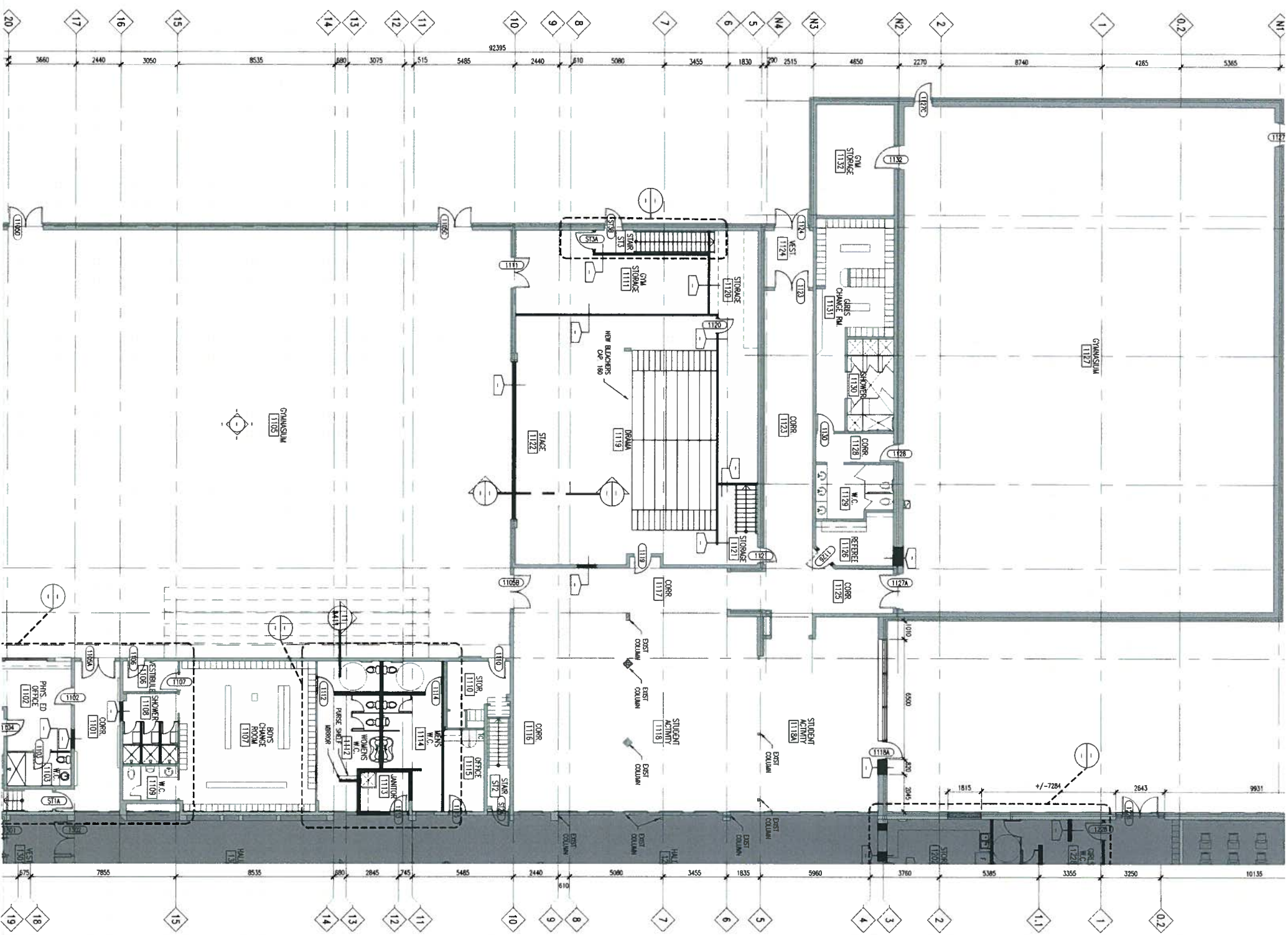
PROJECT
STURGEON SCHOOL COMPOS HIGH SCHOOL MODERNIZATION
 STURGEON SCHOOL, DIVISION No. 24
 800-34400 HIGHWAY 27, STURGEON COUNTY, ALB
 SHEET TITLE
OVERALL MAIN FLOOR PLAN



KEY PLAN

FLOOR PLAN LEGEND:

- BB BATH BARRED FREE ELECTRIC
- DOOR OPENING (O) OR (OO)
- * DENOTES DOOR LEAF THAT IS TO BE FOLDED
- OC DENOTES 1220mm HIGH CORNER GUARD
- DF DENOTES DRINKING FOUNTAIN
- EP DENOTES ELECTRICAL PANEL
- FAP DENOTES FIRE ALARM/NOTIFY PANEL
- FR DENOTES FLOOR ROAM
- FE DENOTES FIRE EXTINGUISHER
- FE DENOTES RECESSED FIRE EXTINGUISHER
- HP DENOTES 1000mm HIGH HOISTKEEPING CL
- HWB DENOTES HALL FREEZE HOLE BR
- FAN DENOTES FAN
- FAN DENOTES FAN ANNUNCIATOR PANEL
- SI DENOTES INTERACTIVE WHITEBOARD (SMART BOARD)
- TB DENOTES TACKBOARD
- WB DENOTES WHITEBOARD
- WBS DENOTES WHITEBOARD/SCREENBOARD
- WBS DENOTES CORNER SUPPLY AIR DUCT COM FOR FLOOR LEVEL DRYSER
- WBS DENOTES IN WALL SUPPLY AIR FOR FLOOR



NOTE:
 FOR CONTINUATION
 OF THIS FLOOR
 PLAN REFER
 TO DRAWING
 A213

NOTE:
 FOR CONTINUATION
 OF THIS FLOOR
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 TO DRAWING
 A212

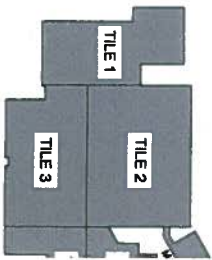
NO.	DATE	DESCRIPTION
1	10/10/14	ISSUED FOR DEVELOPMENT PERMIT

REVISIONS

SCALE / PERCENT

PROJECT
**STURGEON COMPOS
 HIGH SCHOOL
 MODERNIZATION**
 STURGEON SCHOOL, DIVISION No. 24
 603-34400 HIGHWAY 27, STURGEON COUNTY, ALBIA

SHEET TITLE
**MAIN FLOOR
 PLAN - TILE 1**



KEY PLAN

PLT - LAND USE INFORMATION ADDRESS:
201 - 1000 Highway 21, STURGEON COUNTY, ALBERTA, T6B 0T8
HSP - HIGH SCHOOL PLAN, SEP. 1-20-14, RHW 5113 ES.
IHS - INDEPENDENT HOUSE PLAN, RHW 5113 ES.

ASSEMBLY HALL, ROOM 2, 1P BY 8 SIDE
14,200 m² / 150,000 sq ft
COURT, ROOM 2, ONE ST
11,900 m² / 128,000 sq ft

12,300 m² / 133,000 sq ft
18,400 m² / 200,000 sq ft
11,400 m² / 123,000 sq ft
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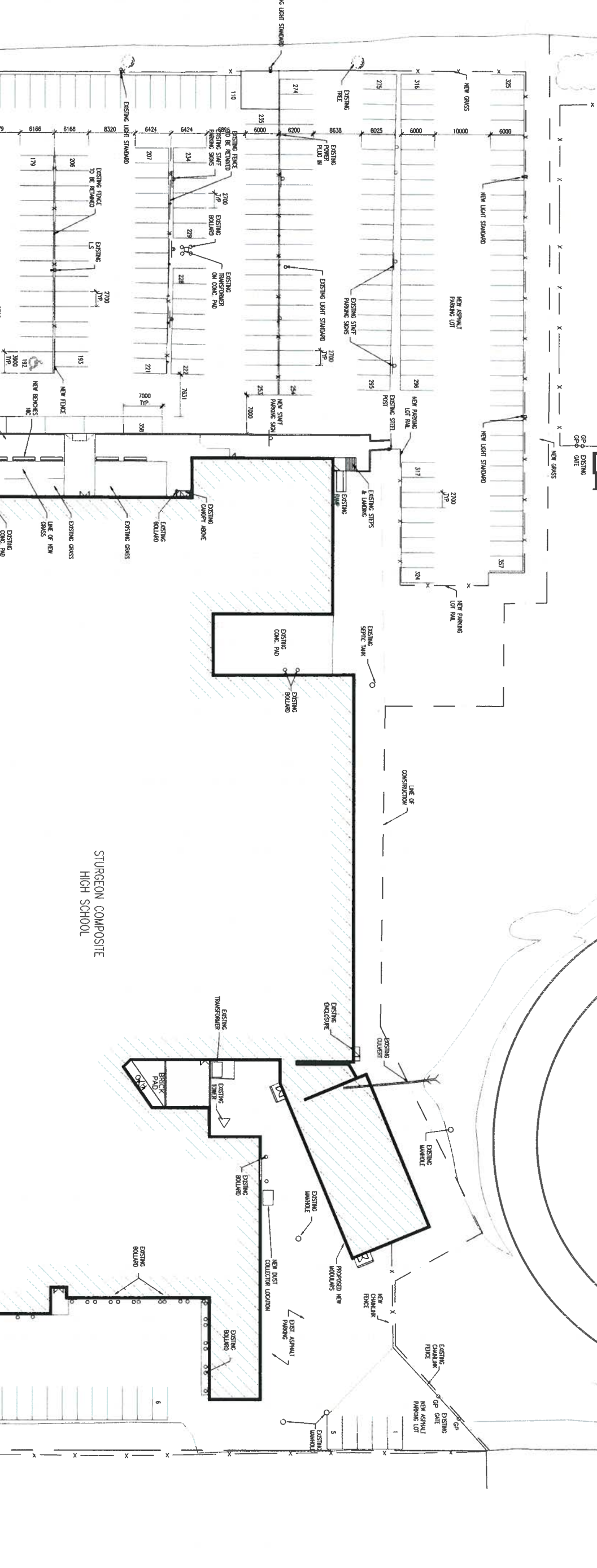
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STURGEON COMPOSITE HIGH SCHOOL

LOT B PLAN 762 1457

HIGHWAY AVENUE

PROJECT: STURGEON SCHOOL DIVISION N/A, 24
MODERNIZATION
ENLARGED SITE PLA

NO. DATE DESCRIPTION

1 10/10/14 ISSUED FOR DEVELOPMENT PERMIT

REVISIONS

SCALE / PERCENT

PROJECT: STURGEON SCHOOL DIVISION N/A, 24

MODERNIZATION

ENLARGED SITE PLA



Memorandum

Date: October 22, 2014
To: Board of Trustees
From: Board Chair
Subject: Board Communication

Attached for Trustees information are three letters recently sent on behalf of the SSD Board.



October 16, 2014

Honourable Maureen Kubinec
MLA for Barrhead-Morinville-Westlock
Constituency Office
5110 – 50 Avenue
Barrhead AB T7N 1L1

sent via e-mail: barrhead.morinville.westlock@assembly.ab.ca

Dear Minister Kubinec:

On behalf of the Sturgeon Board of Trustees I would like to thank you for meeting with us to discuss, once again, the need for a new public school in the Town of Morinville. As you know, enrollment at Morinville Public School is presently at 547 and our conservative projections for SY 2015-2016 indicate that the school will be struggling to deal with a lack of sufficient classroom space to meet the growing student population. This situation will become increasingly dire in the years to come as Sturgeon works to meet the government's commitment to public education, through to grade 12, for local families in Morinville.

In addition, the lack of basic CTS facilities at the school has deprived our expanding junior high section of an important component of 21st Century learning, as reinforced in Alberta Education's Ministerial Order #001/2013. While we are currently offering a range of complimentary courses, we note that Morinville Public School has no CTS labs and, as enrollments continue to grow, the possibility of meeting student needs in these and other diverse areas will become increasingly difficult.

In the simplest of terms, without the necessary infrastructure in place, public education, a right of all students in Alberta and a commitment made by this government to the families of Morinville, will never become a reality in this town.

We applaud our parent community and staff for the hard work they are doing to ensure that public education continues to thrive in Morinville and we are proud of the educational experiences available to our students. We appreciate your support for public education and are encouraged by your positive response to our stated need for a new school. We look forward to working with you in this regard.

Once again, if there is further information you require, please do not hesitate to contact me directly.

Sincerely,

Terry Jewell, Chair
Board of Trustees

cc: Honourable Gordon Dirks, Minister of Education
Honourable Jeff Johnson, MLA Athabasca/Redwater
Mr. Doug Horner, MLA Spruce Grove/St. Albert
Sturgeon School Division Board of Trustees
Dr. Michele Dick, Superintendent
Mrs. Sarah Hall, Chair, MPS Parent Council



October 16, 2014

Ms. Pam Livingston
Chief of Staff
Office of the Minister
Education
320 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

sent via e-mail: pam.livingston@gov.ab.ca

Dear Ms. Livingston:

On behalf of the Sturgeon Board of Trustees I would like to thank you for meeting with us and our local MLA, Minister Kubinec, to discuss, the need for a new public school in the Town of Morinville. As you know, the student enrollment at Morinville Public School is presently at 547 and our conservative projections for SY 2015-2016 indicate that the school will be struggling to deal with a lack of sufficient classroom space to meet the growing student population. This situation will become increasingly dire in the years to come as Sturgeon works to meet the government's commitment to public education, through to Grade 12, for local families in Morinville.

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In the simplest of terms, without the necessary infrastructure in place, public education, a right of all students in Alberta and a commitment made by this government to the families of Morinville, will never become a reality in this town.

We applaud our parent community and staff for the hard work they are doing to ensure that, at this time, public education continues to thrive in Morinville and we are proud of the educational experiences we have been able to share with our students. We appreciate your support for public education and are encouraged by your willingness to meet with us to discuss this critical issue. We look forward to working with you in the realization of a new public school for the students in Morinville.

Once again, if there is further information you require, please do not hesitate to contact me directly.

Sincerely,

Terry Jewell, Chair
Board of Trustees

cc: Honourable Gordon Dirks, Minister of Education
Honourable Maureen Kubinec, MLA Barrhead/Morinville/Westlock
Honourable Jeff Johnson, MLA Athabasca/Redwater
Mr. Doug Horner, MLA Spruce Grove/St. Albert
Sturgeon School Division Board of Trustees
Dr. Michele Dick, Superintendent
Mrs. Sarah Hall, Chair, MPS Parent Council



October 16, 2014

Honourable Diana McQueen
Minister of Municipal Affairs, Government House Leader
Members of Executive Council
Executive Branch
404 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

sent via e-mail: minister.municipalaffairs@gov.ab.ca

Dear Minister McQueen:

On behalf of the Sturgeon Board of Trustees I would like to thank you for meeting with us and our local MLA, Minister Kubinec, to discuss, the need for a new public school in the Town of Morinville. As you know, the student enrollment at Morinville Public School is presently at 547 and our conservative projections for SY 2015-2016 indicate that the school will be struggling to deal with a lack of sufficient classroom space to meet the growing student population. This situation will become increasingly dire in the years to come as Sturgeon works to meet the government's commitment to public education, through to Grade 12, for local families in Morinville.

In addition, the lack of basic CTS facilities at the school has deprived our expanding junior high section of an important component of 21st Century learning, as reinforced in Alberta Education's Ministerial Order #001/2013. While we are currently offering a range of complimentary courses, we note that Morinville Public School has no CTS labs and, as enrollments continue to grow, the possibility of meeting student needs in these and other diverse areas will become increasingly difficult.

In the simplest of terms, without the necessary infrastructure in place, public education, a right of all students in Alberta and a commitment made by this government to the families of Morinville, will never become a reality in this town.

We applaud our parent community and staff for the hard work they are doing to ensure that, at this time, public education continues to thrive in Morinville and we are proud of the educational experiences we have been able to share with our students. We appreciate your support for public education and are encouraged by your willingness to meet with us to discuss this critical issue. We look forward to working with you in the realization of a new public school for the students in Morinville.

Once again, if there is further information you require, please do not hesitate to contact me directly.

Sincerely,

Terry Jewell, Chair
Board of Trustees

cc: Honourable Gordon Dirks, Minister of Education
Honourable Maureen Kubinec, MLA Barrhead/Morinville/Westlock
Honourable Jeff Johnson, MLA Athabasca/Redwater
Mr. Doug Horner, MLA Spruce Grove/St. Albert
Sturgeon School Division Board of Trustees
Dr. Michele Dick, Superintendent
Mrs. Sarah Hall, Chair, MPS Parent Council