



Board Meeting Agenda

June 28, 2017 – 4:30 p.m.

- 1. Call to Order**
- 2. Approval of Agenda**
 - 2.1 Additions/Deletions to Agenda
 - 2.2 Approval of Agenda
- 3. Appointments**
- 4. Reading and Approving of Minutes**
 - 4.1 Amendment/Correction of Minutes
 - 4.2 Approval of the Minutes of the Regular Meeting of May 24, 2017
- 5. Presentations**
- 6. Reports from Senior Administration**
- 7. Reports from Trustees and Standing Committees**
 - 7.1 Chair's Report
 - 7.2 Trustees' Reports

7.3 Building

7.4 Finance & Human Resources

7.5 Education Policy

7.6 Advocacy

7.7 Transportation

8. Reports from Special Committees

8.1 Alberta School Boards Association Representative

8.2 Public School Boards Association of Alberta Representative

9. New Business

9.1 Policy D/I/13 – Instructional Materials

9.2 Policy F/II/1 – Curricular and Extra-curricular Fees

9.3 Policy I/1 – Student Transportation Services

9.4 Locally Developed Courses Approval – Film and Media Art 15, 25, 35 (3 credits)

9.5 Locally Developed Courses Approval – Film and Media Art 15, 25, 35 (5 credits)

9.6 2017 – 2018 Educational Services Agreement, Elk Island Public Schools – Language Immersion Sturgeon Public School Division Transported Students

- 9.7 2017 – 2018 Educational Services Agreement, Greater St. Albert Catholic Schools – Language Immersion Sturgeon Public School Division Transported Students
- 9.8 2017 – 2018 Educational Services Agreement, St. Albert Public Schools – Language Immersion Sturgeon Public School Division Transported Students
- 9.9 July/August Committee of the Whole and Board Meetings
- 9.10 Naming of the New School in Morinville
- 9.11 2017 – 2018 School Fees
- 9.12 2017 – 2018 Preliminary Budget
- 9.13 Election 2017
 - 9.13.1 Sturgeon County Agreement
 - 9.13.2 Bylaw 1 – 17, A bylaw to adopt modified voting procedure
- 9.14 Monthly Financial Report
- 9.15 Annual Report Re: Off-Campus Education
- 9.16 Public Notification of the Central Office Modernization

10. Unfinished Business

11. Notices of Motion

12. Information

13. Comment & Question Period

13.1 ATA; CUPE

13.2 Community Members

13.3 Media

14. Requests for Information

15. Adjournment



**Minutes of the Meeting of
The Board of Trustees of
Sturgeon Public School Division No. 24
Held at Morinville on May 24, 2017**

Table of Contents

	<u>Resolution #</u>
Approval of Agenda.....	064
Approval of Minutes.....	065
New Business	
Policy D/III/1 - Equity, Diversity, Inclusion and Human Rights.....	066
Policy D/III/2 - Sexual Orientation, Gender Identity and Gender Expression	067
SIGIS Child Care Society Lease Agreement.....	068
Lease Agreement - Town of Gibbons - Bon Accord Community School	069
Lease Agreement - Town of Gibbons - Gibbons School	070
Non-Resident Fee Schedule 2017 - 2018	071
Authorization of Junior High Locally Developed Optional Course - Academic Skill Building	072
Authorization of Junior High Locally Developed Optional Course - Exploring World Religions.....	073
Election 2017 - Special Ballots	074
Election 2017 - Sturgeon County Agreement	075



**Minutes of the Meeting of
The Board of Trustees of
Sturgeon Public School Division No. 24
Held at Morinville on May 24, 2017**

Roll Call

Present were Trustees: Ms. Tracy Nowak (Chair), Mrs. Shelley Porter (Vice Chair); Mrs. Misty Featherley; Mr. Terry Jewell; Mrs. Liz Kohle; Dr. Michèle Dick (Superintendent); Mrs. Iva Paulik (Secretary Treasurer); Mrs. Ruth Kuik (Associate Superintendent, Education Services); Mr. Thomas Holmes (Associate Superintendent, Human Resources & Leadership Support)

Absent: Mrs. Wendy Miller

Call to Order

The Chair called the meeting to order at 4:32 p.m.

Approval of Agenda

#064/2017 – Moved by Mr. Jewell that the agenda be approved.

CARRIED 5/0

Appointments

Approval of Minutes

#065/2017 – Moved by Mrs. Featherley that the minutes of the Regular Meeting of April 26, 2017 be approved.

CARRIED 5/0

Presentations

Mrs. Nikki Woodford, Coordinator, Instructional Technology & Innovation, Sturgeon Public School Division, provided a screening of the Trustee video to promote Trusteeship for the 2017 Trustee Election.

Mr. Greg Gibson, Principal, Learning Centres, Sturgeon Public School Division provided an update with respect to the Morinville Learning Centre and the Sturgeon Learning Centre.

Reports from Senior Administration

A verbal and written report was provided on behalf of Senior Administration.

Reports from Trustees and Standing Committees

Chair's Report

A verbal report was provided.

Trustees' Reports

Verbal reports were provided.

Building

A verbal report was provided.

Finance & Human Resources

No report was provided.

Education Policy

No report was provided.

Advocacy

No report was provided.

Transportation

A verbal report was provided.

Reports from Special Committees

Alberta School Boards Association Representative

A verbal report was provided.

Public School Boards Association of Alberta Representative

A verbal report was provided.

New Business

Policy D/III/1 – Equity, Diversity, Inclusion and Human Rights

#066/2017 – Moved by Mrs. Kohle that the Board of Trustees accept the affirmation of Policy D/III/1 – Equity, Diversity, Inclusion and Human Rights.

CARRIED 5/0

Policy D/III/2 – Sexual Orientation, Gender Identity and Gender Expression

#067/2017 – Moved by Mrs. Kohle that the Board of Trustees accept the affirmation of Policy D/III/2 – Sexual Orientation, Gender Identity and Gender Expression.

CARRIED 5/0

SIGIS Child Care Society Lease Agreement

#068/2017 – Moved by Mrs. Featherley that the Board of Trustees approve the Lease Agreement with SIGIS Child Care Society for a children centre at Sturgeon Heights School for the 2017 – 2018 school year.

CARRIED 5/0

Lease Agreement – Town of Gibbons – Bon Accord Community School

#069/017 – Moved by Mr. Jewell that the Board of Trustees refer the Lease Agreement with the Town of Gibbons for an out of school care program at Bon Accord Community School for the 2017 – 2018 school year to the June 14, 2017 Building Committee Meeting.

CARRIED 5/0

Lease Agreement – Town of Gibbons – Gibbons School

#070/2017 – Moved by Mr. Jewell that the Board of Trustees refer the Lease Agreement with the Town of Gibbons for an out of school care program at Gibbons School for the 2017 – 2018 school year to the June 14, 2017 Building Committee Meeting.

CARRIED 5/0

The meeting recessed at 6:00 pm for dinner.

The meeting resumed at 6:38 pm.

Non-Resident Fee Schedule 2017 - 2018

#071/2017 – Moved by Mrs. Featherley that the Board of Trustees approve the Non-Resident Fee Schedule for the 2017 – 2018 school year.

CARRIED 5/0

Authorization of Junior High Locally Developed Optional Course – Academic Skill Building

#072/2017 – Moved by Mrs. Porter that the Board of Trustees approve the authorization of Academic Skill Building as a locally developed junior high school optional course for use in Division schools beginning September 2017 through to June 2020.

CARRIED 5/0

Authorization of Junior High Locally Developed Optional Course – Exploring World Religions

#073/2017 – Moved by Mrs. Featherley that the Board of Trustees approve the authorization of Exploring World Religions as a locally developed junior high school optional course for use in Division schools beginning September 2017 through to June 2020.

CARRIED 5/0

Election 2017**Special Ballots for Election October 16, 2017**

#074/2017 – Moved by Mrs. Porter that the Board of Trustees as per Section 77.1 of the Local Authorities Election Act, pass a resolution to provide for “Vote by Special Ballot” for the 2017 election of the local jurisdiction.

The application for special ballots may be made by one or more of the following methods:

- (a) in writing;
- (b) by telephone;
- (c) by telecopier;
- (d) in person;
- (e) by e-mail.

CARRIED 5/0

Sturgeon County Agreement

#075/2017 – Moved by Mrs. Porter that the Board of Trustees refer Election 2017 – Sturgeon County Agreement to the June 28, 2017 Board Meeting.

CARRIED 5/0

Monthly Financial Report

That the Board of Trustees receive as information the 8 Months Financial Report for 2016 – 2017 as of April 30, 2017.

Unfinished Business**Notices of Motion**

There were no Notices of Motion.

Information**Comment & Question Period****ATA; CUPE**

No report was provided.

Community Members**Media**

No report was provided.

Requests for Information

There were no requests for information.

#076/2017 – 7:10 p.m. – Moved by Mr. Jewell that the Board go in camera.

CARRIED 5/0

#077/2017 – 8:10 p.m. – Moved by Mr. Jewell that the Board go out of camera.

CARRIED 5/0

Close of Meeting

The Chair adjourned the meeting at 8:11 p.m.

Chair

Date

Secretary-Treasurer



Board Memorandum

Date: June 28, 2017
To: Public Board
From: Senior Administration
Subject: Seniors Report

Topic

During the month of June the Superintendent and Associate Superintendent of Education Services completed their formal round of school visits.

The Superintendent focused primarily on discussions relative to:

1. A review of the successes and challenges associated with the 2016-2017 school year and the direction set for SY 2017-2018.
2. In-depth review of each principal's Professional Growth Plan and priorities for the upcoming year.
3. Classroom visitations.

The Associate Superintendent focused on:

1. A review of the progress of each school's Library Learning Commons. The majority of schools have completed the work needed to transform the library's focus from "the collection" and toward a student centered environment. One or two schools have identified work needed for school year 2017/18 and have plans with associated timelines.
2. Gender neutral washrooms: signage will be supplied over the summer to indicate washrooms facilities in all schools designated for public use. Should students not be comfortable changing in locker rooms, principals have identified a private space for students.
3. Summary results: Results provided by the completion of the accountability survey and My School survey were reviewed with principals with the focus of the discussion being on celebrations and response to challenges. Measures discussed were Safe and Caring, Program of Studies, Education Quality, School Improvement, Citizenship, Work Preparation and Parental Involvement.
4. Safe Contact Cohort Member: principals identified which teacher would participate in the cohort. Principals were made aware of the work the cohort would be involved in with SOGI 1,2,3 next year.
5. Principals shared their planning focus for school year 17/18 with a thought to the support that Education Services could provide.

BOARD

W.



Board Memorandum

Date: June 28, 2017
To: Board of Trustees
From: Ruth Kuik, Associate Superintendent, Education Services
Subject: Fieldtrip Report

Field Trips

Board Policy F/II/2, "Field Trips" and Administrative Practice Administration 5, "Field Trip Operational Procedures" require that "the principal must have the approval of the Superintendent for field trips that are overnight or exceed two (2) school days and/or are outside of the Province of Alberta". The Administrative Practice further stipulates that "the Board shall be provided, as information, all field trips that are overnight and/or out-of-province".

Overnight:

Camilla School

May 17 – 23, 2018

Approval in principle for 30 junior high students to travel to Quebec City, Ottawa, Toronto & Niagara Falls.



Board Memorandum

Date: June 28, 2017

To: Board of Trustees

From: Committee of the Whole

Subject: Policy D/I/13 – Instructional Materials
Proposed amended name Policy D/I/13 – Instructional Material
Allocation

Background

At the June 14, 2017 Committee of the Whole meeting Trustees reviewed Policy D/I/13 – Instructional Materials (proposed amended name: Policy D/I/13 – Instructional Material Allocation) and forwarded to the Public Board Meeting.

Associated Admin Practices Financial Management 2 – Instructional Material Fees, Administration 11 – Instructional Material Fees Procedures, and Administration 12 – Instructional Material Fees Collection are attached to be rescinded.

Recommendation

That the Board of Trustees approve Policy D/I/13 – Instructional Material Allocation.

BOARD 9.1



1.0 POLICY

1.1 The Board believes that access to appropriate instructional material resources is an integral part of education.

1.1.1 The Board allocates funding to provide the necessary instructional material resources.

Revised Draft

References: *Admin Practice(s): Curriculum and Resources 1 – Resources*
Board Policy: Educational Services 7 – Curricular and Extra-Curricular Fees
D//2; System Budget Development



1.0 POLICY

1.1 The Board believes that access to appropriate instructional materials resources is an integral part of education.

2.0 GUIDELINES

2.1 Pursuant to 1.1, the Board allocates funding to provide the necessary instructional resources.

2.2 As per the School Act 60(2), the Board has the authority to establish fees with respect to instructional resources.

2.3 Instructional Material Fees shall be determined by the Board through the school year budget development process.

References:	<i>Admin Practice(s):</i>	<i>Financial Management 2 – Instructional Material Fees Administration 11 – Instructional Material Fees Procedures Administration 12 – Instructional Material Fees Collection Curriculum and Resources 1 – Resources Educational Services 7 – Curricular and Extra-Curricular Fees D/I/2; System Budget Development</i>
	<i>Board Policy:</i>	<i>Section 60(2)(j)</i>
	<i>School Act:</i>	



FINANCIAL MANAGEMENT 2 – Instructional Material Fees

Date: September 01, 2009 Revised: March 7, 2016 Responsible Administrator: Secretary Treasurer

1.0 RATIONALE

The Board assesses Instructional Material Fees to provide needed materials to students to enhance their educational opportunities.

2.0 PROCESS

At the start of each year’s budget process, the Secretary Treasurer will have the Board determine Instructional Material Fees for the following year.

3.0 GUIDELINES

3.1 Basic Instructional Materials Fees for the 2016 – 2017 school year are:

- 3.1.1 Elementary \$55.00 per year
- 3.1.2 Junior High \$67.00 per year
- 3.1.3 Senior High \$55.00 per semester, \$110.00 per year, or for those students in less than a 10 credit load, \$4.50 per credit

3.2 Out of Boundary students, registering in SCHS, shall be charged a \$50.00 deposit. Upon attendance to the school the deposit will be applied to offset their school fees.

References: *Board Policy: D//2 System Budget Development*
 D//13 Instructional Materials



ADMINISTRATION 11 – Instructional Material Fees Procedures

Date: April 14, 2003 Revised: March 7, 2016

Responsible Administrator: Secretary Treasurer

1.0 RATIONALE

Appropriate material resources, including printed material, textbook renewal and workbooks, digital resources, library resources and Art, Science, Physical Education enhancement supplies, are an integral part of student learning.

2.0 PROCESS

Principals shall be responsible for the collection of Instructional Material Fees and for submission of such fees to the Secretary Treasurer. Schools must account for instructional material fees usage and report annually to the Secretary Treasurer and their school communities.

3.0 GUIDELINES

- 3.1 Specific procedures for the collection of instructional materials shall be issued from the Secretary Treasurer's office on an annual basis.
- 3.2 Students transferring out of the Division during the school year shall receive from the school a refund of instructional material fees, determined on a pro-rated monthly basis.
- 3.3 An Instructional Material Fee paid by a student in any Divisional school for the current school year shall be considered transferable to any other Divisional school in which the student registers during that school year.
- 3.4 Principals shall be responsible for ensuring that all instructional materials are returned by students and the appropriate charges are assessed for lost or damaged materials.
- 3.5 At the discretion of the school principal, high school students taking approved summer school courses or studying for supplemental examinations shall be provided instructional materials for a nominal fee. Fifty percent of this fee shall be refunded upon the return of the books in satisfactory condition.
- 3.6 Any student entering the Division or transferring out of the Division after March 31st of the school year will not be charged or refunded any portion of the instructional material fee.

References: *Board Policy: D//13*



ADMINISTRATION 12 – Instructional Material Fees Collection

Date: November 14, 2003

Revise: March 7, 2016

Responsible Administrator: Secretary Treasurer

1.0 RATIONALE:

Instructional Material Fees administered for material resources shall be collected and utilized for the purpose of obtaining material resources for students.

2.0 PROCESS:

The Secretary Treasurer will be responsible for ensuring the collection of Instructional Material Fees is undertaken according to established guidelines.

3.0 GUIDELINES:

- 3.1 In May and June of each school year, schools shall notify parents through their newsletter of the Instructional Material Fees for the subsequent school year.
- 3.2 After the first Friday in the new school year, each school shall send a reminder letter to parents who have not submitted payments and request such fees.
- 3.3 In December and January, a letter shall be sent to parents, with respect to delinquent accounts indicating a final payment due date of April 30th, and that any outstanding account as of that date may be placed with a collection agency.
- 3.4 In cases of genuine hardships, principals have the discretion and flexibility to waive or make alternative payment arrangements.
- 3.5 Upon approval of the principal, a list of all other outstanding accounts as of April 30th shall be forwarded to the collection agency by school office personnel.
- 3.6 Once an account is placed for collection, the collected balances will be forwarded to Central Office.
- 3.7 The school's goal shall be to collect 100% of the Instructional Material Fees.

References: *Board Policy: D/1/13 - Instructional Materials*
 Admin Practice: Admin 11 - Instructional Materials Procedures
 Education Services 7 - Curricular and Extra-curricular Fees



Board Memorandum

Date: June 28, 2017
To: Board of Trustees
From: Committee of the Whole
Subject: Policy F/II/1 – Curricular and Extra-curricular Fees

Background

At the June 14, 2017 Committee of the Whole meeting Trustees reviewed Policy F/II/1 – Curricular and Extra-curricular Fees and forwarded to the Public Board Meeting.

Associated Admin Practices Educational Services 7 – Curricular and Extra-curricular Fees and Administration 22 – Curricular and Extra-curricular Fees Collection are provided for Trustee information.

Recommendation

That the Board of Trustees approve Policy F/II/1 – Curricular and Extra-curricular Fees.



1.0 POLICY

- 1.1 The Board enables, within the context of each school and based upon students' interests and needs, a variety of programs and services that are classified as curricular and extra-curricular activities.
- 1.2 The Board recognizes the need for individual schools to levy fees at a reasonable rate for curricular and extra-curricular activities.
- 1.3 The Board believes that curricular and extra-curricular fees as described in 1.2 should be set by the Principal in consultation with the school staff, with the advice of the School Council, subject to the final approval of the Superintendent before they are provided to the Board of Trustees for their review.
- 1.4 The Board believes that a student shall not be penalized because of an inability to meet the financial requirements of a given curricular or extra-curricular activity. (Excluding academies, extended student trips or tours not necessary to meet the learning expectations of a particular grade or course.)

References: *Admin Practice(s): Educational Services 7 – Curricular and Extra-curricular Fees
Administration 22 – Curricular and Extra-curricular Fees Collection
School Act: Sections 30; 39
School Fees and Costs Regulations*



1.0 POLICY

- 1.1 The Board enables, within the context of each school and based upon students' interests and needs, a variety of programs and services that are classified as curricular and extra-curricular activities.
- 1.2 The Board recognizes the need for individual schools to levy fees at a reasonable rate for curricular and extra-curricular activities that are considered to be outside or beyond the materials and service for which fees are established by the Board in Policy D/II/4.
- 1.3 The Board believes that curricular and extra-curricular fees as described in 1.2 should be set by the Principal in consultation with the school staff, with the advice of the School Council and subject to the final approval of the Superintendent.
- 1.4 The Board believes that a student shall not be penalized because of an inability to meet the financial requirements of a given curricular or extra-curricular activity. (Excluding academies, extended student trips or tours not necessary to meet the learning expectations of a particular grade or course.)

References: *Admin Practice(s): Administration 22 – Curricular and Extra-curricular Fees Collection ES 7, Curricular and Extra-curricular Fees*



EDUCATIONAL SERVICES 7 – Curricular and Extra-Curricular Fees

Date: June 30, 2004

Revised: January 15, 2016

Responsible Administrator: Secretary Treasurer

1.0 RATIONALE

Curricular and Extra-curricular Fees are established by the school within the context of each school and are based on students' interests and needs for programs and services that are classified as Curricular and Extra-curricular activities.

2.0 PROCESS

The principal, in consultation with school staff and with the advice of school council, will be responsible to establish a list of fees to be submitted to the Superintendent before they are provided to the Board of Trustees for their review.

3.0 GUIDELINES

- 3.1 A curricular activity is an activity which may require specialized materials or that is outside of the regular classroom activities and that complements or supplements regular instruction; this includes project work, field trips, dramatic productions, musical performances, etc. Participation in a curricular activity for which fees are levied is on a voluntary basis.
- 3.2 An extra-curricular activity is an activity that is normally outside of the regular school day, which may complement or supplement regular instruction or allow a student to explore a particular skill, talent or interest; these can include sports, music, drama and theatre, debating, publishing, etc. Participation in an extra-curricular activity is on a voluntary basis.
- 3.3 Funding for curricular and extra-curricular activities can be supplemented through means other than the charging of fees to parents/guardians with the support of students, staff, parents and/or the school council.
- 3.4 During the spring planning process for the new school year, staff members will submit to the principal for consideration suggestions for curricular and extra-curricular activities with a plan for the funding of the activity.
- 3.5 In consultation with the school staff, the principal will identify those curricular and extra-curricular activities that will be scheduled for the coming school year. The schedule will include a plan for the funding of each activity.

References: *Board Policy: F/II/1 Curricular and Extra-curricular Fees*
Admin Practice: Administration 22 – Curricular and Extra-curricular Fees Collection
School Act: Sections 30; 39
School Fees and Costs Regulations



EDUCATIONAL SERVICES 7 – Curricular and Extra-Curricular Fees

Date: June 30, 2004

Revised: January 15, 2016

Responsible Administrator: Secretary Treasurer

- 3.6 The principal will present the completed schedule of curricular and extra-curricular activities to the school council, indicating the means for funding the activities. The principal will take into consideration advice received from the school council subsequent to the presentation.
- 3.7 The schedule of curricular and extra-curricular activities, once complete with a clear indication as to fees to be levied to parents/guardians, shall be forwarded to the Superintendent for approval on or before April 30th which will then be forwarded to the Committee of the Whole Meeting in May.
- 3.7.1 For any new fees or increased fees by an amount that exceeds 5% of the fee or cost set out in the Board’s current fee schedule, the Principal shall provide rationale to justify the proposed implementation of a new fee or a proposed increase to the existing fees
- 3.7.1 does not apply to field trips and non-curricular travel.
- 3.8 The principal shall ensure that a student shall not be penalized because of an inability to meet the financial requirements of a given curricular or extra-curricular activity. (Excluding academies, extended student trips or tours not necessary to meet the learning expectations of a particular grade or course.)

References: *Board Policy: F/II/1 Curricular and Extra-curricular Fees*
Admin Practice: Administration 22 – Curricular and Extra-curricular Fees Collection
School Act: Sections 30; 39
School Fees and Costs Regulations



EDUCATIONAL SERVICES 7 – Curricular and Extra-Curricular Fees

Date: June 30, 2004

Revised: January 15, 2016

Responsible Administrator: Secretary Treasurer

1.0 RATIONALE

Curricular and Extra-curricular Fees are established by the school within the context of each school and are based on students’ interests and needs for programs and services that are classified as Curricular and Extra-curricular activities. ~~Instructional Materials Fees are established by the Board. Costs for activities that are outside or beyond instructional materials may be established by the school according to the process and guidelines that follow.~~

2.0 PROCESS

The principal, in consultation with school staff and with the advice of school council, will be responsible to establish a list of fees to be submitted to the Superintendent **before they are provided to the Board of Trustees for their review.**

3.0 GUIDELINES

- 3.1 A curricular activity is an activity which may require specialized materials or that is outside of the regular classroom activities and that complements or supplements regular instruction; this includes project work, field trips, dramatic productions, musical performances, etc. Participation in a curricular activity for which fees are levied is on a voluntary basis.
- 3.2 An extra-curricular activity is an activity that is normally outside of the regular school day, which may complement or supplement regular instruction or allow a student to explore a particular skill, talent or interest; these can include sports, music, drama and theatre, debating, publishing, etc. Participation in an extra-curricular activity is on a voluntary basis.
- 3.3 Funding for curricular and extra-curricular activities can be supplemented through means other than the charging of fees to parents/guardians with the support of students, staff, parents and/or the school council.

References: *Board Policy: F/II/1 Curricular and Extra-curricular Fees*
Admin Practice: Administration 22 – Curricular and Extra-curricular Fees Collection
School Act: Sections 30; 39
School Fees and Costs Regulations



EDUCATIONAL SERVICES 7 – Curricular and Extra-Curricular Fees

Date: June 30, 2004

Revised: January 15, 2016

Responsible Administrator: Secretary Treasurer

- 3.4 During the spring planning process for the new school year, staff members will submit to the principal for consideration suggestions for curricular and extra-curricular activities with a plan for the funding of the activity.
- 3.5 In consultation with the school staff, the principal will identify those curricular and extra-curricular activities that will be scheduled for the coming school year. The schedule will include a plan for the funding of each activity.
- 3.6 The principal will present the completed schedule of curricular and extra-curricular activities to the school council, indicating the means for funding the activities. The principal will take into consideration advice received from the school council subsequent to the presentation.
- 3.7 The schedule of curricular and extra-curricular activities, once complete with a clear indication as to fees to be levied to parents/guardians, shall be forwarded to the Superintendent for approval on or before April 30th which will then be forwarded to the Committee of the Whole Meeting in May.
- 3.7.1 For any new fees or increased fees by an amount that exceeds 5% of the fee or cost set out in the Board's current fee schedule, the Principal shall provide rationale to justify the proposed implementation of a new fee or a proposed increase to the existing fees
- 3.7.1 does not apply to field trips and non-curricular travel.
- 3.8 The principal shall ensure that a student shall not be penalized because of an inability to meet the financial requirements of a given curricular or extra-curricular activity. (Excluding academies, extended student trips or tours not necessary to meet the learning expectations of a particular grade or course.)

References: *Board Policy: F/III/1 Curricular and Extra-curricular Fees*
Admin Practice: Administration 22 – Curricular and Extra-curricular Fees Collection
School Act: Sections 30; 39
School Fees and Costs Regulations



ADMINISTRATION 22 – Curricular and Extra-curricular Fees Collection

Original Date: June 24 2013 Revised Date: Jan. 18, 2016 Responsible Administrator: Secretary Treasurer

1.0 RATIONALE:

Curricular and Extra-curricular Fees are established by the school within the context of each school and are based on students' interests and needs for programs and services that are classified as Curricular and Extra-curricular activities.

2.0 PROCESS:

The Secretary Treasurer will be responsible for ensuring the collection of Curricular and Extra-curricular Fees is undertaken according to established guidelines (3.0).

3.0 GUIDELINES:

- 3.1 In May and June of each school year, schools shall notify parents through their newsletter of the Curricular and Extra-curricular Fees for the subsequent school year and about the processes for payment plans, refunds and waiving of fees if applicable.
- 3.2 Fees are due and payable by September 30th of each year. Each school shall send a reminder letter to parents who have not submitted payments and request such fees.
- 3.3 Schools are required to submit payments of fees collected, to the central office Finance Advisor by the 15th of each month
- 3.4 In December and March, a letter shall be sent to parents with respect to delinquent accounts.
 - 3.4.1 Any outstanding account as of April 30th other than those on payment plans shall be placed with a collection agency.
 - 3.4.2 A final list of all outstanding accounts shall be forwarded to the collection agency by the school office personnel before June 30th.
- 3.5 In cases of genuine hardships, principals have the discretion and flexibility to waive or make alternative payment arrangements. Parents may request to waive their children's fees by filling out the Division's Fee Waiver Application Form.

References: *Board Policy: F/II/1 – Curricular and Extra-curricular Fees*
 Board Regulation: Administration 2 - Appeal
 Admin Practice: Education Services 7 – Curricular and Extra-curricular Fees
 School Fees and Costs Regulation
 Fee Waiver Application Form



ADMINISTRATION 22 – Curricular and Extra-curricular Fees Collection

Original Date: June 24 2013 Revised Date: Jan. 18, 2016 Responsible Administrator: Secretary Treasurer

- 3.6 Once an account is placed for collection, the collected balances will follow the process in Guidelines 3.3.
- 3.7 Students transferring out of the Division during the school year may receive from the school a refund of unspent fees or costs associated with those fees.
- 3.8 Principals shall be responsible for ensuring that all curriculum and non-curriculum goods are returned by students and the appropriate charges are assessed for lost or damaged goods.
- 3.9 The school's goal shall be to collect 100% of the Curricular and Extra-curricular Fees. Schools shall refund parents any unspent fees that were previously collected.
- 3.10 Any concerns and disputes of the school fees will follow the process as outlined in Board Regulation: Administration 2 – Appeal.

References: *Board Policy: F/II/1 – Curricular and Extra-curricular Fees*
Board Regulation: Administration 2 - Appeal
Admin Practice: Education Services 7 – Curricular and Extra-curricular Fees
School Fees and Costs Regulation
Fee Waiver Application Form



ADMINISTRATION 22 – Curricular and Extra-curricular Fees Collection

Original Date: June 24 2013 Revised Date: Jan. 18, 2016 Responsible Administrator: Secretary Treasurer

1.0 RATIONALE:

Curricular and Extra-curricular Fees are established by the school within the context of each school and are based on students' interests and needs for programs and services that are classified as Curricular and Extra-curricular activities.

2.0 PROCESS:

The Secretary Treasurer will be responsible for ensuring the collection of Curricular and Extra-curricular Fees is undertaken according to established guidelines (3.0).

3.0 GUIDELINES:

- 3.1 In May and June of each school year, schools shall notify parents through their newsletter of the Curricular and Extra-curricular Fees for the subsequent school year **and about the processes for payment plans, refunds and waiving of fees if applicable.**
- 3.2 **Fees are due and payable by September 30th of each year. After the first Friday in the new school year, Each school shall send a reminder letter to parents who have not submitted payments and request such fees.**
- 3.3 Schools are required to submit ~~a chronological summary of the collection process, along with~~ payments of fees collected, to the central office Finance Advisor by the 15th of each month
- 3.4 In December and ~~March~~ **January**, a letter shall be sent to parents with respect to delinquent accounts, ~~indicating a final payment due date of January 31st and that any outstanding account as of that date may be placed with a collection agency.~~
 - 3.4.1 **Any outstanding account as of April 30th other than those on payment plans shall be placed with a collection agency.**
 - 3.4.2 **A final list of all outstanding accounts shall be forwarded to the collection agency by the school office personnel before June 30th.**

References: *Board Policy: F/II/1 – Curricular and Extra-curricular Fees*
Board Regulation: Administration 2 - Appeal
Admin Practice: Education Services 7 – Curricular and Extra-curricular Fees
School Fees and Costs Regulation
Fee Waiver Application Form



ADMINISTRATION 22 – Curricular and Extra-curricular Fees Collection

Original Date: June 24 2013 Revised Date: Jan. 18, 2016 Responsible Administrator: Secretary Treasurer

- 3.5 In cases of genuine hardships, principals have the discretion and flexibility to waive or make alternative payment arrangements. **Parents may request to waive their children’s fees by filling out the Division’s Fee Waiver Application Form.**
- ~~3.6 Upon approval of the principal, a list of all others outstanding accounts as of January 31st shall be forwarded to the collection agency by the school office personnel.~~
- 3.6 Once an account is placed for collection, the collected balances will follow the process in **Guidelines process in-3.3.**
- 3.7 **Students transferring out of the Division during the school year may receive from the school a refund of unspent fees or costs associated with those fees.**
- 3.8 **Principals shall be responsible for ensuring that all curriculum and non-curriculum goods are returned by students and the appropriate charges are assessed for lost or damaged goods.**
- 3.9 **The school’s goal shall be to collect 100% of the Curricular and Extra-curricular Fees. Schools shall refund parents any unspent fees that were previously collected.**
- 3.10 **Any concerns and disputes of the school fees will follow the process as outlined in Board Regulation: Administration 2 – Appeal.**

References: *Board Policy: F/III/1 – Curricular and Extra-curricular Fees*
Board Regulation: Administration 2 - Appeal
Admin Practice: Education Services 7 – Curricular and Extra-curricular Fees
School Fees and Costs Regulation
Fee Waiver Application Form



Board Memorandum

Date: June 28, 2017

To: Board of Trustees

From: Committee of the Whole

Subject: Policy I/1 – Student Transportation Services

Background

At the June 14, 2017 Committee of the Whole meeting Trustees reviewed Policy I/1 – Student Transportation Services and forwarded to the Public Board Meeting.

Associated Admin Practice Transportation 11 – Student Transportation Fees is provided for Trustee information.

Recommendation

That the Board of Trustees approve Policy I/1 – Student Transportation Services.

BOARD 9.3



1.0 POLICY

1.1 The Board has established and operates a child and/or student transportation system to provide service to a child's or student's directed school. This service is available to all children and/or students within the Board's jurisdiction who qualify for this service in accordance with criteria as contained in the School Act of Alberta or as outlined in administrative practices.

2.0 GUIDELINES

- 2.1 Transportation service will be provided on regular morning and afternoon school bus routes. Early Childhood and ECS children enrolled in half day programs operated by the Board may be provided with transportation services at noon based on available resources.
- 2.2 The Board will provide transportation for all children and students enrolled in an education program, Early Childhood Services to grade 4, who reside further than 1,200 meters from the school to which the board has directed the child or student to attend.
- 2.3 The Board will provide transportation service for all students enrolled in an education program, grade 5 - 12, who reside further than 2400 meters from the school to which the student has been directed to attend.
- 2.4 A fee is charged for all kindergarten – grade 12 children and/or students, who do not qualify for funding by Alberta Education and are accessing transportation. Transportation fees are reviewed annually and are approved by the Board.
- 2.5 Children and students residing closer to the school site than the distances as specified in Guidelines 2.2 or 2.3 of this policy may be provided with transportation service if space is available on an existing school bus route.
- 2.6 The Superintendent or designate shall ensure that sufficient resources are available to provide transportation service for children and students in accordance with Board policy.
- 2.7 The Manager of Transportation Services is directed by the Superintendent of Schools to maintain the administrative practices required by this policy.

References: *Admin Practice(s): Transportation 3 - Support Staff & Bus Riding Duties*
Transportation 5 - Student Transportation Services
Transportation 11 – Student Transportation Fees
School Act: Transportation 51(1)
School Transportation Regulation



1.0 POLICY

- 1.1 The Board has established and operates a student transportation system to provide service to a student's directed school. This service is available to all students within the Board's jurisdiction who qualify for this service in accordance with criteria as contained in the School Act of Alberta or as outlined in administrative practices.

2.0 GUIDELINES

- 2.1 Transportation service will be provided on regular morning and afternoon school bus routes. Early Childhood and ECS students enrolled in half day programs operated by the Board may be provided with transportation services at noon based on available resources.
- 2.2 The Board will provide transportation for all students enrolled in an education program, Early Childhood Services to grade 4, who reside further than 1,200 meters from the school to which the board has directed the student to attend.
- 2.3 The Board will provide transportation service for all students enrolled in an education program, grade 5 - 12, who reside further than 2,400 meters from the school to which the student has been directed to attend.
- 2.4 A fee is charged for all kindergarten - grade 12 students accessing transportation. Transportation fees are reviewed annually and are approved by the Board.
- 2.5 Students residing closer to the school site than the distances as specified in Guidelines 2.2 or 2.3 of this policy may be provided with transportation service if space is available on an existing school bus route.
- 2.6 The Superintendent or designate shall ensure that sufficient resources are available to provide transportation service for students in accordance with Board policy.
- 2.7 The Manager of Transportation Services is directed by the Superintendent of Schools to maintain the administrative practices required by this policy.

References: *Admin Practice(s): Transportation 3 - Support Staff & Bus Riding Duties
Transportation 5 - Student Transportation Services
Transportation 11 – Student Transportation Fees*
School Act: Transportation 51(1)



TRANSPORTATION 11 – Student Transportation Fees

Date: May 5, 2014 Revised Date: Feb. 24, 2016 Responsible Administrator: Secretary-Treasurer

1.0 RATIONALE

All Early Childhood Services to Grade 12 children and/or students, who do not qualify for transportation funding by Alberta Education and are accessing transportation services in Sturgeon Public School Division shall pay a transportation fee as directed in Policy I/1 – Student Transportation Services.

1.1 Transportation will be available for children and students who meet the criteria as set out in the Guidelines 2.2 and 2.3 of Policy I/1.

1.2 Children and students residing closer to the school site than the distances as specified in Guidelines 2.2 and 2.3 of Policy I/1 may be provided with transportation service if space is available.

2.0 PROCESS

The Secretary Treasurer will be responsible for ensuring the collection of transportation fees is undertaken according to established guidelines.

3.0 GUIDELINES

Transportation fees for the 2017-2018 school year are:

	Regular Rate
Headstart	\$175
Pre School Enrichment Program (PEP)	\$175
Headstart and PEP (Noon Transportation)	\$275
Kindergarten Full day	\$175
Kindergarten Half day	\$275
Eligible	
Ineligible	\$275
School of Choice	\$275
Non Resident	\$360
Ineligible Family Rate	\$825
School of Choice Family Rate	\$825

References: *Board Policy: I/1 – Student Transportation Services*
 Board Regulation: Administration 2 - Appeal
 School Transportation Regulation
 Fee Waiver Application Form



TRANSPORTATION 11 – Student Transportation Fees

Date: May 5, 2014 Revised Date: Feb. 24, 2016 Responsible Administrator: Secretary-Treasurer

Definitions:

Student – is an individual who is registered in grades 1 – 12.

Child – is an individual who attends an Early Childhood program and is not registered in grades 1 – 12.

Headstart and PreSchool Enrichment Program (PEP) – any child enrolled in a Headstart or PreSchool Enrichment Program (PEP).

Kindergarten Full days – any Kindergarten child or student that is enrolled in a full day program or a Headstart or PEP child who is enrolled in a half day program but reside in an area where there is no noon time transportation available.

Kindergarten Half Days – any Early Childhood child that is attending Sturgeon Heights*, Morinville Public, Namao or Guthrie schools and is eligible for and resides in the noon transportation boundaries.

*Sturgeon Heights only applies to the children attending day cares that are serviced at noon time.

Ineligible – any child or student who resides less than 2.4 km to their designated school.

School Of Choice – any student who is attending a school other than the one designated by the established boundaries and LOGOS, which is considered a program of choice.

Non Resident – any student who lives outside of the Sturgeon Public School Division boundary and attends a Sturgeon school.

Family Rates – the family rate applies to families with more than three children in the same category. If your family is a blend of two or more categories the fees reflected in your Parent Portal account will be the fees for your individual family rate.

- 3.1 Fees shall be due and payable at the time of registration by online payment via the PowerSchool Parent Portal, cash or cheque.
 - 3.1.1 An administration fee will be charged for each cheque returned-
- 3.2 Any child or student new to the Division, will pay the regular rate or a portion of the fee, prorated on a 10 month basis.

References: *Board Policy: 1/1 – Student Transportation Services*
 Board Regulation: Administration 2 - Appeal
 School Transportation Regulation
 Fee Waiver Application Form



TRANSPORTATION 11 – Student Transportation Fees

Date: May 5, 2014 Revised Date: Feb. 24, 2016 Responsible Administrator: Secretary-Treasurer

- 3.2.1 Any child or student entering the Division after March 31st of the school year will not be charged any portion of the Transportation fee.
- 3.3 All refunds shall be determined by the Transportation Department. No refunds will be approved except for children or students moving out of the transportation service area, transferring to another school jurisdiction or graduating during the school year. A request in writing will be required from parent/guardian stating reason for cancellation of transportation service before refund will be granted.
- 3.3.1 A refund of Transportation fees will be determined on a prorated monthly basis.
- 3.3.2 After March 31 of the school year, Transportation fees will not be refunded.
- 3.4 Children or students enrolled prior to September 30th may apply for transportation services at any time during the school year. The transportation fee will be the regular rate (not prorated). Payment is due in full upon registration. Children or students must meet the criteria as set out in Policy I/1.
- 3.5 Any child or student registered for Transportation Services, whose fees have not been paid by January 31st will receive a statement of the outstanding balance, which is due immediately.
- 3.6 Any outstanding balances as of April 30th will be forwarded to a collection agency.
- 3.7 In cases of genuine hardships, the Transportation Manager, in consultation with the Principal, has the discretion to waive or make alternative payment arrangements. Parents may request to waive their children’s fees by filling out the Division’s Fee Waiver Application Form.
- 3.8 Any concerns and disputes of the transportation fees will follow the process as outlined in Board Regulation Administration 2 – Appeal.

References: *Board Policy: I/1 – Student Transportation Services*
 Board Regulation: Administration 2 - Appeal
 School Transportation Regulation
 Fee Waiver Application Form



TRANSPORTATION 11 – Student Transportation Fees

Date: May 5, 2014 Revised Date: Feb. 24, 2016 Responsible Administrator: Secretary-Treasurer

1.0 RATIONALE

All Early Childhood Services to Grade 12 **children and/or** students, who do not qualify for **transportation** funding by Alberta Education and are accessing transportation services in Sturgeon **Public** School Division shall pay a transportation fee as directed in Policy I/1 – Student Transportation Services.

1.1 Transportation will be available for **children and** students who meet the criteria as set out in the Guidelines 2.2 and 2.3 of Policy I/1.

1.2 **Children and s**Students residing closer to the school site than the distances as specified in Guidelines 2.2 and 2.3 of Policy I/1 may be provided with transportation service if space is available.

2.0 PROCESS

The Secretary Treasurer will be responsible for ensuring the collection of transportation fees is undertaken according to established guidelines.

3.0 GUIDELINES

Transportation fees for the 2017-2018 school year are:

	Regular Rate
Headstart	\$175
Pre School Enrichment Program (PEP)	\$175
Headstart and PEP (Noon Transportation)	\$275
Kindergarten Full day	\$175
Kindergarten Half day	\$275
Eligible	
Ineligible	\$275
School of Choice	\$275
Non Resident	\$360
Ineligible Family Rate	\$825
School of Choice Family Rate	\$825

References: *Board Policy: I/1 – Student Transportation Services*
Board Regulation: Administration 2 - Appeal
School Transportation Regulation
Fee Waiver Application Form



TRANSPORTATION 11 – Student Transportation Fees

Date: May 5, 2014 Revised Date: Feb. 24, 2016 Responsible Administrator: Secretary-Treasurer

Definitions:

Student – is an individual who is registered in grades 1 – 12 ~~refers to any student who is unfunded by Alberta Education. In order to be considered funded the student must live over 2.4 kilometers to their designated school.~~

Child – is an individual who attends an Early Childhood program and is not registered in grades 1 – 12.

Headstart and PreSchool Enrichment Program (PEP) – any **child student** enrolled in a Headstart or PreSchool Enrichment Program (PEP).

Kindergarten Full days – any Kindergarten **child or student** that is enrolled in a full day program or a Headstart or PEP **child student** who is enrolled in a half day program but reside in an area where there is no noon time transportation available.

Kindergarten Half Days – any Early Childhood **child student** that is attending Sturgeon Heights*, Morinville Public, Namao or Guthrie schools and is eligible for and resides in the noon transportation boundaries.

*Sturgeon Heights only applies to the children attending day cares that are serviced at noon time.

Ineligible – any **child or student who** that resides less than 2.4 km to their designated school.

School Of Choice – any student who is attending a school other than the one designated by the established boundaries and ~~are not enrolled in a Sturgeon Public School Division directed program such as: French Immersion, LOGOS, which is considered a program of choice-CTS or Special Education.~~

Non Resident – any student **who** that lives outside of the Sturgeon Public School Division boundary and attends a Sturgeon school.

Family Rates – the family rate applies to families with more than three children in the same category. If your family is a blend of two or more categories the fees reflected in your Parent Portal account will be the fees for your individual family rate.

References: *Board Policy: I/1 – Student Transportation Services*
 Board Regulation: Administration 2 - Appeal
 School Transportation Regulation
 Fee Waiver Application Form



TRANSPORTATION 11 – Student Transportation Fees

Date: May 5, 2014 Revised Date: Feb. 24, 2016 Responsible Administrator: Secretary-Treasurer

- 3.1 Fees shall be due and payable at the time of registration by online payment via the PowerSchool Parent Portal, cash or cheque.
- 3.1.1 An administration fee will be charged for each cheque returned.
- 3.2 Any **child or** student new to the Division, will pay the regular rate or a portion of the fee, prorated on a 10 month basis.
- 3.2.1 Any **child or** student entering the Division after March 31st of the school year will not be charged any portion of the Transportation fee.
- 3.3 All refunds shall be determined by the Transportation Department. No refunds will be approved except for **children or** students moving out of the transportation service area, transferring to another school jurisdiction or graduating during the school year. A request in writing will be required from parent/guardian stating reason for cancellation of transportation service before refund will be granted.
- 3.3.1 A refund of Transportation fees will be determined on a prorated monthly basis.
- 3.3.2 After March 31 of the school year, Transportation fees will not be refunded.
- 3.4 **Children or s**tudents enrolled prior to September 30th may apply for transportation services at any time during the school year. The transportation fee will be the regular rate (not prorated). Payment is due in full upon registration. **Children or s**tudents must meet the criteria as set out in Policy I/1.
- 3.5 Any **child or** student registered for Transportation Services, whose fees have not been paid by January 31st will receive a statement of the outstanding balance, which is due immediately.
- 3.6 Any outstanding balances as of April 30th will be forwarded to a collection agency.

References: *Board Policy: I/1 – Student Transportation Services*
Board Regulation: Administration 2 - Appeal
School Transportation Regulation
Fee Waiver Application Form



TRANSPORTATION 11 – Student Transportation Fees

Date: May 5, 2014 Revised Date: Feb. 24, 2016 Responsible Administrator: Secretary-Treasurer

3.7 In cases of genuine hardships, the Transportation Manager, in consultation with the Principal, has the discretion to waive or make alternative payment arrangements. Parents may request to waive their children’s fees by filling out the Division’s Fee Waiver Application Form.

3.7.3.8 Any concerns and disputes of the transportation fees will follow the process as outlined in Board Regulation Administration 2 - Appeal.

References: *Board Policy: I/1 – Student Transportation Services*
Board Regulation: Administration 2 - Appeal
School Transportation Regulation
Fee Waiver Application Form



Board Memorandum

Date: June 28, 2017

To: Board of Trustees

From: Committee of the Whole

Subject: **Locally Developed Course Approval –**
Film and Media Art 15, 25, 35 (3 credits) (replaces Film Studies)
acquired from Calgary School District No. 19

Background

At the June 14, 2017 Committee of the Whole meeting Trustees reviewed Locally Developed Course Film and Media Art 15, 25, 35 (3 credits) acquired from Calgary School District No. 19 and forwarded it to this evening's Public Board meeting. The next step in this process is to receive Board Approval for this authorization.

The course description for the above noted Locally Developed Course is attached for Trustee information.

Recommendation

That the Board of Trustees approve the locally developed course Film and Media Art 15, 25, 35 for 3 credits acquired from Calgary School District No. 19 to be authorized as a course of study within Sturgeon Public School Division from September 1, 2017 to August 31, 2021 using the listed resources as per the course outline.

BOARD 9.4

LOCALLY DEVELOPED COURSE OUTLINE

Film and Media Art 15-3

Film and Media Art 25-3

Film and Media Art 35-3

Submitted By:

Sturgeon School Division No. 24

Submitted On:

May. 3, 2017

Course Basic Information

<u>Outline</u>	<u>Hours</u>	<u>Start Date</u>	<u>End Date</u>	<u>Development Type</u>	<u>Proposal Type</u>	<u>Grades</u>
15-3	62.50	09/01//2017	08/31/2021	Acquired	Reauthorization	G10 G11 G12
25-3	62.50	09/01//2017	08/31/2021	Acquired	Reauthorization	G10 G11 G12
35-3	62.50	09/01//2017	08/31/2021	Acquired	Reauthorization	G10 G11 G12

Acknowledgment

Sturgeon School Division No. 24 extends their thanks to Calgary School District No. 19 for their permission to acquire the above noted course outline.

Copyright privileges will be honored.



Board Memorandum

Date: June 28, 2017

To: Board of Trustees

From: Committee of the Whole

Subject: **Locally Developed Course Approval –**
Film and Media Art 15, 25, 35 (5 credits) (replaces Film Studies)
acquired from Calgary School District No. 19

Background

At the June 14, 2017 Committee of the Whole meeting Trustees reviewed Locally Developed Course Film and Media Art 15, 25, 35 (5 credits) acquired from Calgary School District No. 19 and forwarded it to this evening's Public Board meeting. The next step in this process is to receive Board Approval for this authorization.

The course description for the above noted Locally Developed Course is attached for Trustee information.

Recommendation

That the Board of Trustees approve the locally developed course Film and Media Art 15, 25, 35 for 5 credits acquired from Calgary School District No. 19 to be authorized as a course of study within Sturgeon Public School Division from September 1, 2017 to August 31, 2021 using the listed resources as per the course outline.

BOARD 9.5

LOCALLY DEVELOPED COURSE OUTLINE

Film and Media Art 15-5

Film and Media Art 25-5

Film and Media Art 35-5

Submitted By:

Sturgeon School Division No. 24

Submitted On:

May. 3, 2017

Course Basic Information

<u>Outline</u>	<u>Hours</u>	<u>Start Date</u>	<u>End Date</u>	<u>Development Type</u>	<u>Proposal Type</u>	<u>Grades</u>
15-5	125.00	09/01//2017	08/31/2021	Acquired	Reauthorization	G10 G11 G12
25-5	125.00	09/01//2017	08/31/2021	Acquired	Reauthorization	G10 G11 G12
35-5	125.00	09/01//2017	08/31/2021	Acquired	Reauthorization	G10 G11 G12

Acknowledgment

Sturgeon School Division No. 24 extends their thanks to Calgary School District No. 19 for their permission to acquire the above noted course outline.

Copyright privileges will be honored.



Board Memorandum

Date: June 28, 2017

To: Board of Trustees

From: Iva Paulik, Secretary Treasurer

Subject: 2017 – 2018 Educational Services Agreement – Language Immersion –
Sturgeon Public School Division Transported Students
Elk Island Public Schools

Background

At the June 14, 2017 Committee of the Whole meeting, the Board of Trustees referred the Educational Services Agreement – Language Immersion – Sturgeon Public School Division Transported Students to the June Board meeting.

Attached you will find a draft Educational Services Agreement for the 2017 – 2018 school year for Elk Island Public Schools.

Recommendation

That the Board of Trustees approve the Educational Services Agreement – Language Immersion – Sturgeon Public School Division Transported Students with Elk Island Public Schools for the 2017 – 2018 school year.

BOARD 9.6

Language Immersion Education Agreement

Sturgeon School Division No. 24 agrees to enter into this Education Agreement with Elk Island Public Schools for the 2017 – 2018 school year.

This agreement is based on the following provisions:

1. The Board of Trustees of Sturgeon School Division No. 24 directs our students, listed herein on Schedule A, to the French Immersion program in Elk Island Public Schools.
2. Sturgeon School Division No. 24 will submit and be the recipient of the Alberta Education Transportation funds. Elk Island Public Schools will register and be the recipient of the Alberta Education Instructional funds.

Signed:

Sturgeon School Division No. 24

Per: _____
Board Chair Secretary-Treasurer

Date: _____

Elk Island Public Schools

Per: _____

Date: _____

SCHEDULE A
2017-2018 School Year

The following students are transported by parents to their respective schools. Sturgeon School Division No. 24 agrees to provide the parent with transportation funding based on Alberta Education grant rates.

NAME	AB ED ID#	ADDRESS	GRADE	SCHOOL	JURISDICTION
Student 'A'		Sturgeon County	8	Ardrossan	Elk Island Public Schools
Student 'B'		Sturgeon County	12	Ardrossan	Elk Island Public Schools
Student 'C'		Sturgeon County	10	Ardrossan	Elk Island Public Schools
Student 'D'		Sturgeon County	7	Ardrossan	Elk Island Public Schools
Student 'E'		Sturgeon County	9	Ardrossan	Elk Island Public Schools
Student 'F'		Sturgeon County	3	Ecole Park	Elk Island Public Schools
Student 'G'		Sturgeon County	5	Ecole Park	Elk Island Public Schools
Student 'H'		Sturgeon County	5	Ecole Park	Elk Island Public Schools
Student 'I'		Sturgeon County	4	Ecole Park	Elk Island Public Schools
Student 'J'		Sturgeon County	2	Ecole Park	Elk Island Public Schools
Student 'K'		Sturgeon County	2	Ecole Park	Elk Island Public Schools

Print date June 7, 2017



Board Memorandum

Date: June 28, 2017

To: Board of Trustees

From: Iva Paulik, Secretary Treasurer

Subject: 2017 – 2018 Educational Services Agreement – Language Immersion –
Sturgeon Public School Division Transported Students
Greater St. Albert Catholic Schools

Background

At the June 14, 2017 Committee of the Whole meeting, the Board of Trustees referred the Educational Services Agreement – Language Immersion – Sturgeon Public School Division Transported Students to the June Board meeting.

Attached you will find a draft Educational Services Agreement for the 2017 – 2018 school year for Greater St. Albert Catholic Schools.

Recommendation

That the Board of Trustees approve the Educational Services Agreement – Language Immersion – Sturgeon Public School Division Transported Students with Greater St. Albert Catholic Schools for the 2017 – 2018 school year.

BOARD 9.7

Language Immersion Education Agreement

Sturgeon School Division No. 24 agrees to enter into this Education Agreement with Greater St. Albert Catholic Schools for the 2017 – 2018 school year.

This agreement is based on the following provisions:

1. The Board of Trustees of Sturgeon School Division No. 24 directs our students, listed herein on Schedule A, to the French Immersion program in Greater St. Albert Catholic Schools.
2. Sturgeon School Division No. 24 will submit and be the recipient of the Alberta Education Transportation funds. Greater St. Albert Catholic Schools will register and be the recipient of the Alberta Education Instructional funds.

Signed:

Sturgeon School Division No. 24

Per: _____
Board Chair Secretary-Treasurer

Date: _____

Greater St. Albert Catholic Schools

Per: _____

Date: _____

SCHEDULE A

2017-2018 School Year

The following students are transported by parents to their respective schools. Sturgeon School Division No. 24 agrees to provide the parent with transportation funding based on Alberta Education grant rates.

<u>NAME</u>	<u>AB ED ID #</u>	<u>GRADE</u>	<u>ADDRESS</u>	<u>SCHOOLS</u>	<u>JURISDICTION</u>
Student 'A'		10	Sturgeon County	Ecole St.Marguerite	Greater St. Albert
Student 'B'		8	Sturgeon County	Georges H Primeau	Greater St. Albert
Student 'C'		6	Sturgeon County	Georges H Primeau	Greater St. Albert
Student 'D'		9	Sturgeon County	Georges H Primeau	Greater St. Albert
Student 'E'		6	Sturgeon County	Georges H Primeau	Greater St. Albert
Student 'F'		8	Sturgeon County	Georges H Primeau	Greater St. Albert
Student 'G'		6	Sturgeon County	Georges H Primeau	Greater St. Albert
Student 'H'		12	Sturgeon County	Morinville Comp High School	Greater St. Albert
Student 'I'		10	Sturgeon County	Morinville Comp High School	Greater St. Albert
Student 'J'		10	Sturgeon County	Morinville Comp High School	Greater St. Albert
Student 'K'		10	Sturgeon County	Morinville Comp High School	Greater St. Albert
Student 'L'		3	Sturgeon County	Notre Dame School	Greater St. Albert
Student 'M'		3	Sturgeon County	Notre Dame School	Greater St. Albert



Board Memorandum

Date: June 28, 2017

To: Board of Trustees

From: Iva Paulik, Secretary Treasurer

Subject: 2017 – 2018 Educational Services Agreement – Language Immersion –
Sturgeon Public School Division Transported Students
St. Albert Public Schools

Background

At the June 14, 2017 Committee of the Whole meeting, the Board of Trustees referred the Educational Services Agreement – Language Immersion – Sturgeon Public School Division Transported Students to the June Board meeting.

Attached you will find a draft Educational Services Agreement for the 2017 – 2018 school year for St. Albert Public Schools.

Recommendation

That the Board of Trustees approve the Educational Services Agreement – Language Immersion – Sturgeon Public School Division Transported Students with St. Albert Public Schools for the 2017 – 2018 school year.

BOARD 9.9

Language Immersion Education Agreement

Sturgeon School Division No. 24 agrees to enter into this Education Agreement with St. Albert Public Schools for the 2017 – 2018 school year.

This agreement is based on the following provisions:

1. The Board of Trustees of Sturgeon School Division No. 24 directs our students, listed herein on Schedule A, to the French Immersion program in St. Albert Public Schools.
2. Sturgeon School Division No. 24 will submit and be the recipient of the Alberta Education Transportation funds. St. Albert Public Schools will register and be the recipient of the Alberta Education Instructional funds.

Signed:

Sturgeon School Division No. 24

Per: _____
Board Chair Secretary-Treasurer

Date: _____

St. Albert Public Schools

Per: _____

Date: _____

SCHEDULE A

2017-2018 School Year

The following students are transported by parents to their respective schools. Sturgeon School Division No. 24 agrees to provide the parent with transportation funding based on Alberta Education grant rates.

<u>NAME</u>	<u>AB ED ID #</u>	<u>GRADE</u>	<u>ADDRESS</u>	<u>SCHOOLS</u>	<u>JURISDICTION</u>
Student 'A'		6	Sturgeon County	Leo Nickerson	St. Albert Public Schools
Student 'B'		3	Sturgeon County	Leo Nickerson	St. Albert Public Schools
Student 'C'		2	Sturgeon County	Leo Nickerson	St. Albert Public Schools
Student 'D'		4	Lancaster Park	Leo Nickerson	St. Albert Public Schools
Student 'E'		2	Lancaster Park	Leo Nickerson	St. Albert Public Schools
Student 'F'		4	Sturgeon County	Leo Nickerson	St. Albert Public Schools
Student 'G'		3	Sturgeon County	Leo Nickerson	St. Albert Public Schools
Student 'H'		6	Sturgeon County	Leo Nickerson	St. Albert Public Schools
Student 'I'		4	Sturgeon County	Leo Nickerson	St. Albert Public Schools
Student 'J'		6	Morinville	Muriel Martin	St. Albert Public Schools
Student 'K'		7	Sturgeon County	Muriel Martin	St Albert Public Schools
Student 'L'		11	Sturgeon County	Paul Kane	St. Albert Public Schools
Student 'M'		12	Sturgeon County	Paul Kane	St. Albert Public Schools

Student 'N'	12	Sturgeon County	Paul Kane	St. Albert Public Schools
Student 'O'	12	Sturgeon County	Paul Kane	St. Albert Public Schools
Student 'P'	12	Sturgeon County	Paul Kane	St. Albert Public Schools
Student 'Q'	12	Sturgeon County	Paul Kane	St. Albert Public Schools
Student 'R'	12	Sturgeon County	Paul Kane	St. Albert Public Schools
Student 'S'	12	Sturgeon County	Paul Kane	St. Albert Public Schools
Student 'T'	12	Sturgeon County	Paul Kane	St. Albert Public Schools
Student 'U'	10	Morinville	Paul Kane	St. Albert Public Schools
Student 'V'	9	Sturgeon County	Sir George Simpson	St. Albert Public Schools
Student 'W'	9	Sturgeon County	Sir George Simpson	St. Albert Public Schools
Student 'X'	10	Lancaster Park	Paul Kane	St. Albert Public Schools
Student 'Y'	10	Sturgeon County	Paul Kane	St. Albert Public Schools
Student 'Z'	9	Sturgeon County	Sir George Simpson	St. Albert Public Schools
Student 'A2'	10	Sturgeon County	Paul Kane	St. Albert Public Schools
Student 'B2'	10	Sturgeon County	Paul Kane	St. Albert Public Schools
Student 'C2'	9	Sturgeon County	Sir George Simpson	St. Albert Public Schools
Student 'D2'	8	Morinville	Sir George Simpson	St. Albert Public Schools
Student 'E2'	10	Morinville	Paul Kane	St. Albert Public Schools

Print Date June 7, 2017



Board Memorandum

Date: June 28, 2017
To: Board of Trustees
From: Committee of the Whole
Subject: July/August Committee of the Whole & Board Meetings

Background

At the June 14, 2017 Committee of the Whole meeting, the Board of Trustees made the following motion regarding July/August Committee of the Whole & Board Meetings:

“Moved by Mr. Jewell that the following recommendation be referred to the June 28, 2017 Board Meeting for approval:

That the July and August Committee of the Whole meetings be cancelled; the July Board meeting be cancelled, and the August Board meeting be scheduled for August 23, 2017.

CARRIED 6/0”

Recommendation

That the Board of Trustees approve that the July and August Committee of the Whole meetings be cancelled; the July Board meeting be cancelled, and the August Board meeting be scheduled for August 23, 2017.

BOARD 9.9



Memorandum

Date: June 28, 2017
To: Public Board
From: Advocacy Committee
Subject: New Morinville Grades 5-9 School: Name

Background

The Advocacy Committee has reviewed the full and short-listed summary of names submitted by school and community members for consideration relative to the new public school planned for the Town of Morinville. Many thoughtful submissions were received and it was a considerable challenge to arrive at a final recommendation for Board consideration. At this evening's meeting the Advocacy Committee will provide an update on the process and the final position of the Committee. Committee members will also address any questions Trustees may have relative to the naming of the new school.

BOARD 9.10



Board Memorandum

Date: June 28, 2017
To: Board of Trustees
From: Committee of the Whole
Subject: 2017 – 2018 School Fees

Background

Attached you will find the following:

1. Summary of School Fees for the 2017 – 2018 school year by schools.
2. School Fees and Costs Report (Alberta Education reporting requirement).
3. Transportation Fees Report (Alberta Education reporting requirement).

Recommendation

That the Board of Trustees receive as information the School Fees for the 2017 – 2018 school year.

BOARD 9.11

BON ACCORD COMMUNITY SCHOOL

Fee Schedule

	2017-2018		2016-2017
Instructional Material Fees			
Elementary	\$ -		\$ 55.00
Early Childhood Services			
Community Student - Headstart (per month)	\$ 250.00		\$ 250.00
Fieldtrip Fee - Headstart (Annual)	\$ 100.00		\$ 140.00
Fieldtrip Fee - Kindergarten (Annual)	\$ 100.00		\$ 130.00
Supply Fee - Crafts - Kindergarten	\$ 30.00		\$ -
Supply Fee - Headstart	\$ -		\$ 30.00
Activity Fees			
Fieldtrip Fees - Gr. 1 - 4 (Annual Maximum)	\$ 30.00		\$ 30.00
Swimming	\$ 37.00		\$ 37.00
Non curricular Fees			
Agenda	\$ 8.00		\$ 10.00
Other Sales & Services			
Yearbooks	\$ 15.00		\$ 15.00
Recorders	\$ 10.00		\$ 10.00

CAMILLA SCHOOL

Fee Schedule

		2017-2018	2016-2017
Instructional Material Fees			
	Elementary	\$ -	\$ 55.00
	Junior High	\$ -	\$ 67.00
Optional Course Fees			
	Art	\$ 20.00	\$ 20.00
	Archery	\$ 15.00	\$ 10.00
NEW	Backyard Games	\$ 10.00	\$ -
	Band	\$ 50.00	\$ 50.00
NEW	Chef Wars	\$ 40.00	\$ -
NEW	Comic Book Design	\$ 20.00	\$ -
NEW	Competitive Hockey	\$ 100.00	\$ -
	Digital Photography	\$ -	\$ 10.00
	Drama	\$ -	\$ 10.00
	Entrepreneuership	\$ 10.00	\$ 10.00
	Film Studies	\$ -	\$ 10.00
	Fitness	\$ -	\$ 10.00
	Foods	\$ 40.00	\$ 50.00
NEW	Foods - Baking & Decorating	\$ 40.00	\$ -
NEW	Foods - Healthy Eating	\$ 40.00	\$ -
	Football	\$ -	\$ 10.00
NEW	Golf	\$ 80.00	\$ -
NEW	Japanese	\$ 10.00	\$ -
	Leadership	\$ -	\$ 10.00
	Makerspace	\$ 20.00	\$ 10.00
NEW	Media and Technology	\$ 10.00	\$ -
NEW	Science Enrichment	\$ 25.00	\$ -
NEW	Shinny Hockey	\$ 10.00	\$ -
NEW	Woods - Bench Builder	\$ 85.00	\$ -
NEW	Woods - Introductory	\$ 50.00	\$ -
NEW	Woods - Routersing	\$ 40.00	\$ -
Early Childhood Services			
	Fieldtrip Fee - Headstart (Annual)	\$ 100.00	\$ 140.00
	Fieldtrip Fee - Kindergarten (Annual)	\$ 140.00	\$ 185.00
NEW	Supply Fee - Crafts - Kindergarten	\$ 15.00	\$ -

CAMILLA SCHOOL

Fee Schedule

		2017-2018	2016-2017
Activity Fees			
	Fieldtrip Fees - Gr. 1-9 (Annual Maximum)	\$ 100.00	\$ 100.00
	Jr High Outdoor Ed - Camp Warwa	\$ 20.00	\$ 20.00
	Swimming (Tri-Leisure Year End Primary)	\$ 9.00	\$ 9.00
	Swimming (Tri-Leisure Year End Elementary)	\$ 11.00	\$ 11.00
Extracurricular Fees			
	Archery Club	\$ 60.00	\$ 25.00
	Badminton	\$ 25.00	\$ 25.00
	Basketball - Junior	\$ 80.00	\$ 80.00
	Basketball - Senior	\$ 118.00	\$ 100.00
	Beginner Band Workshop	\$ 25.00	\$ 10.00
NEW	Choir	\$ 10.00	\$ -
	ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
	Running Club	\$ 35.00	\$ 30.00
	Volleyball - Junior	\$ 80.00	\$ 80.00
	Volleyball - Senior	\$ 120.00	\$ 100.00
NEW	Young Scientist Conference	\$ 20.00	\$ -
Non-curricular Fees			
	Agenda	\$ 10.00	\$ 9.00
Non-curricular Travel			
	Baggage/Travel Fee - Quebec Trip	\$ 50.00	\$ 50.00
	Band Camp	\$ 75.00	\$ 75.00
	Drumheller overnight trip - Gr. 4	\$ 70.00	\$ 70.00
	Ski Trip - Overnight - with rentals	\$ 325.00	\$ 300.00
	Ski Trip - Overnight - without rentals	\$ 275.00	\$ 250.00
Other Sales & Services			
	Yearbooks	\$ 10.00	\$ 10.00
NEW	Kindergarten Yearbook	\$ 20.00	N/A
	Grad Tickets (price subject to change)	\$ 25.00	\$ 23.00
	Recorders	\$ 10.00	\$ 10.00

GIBBONS SCHOOL

Fee Schedule

	2017-2018	2016-2017
Instructional Material Fees		
Elementary	\$ -	\$ 55.00
Junior High	\$ -	\$ 67.00
Technology User Fees		
NEW Laptop Loaner Program Rental (per month)	\$ 20.00	\$ -
Laptop Loaner Program Damage Replacement	\$ 300.00	\$ 300.00
Alternative Program Fees		
NEW BEAR Academy	\$ 100.00	\$ -
Hockey Academy Elementary	\$ 900.00	\$ 900.00
Hockey Academy Elementary Goalie	\$ 500.00	\$ 500.00
Hockey Academy Junior High	\$ 1,100.00	\$ 1,100.00
Hockey Academy Junior High Goalie	\$ 700.00	\$ 700.00
Optional Course Fees		
Elementary		
NEW Board Gaming	\$ 10.00	\$ -
NEW Cake/Cupcake Decorating	\$ 15.00	\$ -
NEW Curling	\$ 10.00	\$ -
NEW Elementary Tech	\$ 20.00	\$ -
NEW Intro to cooking	\$ 20.00	\$ -
NEW Lego Masters	\$ 10.00	\$ -
NEW Outdoor Education / Survivor Gibbons	\$ 15.00	\$ -
Junior High		
Advanced Foods / Cooking Around the World	\$ 50.00	\$ 50.00
Art	\$ 20.00	\$ 10.00
NEW Band - Beginner	\$ 5.00	\$ -
Band - Concert (Full year)	\$ 5.00	\$ -
Beading and crafts	\$ 20.00	\$ 10.00
Comm. Technology - Classic Animation	\$ 10.00	\$ 10.00
Communication Technology - Digital Imaging	\$ 10.00	\$ 10.00
Communication Technology - Live Action	\$ 10.00	\$ 10.00
Comm Tech	\$ 10.00	\$ 10.00
Communication Technology - Photography	\$ -	\$ 10.00
Dance	\$ 165.00	\$ 165.00
Drama	\$ 10.00	\$ 5.00

GIBBONS SCHOOL

Fee Schedule

	2017-2018	2016-2017
NEW Entrepreneur	\$ 50.00	\$ -
Fit for Life	\$ 10.00	\$ 10.00
Foods	\$ 25.00	\$ 25.00
French	\$ -	\$ 5.00
Industrial Arts	\$ 35.00	\$ 25.00
Outdoor Ed	\$ 50.00	\$ 50.00
NEW Recreational Leadership	\$ 5.00	\$ -
Robotics	\$ 20.00	\$ 15.00
Sports Game and Fitness	\$ 10.00	\$ 10.00
Sports Leadership - Badminton and First Aid	\$ 20.00	\$ 10.00
Sports Leadership - Basketball	\$ -	\$ 10.00
Sports Leadership - Curling	\$ 10.00	\$ 10.00
Sports Leadership - Cycling	\$ 10.00	\$ 10.00
Sports Leadership - Soccer	\$ 10.00	\$ 10.00
Sports Leadership - Volleyball	\$ -	\$ 10.00
Activity Fees		
NEW Band Trip to Roger	\$ 25.00	\$ -
Fieldtrip Fees - Band - Gr. 6 (Annual Maximum)	\$ 40.00	\$ 40.00
Fieldtrip Fees - Band - Gr. 7-9 (Annual Maximum)	\$ 350.00	\$ 350.00
Fieldtrip Fees - Gr. 5 (Annual Maximum)	\$ 100.00	\$ 100.00
Fieldtrip Fees - Gr. 6 (Annual Maximum)	\$ 135.00	\$ 135.00
Fieldtrip Fees - Gr. 7-8 (Annual Maximum)	\$ 50.00	\$ 50.00
Fieldtrip Fees - Gr. 9 (Annual Maximum)	\$ 120.00	\$ 120.00
Ski Trip - Rabbit Hill	\$ 50.00	\$ 48.00
Swimming - Elementary	\$ 50.00	\$ 50.00
Extracurricular Fees		
Badminton - Junior	\$ 25.00	\$ 25.00
Badminton - Senior	\$ 45.00	\$ 45.00
Basketball - Junior	\$ 50.00	\$ 45.00
Basketball - Senior	\$ 90.00	\$ 85.00
Beginner Band Workshop	\$ 25.00	\$ 10.00
NEW Golf	\$ 30.00	\$ -
ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
NEW Jersey Rental	\$ 25.00	\$ -
NEW STEAM Games	\$ 20.00	\$ -

GIBBONS SCHOOL

Fee Schedule

	2017-2018	2016-2017
Volleyball - Junior	\$ 50.00	\$ 45.00
Volleyball - Senior	\$ 90.00	\$ 85.00
NEW WISEST	\$ 20.00	\$ -
NEW Young Scientist Conference	\$ 40.00	\$ -
Non Curricular Travel		
Ski Trip - Marmot	\$ 160.00	\$ 156.00
Ski Trip - Overnight	\$ 290.00	\$ 286.00
Other Fees		
Refundable Deposit - Sports Jersey	\$ -	\$ 50.00
Other Sales & Services		
Yearbooks	\$ 20.00	\$ 20.00
Lost/Damaged Textbooks	\$ 50.00	\$ 50.00

GUTHRIE SCHOOL

Fee Schedule

		2017-2018	2016-2017
Instructional Material Fees			
	Elementary	\$ -	\$ 55.00
	Junior High	\$ -	\$ 67.00
Optional Course Fees			
	Art	\$ 10.00	\$ 10.00
	Band	\$ 60.00	\$ 60.00
	Chef Wars	\$ 20.00	\$ 15.00
NEW	Entrepreneurship	\$ 50.00	\$ -
	Fashion	\$ 10.00	\$ 10.00
	Film Study	\$ -	\$ 15.00
	Fit for Life	\$ -	\$ 5.00
	Handyworks	\$ 20.00	\$ 20.00
	Makerspace	\$ 5.00	\$ 5.00
	Photography	\$ 10.00	\$ 10.00
	Robotics	\$ -	\$ 10.00
	Woods	\$ 20.00	\$ 20.00
Early Childhood Services			
	Community Student - Headstart (per month)	\$ 250.00	\$ 250.00
	Community Student - Junior Headstart (per month)	\$ 200.00	\$ 200.00
	Fieldtrip Fee - Headstart (Annual)	\$ 100.00	\$ 140.00
	Fieldtrip Fee - Kindergarten (Annual)	\$ 110.00	\$ 130.00
Activity Fees			
	Birch Bay - Gr. 4-6 (2 trips)	\$ 80.00	\$ 60.00
	Fieldtrip Fees - Gr. 1-3 (Annual maximum)	\$ 90.00	\$ 60.00
	Fieldtrip Fees - Gr. 4-9 (Annual maximum)	\$ 100.00	\$ 60.00
NEW	Fieldtrip Fees - Jr. High Options (Annual maximum)	\$ 30.00	\$ -
	Ski Trip - Gr. 4-9	\$ 50.00	\$ 49.00
	Swimming	\$ 35.00	\$ 35.00
Extracurricular Fees			
	Archery Club	\$ 10.00	\$ 10.00
	Badminton	\$ 30.00	\$ 30.00
	Basketball - Junior	\$ 30.00	\$ 30.00
	Basketball - Senior	\$ 60.00	\$ 60.00
	Beginner Band Workshop	\$ 25.00	\$ 10.00
NEW	Handbells	\$ 25.00	\$ -

GUTHRIE SCHOOL

Fee Schedule

	2017-2018	2016-2017
ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
NEW Running Room Indoor Games	\$ 10.00	\$ -
Volleyball	\$ 50.00	\$ 50.00
WISEST	\$ 20.00	\$ 10.00
Young Scientist	\$ 40.00	\$ 10.00
Non Curricular Fees		
Agenda - Gr. 1-6	\$ 7.00	\$ 7.00
Non Curricular Travel		
Band Camp	\$ 105.00	\$ 105.00
Camp Yowochas (Youth Leadership)	\$ 65.00	\$ 65.00
Ski Trip - Marmot (Gr. 7-9)	\$ 310.00	\$ 310.00
Other Sales & Services		
Grad Tickets	\$ 30.00	\$ 25.00

LANDING TRAIL SCHOOL

Fee Schedule

	2017-2018		2016-2017
Instructional Material Fees			
Elementary	\$ -		\$ 55.00
Alternative Program Fees			
Logos	\$ 15.00		\$ 15.00
Early Childhood Services			
Community Student - Headstart (per month)	\$ 250.00		\$ 250.00
Community Student - Junior Headstart (per month)	\$ 200.00		\$ 200.00
Fieldtrip Fee - Headstart (Annual)	\$ 100.00		\$ 140.00
Fieldtrip Fee - Kindergarten (Annual)	\$ 100.00		\$ 130.00
Supply Fee - Crafts - Kindergarten	\$ 30.00		\$ -
Activity Fees			
Fieldtrip Fees - Gr. 1-4 (Annual maximum)	\$ 80.00		\$ 80.00
Swimming	\$ 45.00		\$ 38.00
Non Curricular Fees			
Agenda	\$ 8.00		\$ 8.00
Other Sales & Services			
Recorders	\$ 10.00		\$ 10.00
Yearbook	\$ 20.00		\$ 20.00

LILIAN SCHICK SCHOOL

Fee Schedule

	2017-2018	2016-2017
Instructional Material Fees		
Elementary	\$ -	\$ 55.00
Junior High	\$ -	\$ 67.00
Alternative Program Fees		
Hockey Academy	\$ 1,100.00	\$ 1,100.00
Logos	\$ 15.00	\$ 15.00
Optional Course Fees		
Archery	\$ 25.00	\$ 25.00
Architecture & Design	\$ -	\$ 10.00
Art	\$ 20.00	\$ 20.00
Badminton	\$ 15.00	\$ 15.00
Band	\$ 50.00	\$ 50.00
Dissections	\$ 20.00	\$ 20.00
Drama	\$ 50.00	\$ 50.00
Elite Sports	\$ 50.00	\$ 50.00
NEW Entrepreneurship (Down Payment)	\$ 50.00	\$ -
NEW Flex Option - Birdhouse	\$ 15.00	\$ -
NEW Flex Option - Build Your Own Crib Board	\$ 15.00	\$ -
NEW Flex Option - Cake Decorating	\$ 5.00	\$ -
NEW Flex Option - Culture & Cuisine	\$ 5.00	\$ -
NEW Flex Option - Dramatic Makeup	\$ 5.00	\$ -
NEW Flex Option - Fitness & Nutrition	\$ 10.00	\$ -
NEW Flex Option - Outdoor Cooking & Survival	\$ 10.00	\$ -
NEW Flex Option - Photo Canvas / Wood	\$ 5.00	\$ -
NEW Flex Option - Pillow / Craft	\$ 15.00	\$ -
NEW Flex Option - Popsicle Stick Architecture / Origami	\$ 5.00	\$ -
NEW Flex Option - Theatrical Sword Play	\$ 5.00	\$ -
Foods	\$ 40.00	\$ 40.00
Golf	\$ 50.00	\$ 50.00
Outdoor Education	\$ 30.00	\$ 30.00
Photography	\$ 10.00	\$ 10.00
Robotics	\$ 15.00	\$ 15.00

LILIAN SCHICK SCHOOL

Fee Schedule

	2017-2018	2016-2017
Activity Fees		
Fieldtrip Fees - Gr. 5-9 (Annual Maximum)	\$ 85.00	\$ 85.00
Riverwatch	\$ 50.00	\$ 50.00
Ski Trip - Rabbit Hill	\$ 55.00	\$ 55.00
Swimming - Elementary	\$ 10.00	\$ 10.00
Extracurricular Fees		
Archery Club	\$ 90.00	\$ 25.00
Badminton - Junior	\$ 25.00	\$ 10.00
Badminton - Senior	\$ 45.00	\$ 30.00
NEW Basketball Game	\$ 20.00	\$ -
Basketball - Junior	\$ 50.00	\$ 40.00
Basketball - Senior	\$ 110.00	\$ 60.00
Beginner Band Workshop	\$ 25.00	\$ 10.00
Choices Science Conference	\$ 30.00	\$ -
Golf Club	\$ 30.00	\$ 30.00
NEW In Door Track Club (Journal Games)	\$ 20.00	\$ -
ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
NASP Archery Tournament Fee	\$ 10.00	\$ 10.00
NEW Volleyball Game	\$ 20.00	\$ -
Volleyball - Junior	\$ 50.00	\$ 40.00
Volleyball - Senior	\$ 100.00	\$ 60.00
Young Scientist Conference	\$ 40.00	\$ 40.00
Non Curricular Fees		
Agenda	\$ 8.00	\$ 8.00
Library Fee	\$ 5.00	\$ 5.00
Non Curricular Travel		
Band Camp	\$ 175.00	\$ 85.00
NEW Outdoor Education Camping	\$ 75.00	\$ -
Ski Trip - Marmot (Overnight)	\$ 310.00	\$ 310.00
Other Sales & Services		
Yearbooks	\$ 15.00	\$ 15.00

MORINVILLE & STURGEON LEARNING CENTRES

Fee Schedule

		2017-2018	2016-2017
Instructional Material Fees (per credit)		\$ -	\$ 5.00
Activity Fees			
Active Living Fieldtrips (Annual maximum)		\$ 90.00	\$ 90.00
PhysEd 10 Fieldtrips (Annual maximum)		\$ 140.00	\$ 125.00
Other Fees			
Refundable Book Deposit		\$ 75.00	\$ 75.00
Other Sales & Services			
Adult Tuition (Per Credit)		\$ 80.00	\$ 80.00
Grad Tickets		\$ 70.00	\$ 65.00

MORINVILLE PUBLIC SCHOOL

Fee Schedule

	2017-2018	2016-2017
Instructional Material Fees		
Elementary	\$ -	\$ 55.00
Junior High	\$ -	\$ 67.00
Classroom Supply Fee - Gr. 1-3	\$ -	\$ 55.00
Alternative Program Fees		
Dance Academy	\$ 850.00	\$ 850.00
Sports Academy	\$ 850.00	\$ 850.00
Optional Course Fees		
NEW Band	\$ 55.00	\$ -
Composing/recording/creating	\$ 10.00	\$ 25.00
Cosmetology	\$ 10.00	\$ 20.00
Drama	\$ 10.00	\$ 10.00
Environmental Stewardship	\$ -	\$ 10.00
Film studies	\$ -	\$ 25.00
Makerspace	\$ 20.00	\$ 20.00
Photography	\$ 10.00	\$ 15.00
Rock Band	\$ 40.00	\$ 40.00
Robotics	\$ -	\$ 10.00
Spanish	\$ 10.00	\$ 10.00
Tourism	\$ -	\$ 20.00
Early Childhood Services		
Community Student - Headstart (per month)	\$ 250.00	\$ 250.00
Community Student - Junior Headstart (per month)	\$ 200.00	\$ 200.00
Community Student - Kindergarten Enrichment Program (per month)	\$ 150.00	\$ 150.00
Community Student - Preschool Enrichment Program (per month)	\$ 250.00	\$ 250.00
Fieldtrip Fee - Headstart (Annual)	\$ 100.00	\$ 140.00
Fieldtrip Fee - Kindergarten (Annual)	\$ 140.00	\$ 140.00
Kindergarten Enrichment Program	\$ 65.00	\$ 65.00
Preschool Enrichment Program	\$ 200.00	\$ 200.00
Supply Fee - Crafts - Kindergarten	\$ 30.00	\$ 30.00
Supply Fee - Headstart	\$ -	\$ 20.00
Supply Fee - Kindergarten Enrichment Program	\$ -	\$ 15.00
Supply Fee - Preschool Enrichment Program	\$ -	\$ 30.00
Activity Fees		
Dragon Boating - Gr. 1-9	\$ 10.00	\$ 10.00
Dragon Celebrations	\$ 70.00	\$ 62.00
Fieldtrip Fees - Gr. 1-9 (Annual maximum)	\$ 100.00	\$ 100.00
Ski Trip - Rabbit Hill - with rentals	\$ 49.00	\$ 49.00
Ski Trip - Rabbit Hill - without rentals	\$ 31.00	\$ 31.00

MORINVILLE PUBLIC SCHOOL

Fee Schedule

	2017-2018	2016-2017
Extracurricular Fees		
Badminton - Junior	\$ 30.00	\$ 30.00
Badminton - Senior	\$ 30.00	\$ 30.00
Basketball - Junior	\$ 60.00	\$ 90.00
Basketball - Senior	\$ 100.00	\$ 90.00
Beginner Band Workshop	\$ 25.00	\$ 10.00
ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
NEW Provincial Tournament Fee	\$ 50.00	\$ -
Volleyball - Junior	\$ 60.00	\$ 60.00
Volleyball - Senior	\$ 100.00	\$ 90.00
Young Scientist Conference	\$ 40.00	\$ 40.00
Non Curricular Fees		
Agenda - Gr. 1-6	\$ 9.00	\$ 9.00
Agenda - Kindergarten, Headstart, PEP	\$ 2.00	\$ 2.00
NEW Locker Fee - Gr. 5-9	\$ 5.00	\$ -
Non Curricular Travel		
Drumheller Trip - Gr. 4	\$ 157.00	\$ 157.00
Mountain Bike Trip - Banff (Gr. 7-9)	\$ 250.00	\$ -
Ski Trip - Marmot Basin	\$ 300.00	\$ -
Other Sales & Services		
Recorder	\$ 8.00	\$ 8.00
Yearbooks	\$ 33.00	\$ 33.00

OAKHILL SCHOOL

Fee Schedule

		2017-2018	2016-2017
	Activity Fees		
	Fieldtrip Fees - Gr. 3-10 (Annual Maximum)	\$ 32.00	\$ 67.00
NEW	Swimming	\$ 30.00	\$ -
	Non Curricular Fees		
NEW	Locks	\$ 5.00	\$ -

NAMAQ SCHOOL

Fee Schedule

	2017-2018	2016-2017
Instructional Material Fees		
Elementary	\$ -	\$ 55.00
Junior High	\$ -	\$ 67.00
Classroom Supply Fee - Gr. 1-3	\$ -	\$ 50.00
Optional Course Fees		
Art	\$ 20.00	\$ 20.00
NEW Baking	\$ 45.00	\$ -
Band	\$ 55.00	\$ 55.00
NEW Chef Wars	\$ 45.00	\$ -
NEW Cosmetology	\$ 40.00	\$ -
NEW Crafting	\$ 30.00	\$ -
NEW Drama	\$ 30.00	\$ -
Fit for Life	\$ 50.00	\$ 50.00
Foods I & II	\$ 45.00	\$ 45.00
Foods III	\$ 50.00	\$ 50.00
Hands on Science	\$ 45.00	\$ 45.00
Industrial Arts	\$ 45.00	\$ 45.00
Lego Robotics	\$ 20.00	\$ 20.00
NEW Makerspace	\$ 10.00	\$ -
NEW Outdoor Education	\$ 15.00	\$ -
Photography	\$ 20.00	\$ 20.00
Permaculture	N/A	\$ 20.00
Sports Leadership - Golf	\$ 50.00	\$ 50.00
Early Childhood Services		
Community Student - Headstart (per month)	\$ 250.00	\$ 250.00
Community Student - Junior Headstart (per month)	\$ 200.00	\$ 200.00
Community Student - Kindergarten Enrichment Program (per month)	\$ 150.00	\$ 150.00
Community Student - Preschool Enrichment Program (per month)	\$ 250.00	\$ 250.00
Fieldtrip Fee - Headstart (Annual)	\$ 100.00	\$ 140.00
Fieldtrip Fee - Kindergarten (Annual)	\$ 100.00	\$ 150.00
Kindergarten Enrichment Program	\$ 65.00	\$ 65.00
Preschool Enrichment Program	\$ 200.00	\$ 200.00
Supply Fee - Crafts - Kindergarten	\$ 30.00	\$ -
Supply Fee - Headstart	\$ 30.00	\$ 30.00
Supply Fee - Kindergarten Enrichment Program (KEP)	\$ -	\$ 20.00
Supply Fee - Preschool Enrichment Program (PEP)	\$ -	\$ 30.00
Activity Fees		
Fieldtrip Fees - Gr. 1-9 (Annual maximum)	\$ 100.00	\$ 100.00
Fieldtrip Fees - Lifeskills (Annual maximum)	\$ 100.00	\$ 75.00
NEW Green School Program Fieldtrip - Gr. 6	\$ 20.00	\$ -
Outdoor Ed - Jasper Trip	\$ 145.00	\$ 45.00
P.A.R.T.Y. Program - Gr. 9	\$ 10.00	\$ 10.00
Rafting Trip - Gr. 9	\$ 45.00	\$ 45.00
NEW Science Program - Gr. 6	\$ 20.00	\$ -
Ski Trip - Elementary with rentals	\$ 60.00	\$ 55.00
Ski Trip - Elementary without rentals	\$ 40.00	\$ 35.00

NAMAQ SCHOOL

Fee Schedule

	2017-2018	2016-2017
Swimming	\$ 35.00	\$ 35.00
Extracurricular Fees		
Badminton - Junior	\$ 25.00	\$ 25.00
Badminton - Senior	\$ 30.00	\$ 30.00
Basketball - Junior	\$ 60.00	\$ 70.00
Basketball - Senior	\$ 110.00	\$ 130.00
Beginner Band Workshop	\$ 25.00	\$ 10.00
NEW Choir	\$ 25.00	\$ -
ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
NEW Permaculture Club	\$ 10.00	\$ -
NEW Provincial Tournament Entry Fee	\$ 50.00	\$ -
Running Club	\$ 10.00	\$ 10.00
Running Room Indoor Games	\$ 10.00	\$ 10.00
NEW STEAM Club	\$ 10.00	\$ -
Volleyball - Junior	\$ 60.00	\$ 60.00
Volleyball - Senior	\$ 100.00	\$ 110.00
Non Curricular Fees		
Agenda	\$ 10.00	\$ 9.00
Non Curricular Travel		
Advanced Band Tour	\$ 650.00	\$ 650.00
Camp Nakuman - Jr High Beginner & Advanced Band Camp	\$ 105.00	\$ 105.00
Ski Trip - Jr High with rentals	\$ 160.00	\$ 155.00
Ski Trip - Jr High without rentals	\$ 140.00	\$ 135.00
Ski Trip - Overnight	\$ 250.00	\$ -
Other Fees		
Lifeskills Cooking Fee	\$ 110.00	\$ 110.00
Other Sales & Services		
Grad Tickets	\$ 25.00	\$ 25.00
Recorder	\$ 6.00	\$ 6.00
Yearbooks	\$ 23.00	\$ 20.00

OCHRE PARK SCHOOL

Fee Schedule

		2017-2018	2016-2017
Instructional Material Fees			
	Elementary	\$ -	\$ 55.00
Early Childhood Services			
	Fieldtrip Fee - Headstart (Annual)	\$ 100.00	\$ 140.00
	Fieldtrip Fee - Kindergarten (Annual)	\$ 110.00	\$ 140.00
NEW	Supply Fee - Crafts - Kindergarten	\$ 30.00	\$ -
Activity Fees			
NEW	Diamond Springs Concert	\$ 2.00	\$ -
	Fieldtrip Fees - Gr. 1 (Annual Maximum)	\$ 50.00	\$ 50.00
	Fieldtrip Fees - Gr. 2 (Annual Maximum)	\$ 55.00	\$ 55.00
	Fieldtrip Fees - Gr. 3-4 (Annual Maximum)	\$ 90.00	\$ 90.00
NEW	Skating	\$ 7.00	\$ -
NEW	Swimming	\$ 8.00	\$ -
NEW	St. Clares Church	\$ 2.00	\$ -
Other Sales & Services			
	Recorders	\$ 9.00	\$ 9.00

REDWATER SCHOOL

Fee Schedule

	2017-2018	2016-2017
Instructional Material Fees		
Elementary	\$ -	\$ 55.00
Junior High	\$ -	\$ 67.00
Senior High (full year)	\$ -	\$ 110.00
Senior High (one term only)	\$ -	\$ 55.00
Outreach (per credit cost)	\$ -	\$ 5.00
Alternative Program Fees		
Logos	\$ 20.00	\$ 20.00
Activity Fees		
Band Camp - Junior High	\$ 10.00	\$ 10.00
Fieldtrip - Cycling	\$ 150.00	\$ 150.00
Fieldtrip - Phys Ed 20/30	\$ 20.00	\$ 15.00
Fieldtrip Fees - Gr. 5-9 (Annual maximum)	\$ 60.00	\$ 60.00
Fieldtrip Fees - Physics (Annual maximum)	\$ 20.00	\$ 20.00
Riverwatch - Gr. 9	\$ 50.00	\$ 40.00
NEW Skating	\$ 15.00	\$ -
Ski Trip - Jr. High - with rentals	\$ 40.00	\$ 40.00
Ski Trip - Jr. High - without rentals	\$ 25.00	\$ 25.00
NEW Swimming	\$ 15.00	\$ -
NEW Swimming Lessons - Gr. 5-6	\$ 60.00	\$ -
Symphony Fieldtrip - Band Students	\$ 10.00	\$ 10.00
Optional Course Fees		
Grade 6 Band	\$ 20.00	\$ 20.00
Junior High		
NEW Archery	\$ 60.00	\$ -
Art	\$ 15.00	\$ 15.00
Academic Skill Builder - No Cost	\$ -	\$ -
Band	\$ 60.00	\$ 50.00
Fashion Studies	\$ 30.00	\$ 30.00
Film Studies - No Cost	\$ -	\$ -
Foods Studies	\$ 30.00	\$ 30.00

REDWATER SCHOOL

Fee Schedule

	2017-2018	2016-2017
French - No Cost	\$ -	\$ -
Industrial Arts / Bldg Construction	\$ 30.00	\$ 30.00
Maker Space / Maker Space - DIY	\$ 20.00	\$ 20.00
Musical Theatre	\$ 15.00	\$ 15.00
Outdoor Education	\$ 20.00	\$ 20.00
Robotics	\$ 20.00	\$ 20.00
Science Enrichment	\$ 10.00	\$ 10.00
Sports leadership- Golf	\$ 20.00	\$ 20.00
Sports Leadership- Outdoor Games	\$ 10.00	\$ 10.00
Sports Leadership-Badminton	\$ 10.00	\$ 10.00
Sports Leadership-Cycling	\$ 20.00	\$ 20.00
Wildlife-Outdoor Survival Skills	\$ 20.00	\$ 20.00
Senior High		
Art 10/20/30	\$ 40.00	\$ 40.00
Band (Inst. Music 10/20/30)	\$ 60.00	\$ 50.00
Communication Technology	\$ 40.00	\$ 20.00
Fashion Studies 10/20/30	\$ 60.00	\$ -
Foods Studies	\$ 60.00	\$ 60.00
Guitar (guitar supplied)	\$ 15.00	\$ 15.00
Industrial Arts / Bldg Construction	\$ 40.00	\$ 40.00
Musical Theatre	\$ 25.00	\$ 25.00
Phys Ed 20/30	\$ 20.00	\$ 15.00
Robotics	\$ 60.00	\$ 60.00
Wildlife	\$ 90.00	\$ 90.00
Extracurricular Fees		
Beginner Band Workshop	\$ 25.00	\$ 10.00
NEW Jersey Rental Fee	\$ 25.00	\$ -
Junior High		
Badminton	\$ 25.00	\$ 25.00
Basketball	\$ 100.00	\$ 60.00
ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
Volleyball	\$ 80.00	\$ 45.00
Senior High		
Badminton	\$ 40.00	\$ 50.00

REDWATER SCHOOL

Fee Schedule

	2017-2018	2016-2017
Basketball	\$ 190.00	\$ 190.00
Cross Country	\$ 10.00	\$ 10.00
Football	\$ 400.00	\$ 250.00
Golf	\$ 40.00	\$ 40.00
Track	\$ 20.00	\$ 10.00
Volleyball	\$ 190.00	\$ 190.00
Non Curricular Fees		
Athletic / P.E. Fee	\$ -	\$ 15.00
Junior / Senior High Student Council Fee	\$ 5.00	\$ 5.00
Non Curricular Travel		
Band Camp	\$ 110.00	\$ 110.00
Ski Trip - Overnight - with rentals (Gr. 7-12)	\$ 286.00	\$ 286.00
Other Fees		
Refundable Deposit - Distance Ed. (per course)	\$ 150.00	\$ 150.00
Refundable Deposit - Green Certificate	\$ 1,000.00	\$ 1,000.00
NEW Refundable Deposit - Sports Jersey (per jersey)	\$ 75.00	\$ -
Workbooks - Math & Science	\$ -	\$ 20.00
Other Sales & Services		
Locks	\$ 6.00	\$ 6.00
Yearbook	\$ 45.00	\$ 40.00

STURGEON COMPOSITE HIGH SCHOOL

Fee Schedule

	2017-2018	2016-2017
Instructional Material Fees		
Senior High [full year]	\$ -	\$ 110.00
Senior High [one term only]	\$ -	\$ 55.00
Activity Fees		
Fieldtrip Fees - Aboriginal Studies 10 (Annual maximum)	\$ 20.00	\$ 20.00
Fieldtrip Fees - Art 10/20/30 (Annual maximums)	\$ 20.00	\$ 20.00
Fieldtrip Fees - Biology 20/30 (Annual maximums)	\$ 75.00	\$ 75.00
Fieldtrip Fees - Construction Tech. 10/10-4/20/30 (Annual maximums)	\$ 20.00	\$ 20.00
Fieldtrip Fees - Cosmetology 10/10-4/20/30 (Annual maximums)	\$ 50.00	\$ 50.00
Fieldtrip Fees - Drama 10/20/30 (Annual maximums)	\$ 160.00	\$ 160.00
Fieldtrip Fees - English 10-1/10-2/10-4 (Annual maximums)	\$ 45.00	\$ 41.50
Fieldtrip Fees - English 20-1/20-2/20-4 (Annual maximums)	\$ 45.00	\$ 41.50
Fieldtrip Fees - English 30-1/30-2/30-4 (Annual maximums)	\$ 45.00	\$ 41.50
Fieldtrip Fees - Fabrication 10/10-4/20/30 (Annual maximums)	\$ 30.00	\$ 30.00
Fieldtrip Fees - Fashions 10-4 (Annual maximum)	\$ 60.00	\$ 60.00
Fieldtrip Fees - Fashion & Home Design Studies 10/20/30 (Annual maximums)	\$ 60.00	\$ 60.00
Fieldtrip Fees - Foods - Commercial Foods 10/20/30 (Annual maximums)	\$ 50.00	\$ 50.00
Fieldtrip Fees - Food Prep & Service 20-4/30-4 (Annual maximums)	\$ 40.00	\$ 40.00
Fieldtrip Fees - Foods 10/10-4/20/30	\$ 40.00	\$ 40.00
Fieldtrip Fees - Health Care 20/30 (Annual maximums)	\$ 40.00	\$ 40.00
Fieldtrip Fees - Instrumental Concert Band 10/20/30 (Annual maximums)	\$ 100.00	\$ 100.00
Fieldtrip Fees - Instrumental Jazz Band 15/25/35 (Annual maximums)	\$ 85.00	\$ 85.00
Fieldtrip Fees - Leadership (Annual maximum)	\$ 60.00	\$ 60.00
Fieldtrip Fees - Lifeskills (Annual maximum)	\$ 150.00	\$ 150.00
Fieldtrip Fees - Mechanics 10-4 (Annual maximum)	\$ 30.00	\$ 30.00
Fieldtrip Fees - Mechanics 10/20/30 (Annual maximums)	\$ 40.00	\$ 40.00
Fieldtrip Fees - Music - Choral 10/20/30 (Annual maximums)	\$ 50.00	\$ 50.00
Fieldtrip Fees - Music -Guitar 10/20/30 (Annual maximums)	\$ 25.00	\$ 25.00
Fieldtrip Fees - Phys Ed 10 (Annual maximums)	\$ 25.00	\$ 25.00
Fieldtrip Fees - Phys Ed 20 (Annual maximums)	\$ 50.00	\$ 50.00
Fieldtrip Fees - Phys Ed 30 - On Campus (Annual maximums)	\$ 25.00	\$ 25.00
Fieldtrip Fees - Science 20/30 (Annual maximums)	\$ 75.00	\$ 75.00
Fieldtrip Fees - Science 20-4/24 (Annual maximums)	\$ 15.00	\$ 15.00
Fieldtrip Fees - Social Studies 10-1/10-2/10-4 (Annual maximums)	\$ 20.00	\$ 20.00
Fieldtrip Fees - Social Studies 20-1/20-2/20-4 (Annual maximums)	\$ 20.00	\$ 20.00
Fieldtrip Fees - Social Studies 30-1/30-2/30-4 (Annual maximums)	\$ 20.00	\$ 20.00
Fieldtrip Fees - Sports Medicine 20/30 (Annual maximums)	\$ 50.00	\$ 50.00
Fieldtrip Fees - Vocal Jazz 15/25/35 (Annual maximums)	\$ 175.00	\$ 175.00
Optional Course Fees		
Art 10/20 (3 credit)	\$ 30.00	\$ 30.00
Art 10/20/30 (5 credit)	\$ 50.00	\$ 50.00
Comm. Tech 10/20/30 (3 credit)	\$ 20.00	\$ 20.00
Comm. Tech 10/20/30 (5 credit)	\$ 30.00	\$ 30.00
Computing Science 10 - Game Design (5 credit)	\$ 70.00	\$ 70.00

STURGEON COMPOSITE HIGH SCHOOL

Fee Schedule

	2017-2018	2016-2017
Computing Science 20 - App Creation & Robotics (5 credit)	\$ 75.00	\$ 75.00
Computing Science 30 (5 credit)	\$ 75.00	\$ 75.00
Construction Technology 10/10-4 (5 credit)	\$ 60.00	\$ 60.00
Construction Technology 20/30 (5 credit)	\$ 100.00	\$ 100.00
Construction Technology 20/30 (10 Credit)	\$ 110.00	\$ 110.00
Cosmetology 10/10-4 (5 credit)	\$ 60.00	\$ 60.00
Cosmetology 20/30 (10 credit)	\$ 100.00	\$ 100.00
Design Studies 10/20/30 (3 credit)	\$ 20.00	\$ 20.00
Design Studies 10/20/30 (5 credit)	\$ 30.00	\$ 30.00
Drama 10/20 (3 credit)	\$ 30.00	\$ 30.00
Drama 10/20/30 (5 credit)	\$ 50.00	\$ 50.00
Fabrication 10/20/30 (5 credit)	\$ 60.00	\$ 60.00
Fabrication 10-4 (K&E) (5 credit)	\$ 60.00	\$ 60.00
Fabrication 20/30 (10 credit)	\$ 100.00	\$ 100.00
Fashions 10-4 (K&E) (5 credit)	\$ 50.00	\$ 50.00
Fashion & Home Design Studies 10/20/30 (3 credit)	\$ 30.00	\$ 30.00
Fashion & Home Design Studies 10/20/30 (5 credit)	\$ 50.00	\$ 50.00
Food Prep & Service 20-4/30-4 (5 credit)	\$ 110.00	\$ 110.00
Foods 10 (3 credit)	\$ 60.00	\$ 60.00
Foods 10 (5 credit)	\$ 100.00	\$ 100.00
Foods 10-4 (K&E) (5 credit)	\$ 100.00	\$ 100.00
Foods 20/30 (5 credit)	\$ 110.00	\$ 110.00
Foods - Commercial 10/20/30 (5 credit)	\$ 100.00	\$ 100.00
Healthcare 20 (including First Aid certification if applicable) (5 credit)	\$ 125.00	\$ 125.00
Healthcare 30 (including First Aid certification, if applicable) (10 credit)	\$ 175.00	\$ 175.00
Instrumental Concert Band 10/20/30 (5 credit)	\$ 80.00	\$ 80.00
Instrumental Jazz Band 15/25/35 (5 credit)	\$ 80.00	\$ 80.00
Intro to Health Pathways	\$ 50.00	\$ 50.00
Mechanics - Auto 10-4 (K&E) (5 credit)	\$ 60.00	\$ 60.00
Mechanics 10/20/30 (5 credit)	\$ 60.00	\$ 60.00
Mechanics 20/30 (10 credit)	\$ 100.00	\$ 100.00
Music - Choral 10/20/30 (5 credit)	\$ 40.00	\$ 40.00
Music - Guitar 10/20/30 (5 credit)	\$ 40.00	\$ 40.00
Phys Ed 20 (3 credit)	\$ 20.00	\$ 20.00
Phys Ed 20 (5 credit)	\$ 40.00	\$ 40.00
Phys Ed 30 - On Campus	\$ 50.00	\$ 50.00
Phys Ed 30 - Off Campus	\$ 180.00	\$ 180.00
Sports Medicine 20/30 (including First Aid certification if applicable) (5 credit)	\$ 150.00	\$ 150.00
Vocal Jazz 15/25/35	\$ 40.00	\$ 40.00
Extracurricular Fees		
Badminton	\$ 200.00	\$ 75.00
Basketball - Junior Boys / Girls	\$ 450.00	\$ 200.00
Basketball - Senior Boys / Girls	\$ 500.00	\$ 250.00
Cross Country	\$ 150.00	\$ 50.00
Curling	\$ 300.00	\$ 100.00
NEW Curling - Metro Fee	\$ 50.00	\$ -
Golf	\$ 250.00	\$ 75.00

STURGEON COMPOSITE HIGH SCHOOL

Fee Schedule

	2017-2018	2016-2017
NEW Provincial Tournament - Entry Fee & Travel	\$ 400.00	\$ -
Rugby Jersey	\$ 80.00	\$ 80.00
Rugby - Junior Boys / Girls	\$ 150.00	\$ 75.00
Rugby - Senior Boys / Girls	\$ 275.00	\$ 100.00
NEW Skills Competition - National - Entry Fee & Travel	\$ 500.00	\$ -
NEW Skills Competition - Provincial - Entry Fee & Travel	\$ 200.00	\$ -
Soccer	\$ 150.00	\$ 75.00
Track & Field	\$ 150.00	\$ 75.00
Volleyball - Junior Boys / Girls	\$ 350.00	\$ 200.00
Volleyball - Senior Boys / Girls	\$ 400.00	\$ 250.00
Warm Up Jersey - Per sport (all sports except Rugby and Curling)	\$ 30.00	\$ 30.00
Warm Up Jersey - Curling	\$ 50.00	\$ 50.00
Non-curricular Fees		
Chef Jacket - Commerical Foods 10/20/30	\$ 40.00	\$ 40.00
Grade 12 Graduation Fee (cap & gown rental, venue)	\$ 100.00	\$ 100.00
I.D. Card	\$ 5.00	\$ 5.00
Locker (\$5.00 refund at year end)	\$ 10.00	\$ 10.00
Student Events Fee	\$ -	\$ 5.00
Other Fees		
Lifeskills Cooking Fee	\$ 110.00	\$ 110.00
Refundable Deposit - Sports Jersey (per jersey-except Rugby)	\$ 100.00	\$ 100.00
Other Sales & Services		
Athletic Banquet Ticket	\$ 25.00	\$ 20.00
Grad Ceremony Tickets	\$ 10.00	\$ 10.00
Parking Permit (Upon application approval)	\$ 5.00	\$ 5.00
Yearbook	\$ 45.00	\$ 45.00

STURGEON HEIGHTS SCHOOL

Fee Schedule

	2017-2018	2016-2017
Instructional Material Fees		
Elementary	\$ -	\$ 55.00
Junior High	\$ -	\$ 67.00
Optional Course Fees		
Art	\$ 16.00	\$ 16.00
Band	\$ 40.00	\$ 40.00
Drama	\$ 20.00	\$ 20.00
Fit 4 Life or Golf	\$ 100.00	\$ 100.00
Foods Intro	\$ 40.00	\$ 40.00
Foods Advanced	\$ 50.00	\$ 50.00
French	\$ 5.00	\$ 5.00
Industrial Arts	\$ 140.00	\$ 140.00
Raquette Sports and Archery	\$ 50.00	\$ 50.00
Early Childhood Services		
Community Student - Headstart (per month)	\$ 250.00	\$ 250.00
Community Student - Junior Headstart (per month)	\$ 200.00	\$ 200.00
Community Student - Preschool Enrichment Program (per month)	\$ 250.00	\$ 250.00
Community Student - Kindergarten Enrichment Program (per month)	\$ 150.00	\$ 150.00
Fieldtrip Fee - Headstart (Annual)	\$ 100.00	\$ 140.00
Fieldtrip Fee - Kindergarten (Annual)	\$ 100.00	\$ 150.00
Kindergarten Enrichment Program (Annual)	\$ 65.00	\$ 65.00
Preschool Enrichment Program (Annual)	\$ 200.00	\$ 200.00
Supply Fee - Crafts - Kindergarten	\$ 30.00	\$ -
Activity Fees		
Fieldtrip Fees - Gr. 1-6 (Annual maximum)	\$ 100.00	\$ 100.00
Fieldtrip Fees - Gr. 7-9 (Annual maximum)	\$ 50.00	\$ 50.00
Ski Trip - Local	\$ 51.00	\$ 51.00
Swimming	\$ 50.00	\$ 40.00
Extracurricular Fees		
Badminton	\$ 20.00	\$ 20.00
Basketball - Junior	\$ 60.00	\$ 50.00
Basketball - Senior	\$ 110.00	\$ 80.00
Beginner Band Workshop	\$ 25.00	\$ 10.00
ISC Jr High Golf Tournament	\$ 30.00	\$ 30.00
Musical Theatre - Camp	\$ 30.00	\$ 25.00
Musical Theatre - Costumes	\$ 15.00	\$ 15.00
Running Club	\$ 60.00	\$ 60.00
Ski Club	\$ 210.00	\$ 210.00
Volleyball - Junior	\$ 60.00	\$ 50.00

NEW

STURGEON HEIGHTS SCHOOL

Fee Schedule

	2017-2018	2016-2017
Volleyball - Senior	\$ 100.00	\$ 80.00
World Changers - We Day Trip	\$ 60.00	\$ 40.00
Young Scientist Conference	\$ 40.00	\$ 40.00
Non Curricular Fees		
Agenda	\$ 11.00	\$ 11.00
Non Curricular Travel		
Band Camp	\$ 100.00	\$ 100.00
Ski Trip - Mountain	\$ 140.00	\$ 140.00
Ski Trip - Overnight (every second year)	\$ 210.00	\$ -
Other Sales & Services		
Grad Tickets - Grads	\$ 45.00	\$ 45.00
Grad Tickets - Family	\$ 15.00	\$ 15.00
T-Shirts	\$ 12.00	\$ 12.00
Yearbooks	\$ 30.00	\$ 27.00

SCHOOL , FEES AND COSTS

FOR THE YEAR ENDED AUGUST 31, 2018
 [School Act, School Fees and Costs Regulation and School Transportation Regulation]

Sturgeon School Division No. 24

Legal Name of School Jurisdiction

9820 104 Street, Morinville, Alberta T8R 1N1

Mailing Address

(780) 939-4341; (780) 939-5520

Telephone & Fax Numbers, and Email Address

SCHOOL JURISDICTION'S RESPONSIBILITY FOR SCHOOL AND TRANSPORTATION FEES POLICY AND REPORTING

The school and transportation fees policy of: Sturgeon School Division No. 24
 presented to Alberta Education has been prepared by school jurisdiction management which has responsibility for its preparation, integrity and objectivity.

Board of Trustees Responsibility

The ultimate responsibility for the fees and costs lies with the Board of Trustees. The Board reviewed the fee policy and fee schedule with management prior to release to the Minister.

Declaration of Management and Board Chair

To the best of our knowledge and belief, these documents meet all requirements as set out in the *School Act*.

BOARD CHAIR

Tracy Nowak
 Name

Signature

SUPERINTENDENT

Dr. Michele Dick
 Name

Signature

SECRETARY-TREASURER OR TREASURER

Iva Paulik
 Name

Signature

June 28 2017
 Board Release Date

c.c. ALBERTA EDUCATION, Financial Reporting & Accountability Branch
 8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5

SAMPLE			School Jurisdiction Code	
			School Code	
		School Jurisdiction Name:	Sturgeon School Division No. 24	
		School Name:		

SCHOOL FEE REVENUE SCHEDULE

for the Year Ending August 31, 2018

	Proposed Per Student Fee 2017/18	Total Budgeted Proposed Fees 2017/18	Actual Per Student Fee 2016/17	Total Forecasted Actual Fees 2016/17	Per Student % Change
Basic Instruction Supplies					
Textbooks, workbooks, photocopying, paper	\$ -	\$ -	\$ -	\$ -	0%
Instructional Material Fee grades 1-6	\$ -	\$ -	\$ 55.00	\$ -	-100%
Instructional Material Fee grades 7-9	\$ -	\$ -	\$ 67.00	\$ -	-100%
Instructional Material Fee grades 10-12	\$ -	\$ -	\$ 110.00	\$ -	-100%
Instructional Material Fee per credit - Outreach	\$ -	\$ -	\$ 5.00	\$ -	-100%
Resources incidental to instruction	\$ -	\$ -	\$ -	\$ -	0%
- Common/General fee for grade ECS	\$ -	\$ -	\$ -	\$ -	0%
- Common/General fee for grades 1-6	\$ -	\$ -	\$ -	\$ -	0%
- Common/General fee for grades 7-9	\$ -	\$ -	\$ -	\$ -	0%
- Common/General for grades 10-12	\$ -	\$ -	\$ -	\$ -	0%
- Common/General fee for grade (x)	\$ -	\$ -	\$ -	\$ -	0%
- Bulk supply purchase fee for parents	\$ -	\$ -	\$ -	\$ -	0%
Classroom Supply Fee - Gr. 1-3	\$ -	\$ -	\$ 50.00	\$ -	-100%
Classroom Supply Fee - Gr. 1-3	\$ -	\$ -	\$ 55.00	\$ -	-100%
- Other Specified fee (please describe)	\$ -	\$ -	\$ -	\$ -	0%
Total Basic Instruction Supplies		\$ -		\$ 255,369	
Technology User Fees					
Laptop rental fee (per month)	\$ 20.00	\$ -	\$ -	\$ -	100%
Laptop loaner program replacement fee	\$ 300.00	\$ -	\$ 300.00	\$ -	0%
Total Technology User Fees		\$ -		\$ -	
Alternative Program Fees					
BEAR Academy	\$ 100.00	\$ -	\$ -	\$ -	100%
Dance Academy	\$ 850.00	\$ -	\$ 850.00	\$ -	0%
Hockey Academy	\$ 1,100.00	\$ -	\$ 1,100.00	\$ -	0%
Hockey Academy - Elementary	\$ 900.00	\$ -	\$ 900.00	\$ -	0%
Hockey Academy - Elementary Goalie	\$ 500.00	\$ -	\$ 500.00	\$ -	0%
Hockey Academy - Jr High	\$ 1,100.00	\$ -	\$ 1,100.00	\$ -	0%
Hockey Academy - Jr High Goalie	\$ 700.00	\$ -	\$ 700.00	\$ -	0%
Logos - Kindergarten - Gr. 9	\$ 15.00	\$ -	\$ 15.00	\$ -	0%
Logos - Gr. 10-12	\$ 20.00	\$ -	\$ 20.00	\$ -	0%
Sports Academy	\$ 850.00	\$ -	\$ 850.00	\$ -	0%
Total Alternative Program Fees		\$ 137,000		\$ 127,000	
Fees for Optional Courses					
Advanced Foods / Cooking Around the World	\$ 50.00	\$ -	\$ 50.00	\$ -	0%
Archery	\$ 15.00	\$ -	\$ 10.00	\$ -	50%
Archery	\$ 25.00	\$ -	\$ 25.00	\$ -	0%
Archery - Junior High	\$ 60.00	\$ -	\$ -	\$ -	100%
Architecture & Design	\$ -	\$ -	\$ 10.00	\$ -	-100%
Art	\$ 20.00	\$ -	\$ 20.00	\$ -	0%
Art	\$ 20.00	\$ -	\$ 10.00	\$ -	100%
Art	\$ 10.00	\$ -	\$ 10.00	\$ -	0%
Art	\$ 16.00	\$ -	\$ 16.00	\$ -	0%
Art - Junior High	\$ 15.00	\$ -	\$ 15.00	\$ -	0%
Art 10/20/30	\$ 40.00	\$ -	\$ 40.00	\$ -	0%
Art 10/20 (3 credit)	\$ 30.00	\$ -	\$ 30.00	\$ -	0%
Art 10/20/30 (5 credit)	\$ 50.00	\$ -	\$ 50.00	\$ -	0%
Backyard Games	\$ 10.00	\$ -	\$ -	\$ -	100%
Badminton	\$ 15.00	\$ -	\$ 15.00	\$ -	0%
Baking	\$ 45.00	\$ -	\$ -	\$ -	100%
Band	\$ 50.00	\$ -	\$ 50.00	\$ -	0%
Band	\$ 60.00	\$ -	\$ 60.00	\$ -	0%
Band	\$ 55.00	\$ -	\$ 55.00	\$ -	0%
Band	\$ 40.00	\$ -	\$ 40.00	\$ -	0%
Band	\$ 55.00	\$ -	\$ -	\$ -	100%
Band - Beginner / Concert	\$ 5.00	\$ -	\$ -	\$ -	100%
Band - Gr. 6	\$ 20.00	\$ -	\$ 20.00	\$ -	0%
Band - Instrumental Music 10/20/30	\$ 60.00	\$ -	\$ 50.00	\$ -	20%
Band - Junior High	\$ 60.00	\$ -	\$ 50.00	\$ -	20%
Beading and Crafts	\$ 20.00	\$ -	\$ 10.00	\$ -	100%
Board Gaming - Elementary	\$ 10.00	\$ -	\$ -	\$ -	100%
Cake / Cupcake Decorating - Elementary	\$ 15.00	\$ -	\$ -	\$ -	100%

Chef Wars	\$ 20.00	\$ 15.00	33%
Chef Wars	\$ 40.00	\$ -	100%
Chef Wars	\$ 45.00	\$ -	100%
Comic Book Design	\$ 20.00	\$ -	100%
Communication Technology - Junior High	\$ 10.00	\$ 10.00	0%
Communication Technology - Senior High	\$ 40.00	\$ 20.00	100%
Communication Technology - Classic Animation	\$ 10.00	\$ 10.00	0%
Communication Technology - Digital Imaging	\$ 10.00	\$ 10.00	0%
Communication Technology - Live Action	\$ 10.00	\$ 10.00	0%
Communication Technology - Photography	\$ -	\$ 10.00	-100%
Communication Technology 10/20/30 (3 credit)	\$ 20.00	\$ 20.00	0%
Communication Technology 10/20/30 (5 credit)	\$ 30.00	\$ 30.00	0%
Competitive Hockey	\$ 100.00	\$ -	100%
Composing / Recording / Creating	\$ 10.00	\$ 25.00	-60%
Computing Science 10 - Game Design (5 credit)	\$ 70.00	\$ 70.00	0%
Computing Science 20 - App Creation & Robotics (5 credit)	\$ 75.00	\$ 75.00	0%
Computing Science 30 (5 credit)	\$ 75.00	\$ 75.00	0%
Cosmetology	\$ 10.00	\$ 20.00	-50%
Cosmetology	\$ 40.00	\$ -	100%
Cosmetology 10/10-4 (5 credit)	\$ 60.00	\$ 60.00	0%
Cosmetology 20/30 (10 credit)	\$ 100.00	\$ 100.00	0%
Construction Technology 10/10-4 (5 credit)	\$ 60.00	\$ 60.00	0%
Construction Technology 20/30 (5 credit)	\$ 100.00	\$ 100.00	0%
Construction Technology 20/30 (10 Credit)	\$ 110.00	\$ 110.00	0%
Crafting	\$ 30.00	\$ -	100%
Curling - Elementary	\$ 10.00	\$ -	100%
Dance	\$ 165.00	\$ 165.00	0%
Design Studies 10/20/30 (3 credit)	\$ 20.00	\$ 20.00	0%
Design Studies 10/20/30 (5 credit)	\$ 30.00	\$ 30.00	0%
Digital Photography	\$ -	\$ 10.00	-100%
Dissections	\$ 20.00	\$ 20.00	0%
Drama	\$ 10.00	\$ 10.00	0%
Drama	\$ -	\$ 10.00	-100%
Drama	\$ 10.00	\$ 5.00	100%
Drama	\$ 50.00	\$ 50.00	0%
Drama	\$ 30.00	\$ -	100%
Drama	\$ 20.00	\$ 20.00	0%
Drama 10/20 (3 credit)	\$ 30.00	\$ 30.00	0%
Drama 10/20/30 (5 credit)	\$ 50.00	\$ 50.00	0%
Elite Sports	\$ 50.00	\$ 50.00	0%
Entrepreneurship	\$ 10.00	\$ 10.00	0%
Entrepreneurship	\$ 50.00	\$ -	100%
Environmental Stewardship	\$ -	\$ 10.00	-100%
Fabrication 10/20/30 (5 credit)	\$ 60.00	\$ 60.00	0%
Fabrication 10-4 (K&E) (5 credit)	\$ 60.00	\$ 60.00	0%
Fabrication 20/30 (10 credit)	\$ 100.00	\$ 100.00	0%
Fashion	\$ 10.00	\$ 10.00	0%
Fashions 10-4 (K&E) (5 credit)	\$ 50.00	\$ 50.00	0%
Fashion & Home Design Studies 10/20/30 (3 credit)	\$ 30.00	\$ 30.00	0%
Fashion & Home Design Studies 10/20/30 (5 credit)	\$ 50.00	\$ 50.00	0%
Fashion Studies - Junior High	\$ 30.00	\$ 30.00	0%
Fashion Studies 10/20/30	\$ 60.00	\$ -	100%
Film Studies	\$ -	\$ 10.00	-100%
Film Studies	\$ -	\$ 15.00	-100%
Film Studies	\$ -	\$ 25.00	-100%
Fit for Life	\$ 10.00	\$ 10.00	0%
Fit for Life	\$ -	\$ 5.00	-100%
Fit for Life	\$ 50.00	\$ 50.00	0%
Fit for Life - Golf	\$ 100.00	\$ 100.00	0%
Fitness	\$ -	\$ 10.00	-100%
Flex Option - Birdhouse	\$ 15.00	\$ -	100%
Flex Option - Build Your Own Crib Board	\$ 15.00	\$ -	100%
Flex Option - Cake Decorating	\$ 5.00	\$ -	100%
Flex Option - Culture & Cuisine	\$ 5.00	\$ -	100%
Flex Option - Dramatic Makeup	\$ 5.00	\$ -	100%
Flex Option - Fitness & Nutrition	\$ 10.00	\$ -	100%
Flex Option - Outdoor Cooking & Survival	\$ 10.00	\$ -	100%
Flex Option - Photo Canvas / Wood	\$ 5.00	\$ -	100%
Flex Option - Pillow / Craft	\$ 15.00	\$ -	100%
Flex Option - Popsicle Stick Architecture / Origami	\$ 5.00	\$ -	100%
Flex Option - Theatrical Sword Play	\$ 5.00	\$ -	100%
Foods	\$ 40.00	\$ 50.00	-20%
Foods	\$ 25.00	\$ 25.00	0%
Foods	\$ 40.00	\$ 40.00	0%
Foods I & II	\$ 45.00	\$ 45.00	0%
Foods III	\$ 50.00	\$ 50.00	0%
Foods - Advanced	\$ 50.00	\$ 50.00	0%
Foods - Baking & Decorating	\$ 40.00	\$ -	100%
Foods - Healthy Eating	\$ 40.00	\$ -	100%
Foods - Intro	\$ 40.00	\$ 40.00	0%

Food Studies - Junior High	\$ 30.00	\$ 30.00	0%
Food Studies - Senior High	\$ 60.00	\$ 60.00	0%
Football	\$ -	\$ 10.00	-100%
French	\$ 5.00	\$ 5.00	0%
French	\$ -	\$ 5.00	-100%
Food Prep & Service 20-4/30-4 (5 credit)	\$ 110.00	\$ 110.00	0%
Foods 10 (3 credit)	\$ 60.00	\$ 60.00	0%
Foods 10 (5 credit)	\$ 100.00	\$ 100.00	0%
Foods 10-4 (K&E) (5 credit)	\$ 100.00	\$ 100.00	0%
Foods 20/30 (5 credit)	\$ 110.00	\$ 110.00	0%
Foods - Commercial 10/20/30 (5 credit)	\$ 100.00	\$ 100.00	0%
Golf	\$ 50.00	\$ 50.00	0%
Golf	\$ 80.00	\$ -	100%
Guitar	\$ 15.00	\$ 15.00	0%
Hands on Science	\$ 45.00	\$ 45.00	0%
Handyworks	\$ 20.00	\$ 20.00	0%
Healthcare 20 (including First Aid certification if applicable) (5 credit)	\$ 125.00	\$ 125.00	0%
Healthcare 30 (including First Aid certification, if applicable) (10 credit)	\$ 175.00	\$ 175.00	0%
Industrial Arts	\$ 35.00	\$ 25.00	40%
Industrial Arts	\$ 45.00	\$ 45.00	0%
Industrial Arts	\$ 140.00	\$ 140.00	0%
Industrial Arts / Building Construction - Junior High	\$ 30.00	\$ 30.00	0%
Industrial Arts / Building Construction - Senior High	\$ 40.00	\$ 40.00	0%
Instrumental Concert Band 10/20/30 (5 credit)	\$ 80.00	\$ 80.00	0%
Instrumental Jazz Band 15/25/35 (5 credit)	\$ 80.00	\$ 80.00	0%
Intro to Health Pathways	\$ 50.00	\$ 50.00	0%
Intro to Cooking - Elementary	\$ 20.00	\$ -	100%
Japanese	\$ 10.00	\$ -	100%
Leadership	\$ -	\$ 10.00	-100%
Lego Masters - Elementary	\$ 10.00	\$ -	100%
Lego Robotics	\$ 20.00	\$ 20.00	0%
Makerspace	\$ 20.00	\$ 10.00	100%
Makerspace	\$ 5.00	\$ 5.00	0%
Makerspace	\$ 20.00	\$ 20.00	0%
Makerspace	\$ 10.00	\$ -	100%
Makerspace - DIY	\$ 20.00	\$ 20.00	0%
Mechanics - Auto 10-4 (K&E) (5 credit)	\$ 60.00	\$ 60.00	0%
Mechanics 10/20/30 (5 credit)	\$ 60.00	\$ 60.00	0%
Mechanics 20/30 (10 credit)	\$ 100.00	\$ 100.00	0%
Media & Technology	\$ 10.00	\$ -	100%
Music - Choral 10/20/30 (5 credit)	\$ 40.00	\$ 40.00	0%
Music - Guitar 10/20/30 (5 credit)	\$ 40.00	\$ 40.00	0%
Musical Theatre - Junior High	\$ 15.00	\$ 15.00	0%
Musical Theatre - Senior High	\$ 25.00	\$ 25.00	0%
Outdoor Education	\$ 50.00	\$ 50.00	0%
Outdoor Education	\$ 30.00	\$ 30.00	0%
Outdoor Education	\$ 15.00	\$ -	100%
Outdoor Education	\$ 20.00	\$ 20.00	0%
Permaculture	\$ -	\$ 20.00	-100%
Photography	\$ 10.00	\$ 10.00	0%
Photography -MPS	\$ 10.00	\$ 15.00	-33%
Photography	\$ 20.00	\$ 20.00	0%
Phys Ed 20 (3 credit)	\$ 20.00	\$ 20.00	0%
Phys Ed 20 (5 credit)	\$ 40.00	\$ 40.00	0%
Phys Ed 20/30	\$ 20.00	\$ 15.00	33%
Phys Ed 30 - On Campus	\$ 50.00	\$ 50.00	0%
Phys Ed 30 - Off Campus	\$ 180.00	\$ 180.00	0%
Raquette Sports & Archery	\$ 50.00	\$ 50.00	0%
Recreational Leadership	\$ 5.00	\$ -	100%
Robotics	\$ 20.00	\$ 20.00	0%
Robotics	\$ 20.00	\$ 15.00	33%
Robotics	\$ -	\$ 10.00	-100%
Robotics	\$ -	\$ 10.00	-100%
Robotics	\$ 15.00	\$ 15.00	0%
Robotics - Senior High	\$ 60.00	\$ 60.00	0%
Rock Band	\$ 40.00	\$ 40.00	0%
Science Enrichment	\$ 25.00	\$ -	100%
Science Enrichment	\$ 10.00	\$ 10.00	0%
Shinny Hockey	\$ 10.00	\$ -	100%
Spanish	\$ 10.00	\$ 10.00	0%
Sports Game and Fitness	\$ 10.00	\$ 10.00	0%
Sports Leadership - Badminton	\$ 10.00	\$ 10.00	0%
Sports Leadership - Badminton and First Aid	\$ 20.00	\$ 10.00	100%
Sports Leadership - Basketball	\$ -	\$ 10.00	-100%
Sports Leadership - Curling	\$ 10.00	\$ 10.00	0%
Sports Leadership - Cycling	\$ 10.00	\$ 10.00	0%
Sports Leadership - Cycling	\$ 20.00	\$ 20.00	0%
Sports Leadership - Golf	\$ 50.00	\$ 50.00	0%
Sports Leadership - Golf	\$ 20.00	\$ 20.00	0%
Sports Leadership - Outdoor Games	\$ 10.00	\$ 10.00	0%

Sports Leadership - Soccer	\$ 10.00		\$ 10.00		0%
Sports Leadership - Volleyball	\$ -		\$ 10.00		-100%
Sports Medicine 20/30 (including First Aid certification if applicable) (5 credit)	\$ 150.00		\$ 150.00		0%
Technology - Elementary	\$ 20.00		\$ -		100%
Tourism	\$ -		\$ 20.00		-100%
Vocal Jazz 15/25/35	\$ 40.00		\$ 40.00		0%
Wildlife - Outdoor Survival Skills	\$ 20.00		\$ 20.00		0%
Wildlife - Senior High	\$ 90.00		\$ 90.00		0%
Woods	\$ 20.00	\$ -	\$ 20.00	\$ -	0%
Woods - Bench Builder	\$ 85.00	\$ -	\$ -	\$ -	100%
Woods - Introductory	\$ 50.00	\$ -	\$ -	\$ -	100%
Woods - Routersing	\$ 40.00	\$ -	\$ -	\$ -	100%
					0%
					0%
Other (please describe)	\$ -	\$ -	\$ -	\$ -	0%
Total Fees for Optional Courses		\$ 232,614		\$ 209,746	
Non-Curricular Travel					
Advanced Band Tour	\$ 650.00	\$ -	\$ 650.00	\$ -	0%
Baggage / Travel Fee - Quebec Trip	\$ 50.00		\$ 50.00		0%
Band Camp	\$ 75.00		\$ 75.00		0%
Band Camp	\$ 105.00		\$ 105.00		0%
Band Camp	\$ 175.00		\$ 85.00		106%
Band Camp	\$ 100.00		\$ 100.00		0%
Band Camp	\$ 110.00		\$ 110.00		0%
Camp Nakuman - Beginner & Advanced Band	\$ 105.00		\$ 105.00		0%
Camp Yowochas (Youth Leadership)	\$ 65.00		\$ 65.00		0%
Camping - Outdoor Education	\$ 75.00		\$ -		100%
Drumheller Trip - Gr. 4	\$ 157.00		\$ 157.00		0%
Drumheller Trip - Gr. 4	\$ 70.00		\$ 70.00		0%
Mountain Bike Trip - Banff (Gr. 7-9)	\$ 250.00		\$ -		100%
Ski Trip - Junior High (with rentals)	\$ 160.00		\$ 155.00		3%
Ski Trip - Junior High (without rentals)	\$ 140.00		\$ 135.00		4%
Ski Trip - Marmot	\$ 160.00		\$ 156.00		3%
Ski Trip - Marmot	\$ 300.00		\$ -		100%
Ski Trip - Marmot (overnight)	\$ 310.00		\$ 310.00		0%
Ski Trip - Mountain	\$ 140.00		\$ 140.00		0%
Ski Trip - Overnight	\$ 290.00		\$ 286.00		1%
Ski Trip - Overnight	\$ 210.00		\$ -		100%
Ski Trip - Overnight	\$ 250.00		\$ -		100%
Ski Trip - Overnight (with rentals)	\$ 286.00		\$ 286.00		0%
Ski Trip - Overnight (with rentals)	\$ 325.00		\$ 300.00		8%
Ski Trip - Overnight (without rentals)	\$ 275.00		\$ 250.00		10%
		\$ -		\$ -	0%
Total Non-Curricular Travel		\$ 22,000		\$ 10,000	

	Proposed Per Student Fee 2017/18	Total Budgeted Proposed Fees 2017/18	Actual Per Student Fee 2016/17	Total Forecasted Actual Fees 2016/17	Per Student % Change
Early Childhood Services					
Enhanced (Full Day) ECS	\$ -	\$ -	\$ -	\$ -	0%
Community Student - Headstart (Per month)	\$ 250.00		\$ 250.00		0%
Community Student - Junior Headstart (Per month)	\$ 200.00		\$ 200.00		0%
Community Student - Kindergarten Enrichment Program (Per month)	\$ 150.00		\$ 150.00		0%
Community Student - Preschool Enrichment Program (Per month)	\$ 250.00		\$ 250.00		0%
Fieldtrip Fee - Headstart (Annual)	\$ 100.00		\$ 140.00		-29%
Supply Fee - Headstart (bulk ordered supplies)	\$ -		\$ 20.00		-100%
Supply Fee - Headstart (bulk ordered supplies)	\$ 30.00	\$ -	\$ 30.00	\$ -	0%
Supply Fee - Crafts - Kindergarten	\$ 30.00	\$ -	\$ -	\$ -	100%
Supply Fee - Crafts - Kindergarten	\$ 30.00		\$ 30.00		0%
Supply Fee - Crafts - Kindergarten	\$ 15.00		\$ -		100%
Supply Fee - Preschool Enrichment Program	\$ -		\$ 30.00	\$ -	-100%
Supply Fee - Preschool Enrichment Program	\$ -		\$ 30.00		-100%
Supply Fee - Kindergarten Enrichment Program	\$ -	\$ -	\$ 20.00	\$ -	-100%
Supply Fee - Kindergarten Enrichment Program	\$ -		\$ 15.00		-100%
Kindergarten Enrichment Program	\$ 65.00		\$ 65.00		0%
Fieldtrip Fees - Kindergarten (Annual maximum)	\$ 100.00		\$ 130.00		-23%
Fieldtrip Fees - Kindergarten (Annual maximum)	\$ 140.00		\$ 185.00		-24%
Fieldtrip Fees - Kindergarten (Annual maximum)	\$ 110.00		\$ 130.00		-15%
Fieldtrip Fees - Kindergarten (Annual maximum)	\$ 100.00		\$ 150.00		-33%
Fieldtrip Fees - Kindergarten (Annual maximum)	\$ 110.00		\$ 140.00		-21%
Fieldtrip Fees - Kindergarten (Annual maximum)	\$ 140.00		\$ 140.00		0%
Preschool Enrichment Program	\$ 200.00		\$ 200.00		0%
Total Early Childhood Services		\$ 27,500		\$ 27,500	
Extracurricular Fees					
Archery Club	\$ 60.00	\$ -	\$ 25.00	\$ -	140%
Archery Club	\$ 90.00		\$ 25.00		260%
Archery Club	\$ 10.00		\$ 10.00		0%
Badminton	\$ 25.00		\$ 25.00		0%
Badminton	\$ 30.00		\$ 30.00		0%
Badminton	\$ 20.00		\$ 20.00		0%
Badminton	\$ 200.00		\$ 75.00		167%
Badminton - Junior	\$ 30.00		\$ 30.00		0%
Badminton - Junior	\$ 25.00		\$ 25.00		0%
Badminton - Junior	\$ 25.00		\$ 10.00		150%
Badminton - Senior	\$ 45.00		\$ 45.00		0%
Badminton - Senior	\$ 45.00		\$ 30.00		50%
Badminton - Senior	\$ 30.00		\$ 30.00		0%
Badminton - Senior	\$ 40.00		\$ 50.00		-20%
Basketball Game	\$ 20.00		\$ -		100%
Basketball - Junior	\$ 100.00		\$ 60.00		67%
Basketball - Junior	\$ 50.00		\$ 40.00		25%
Basketball - Junior	\$ 80.00		\$ 80.00		0%
Basketball - Junior	\$ 60.00		\$ 90.00		-33%
Basketball - Junior	\$ 50.00		\$ 45.00		11%
Basketball - Junior	\$ 30.00		\$ 30.00		0%
Basketball - Junior	\$ 60.00		\$ 70.00		-14%
Basketball - Junior	\$ 60.00		\$ 50.00		20%
Basketball - Junior Boys / Girls	\$ 450.00		\$ 200.00		125%
Basketball - Senior	\$ 118.00		\$ 100.00		18%
Basketball - Senior	\$ 90.00		\$ 85.00		6%
Basketball - Senior	\$ 60.00		\$ 60.00		0%
Basketball - Senior	\$ 110.00		\$ 130.00		-15%
Basketball - Senior	\$ 100.00		\$ 90.00		11%
Basketball - Senior	\$ 110.00		\$ 80.00		38%
Basketball - Senior	\$ 190.00		\$ 190.00		0%
Basketball - Senior	\$ 110.00		\$ 60.00		83%
Basketball - Senior Boys / Girls	\$ 500.00		\$ 250.00		100%
Beginner Band Workshop	\$ 25.00		\$ 10.00		150%
Choices Science Conference	\$ 30.00		\$ -		100%
Choir	\$ 25.00		\$ -		100%
Choir	\$ 10.00		\$ -		100%
Cross Country	\$ 10.00		\$ 10.00		0%
Cross Country	\$ 150.00		\$ 50.00		200%
Curling	\$ 300.00		\$ 100.00		200%
Curling - Metro Fee	\$ 50.00		\$ -		100%
Football	\$ 400.00		\$ 250.00		60%
Golf	\$ 30.00		\$ -		100%
Golf	\$ 40.00		\$ 40.00		0%
Golf	\$ 250.00		\$ 75.00		233%
Golf Club	\$ 30.00		\$ 30.00		0%
Handbells	\$ 25.00		\$ -		100%
In Door Track Club	\$ 20.00		\$ -		100%

ISC Jr. High Golf Tournament	\$ 30.00	\$ 30.00	0%	
Jersey Rental	\$ 25.00	\$ -	100%	
Musical Theatre - Camp & Costumes	\$ 45.00	\$ 40.00	13%	
NASP Archery Tournament Fee	\$ 10.00	\$ 10.00	0%	
Permaculture Club	\$ 10.00	\$ -	100%	
Provincial Tournament - Entry Fee	\$ 50.00	\$ -	100%	
Provincial Tournament - Entry Fee & Travel	\$ 400.00	\$ -	100%	
Rugby Jersey	\$ 80.00	\$ 80.00	0%	
Rugby - Junior Boys / Girls	\$ 150.00	\$ 75.00	100%	
Rugby - Senior Boys / Girls	\$ 275.00	\$ 100.00	175%	
Running Club	\$ 10.00	\$ 10.00	0%	
Running Club	\$ 60.00	\$ 60.00	0%	
Running Club	\$ 35.00	\$ 30.00	17%	
Running Room Indoor Games	\$ 10.00	\$ -	100%	
Running Room Indoor Games	\$ 10.00	\$ 10.00	0%	
Ski Club	\$ 210.00	\$ 210.00	0%	
Skills Competition - National - Entry Fee & Travel	\$ 500.00	\$ -	100%	
Skills Competition - Provincial - Entry Fee & Travel	\$ 200.00	\$ -	100%	
Soccer	\$ 150.00	\$ 75.00	100%	
STEAM Club	\$ 10.00	\$ -	100%	
STEAM Games	\$ 20.00	\$ -	100%	
Track	\$ 20.00	\$ 10.00	100%	
Track & Field	\$ 150.00	\$ 75.00	100%	
Volleyball	\$ 50.00	\$ 50.00	0%	
Volleyball Game	\$ 20.00	\$ -	100%	
Volleyball - Junior	\$ 80.00	\$ 45.00	78%	
Volleyball- Junior	\$ 80.00	\$ 80.00	0%	
Volleyball- Junior	\$ 50.00	\$ 45.00	11%	
Volleyball- Junior	\$ 50.00	\$ 40.00	25%	
Volleyball- Junior	\$ 60.00	\$ 60.00	0%	
Volleyball- Junior	\$ 60.00	\$ 50.00	20%	
Volleyball - Junior Boys / Girls	\$ 350.00	\$ 200.00	75%	
Volleyball - Senior	\$ 120.00	\$ 100.00	20%	
Volleyball - Senior	\$ 90.00	\$ 85.00	6%	
Volleyball - Senior	\$ 100.00	\$ 60.00	67%	
Volleyball - Senior	\$ 100.00	\$ 110.00	-9%	
Volleyball - Senior	\$ 100.00	\$ 80.00	25%	
Volleyball - Senior	\$ 100.00	\$ 90.00	11%	
Volleyball - Senior	\$ 190.00	\$ 190.00	0%	
Volleyball - Senior Boys / Girls	\$ 400.00	\$ 250.00	60%	
Warm Up Jersey - Per sport (all sports except Rugby and Curling)	\$ 30.00	\$ 30.00	0%	
Warm Up Jersey - Curling	\$ 50.00	\$ 50.00	0%	
WISEST	\$ 20.00	\$ 10.00	100%	
WISEST	\$ 20.00	\$ -	100%	
World Changers - We Day Trip	\$ 60.00	\$ 40.00	50%	
Young Scientist Conference	\$ 40.00	\$ 10.00	300%	
Young Scientist Conference	\$ 40.00	\$ 40.00	0%	
Young Scientist Conference	\$ 40.00	\$ -	100%	
Young Scientist Conference	\$ 20.00	\$ -	100%	
			0%	
			0%	
HS Sports Team (Tournament Travel <150 km))	\$ -	\$ -	0%	
HS Sports Team (Tournament Travel 150 -325 km)	\$ -	\$ -	0%	
HS Sports Team (Tournament Travel 350 km+)	\$ -	\$ -	0%	
Other (please describe)	\$ -	\$ -	0%	
Other (please describe)	\$ -	\$ -	0%	
Total Extracurricular Fees		\$ 142,100	\$ 158,000	
Activity Fees				
Active Living Fieldtrips (Annual Maximum)	\$ 90.00	\$ -	\$ 90.00	0%
Band Camp - Junior High	\$ 10.00	\$ -	\$ 10.00	0%
Band Trip to Roger	\$ 25.00	\$ -	\$ -	100%
Birch Bay - Gr. 4-6 (2 trip total)	\$ 80.00	\$ -	\$ 60.00	33%
Diamond Springs Concert	\$ 2.00	\$ -	\$ -	100%
Dragon Boating - Gr. 1-9	\$ 10.00	\$ -	\$ 10.00	0%
Dragon Celebrations	\$ 70.00	\$ -	\$ 62.00	13%
Fieldtrip Fees - Gr. 1 (Annual maximum)	\$ 50.00	\$ -	\$ 50.00	0%
Fieldtrip Fees - Gr. 2 (Annual maximum)	\$ 55.00	\$ -	\$ 55.00	0%
Fieldtrip Fees - Gr. 1-3 (Annual maximum)	\$ 90.00	\$ -	\$ 60.00	50%
Fieldtrip Fees - Gr. 1-4 (Annual maximum)	\$ 30.00	\$ -	\$ 30.00	0%
Fieldtrip Fees - Gr. 1-4 (Annual maximum)	\$ 80.00	\$ -	\$ 80.00	0%
Fieldtrip Fees - Gr. 1-6 (Annual maximum)	\$ 100.00	\$ -	\$ 100.00	0%
Fieldtrip Fees - Gr. 1-9 (Annual maximum)	\$ 100.00	\$ -	\$ 100.00	0%
Fieldtrip Fees - Gr. 3-4 (Annual maximum)	\$ 90.00	\$ -	\$ 90.00	0%
Fieldtrip Fees - Gr. 3-10 (Annual maximum)	\$ 32.00	\$ -	\$ 67.00	-52%
Fieldtrip Fees - Gr. 4-9 (Annual maximum)	\$ 100.00	\$ -	\$ 60.00	67%
Fieldtrip Fees - Gr. 5 (Annual maximum)	\$ 100.00	\$ -	\$ 100.00	0%
Fieldtrip Fees - Gr. 5-9 (Annual maximum)	\$ 60.00	\$ -	\$ 60.00	0%
Fieldtrip Fees - Gr. 5-9 (Annual maximum)	\$ 85.00	\$ -	\$ 85.00	0%
Fieldtrip Fees - Gr. 6 (Annual maximum)	\$ 135.00	\$ -	\$ 135.00	0%

Fieldtrip Fees - Gr. 7-8 (Annual maximum)	\$	50.00	\$	50.00	0%
Fieldtrip Fees - Gr. 7-9 (Annual maximum)	\$	50.00	\$	50.00	0%
Fieldtrip Fees - Gr. 9 (Annual maximum)	\$	120.00	\$	120.00	0%
Fieldtrip Fees - Aboriginal Studies 10 (Annual maximum)	\$	20.00	\$	20.00	0%
Fieldtrip Fees - Art 10/20/30 (Annual maximums)	\$	20.00	\$	20.00	0%
Fieldtrip Fees - Band - Gr. 6 (Annual maximum)	\$	40.00	\$	40.00	0%
Fieldtrip Fees - Band - Gr. 7-9 (Annual maximum)	\$	350.00	\$	350.00	0%
Fieldtrip Fees - Biology 20/30 (Annual maximums)	\$	75.00	\$	75.00	0%
Fieldtrip Fees - Construction Tech. 10/10-4/20/30 (Annual maximums)	\$	20.00	\$	20.00	0%
Fieldtrip Fees - Cosmetology 10/10-4/20/30 (Annual maximums)	\$	50.00	\$	50.00	0%
Fieldtrip Fees - Cycling (Annual maximum)	\$	150.00	\$	150.00	0%
Fieldtrip Fees - Drama 10/20/30 (Annual maximums)	\$	160.00	\$	160.00	0%
Fieldtrip Fees - English 10-1/10-2/10-4 (Annual maximums)	\$	45.00	\$	41.50	8%
Fieldtrip Fees - English 20-1/20-2/20-4 (Annual maximums)	\$	45.00	\$	41.50	8%
Fieldtrip Fees - English 30-1/30-2/30-4 (Annual maximums)	\$	45.00	\$	41.50	8%
Fieldtrip Fees - Fabrication 10/10-4/20/30 (Annual maximums)	\$	30.00	\$	30.00	0%
Fieldtrip Fees - Fashions 10-4 (Annual maximum)	\$	60.00	\$	60.00	0%
Fieldtrip Fees - Fashion & Home Design Studies 10/20/30 (Annual maximums)	\$	60.00	\$	60.00	0%
Fieldtrip Fees - Foods - Commercial Foods 10/20/30 (Annual maximums)	\$	50.00	\$	50.00	0%
Fieldtrip Fees - Food Prep & Service 20-4/30-4 (Annual maximums)	\$	40.00	\$	40.00	0%
Fieldtrip Fees - Foods 10/10-4/20/30	\$	40.00	\$	40.00	0%
Fieldtrip Fees - Health Care 20/30 (Annual maximums)	\$	40.00	\$	40.00	0%
Fieldtrip Fees - Instrumental Concert Band 10/20/30 (Annual maximums)	\$	100.00	\$	100.00	0%
Fieldtrip Fees - Instrumental Jazz Band 15/25/35 (Annual maximums)	\$	85.00	\$	85.00	0%
Fieldtrip Fees - Junior High Options (Annual maximum)	\$	30.00	\$	-	100%
Fieldtrip Fees - Leadership (Annual maximum)	\$	60.00	\$	60.00	0%
Fieldtrip Fees - Lifeskills (Annual maximum)	\$	150.00	\$	150.00	0%
Fieldtrip Fees - Lifeskills (Annual maximum)	\$	100.00	\$	75.00	33%
Fieldtrip Fees - Mechanics 10-4 (Annual maximum)	\$	30.00	\$	30.00	0%
Fieldtrip Fees - Mechanics 10/20/30 (Annual maximums)	\$	40.00	\$	40.00	0%
Fieldtrip Fees - Music - Choral 10/20/30 (Annual maximums)	\$	50.00	\$	50.00	0%
Fieldtrip Fees - Music -Guitar 10/20/30 (Annual maximums)	\$	25.00	\$	25.00	0%
Fieldtrip Fees - Phys Ed 10 (Annual maximums)	\$	25.00	\$	25.00	0%
Fieldtrip Fees - Phys Ed 10 (Annual maximum)	\$	140.00	\$	125.00	12%
Fieldtrip Fees - Phys Ed 20 (Annual maximums)	\$	50.00	\$	50.00	0%
Fieldtrip Fees - Phys Ed 30 - On Campus (Annual maximums)	\$	25.00	\$	25.00	0%
Fieldtrip Fees - Phys Ed 20/30 (Annual maximum)	\$	20.00	\$	15.00	33%
Fieldtrip Fees - Physics (Annual maximum)	\$	20.00	\$	20.00	0%
Fieldtrip Fees - Science 20/30 (Annual maximums)	\$	75.00	\$	75.00	0%
Fieldtrip Fees - Science 20-4/24 (Annual maximums)	\$	15.00	\$	15.00	0%
Fieldtrip Fees - Social Studies 10-1/10-2/10-4 (Annual maximums)	\$	20.00	\$	20.00	0%
Fieldtrip Fees - Social Studies 20-1/20-2/20-4 (Annual maximums)	\$	20.00	\$	20.00	0%
Fieldtrip Fees - Social Studies 30-1/30-2/30-4 (Annual maximums)	\$	20.00	\$	20.00	0%
Fieldtrip Fees - Sports Medicine 20/30 (Annual maximums)	\$	50.00	\$	50.00	0%
Fieldtrip Fees - Vocal Jazz 15/25/35 (Annual maximums)	\$	175.00	\$	175.00	0%
Green School Program - Gr. 6	\$	20.00	\$	-	100%
Outdoor Ed Jr. High - Camp Warwa	\$	20.00	\$	20.00	0%
Outdoor Ed - Jasper Trip	\$	145.00	\$	45.00	222%
P.A.R.T.Y. Program - Gr. 9	\$	10.00	\$	10.00	0%
Rafting Trip - Gr. 9	\$	45.00	\$	45.00	0%
Riverwatch - Gr. 9	\$	50.00	\$	40.00	25%
Riverwatch - Gr. 9	\$	50.00	\$	50.00	0%
Science Program - Gr. 6	\$	20.00	\$	-	100%
Skating	\$	7.00	\$	-	100%
Skating	\$	15.00	\$	-	100%
Ski Trip - Jr. High (with rentals)	\$	40.00	\$	40.00	0%
Ski Trip - Jr. High (without rentals)	\$	25.00	\$	25.00	0%
Ski Trip - Local	\$	51.00	\$	51.00	0%
Ski Trip - Gr. 4-9	\$	50.00	\$	49.00	2%
Ski Trip - Gr. 4-6 (with rentals)	\$	60.00	\$	55.00	9%
Ski Trip - Gr. 4-6 (without rentals)	\$	40.00	\$	35.00	14%
Ski Trip - Rabbit Hill	\$	55.00	\$	55.00	0%
Ski Trip - Rabbit Hill	\$	50.00	\$	48.00	4%
Ski Trip - Rabbit Hill (with rentals)	\$	49.00	\$	49.00	0%
Ski Trip - Rabbit Hill (without rentals)	\$	31.00	\$	31.00	0%
St. Clares Church	\$	2.00	\$	-	100%
Swimming	\$	15.00	\$	-	100%
Swimming	\$	8.00	\$	-	100%
Swimming - Elementary	\$	10.00	\$	10.00	0%
Swimming Lessons	\$	50.00	\$	40.00	25%
Swimming Lessons	\$	37.00	\$	37.00	0%
Swimming Lessons	\$	35.00	\$	35.00	0%
Swimming Lessons	\$	45.00	\$	38.00	18%
Swimming Lessons	\$	35.00	\$	35.00	0%
Swimming Lessons	\$	50.00	\$	50.00	0%
Swimming Lessons	\$	30.00	\$	-	100%
Swimming Lessons - Gr. 5-6	\$	60.00	\$	-	100%
Swimming - Gr. 1-3 Year End	\$	9.00	\$	9.00	0%
Swimming - Gr. 4-6 Year End	\$	11.00	\$	11.00	0%

Symphony Fieldtrip - Band Students	\$ 10.00	\$ -	\$ 10.00	\$ -	0%
Total Activity Fees		\$ 435,425		\$ 353,000	0%
Lunch Supervision And Noon Hour Activity Fees					
Annual/Monthly	\$ -	\$ -	\$ -	\$ -	0%
Drop-In	\$ -	\$ -	\$ -	\$ -	0%
Total Lunch Supervision & Noon Hour Activity Fees		\$ -		\$ -	
Non-Curricular Goods and Services					
Agenda	\$ 8.00	\$ -	\$ 10.00	\$ -	-20%
Agenda	\$ 10.00		\$ 9.00		11%
Agenda - Gr. 1-6	\$ 9.00		\$ 9.00		0%
Agenda - Kindergarten, Headstart, PEP	\$ 2.00		\$ 2.00		0%
Agenda	\$ 7.00		\$ 7.00		0%
Agenda	\$ 8.00		\$ 8.00		0%
Agenda	\$ 11.00		\$ 11.00		0%
Athletic / PhysEd Fee	\$ -		\$ 15.00		-100%
Chef Jacket - Commercial Foods	\$ 40.00		\$ 40.00		0%
Grade 12 Graduation Fee (cap & gown rental, ceremony venue)	\$ 100.00	\$ -	\$ 100.00	\$ -	0%
Junior / Senior High Student Council Fee	\$ 5.00		\$ 5.00		0%
Library Fee	\$ 5.00	\$ -	\$ 5.00	\$ -	0%
Locker (\$5.00 refundable upon return of lock)	\$ 10.00	\$ -	\$ 10.00	\$ -	0%
Locker Fee - Gr 5-9	\$ 5.00		\$ -		100%
Lock	\$ 5.00		\$ -		100%
Student Events Fee	\$ -		\$ 5.00		-100%
Student ID	\$ 5.00	\$ -	\$ 5.00	\$ -	0%
		\$ -		\$ -	0%
Total Non-Curricular Supplies and Materials		\$ 77,425		\$ 94,000	
Other Fees to Enhance Education					
Please describe	\$ -	\$ -	\$ -	\$ -	0%
Please describe	\$ -	\$ -	\$ -	\$ -	0%
Total Other Fees to Enhance Education		\$ -		\$ -	
Other Fees					
Lifeskills Cooking Fee	\$ 110.00		\$ 110.00		0%
Refundable Deposit - Distance Education (per course)	\$ 150.00		\$ 150.00		0%
Refundable Deposit - Green Certificate	\$ 1,000.00		\$ 1,000.00		0%
Refundable Deposit - Sports Jersey (per jersey)	\$ 75.00		\$ 50.00		50%
Refundable Deposit - Textbooks (per book)	\$ 75.00		\$ 75.00		0%
Workbooks - Math & Science	\$ -		\$ 20.00		-100%
					0%
Total Other Fees		\$ -		\$ 1,000	
	TOTAL FEES	\$ 1,316,271		\$ 1,755,615	
Enrollment					
School Jurisdiction Eligible Funded Students	Grades 1 to 9	3459		3365	
	Grades 10 to 12 FTE	833		853	
	Total	4292		4218	
	ECS Eligible Funded	925		935	
	FTE ECS Enrolled	470		474.5	
Reviewed By:					
Superintendent of Schools			Secretary-Treasurer		

TRANSPORTATION FEES AND COSTS

FOR THE YEAR ENDED AUGUST 31, 2018

[School Act, School Fees and Costs Regulation and School Transportation Regulation]

Sturgeon School Division No. 24

Legal Name of School Jurisdiction

9820 104 Street, Morinville, Alberta T8R 1N1

Mailing Address

(780) 939-4341; (780) 939-5520

Telephone & Fax Numbers, and Email Address

SCHOOL JURISDICTION'S RESPONSIBILITY FOR SCHOOL AND TRANSPORTATION FEES POLICY AND REPORTING

The school and transportation fees policy of: Sturgeon School Division No. 24
presented to Alberta Education has been prepared by school jurisdiction management which has responsibility for its preparation, integrity and objectivity.

Board of Trustees Responsibility

The ultimate responsibility for the fees and costs lies with the Board of Trustees. The Board reviewed the fee policy and fee schedule with management prior to release to the Minister.

Declaration of Management and Board Chair

To the best of our knowledge and belief, these documents meet all requirements as set out in the *School Act*.

BOARD CHAIR

Tracy Nowak
Name

Signature

SUPERINTENDENT

Dr. Michele Dick
Name

Signature

SECRETARY-TREASURER OR TREASURER

Iva Paulik
Name

Signature

June 28 2017
Board Release Date

c.c. ALBERTA EDUCATION, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5

SAMPLE			School Jurisdiction Code:	
			School Jurisdiction Name:	

TRANSPORTATION FEE REVENUE SCHEDULE
for the Year Ending August 31, 2018

	Proposed Per Student Fee 2017/18	Total Budgeted Proposed Fees 2017/18	Actual Per Student Fee 2016/17	Total Forecasted Actual Fees 2016/17	Per Student % Change
Transportation					
Eligible students: > 2.4 km from designated school	\$ -	\$ -	\$ 225.00	\$ 905,600	-100%
Ineligible students: < 2.4 km to designated school	\$ 275.00	\$ 127,300	\$ 250.00	\$ 94,944	10%
Ineligible students: to school of choice	\$ 275.00	\$ 52,126	\$ 250.00	\$ 98,356	10%
Metro/Urban Transit Pass Differential	\$ -	\$ -	\$ -	\$ -	0%
ECS Noon Hour Transportation Service	\$ 275.00	\$ 5,143	\$ 225.00	\$ 14,200	22%
Headstart Noon Service	\$ 275.00	\$ 14,726	\$ 175.00	\$ 28,500	57%
Kindergarten Full Day Programs	\$ 175.00	\$ 884	\$ 150.00	\$ 9,300	17%
Headstart and Preschool Enrichment Program	\$ 175.00	\$ 1,636	\$ 100.00	\$ 6,100	75%
Non-provincial students > 2.4 km to prov. school	\$ -	\$ -	\$ -	\$ -	0%
Non-resident students	\$ 360.00	\$ 40,392	\$ 300.00	\$ 29,000	20%
Fee for Transport to Secondary Address	\$ -	\$ -	\$ -	\$ -	0%
Fee for Yard Service in Rural Area	\$ -	\$ -	\$ -	\$ -	0%
Other Fee (please describe)	\$ -	\$ -	\$ -	\$ -	0%
Total Transportation Fees		\$ 242,207		\$ 520,000	
Approved By:					
Superintendent of Schools			Secretary-Treasurer		



Board Memorandum

Date: June 28, 2017
To: Board of Trustees
From: Committee of the Whole
Subject: 2017 – 2018 Preliminary Budget

Background

Attached you will find the 2017 – 2018 Preliminary Sturgeon Public School Division Budget as referred to the June 28, 2017 meeting at the Committee of the Whole meeting held on June 14, 2017.

Recommendation

That the Board of Trustees approve the following:

1. The 2017 – 2018 Preliminary Sturgeon Public School Division Budget.
2. The Sturgeon Public School Division Budget Report for the year ending August 31, 2017 (Alberta Education reporting requirement).

BOARD 9.12



Sturgeon School Division No. 24

DRAFT Budget Report

School Year

2017-2018

...where great things are happening!

Table of Contents

Guiding Principles, 3 Year Education Plan, Board Priorities	3
Budget Background, Highlights, Assumptions and Risks	5
Student Projections	6
Statement of Revenues	7
Schedule of Detailed Revenue	8
Schedule of Fees	11
Program Allocations	12
Statement of Expenditures	13
Staffing Summary	15
Board of Trustees Budget	16
Schedule of School Allocations	17
Plant Operations and Maintenance Budget	18
Transportation Budget	19
Budgeted Statement of Operations	20
Schedule of Projected Accumulated Surplus	21
<u>Attachments</u>	22
I. Budget Report for the year ended August 31, 2017 (Alberta Education Report)	23
II Student Projections by Schools and Grades	34
III. Resource Allocation Document	35

Guiding Principles, Education Plan Goals and Board Priorities

Sturgeon Public School Division's Budget is the fiscal plan intended to achieve the stated goals and objectives of the Board in accordance with the Vision, Mission and Values, Three Year Education Plan Priorities and the Board Priorities.

Vision, Mission and Values

- Vision:** Sturgeon School Division: where, through a well-rounded education, students are motivated and supported to pursue their unique path to future success.
- Mission:** Working together as a team of trustees, parents, community, staff and students, we create safe, respectful and collaborative learning environments where students are prepared to meet, and excel at, the challenges presented by the global community.
- Values:** Excellence in Teaching Shared responsibility. Mutual respect. Belonging. Learning choices. Communication.

Three Year Education Plan Priorities:

High Quality Teaching and Learning for All Students

1. Continue a culture of inquiry and a targeted professional growth plan, focused on the Division's Three Year Education Plan priorities as it relates to instructional and assessment practices.
2. Continue to support, program and fund effective early learning programs and interventions for students enrolled in our Early Childhood Education (ECE) programs.
3. Continue to research, support and monitor high quality instructional strategies that improve students' literacy and numeracy skills across the Division.
4. Provide our staff with professional development opportunities that promote an awareness and understanding of Aboriginal culture.
5. Collaborate with our aboriginal families and community for the benefit of our students.
6. Have schools identify a "most responsible person" (MRP) to monitor Aboriginal student academic achievement.

Safe, Caring, and Inclusive Learning Environments

1. Continue to support all students as they build understanding and come to respect diversity and develop cultural knowledge so there is a strong sense of identity and belonging for all.
2. Explore, share and support best practices for inclusion of all students.
3. Communicate and consistently reinforce clear expectations of conduct.
4. Collaborate with regional service providers to foster respect, inclusion, fairness and equity for the benefit of our at-risk students.

A Culture of Mental, Emotional, Social, and Physical Wellness

1. Implement teaching approaches that improve students' mental and emotional wellness within a 'Response to Intervention Model'.
2. Continue to improve and promote a Comprehensive Counselling approach to supporting all students in each school.
3. Promote a Comprehensive School Health (CSH) approach to supporting our students' wellness.

4. Partner with community and provincial organizations to address resiliency, positive relationship building and physical wellness.

Board Priorities

- The Division is committed to hiring the brightest and the best, and encouraging continuous improvement in employees.
- **Learning and Teaching:** The Division ensures that students have access to programs and resources that enable them to challenge their potential.
- **Organization and Decision-Making Structure:** The Division accesses and applies the best knowledge and skills to achieve the most effective and efficient use of financial, physical and human resources in schools and the division office.
- **Monitoring and Supervising:** The Division maintains an organization, reporting and supervisory structure that facilitates efficient and effective decision-making and accountability.
- **Communication:** The Division ensures that the organization is open and transparent; people believe they have access to the information they need to make informed judgments and decisions. All aspects of the jurisdiction's work are well-coordinated and scheduled.
- **Governance:** The Division is committed to a public school system that is inclusive, locally governed by elected trustees, and that models the principles of civil democracy. The Division promotes and strengthens the Board's role and responsibility in the governance system.
- **Public Relations and Visibility:** The Superintendent, as the Board's agent, is well-known to students, staff and parents in all schools and their communities.

Sturgeon School Division No. 24 is required to prepare and submit the Budget Report to Alberta Education in accordance with Sections 77, 78, 147 and 276 of the *School Act*. Its intent is to report on key budget assumptions, significant business and financial risks. The Budget should be based on the best available information at the time of the budget information with respect to enrolment and staffing projections, planned activities, anticipated revenues and expenditures.

Budget Background

On March 16, 2017, the Government of Alberta announced the Provincial Budget. The 2017 Education Budget remained one of the government's top priorities and protected Kindergarten to Grade 12 education by providing the same grants and funding the student enrolment growth. The provincial budget brought forward Bill 1 – An Act to Reduce School Fees. As a result of Bill 1, Instructional and Material Fees and Eligible Transportation Fees were eliminated and for 2017-2018 government agreed to replace them with school fees grants.

The deadline to submit board approved budgets has been extended to June 30, 2017.

Budget Highlights, Assumptions and Key Considerations:

- Student enrolment projections are based on a total of 5,274 students (4,812 FTE) excluding First Nations students and Community Children), an increase of 63 students or 1.2 per cent increase over the September 30, 2016 enrolment count.
- Funding Rates remain unchanged.
- Budgeted revenues continue to reflect a 10% reduction in the school board administration spending, which was introduced in the 2013-2014 provincial budget.
- Class size targets remain at the same levels as in 2015-2016 and 2016-2017. (K-3-19.45; Gr 4-6-25.95; Gr 7-9-27.95; Gr 10-12-26.3)
- No salary increases reflected in staffing costs (other than staffing increments).
- Certificated Staffing estimated at 294 FTE (2016-2017 – 292 FTE) and Uncertificated Staff at 300 FTE (2016-2017 – 299).
- Classroom Instruction Funding (CIF) for 2017-2018 of \$676,000 is not reflected in the preliminary 2017-2018 budget. This grant will be incorporated in the Fall Budget Update to the 2017-2018 Budget.
- Nutrition Grant of \$141,000 is not included in the preliminary 2017-2018 Budget subject to Alberta Education approval.

Significant Business and Financial Risks

- There is some uncertainty around student enrolment projections due to the unstable economy.
- Inclusive Education funding includes \$2.32 million of transition dollars. If this grant were to discontinue, it would have a devastating impact on schools and special education programming and supporting services.
- The \$23 million modernization of Sturgeon Composite High School is in its last year and scheduled to be completed by September of 2017.
- Sturgeon Public School Division is faced with insufficient Plant Operations and Maintenance and Transportation funding.
- Fiscal challenges include aging facilities and no non-school buildings funding.
- The new school in Morinville is scheduled to be completed in the spring of 2019 and open in 2019-2020. For 2017-2018, SPSD will be adding 3 new modular classrooms to accommodate the moderate enrolment growth.

Student Projections

Schools have carefully estimated their enrolment for the 2017-2018 school year. Due to the unstable economy, there is some uncertainty around student enrolment projections. At this time, we estimate that Sturgeon Public School Division will experience a slight decline in ECS, healthy growth in Gr 1 to 9 and a 2.3% enrolment decrease in high schools.

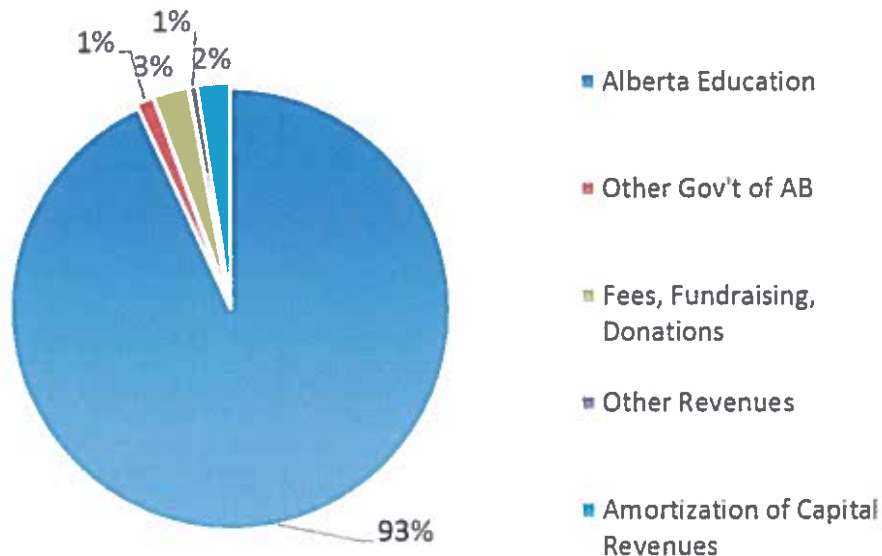
	2017-2018 Preliminary	2016-2017 Finalized	Increase (Decrease)	Variance %
FUNDED				
Headstart	494	517	-23	-4.4%
Kindergarten	<u>431</u>	<u>418</u>	<u>13</u>	<u>3.1%</u>
Subtotal ECS	925	935	-10	-1.1%
Grade 1 to 3	1,285	1,281	4	0.3%
Grade 4 to 6	1,165	1,129	36	3.2%
Junior High	1,009	955	54	5.7%
Senior High	890	911	-21	-2.3%
Subtotal Funded	<u>5,274</u>	<u>5,211</u>	<u>63</u>	<u>1.2%</u>
OTHER				
Federal - First Nations	29	28	1	3.6%
Home Education Students	9	9	0	0.0%
Subtotal Other	<u>38</u>	<u>37</u>	<u>1</u>	<u>3%</u>
TOTAL STUDENT ENROLMENT	<u>5,312</u>	<u>5,248</u>	<u>64</u>	<u>1.2%</u>

Statement of Revenues

Total Revenue for 2017-2018 is estimated to be \$70.3 million. The major source of our funding comes from Alberta Education (93%), excluding the amortization of capital revenues. The following table provides a summary of revenues by sources.

Revenues	<u>2017-2018 Preliminary (Spring)</u>		<u>2016-2017 Finalized (Fall)</u>	
Alberta Education	65,482,777	93.1%	63,485,786	92.3%
Other Government of Alberta	908,280	1.3%	768,600	1.1%
Federal Government and/or First Nations	290,000	0.4%	280,000	0.4%
Other Alberta School Board Authorities	21,677	0.0%	21,677	0.0%
Fees	1,316,271	1.9%	1,755,615	2.6%
Other Sales and Service	345,552	0.5%	452,566	0.7%
Investment Income	68,000	0.1%	80,000	0.1%
Gifts and Donations	101,000	0.1%	101,000	0.1%
Rental of Facilities	35,677	0.1%	29,177	0.0%
Fundraising	87,200	0.1%	120,500	0.2%
Amortization of Capital Revenues	1,644,306	2.3%	1,543,159	2.2%
Other Revenues	0	0.0%	113,742	0.2%
Total Revenues	<u>70,300,740</u>	100%	<u>68,751,822</u>	100%

Funding Sources



Schedule of Detailed Revenue

	<u>2017-2018 Preliminary</u>	<u>2016-2017 Finalized</u>	<u>Variance \$</u>	<u>Variance %</u>	
BASE INSTRUCTION FUNDING					
Early Childhood Services (ECS)	3,089,408	3,122,807	(33,399)	-1.1%	
Grades 1-9	23,105,394	22,477,493	627,900	2.8%	
Grades 10-12 Credit Enrolment Units (CEU)	5,771,031	6,015,313	(244,283)	-4.1%	1
Home Education	15,037	15,037	-	0.0%	
Class Size Initiative - ECS	699,973	706,820	(6,848)	-1.0%	
Class Size Initiative Gr 1-3	1,929,490	1,926,447	3,043	0.2%	
Class Size Initiative Gr 10-12 Tier 2 &3	100,000	80,000	20,000	25.0%	1
Subtotal Base Instruction Funding	<u>34,710,332</u>	<u>34,343,918</u>	<u>366,414</u>	<u>1.1%</u>	
DIFFERENTIAL COST FUNDING					
Program Unit Funding (PUF)	7,099,837	7,190,667	(90,830)	-1.3%	
English as a Second Language	52,425	52,425	-	0.0%	
First Nations, Metis and Inuit Funding (FNMI)	592,584	592,584	-	0.0%	
Hutterite Colony School Funding	11,541	11,541	-	0.0%	
Outreach Allocations	125,946	125,946	-	0.0%	
Small Schools by Necessity	234,181	196,311	37,870	19.3%	2
Socio Economic Status (SES)	412,662	406,830	5,832	1.4%	
Equity of Opportunity Grant	733,786	733,175	612	0.1%	
Inclusive Education	5,633,354	5,604,026	29,328	0.5%	
School Fees Grant - new	632,487	-	632,487		3
Reduction in System Admin and Board Gov'n	(308,000)	(303,269)	(4,731)	1.6%	
Transportation grants	4,392,716	4,412,716	(20,000)	-0.5%	
French	6,500	6,500	-	0.0%	
ERLC	5,000	5,000	-	0.0%	
Institutional Program grant - Oak Hill	902,536	812,290	90,246	11.1%	4
Supernet grant	144,000	144,000	-	0.0%	
Plant Operations and Maintenance (PO&M)	4,299,642	4,091,030	208,612	5.1%	
Infrastructure and Maintenance Renewal (IMR)	1,763,620	1,250,000	513,620	41.1%	5
Amortization of capital allocations	1,644,306	1,543,159	101,147	6.6%	
Bridging program	18,000	16,667	1,333	8.0%	
Alberta Teachers Retirement Fund (ATRF)	3,320,000	3,300,000	20,000	0.6%	
Alberta Education Secondments - external Serv.	311,009	-	311,009		6
School Nutrition Program	-	-	-		
Regional Collaborative Service Delivery (RCSD)	386,201	461,012	(74,811)	-16.2%	7
WRaP	-	30,000	(30,000)	-100.0%	8
SLA	2,418	2,418	-	0.0%	
TOTAL ALBERTA EDUCATION FUNDING	<u>67,127,083</u>	<u>65,028,945</u>	<u>2,098,138</u>	<u>3.2%</u>	
Alberta Finance - debenture interest revenue	-	363	(363)	-100.0%	
Other Province of Alberta					
Alberta Health Services	39,093	39,093	-	0.0%	
Child and Family Services - Region 6	224,500	224,827	(327)	-0.1%	
Family Supports for Children with Disabilities	619,687	479,317	140,370	29.3%	9
Wellness Grant	25,000	25,000	-	0.00%	
TOTAL OTHER GOVERNMENT OF ALBERTA	<u>908,280</u>	<u>768,600</u>	<u>139,680</u>	<u>18.2%</u>	

Schedule of Detailed Revenue cont'd

	<u>2017-2018 Preliminary</u>	<u>2016-2017 Finalized</u>	<u>Variance \$</u>	<u>Variance %</u>	
FEDERAL GOVERNMENT	290,000	280,000	10,000	3.6%	
OTHER SCHOOL AUTHORITIES	21,677	21,677	-	-	
IMF (School Act)	-	255,369	(255,369)	-100.0%	10
Optional School Fees	410,114	377,746	32,368	8.6%	
Fees - SGF	636,450	575,000	61,450	10.7%	11
Transportation fees	242,207	520,000	(277,793)	-53.4%	12
Gifted and talented fees	27,500	27,500	-	0.0%	
FEES	1,316,271	1,755,615	(439,344)	-25.0%	
External Services	115,890	105,066	10,824	10.3%	13
Other Sales and Services -SGF	210,662	328,500	(117,838)	-35.9%	
Adult Fees	19,000	19,000	-	0.0%	
OTHER SALES AND SERVICES	345,552	452,566	(107,014)	-23.6%	
INVESTMENT INCOME	68,000	80,000	(12,000)	-15.0%	14
Gifts and Donations - SGF	101,000	101,000	-	0.0%	
GIFTS AND DONATIONS	101,000	101,000	-	0.0%	
Rental Income PO&M	18,000	18,000	-	0.0%	
Tower rental	11,177	11,177	-	0.0%	
Rental Income - SGF	6,500	-	6,500	#DIV/0!	
RENTALS OF FACILITIES	35,677	29,177	6,500	22.3%	
FUNDRAISING	87,200	120,500	(33,300)	-27.6%	
OTHER REVENUES	-	113,742	(113,742)	-100%	15
TOTAL REVENUES	70,300,740	68,751,822	1,548,917	2.3%	

Explanation of Revenue Variances

- 1 The decrease in high school funding is due to a 2.3% projected reduction of student enrolment in high schools and additional impact of lowered maximum CEUs cap from 60 to 45.
- 2 An increase in small school by necessity grant is due to lower enrolment in eligible small schools by necessity.
- 3 School Fees Grant is a new grant as a result of Bill 1 (for Instruction and Material Fees and eligible Transportation fees). The IMF portion has been finalized at \$249K, which was based on the 2015-2016 collections. The transportation fees grant has been finalized by AB Education at \$383K.
- 4 The increase in the institutional funding is mostly attributed to a higher application grant, which includes a request for a Child and Youth Care Worker.
- 5 IMR budgeted revenues are higher than last year due to a higher IMR grant from AB Education. The actual IMR grant for 17-18 is \$1,763,620.
- 6 Alberta Education secondments represent a recovery of costs for 3.3 FTE teacher secondments.
- 7 RCSD grant for 2018-2019 will be reduced by Alberta Education. The actual reduction is estimated at this time.
- 8 WRaP grant has been discontinued for 17-18.
- 9 Family Supports for Children with Disabilities revenues reflect an increased caseload for the upcoming school year.
- 10 IMF fees have been eliminated by Bill 1.
- 11 SGF Fees are estimated to be higher as a result of all ECS fees being collected and administered by the Division.
- 12 Transportation fees reflect only the ineligible transportation fees based on the number of 2016-2017 transported students.
- 13 External Services are estimated to be higher than last year.
- 14 Investment income budget is estimated to be lower to reflect future draws from the capital reserve for the CO modernization project.
- 15 ALARIE insurance proceeds were budgeted in 16-17 only.

Schedule of Fees

Fees represent charges to parents of students. Approximately 1.9 per cent of overall divisional revenues account for fees collected from parents.

Transportation fees are amounts charged for ineligible students (defined as students and children who reside less than 2.4 km from their designated schools). Transportation fees are used to reduce the transportation deficit (or insufficient transportation funding).

Instructional and Material fees were amounts charged under Section 60 (2) (j) of the School Act. Bill 1 no longer allows school boards to charge these fees. They were eliminated from the budget for 2017-2018.

Fees to Enhance Basic Instruction: – include fees for alternative programs, optional courses, field trips, ECS enhanced fees, extra-curricular fees (sports teams, athletic events, skiing, swimming, etc) and non curricular materials and supplies as well as non-curricular travel.

	<u>2017-2018 Spring</u>	<u>2016-2017 Final</u>	<u>2015-2016 Actual</u>
FEES			
Transportation	242,207	520,000	518,294
Basic Instruction Supplies (former IMF)	-	255,369	249,005
Technology user fees			4,795
Alternative program fees	137,000	127,000	128,398
Fees for Optional Courses	232,614	209,746	231,129
Early Childhood Services	27,500	27,500	29,800
Activity Fees (including Field Trips)	435,425	353,000	354,437
Other Fees to Enhance Education			1,069
Extra-curricular fees	142,100	158,000	159,961
Non-curricular goods and services	77,425	94,000	98,656
Non-curricular travel	22,000	10,000	10,634
Other Fees - prior years		1,000	1,538
Total	<u>1,316,271</u>	<u>1,755,615</u>	<u>1,787,716</u>

Program Allocations

Once enrolments and revenues have been determined, the allocations are distributed to divisional programs and individual budget centers.

Board Governance and Administration represents expenses that are related to the work of the elected trustees, and expenses associated with the offices of the superintendent of schools, secretary treasurer, associates and related assistants and support staff. The maximum allowable expenditure limit for Board Governance and System Administration is between 3.6% to 5.4%.

Instruction ECS to Gr 12 represents expenses for direct and indirect activities associated with student learning. This program also includes system instruction support which normally includes activities such as supporting the implementation of instruction and curriculum; providing in-services, counselling and testing.

Plant Operations and Maintenance (PO&M) represents activities that relate to the divisional responsibility for the construction, operation, maintenance, safety and security of all buildings.

Transportation represents activities related to the transportation of students to and from school.

External Services represent activities that do not fall within regular programs areas (i.e. secondments).

The following table provides allocations of divisional funds by Programs:

PROGRAMS	17-18 BUDGET ALLOCATIONS	17-18 BUDGET EXPENDITURES PRELIMINARY	Surplus / (Deficit)	16-17 BUDGET EXPENDITURES FINALIZED
<u>BOARD GOVERNANCE AND ADMINISTRATION</u>				
Total	2,681,098	2,681,098	-	2,547,546
<u>INSTRUCTION ECS TO GR 12</u>				
Total	54,187,786	53,454,485	733,301	52,902,405
<u>PLANT OPERATIONS AND MAINTENANCE</u>				
Total	7,744,268	8,243,405	(499,137)	7,544,589
<u>TRANSPORTATION</u>				
Total	5,260,689	5,494,853	(234,164)	5,493,698
<u>EXTERNAL SERVICES</u>				
Total	426,899	426,899	-	105,066
Grand Total	70,300,740	70,300,740	-	68,593,304

Statement of Expenditures

Total Expenditures for the 2017-2018 are estimated to be \$70.3 million. This Schedule provides details of the budgeted expenditures:

PROGRAMS AND BUDGET CENTERS	17-18 BUDGET EXPENDITURES PRELIMINARY	16-17 BUDGET EXPENDITURES FINALIZED
<u>BOARD GOVERNANCE AND ADMINISTRATION</u>		
BOARD OF TRUSTEES	325,000	325,000
OFFICE OF SUPERINTENDENT	347,219	332,382
SUPERINTENDENT EMERGENT	75,000	75,000
OFFICE OF ASSOC. SUPERINTENDENT (EDUCATION)	237,623	239,673
OFFICE OF ASSOC. SUPERINTENDENT (HR)	191,760	200,560
BUSINESS AND FINANCE	1,504,496	1,374,931
Total	2,681,098	2,547,546
<u>INSTRUCTION ECS TO GR 12</u>		
CENTRAL INSTRUCTIONAL SUPPORT SERVICES		
HUMAN RESOURCES	151,667	151,667
DIRECTOR OF CURRICULUM	193,406	193,405
INSTRUCTIONAL AND ASSISTIVE TECHNOLOGY	133,981	133,981
TECHNOLOGY	841,977	831,976
COMMUNICATION, MEDIA, CENTRAL ADVERTISING	110,000	110,000
DIVISIONAL PD	100,000	103,000
SUPERINTENDENT DISCRETIONARY	125,000	125,000
HOME EDUCATION RESOURCES	9,000	9,000
DIVISIONAL HEALTH AND WELLNESS	20,000	-
STUDENT SUCCESS & WELLNESS	25,000	25,000
CENTRALLY ADMINISTERED SCHOOL EXPENSES	33,279,988	32,595,435
SPECIAL EDUCATION		
GIFTED AND TALENTED	553,358	575,867
HEADSTART	1,299,930	1,271,366
FAMILY SUPPORTS FOR CHILDREN WITH DISABILITIES (FSCD)	619,687	479,317
PUF	6,857,553	6,948,383
INCLUSIVE ED PROFILE	5,547,575	5,752,603
SCHOOLS		
1 BON ACCORD	36,420	44,742
2 CAMILLA SCHOOL	98,896	96,896
3 GIBBONS SCHOOL	113,051	112,709
4 GUTHRIE SCHOOL	71,090	70,150
5 LANDING TRAIL SCHOOL	62,854	70,626
6 LILIAN SCHICK SCHOOL	101,393	101,906
7 MORINVILLE COLONY SCHOOL	6,412	5,640
8 MORINVILLE LEARNING CENTRE	20,736	20,736

Statement of Expenditures cont'd

PROGRAMS and BUDGET CENTERS	17-18 BUDGET EXPENDITURES PRELIMINARY	16-17 BUDGET EXPENDITURES FINALIZED
9 NAMAQ SCHOOL	87,564	88,333
10 OAK HILL SCHOOL	990,036	914,728
11 OCHRE PARK SCHOOL	25,821	27,616
12 REDWATER SCHOOL	90,617	115,157
13 STURGEON COMPOSITE HIGH SCHOOL	466,523	484,688
14 STURGEON HEIGHTS SCHOOL	108,841	102,685
15 STURGEON LEARNING CENTER	8,966	8,966
16 MORINVILLE PUBLIC SCHOOL	223,828	245,823
SCHOOL GENERATED FUNDS	1,041,812	1,085,000
Rounding	1	4
Total	54,187,786	52,902,405
 <u>PLANT OPERATIONS AND MAINTENANCE</u>		
PLANT OPERATIONS AND MAINTENANCE	4,336,342	4,751,067
INFRASTRUCTURE MAINTENANCE RENEWAL	1,763,620	1,250,000
DEBENTURE INTEREST	-	363
AMORTIZATION OF CAPITAL REVENUES	1,644,306	1,543,159
Total	7,744,268	7,544,589
 <u>TRANSPORTATION</u>		
TRANSPORTATION	5,260,689	5,493,698
Total	5,260,689	5,493,698
 <u>EXTERNAL SERVICES</u>		
EXTERAL SERVICES	426,899	105,066
Total	426,899	105,066
Grand Total	70,300,740	68,593,304

Staffing FTE Summary

Staffing Group	17-18 Preliminary	% of Total FTE	16-17 Final	% of Total FTE
<u>BOARD GOVERNANCE AND ADMINISTRATION</u>				
Certificated FTE	3.0000	1.02%	3.3000	1.13%
Uncertificated FTE	16.8000	5.60%	15.6700	5.25%
Total	19.8000		18.9700	
<u>INSTRUCTION ECS TO GR 12</u>				
CENTRAL INSTRUCTIONAL SUPPORT SERVICES				
Certificated FTE	2.0000	0.68%	2.0000	0.69%
Uncertificated FTE	7.5000	2.50%	7.5000	2.51%
<u>CENTRALLY ADMINISTERED SCHOOL ALLOCATIONS (RAC)</u>				
Certificated FTE	240.0220	81.65%	237.3800	81.32%
Uncertificated FTE	52.5990	17.54%	51.0510	17.10%
Total	302.1210		297.9310	
SPECIAL EDUCATION				
GIFTED AND TALENTED				
Certificated FTE	4.7310	1.61%	4.7190	1.62%
Uncertificated FTE	3.5000	1.17%	3.4200	1.15%
HEADSTART				
Certificated FTE	8.5000	2.89%	8.9170	3.05%
Uncertificated FTE	2.6000	0.87%	2.6000	0.87%
PUF				
Certificated FTE	14.6940	5.00%	14.4130	4.94%
Uncertificated FTE	72.2262	24.09%	81.3676	27.26%
FSCD				
Certificated FTE	0.0000	0.00%	0.0000	0.00%
Uncertificated FTE	5.8988	1.97%	5.2023	1.78%
INCLUSIVE ED PROFILE				
Certificated FTE	9.8570	3.35%	13.0430	4.47%
Uncertificated FTE	85.7790	28.61%	80.6452	27.02%
Total	207.7860		214.3271	
SCHOOL PURCHASES (Institution)				
Certificated FTE	7.7050	2.62%	7.7780	2.66%
Uncertificated FTE	6.1000	2.03%	5.1000	1.71%
Total	13.8050		12.8780	
<u>PLANT OPERATIONS AND MAINTENANCE</u>				
Certificated FTE	0.0000	0.00%	0.0000	0.00%
Uncertificated FTE	44.2228	14.75%	43.3478	14.52%
Total	44.2228		43.3478	
<u>TRANSPORTATION</u>				
Certificated FTE	0.0000	0.00%	0.0000	0.00%
Uncertificated FTE	1.7500	0.58%	1.7500	0.59%
Total	1.7500		1.7500	
<u>EXTERNAL SERVICES</u>				
Certificated FTE	3.4500	1.17%	0.3750	0.13%
Uncertificated FTE	0.8600	0.29%	0.8600	0.29%
Total	4.3100		1.2350	
GRAND TOTAL				
	593.7948		590.4389	
Total Certificated FTE	293.9590	49.51%	291.9250	49.44%
Total Uncertificated FTE	299.8358	50.49%	298.5139	50.56%
Grand Total	593.7948	100.00%	590.4389	100.00%

Board of Trustees Budget

	2017-2018 Preliminary	2016-2017 Finalized	2015-2016 Actual
Revenue Allocation	325,000	325,000	325,000
<u>Expenditures</u>			
Remuneration and Benefits	132,761	132,499	132,368
Per Diems and Benefits	15,140	15,140	12,730
Professional Development	22,000	20,500	21,511
Contracted and General	6,799	23,961	256
Internet	4,900	4,900	4,346
Membership and Dues	69,000	69,000	60,397
Supplies and Election Costs	33,400	13,400	1,046
Travel and subsistence (accommodation)	30,500	35,100	24,443
Meetings and meals	7,000	7,000	3,546
Chair Functions	3,500	3,500	4,265
Total Expenditures	325,000	325,000	264,908
Surplus/(Deficit)	0	0	60,092

Schedule of School Allocations

	<u>PRELIMINARY</u> 2017-2018			<u>FINALIZED</u> 2016-2017			Total Allocation	
	Student Allocation	School Fees	Other Income	Student Allocation	School Fees	Other Income		
BACS	29,925	6,495	0	36,420	31,977	6,615	38,592	
CAMILLA	82,080	20,000	0	102,080	79,088	20,000	99,088	
GIBBONS	48,051	65,000	0	113,051	47,709	65,000	112,709	
GUTHRIE	64,125	6,965	0	71,090	63,185	6,965	70,150	
LANDING TRAIL	58,910	3,945	0	62,855	60,449	3,945	64,394	
LILIAN SCHICK	48,393	53,000	0	101,393	48,906	53,000	101,906	
COLONY	6,413	0	0	6,413	5,814	0	5,814	
SLC (based on FTE)	3,969	0	5,000	8,969	4,259	0	9,259	
MLC (based on FTE)	6,736	0	14,000	20,736	6,736	0	20,736	
NAMAO	71,564	16,000	0	87,564	72,333	16,000	88,333	
OAK HILL	87,500	0	902,536	990,036	87,500	0	812,290	
OCHRE PARK	25,821	0	0	25,821	27,617	0	27,617	
REDWATER	46,854	23,763	20,000	90,617	48,179	23,763	91,942	
SCHS	184,625	135,000	146,898	466,523	187,790	135,000	161,898	
STURGEON HEIGHTS	80,541	13,000	15,300	108,841	74,385	13,000	15,300	
MORINVILLE PUBLIC	126,882	66,946	30,000	223,828	116,366	74,458	55,000	
Total School Allocations	972,387	410,114	1,133,734.00	2,516,235	962,293	417,746	1,083,488.00	2,463,527

Note: This schedule shows only school allocations. Allocations may not equal the overall school expenses that are shown in the Schedule of Expenditures.

Plant Operations and Maintenance Budget

	2017-2018 Preliminary	2016-2017 Finalized	2015-2016 Actual
Revenue Allocations			
Alberta Education			
POM	4,299,642	4,091,030	3,917,571
IMR	1,763,620	1,250,000	1,038,300
Supported Amortization	1,644,306	1,543,159	1,424,501
	7,707,568	6,884,189	6,380,372
Other Government			
Supported Capital Debt	0	363	1,986
Other Revenue			
Facility rental	2,700	2,700	3,991
Investment Income	34,000	40,000	40,344
	36,700	42,700	44,335
Total Allocations	7,744,268	6,927,252	6,426,693
Expenditures			
Salaries and Benefits	44.22 FTE 2,725,428	2,698,993	41 FTE 2,458,573
Contracted and General	822,385	713,100	799,665
Supplies	252,300	272,180	293,020
Utilities	984,000	1,023,000	860,463
	4,784,113	4,707,273	4,411,721
Debenture Interest	0	363	1,986
Amortization of capital assets	1,695,672	1,586,953	1,459,940
IMR	1,763,620	1,250,000	1,038,300
	3,459,292	2,837,316	2,500,226
Total Expenditures	8,243,405	7,544,589	6,911,947
Deficit	(499,137)	(617,337)	(485,254)

Budget Considerations and Assumptions

- Salaries and Benefits include 44.22 FTE
- Actual 17-18 PO&M Grant reflected in the budget
- IMR based on the actual IMR 17-18 Grant - \$1,763,620
- Insurance premiums included in contracted services (\$360K - anticipated 20% increase in property premiums).
- Utilities - include \$68K of carbon levy and overall reduction of natural gas heating costs based on past trends
- Concern of aging facilities and insufficient funding

Transportation Budget

Revenue Allocations	2017-2018 Preliminary	2016-2017 Finalized	2015-2016 Actual
Alberta Education			
Rural Transportation	3,930,000	3,950,000	4,015,329
Special ECS	400,000	400,000	406,902
Prior period adjustments	(25,000)	(25,000)	(2,921)
Additional PUF transportation	330,000	330,000	332,766
Amortization of capital revenue	0	0	0
Other Transportation Fees (ineligible students)	242,207	520,000	518,294
Transportation Fees Grant (eligible students)	383,482		
Capital Gain			
Total Allocations	5,260,689	5,175,000	5,270,370
Expenditures			
Salaries and Benefits	192,264	192,264	180,110
Contracted and General			
Regular routes	3,976,393	3,934,108	3,750,479
Special Needs routes	314,972	374,763	314,936
PUF transportation costs (bus, taxi, parent)	689,342	683,125	755,873
Parent provided	75,000	75,000	75,806
Special Education	170,952	161,808	213,412
Administration, PD, cost transfers, supplies and other	75,930	72,630	83,194
Total Expenditures	5,494,853	5,493,698	5,373,810
Deficit	(234,164)	(318,698)	(103,440)

Budget Considerations and Assumptions

- Revenues based on last year's grants
- Transportation fees based on 16-17 registered ridership and increased rates for ineligible students
- Transportation fees grant of \$383K has been confirmed by AB Education
- 17-18 fuel prices (based on \$1.10 per liter inclusive of carbon levy)
- Elimination of one regular route for 17-18
- 3% increase to the contractor's daily basic rate

Budgeted Statement of Operations

	2017-2018 Preliminary (Spring)		2016-2017 Finalized (Fall)	
Revenues				
Alberta Education	65,482,777	93.1%	63,485,786	92.3%
Other Government of Alberta	908,280	1.3%	768,600	1.1%
Federal Government and/or First Nations	290,000	0.4%	280,000	0.4%
Other Alberta School Board Authorities	21,677	0.0%	21,677	0.0%
Fees	1,316,271	1.9%	1,755,615	2.6%
Other Sales and Service	345,552	0.5%	452,566	0.7%
Investment Income	68,000	0.1%	80,000	0.1%
Gifts and Donations	101,000	0.1%	101,000	0.1%
Rental of Facilities	35,677	0.1%	29,177	0.0%
Fundraising	87,200	0.1%	120,500	0.2%
Amortization of Capital Revenues	1,644,306	2.3%	1,543,159	2.2%
Other Revenues	0	0.0%	113,742	0.2%
Total Revenues	70,300,740	100%	68,751,822	100%

Expenses by Programs

ECS to Grade 12 Instruction	53,454,484	76.0%	52,902,406	77.1%
Plant Operations and Maintenance	8,243,405	11.7%	7,544,589	11.0%
Transportation	5,494,853	7.8%	5,493,698	8.0%
Board and System Administration	2,681,099	3.8%	2,547,546	3.7%
External Services	426,899	0.6%	105,066	0.2%
Total Expenses	70,300,740	100%	68,593,304	100%

Budgeted Surplus

0	158,518
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Expenses by Objects

Certificated Salaries and Benefits	35,604,882	50.6%	34,980,514	51.0%
Non Certificated Salaries and Benefits	17,498,733	24.9%	17,114,229	25.0%
Services, Contracts and Supplies	15,405,741	21.9%	14,789,308	21.6%
Amortization of Capital Assets	1,791,384	2.5%	1,708,890	2.5%
Interest on Capital Debt	0	0.0%	363	0.0%
Total	70,300,740	100%	68,593,304	100%

SUMMARY:

Instructional Surplus	733,301	1,094,553
Operation and Maintenance Deficit	(499,137)	(617,337)
Transportation	(234,164)	(318,698)
Total Surplus	0	158,518

Schedule of Projected Accumulated Surplus

Accumulated Operating Surplus combines the divisional unrestricted surplus and operating reserves.

Unrestricted surplus represents dollars that are not internally designated towards specific projects. These dollars are considered in emergent financial situations or for items not previously budgeted for.

Operating reserves are dollars internally committed for specific activities.

Capital reserves represent dollars set aside for major capital assets, such as vehicles, equipment and renovations or buildings.

Assumptions: the 2016-2017 and 2017-2018 estimated surpluses, unsupported amortization expenses as well as reserve transfers are subject to change. This information is based on our current available information.

	C = A+ B		A		B	
	Accumulated Operating Surplus		Unrestricted Surplus		Operating Reserves	Capital Reserves
Reserves as at August 31, 2016	\$ 2,622,087	\$	987,302	\$	1,634,785	\$ 3,710,454
2016-2017 Operating Surplus	\$ 247,620	\$	247,620			
2016-2017 Amortization	\$ 165,731	\$	165,731			
Board funded capital assets	\$ (87,500)	\$	(87,500)			
Reserve Transfer	\$ (165,731)	\$	(165,731)			\$ 165,731
<u>Estimated Reserves as at August 31, 2017</u>	\$ 2,782,207	\$	1,147,422	\$	1,634,785	\$ 3,876,185
2017-2018 Budgeted Surplus	\$ -	\$	-			
2017-2018 Estimated amortization	\$ 147,078	\$	147,078			
Board funded capital assets	\$ -	\$	-			\$ (3,000,000)
Reserve Transfer	\$ (147,078)	\$	(147,078)			\$ 147,078
<u>Estimated Reserves as at August 31, 2018</u>	\$ 2,782,207	\$	1,147,422	\$	1,634,785	\$ 1,023,263

Note 1: The anticipated capital reserve reduction of \$3 million is committed towards the upgrade of central office facilities.

ATTACHMENTS

School Jurisdiction Code: 1110

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2018**

[School Act, Sections 147(2)(b) and 276]

1110 Sturgeon School Division No. 24

Legal Name of School Jurisdiction

(780) 939-4341 Telephone and (780) 939-5520 Fax;

Telephone & Fax Numbers, Email Address

BOARD CHAIR

Tracy Nowak

Name

Signature

SUPERINTENDENT

Dr. Michele Dick

Name

Signature

SECRETARY TREASURER or TREASURER

Iva Paulik

Name

Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on June 28, 2017
Date**

Version: 170316

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5

E-MAIL: Robert.Mah@gov.ab.ca (780-427-3855)

TABLE OF CONTENTS

	Page
BUDGETED STATEMENT OF OPERATIONS & ALLOCATION OF EXPENSES (BY OBJECT)	3
BUDGETED SCHEDULE OF FEE REVENUE & SUPPLEMENTARY DETAILS OF FEE REVENUE	4 & 5
PROJECTED STATEMENT OF CHANGES IN ACCUMULATED OPERATING SURPLUS (2016/2017 & 2017/2018)	6
SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES (2017/2018, 2018/2019 & 2019/2020)	7
ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY INFORMATION)	8 & 9
PROJECTED STUDENT STATISTICS	10
PROJECTED STAFFING STATISTICS	11
BOARD AND SYSTEM ADMINISTRATION CALCULATION	12

Color coded cells:

blue cells: require the input of data/descriptors wherever applicable.
 salmon cells: contain referenced juris. information - protected
 green cells: populated based on information previously submitted

grey cells: data not applicable - protected
 white cells: within text boxes REQUIRE the input of points and data.
 yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2017/2018 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

Student enrolment projections are based on a total of 5,274 (4,812FTE) (excluding FN students and Community Children), an increase of 63 students or 1.2 per cent over the September 30, 2016 enrolment count.

- IMF fees and eligible transportation fees were eliminated and for the most part covered by a school fees grant provided by AB Education, which was based on the 2015-2016 enrolments and collections.
- The funding rates are unchanged from last year.
- CEU maximum cap reduced from 60 to 45 with anticipated impact of \$150K
- No changes in class size targets.
- The 2017-2018 preliminary budget includes certificated staffing levels at 293.96 (2016-2017 - 291.93 FTE) and uncertificated levels at 299.83 (2016-2017 - 298.51) FTE.
- There are no salary increases reflected in staffing costs for 2017-2018.

- Classroom Instruction Funding (CIF) for 2017-2018 of \$676,000 is not reflected in the preliminary 2017-2018 budget. This grant once approved by Alberta Education will be incorporated in the Fall Budget Update to the 2017-2018 Budget.

- Nutrition Grant of \$141,000 is not included in the preliminary 2017-2018 Budget subject to Alberta Education approval.

Significant Business and Financial Risks:

- There is some uncertainty around student enrolment projections due to unstable economy and newly formed 4x4s separate school districts.
- The Division continues to have PD&M and Transportation Deficits.
- Fiscal challenges include aging facilities, high maintenance costs, no non-school buildings funding.
- Inclusive Education funding includes \$2.322 million of transition dollars. If this grant were to discontinue, it would have a devastating impact on schools and special education programming and supporting services.
- \$23 million modernization of Sturgeon Composite High School underway and scheduled to be completed by September 2017.
- The new school in Morinville might be completed in the spring of 2019 and open in 2019-2020. For 2017-2018, SPSD will be adding 3 new modular classrooms to accommodate the student growth.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
REVENUES			
Alberta Education	\$67,127,083	\$65,028,945	\$63,861,714
Other - Government of Alberta	\$908,280	\$768,600	\$684,812
Federal Government and First Nations	\$290,000	\$280,000	\$280,000
Other Alberta school authorities	\$21,677	\$21,677	\$21,677
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$1,316,271	\$1,755,615	\$1,787,716
Other sales and services	\$345,552	\$452,566	\$405,214
Investment income	\$68,000	\$80,000	\$80,688
Gifts and donations	\$101,000	\$101,000	\$173,613
Rental of facilities	\$35,677	\$29,177	\$48,502
Fundraising	\$87,200	\$120,500	\$121,264
Gains on disposal of capital assets		\$0	\$0
Other revenue	\$0	\$113,742	\$62,386
TOTAL REVENUES	\$70,300,740	\$68,751,822	\$67,527,586
EXPENSES			
Instruction - Early Childhood Services	\$11,155,258	\$11,178,278	\$10,866,230
Instruction - Grades 1-12	\$42,299,226	\$41,724,127	\$40,087,495
Plant operations & maintenance	\$8,243,405	\$7,544,589	\$6,911,947
Transportation	\$5,494,853	\$5,493,698	\$5,373,810
Administration	\$2,681,099	\$2,547,546	\$2,461,789
External Services	\$426,899	\$105,066	\$78,064
TOTAL EXPENSES	\$70,300,740	\$68,593,304	\$65,779,335
ANNUAL SURPLUS (DEFICIT)	\$0	\$158,518	\$1,748,251

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
EXPENSES			
Certificated salaries	\$29,055,403	\$28,505,996	\$27,662,824
Certificated benefits	\$6,549,479	\$6,474,518	\$6,216,076
Non-certificated salaries and wages	\$13,700,416	\$13,466,738	\$12,882,476
Non-certificated benefits	\$3,798,317	\$3,647,491	\$3,242,177
Services, contracts, and supplies	\$15,405,741	\$14,789,308	\$14,184,845
Capital and debt services			
Amortization of capital assets			
Supported	\$1,644,306	\$1,543,159	\$1,425,551
Unsupported	\$147,078	\$165,731	\$163,400
Interest on capital debt			
Supported		\$363	\$1,986
Unsupported		\$0	\$0
Other interest and finance charges		\$0	\$0
Losses on disposal of capital assets		\$0	\$0
Other expenses		\$0	\$0
TOTAL EXPENSES	\$70,300,740	\$68,593,304	\$65,779,335

**BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31**

	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
FEEES			
TRANSPORTATION	\$242,207	\$520,000	\$518,294
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)		\$255,369	\$249,005
LUNCHROOM SUPERVISION & ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$4,795
Alternative program fees	\$137,000	\$127,000	\$128,398
Fees for optional courses	\$232,614	\$209,746	\$231,129
Students from other boards			\$0
Tuition from ineligible students			\$0
ECS enhanced program fees	\$27,500	\$27,500	\$29,800
ACTIVITY FEES			
Other fees to enhance education	\$0		
Other enhancement fees ADLC		\$0	\$1,069
Other enhancement fees		\$0	
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	\$0
Other enhancement fees		\$0	
NON-CURRICULAR FEES			
Extra-curricular fees	\$142,100	\$158,000	\$159,961
Non-curricular supplies and materials	\$77,425	\$94,000	\$98,656
NON-CURRICULAR TRAVEL	\$22,000	\$10,000	\$10,634
OTHER FEES			
Other non-curricular fees Prior year fees		\$1,000	\$1,538
Other non-curricular fees			
Other non-curricular fees			
Other non-curricular fees			
Other non-curricular fees			
TOTAL FEES	\$1,316,271	\$1,755,615	\$1,787,716

**PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY*

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2017/2018	Fall Budget Update 2016/2017	Actual 2015/2016
Cafeteria sales, hot lunch, milk programs	\$89,500	\$100,000	\$101,020
Special events	\$23,000	\$25,500	\$29,995
Sales or rentals of other supplies/services	\$57,350	\$70,000	\$69,733
Out of district student revenue	\$0	\$0	
International and out of province student revenue	\$0	\$0	
Student travel (international, recognition trips, non-curricular)			\$0
Adult education revenue	\$19,000	\$19,000	\$29,948
Preschool	\$0	\$0	
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	
Other (describe) ATM Fees	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	
Other (describe)	\$0	\$0	
TOTAL	\$188,850	\$214,500	\$230,696

BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE
for the Year Ending August 31

(A)	(B)	(C)	(D)	(E)	(F)
	Explanation of Other Costs (Column "C")	Other Costs (Explain under (B)) 2017/2018	Transportation Component 2017/2018	Supplies & Materials** 2017/2018	Total 2017/2018
FEES					
TRANSPORTATION		\$0	\$242,207	\$0	\$242,207
LUNCH SUPERVISION & ACTIVITY		\$0	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION					
Technology user fees		\$0	\$0	\$0	\$0
Alternative program fees	Coaches and trainers	\$63,020	\$50,680	\$23,290	\$137,000
Fees for optional courses	Admissions, snacks and class parties	\$4,653	\$6,978	\$220,983	\$232,614
ECS enhanced program fees	Program costs for unfunded community children	\$27,500	\$0	\$0	\$27,500
ACTIVITY FEES					
Other fees to enhance education	Admissions	\$304,798	\$126,273	\$4,354	\$435,425
		\$0	\$0	\$0	\$0
NON-CURRICULAR FEES					
Extra-curricular fees	Tournament fees, coaching expense (mileage and meals)	\$86,681	\$35,525	\$19,894	\$142,100
Non-curricular supplies, materials, and services		\$0	\$0	\$77,425	\$77,425
NON-CURRICULAR TRAVEL					
	Admission, lodging and meals	\$16,280	\$4,400	\$1,320	\$22,000
OTHER FEES**					
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$502,932	\$466,073	\$347,266	\$1,316,271
	TOTAL FEES				

**Supplies and Materials may include consumables (one-time use such as paper), reusable supplies, equipment rental, workbooks).

***Describe purpose of fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

***Where possible, use predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2017/2018.

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2016	\$8,949,482	\$2,616,941	\$0	\$2,622,087	\$987,302	\$1,634,785	\$3,710,454
2016/2017 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$247,620			\$247,620	\$247,620		
Estimated board funded capital asset additions		\$87,500		(\$87,500)	(\$87,500)		
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$1,708,890)		\$1,708,890	\$1,708,890		
Estimated capital revenue recognized - Alberta Education		\$1,543,159		(\$1,543,159)	(\$1,543,159)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)							\$165,731
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	(\$165,731)	(\$165,731)		\$0
Estimated Balances for August 31, 2017	\$9,197,102	\$2,538,710	\$0	\$2,782,207	\$1,147,422	\$1,634,785	\$3,876,185
2016/2017 Budget projections for:							
Budgeted surplus(deficit)	\$0			\$0	\$0		
Projected board funded capital asset additions		\$3,000,000		\$0	\$0		(\$3,000,000)
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$1,791,384)		\$1,791,384	\$1,791,384		
Budgeted capital revenue recognized - Alberta Education		\$1,644,306		(\$1,644,306)	(\$1,644,306)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		(\$147,078)	(\$147,078)		\$147,078
Projected reserve transfers (net)							\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2018	\$9,197,102	\$5,391,632	\$0	\$2,782,207	\$1,147,422	\$1,634,785	\$1,023,263

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2018	31-Aug-2019	31-Aug-2020	31-Aug-2018	31-Aug-2019	31-Aug-2020	31-Aug-2018	31-Aug-2019	31-Aug-2020
Projected opening balance	\$1,147,422	\$1,147,422	\$1,147,422	\$1,634,785	\$1,634,785	\$1,434,785	\$3,876,185	\$1,023,263	\$1,290,263
Projected excess of revenues over expenses (surpluses only)	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	\$1,791,384	\$2,993,305	\$2,993,305	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted capital revenue recognized	(\$1,644,306)	(\$2,726,306)	(\$2,726,306)	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted changes in Endowments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted unsupported debt principal repayment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected reserves transfers (net)	(\$147,078)	(\$267,000)	(\$267,000)	\$0	\$0	\$0	\$147,078	\$287,000	\$267,000
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New school start-up costs	\$0	\$0	\$0	\$0	(\$200,000)	\$0	\$0	\$0	\$0
Decentralized school reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring certified remuneration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring non-certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring contracts, supplies & services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional development, training & support	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Salary negotiation expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Full-day kindergarten	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
English language learners	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
First nations, Métis, Inuit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OMES / wellness programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B & S administration organization / reorganization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt repayment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fort McMurray wild fire related costs (unfunded)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - School building & land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Other (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School land & building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 1 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated closing balance for operating contingency	\$1,147,422	\$1,147,422	\$1,147,422	\$1,634,785	\$1,634,785	\$1,434,785	\$3,876,185	\$1,023,263	\$1,290,263

Total surplus as a percentage of 2018 Expenses 5.41% 5.69% 5.69%
ASO as a percentage of 2018 Expenses 3.96% 3.67% 3.67%

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2016/2017, 2017/2018, 2018/2019, and 2019/2020 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2016/2017

Provide an explanation of material changes from the fall budget update originally submitted in November, 2016 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

At the time of the completion of this Budget Report, the Division estimated the operating surplus to be approximately \$248K. The estimate is based on extra CEUs which are estimated using past trends. The estimated surplus also reflects current spending trends.

2017/2018

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

The Division anticipates proceeding with the modernization of central office building providing the Minister of Education approves the use of capital reserves in the amount of \$3,000,000.

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2016/2017, 2017/2018, 2018/2019, and 2019/2020 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2018/2019

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

The Division may use operating reserves for some start up costs that are typically not covered by capital grants - \$200,000

2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

August 31, 2020

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2020.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2017/2018 (Note 2)	Actual 2016/2017	Actual 2015/2016	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	3,459	3,365	3,215	Head count
Grades 10 to 12	833	853	894	Note 3
Total	4,292	4,218	4,109	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	1.8%	2.7%		
Other Students:				
Total	44	44	46	Note 4
Total Net Enrolled Students				
	4,336	4,262	4,155	
Home Ed and Blended Program Students				
	4	4	2	Note 5
Total Enrolled Students, Grades 1-12				
	4,340	4,266	4,157	
Percentage Change	1.7%	2.6%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	196	196	177	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities			372	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children				
	925	935	931	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children				
	14	14	19	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS				
	939	949	950	
Program Hours				
	475	475	475	Minimum: 475 Hours
FTE Ratio				
	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS				
	470	475	475	
Percentage Change	-1.1%	-0.1%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	343	320	350	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	248	248	210	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.				
3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.				
4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.				

PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL

	Budgeted 2017/2016	Actual 2016/2017	Fall Budget 2016/2017	Actual 2015/2016	Notes
CERTIFICATED STAFF					
School Based	284.6	282.6	282.6	277.0	Teacher certification required for performing functions at the school level.
Non-School Based	9.4	9.4	9.4	7.5	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	294.0	292.0	291.9	284.5	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	0.7%	2.6%	0.7%	2.6%	
If an average standard cost is used, please disclose rate:					
Student F.T.E. per certificated Staff	\$ 100,900	\$ 100,512			
Certificated Staffing Change due to:	16.4	16.2		16.3	
	Please Allocate	Please Allocate			
Enrolment Change	2.0	0.1			
Small Class Size Initiative	2.0	0.1	7.4	7.4	If negative change impact, the small class size initiative is to include any/all teachers retained.
Other Factors	-	-	n/a	n/a	If enrolment change impact on teacher FTEs is negative, include any/all teachers retained
Total Change	2.0	0.1	n/a	n/a	Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	n/a	n/a	FTEs
Non-permanent contracts not being renewed	-	-	n/a	n/a	FTEs
Other (retirement, attrition, etc.)	-	-	n/a	n/a	Contractor retained
Total Negative Change in Certificated FTEs	-	-	n/a	n/a	Breakdown required where year-over-year total change in Certificated FTE is 'negative' only
NON-CERTIFICATED STAFF					
Instructional	237.0	236.9	236.9	224.1	Personnel providing instruction support for schools under 'instruction' program areas
Plant Operations & Maintenance	44.2	43.3	43.3	41.0	Personnel providing support to maintain school facilities
Transportation	1.8	1.8	1.8	1.8	Personnel providing direct support to the transportation of students to and from school
Other	16.8	16.5	16.5	19.1	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	299.6	298.5	298.5	285.0	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	0.5%	4.7%	0.4%	4.7%	
Explanation of Changes:					
Additional Information					
Are non-certificated staff subject to a collective agreement?					
Please provide terms of contract for 2017/18 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTEs.					
CUPE Collective Agreement has expired on August 31, 2016. Local bargaining in progress with no financial commitment at this time.					

SCHOOL	HS/ KS	ECS	17-18 Student Enrolment Projections										A					B					C					
			I	II	III	IV	V	VI	VII	VIII	IX	TOTAL	X	XI	XII	TOTAL	SR HI	TOTAL	ECs-12	17-18 Proj.	17-18 AFN	17-18 Home Ed	2017 Enrol.	SEPT 2016 Funded	AFN	18-17 Home Ed	COM	
Bon Accord	23	37	35	33	44	26													198					210	207			
Legal	14	0	0																14					17	17			
Camilla	30	44	49	48	61	45	41	44	362	43	45	48	136						498	19			481	480	20			
Gibbons									57	52	109	57	61	172					281				279	279				
Guthrie	80	40	40	41	46	38	31	35	351	39	28	17	84						435				443	435		2		
Landing Trail	42	63	68	63	74	87			397				0						397				412	407		1		
Lilian Schick									60	122	64	41	56	161					283				273	286		3		
Morinville Public	112	100	106	106	90	87	78	48	727	43	34	44	121						848				785	791		2	2	
Namao	55	40	37	38	38	36	39	51	334	45	46	41	132						466				476	472		1	3	
Ochre Park	20	26	30	30	33				174				0						174				187	188				
Redwater									35	37	72	34	27	26	87	32	27	33	251				256	257				
SCHS																240	230	220	690				686	704		1		
Sturgeon Hts.	118	76	50	55	50	49	41	34	473	36	28	31	95						568				523	520		1	8	
SUB TOTAL	494	426	415	419	433	401	384	361	3,333	361	303	324	988	272	257	253	782	5,103	29	9	5,028	5,043	28	9	15			
Oak Hill					1	2	4	4	11	4	4	4	12	2					25				30	25				
Colony		5	6	6	5	4	3	2	31	3	4	2	9						40				37	37				
SUB TOTAL	0	5	6	6	6	6	7	6	42	7	8	6	21	2	0	0	2	65	0	0	0	67	62	0	0	0	0	0
MLC														7	7	51	65	65					76	65				
SLC														6	3	32	41	41					49	41				
SUB TOTAL														13	10	83	106	106					125	106		0	0	0
TOTAL	494	431	421	425	439	407	391	367	3,375	368	311	330	1,009	287	267	336	890	5,274	29	9	5,220	5,211	28	9	15			
FTE'S																			4,811.50				26	7				
Jan 2017	539	418	436	438	403	391	368	367	3,360	309	332	308	949	282	260	369	911	5,220					28	10				
Sept 30 2016	517	418	437	438	406	394	362	373	3,345	311	331	313	955	281	261	369	911	5,211					28	9				
CHANGE #'S Sept 2016 to Feb. Proj.	-23	13	-16	-13	33	13	29	-6	30	57	-20	17	54	6	6	-33	-21	63					1	0				
CHANGE %	-4%	3%	-4%	-3%	8%	3%	8%	-2%	1%	18%	-6%	5%	6%	2%	2%	-9%	-2%	1.21%					4%	0%				
Home Education		1-3	4-6	7-9																								
Alexander FN		0	4	5																								
LifeSkills		Gr1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	Gr8	Gr9	Gr10	Gr11	Gr12															
		0	0	0	3	1	4	2	4	5	4	3	3	TOTAL=29														
		Gr1	Gr2	Gr3	Gr4	Gr5	Gr6	Gr7	Gr8	Gr9	Gr10	Gr11	Gr12															
		0	0	0	2	2	2	2	2	2	0	2	6	TOTAL=20														

Resource Allocation Formula 2017-2018

Professional Staff

- **Basic Instruction**
 - The formula provides staffing to provide instruction to a cohort of students. This allocation is equal to 1.0 teacher time for each class (class is defined as a group of students as per the CSI target) plus an additional allocation of .07 for preparation (non-instructional) time for each teacher. Allocations for the 2017-2018 school year are based upon the following targets:
 - **K-3** target of **19.45**
 - **4-6** target of **25.95**
 - **7-9** target of **27.95**
 - **10-12** target of **26.3** - with an average credit load of 34.5 CEU's/student
 - An additional allocation of up to 1.5 FTE is provided to Redwater School to sustain the small high school program.
 - Colony School:
 - 1.5 FTE Certificated Staff
 - 1.0 FTE Uncertificated
- **Discretionary Staffing**
 - The equivalence of an additional 1.0 FTE professional staff has been placed in the budget for discretionary staffing to be allocated in September by the Superintendent. This additional staffing will be provided on the basis of local need.
 - An additional allocation of 1.0 FTE is provided to Sturgeon Composite High School.
- **Administration**
 - *Base is .95*
 - Minimum .15 FTE allocation for Vice Principal
 - **Size differential increase**
 - Additional allocation of .001 X (# of Headstart to Grade 12 students – 200)
 - Additional allocation of .002 X (# Grade 10 to 12 students – 200) for high schools
 - Additional allocation of .002 X (# of Headstart to Grade 12 students – 500)

- **Special education increase**
 - Additional allocation of .05 FTE per 15 (or part thereof) coded students
- **Program differential increase**
 - Additional allocation of .1 FTE for second and each subsequent division
 - (a division is by definition a minimum of 2 grades)
- **Off-site differential increase**
 - Additional allocation of .10 FTE per out of school site
- **Counselor**
 - **Base is .3 FTE**
 - **Size differential increase**
 - Additional allocation of .001 X (# of K-12 students – 200)
 - **High School differential increase**
 - Additional allocation of .001 X (# of grade 10-12 students)
 - **Growth Differential**
 - MPS – upper cap of 1.0
- **Division programs**
 - **Logos**
 - Allocation of 1.07 for each class identified by the school through Program Plans and approved by the Associate Superintendent.
 - The program must be:
 - Self-sustaining
 - Require no subsidy allocation
 - CSI average must align with regular programs on average
 - **French Immersion**
 - Allocation of 1.07 for each class identified. For the initial years classes will be approved by the Superintendent.
 - The program must be:
 - Self-sustaining
 - Require no subsidy allocation
 - CSI average must align with regular programs on average overtime
 - **K&E**
 - Allocation of 2.0 FTE provided on an as needed basis in consultation with the Director of Learning Support through the program planning process.

- **Special Education Programs**
 - Allocation of 1.07 for each Division program class identified by the school and be approved by the Associate Superintendent Education Services.
- **Learning Centre's**
 - **MLC/SLC**
 - Fall/Winter/Spring Program
 - 4.0 FTE Certificated staff (shared; inclusive of the teacher principal)
 - 1.0 FTE Support staff (Admin) (shared)
 - 1.0 FTE Support staff (shared; includes home schooling administration)
 - Summer Program
 - .75 FTE Certificated staff

Support Staff

- **Admin Office Support** (7.0 hours/day @ 200 days)
 - **Office Support**
 - Based on :
 - Division Levels
 - Enrolments
 - Programs
 - Allocation for 17-18:
 - BACS/OP - 2.0 FTE
 - Landing Trail/Gibbons/Guthrie/Namao/Lilian Schick/Camilla/Sturgeon Heights – 2.5 FTE
 - Morinville Public School – 4.0 FTE
 - Redwater – 3.0 FTE
 - SCHS – 6.25 FTE
- **Instructional Support** (6.5 hours/day @ 200 days)
 - **Library**
 - BACS/Ochre Park - .75 FTE
 - Landing Trail/Gibbons/Guthrie/Namao/Lillian Schick/Camilla/Sturgeon Heights and Redwater - .90 FTE
 - Morinville Public Elementary –1.0 FTE
 - SCHS 1.1 FTE
 - Duties other than library tech may be assigned to this position by the principal keeping within the guideline that the majority of duties be dedicated to the library.
- **Vocational Education** (6.5 hours/day @ 200 days)
 - **SCHS**

- **Automotives Program - 1.0 FTE**
- **Cosmetology Program - 1.0 FTE**
- **SCHS Food Prep Program - .31 FTE**

Other

- **Centrally Administered Funds**

- A variety of services and supports, including such items as substitute costs required as part of the collective agreement, principal allowances, telephone and photocopier leases, system fees, technology services and central office education staff are centrally administered. These items have been identified as ‘best’ centrally administered through a consultative process between school based and central office administrators.

All costs associated with the collective agreement are included and supported through the centrally administered budget.

- **Per Student Allocation**

- Funding is provided at the following rate:
 - \$85.50 per ECS student
 - \$85.50 per Pre - ECS student
 - \$171.00 per 1-9 student
 - \$ 213.75 per 10-12 FTE student – Redwater
 - \$ 263.75 per 10-12 FTE student – SCHS

- **Capital Evergreening Fund**

\$ 430,000 allocated to the capital fund for the replacement costs of

- School furniture
- CTS equipment
- Band/music
- Instructional/administrative technology

- **Inclusive Education**

- Allocations are provided to schools in consultation with the Director of Learning Support



Board Memorandum

Date: June 28, 2017
To: Board of Trustees
From: May 24, 2017 Board Meeting
Subject: Election 2017 – Sturgeon County Agreement

Background

As per Sections 2.1 and 2.2 of the Local Authorities Election Act:

- (1) An elected authority may hold an election separately or in conjunction with another elected authority in the same area.
- (2) An elected authority may by resolution enter into an agreement with one or more elected authorities in the same area for the conduct of an election.

Upon enquiry, the neighbouring school jurisdictions confirmed that they enter into an election agreements with their municipalities. Benefits of joint elections include having multiple voting stations, ability to hire sufficient number of election clerks, shared election costs and convenience for electors.

Administration recommends that Sturgeon Public School Division enter into an election agreement with Sturgeon County. Further information related to this item will be shared at the public board meeting.

Recommendation

That the Board of Trustees delegate the Secretary Treasurer the authority to enter into an agreement with Sturgeon County to conduct the 2017 school board election.

BOARD 9.13.1



Board Memorandum

Date: May 24, 2017

To: Board of Trustees

From: Committee of the Whole

Subject: Election 2017 – Bylaw 1-17, a bylaw to adopt modified voting procedure within the Division

Background:

At the June 14, 2017 Committee of the Whole meeting, the Board of Trustees referred Bylaw 1-17, a bylaw to adopt modified voting procedure within the Division to the June 28, 2017 Board meeting.

Ministerial Order No. 038/2017 allows school jurisdictions to pass as bylaw under Section 160(2) of the *Local Authorities Election Act*, and Section 2 of the *Modified Voting Procedure Regulation, Alberta Regulation 5/2007*.

This regulation may be used to pass a bylaw to establish more than one voting station in a voting subdivision.

As per Section 69(1) of the School Act, it is indicated that “every bylaw of a Board shall have 3 distinct separate readings before the bylaw is finally passed”.

Attached you will find a draft copy of Bylaw 1-17, a bylaw for modified voting procedure. The wording of this bylaw has been provided by Alberta Education.

Recommendation:

That the Board of Trustees move to complete all three distinct separate reading of Bylaw 1-17, a bylaw for modified voting procedure within the Division, at the June 28, 2017 Board meeting.

That the Board of Trustees move to present Bylaw 1-17, a bylaw for modified voting procedure within the Division for Trustee approval.

BOARD 9.13.2

Sturgeon School Division No. 24

By-Law No. 1-17

A BY-LAW TO ADOPT A MODIFIED VOTING PROCEDURE

Pursuant to the provisions on the Local Authorities Election Act, Revised Statutes of Alberta 2000, and the amendments thereto, and under the authority of the current Ministerial Order, the Board of Trustees of Sturgeon School Division No. 24, the Province of Alberta, enacts as follows:

1. The Board of Trustees Sturgeon School Division No. 24 hereby adopt the modified system of conducting an election as prescribed by Alberta Regulation 5/2007 and amendments.
2. The modified voting procedure shall be used for the purpose of conducting elections pursuant to the provisions on the Local Authorities Election Act.
3. This by-law shall come into force and effect upon the date of the passing of the third and final reading.

Read a first, second and third time and finally passed this 28th day of June 2017.

Chair

Secretary Treasurer



Board Memorandum

Date: June 28, 2017
To: Board of Trustees
From: Iva Paulik, Secretary Treasurer
Subject: Monthly Financial Report

Background

Attached you will find the 9 Months Financial Report for 2016 – 2017 as of May 31, 2017.

Recommendation

That the Board of Trustees receive as information the 9 Months Financial Report for 2016 – 2017 as of May 31, 2017.

BOARD 9.14

Sturgeon School Division No. 24				Results as of		May 31, 2017		Variance	
	Budget		Actual as at		% of Fall Budget		% of Forecast		
	Spring Budget 2016-2017	Fall Update 2016-2017	May 31, 2017						
REVENUES									
Alberta Education	63,209,179	63,485,786	48,385,854	76.22%	63,680,621	100.31%			
Other - Government of Alberta	621,208	768,600	613,941	79.88%	768,600	100.00%			
Federal Government	260,000	280,000	252,000	90.00%	280,000	100.00%			
Other - Alberta School Jurisdiction	21,677	21,677	21,677	100.00%	21,677	100.00%			
Fees	1,986,216	1,919,615	1,948,322	101.50%	1,972,867	102.77%			
Other - Sales and Services	247,328	302,066	178,323	59.03%	180,000	59.59%			
Investment Income	67,000	80,000	73,827	92.28%	100,000	125.00%			
Gifts and Donations	94,679	101,000	139,875	138.49%	140,000	138.61%			
Rental of Facilities	29,177	29,177	31,299	107.27%	32,000	109.68%			
Fundraising	218,000	107,000	108,074	101.00%	109,000	101.87%			
Amortization of Capital Contributions	1,453,156	1,543,159	1,157,370	75.00%	1,543,159	100.00%			
Other Revenues	-	113,742	32,067	28.19%	33,000	29.01%			
Total Revenues	68,207,620	68,751,822	52,942,628	77.01%	68,860,924	100.16%			
EXPENDITURES									
Instruction	52,565,528	52,902,405	40,177,269	75.95%	52,789,405	99.79%			
Plant Operations and Maintenance	7,426,024	7,544,589	5,415,054	71.77%	7,726,589	102.41%			
Transportation	5,524,993	5,493,698	4,886,033	88.94%	5,493,698	100.00%			
Board Governance and Administration	2,496,204	2,547,546	1,856,050	72.86%	2,498,546	98.08%			
External Services	73,654	105,066	91,443	87.03%	105,066	100.00%			
Total Expenditures	68,086,403	68,593,304	52,425,850	76.43%	68,613,304	100.03%			
TARGET %									
2016-2017 Surplus/(Deficit)	121,217	158,518	516,778	75.00%	247,620				

Less: Revenues Collected Upfront (mainly due to AB Ed, fees & SGF revenues) (496,915)
Less: PUF (to be spent) (462,277)
Add: Transportation (adjustment to contractors expenses paid over 10 months) 720,186

Projected 2016-2017 Surplus 277,771

Assumptions:

- Revenues and Expenses for 9 months.
- CEUs from AB Education reflect only Term 1 as actuals and rest of the year is based on their estimates.
- Expense Accruals: utilities, phones, subs and casuals.

Notes:

Revenues:

- (1) Federal Government: Alexander tuition fees' invoicing is over 10 months.
- (2) Other - Alberta School Jurisdiction: received payment upfront as one lump sum.
- (3) Fees: most collections of fees occurred in September/October.
- (4) Other Sales & Services: budget based on average of previous years' actuals.
- (5) Investment Income: GIC investment interest rate higher than bank interest rate.
- (6) Gifts & Donations: budget based on average of previous years' actuals.
- (7) Rental of Facilities: tower rentals are collected upfront.
- (8) Fundraising: budget based on average of previous years' actuals.
- (9) Other Revenues: budget is for ALARIE insurance proceeds; outcome has not yet been determined.

Expenditures:

- 10) O&M: excluding IMR, O&M is at 78% mainly due to higher maintenance & repair costs.
- 11) Transportation: variance of 89% mainly due to bus contractors' budget being prorated over 12 months and actual occurs over 10 months. If actual costs paid over 12 months, the variance would be 76%.
- 12) External Services: offset by revenues.

Forecast:

Forecast is based on \$300K of extra CEUs and prior period adjustments and current spending patterns. The extra CEUs projections are based on past trends and will not be confirmed until September of 2017. It is also assumed that unspent fees must be refunded back to parents. The bottom line might change if the extra CEUs differ from our projections and/or the Division incurs unforeseen expenditures in summer months. At this time, all expenditures are expensed. They will be assessed and if capital in nature (over \$5,000 per unit), they will be capitalized and consequently would increase the operating surplus and reduce reserves on the statement of net assets.



Board Memorandum

Date: June 28, 2017
To: Board of Trustees
From: Ruth Kuik, Associate Superintendent, Education Services
Subject: Annual Report re: Off-Campus Education

Background

In accordance with Policy F/I/11, the attached information has been submitted related to the Off-Campus Education programs offered in the Division's high schools in 2016-2017.

Recommendation

That the Board of Trustees receive as information this report with respect to Off-Campus Education programs offered in the Division's high schools in 2016-2017.

BOARD 9.15



Redwater School OFF-CAMPUS EDUCATION 2016 -2017

The Off-campus Education program at Redwater School consists of: the Work Experience Program both on and off campus, the Registered Apprenticeship Program (RAP) for students interested in trades, the Health Internship Program (HIP) for students interested in a health care career and the Green Certificate Program for those students with interest in training for an agricultural occupation.

This year one student completed their Childhood Early Learning, and one student is hoping to secure a summer HIP (Health Internship Program) placement.

28 students are currently earning work experience credits at the following locations:

Carol's Country Citchen
Crimson Creek Café
DRIFT
Fas Gas
Finnigegan Farms
Fortis Alberta
Home Hardware
IGA
KimberAna House

Little Steps Day Care
Noreen's
Pyramid Corporation
Redwater School
Shane's Pharmacy
Shoppers Drug Mart – Fort Sask.
Sturgeon School Division
The Review - Redwater
Town of Redwater

We have two students currently earning Registered Apprenticeship (RAP) credits. One student will receive approximately 5 credits in RAP 15 (Electrician) and one student will receive approximately 10 credits in RAP 15 and Career Internship (Welder). The student registered for the summer with Fortis as a Power Lineman should earn approximately 15 credits. Five students are currently actively planning for a 2017-18 RAP placement. (This involves participation in work experience, aligning 30 level courses to be taken in Grade 11 or Distance Learning and completing applications.) Two students have interviews with Dow.

One student is currently earning credits in the Green Certificate Program in Cattle (earning 11/16 credits this year). In addition, one student started the Green Certificate Program in Equine.

Off Campus Education Programs 2016-17 - Sturgeon Composite High School and Learning Centres

The Off-campus Education program consists of the Work Experience Program, both on and off campus, The Registered Apprenticeship Program (RAP), the Emergency Protective Services Firefighting Program, and the Alberta Agriculture Green Certificate Program. These programs offer students opportunities to explore career goals and obtain high school credits.

In the 2016/17 year, approximately 160 SCHS students and 20 Learning Centre students took part in work experience programs including the Registered Apprenticeship Programs (RAP). Overall, Sturgeon Composite High School students are expected to earn approximately 1402 credits through work experience programs including the summer programs. Learning Centres students will earn an additional 200 work experience/RAP credits. Our list of supportive employers includes many businesses in our trading area throughout St. Albert, Redwater, Morinville, Fort Saskatchewan, Bon Accord, Gibbons, and Edmonton.

The RAP program offers apprenticeship opportunities for those students interested in the trades. Throughout the regular school year approximately 26 students were involved in apprenticeship training in trades such as Welder, Sheet Metal Technician, Lather-ISM, Electrician, Mechanic, Millwright, Heavy Equipment Technician, Cook and others. These students worked at local companies including VanBeek Developments, Privoda, Sererus, as well as The Lawnmower Hospital and Dow Chemical. There will be approximately 20 students involved in RAP programs over the summer months.

This year, Sturgeon County Fire Fighters have nine current SCHS students involved in their training and volunteering within our community and learning and working towards international firefighting accreditation 1001 courses. Five new recruits have reached their Level 1 designation and four second year firefighting students have just completed testing for their National Fire Protection Association Level 2, which gives them their International Professional Firefighting designation.

Sturgeon students continue to take part and earn credits in our community summer volunteer programs including Fostering Leadership in Youth (FLY) program in Gibbons, and Sturgeon County's Job Experience Training (JET) program.

We continue to have interest in Alberta Agriculture's Green Certificate Program. One Equine student will complete the program this June, earning 16 credits. Several others are just finishing up the safety pre-requisites and are looking forward to getting started over the summer months in the Beekeeping and Equine Green Certificate Program.

Many other students were employed in a variety of off-campus work environments including local restaurants and service shops and earned work experience credits to meet diploma requirements.

Sixteen students worked on-site with teachers in classes such as Welding, Health Care and the Crest project.

We continue to encourage both students and employers to explore off-campus programs. We work towards a coordinated program integrating our Hairstyling, Welding, Cooking, Mechanics and Construction programs with our off-site RAP programs. Work Experience and RAP presentations are offered during classes and evening parent information sessions.

2016/17	# of SCHS Students	# of Learning Centre Students	SCHS TOTAL CREDITS	L.C.s TOTAL CREDITS	SCHS/SLC/MLC Total Credits
Term 1	50 (11 RAP)	4 (0 RAP)	478	66	544
Term 2 (Proj)	72 (12 RAP)	6 (3 RAP)	580	87	667
Term3/4 (Proj)	35 (15 RAP)	10 (4 RAP)	350	50	400
Yearly Total (Proj)			1408	203	1611

** All numbers are approximate



Board Memorandum

Date: June 28, 2017

To: Board of Trustees

From: Building Committee

Subject: Public Notification of the Central Office Modernization

Background

Public Notification of the Central Office Modernization is governed by Section 271 of the Schools Act which calls for an information notice to be posted in 5 conspicuous places and published in a newspaper once a week for two weeks.

Accordingly, the Public Notice will be posted in the following locations:

- a. Bon Accord – community bulletin board at the community hall
- b. Gibbons – community bulletin board at the post office
- c. Morinville Community Services
- d. Redwater Town Office
- e. Sturgeon Heights School – community bulletin board

In addition, the Public Notice will be published in the following newspapers:

1. St. Albert Gazette - June 28th and July 5th
2. The Review - June 27th and July 4th
3. The Free Press - June 27th and July 4th
4. Morinville News - June 26th and July 7th

Previously information regarding the modernization has been provided to schools for publication in their newsletters or on their web site. An email was sent to all central office personnel informing them of the modernization and this information was included in the Superintendent's May newsletter to all division employees.

Recommendation

That the Board of Trustees receive as information this report with respect to public notification of the central office modernization.

BOARD 9.16