

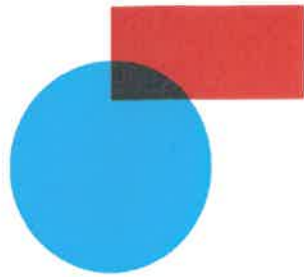


AGENDA

BOARD

Wed. Sep. 22, 2021

1. CALL TO ORDER
2. CONSIDERATION OF AGENDA
 - 2.1 Additions/Deletions to Agenda
 - 2.2 Approval of Agenda
3. APPOINTMENTS
4. READING AND APPROVING OF MINUTES
 - 4.1 Approval of the Minutes of the Regular Meeting of June 23, 2021
 - 4.2 Approval of the Minutes of the Special Meeting of July 19, 2021
 - 4.3 Approval of the Minutes of the Special Meeting of August 5, 2021
 - 4.4 Approval of the Minutes of the Special Meeting of September 8, 2021
5. PRESENTATIONS
6. REPORTS FROM SENIOR EXECUTIVE
 - 6.1 First Nations, Métis, and Inuit Programming Update
 - 6.2 Targeted Funding
 - 6.3 Vaccination Clinics in Schools
7. REPORTS FROM TRUSTEES AND STANDING COMMITTEES
 - 7.1 Chair's Report
 - 7.2 Trustees Report
 - 7.3 Advocacy Committee
 - 7.4 Building and Maintenance Committee
 - 7.5 Education Committee
 - 7.6 Finance and People Services Committee
 - 7.7 Transportation Committee



AGENDA

BOARD

Wed. Sep. 22, 2021

8. REPORTS FROM SPECIAL COMMITTEES/TASK GROUPS

- 8.1 Alberta School Boards Association Representative
- 8.2 Public School Boards Association of Alberta Representative

9. NEW BUSINESS

- 9.1 Preliminary Enrolments
- 9.2 Board Meetings Online Etiquette
- 9.3 Development Permit – Namao

10. UNFINISHED BUSINESS

11. NOTICES OF MOTION

12. INFORMATION

13. COMMENT & QUESTION PERIOD

- 13.1 ATA; CUPE
- 13.2 Community Members
- 13.3 Media

14. REQUESTS FOR INFORMATION

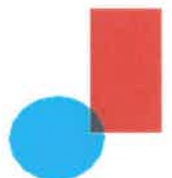
15. IN CAMERA

16. ADJOURNMENT



**Sturgeon
Public Schools**

Dare to reimagine learning





**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on June 23, 2021**

Table of Contents

	Resolution #
Approval of Agenda	057
Approval of the Minutes of the Regular Meeting	058
New Business	
2021/2022 Education Services Agreement – Language Immersion – Transported Students	059
Education Services Agreement with Alexander First Nation	060
Curriculum Review Committee Report	061
Camilla Routes Retro Payment	062
Distance Rate Projections for 2021/2022	063
Reserve Transfers for 2020-2021	064
Town of Bon Accord – Joint Use Agreement	065
Summer Board Meetings	066
Policy 900 – Student Conduct & Discipline	067



**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on June 23, 2021**

PRESENT

Mr. Terry Jewell, Chair
Mrs. Janine Pequin, Vice Chair
Mr. Joe Dwyer, Trustee
Mrs. Liz Kohle, Trustee*
Mrs. Tasha Oatway-McLay, Trustee
Mrs. Trish Murray-Elliott, Trustee
Ms. Mary Lynne R. Campbell, Superintendent/CEO
Mrs. Lisa Lacroix, Associate Superintendent, People Services*
Ms. Shawna Walter, Associate Superintendent, Education Services
Ms. Liliana LeVesconte, Secretary Treasurer
Mr. Jonathan Konrad, Director, Curriculum and Instruction*
(*electronic attendance)

REGRETS

Mrs. Misty Featherley, Trustee

CALL TO ORDER

The Chair called the meeting to order at 4:05 p.m.

APPROVAL OF AGENDA

Add 6.5 ASBA: Honouring Spirit Award
Remove 9.10 Superintendent Review

#057/2021 – Moved by Mrs. Oatway-McLay that the agenda be approved as amended.

CARRIED UNANIMOUSLY

APPOINTMENTS

APPROVAL OF MINUTES

#058/2021 – Moved by Mr. Dwyer that the minutes of the Regular Meeting of May 26, 2021, be approved as presented.

CARRIED UNANIMOUSLY

PRESENTATIONS

REPORTS FROM SENIOR EXECUTIVE

Curriculum Review Committees

The Superintendent/CEO presented a written and verbal report on behalf of the Senior Executive Team.

Targeted Intervention Funding

The Director, Curriculum & Instruction, presented a written and verbal report on behalf of the Senior Executive Team.

COVID Update

The Superintendent/CEO presented a written and verbal report on behalf of the Senior Executive Team.

Teacher Nomination for Grade 11 and 12 Curriculum Working Group

The Director, Curriculum & Instruction, presented a written and verbal report on behalf of the Senior Executive Team.

ASBA: Honouring Spirit Award

The Director, Curriculum & Instruction, presented a verbal report on behalf of the Senior Executive Team.

REPORTS FROM TRUSTEES AND STANDING COMMITTEES**CHAIR'S REPORT**

A written and verbal report was provided.

Chair Jewell (Gibbons/Lamoureux)

Chair Jewell reported that he attended:

- Phone Calls with Board Chairs and Trustees
- Renewed ASCA Membership for all School Councils
- School Year Review
- TEBA Meeting

TRUSTEES' REPORTS

Verbal reports were provided.

Trustee Kohle (Bon Accord/Legal)

Trustee Kohle reported that she attended:

- Bon Accord Community School Virtual Awards

Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)

Trustee Murray-Elliott reported that she attended:

- Sturgeon Heights School Grade 9 Virtual Farewell

Trustee Pequin (Redwater/Coronado Area)

Trustee Pequin reported that she attended:

- Redwater School Video Book Awards
- Tree Planting Ceremony for the New Outdoor Classroom at Ochre Park School

ADVOCACY COMMITTEE**7.3.1 Work Plan Year End Report**

The Committee Chair presented a verbal and written report on behalf of the Advocacy Committee.

BUILDING AND MAINTENANCE COMMITTEE**7.4.1 Work Plan Year End Report**

The Committee Chair presented a verbal and written report on behalf of the Building and Maintenance Committee.

EDUCATION COMMITTEE**7.5.1 Work Plan Year End Report**

Vice Chair Pequin presented a verbal and written report on behalf of the Education Committee.

FINANCE AND PEOPLE SERVICES COMMITTEE**7.6.1 Work Plan Year End Report**

The Committee Chair presented a verbal and written report on behalf of the Finance and People Services Committee.

TRANSPORTATION COMMITTEE**7.3.1 Work Plan Year End Report**

The Committee Chair presented a verbal and written report on behalf of the Transportation Committee.

REPORTS FROM SPECIAL COMMITTEES**ALBERTA SCHOOL BOARDS ASSOCIATION REPRESENTATIVE**

A verbal report was provided.

PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA REPRESENTATIVE

A verbal report was provided.

NEW BUSINESS

2021/2022 Education Services Agreements – Language Immersion – Transported Students #059/2021 – Moved by Mrs. Oatway-McLay that the Board of Trustees approve the Budget 2021/2022 as presented at the May 26, 2021, Public Board Meeting.

CARRIED UNANIMOUSLY

Education Services Agreement with Alexander First Nation

#060/2021 – Moved by Mr. Dwyer that the Board of Trustees approve the Education Services Agreement with Alexander First Nation, as presented at the June 23, 2021, Public Board Meeting.

CARRIED UNANIMOUSLY

Curriculum Review Committee Report

#061/2021 – Moved by Mrs. Trish Murray-Elliot that the Board of Trustees approve the Report as presented and direct Administration to provide the full Report to the Minister of Education and Alberta Education, respectively.

CARRIED UNANIMOUSLY

Camilla Routes Retro Payment

#062/2021 – Moved by Mr. Dwyer that the Board of Trustees approve the Camilla Routes Retro Payment, as presented at the June 23, 2021, Public Board Meeting.

CARRIED UNANIMOUSLY

Distance Rate Projections for 2021/2022

#063/2021 – Moved by Mrs. Kohle that the Board of Trustees approve the 2021-2022 Distance Rate at \$0.98 per Kilometer.

CARRIED UNANIMOUSLY

Reserve Transfers for 2020-2021

#064/2021 – Moved by Mrs. Pequin that the Board of Trustees approve the following 2020-2021 Reserve Transfers:

- \$3,115,000 Instructional Operating Reserve (Bridge Funding);
- \$600,000 System Administration Operating Reserve;
- \$147,000 Operations and Maintenance Capital Reserve; and
- \$500,000 Board Capital Reserve.

CARRIED UNANIMOUSLY

Town of Bon Accord – Joint Use Agreement

#065/2021 – Moved by Mrs. Oatway-McLay that the Board of Trustees approve the Town of Bon Accord - Joint Use Agreement as presented at the June 23, 2021, Public Board Meeting.

CARRIED UNANIMOUSLY

Summer Board Meetings

#066/2021 – Moved by Mr. Jewell that the Board of Trustees approve that the July and August Committee of the Whole meetings be cancelled, and the July Public Board meeting be cancelled; and

Further, that August 25, 2021, Public Board meeting be at the call of the Chair.

CARRIED UNANIMOUSLY

Policy 900 – Student Conduct and Discipline

#067/2021 – Moved by Mrs. Pequin that the Board of Trustees approve Policy 900 - Student Conduct and Discipline as presented at the June 23, 2021, Public Board Meeting.

CARRIED UNANIMOUSLY

Off-Campus Education Report

Off-Campus Education Report was received as information.

Monthly Financial Report

Monthly Financial Report was received as information.

UNFINISHED BUSINESS**NOTICES OF MOTION**

There were no Notices of Motion.

INFORMATION**COMMENT & QUESTION PERIOD****ATA**

A verbal report was presented by the ATA Local President – Sherri Devolder.

CUPE

No report was provided.

COMMUNITY MEMBERS

No report was provided.

MEDIA

No report was provided.

REQUESTS FOR INFORMATION**IN CAMERA**

#068/2021 – 4:54 p.m. – Moved by Mrs. Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

Meeting recessed at 4:54 p.m. for recess.

Meeting resumed at 5:06 p.m.

Trustee Dwyer recused himself from the meeting at 5:14 p.m.

#069/2021 – 5:21 p.m. – Moved by Mrs. Oatway-McLay that the Board revert to public.

CARRIED UNANIMOUSLY

ADJOURNMENT

The Chair adjourned the meeting at 5:25 p.m.

Chair

Date

Secretary Treasurer



Sturgeon
Public Schools

Special Board Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on July 19, 2021

Table of Contents

	Resolution #
Superintendent Employment Contract	S-07/S-08



Sturgeon
Public Schools

**Minutes of the Special Board Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on July 19, 2021**

ROLL CALL

Present were Trustees: Mr. Joe Dwyer; Mrs. Misty Featherley; Mr. Terry Jewell; Mrs. Elizabeth Kohle; Mrs. Trish Murray-Elliott; Mrs. Tasha Oatway-McLay; Mrs. Janine Pequin.

CALL TO ORDER

The Chair called the meeting to order at 1:34 p.m.

SUPERINTENDENT EMPLOYMENT CONTRACT

S-07/2021 - Moved by Mr. Dwyer that the Board of Trustees will not extend the Superintendent's Employment Contract.

DEFEATED 5/2
Opposed: Mrs. Janine Pequin
Mrs. Elizabeth Kohle
Mrs. Misty Featherley
Mrs. Tasha Oatway-McLay
Mr. Terry Jewell

S-08/2021 - Moved by Mrs. Janine Pequin that the Board of Trustees will extend the Superintendent's Employment Contract by one year to August 31, 2023.

CARRIED 5/2
Opposed: Mrs. Trish Murray-Elliott
Mr. Joe Dwyer

CLOSE OF THE MEETING

The meeting adjourned at 2:21 p.m.

Chair

Date

Secretary Treasurer



Sturgeon
Public Schools

Special Board Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on August 5, 2021

Table of Contents

	Resolution #
Matter 2021-001	S-11



**Sturgeon
Public Schools**

**Minutes of the Special Board Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on August 5, 2021**

ROLL CALL

Present were Trustees: Mr. Joe Dwyer; Mrs. Misty Featherley; Mr. Terry Jewell; Mrs. Elizabeth Kohle; Mrs. Trish Murray-Elliott; Mrs. Tasha Oatway-McLay; Mrs. Janine Pequin; and Mr. Colin Fetter (Brownlee LLP)

CALL TO ORDER

The Chair called the meeting to order at 1:40 p.m.

MATTER 2021-001

S-09/2021 - 1:41 p.m. - Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees go in camera.

CARRIED UNANIMOUSLY

S-10/2021 - 2:37 p.m. - Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees revert to public.

CARRIED UNANIMOUSLY

S-11/2021 - Moved by Mrs. Janine Pequin that the Board of Trustees:

1. In response to Matter 2021-001, the Board of Trustees directs the Finance & People Services Committee of the Board to be authorized to carry out all matters described below, including:
 - a. to direct employees in order to seek information and assistance from Central Office Administration to respond to;
 - b. to oversee the review of the queries made on Matter 2021-001;
 - c. to communicate with or direct the communication necessary to complete the review on Matter 2021-001 as deemed necessary and advisable;
 - d. to retain and instruct legal counsel and consultants as deemed appropriate, which may be necessary to fully review and consider Matter 2021-001;
 - e. to start or place the review in abeyance pending other matters as deemed advisable and expedient in a manner consistent with Board policy; and
 - f. to report back to the Board of Trustees respecting any actions undertaken by the sub-committee relative to Matter 2021-001 and the results of the review of Matter 2021-001.
2. The Board of Trustees authorizes the sub-committee to do any or all of the following:
 - a. to retain and instruct legal counsel and consultants as deemed appropriate, which may be necessary to fully review and consider Matter 2021-001;
 - b. to see information and direct any Board employee with respect to carrying out the wishes of the Board in carrying out the review of Matter 2021-001;
 - c. to establish and carry out a communications plan and to allow the Chair of the Finance & People Services Committee to be the spokesperson for the Board relative to queries made on Matter 2021-001; and
 - d. to report back to the Board of Trustees respecting any decision made or suggested actions or recommendations in response to Matter 2021-001 upon completion of the review.

CARRIED UNANIMOUSLY

CLOSE OF THE MEETING

The meeting adjourned at 2:42 p.m.

Chair

Date

Secretary Treasurer



**Sturgeon
Public Schools**

**Special Board Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on September 8, 2021**

Table of Contents

	Resolution #
Masking in Schools.....	S-12



**Sturgeon
Public Schools**

**Minutes of the Special Board Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on September 8, 2021**

ROLL CALL

Present were Trustees: Mr. Joe Dwyer; Mrs. Misty Featherley*; Mr. Terry Jewell; Mrs. Elizabeth Kohle; Mrs. Trish Murray-Elliott; Mrs. Tasha Oatway-McLay; Mrs. Janine Pequin; Mrs. Shawna Walter (Associate Superintendent, Education Services); and Lisa Lacroix (Associate Superintendent, People Services).

(* electronic attendance)

CALL TO ORDER

The Chair called the meeting to order at 3:00 p.m.

MASKING IN SCHOOLS

S-12/2021 - Moved by Mrs. Liz Kohle that the Board of Trustees approve a new in-school Mask Protocol effective September 10, 2021, as follows:

Masks will be required while inside Division schools and sites for:

- All students Kindergarten to Grade 12;
- All staff members; and
- All visitors/volunteers shall wear masks while in the school at all times.

Masks for students and staff only can be removed indoors while:

- Engaging in instruction in a classroom;
- Consuming food or drink;
- Participating in physical exercise, music, band, or arts performances; and
- Providing or receiving care, assistance or instruction where a mask would hinder that care, assistance or instruction.

Further, that Administration conduct a survey of Sturgeon Public Schools' parents/guardians regarding the mandatory mask protocol; and

Further, that the implementation of the new in-school Mask Protocol be reviewed when the provincial mandate is rescinded or amended.

CARRIED 6/1

Opposed: Mrs. Misty Featherley

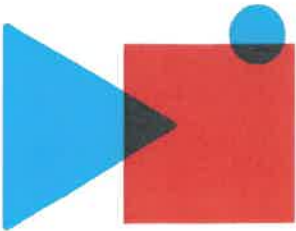
CLOSE OF THE MEETING

The meeting adjourned at 4:00 p.m.

Chair

Date

Secretary Treasurer



BOARD MEMORANDUM

Date: September 22, 2021
To: Board of Trustees
From: Jonathan Konrad, Director, Curriculum and Instruction
Originator(s): Jonathan Konrad, Director, Curriculum and Instruction
Subject: First Nations, Métis, and Inuit Programming Update

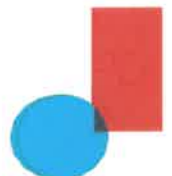
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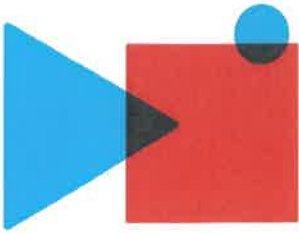
Our First Nations, Métis, and Inuit students achieve and succeed as part of a community committed to understanding foundational Indigenous perspectives and knowledge. In 2021-2022, Sturgeon Public Schools will continue to grow school communities in this commitment through targeted Indigenous support staffing and broad cultural programming for all students.

Sturgeon Public Indigenous students are directly supported by the Indigenous Student Success Coach working in each high school, by the Indigenous Student Counselor working at Camilla, École Morinville Public, and Four Winds Public schools, and by six Indigenous Success Educational Assistants working in schools with larger Indigenous populations. Teachers are supported by the Métis and First Nations learning coaches and Indigenous lead teachers in each school. All staff work together to improve Indigenous foundational knowledge and grow relationships and connections with Indigenous communities.

With COVID-19 restrictions lifted, schools will host blanket exercises and Indigenous elders in every grade 4, 7, and 10 classrooms. Field trips will resume to bring students to the Teepee at Central Office and the Teepee at the outdoor classroom at Pioneer Trail North. River walks will begin this year for students to connect with local Indigenous history. All schools provide teaching about Residential Schools, honour Orange Shirt Day and now Truth and Reconciliation Day on September 30th. Métis Heritage Week brings lessons and experiences to schools in November, and Junior High schools will attend Métis Discovery Day in person for the first time since 2019. At the end of the academic year, Sturgeon Public Schools will support in-person drumming, dancing, storytelling, and other Indigenous cultural activities on National Indigenous People's day in June.

In addition to events and experiences, teachers in Sturgeon Public Schools continue to bring Indigenous perspectives and knowledge into classrooms. *Under One Sun* literacy resources will be provided for grades 2 and 4, and *Indigenous Mathology* teaching resources for grades 1 and 2 in all Sturgeon Public Schools. At the Division Welcome back on August 30th, Dr. Dwayne Donald challenged staff to connect with the sacred ecology that sustains life and the Indigenous people who live here. Sturgeon Public Schools continues to support conditions that enable all staff and students to build this connection.





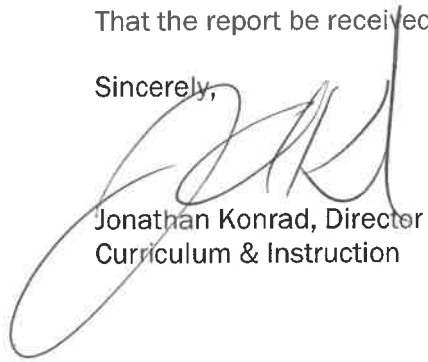
B O A R D
MEMORANDUM

Administration is prepared to respond to questions at the September 22, 2021, Public Board Meeting.

Recommendation:

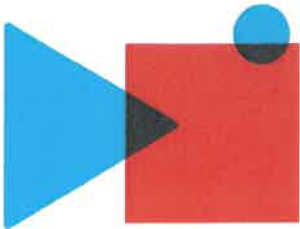
That the report be received as information.

Sincerely,



Jonathan Konrad, Director
Curriculum & Instruction





BOARD MEMORANDUM

Date: September 22, 2021
To: Board of Trustees
From: Jonathan Konrad, Director, Curriculum and Instruction
Originator(s): Jonathan Konrad, Director, Curriculum and Instruction
Subject: Targeted Funding

Background:

Alberta Education has committed additional funding to support school authorities looking to implement targeted interventions to support students in Grades 1 to 3 who are experiencing difficulties as a result of COVID-19-related learning disruptions. This new funding is intended to provide short-term, targeted interventions for between 12 to 16 weeks. The funding will be granted to school authorities who apply to the ministry and outline the screening assessment and targeted intervention plan.

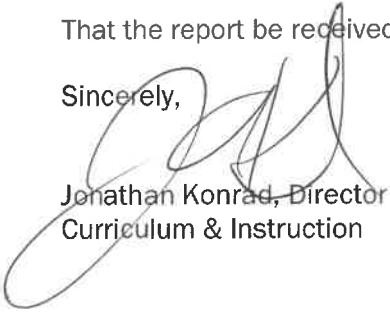
Understanding where students are experiencing difficulties is critical for teachers to provide proper programming and support. Each year, Sturgeon Public teachers use the Fountas and Pinnell Reading Comprehension Assessment and the MIPI in mathematics to inform their practice and ensure all students receive appropriate programming and instruction. This year, Sturgeon Public Schools will be applying to the ministry for the additional funding to implement new screening assessments and targeted interventions to support struggling students. The additional screening assessments and interventions are time-intensive, however, the Board's support of Learning Coaches for Kindergarten to Grade 4 has positioned our schools to meet these requirements this fall.

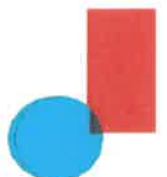
Administration is prepared to respond to questions at the September 22, 2021, Public Board Meeting.

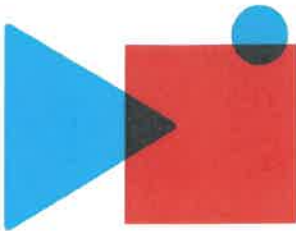
Recommendation:

That the report be received as information.

Sincerely,


Jonathan Konrad, Director
Curriculum & Instruction





BOARD
MEMORANDUM

Date: September 22, 2021
To: Board of Trustees
From: Shawna Walter, Associate Superintendent, Education Services
Originator(s): Alberta Health Services
Principals, Sturgeon Public Schools
Subject: COVID-19 School Immunization Program



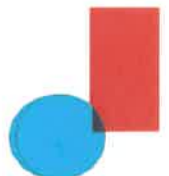
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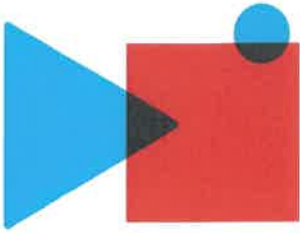
August 13, 2021, Alberta Education released their 2021-2022 *School Year Plan*. Included in the plan was the offer to provide COVID-19 vaccines in schools. Alberta Health Services (AHS), Public Health School Immunization Program is offering a dose of the COVID-19 vaccine to eligible students in Grades 7 to 12 (Grade 6 if they are born in 2009 or earlier) in September and October. Staff may also access immunizations if desired.

Division schools with eligible students distributed the *AHS COVID-19 School Immunization Program Letter* and the *COVID-19 School Immunization Consent Form* to families in early September. Forms completed by Parents/Guardians are collected by the school and provided to AHS when on site.

COVID-19 School Immunization Program dates for all Sturgeon Public schools with eligible students:

COVID-19 School Immunization Program 21-22	
	Date
School	
Camilla	October 1
FWPS	October 8
Gibbons	October 4
Guthrie	September 21
LS	October 4
Namao	September 21
Redwater	September 17
SCHS	September 27
St. Heights	September 16
SPVA	with Gibbons School





B O A R D
MEMORANDUM

Note: if the school receives fewer than 20 consent forms, AHS will not attend.

Attached to this report for Trustee information are the following documents:

AHS COVID-19 School Immunization Program Letter
Consent Form for COVID-19 In-School Immunization
Questions and Answers for School Administrators

Administration is prepared to respond to questions at the September 22, 2021, Public Board Meeting.

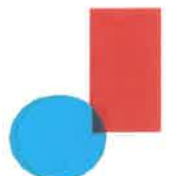
Recommendation:

That the report be received as information.

Sincerely,

Shawna Walter, M.Ed.
Associate Superintendent, Education Services

Attachments





Dear Parent or Guardian,

Re: COVID-19 School Immunization Program

Alberta Health Services (AHS), Public Health School Immunization Program is offering a dose of the COVID-19 vaccine to eligible students in Grades 7 to 12, who are born in 2009 or earlier.

Your child can get a dose of the Pfizer-BioNTech mRNA COVID-19 vaccine in school if they:

- have never had a COVID-19 vaccine (this will be their first dose)
- had their first dose of a COVID-19 vaccine at least 3 weeks ago (this will be their second dose)

Your child's school will let you know when the COVID-19 vaccine will be offered at their school.

This package includes a consent form and information for the COVID-19 vaccine.

To have your child immunized at school:

- read this information package
- print the consent form and sign it

The consent form must be completed by a parent or guardian. Your child will not be immunized at school without your consent (permission).

On the consent form:

- Complete your child's personal information.
- Complete your child's health information.
- Sign and date the consent form. Return the form to the school no later than 1 week after school starts.

Call your school's public health nurse if your child:

- has had a severe side effect to an immunization in the past
- has any changes to their health before getting the COVID-19 vaccine
- gets another vaccine in the 14 days before immunizations will be provided at your school

If you agree to the immunization, your consent means that your child will get a **dose** of the COVID-19 vaccine. If the consent form is not returned, your child will not be immunized at their school.

Care after immunization information will be given to your child after they are immunized. Please review this information with your child.

Only one dose of vaccine will be given in school. If your child needs another dose, COVID-19 immunizations can be booked online at ahs.ca/vaccine or by contacting Health Link at 811.

If you **do not** wish to have your child immunized:

- **do not** sign the consent form
- **do not** return the consent form

If you agree to the immunization but later change your mind, please call your school's public health nurse to let them know.

If you have any questions or need more information, call your [local public health office](#) or 811.

Sincerely,

Alberta Health Services, Public Health
August 16, 2021

To have your child immunized at school for COVID-19, please **read the attached COVID-19 vaccine information sheet, complete this form, and return it to your child's school.** NOTE: this form must be completed by a parent or guardian.

Child's personal information		
Child's Name (<i>Last, First, Middle</i>)	Date of Birth (<i>dd-Mon-yyyy</i>)	
Personal Health Number (PHN)	Gender	
School	Grade	Client/Unit ID # (<i>For Office Use Only</i>)
Child's health information (<i>If you need more space, use the other side of this form.</i>)		
Does your child have any allergies, including allergies to any vaccine, medicine, or food? <input type="checkbox"/> No <input type="checkbox"/> Yes		
If yes, describe _____		
Has your child had a COVID-19 vaccine before? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, when _____		
Has your child ever had a side effect from COVID-19 immunization? <input type="checkbox"/> No <input type="checkbox"/> Yes		
If yes, describe _____		
Consent		
<p>I confirm that I have read the attached COVID-19 vaccine information. I know about and understand the risks, benefits, and common side effects of this vaccine. Any questions I may have had about my child getting this vaccine have been answered by calling the local public health office or Health Link at 811. I understand the information I have been given.</p> <p>I understand this consent is for a dose of the COVID-19 vaccine. I will contact the local public health office or the nurse for the school if my child:</p> <ul style="list-style-type: none"> • has any changes to their health before getting the COVID-19 vaccine • gets another vaccine in the 14 days before they get the COVID-19 vaccine • has a severe or unusual side effect after the first dose of the COVID-19 vaccine (other than the expected side effects listed on the COVID-19 vaccine information sheet) <p>I consent to my child getting the Pfizer-BioNTech mRNA COVID-19 vaccine.</p> <p>I understand that I may withdraw this consent at any time by calling the local public health office or the nurse for the school.</p> <p>I confirm that I have the legal authority to consent to this immunization.</p>		
Printed name of person giving consent	Daytime phone	Other phone
Relationship to person <input type="checkbox"/> Parent (with legal authority to consent) <input type="checkbox"/> Guardian <input type="checkbox"/> Other _____		
Signature of person giving consent		Date (dd-Mon-yyyy)

Alberta Health Services collects health information according to Section 20 of the Health Information Act (HIA). This information is used to provide health services, determine eligibility for health services, or to carry out any other purpose authorized by the HIA. If you have any questions about this, please ask the healthcare provider giving the immunization or contact your local public health office. If you do not know your local public health office, call Health Link at 811 to get this information.

COVID-19 vaccines

Immunization protects you from disease. Get protected, get immunized.

- **Vaccines make your immune system stronger. They build antibodies to help prevent diseases.**
- **Immunization is safe. It is much safer to get immunized than to get this disease.**

What are COVID-19 vaccines?

COVID-19 vaccines protect against the SARS-CoV-2 virus (also known as COVID-19). COVID-19 is a new strain of coronavirus that has caused a worldwide pandemic. The virus causes an infection in the lungs and airways and is a type of respiratory illness. Go to ahs.ca/covid to learn more about COVID-19.

There are 2 types of COVID-19 vaccines approved for use in Canada:

- **mRNA vaccines:** The Pfizer-BioNTech and Moderna vaccines are mRNA vaccines.
- **Viral vector-based vaccines:** The AstraZeneca/COVISHIELD vaccine is a viral vector-based vaccine.

Learn more about COVID-19 mRNA vaccines at canada.ca/en/health-canada/services/drugs-health-products/covid19-industry/drugs-vaccines-treatments/vaccines.html

Learn more about viral vector-based vaccines for COVID-19 at canada.ca/en/health-canada/services/drugs-health-products/covid19-industry/drugs-vaccines-treatments/vaccines.html

Who should get a COVID-19 vaccine?

You should get a COVID-19 vaccine if you are age 12 years or older. Everyone is at risk of COVID-19.

COVID-19 vaccines are free.

If your child is getting a COVID-19 vaccine

Children under age 18 years need a parent or guardian to give consent for their immunization. If a parent or guardian cannot attend the appointment, they can give their written consent. Please complete the consent form found on ahs.ca/VaccineUnder18. In some cases, children under age 18 years may be able to give their own consent.

Can I get the COVID-19 vaccine if I am pregnant or breastfeeding?

Yes, you can get the COVID-19 vaccine if you are pregnant or breastfeeding. When you are pregnant, you have a higher risk of getting very sick from COVID-19. Getting a COVID-19 vaccine during pregnancy lowers your risk of getting seriously ill from COVID-19.

It is best to get an mRNA COVID-19 vaccine if you are pregnant. Research to date shows that it is the safest type of COVID-19 vaccine to get during pregnancy.

If you are pregnant or breastfeeding and have questions about getting the COVID-19 vaccine, talk to your healthcare provider.

How many doses do I need?

For the COVID-19 vaccines approved for use in Canada, you need 1 or 2 doses. The number of doses depends on the vaccine you get. If you get a vaccine that needs 2 doses your healthcare provider will let you know when you should get your second dose.

Visit alberta.ca/covid19-vaccine.aspx for more information.

How well do the COVID-19 vaccines work?

If you are healthy and get all the doses you need, the protection for COVID-19 is about:

- 95% for the Pfizer-BioNTech or Moderna vaccines
- 82% for the AstraZeneca/COVISHIELD vaccine

After 1 dose of any COVID-19 vaccine, your risk of getting COVID-19 is lowered by about 60 to 80%, however, you need both doses for the greatest and longest lasting protection. All COVID-19 vaccines work very well to lower your risk of getting seriously ill from COVID-19. They also lower your risk of needing to be in the hospital.

At this time, there is not enough information to know how long protection lasts or if you will need booster doses. It is still important to practice the recommended public health measures to prevent the spread of COVID-19, even if you have had the vaccine. Please visit ahs.ca/covid for the most up to date recommendations.

Which COVID-19 vaccine will I get?

You will get an mRNA vaccine for your first dose unless you are unable to receive or do not want an mRNA vaccine.

I got an mRNA vaccine as my first dose. Can I get a different mRNA vaccine for my second dose?

Usually you get the same vaccine for your first and second dose. But you can get a different mRNA vaccine for your second dose if your first-dose vaccine is not available or you prefer a different available mRNA vaccine. Both Pfizer-BioNTech and Moderna COVID-19 vaccines work in the same way.

Whichever vaccine you get for your second dose completes your immunization series and protects you against COVID-19.

Go to ahs.ca/seconddose for more information.

What if I got the AstraZeneca/COVISHIELD vaccine as my first dose?

If you got the AstraZeneca/COVISHIELD vaccine for your first dose, you can choose the AstraZeneca/COVISHIELD vaccine or an mRNA vaccine for your second dose.

The AstraZeneca/COVISHIELD vaccine is a safe vaccine that works well to protect you against COVID-19. But some people may choose an mRNA vaccine to complete their COVID-19 immunization.

No matter which vaccine you choose, the second dose offers protection against COVID-19 and will complete your two-dose series.

Research is ongoing to find out how much protection you have when different types of COVID-19 vaccines are used to complete your immunization series.

Go to ahs.ca/seconddose for more information about getting an mRNA vaccine after an AstraZeneca/COVISHIELD vaccine.

Where can I get a COVID-19 vaccine?

Go to ahs.ca/covidvaccine to find out where and when you can get the COVID-19 vaccine.

Are there side effects from COVID-19 vaccines?

There can be side effects from COVID-19 vaccines, but they tend to be mild and go away in a few days. Side effects may include:

- redness, warmth, swelling, bruising, itching, or feeling sore where you had the needle
- feeling tired or unwell
- a headache
- a fever or chills
- body aches or sore joints
- feeling sick to your stomach (nausea), vomiting (throwing up), or loose stool (diarrhea)
- swollen lymph nodes
- cough

It is important to stay at the clinic for 15 minutes after your vaccine. Some people may have a rare but serious allergic reaction called anaphylaxis. If anaphylaxis happens, you will get medicine to treat the symptoms.

It is rare to have a serious side effect after a vaccine. Call Health Link at 811 to report any serious or unusual side effects.

Rare events after getting the AstraZeneca/COVISHIELD vaccine

There have been very rare reports of blood clots, low levels of platelets (these help your blood to clot), and bleeding after getting the AstraZeneca/COVISHIELD vaccine.

These events happened 4 to 28 days after getting the vaccine. The risk of these events after getting the AstraZeneca/COVISHIELD vaccine is about:

- 1 in 55,000 after the first dose
- 1 in 600,000 after the second dose

Research is still ongoing to find out more about the risk of these events after getting the AstraZeneca/COVISHIELD vaccine.

If you have any of the following symptoms within 42 days of being immunized, get medical help **right away**:

- trouble talking or moving a part of your body
- shortness of breath
- chest pain
- severe swelling, pain, or a colour change in your arm or leg
- stomach pain that does not go away
- a severe headache that does not go away
- blurry vision
- seizures

There have also been very rare reports of capillary leak syndrome (CLS) within the first few days after getting the AstraZeneca/COVISHIELD vaccine. In some reported cases, the person had a history of CLS. CLS is a serious condition that causes fluid to leak from the small blood vessels (capillaries). This causes sudden swelling of the arms and legs, sudden weight gain, and low blood pressure causing you to feel faint. CLS can be fatal. Get medical help right away if you have any of these symptoms.

Research is still ongoing to find out more about the risk of CLS after getting AstraZeneca/COVISHIELD vaccine.

Rare events after getting either the Pfizer-BioNTech or the Moderna vaccine

There have been very rare reports of myocarditis (inflammation of the heart muscle) and pericarditis (inflammation of the lining around the heart) within 7 days after getting either the Pfizer-BioNTech or the Moderna vaccine. This inflammation can cause shortness of breath, chest pain or pressure, or a very fast or abnormal heart rate. Get medical help right away if you have any of these symptoms.

These events were reported mostly after the second dose and in young adults and adolescents. Most cases were mild and got better with treatment. Research is still ongoing to find out more about the risk of these events after getting an mRNA COVID-19 vaccine.

Talk to your healthcare provider, if you have ever had myocarditis or pericarditis and have questions about getting a COVID-19 vaccine. At this time, there is not enough information to know if there is a higher risk of these events in these groups.

Your risk of serious illness from COVID-19 is much higher than it is for developing a rare event after getting this vaccine.

Go to COVID-19 vaccine – Frequently Asked Questions on ahs.ca/topics/Page17389.aspx for more information.

How can I manage side effects?

- To help with soreness and swelling, put a cool, wet cloth over the area where you had the needle.
- There is medicine to help with a fever or pain. Check with your doctor or pharmacist if you are not sure what medicine or dose to take. Follow the directions on the package.
- Children under the age of 18 years should **not** take aspirin because it can cause serious health problems.
- Some people with health problems, such as a weak immune system, must call their doctor if they get a fever. If you have been told to do this, call your doctor even if you think the fever is from the vaccine.

What if I had or am getting another type of vaccine?

Wait at least 14 days after you have a dose of the COVID-19 vaccine before you get another vaccine.

If you have had another vaccine, wait 14 days before you get a COVID-19 vaccine.

Who should not get a COVID-19 vaccine?

You may not be able to get a COVID-19 vaccine if you:

- have an allergy to any part of the vaccine
- had a severe (serious) or unusual side effect after this vaccine or one like it
- are under age 11 years
- have had another vaccine in the last 2 weeks

Check with your doctor or a public health nurse before you get the vaccine.

Be sure to talk to your doctor **before** you get a COVID-19 vaccine, if you:

- have a weak immune system (because of a medicine you take or a health problem)
- have an autoimmune disorder (like rheumatoid arthritis or lupus)
- have had a stem cell or organ transplant
- have a history of capillary leak syndrome (CLS)
- have a history of myocarditis or pericarditis after receiving a dose of COVID-19 vaccine

Always tell your healthcare provider if you have allergies or if you have had a side effect from a vaccine in the past.

For More Information



Call Health Link at 811



Go to [ImmunizeAlberta.ca](https://immunizealberta.ca)



Go to [MyHealth.Alberta.ca](https://myhealth.alberta.ca)



Go to ahs.ca/covidvaccine



COVID-19 School Immunization Program:

Questions and answers for school administrators

Preamble

The most important thing that adults and older children can do to protect themselves and others from COVID-19 is to be fully immunized. Vaccines are safe and effective and protect against severe illness and outcomes. Together we are building a protective shield around those for whom the vaccine is not yet available.

On August 13, 2021, the Government of Alberta announced a COVID-19 school immunization program to further increase accessibility to COVID-19 vaccines. Immunizations will be available in schools in September and October for eligible students in Grades 7-12. Staff in those schools will also be able to access their COVID-19 immunizations, if desired.

All Albertans are encouraged to continue using public health practices such as staying home when sick, good hand hygiene and respiratory etiquette, to reduce the risk of COVID-19 and other respiratory illnesses. They should also assess their personal risk for COVID-19 and other respiratory illnesses, and may choose to take additional precautions such as continuing to use a face mask. Schools should support students, staff and visitors in their choice to wear a mask.

Questions and Answers

What are the objectives of the COVID-19 school immunization program?

- Increase COVID-19 immunization coverage rates in youth in order to protect them, their families, communities and schools.
- Provide an additional location in the community for school staff and parents/guardians of eligible students to be immunized.

Who is eligible to receive the COVID-19 vaccine in school?

- Eligible students in Grades 7 to 12, who are born in 2009 or earlier, if appropriate parent/guardian consent is provided.
- If a student is in a grade level lower than Grade 7 but meets the age requirement of having been born in 2009 or earlier, they may be immunized if appropriate parent/guardian consent is provided.
- School staff.
- Parents/guardians of eligible students, if sufficient vaccine is available.
- COVID-19 immunization services in schools will not be open to the general public.

Can mature minor students be vaccinated without parent/guardian consent?

- Consent forms will be provided electronically to all parents/students by schools (schools can choose to offer printed forms as needed) and will also be available electronically on the AHS website.
- Only those students with written consent from a parent/guardian will be able to be immunized in the school setting as part of the COVID-19 immunization program.
- The Alberta Health Services mature minor processes will not apply for the COVID-19 school immunization program.

Which school authorities will have access to the COVID-19 school immunization program?

- The COVID-19 school immunization program is being offered to public, separate, francophone and charter school authorities as well as private (independent) schools offering Grades 7 to 12 programming.
- This program is also available to First Nation schools that wish to participate.

Will all schools offering Grades 7 to 12 programming have access to the COVID-19 school immunization program?

- The intent is to extend this program as widely as possible.
- If there are less than 20 student consents per school are received for immunization, AHS will work with the school to determine the best mechanism for providing immunization.

Who is eligible for the COVID-19 vaccine and what is the benefit of getting immunized?

- Currently, Albertans born in 2009 or before are eligible for a COVID-19 vaccine (turning 12+).
- Vaccines have shown a significant level of protection against severe outcomes from COVID-19. Two doses of the COVID-19 vaccine have been shown to be highly protective against infection.

How many doses of the COVID-19 vaccine are available as part of the COVID-19 school immunization program?

- One dose per eligible student, staff member and parent/guardian.
- Includes first dose for persons not previously vaccinated and second dose for students that already received their first dose.
- For those whom this is their first dose, information regarding how to book a follow-up appointment for a second dose will be provided, these may occur at local pharmacies, AHS sites, or physicians' offices. AHS will not be returning to complete immunizations for those who did not provide consent on time or for second doses.

Why are children under 12 years not eligible for the COVID-19 vaccine?

- Children born in 2010 or later (11 and under) are currently not eligible to receive the COVID-19 vaccine as the vaccine is not currently licenced for that age group. It is expected that a COVID-19 vaccine for younger children will be available sometime in early 2022.
- Children under 12 years of age have much lower rates of hospitalization, severe disease and death from COVID-19. Based on Alberta's experience in the 2020-2021 school year, schools were not the primary drivers of COVID-19 transmission during that time period.
- We may not be able to entirely eliminate COVID-19, but we can develop a sustainable approach that does not have disproportionate impacts on learning and development opportunities for students while also preventing serious outcomes, hospitalizations and death due to the disease.

How can we protect children who are not yet eligible for immunization?

- It is encouraged that all eligible individuals be immunized to reduce the risk to those who are unable to receive the vaccine.
- Promoting and maintaining good public health practices such as staying home when sick, good hand hygiene and respiratory etiquette will reduce the risk of COVID-19 and other respiratory illnesses.
- Students, parents/guardians, staff and visitors are encouraged to assess their personal risk factors and/or the risk factors for their families and take precautions that make sense in their situations. This may include wearing a face mask in certain settings, keeping your social circle small, or leaving space between yourself and others in group settings. Schools should support these personal choices, whenever possible.

When will the COVID-19 school immunization program be available?

- The program will start the week of September 7 and run until about October 15.
- Alberta Health Services public health teams will provide immunization opportunities within and after school hours at schools across the province. Specific dates and hours will be determined by schools in collaboration with Alberta Health Services.

Which COVID-19 vaccine will be provided?

- This program offers the Pfizer-BioNTech mRNA COVID-19 vaccine.

Who is the provincial lead for the COVID-19 school immunization program?

- Alberta Health, Alberta Health Services and Alberta Education are collaborating with school authorities to make the COVID-19 school immunization program available to school authorities across the province.

What is Alberta Education's role in the COVID-19 school immunization program?

- Alberta Education is working with school authorities to provide information and raise awareness about the program.
- Alberta Education is also ensuring that Alberta Health Services has the necessary contact information to connect with school and school authority leaders to schedule immunizations in schools, ensure parent/guardians complete consent forms, and make space available in schools for immunization to take place.

What is Alberta Health's role in the COVID-19 school immunization program?

- Provide vaccine to Alberta Health Services.
- Monitor immunization program and results.

What is Alberta Health Services' role in the COVID-19 school immunization program?

- Alberta Health Services will contact each school to coordinate timing and logistics of providing immunization on sites.
- They will collect signed consent forms from schools either in advance of or at the time of the immunization clinic.
- Administer COVID-19 vaccine to all those who are eligible (based on current Alberta Health policy) where consent is received.

What is the school/school authorities' role in the COVID-19 school immunization program?

- Provide Alberta Education with school authority key contact information for immunization program and a key contact (likely principal) for all schools offering grades 7 to 12 programming.
- Collaborate with AHS in establishing and operationalizing the immunization program, including:
 - Communicate with parents, including sharing parent/guardian consent form as soon as possible.
 - Collect parent/guardian consent forms for sharing with AHS while ensuring forms are securely stored and student privacy is maintained.
 - Dedicating space in school facility for immunizations.

What is the parents' role in the COVID-19 school immunization program?

- Complete parent/guardian consent form and deliver to child's school by the first week of school.
- Ensure child(ren) are at school on time for immunization.

Can schools ask their students and staff about their COVID-19 immunization status?

- It is important to note that the decision to be vaccinated is a personal choice, and the decision made by parents/guardians for their children is private.
- In accordance with Alberta's privacy legislation, the *Personal Information Protection Act* and the *Freedom of Information and Protection of Privacy Act*, staff must respect the health privacy of students, including their vaccination status.

Can school authorities require that their staff be immunized for COVID-19?

- School authorities should consult with their legal counsel to determine employment policies.

Who can parents/guardians contact if they have questions about this program?

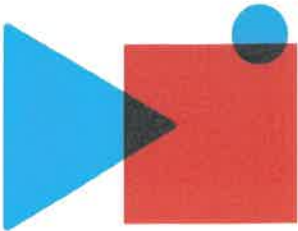
- Persons with questions or seeking more information can call their [local public health office](#) or 811.

Can a school or school authority opt out of the COVID-19 school immunization program?

- School authorities know the communities they serve best. School authorities have the flexibility and accountability to make decisions about this program.
- Increased immunization rates protect the community, including school communities. It is hoped that school authorities will offer this opportunity to their communities.

Is Alberta Education providing additional funding to school authorities to operationalize this program?

- This program is provided to school authorities within existing budgets.



BOARD
MEMORANDUM

Date: September 22, 2021
To: Board of Trustees
From: Liliana LeVesconte, Secretary Treasurer, Corporate Services
Originator(s): Liliana LeVesconte, Secretary Treasurer, Corporate Services
Subject: Preliminary Enrolments

Background:

Preliminary Enrolments, as of September 13, 2021, are enclosed for your information.

Administration is prepared to respond to questions at the September 22, 2021, Public Board Meeting.

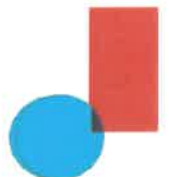
Recommendation:

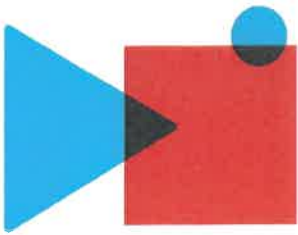
That the report be received as information.

Sincerely,

Liliana LeVesconte, CPA, CMA
Secretary Treasurer

Attachment





BOARD MEMORANDUM

Date: September 22, 2021
To: Board of Trustees
From: Shawna Walter, Associate Superintendent, Education Services
Originator(s): Policies & Procedures from Alberta School Jurisdictions
Subject: Board Meeting Online Etiquette



Background:

In response to the COVID-19 pandemic, during the spring of 2020 and the 2020-2021 school year, the Board of Trustees moved all Committee of the Whole (CoW) and Public Board meetings to an online format. For the 2021-2022 school year, Trustees and Senior Administration will return to in-person attendance depending on CMOH Orders in effect. Public attendance, however will continue online. To ensure clear understanding of this hybrid model of both in-person and online attendance and ensure the public understands how they can address or ask questions of the Board of Trustees at CoW and Public Board meetings, it is prudent for the Division to clarify meeting etiquette and procedure for all attendees.

The Board believes that input and feedback on educational issues from stakeholders is of value and, as such, supports opportunities for the Board to hear from and engage with the public (article 2.7 policy 235 *Conduct of Board Meetings*).

Sturgeon Public School Division CoW and Public Board Meetings offer scheduled opportunities for the public to address the Board of Trustees. The CoW Meeting agenda includes a *Question Period* and the Public Board Meeting agenda includes a *Comment & Question Period*.

Administration is drafting an administrative procedure including the information below to provide clarification on how the public may address or ask questions of the Board of Trustees at a Board of Trustee's meeting:

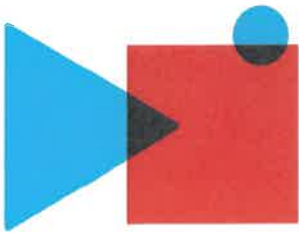
Questions/Comments from the Public

Committee of the Whole Meeting

Agenda Section 10.0 *Question Period*

- The public may type a question or comment in the online meeting chat. Administration will record the question, acknowledge in the chat that the question has been recorded and a response will be provided by Administration or the Board.





BOARD MEMORANDUM

Public Board Meeting

Agenda Section 13.0 *Comment & Question Period*

- The public may ask a question of the Board. To ask a question of the Board, the speaker must raise their hand in the chat, wait to be called upon by the Board Chair and have their camera on. The Chair will ask the speaker to state his or her name, and the question to be addressed. The Board Chair shall answer the question or direct the question to the appropriate Trustee or the Superintendent/CEO.

The Board will not permit negative statements being made about particular individuals or schools, whether named or identifiable by the context. As stated in policy 235 *Conduct of Board Meetings* article 2.8.6, should a speaker utter comments that are disruptive, or negatively impact any person or entity, the speaker will be removed from the meeting.

Questions or Comments with respect to the following issues will not be permitted:

- a. the security of the property of The Sturgeon Public School Division,
- b. personal information of an individual, including but not limited to a student or an employee of The Sturgeon Public School Division,
- c. a proposed or pending acquisition or disposition of property by or for The Sturgeon Public School Division,
- d. labour relations or employee negotiations,
- e. a law enforcement matter, litigation or potential litigation, including matters before administrative tribunals affecting The Sturgeon Public School Division, or
- f. the consideration of a request for access for information under the Freedom of Information and Protection of Privacy Act.

With the exception of the Board Chair, who may provide clarification as required, Trustees will not make comments or ask questions of the speaker.

Administration will bring the draft Administrative Procedure to the October 13, 2021, Committee of the Whole meeting to share as information.

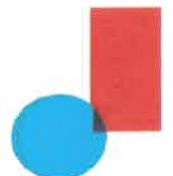
Administration is prepared to respond to questions at the September 22, 2021, Public Board Meeting.

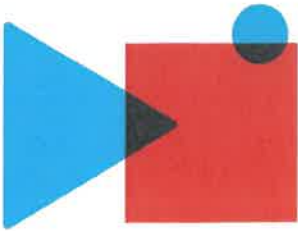
Recommendation:

That the report be received as information.

Sincerely,

Shawna Walter, M.Ed.
Associate Superintendent, Education Services





BOARD
MEMORANDUM

Date: September 22, 2021
To: Board of Trustees
From: Terry Jewell, Board Chair
Originator(s): Facilities, Sturgeon Public Schools
Subject: Development Permit - Namao

Background:

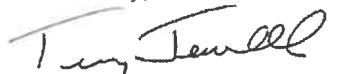
Find attached a Development Permit for Namao from Sturgeon County Planning and Development Department.

Administration is prepared to respond to questions at the September 22, 2021, Public Board Meeting.

Recommendation:

That the Board of Trustees directs the Building and Maintenance Committee to request a change of the speed limit on Highway 37 from 70km to 50km from the intersection of Highway 28 and Highway 37 east to 200 meters east of the most easterly entrance to Sturgeon Composite High School.

Sincerely,


Terry Jewell, Board Chair
Sturgeon Public Schools

Attachment

