

B O A R D
MEMORANDUM

Date: November 24, 2021
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Shawna Walter, Acting Superintendent
Subject: Policy 810 – Off-Site Activities



Background:

Attached for Trustee review is Policy 810 – *Off-Site Activities*, with suggested revisions for Trustee consideration, which will replace Policy 810 – *Field Trips*. The suggested revisions reflect updated *Administrative Procedure 310 Off-Site Activities*.


Attached for Trustee information is *Administrative Procedure 310 Off-Site Activities* which was brought to the October 13, 2021 Committee of the Whole meeting with amendments to meet the requirements outlined by the Division’s new insurance provider, reflect the new online submission and approval process, and reflect feedback received from school-based administration.

Administration is prepared to respond to questions at the November 24, 2021, Public Board meeting.

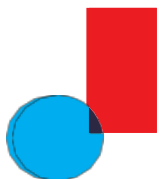
Recommendation:

That the Board of Trustees approve *Policy 810 – Off-Site Activities* as presented at the November 24, 2021, Public Board meeting.

Sincerely,


Shawna Walter, M.Ed
Acting Superintendent

Attachment





Off-Site Activities

EFFECTIVE: April 24, 2019

REVISED: November 01, 2021

REVIEW: 2024-2025

1.0 POLICY

The Board of Trustees believes that off-site school sponsored activities can enhance student learning and development. Off-site activities enable students to participate in quality educational experiences that are at the heart of the educational process and connected to the Guide to Education, Programs of Study, curriculum and learning outcomes.

The Superintendent/CEO or designate shall be responsible for approving and monitoring off-site activity requirements and expectations to promote student and staff safety.

References: Board Policy: 410 – Student Fees
Administrative Procedure: AP310 – Off-Site Activities