



**Sturgeon  
Public Schools**

**Minutes of the Meeting of  
The Board of Trustees of  
The Sturgeon Public School Division  
Held at Morinville on November 24, 2021**

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Held at Morinville on November 24, 2021**

**PRESENT**

Mr. Joe Dwyer, Chair  
 Ms. Irene Gibbons, Vice Chair  
 Mrs. Cindy Briggs, Trustee  
 Mrs. Janine Pequin, Trustee  
 Mrs. Stacey Buga, Trustee  
 Mrs. Tasha Oatway-McLay, Trustee  
 Ms. Trish Murray-Elliott, Trustee  
 Ms. Shawna Walter, Acting Superintendent  
 Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services  
 Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services  
 Mrs. Lisa Lacroix, Associate Superintendent, People Services

**CALL TO ORDER**

The Chair called the meeting to order at 4:04 p.m.

**APPROVAL OF AGENDA**

Additions: 6.2 Snow Removal Update  
 6.3 Update on Inclement Weather – Bus Cancellation

#085/2021 – Moved by Ms. Trish Murray-Elliott that the agenda be approved as amended

CARRIED UNANIMOUSLY

**APPOINTMENTS**

**APPROVAL OF MINUTES**

#086/2021 – Moved by Ms. Trish Murray-Elliott that the minutes of the Organizational Meeting of October 27, 2021, be approved as presented.

CARRIED UNANIMOUSLY

#087/2021 – Moved by Mrs. Cindy Briggs that the minutes of the Regular Meeting of October 27, 2021, be approved as presented.

CARRIED UNANIMOUSLY

#088/2021 – Moved by Mrs. Tasha Oatway-McLay that the minutes of the Special Meeting of November 3, 2021, be approved as presented.

CARRIED UNANIMOUSLY

**PRESENTATIONS**

2020-2021 Audited Financial Statements were presented by Phil Dirks – Metrix Group.

**REPORTS FROM SENIOR EXECUTIVE**

**Communications Report**

The Acting Superintendent presented a written and verbal report on behalf of the Senior Executive Team.

**Snow Removal Update**

The Acting Superintendent presented a verbal report on behalf of the Senior Executive Team:

Currently we are using Facilities Services to do most of it, but on a heavier snowfall (more than 3 inches) days, we use an external contractor to take care of Bon Accord Community, Lilian Schick,

Landing Trail and Gibbons Schools. We also use an external contractor to handle Ochre Park and Redwater Schools. Facilities is working on additional external contracts to have in place to ensure snow is cleared by the time staff and students arrive.

### **Update on Inclement Weather – Bus Cancellation**

The Acting Superintendent presented a verbal report on behalf of the Senior Executive Team.

- Transportation manager connects with Contractors in different areas of the Division to review road conditions & get opinions on cancellation anytime there is concern of inclement weather conditions;
- Transportation manager connects with the Facilities Director to review parking lot conditions, and school access;
- When possible, the cancellation will be communicated the previous evening by 9:00 PM; and
- If a cancellation is occurring in the morning due to unforeseen circumstances, when possible it will be done by 6:30 AM to ensure Contractors and parents receive the information in a timely manner.

## **REPORTS FROM TRUSTEES AND STANDING COMMITTEES**

### **CHAIR'S REPORT**

A verbal report was provided.

#### **Chair Dwyer (Alcomdale/Villeneuve Area)**

Chair Dwyer reported that he attended:

- Ad Hoc Committee Meeting
- ASBA Fall General Meeting
- Committee of the Whole Meeting
- Finance and People Services Committee Meeting
- Meetings with Senior Executives
- PSBAA Fall General Meeting
- Special Board Meeting

### **TRUSTEES' REPORTS**

Verbal reports were provided.

#### **Trustee Briggs (Bon Accord/Legal)**

Trustee Briggs reported that she attended:

- Ad Hoc Committee Meeting
- ASBA Fall General Meeting
- Committee of the Whole Meeting
- Finance and People Services Committee Meeting
- Online Christmas Concert
- Met with the Principals of Bon Accord Community School, Lilian Schick School and Oak Hill School

#### **Trustee Buga (Morinville Area)**

Trustee Buga reported that she attended:

- ASBA Fall General Meeting
- Committee of the Whole Meeting
- Finance and People Services Committee Meeting
- Meeting with Alternative Learning Principal
- Meeting with Four Winds Public School Principal
- Meeting with École Morinville Public School Principal
- PSBAA Fall General Meeting
- PSBAA Virtual COVID Connection Session
- Special Board Meeting

#### **Trustee Gibbons (Gibbons/Lamoureux)**

Trustee Gibbons reported that she attended:

- Committee of the Whole Meeting
- Finance and People Services Committee Meeting
- Landing Trail School, School Council Virtual Meeting
- PSBAA Fall General Meeting

**Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)**

Trustee Murray-Elliott reported that she attended:

- ASBA Fall General Meeting
- Finance and People Services Committee Meeting
- PSBAA Fall General Meeting
- Special Board Meeting
- Sturgeon Composite High School, School Council Meeting

**Trustee Oatway-McLay (Cardiff/Garrison)**

Trustee Oatway-McLay reported that she attended:

- Advocacy Committee Meeting
- Finance and People Services Committee Meeting
- Namao School, School Council Meeting
- PSBAA Fall General Meeting
- Special Board Meeting

**Trustee Pequin (Redwater/Coronado Area)**

Trustee Pequin reported that she attended:

- ASBA Fall General Meeting
- Ochre Park School, School Council Meeting
- PSBAA Fall General Meeting
- Redwater School, School Council Meeting
- TEBA Meeting

**ADVOCACY COMMITTEE**

A verbal report was provided.

A Student Advisory Committee meeting is scheduled for December 8, 2021.

**BUILDING AND MAINTENANCE COMMITTEE**

A verbal report was provided.

**EDUCATION COMMITTEE**

A verbal report was provided.

An Education Committee meeting is scheduled for December 8, 2021.

**FINANCE AND PEOPLE SERVICES COMMITTEE**

A verbal report was provided.

**TRANSPORTATION COMMITTEE**

A verbal report was provided.

**REPORTS FROM SPECIAL COMMITTEES****ALBERTA SCHOOL BOARDS ASSOCIATION REPRESENTATIVE**

A verbal report was provided.

Zone 2/3 Meeting on December 3, 2021.

**PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA REPRESENTATIVE**

A verbal report was provided.

## **NEW BUSINESS**

### **2020-2021 Audited Financial Statements**

**#089/2021** – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve the Audited Financial Statements for the year ended August 31, 2021, as recommended at the Special Meeting and presented at the Public Board meeting on November 24, 2021.

**CARRIED UNANIMOUSLY**

### **Council of School Councils' Meeting**

**#090/2021** – Moved by Mrs. Stacey Buga that the Board of Trustees approve the date of December 2, 2021, for the Council of School Councils' meeting to be hosted online from 5:30 p.m. to 7:30 p.m.

**CARRIED UNANIMOUSLY**

### **Annual Education Results Report (AERR) – November 2021**

**#091/2021** – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve the DRAFT Sturgeon Public Schools Annual Education Results Report (AERR).

**CARRIED UNANIMOUSLY**

### **School Presentations**

**#092/2021** – Moved by Ms. Trish Murray-Elliott that the Board of Trustees approve the draft schedule for School Presentations to the Board as presented at the November 24, 2021, Public Board meeting.

**CARRIED UNANIMOUSLY**

### **Policy 305 – School Councils**

**#093/2021** – Moved by Mrs. Janine Pequin that the Board of Trustees approve Policy 305 – School Councils as presented at the November 24, 2021, Public Board meeting.

**CARRIED UNANIMOUSLY**

### **Policy 810 – Off-Site Activities**

**#094/2021** – Moved by Ms. Irene Gibbons that the Board of Trustees approve Policy 810 – Off-Site Activities as presented at the November 24, 2021, Public Board meeting.

**CARRIED UNANIMOUSLY**

### **Sturgeon Public Schools Scholarships**

Sturgeon Public Schools Scholarships report was received as information.

### **Monthly Financial Report**

Monthly Financial Report was received as information.

## **UNFINISHED BUSINESS**

## **NOTICES OF MOTION**

There were no Notices of Motion.

## **INFORMATION**

## **COMMENT & QUESTION PERIOD**

### **ATA**

No report was provided. ATA President provided oral report.

### **CUPE**

No report was provided. CUPE President provided oral report.

**COMMUNITY MEMBERS**

Questions were noted from community members.

**MEDIA**

No report was provided.

**REQUESTS FOR INFORMATION**

**IN CAMERA**

#095/2021 – 5:36 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

Meeting recessed at 5:40 p.m. for break.

Meeting resumed at 6:00 p.m.

#096/2021 – 6:15 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board revert to public.

CARRIED UNANIMOUSLY

#097/2021 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve the selection and appointment of MNP to provide external audit services to Sturgeon Public Schools for the next four years (2022-2025), as presented at the November 24, 2021, Public Board meeting.

CARRIED UNANIMOUSLY

#098/2021 – 6:20 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

#099/2021 – 7:40 p.m. – Moved by Mrs. Trish Murray-Elliott that the Board revert to public.

CARRIED UNANIMOUSLY

**ADJOURNMENT**

The Chair adjourned the meeting at 7:40 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Associate Superintendent,  
Corporate Services