

Public Board Meeting Agenda

December 22, 2021

4:00 P.M.

Meeting will be live streamed at:

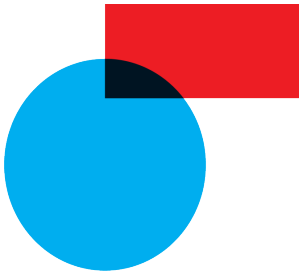
<https://sturgeonpublicschools.my.webex.com/sturgeonpublicschools.my/j.php?MTID=m8d6e3dea65ca4358eb07cfd924570b46>

password: Sturgeon2021



**Sturgeon
Public Schools**

Dare to reimagine learning

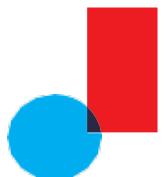


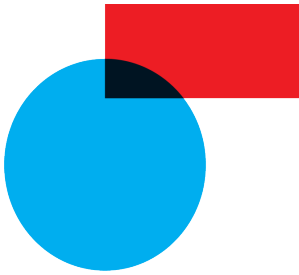
AGENDA

BOARD

Wed. Dec. 22, 2021

1. CALL TO ORDER
2. CONSIDERATION OF AGENDA
 - 2.1 Additions/Deletions to Agenda
 - 2.2 Approval of Agenda
3. APPOINTMENTS
4. READING AND APPROVING OF MINUTES
 - 4.1 Approval of the Minutes of the Regular Meeting of November 24, 2021
5. PRESENTATIONS
6. REPORTS FROM SENIOR EXECUTIVE
 - 6.1 Communications Report
 - 6.2 Monthly Financial Report
7. REPORTS FROM TRUSTEES AND STANDING COMMITTEES
 - 7.1 Chair's Report
 - 7.2 Trustees Report
 - 7.3 Advocacy Committee
 - 7.3.1 Advocacy Committee Work Plan 2021/2022
 - 7.4 Building and Maintenance Committee
 - 7.4.1 Building and Maintenance Committee Work Plan 2021/2022
 - 7.5 Education Committee
 - 7.5.1 Education Committee Work Plan 2021/2022
 - 7.6 Finance and People Services Committee
 - 7.6.1 Finance and People Services Committee Work Plan 2021/2022
 - 7.7 Transportation Committee
 - 7.7.1 Transportation Committee Work Plan 2021/2022





AGENDA

BOARD

Wed. Dec. 22, 2021

8. REPORTS FROM SPECIAL COMMITTEES/TASK GROUPS

- 8.1 Alberta School Boards Association Representative
- 8.2 Public School Boards Association of Alberta Representative

9. NEW BUSINESS

- 9.1 Amended Annual Education Results Report
- 9.2 Policy 400 – Financial Accountability & Audit

10. UNFINISHED BUSINESS

11. NOTICES OF MOTION

12. INFORMATION

13. COMMENT & QUESTION PERIOD

- 13.1 ATA; CUPE
- 13.2 Community Members
- 13.3 Media

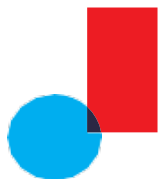
14. REQUESTS FOR INFORMATION

15. IN CAMERA: LEGAL

16. ADJOURNMENT



Dare to reimagine learning





**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on November 24, 2021**

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**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on November 24, 2021**

PRESENT

Mr. Joe Dwyer, Chair
 Ms. Irene Gibbons, Vice Chair
 Mrs. Cindy Briggs, Trustee
 Mrs. Janine Pequin, Trustee
 Mrs. Stacey Buga, Trustee
 Mrs. Tasha Oatway-McLay, Trustee
 Ms. Trish Murray-Elliott, Trustee
 Ms. Shawna Walter, Acting Superintendent
 Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services
 Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services
 Mrs. Lisa Lacroix, Associate Superintendent, People Services

CALL TO ORDER

The Chair called the meeting to order at 4:04 p.m.

APPROVAL OF AGENDA

Additions: 6.2 Snow Removal Update
 6.3 Update on Inclement Weather – Bus Cancellation

#085/2021 – Moved by Ms. Trish Murray-Elliott that the agenda be approved as amended

CARRIED UNANIMOUSLY

APPOINTMENTS

APPROVAL OF MINUTES

#086/2021 – Moved by Ms. Trish Murray-Elliott that the minutes of the Organizational Meeting of October 27, 2021, be approved as presented.

CARRIED UNANIMOUSLY

#087/2021 – Moved by Mrs. Cindy Briggs that the minutes of the Regular Meeting of October 27, 2021, be approved as presented.

CARRIED UNANIMOUSLY

#088/2021 – Moved by Mrs. Tasha Oatway-McLay that the minutes of the Special Meeting of November 3, 2021, be approved as presented.

CARRIED UNANIMOUSLY

PRESENTATIONS

2020-2021 Audited Financial Statements were presented by Phil Dirks – Metrix Group.

REPORTS FROM SENIOR EXECUTIVE

Communications Report

The Acting Superintendent presented a written and verbal report on behalf of the Senior Executive Team.

Snow Removal Update

The Acting Superintendent presented a verbal report on behalf of the Senior Executive Team:

Currently we are using Facilities Services to do most of it, but on a heavier snowfall (more than 3 inches) days, we use an external contractor to take care of Bon Accord Community, Lilian Schick,

Landing Trail and Gibbons Schools. We also use an external contractor to handle Ochre Park and Redwater Schools. Facilities is working on additional external contracts to have in place to ensure snow is cleared by the time staff and students arrive.

Update on Inclement Weather – Bus Cancellation

The Acting Superintendent presented a verbal report on behalf of the Senior Executive Team.

- Transportation manager connects with Contractors in different areas of the Division to review road conditions & get opinions on cancellation anytime there is concern of inclement weather conditions;
- Transportation manager connects with the Facilities Director to review parking lot conditions, and school access;
- When possible, the cancellation will be communicated the previous evening by 9:00 PM; and
- If a cancellation is occurring in the morning due to unforeseen circumstances, when possible it will be done by 6:30 AM to ensure Contractors and parents receive the information in a timely manner.

REPORTS FROM TRUSTEES AND STANDING COMMITTEES

CHAIR'S REPORT

A verbal report was provided.

Chair Dwyer (Alcomdale/Villeneuve Area)

Chair Dwyer reported that he attended:

- Ad Hoc Committee Meeting
- ASBA Fall General Meeting
- Committee of the Whole Meeting
- Finance and People Services Committee Meeting
- Meetings with Senior Executives
- PSBAA Fall General Meeting
- Special Board Meeting

TRUSTEES' REPORTS

Verbal reports were provided.

Trustee Briggs (Bon Accord/Legal)

Trustee Briggs reported that she attended:

- Ad Hoc Committee Meeting
- ASBA Fall General Meeting
- Committee of the Whole Meeting
- Finance and People Services Committee Meeting
- Online Christmas Concert
- Met with the Principals of Bon Accord Community School, Lilian Schick School and Oak Hill School

Trustee Buga (Morinville Area)

Trustee Buga reported that she attended:

- ASBA Fall General Meeting
- Committee of the Whole Meeting
- Finance and People Services Committee Meeting
- Meeting with Alternative Learning Principal
- Meeting with Four Winds Public School Principal
- Meeting with École Morinville Public School Principal
- PSBAA Fall General Meeting
- PSBAA Virtual COVID Connection Session
- Special Board Meeting

Trustee Gibbons (Gibbons/Lamoureux)

Trustee Gibbons reported that she attended:

- Committee of the Whole Meeting
- Finance and People Services Committee Meeting
- Landing Trail School, School Council Virtual Meeting
- PSBAA Fall General Meeting

Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)

Trustee Murray-Elliott reported that she attended:

- ASBA Fall General Meeting
- Finance and People Services Committee Meeting
- PSBAA Fall General Meeting
- Special Board Meeting
- Sturgeon Composite High School, School Council Meeting

Trustee Oatway-McLay (Cardiff/Garrison)

Trustee Oatway-McLay reported that she attended:

- Advocacy Committee Meeting
- Finance and People Services Committee Meeting
- Namao School, School Council Meeting
- PSBAA Fall General Meeting
- Special Board Meeting

Trustee Pequin (Redwater/Coronado Area)

Trustee Pequin reported that she attended:

- ASBA Fall General Meeting
- Ochre Park School, School Council Meeting
- PSBAA Fall General Meeting
- Redwater School, School Council Meeting
- TEBA Meeting

ADVOCACY COMMITTEE

A verbal report was provided.

A Student Advisory Committee meeting is scheduled for December 8, 2021.

BUILDING AND MAINTENANCE COMMITTEE

A verbal report was provided.

EDUCATION COMMITTEE

A verbal report was provided.

An Education Committee meeting is scheduled for December 8, 2021.

FINANCE AND PEOPLE SERVICES COMMITTEE

A verbal report was provided.

TRANSPORTATION COMMITTEE

A verbal report was provided.

REPORTS FROM SPECIAL COMMITTEES**ALBERTA SCHOOL BOARDS ASSOCIATION REPRESENTATIVE**

A verbal report was provided.

Zone 2/3 Meeting on December 3, 2021.

PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA REPRESENTATIVE

A verbal report was provided.

NEW BUSINESS

2020-2021 Audited Financial Statements

#089/2021 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve the Audited Financial Statements for the year ended August 31, 2021, as recommended at the Special Meeting and presented at the Public Board meeting on November 24, 2021.

CARRIED UNANIMOUSLY

Council of School Councils' Meeting

#090/2021 – Moved by Mrs. Stacey Buga that the Board of Trustees approve the date of December 2, 2021, for the Council of School Councils' meeting to be hosted online from 5:30 p.m. to 7:30 p.m.

CARRIED UNANIMOUSLY

Annual Education Results Report (AERR) – November 2021

#091/2021 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve the DRAFT Sturgeon Public Schools Annual Education Results Report (AERR).

CARRIED UNANIMOUSLY

School Presentations

#092/2021 – Moved by Ms. Trish Murray-Elliott that the Board of Trustees approve the draft schedule for School Presentations to the Board as presented at the November 24, 2021, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 305 – School Councils

#093/2021 – Moved by Mrs. Janine Pequin that the Board of Trustees approve Policy 305 – School Councils as presented at the November 24, 2021, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 810 – Off-Site Activities

#094/2021 – Moved by Ms. Irene Gibbons that the Board of Trustees approve Policy 810 – Off-Site Activities as presented at the November 24, 2021, Public Board meeting.

CARRIED UNANIMOUSLY

Sturgeon Public Schools Scholarships

Sturgeon Public Schools Scholarships report was received as information.

Monthly Financial Report

Monthly Financial Report was received as information.

UNFINISHED BUSINESS

NOTICES OF MOTION

There were no Notices of Motion.

INFORMATION

COMMENT & QUESTION PERIOD

ATA

No report was provided. ATA President provided oral report.

CUPE

No report was provided. CUPE President provided oral report.

COMMUNITY MEMBERS

Questions were noted from community members.

MEDIA

No report was provided.

REQUESTS FOR INFORMATION

IN CAMERA

#095/2021 – 5:36 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

Meeting recessed at 5:40 p.m. for break.

Meeting resumed at 6:00 p.m.

#096/2021 – 6:15 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board revert to public.

CARRIED UNANIMOUSLY

#097/2021 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve the selection and appointment of MNP to provide external audit services to Sturgeon Public Schools for the next four years (2022-2025), as presented at the November 24, 2021, Public Board meeting.

CARRIED UNANIMOUSLY

#098/2021 – 6:20 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

#099/2021 – 7:40 p.m. – Moved by Mrs. Trish Murray-Elliott that the Board revert to public.

CARRIED UNANIMOUSLY

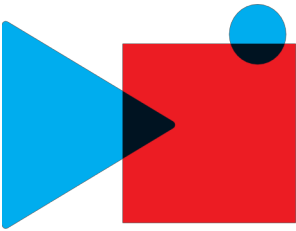
ADJOURNMENT

The Chair adjourned the meeting at 7:40 p.m.

Chair

Date

Associate Superintendent,
Corporate Services



BOARD
MEMORANDUM

Date: December 22, 2021
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Karen Meurer, Communications Advisor
Subject: Communications Report

Purpose:

For information.

Background:

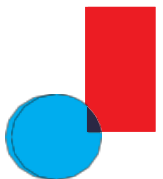
The Communications Report for the month of December 2021 is included for Trustee information.

Administration is prepared to respond to questions at the December 22, 2021, Public Board meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

Attachment



Public Board Meeting December 22, 2021

Communications Report

Throughout the month of December, Communications has continued to grow awareness for and build on the Brand image of Sturgeon Public Schools.

Social Media has increased SPS's connections with the public and stakeholders, with genuinely good engagement with followers. We are happy to communicate in "real time" over Social Media – hearing and then being able to act on people's suggestions and concerns (i.e., early morning school bus cancellations). SPS's community is growing exponentially beyond our physical borders. The general public is taking notice of our school division, which bodes well for increased interest in becoming part of the #sturgeonfamily, either as students or staff.

SPS Facebook Engagement Insights: up to December 14, 2021

Insights

[See all](#)

Last 28 days : Nov 16 - Dec 13 ▼

People reached

22,446

▲177%

Post engagements

6,813

▲116%

Page likes

60

▲445%

New Division YouTube Channel

Sturgeon Public Schools has created a new YouTube channel that can be found by clicking the icon in the Contact Us bar on the SPS website Homepage. We encourage you to Subscribe and follow the SPS channel to see the great things happening within our Division. Check our Premiere video on Land Based Learning.

Sturgeon Public Schools_ YouTube

<https://www.youtube.com/channel/UCmJuoPLuhzJtyvNnjb8vVw>

Conventional Media Coverage

Sturgeon Public Schools continues to be of interest to Conventional Media (Print, Radio, TV) for news content. The local media are happy to help us spread information about the great people and things happening in our schools.

Highlights from the end of November - December 2021 are:

- Sturgeon Heights School - Open Air Kindergarten teacher Amy Cornet featured in St. Albert Gazette article about “outdoor kindergarten programs”
- December 9, 2021 Outdoor Kindergarten_mention of Sturgeon Heights_St. Albert Gazette
- Four Winds Public School – Math teacher Lacey Pasemko was awarded the Prime Minister’s Award for Excellence in Teaching (STEM). Her story went nationwide through CBC National and Alberta-wide with local media.

Four Winds Public School math teacher Lacey Brockhoff (Pasemko) awarded Prime Minister’s Award for Teaching Excellence in STEM_Media Coverage

November 25, 2021

<https://morinvillenews.com/2021/11/25/morinville-teacher-wins-certificate-of-achievement-from-prime-minister/?fbclid=IwAR1H5eG26oiA7kYhA7XqC9KFsH9Q-z-7ua1r3rEkmNyk7LV75dHf4ZZYZmo>

November 29, 2021

<https://www.cbc.ca/listen/live-radio/1-17-edmonton-am/clip/15881336-two-local-educators-recognized-prime-ministers-awards>

- Two local educators recognized for the Prime Minister’s Awards for Teaching Excellence
- Lacey Pasemko good sound bites: at 3:30 minutes and 5:06 minutes

November 24, 2021, SPS Facebook Post

The image shows a Facebook post from Sturgeon Public Schools. The post text congratulates Ms. Lacey Brockhoff on receiving a Regional Certificate of Achievement for the 2021 Prime Minister's Award (PMA) for Teaching Excellence in STEM. It includes a link to the full story and several hashtags. Below the text is a photo of Ms. Brockhoff. To the right of the post is a 'Performance for your post' sidebar with the following data:

Performance for your post		
6,268 People Reached		
571 Reactions, Comments & Shares		
364 Like	80 On Post	284 On Shares
124 Love	23 On Post	101 On Shares
1 Haha	0 On Post	1 On Shares
5 Wow	1 On Post	4 On Shares
60 Comments	6 On Post	54 On Shares
18 Shares	18 On Post	0 On Shares
746 Post Clicks		
127 Photo views	126 Link clicks	493 Other clicks

November 29, 2021

<https://fortsaskonline.com/local/local-teacher-receives-prime-minister-s-award-for-teaching-excellence-in-stem>

December 1, 2021 Lacey Pasemko St. Albert Gazette story .print

December 3, 2021 – Top Story (online)

<https://www.stalberttoday.ca/local-news/four-winds-math-teacher-wins-national-award-pasemko-4810476>

Lacey Pasemko Teacher FWPS Person of the Day MIX107 audio

Author: Karen J. Meurer

www.SharonRyan.ca www.SharonRyan.ca www.SharonRyan.ca

Dr. Sharon Ryan
RE/MAX River City Realtor
Sharon Loves Seniors

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Be a Miracle Home.

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Your Listing Deserves:
Drone • Video • High Def. Pictures I-Guide • Prof'l Measurements

SHARON RANKS NO. 2 IN SALES (JAN. 21) WITH NORTHERN ALBERTA'S LARGEST BROKERAGE

HORSES AND COWS WELCOME!!

SOLD

24124 TWP RD. 554 STURGEON COUNTY

- 12 Minutes to St. Albert
- Spectacular Country Home with 77.24 ACRES!!
- 3319 sq. ft. 2-Storey with 5 bedrooms
- Big Country Kitchen
- Massive Shop 40X80, Heated
- Meadows, Pasture, Agricultural Land!!
- PANORAMIC VIEW OF COUNTY! WOW!!

\$1,099,900

SPECTACULAR RIVER VALLEY VIEWS

- 1150 sq. ft.
- 2 bedrooms
- In-suite laundry
- Heated parking

1106, 12121 JASPER AVE
\$219,900

HILLS OF TWIN LAKES GORGEOUS LOTS

- 2.0 acres
- Backing on Lake

\$169,900 and up

SOLD AT 98% OF LIST PRICE IN JUST 24 HOURS

SOLD

MORINVILLE
\$589,900

STUNNING COUNTRY RESIDENTIAL LOT

- 11.4 acres and 16.8 acres
- Steps to the lake

\$215,900 & \$229,900

BEAUTIFUL BOTANICAL CONDO - LIVE THE DREAM

- 1100 sq. ft. condo
- Hardwood, A/C
- Contemp. kitchen w. Bosch appliances
- Heated underground parking w. storage
- Centre of boutiques, restaurants
- Newer building with larger balconies!

1100 BELLEROSE DR
\$375,000

FULL IN-LAW SUITE W/ WALK-OUT BSMNT

- 1100 sq. ft.
- 3 bedrooms
- Over 3000 sq. ft. living space
- Open concept with south view
- Walkout Basement

1100 CAPITAL AVENUE
\$437,000

PINNACLE RIDGE ESTATES

SOLD

PINNACLE VIEW IN
\$1,050,000

ACREAGE W. CITY WATER

SOLD

96 FLYNN WAY
\$839,900

GLAM AT THE LAKE

- Direct Boat Access
- Stunning Home w. 2852 sq. ft.
- 4 bedrooms
- Suites for Guests

1260 ST. LAC LA NONNE
\$1,199,000

ANOTHER LUXURY PROPERTY SOLD BY SHARON

SOLD

13827-101 STREET
\$1,669,900

SPECTACULAR! GORGEOUS INTERIOR, GORGEOUS EXTERIOR

- 3 bedrooms
- GORGEOUS KITCHEN w. QUARTZ
- Walkout basement
- Expansive newer maint. Free deck
- A PERFECT, LOW MAINT. HOME!!
- Teenager heaven

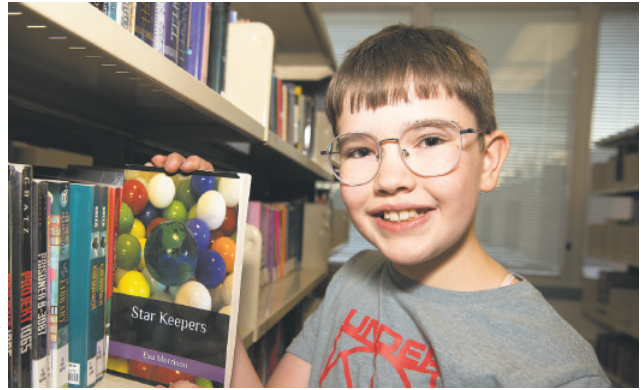
1100 MORNING PLACE
\$669,900

FAMILIES LIVE HERE!!

- 1100 sq. ft.
- Level Split
- 3 + 1 Bedrooms
- GORGEOUS UPDATED KITCHEN
- Newer Bathrooms
- BRAND NEW SOD!!

600 CHESTER DR.
\$429,999

www.SharonRyan.ca www.SharonRyan.ca www.SharonRyan.ca



YOUNG AUTHOR — Eva Morrison, a Grade 6 student at École Marie Poburan in St. Albert, recently published her first novel, *Star Keepers*. She has donated a copy of it to her school's library.

SCHOOL NOTES

Outdoor kindergarten

St. Albert and Sturgeon Catholic students will have Mother Nature as their teacher next school year as part of a new outdoor kindergarten program.

Greater St. Albert Catholic trustees approved the creation of the new Nature Kindergarten Extension program at their Nov. 29 meeting.

This program will see kindergarten students take classes mostly outdoors so they can enjoy the environment, said Cathy Giesbrecht, assistant superintendent of learning services. The program will emphasize learning through playing, nature, and exploration.

"We know there's a tremendous interest in our community in regard to the environment," Giesbrecht said. There is plenty of research to suggest educational benefits to learning outdoors.

A report to the board showed the program will cost parents \$325 a month and roll out at École Father Jan, Albert Lacombe, and École Notre Dame in September 2022.

The St. Albert and Sturgeon public school districts have offered outdoor/nature-based kindergarten for several years.

Amy Cornet has run an outdoor kindergarten program at Sturgeon Heights for two years. In it, students spend a significant chunk of each day outdoors, learning about nature, social skills, and other subjects through play.

"Five-year-olds are not designed to sit in a desk all day and just do work," Cornet said, when asked about why students should attend outdoor kindergarten.

"Five-year-olds are meant to run, scream, play, and explore."

Cornet said outdoor classes make kids more attentive and bolster their creativity and physical skills. They also allow for spontaneous lessons — a chance meeting with a snowy owl one year led her class to spend all day learning about winter birds, for example.

Abi Henneberry, who has run an outdoor kindergarten at Lois E. Hole Elementary since 2017, said teachers and parents should expect to see improved stamina and emotional regulation in students who attend outdoor kindergarten, as well as better observational skills and sleep patterns.

"It makes better scientists. It makes better environmentalists. It makes better community members."

Registration for GSACRD's Nature Kindergarten will start after the Jan. 13, 2022, Kindergarten Expo. Call 780-459-7711 for details.

Star Keepers

A St. Albert Grade 6 student has worked some literary magic by publishing her first novel.

Greater St. Albert Catholic trustees learned Nov. 29 that École Marie Poburan Grade 6 student Eva Morrison had pub-



AMY CORNET/Photo

OUTDOOR KINDERGARTEN — Greater St. Albert Catholic School trustees approved the launch of a new outdoor kindergarten program on Nov. 30. The program would be similar to ones run at Lois E. Hole and Sturgeon Heights (shown here).

lished a novel.

An avid reader and fan of fantasy and science fiction, Morrison said she has been writing stories for as long as she can remember and has always wanted to get one published.

"For this book, I didn't realize until maybe like page 100 that this could be something I could actually publish."

Morrison said the seed for her book, titled *Star Keepers*, was first planted when she envisioned a young girl who had discovered a palace in a glorious kingdom. Next, she wondered what would happen if the stars and planets in the sky started disappearing. Soon, protagonist Ember Applebee of Yellowknife had discovered a golden star, teamed up with a dragon named Jeff, and set off to save the universe from dark wizardry.

Morrison said the book's cover, which depicts an Earth-like glass sphere atop coloured marbles, is a hint for one of the book's big plot twists.

Morrison said she edited the 190-page tale with the help of her mother. A family friend and author suggested she publish it through Kindle Direct Publishing, which lets participants self-publish books for sale through the Amazon website.

Morrison published her book Oct. 20 and has since sold about 52 copies, earning \$250 in the process.

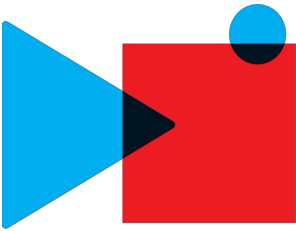
Marie Poburan principal Michelle Baril said the school learned of Morrison's authorial debut after one of her former teachers posted about it on Facebook. Morrison has since donated a signed copy of the book to the school's library.

"Everyone was thrilled and proud of her," Baril said.

Morrison said she hopes to keep writing as a hobby. She originally planned to make *Star Keepers* a stand-alone tale, but after having an inspirational dream, she has decided to make it the first in a trilogy.

Morrison said she hopes to get a copy of her book added to the St. Albert Public Library. It is otherwise available through Amazon. She hopes to have her second book written by the end of 2022.

kma@stalbert.greatwest.ca



B O A R D
MEMORANDUM

Date: December 22, 2021
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Liliana LeVesconte, Associate Superintendent, Corporate Services
Subject: Monthly Financial Report

Purpose:

For information.

Background:

The November 2021 Board Financial Report for the month ending November 30, 2021, is included as information.

For the first quarter of the 2021-2022 school year, the Division's actual financial results are tracking close to the budget on both the revenue and expense sides.

When compared to the 2021-2022 approved budget, the actual expenses by program:

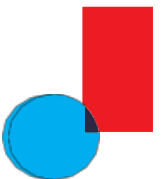
- Operations and Maintenance are slightly underspent (3.47%) mainly due to Utilities anticipated to rise in the spring with the carbon tax escalation.
- Student Transportation is slightly overspent (7.44%) mainly due to the one-time payment to the Bus Contractors and greater than budgeted ridership numbers, which has resulted in additional incurred distance costs to the Division.
- System Administration is slightly underspent (4.74%) mainly due to the timing of expenses, such as legal, licenses and software contracted services.

Administration is prepared to respond to questions at the December 22, 2021, Public Board meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

Attachment



The Sturgeon School Division
2021-2022 School Year

As At November 30, 2021

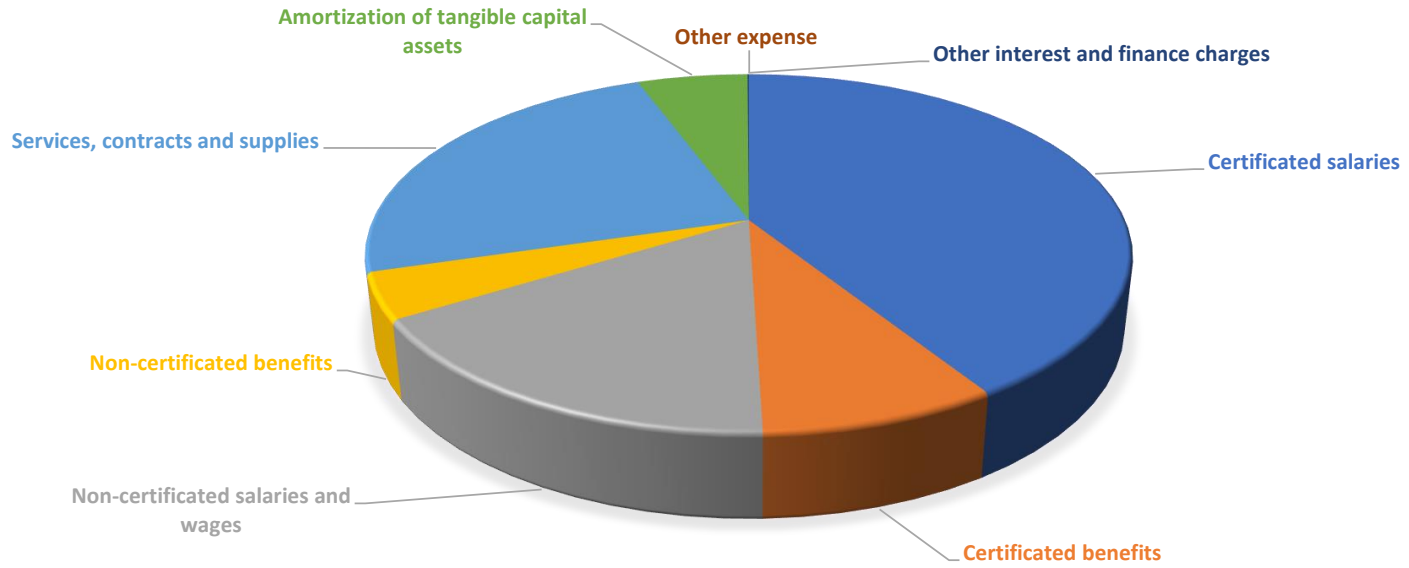
REVENUES	Instruction		Operations & Maintenance	Transportation	System Administration	External Services	TOTAL
	Pre Kindergarten	Kindergarten to Grade 12					
Alberta Education	\$ 903,143	\$ 12,634,508	\$ 1,175,864	\$ 1,114,838	\$ 672,055	\$ 126,704	\$ 16,627,112
Alberta Infrastructure & Amortization			\$ 975,183				\$ 975,183
Other - Government of Alberta		\$ 311,878					\$ 311,878
Federal Government and First Nations		\$ 96,000					\$ 96,000
Fees	\$ 27,390	\$ 393,655		\$ 502,814		\$ 1,410	\$ 925,269
Sales of services and products		\$ 31,352			\$ 286	\$ 27,608	\$ 59,246
Investment income					\$ 37,836		\$ 37,836
Gifts and donations		\$ 34,704					\$ 34,704
Rental of facilities		\$ 4,737				\$ 6,000	\$ 10,737
Fundraising		\$ 34,091					\$ 34,091
Other		\$ 53,042					\$ 53,042
TOTAL REVENUES	\$ 930,533	\$ 13,593,968	\$ 2,151,047	\$ 1,617,652	\$ 710,176	\$ 161,722	\$ 19,165,099
Approved Budget Revenues	\$ 4,162,794	\$ 51,278,217	\$ 9,524,076	\$ 5,031,137	\$ 3,370,896	\$ 646,149	\$ 74,013,269
Percent Collected of Budget Received	22.35%	26.51%	22.59%	32.15%	21.07%	25.03%	25.89%

EXPENSES

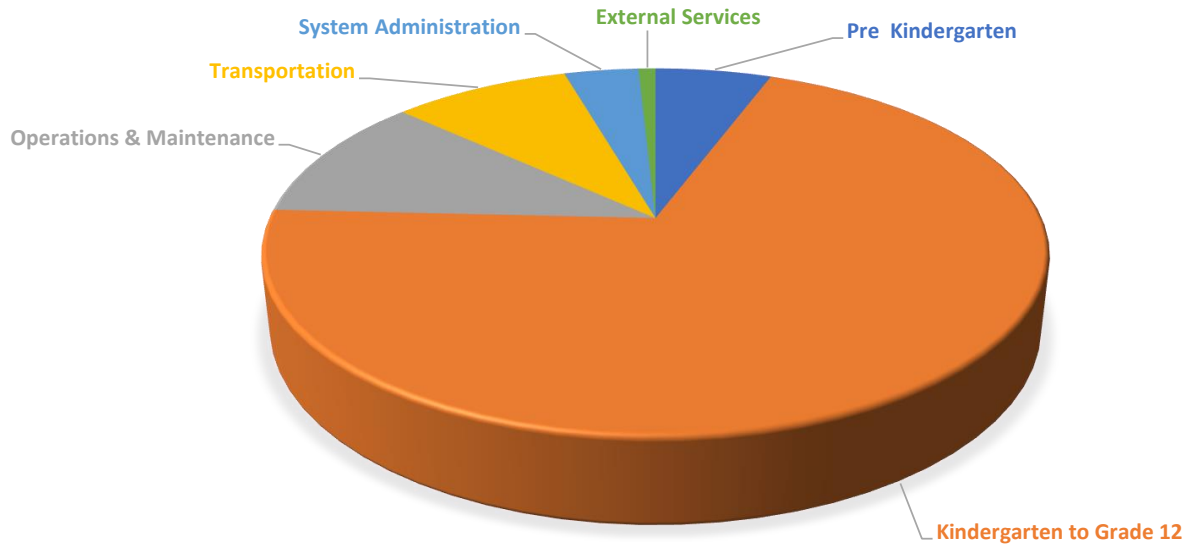
Certificated salaries	\$ 294,420	\$ 7,131,551			\$ 96,149	\$ 131,175	\$ 7,653,295
Certificated benefits	\$ 30,200	\$ 1,543,880			\$ 5,537	\$ 10,104	\$ 1,589,722
Non-certificated salaries and wages	\$ 571,775	\$ 1,789,257	\$ 441,226	\$ 35,697	\$ 278,763	\$ 7,924	\$ 3,124,642
Non-certificated benefits	\$ 141,331	\$ 430,087	\$ 122,516	\$ 8,292	\$ 70,266	\$ 2,034	\$ 774,527
Services, contracts and supplies	\$ 28,487	\$ 2,147,759	\$ 494,926	\$ 1,588,269	\$ 207,842	\$ 5,356	\$ 4,472,640
Amortization of tangible capital assets		\$ 20,502	\$ 995,494		\$ 24,121		\$ 1,040,116
Other interest and finance charges		\$ 12,342			\$ 106		\$ 12,448
Other expense		\$ -					\$ -
TOTAL EXPENSES	\$ 1,066,213	\$ 13,075,379	\$ 2,054,162	\$ 1,632,257	\$ 682,784	\$ 156,594	\$ 18,667,389
Approved Budget Expenses	\$ 4,162,794	\$ 51,008,613	\$ 9,524,076	\$ 5,031,137	\$ 3,370,898	\$ 613,574	\$ 73,711,092
Percent Spent of Budget	25.61%	25.63%	21.57%	32.44%	20.26%	25.52%	25.33%

OPERATING SURPLUS (DEFICIT)	\$ (135,680)	\$ 518,589	\$ 96,885	\$ (14,605)	\$ 27,392	\$ 5,128	\$ 497,710
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ACTUAL EXPENSES BY OBJECT



ACTUAL EXPENSES BY PROGRAM



The Sturgeon School Division	Budget	Interim Expenditures	Variance 3 month = 25.00%
	Spring Budget 2021-2022	As at November, 2021	% of Budget
REVENUES			
Alberta Education/Alberta Infrastructure	65,347,022	16,627,112	25.44% (1)
Other - Government of Alberta	1,219,000	311,878	25.58%
Federal Government & First Nations	450,000	96,000	21.33% (2)
Fees	2,480,096	925,269	37.31% (4)
Sales and Services	14,754	59,246	401.56% (4)
Investment Income	91,000	37,836	41.58% (4)
Gifts and Donations	19,250	34,704	180.28% (4)
Rentals	70,050	10,737	15.33% (4)
Fundraising	50,500	34,091	67.51% (4)
Amortization of Capital Contributions	3,680,664	975,183	26.49%
Other Revenues	590,933	53,042	8.98%
Total Revenues	\$ 74,013,269	\$ 19,165,098	25.89%
EXPENDITURES			
ECS to Grade 12 Instruction	55,794,050	14,141,592	25.35%
Facilities	9,524,076	2,054,162	21.57%
Transportation	5,031,137	1,632,257	32.44% (5)
System Administration	2,770,896	682,784	24.64%
External Services	590,933	156,594	26.50%
Total Expenditures	\$ 73,711,092	\$ 18,667,389	25.33%
2021-2022 Surplus/(Deficit) before Capital Adjustments	\$ 302,177	\$ 497,709	
Less 21-22 Operating Reserve - System Admin (legal)		(600,000)	
Adjusted 2021-2022 Surplus/(Deficit) Projection		\$ (102,291)	

Assumptions:

- During the course of the year, all expenditures are expensed. Expenses will be assessed at year-end and if they are capital in nature (over \$5K per unit), at that time, they will be capitalized if required. This will consequently increase the actual and projected operating surplus and reduce reserves.

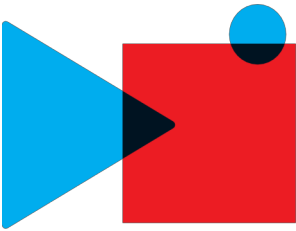
Variance Explanations

Revenues:

- (1) Received \$233,704 in funding for Learning Disruption from AB Education, that is not included in the budget. The deferred funding of \$728,985 has not been transferred to AB Education Revenue line as of November 30, 2021.
- (2) Alexander First Nation is invoiced out over 10 months.
- (3) Fees - Transportation fees are mostly paid at the beginning of the year, for the entire school year. Differences are mainly due to the timing of sales, donations and fundraising funds, collections of fees, a slight increase in the investment income, and higher than budgeted Student Transportation fees due to increased ridership.

Expenditures and Budget:

- (5) Transportation: Bus contractors are paid over 10 months.



BOARD
MEMORANDUM

Date: December 22, 2021
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): 2021 Board Retreat
Committee Members:
Stacey Buga, Committee Chair
Janine Pequin, Trustee
Tasha Oatway-McLay, Trustee
Subject: Advocacy Committee Work Plan 2021/2022

Purpose:

For approval. Recommendation required.

Recommendation:

- a) That the Board of Trustees approve the Advocacy Committee Work Plan 2021/2022 as presented at the December 22, 2021, Public Board meeting.

Or

- b) That the Board of Trustees refer the Advocacy Committee Work Plan 2021/2022 back to the Advocacy Committee for further review and bring forward for approval at a future Public Board meeting.

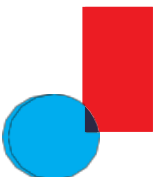
Background:

An Advocacy Committee Work Plan for the 2021/2022 School Year has been developed at the 2021 Board Retreat. Initial review of the Committee Work Plan occurred at the December 8, 2021, Committee of the Whole meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

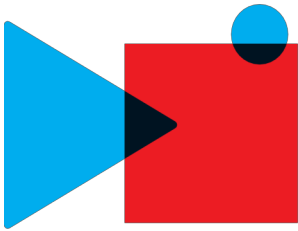
Attachment





Advocacy Committee Work Plan 2021/2022

Activity	MRP
Connect with MLAs and Municipal Partners	Advocacy Committee
Connect with sister boards – SPS/GSACRD/Aspen View/EIPS/EICS	Advocacy Committee
Connect with Indigenous Leaders	Advocacy Committee
Student Advisory Committee	Advocacy Committee
Cell Phone Policy	Advocacy Committee
Participate in Parades as a Division	Advocacy Committee



BOARD
MEMORANDUM

Date: December 22, 2021
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): 2021 Board Retreat
Committee Members:
Cindy Briggs, Trustee
Joe Dwyer, Trustee
Trish Murray-Elliott, Trustee
Subject: Building and Maintenance Committee Work Plan 2021/2022

Purpose:

For approval. Recommendation required.

Recommendation:

- a) That the Board of Trustees approve the Building and Maintenance Committee Work Plan 2021/2022 as presented at the December 22, 2021, Public Board meeting.

Or

- b) That the Board of Trustees refer the Building and Maintenance Committee Work Plan 2021/2022 back to the Building and Maintenance Committee for further review and bring forward for approval at a future Public Board meeting.

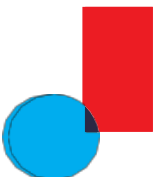
Background:

A Building and Maintenance Committee Work Plan for the 2021/2022 School Year has been developed at the 2021 Board Retreat. Initial review of the Committee Work Plan occurred at the December 8, 2021, Committee of the Whole meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

Attachment



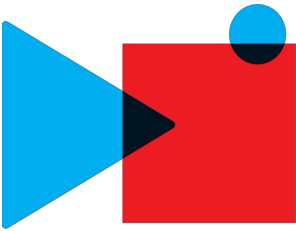


Building & Maintenance Committee

Work Plan

2021/2022

Activity	MRP
Update on changes within the credentials and operations of the Facilities Team	Building & Maintenance Committee
Preventative maintenance plan: <ul style="list-style-type: none">• Priorities for snow clearing / grass maintenance	Building & Maintenance Committee
Capacity for sprucing up older buildings	Building & Maintenance Committee
Review of joint use agreements for alignment	Building & Maintenance Committee
Playground for schools: <ul style="list-style-type: none">• Inventory/Condition	Building & Maintenance Committee
Debenture – Energy Retrofit – revisit	Building & Maintenance Committee



B O A R D
MEMORANDUM

Date: December 22, 2021
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): 2021 Board Retreat
Committee Members:
Irene Gibbons, Trustee
Stacey Buga, Trustee
Trish Murray-Elliott, Trustee
Subject: Education Committee Work Plan 2021/2022

Purpose:

For approval. Recommendation required.

Recommendation:

- a) That the Board of Trustees approve the Education Committee Work Plan 2021/2022 as presented at the December 22, 2021, Public Board meeting.

Or

- b) That the Board of Trustees refer the Education Committee Work Plan 2021/2022 back to the Education Committee for further review and bring forward for approval at a future Public Board meeting.

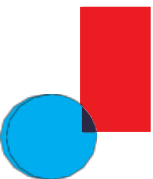
Background:

An Education Committee Work Plan for the 2021/2022 School Year has been developed at the 2021 Board Retreat. Initial review of the Committee Work Plan occurred at the December 8, 2021, Committee of the Whole meeting with amendments recommended and included in the attached work plan.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

Attachment





Education Committee Work Plan 2021/2022

Activity	MRP
<p>Policies for Review:</p> <ul style="list-style-type: none">• 900 – Student Conduct and Discipline<ul style="list-style-type: none">○ AP900• 110 – Equity, Diversity, Inclusion and Human Rights• 115 – Sexual Orientation, Gender Identity and Gender Expression• 305 – School Councils	Education Committee
SOGI In-Service and/or Professional Development for all Trustees	Education Committee
SOGI SPS Background Presentation to the Board	Education Committee



B O A R D
MEMORANDUM

Date: December 22, 2021
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): 2021 Board Retreat
Committee Members:
Tasha Oatway-McLay, Committee Chair
Irene Gibons, Trustee
Janine Pequin, Trustee
Subject: Finance and People Services Committee Work Plan 2021/2022

Purpose:

For approval. Recommendation required.

Recommendation:

- a) That the Board of Trustees approve the Finance and People Services Committee Work Plan 2021/2022 as presented at the December 22, 2021, Public Board meeting.

Or

- b) That the Board of Trustees refer the Finance and People Services Committee Work Plan 2021/2022 back to the Finance and People Services Committee for further review and bring forward for approval at a future Public Board meeting.

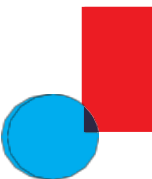
Background:

A Finance and People Services Committee Work Plan for the 2021/2022 School Year has been developed at the 2021 Board Retreat. Initial review of the Committee Work Plan occurred at the December 8, 2021, Committee of the Whole meeting with amendments recommended and included in the attached work plan.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

Attachment



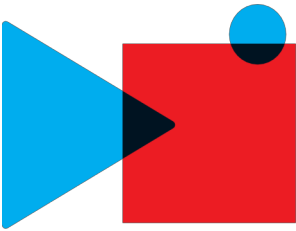


Finance and People Services Committee

Work Plan

2021/2022

Activity	MRP
Audit Committee	Finance and People Services Committee
Budget Process/RAC	Finance and People Services Committee
Superintendent Evaluation	Finance and People Services Committee
Transparency with Financials	Finance and People Services Committee
EA Certification / Training <ul style="list-style-type: none">• Wages• Training	Finance and People Services Committee
Technology for Trustees	Finance and People Services Committee
Update Policy and Role of the Superintendent: Relationships or Workflow between Trustee and Superintendent <ul style="list-style-type: none">• College of Alberta School Superintendents Act https://open.alberta.ca/publications/c18p8	Finance and People Services Committee
430: Trustee Remuneration and Expense Reimbursement	Finance and People Services Committee



B O A R D
MEMORANDUM

Date: December 22, 2021
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): 2021 Board Retreat
Committee Members:
Cindy Briggs, Trustee
Irene Gibbons, Trustee
Joe Dwyer, Trustee
Subject: Transportation Committee Work Plan 2021/2022

Purpose:

For approval. Recommendation required.

Recommendation:

- a) That the Board of Trustees approve the Transportation Committee Work Plan 2021/2022 as presented at the December 22, 2021, Public Board meeting.

Or

- b) That the Board of Trustees refer the Transportation Committee Work Plan 2021/2022 back to the Transportation Committee for further review and bring forward for approval at a future Public Board meeting.

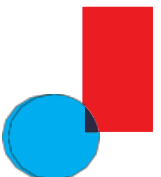
Background:

A Transportation Committee Work Plan for the 2021/2022 School Year has been developed at the 2021 Board Retreat. Initial review of the Committee Work Plan occurred at the December 8, 2021, Committee of the Whole meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

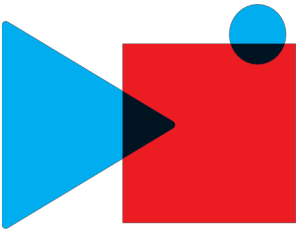
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Transportation Committee Work Plan 2021/2022

Activity	MRP
Review Contractors' Contract <ul style="list-style-type: none">• How to value our small contractors?	Transportation Committee
Relationship	Transportation Committee
RFP Workshop	Transportation Committee



B O A R D
MEMORANDUM

Date: December 22, 2021
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Jonathan Konrad, Acting Deputy Superintendent, Education Services
Subject: Amended Annual Education Results Report

Purpose:

For approval. Recommendation required.

Recommendation:

- a) That the Board of Trustees approve the Amended Annual Education Results Report as presented at the December 22, 2021, Public Board meeting.

Background:

On November 24, 2021, administration presented the Annual Education Results Report (AERR) to the Board for approval. During the presentation, administration provided a detailed verbal summary regarding disaggregated results from parents or teachers for provincial measures. The Board approved the report for submission.

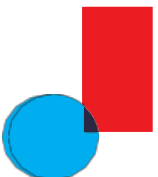
Since submitting the approved Annual Education Results Report, Alberta Education has requested the disaggregated results be included in the report along with High School completion rates for English Language Learner (ELL) students. The Sturgeon Public Schools' 2020-2021 AERR with the requested amendments is attached for your consideration.

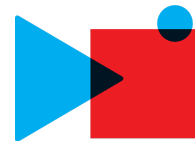
Administration is prepared to respond to questions at the December 22, 2021, Public Board meeting and is seeking approval of the amended Annual Education Results Report as presented.

Sincerely,

Shawna Walter, M.Ed.
Acting Superintendent

Attachment





Annual Education Results Report (AERR) 2020 - 2021



**Sturgeon
Public Schools**

Dare to reimagine learning

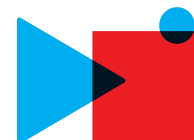


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Accountability Statement

The Annual Education Results Report for Sturgeon Public Schools for the 2020/2021 school year was prepared under the direction of the Board in accordance with the responsibilities under the *Education Act* and the *Fiscal Planning and Transparency Act*. The Board is committed to using the results in this report, to the best of its abilities, to improve outcomes for students and to ensure that all students in the school authority can acquire the knowledge, skills and attitudes they need to be successful and contributing members of society.

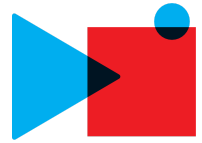
This Annual Education Results Report for 2020/2021 was approved by the Board on November 24, 2021, with amendments approved on December 22, 2021. ~~This Annual Education Results Report for 2020/2021 was approved by the Board on November 24, 2021~~



Joe Dwyer, Chair

Board of Trustees, Sturgeon Public Schools





Public Interest Disclosure (*Whistleblower Protection Act*) Regulation

In the 2020/2021 school year, there were no disclosures of wrongdoing made in good faith by any Sturgeon Public Schools' employees under the terms of the *Public Interest Disclosure (Whistleblower Protection) Act*.

Impact of COVID-19 Pandemic on Assessments and Measures

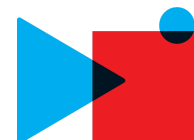
Participation in the Provincial Achievement Tests (PATs) and Diploma Examinations was impacted by the COVID-19 pandemic in 2019/20 and 2020/21.

- Results for the 2019/20 and 2020/21 school years are not available for the PATs, Diploma Examinations, and Diploma Exam Participation Rate.
- Caution should be used when interpreting Rutherford Scholarship Eligibility Rate and High School Completion Rate results over time.

Introduction of the Alberta Education Assurance (AEA) Survey and Impact of COVID-19 Pandemic

- Caution should be used when interpreting survey results over time as 2020/21 was a pilot year for the AEA survey and participation was impacted by the COVID-19 pandemic.
- The 2020/21 survey results were not:
 - Evaluated against the provincial standards (Achievement) or previous 3-year averages (Improvement);
 - Included in the calculation of future provincial standards for new survey measures; or
 - Included in the calculation of 3-year averages used to evaluate improvement of future survey results.
- A new “N/A” (i.e., not applicable) response on the parent, student and teacher AEA surveys allowed respondents to clearly indicate when a question was not applicable. A response of “N/A” does not count towards the total number of responses in the survey result.
- New measures were introduced to better understand “Student Learning Engagement”, “Welcoming, Caring, Respectful, and Safe Learning Environments”, and “Access to Supports and Services”.
- Caution should be used when interpreting all self-report survey results due to the COVID-19 pandemic. New social guidelines and restrictions were in place throughout the year both in school settings and in society that may have impacted how participants reported levels of anxiety, access to education, or perceived quality.





2021 Alberta Education Assurance Measures - Summary

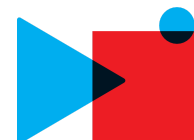
Assurance Domain	Measure	Sturgeon School Division			Alberta			Measure Evaluation					
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall			
Student Growth and Achievement	Student Learning Engagement	83.5	n/a		85.6	n/a		n/a					
	Citizenship	80.5	82.2	79.7	83.2	83.3	83.0						
	3-year High School Completion	83.5	76.3	78.9	83.4	80.3	79.6	Intermediate	Improved	Good			
	5-year High School Completion	84.3	84.8	85.4	86.2	85.3	84.8	Intermediate	Maintained	Acceptable			
	PAT: Acceptable	n/a		77.2	n/a		73.7	n/a					
	PAT: Excellence			17.9			20.3						
	Diploma: Acceptable	n/a		79.9	n/a		83.6						
	Diploma: Excellence			14.5			24.1						
Teaching & Leading	Education Quality	86.8	89.9	89.1	89.6	90.3	90.2				n/a		
Learning Supports	Welcoming, Caring, Respectful and Safe Learning Environments (WCRSLE)	84.9	n/a		87.8	n/a							
	Access to Supports and Services	79.5			82.6								
Governance	Parental Involvement	77.4	82.5	80.4	79.5	81.8	81.4						

Notes:

1. Data values have been suppressed where the number of respondents/students is fewer than 6. Suppression is marked with an asterisk (*).
2. The 2020/21 administration of the AEA survey was a pilot. The Citizenship measure was adjusted to reflect the introduction of the new AEA survey measures. In addition, participation in the survey was impacted by the COVID-19 pandemic. Evaluations have not been calculated as 2020/21 survey results are not comparable with other years.
3. Participation in the 2019/20 Diploma Exams was impacted by the COVID-19 pandemic. In the absence of Diploma Exams, achievement level of diploma courses were determined solely by school-awarded marks. Caution should be used when interpreting high school completion rate results over time.
4. The "N/A" placeholder for the "Current Result" for PAT and Diploma Exam measures are included until results can be updated in the Fall.

5. Aggregated PAT results are based upon a weighted average of percent meeting standards (Acceptable, Excellence). The weights are the number of students enrolled in each course. Courses included: English Language Arts (Grades 6, 9, 9 KAE), Français (6e et 9e année), French Language Arts (6e et 9e année), Mathematics (Grades 6, 9, 9 KAE), Science (Grades 6, 9, 9 KAE), Social Studies (Grades 6, 9, 9 KAE).
6. Participation in the Provincial Achievement Tests and Diploma Examinations was impacted by the fires in 2016 and 2019, as well as by the COVID-19 pandemic in 2020. Caution should be used when interpreting trends over time.
7. Aggregated Diploma results are a weighted average of percent meeting standards (Acceptable, Excellence) on Diploma Examinations. The weights are the number of students writing the Diploma Examination for each course. Courses included: English Language Arts 30-1, English Language Arts 30-2, French Language Arts 30-1, Français 30-1, Mathematics 30-1, Mathematics 30-2, Chemistry 30, Physics 30, Biology 30, Science 30, Social Studies 30-1, Social Studies 30-2





2021 Alberta Education Assurance Measures - Summary FNMI

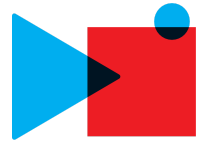
Assurance Domain	Measure	Sturgeon Public			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Student Growth and Achievement	Student Learning Engagement	n/a	n/a		n/a	n/a		n/a		
	Citizenship	n/a	n/a	n/a	n/a	n/a	n/a			
	3-year High School Completion	74.9	71.0	78.8	62.0	55.9	55.6	Intermediate	Maintained	Acceptable
	5-year High School Completion	77.5	91.5	76.9	68.1	65.0	63.4	Low	Maintained	Issue
	PAT: Acceptable	n/a		66.2	n/a		52.9	n/a		
	PAT: Excellence			12.7			7.0			
	Diploma: Acceptable	n/a		79.3	n/a		77.1			
	Diploma: Excellence			19.3			11.2			
Teaching & Leading	Education Quality	n/a	n/a	n/a	n/a	n/a	n/a			
Learning Supports	Welcoming, Caring, Respectful and Safe Learning Environments (WCRSLE)	n/a	n/a		n/a	n/a				
	Access to Supports and Services	n/a			n/a					
Governance	Parental Involvement	n/a	n/a	n/a	n/a	n/a	n/a			

Notes:

1. Data values have been suppressed where the number of respondents/students is fewer than 6. Suppression is marked with an asterisk (*).
2. The 2020/21 administration of the AEA survey was a pilot. The Citizenship measure was adjusted to reflect the introduction of the new AEA survey measures. In addition, participation in the survey was impacted by the COVID-19 pandemic. Evaluations have not been calculated as 2020/21 survey results are not comparable with other years.
3. Participation in the 2019/20 Diploma Exams was impacted by the COVID-19 pandemic. In the absence of Diploma Exams, achievement level of diploma courses were determined solely by school-awarded marks. Caution should be used when interpreting high school completion rate results over time.
4. The "N/A" placeholder for the "Current Result" for PAT and Diploma Exam measures are included until results can be updated in the Fall.

5. Aggregated PAT results are based upon a weighted average of percent meeting standards (Acceptable, Excellence). The weights are the number of students enrolled in each course. Courses included: English Language Arts (Grades 6, 9, 9 KAE), Français (6e et 9e année), French Language Arts (6e et 9e année), Mathematics (Grades 6, 9, 9 KAE), Science (Grades 6, 9, 9 KAE), Social Studies (Grades 6, 9, 9 KAE).
6. Participation in the Provincial Achievement Tests and Diploma Examinations was impacted by the fires in 2016 and 2019, as well as by the COVID-19 pandemic in 2020. Caution should be used when interpreting trends over time.
7. Aggregated Diploma results are a weighted average of percent meeting standards (Acceptable, Excellence) on Diploma Examinations. The weights are the number of students writing the Diploma Examination for each course. Courses included: English Language Arts 30-1, English Language Arts 30-2, French Language Arts 30-1, Français 30-1, Mathematics 30-1, Mathematics 30-2, Chemistry 30, Physics 30, Biology 30, Science 30, Social Studies 30-1, Social Studies 30-2



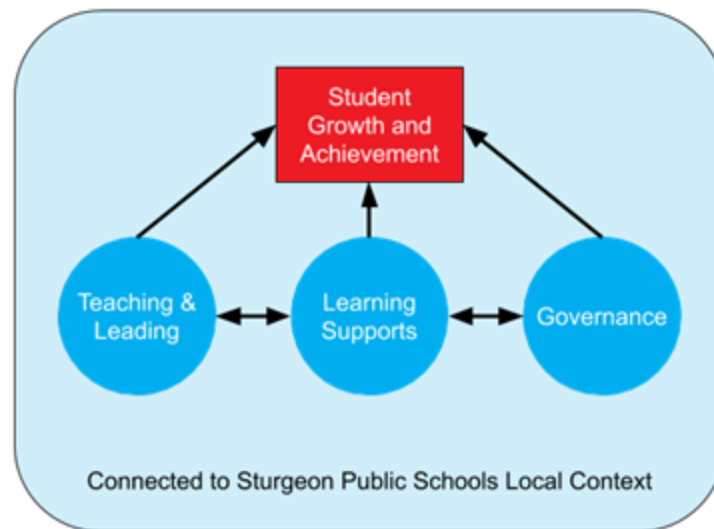


Priority - Student Achievement

Assurance Domains and Student Achievement

Assurance in the education system occurs when community members, system stakeholders and education partners engage across five domains:

- Student Growth and Achievement;
- Teaching and Leading;
- Learning Supports;
- Governance; and
- Local and Societal Context.

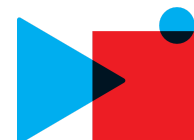


Student achievement is the priority for Sturgeon Public Schools. The domains of Teaching and Leading, Learning Supports and Governance support this priority and integrate local context to ensure students of Sturgeon Public Schools achieve.

Domains and Outcomes

Each domain is interconnected and part of a complete system supporting student achievement. Within each domain outcomes are identified to illustrate what will be happening consistently and strategies are outlined to describe how Sturgeon Public Schools will reach those outcomes. Measures are used and communicated to all stakeholders to illustrate success and inform the next cycle of improvement.





Domain: Student Growth & Achievement

Assurance occurs:

Public assurance occurs when Sturgeon Public Schools' students demonstrate strong achievement across provincial learning outcomes, engage critically and continuously progress as learners.

Provincial Measures

Required Alberta Education Assurance Measures (AEAMs)

Provincial Achievement Tests

Overall cohort results	Results (in percentages)					Target
	2017	2018	2019	2020	2021	2021
Acceptable Standard	78.3	78.0	76.3	n/a	n/a	79.0
Standard of Excellence	16.9	18.9	17.0	n/a	n/a	18.0

Diploma Examinations

Overall cohort results	Results (in percentages)					Target
	2017	2018	2019	2020	2021	2021
Acceptable Standard	77.0	75.3	84.6	n/a	n/a	85.0
Standard of Excellence	13.1	11.7	17.3	n/a	n/a	17.5

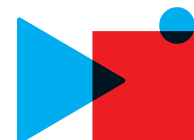
High School Completion

Measures	Results (in percentages)					Target
	2016	2017	2018	2019	2020	2020
Drop Out Rate	3.3	2.4	2.9	3.0	3.2	2.9
3 Year Completion	82.5	82.0	78.5	76.3	83.5	79.5
5 Year Completion	80.4	84.1	87.3	84.8	84.3	n/a

Citizenship

Measure	Sturgeon Public Schools (%)						Alberta (%)				
	2017	2018	2019	2020	2021	Target	2017	2018	2019	2020	2021
Percentage of teachers, parents and students who are satisfied that students model the characteristics of active citizenship.	77.2	77.6	79.4	82.2	80.5	82.2	83.7	83.0	82.9	83.3	83.2





Citizenship - Detail 2020/2021

Percentage of teachers, parents and students who are satisfied that students model the characteristics of active citizenship.

Stakeholder Group	(n)	Sturgeon Public Schools (%)	Alberta (%)
Parent	221	78.4	81.4
Student	849	69.3	74.1
Teacher	253	93.8	94.1

New Alberta Education Assurance Measures (AEAMs) in 2021

Student Engagement

Measure	Sturgeon Public Schools (%)						Alberta (%)				
	2017	2018	2019	2020	2021	Target	2017	2018	2019	2020	2021
Percentage of teachers, parents and students who agree that students are engaged in their learning at school.	new measure				83.5	n/a	new measure				85.6

Student Learning Engagement - Detail 2020/2021

Percentage of teachers, parents and students who agree that students are engaged in their learning at school.

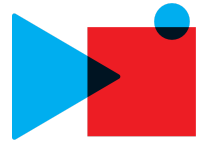
Stakeholder Group	(n)	Sturgeon Public Schools (%)	Alberta (%)
Parent	220	86.0	89.0
Student	850	66.9	71.8
Teacher	253	97.5	96.0

Local Measures

Intellectual Engagement: Interest and Motivation (OurSchool)		Results			
		2018/19	2019/20	2020/21	Alberta Average‡
Elementary 4-6*	(%)	80	81	77	86
Secondary 7-12**	(%)	32	35	32	43

*Elementary Student Number (1,886), **Secondary Student Number (1,409), ‡Norms built in 2016-2017





Key Insights and Implications

Results

Provincial achievement tests were canceled for 2020 and 2021. Diploma exams were also canceled in 2020 and became optional for 2021. Not enough students wrote Diploma exams in 2021 to generate division averages. Targets have remained in place for the next writing, however when writing resumes, results will be impacted by learning disruptions experienced through the Pandemic.

Significant improvement is noted in the 3-year High School completion rate with the highest result in 5 years.

Agreement that students model active citizenship is down from the previous year result but remained above the 5-year average. **It is noted that the student population reports the lowest satisfaction that students model the characteristics of active citizenship.**

The new provincial measure of engagement includes results from teachers, parents and students. It is slightly below the provincial average, which is consistent with the OurSchool student only result. Both of these measures ask questions on engagement with specific subjects and classroom learning. For example, “The Mathematics I am learning is interesting to me”, or “I enjoy Language Arts classes so much that I lose track of time”. **It is also noted that the student population reports the lowest agreement that students are engaged in their learning at school.**

It is important to note that many local classrooms or individual schools shifted to online learning during the school year, and all students changed from in-class learning to online learning from home for January and May 2021, with grade 7 to 12 students also moving online for the end of November and all of December 2020.

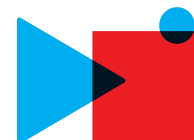
Achievement for students who self-identified as FNMI continues to be significantly above the provincial levels for all measures. It is noted that these levels are below the achievement for other students in Sturgeon Public Schools.

Domain: Teaching and Leading

Assurance occurs:

Public assurance occurs when Sturgeon Public Schools’ teachers and principals demonstrate all dimensions of the Teaching or Leadership Quality standards in a collaborative culture of learning.





Provincial Measures

Required Alberta Education Assurance Measures (AEAMs)

Education Quality

Measure	Sturgeon Public Schools (%)						Alberta (%)				
	2017	2018	2019	2020	2021	Target	2017	2018	2019	2020	2021
Percentage of teachers, parents and students satisfied with the overall quality of basic education.	88.8	87.0	90.5	89.9	86.8	90.5	90.1	90.0	90.2	90.3	89.6

Education Quality - Detail 2020/2021

Percentage of teachers, parents and students satisfied with the overall quality of basic education.

Stakeholder Group	(n)	Sturgeon Public Schools (%)	Alberta (%)
Parent	220	79.9	86.7
Student	848	83.1	86.3
Teacher	253	97.4	95.7

Local Measures

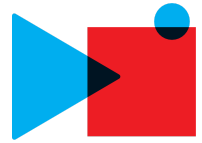
Quality Instruction: Rigor (OurSchool)		Results			
		2018/19	2019/20	2020/21	Alberta Average‡
Elementary 4-6*	out of 10	8.1	8.0	8.0	8.3
Secondary 7-12**	out of 10	6.5	6.3	6.5	6.6

*Elementary Student Number (1,886), **Secondary Student Number (1,409), ‡Norms built in 2016-2017

PD and Operational / No Student Days

Division PD Days	Site-Based PD Days	Operational, no Classes
<ul style="list-style-type: none"> - August 28 (am only) - April 23 - May 21 (pm only) 	<ul style="list-style-type: none"> - August 28 (pm only) - September 18 - October 16 - November 13 - December 18 - January 29 - March 25 - May 21 (am only) - June 4 	<ul style="list-style-type: none"> - August 31 - June 28
Teachers Convention (ATA PD)		Day in Lieu
<ul style="list-style-type: none"> - February 4 & 5 		<ul style="list-style-type: none"> - November 12 - March 26





Key Insights and Implications

Results

Student report of instructional Rigor remained the same or improved during 2020-2021. This is a measure of lesson clarity, provision of improvement strategies, and actionable feedback on assessments. It is noted that the percentage of teachers, parents and students satisfied with the quality of basic education decreased in 2020-2021, and that the parent population reports the lowest satisfaction level.■

The Professional Development survey was distributed to all staff after the April 23, 2021 Professional Development Day. staff feedback on differentiating instruction and Indigenous learning indicated the following:

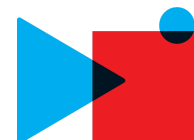
- Reflecting and discussing differentiation and Universal Design for Learning (UDL) is important or very important to improve student achievement in classrooms.
- Division FNMI PD supported their growth in Indigenous Foundational Knowledge and Understanding. Deeping Indigenous Knowledge and bringing lessons into all classrooms is important for staff in 2021.

There was strong agreement from staff related to teaching and learning approaches discussed in Professional Development, as illustrated by these direct quotes from staff:

- “Differentiation doesn't have to be time-intensive; it can flow naturally in the moment, responsive to students' needs. Differentiation is a mindset, not a technique or trick.”
- “Access points for every student and ensuring that we are setting the bar high with entry points for all, pushing students to do better and be more rigorous while also having relevant learning and activities is important.”
- “Throughout the year I have used Indigenous authors during our reading time in class. Often that has factual things that these people lived through. I also try to use hands-on activities with students to support Indigenous learning.”

88.2% of staff indicated that 2 division-wide Professional Development days a year was the right balance of division to school lead PD days.





Domain: Learning Supports

Assurance occurs:

Public assurance occurs when all students belong and learn in environments that support their needs. Public confidence is built when system resources are used to ensure optimum learning for all.

Provincial Measures

New and Required Alberta Education Assurance Measures (AEAMs) in 2021

Welcoming, Caring, Respectful and Safe Learning Environments (WCRSLE)

Measure	Sturgeon Public Schools (%)						Alberta (%)				
	2017	2018	2019	2020	2021	Target	2017	2018	2019	2020	2021
Percentage of teachers, parents and students who agree that their learning environments are welcoming, caring, respectful and safe.	new measure				84.9	n/a	new measure				87.8

Welcoming, Caring, Respectful and Safe Learning Environments (WCRSLE) - Detail

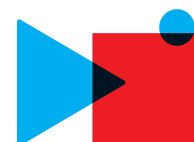
Percentage of teachers, parents and students who agree that their learning environments are welcoming, caring, respectful and safe.

Stakeholder Group	(n)	Sturgeon Public Schools (%)	Alberta (%)
Parent	221	85.7	88.2
Student	853	73.7	79.8
Teacher	253	95.2	95.3

Access to Supports and Services

Measure	Sturgeon Public Schools (%)						Alberta (%)				
	2017	2018	2019	2020	2021	Target	2017	2018	2019	2020	2021
Percentage of teachers, parents and students who agree that students have access to the appropriate supports and services at school.	new measure				79.5	n/a	new measure				82.6





Access to Supports and Services - Detail 2020/21

Percentage of teachers, parents and students who agree that students have access to the appropriate supports and services at school.

Stakeholder Group	(n)	Sturgeon Public Schools (%)	Alberta (%)
Parent	221	73.6	78.9
Student	849	76.4	80.2
Teacher	253	88.5	88.7

Local Measures

Emotional Health: Anxiety (OurSchool)		Results			
		2018/19	2019/20	2020/21	Alberta Average‡
Elementary 4-6*	(%)	27	27	29	22
Secondary 7-12**	(%)	32	39	40	29
School Context: Advocacy at School (OurSchool)		Results			
		2018/19	2019/20	2020/21	Alberta Average‡
Elementary 4-6*	out of 10	6.4	5.9	6.3	6.7
Secondary 7-12**	out of 10	2.8	2.7	2.7	2.6

*Elementary Student Number (1,886), **Secondary Student Number (1,409), ‡Norms built in 2016-2017

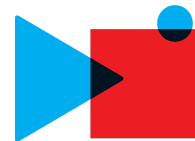
Key Insights and Implications

Results

It is noted that anxiety reported by students is slightly higher than previous years; however, grade 7 to 12 students reported consistent, above average levels of advocacy while at school, and there was improvement in grades 4 to 6 students reporting having an advocate.

It is noted that the new measure for Welcoming, Caring, Respectful and Safe Learning Environments (WCRSLE) is below the provincial average, **with the student population reporting the lowest agreement.** It is also noted that the new measure for teachers, parents and students reporting access to supports and services in school is below the provincial average **with the parent population reporting the lowest agreement.** Neither measure has been asked of stakeholders before the 2020-21 school year and trends and context will need to be better understood.





Indigenous Student Success and Applying Foundational Knowledge

In 2020-21, Sturgeon Public Schools deepened its commitment to Indigenous student success and the application of Indigenous foundational knowledge by creating new staff positions and acquiring school and classroom level resources. The Indigenous High School Student Coach, Indigenous Student Counselor, and six Educational Assistants work directly with students and their families to reduce barriers and improve drivers of student achievement. The Indigenous and Métis learning coaches work with teaching staff and school administrators to honour and naturalize Indigenous knowledge and approaches to learning within all classrooms and schools.

Each school received Métis Culture Resource kits from the Gabriel Dumont Institute out of Saskatchewan, and Indigenous Literacy Seed Kits through Audreys Books to ensure each school library had culturally relevant resources. Classroom level resources were introduced into each grade 1, 3, and 5. The Mathology series, written by Indigenous authors, was purchased for each grade 3 classroom, and the leveled reading materials *Under One Sun* featuring authentic, modern indigenous content was purchased for each grade 1 and 5 classrooms in every school.

Continuum of Supports and Services

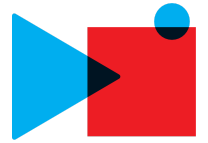
The work of creating inclusive schools belongs to everyone. Sturgeon Public Schools endeavors to build the capacity of school-based teams and teachers to ensure access to excellent programming for all students: to foster a culture of high expectations, ensure accessible curriculum with authentic learning experiences and remove any barriers from learning.

School Learning Teams address the needs of all students and children. The teams consist of the Principal and/or Vice-Principal, the Learning Support Lead, the Learning Coach (Grades 5-9 for 20-21), the Counsellor, the Behaviour Lead and the Teacher Leader. The School Learning Team provides leadership to develop school-wide support.

School Learning Teams:

- review data from universal, targeted and individualized supports to ensure effectiveness;
- plan and coordinate academic and behavioural interventions for each level of student need;
- develop data-based decision rules for various levels of intervention and/or support;
- monitor the fidelity of the implementation of interventions; and
- provide support, such as training, coaching and resources to staff regarding various levels of intervention and/or support.



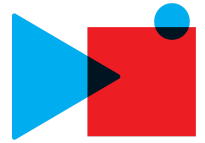


The Complex Services Team (CST) uses an integrated approach to support students with complex learning needs or severe disabilities. The focus is consultation to support mobility, communication, self-help, safety and access to learning for students with significant needs. The specialized supports and interventions implemented increase student independence, participation and successful integration in the school community.

Due to the high number of students with complex needs living in the Bon Accord, Gibbons and Redwater catchment areas, the Division expanded the GOALS (Growing Opportunities and Life Skills) program to offer the program at Redwater School beginning the 20-21 school year.

Pre-Kindergarten programming was offered at nine different locations as well as a PUF Pre-K Continuity of Learning online program. A pilot project with additional programming hours was offered three half days a week for Pre-K PUF children at Bon Accord Community School, Guthrie, Ochre Park and Sturgeon Heights.





Domain: Governance

Assurance occurs:

Public assurance occurs when Sturgeon Public Schools' engages openly with stakeholders with a focus on student achievement and demonstrates stewardship of system resources.

Board of Trustees

Sturgeon Public Schools' Board of Trustees consists of seven Trustees, charged with the responsibility of providing an organized and responsive Public Education system for the students and parents in Sturgeon County. Trustees represent the best interests of the community, parents, staff and students by setting the direction for the Division, developing policy and approving the budget.



(L to R, Trish Murray-Elliott, Stacey Lee Buga, Irene Grace Gibbons, Joe Dwyer, Janine Pequin, Tasha Oatway-McLay, Cindy Briggs)

Ward 1 - Redwater / Coronado

Janine Pequin

Ward 2 - Bon Accord / Legal

Cindy Briggs

Ward 3 - Alcomdale / Villeneuve

Joe Dwyer, Chair

Ward 4 - Sturgeon Valley / West St Albert

Trish Murray-Elliott

Ward 5 - Morinville

Stacey Lee Buga

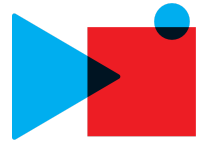
Ward 6 - Cardiff / Garrison

Tasha Oatway-McLay

Ward 7 - Gibbons / Lamoureux

Irene Grace Gibbons, Vice-Chair



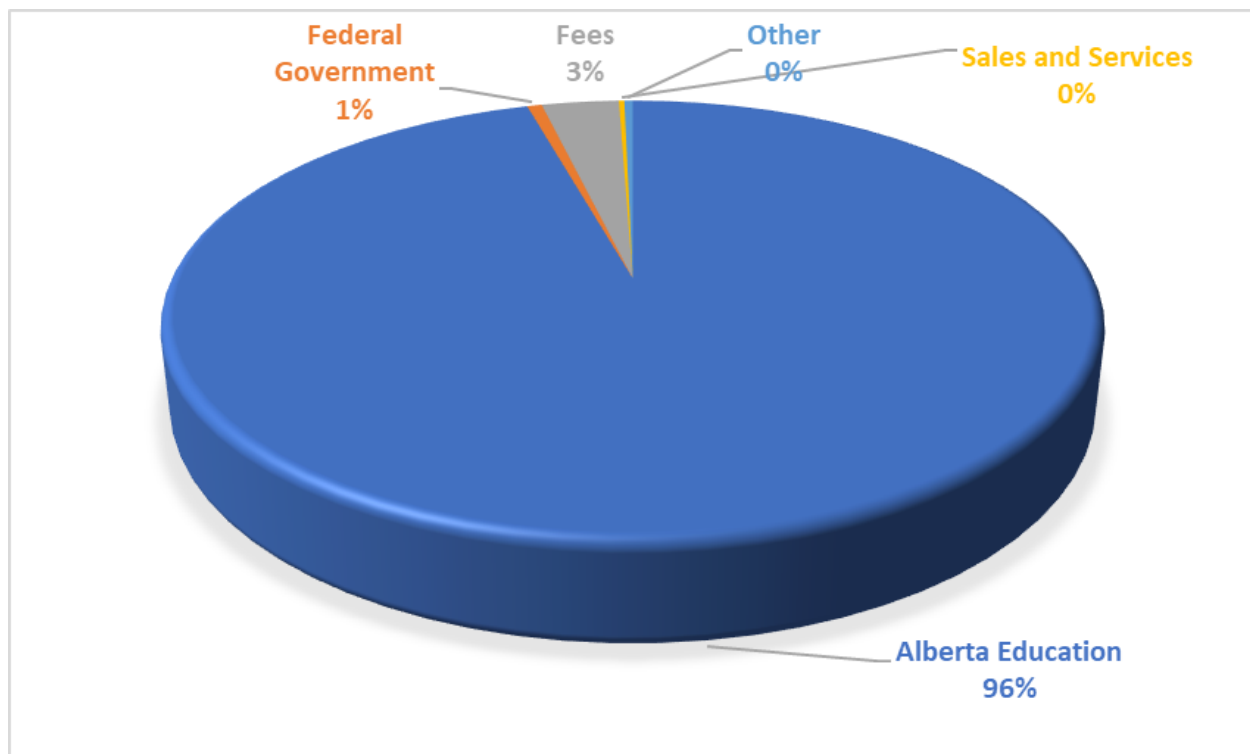


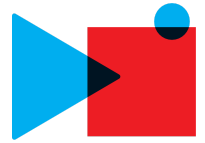
Financial Planning and Reporting

Sturgeon Public School Division’s primary focus is on Student Achievement. Through the Budgeting and Education Plan processes, the Division establishes the goals and objectives of the Board in accordance with the Vision, Mission and Values and priorities of the school year.

2021 - 2022 Budgeted Revenue by Source

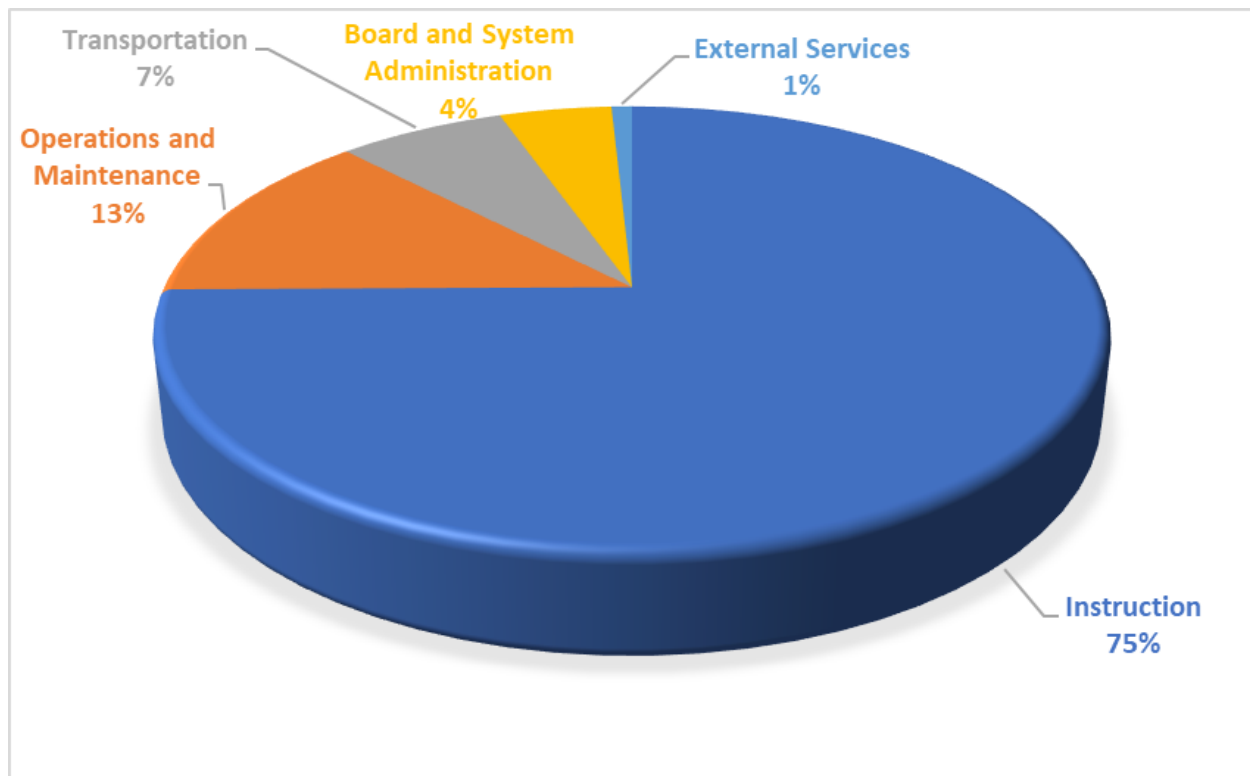
Alberta Education	\$ 70,775,619	95.6%
Federal Government	\$ 450,000	0.6%
Fees	\$ 2,362,761	3.2%
Sales and Services	\$ 169,254	0.2%
Other	\$ 255,635	0.3%
TOTAL	\$ 74,013,269	

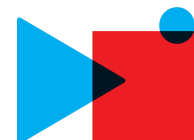




2021 - 2022 Budgeted Expenses by Program

Instruction	\$ 55,171,407	74.8%
Operations and Maintenance	\$ 9,524,076	12.9%
Transportation	\$ 5,031,137	6.8%
Board and System Administration	\$ 3,370,898	4.6%
External Services	\$ 613,574	0.8%
TOTAL	\$ 73,711,092	





Summary of 2020-2021 Financial Results

Actual vs. Budget Operating Results (2020-2021)

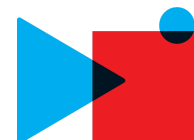
VARIANCE ANALYSIS For the Year Ended August 31, 2021 (in dollars)

	2021 Actual	2021 Budget	Variance Amount	Variance %	Variance Explanation (higher than 10% and \$100K; or lower than -10% and -\$100K)
Total Revenues	73,660,965	72,117,765	1,543,200	2%	
Expense by Programs					
Instruction - Pre K	3,830,448	4,663,218	(832,770)	-18%	Enrolments lower than budgeted by over 30%.
Instruction - K - Grade 12	42,802,638	45,321,873	(2,519,235)	-6%	
Operations and maintenance	9,411,156	10,092,831	(681,675)	-7%	
Transportation	4,809,182	5,100,848	(291,666)	-6%	
System administration	2,719,197	3,379,294	(660,097)	-20%	Budgeted Legal expenses did not incur.
External services	580,879	443,912	136,967	31%	One additional unbudgeted secondment.
Total Expenses	\$64,153,500	\$69,001,976	\$(4,848,476)		

Further Information

- For information on [Sturgeon Public Schools Audited Financial Statements](#), see our [website](#), or contact the Director, Financial Services at 780-939-4341.
- For more information on the provincial roll-up of [Audited Financial Statements information](#), see the [Alberta Education website](#).
- For more information on Sturgeon Public Schools' financial results, contact the Director, Financial Services at 780-939-4341.





Collection and Use of School Fees

For the Year Ended August 31, 2021 (in dollars)

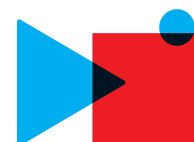
	(A) Actual Fees Collected 2020/2021	(D) Expenditures 2020/2021
Transportation Fees	\$571,056	\$571,056
Basic Instruction Fees		
Basic instruction supplies	-	-
Fees to Enhance Basic Instruction		
Technology user fees	\$3,426	\$3,426
Alternative program fees	\$50,724	\$50,724
Fees for optional courses	\$162,701	\$162,701
Activity fees	\$54,937	\$54,937
Early childhood services	-	-
Other fees to enhance education	-	-
Non-Curricular fees		
Extracurricular fees	\$13,585	\$13,585
Non-curricular travel	-	-
Lunch supervision and noon hour activity fees	-	-
Non-curricular goods and services	\$25,205	\$25,205
Other Fees	\$122,238	\$122,238
TOTAL FEES	\$1,003,872	\$1,003,872

Proposed 3 Year Capital Plan

New Construction, Modernization, Preservation and Studies

	2021-2022		2022-2023		2023-2024	
Legal, AB	Classroom Space	1				
Morinville Public School	Modernization / Replacement	2				
Landing Trail School	Modernization	3				
Namao School			Addition of 2 Modulars	1		
Sturgeon Heights School			Modernization / Addition	2		
Gibbons School					Modernization	1
Bon Accord School					Modernization	2





Provincial Measures

Required Alberta Education Assurance Measures (AEAMs) Parental Involvement

Measure	Sturgeon Public Schools (%)						Alberta (%)				
	2017	2018	2019	2020	2021	Target	2017	2018	2019	2020	2021
Percentage of teachers and parents satisfied with parental involvement in decisions about their child's education.	80.1	77.0	81.7	82.5	77.4	82.5	81.2	81.2	81.3	81.8	79.5

Parental Involvement - Detail 2020/21

Percentage of teachers and parents satisfied with parental involvement in decisions about their child's education.

Stakeholder Group	(n)	Sturgeon Public Schools (%)	Alberta (%)
Parent	220	64.1	72.2
Teacher	250	90.7	86.8

Local Measures

Stakeholder Engagement

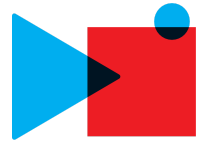
Sturgeon Public Schools reached out to stakeholders in 2020-2021 through the Alberta Assurance survey, the OurSchool student survey, a division wide Thoughtexchange, and the Professional Development survey for staff.

The division wide Thoughtexchange was open from April 13 to April 20, 2021, and allowed 566 participants to share 520 thoughts and give 5,866 ratings on the thoughts of others answering this question: What are the most important things that Sturgeon Public Schools are doing or should consider doing to improve student achievement in our schools next year?

Key thoughts from the Thoughtexchange representing recurring themes aligned directly to Student Achievement affirmed the current initiatives implemented within Sturgeon Public Schools. These included:

- Teaching students the curriculum in different ways (differentiated instruction). It is important to have differentiated instruction, as it allows different types of learning styles/abilities.
- Connecting student achievement with enhanced experiences that are available at Sturgeon Public Schools. As a rural Public School Division with access to places like





the Outdoor classroom, this should continue to be one of our most utilized assets for reimagined learning.

- Sturgeon Public Schools' staff are recognized by our communities as caring staff who are dedicated to working with their students. Relationships with students, getting to know their strengths and areas of need, and knowing how to work with students to support their needs is crucial.

Key Insights and Implications

Results

It is noted that teachers and parents reported a lower satisfaction with parental involvement in decisions about their child's education, **with the parent population reporting significantly lower satisfaction**. In 2020-2021 there were significant restrictions on how parents accessed the school and their child's teachers or administration due to Chief Medical Officer of Health (CMOH) Orders in place.

Domain: Local and Societal Context

Assurance occurs:

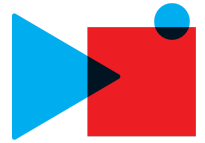
Public assurance occurs when Sturgeon Public Schools respond proactively to local and societal contexts or concerns. Learning in Sturgeon Public Schools includes local context in educational programming.

Contextual Information

Sturgeon Public Schools has a long history of providing quality rural public education in Sturgeon County and bordering municipalities. Sitting on Treaty 6 Territory and starting in a two-classroom school house, the Division has grown to serve 5000+ students in 17 schools, encompassing Pre-K and grades K-12.

Sturgeon Public Schools fosters a strong sense of community, where students learn in an atmosphere of inclusion and caring. Achieving student success is the focus of Sturgeon Public Schools' programming. Our schools are special places, where an open and collaborative relationship with parents and the rural community enhances the quality of our education and sees our students thrive. We support the entire individual, providing diverse specialty programming that inspires and develops each student, while maintaining caring schools that make our youth feel safe, secure, and accepted.






LARGEST EMPLOYER
in Sturgeon County
300 Teachers | 327 Support Staff



5,089 Students
Preschool to Grade 12



HIGHLIGHTS
2021



17 Rural Public Schools



SP Virtual Academy

CISCO Networking Academy
Dual Credit | Child Care
Construction | Welding | Mechanics
French Immersion
Knowledge & Employability
Outdoor Classrooms
Computing Science | Game Design



UNIQUE PROGRAMMING

Each year Sturgeon Public Schools celebrates our diversity and uniqueness. Our community supports activities and gay-straight alliances to ensure everyone is safe and welcome in their schools.

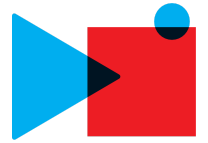
Sturgeon Public Schools provides academic, vocational, and technological programming to prepare students to be successful in the careers of today. Students learn the skills to excel in post-secondary education, find vocational careers, and think outside of the box in entrepreneurial pursuits.

Incredible teachers + outstanding programming + inclusive atmosphere and peer support = Sturgeon Public Schools.

Local Measures

COVID-19 impacted the ability to host separate, school level engagements in 2020-21. Instead, school principals were given results specific to their school community from the division-wide Thoughtexchange conducted in April 2021.





Key Insights and Implications

Results

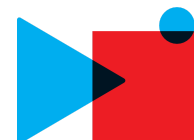
Principals analyzed this direct and local feedback from parents and staff in their school communities and will report on these results in their Education Plans for 2021-22.

Promoting a well-rounded approach to education such as community projects, wellness activities, outdoor classroom, etc.

This helps engage students in their learning and builds a connection to our community.

Mental Health for Teachers.
Teachers need healthy bodies and minds to help support our students. It's challenging to pour from an empty cup.





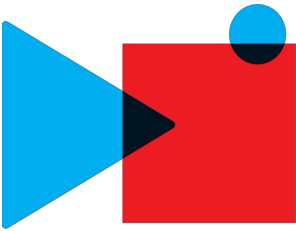
Sturgeon Public Schools
9820- 104 Street, Morinville, AB T8R 1L8

Telephone: 780.939.4341 Toll Free: 1.888.459.4062 Fax: 780.939.5520

Website: sturgeon.ab.ca

Community	Grades Served	Telephone
TOWN OF BON ACCORD Bon Accord Community School Lilian Schick School Oak Hill School	Pre-K to Grade 4 Grade 5 to Grade 9 Grade 3 to Grade 10	780.921.3559 780.921.2200 780.921.3011
TOWN OF GIBBONS Gibbons School Landing Trail School Sturgeon Learning Centre Sturgeon Virtual Academy	Grade 5 to Grade 9 Pre-K to Grade 4 Grade 10 to 12, Adult Learning Grade 5 to 9, Online	780.923.2240 780.923.2898 780.939.4341 780.939.4341
LANCASTER PARK MILITARY BASE Guthrie School	Pre-K to Grade 9	780.973.3111
TOWN OF MORINVILLE École Morinville Public School Four Winds Public School Morinville Learning Centre	Pre-K to Grade 4 Grade 5 to Grade 9 Grade 10 to 12, Adult Learning	780.939.3445 825.349.0021 780.939.4341
HAMLET OF RIVIÈRE QUI BARRE Camilla School Colony School	Pre-K to Grade 9 Pre-K to Grade 9	780.939.2074 780.939.2012
HAMLET OF NAMAQ Namao School Sturgeon Composite High School	Pre-K to Grade 9 Grade 10 to Grade 12	780.973.9191 780.973.3301
TOWN OF REDWATER Ochre Park School Redwater School	Pre-K to Grade 4 Grade 5 to Grade 12	780.942.2901 780.942.3625
CITY OF ST. ALBERT Sturgeon Heights School	Pre-K to Grade 9	780.459.3990





BOARD
MEMORANDUM

Date: December 22, 2021
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Liliana LeVesconte, Associate Superintendent, Corporate Services
Subject: Policy 400 – Financial Accountability & Audit

Purpose:

For approval. Recommendation required.

Recommendation:

That the Board of Trustees approve Policy 400 – Financial Accountability & Audit as presented at the December 22, 2021, Public Board meeting.

Background:

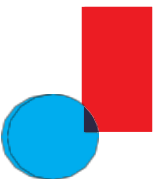
As presented at the December 8, 2021 Committee of the Whole Meeting, administration has updated Policy 400 – *Financial Accountability & Audit* to reflect the contract for Audit Services for a term of three to five years.

Administration is prepared to respond to questions at the December 22, 2021, Public Board meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

Attachment





Financial Accountability and Audit

EFFECTIVE: March 27, 2019

REVISED: December 8, 2021

REVIEW: 2022-2023

1.0 POLICY

The Board believes that the independent professional audit of its financial operation is essential for establishing credibility and financial accountability for tax dollars spent on education.

The Board also believes that the audit of individual school financial records is necessary.

The Board shall appoint an auditor for a term of three to five years.

References: Administrative Procedure: AP420 – Financial Accountability and Audit
Education Act: Part 6, Division 1, Finance



Financial Accountability and Audit

EFFECTIVE: March 27, 2019
2022-2023

REVISED: ~~September 23, 2020~~
December 8, 2021

REVIEW:

1.0 POLICY

The Board believes that the independent professional audit of its financial operation is essential for establishing credibility and financial accountability for tax dollars spent on education.

The Board also believes that the audit of individual school financial records is necessary.

The Board shall appoint an auditor for whatever a term ~~it determines (not to be less than 3 years)~~of three to five years.

References: Administrative Procedure: AP420 – Financial Accountability and Audit
Education Act: Part 6, Division 1, Finance