



Notes of the Meeting of
The Committee of the Whole
Held at Morinville on December 8, 2021

PRESENT

Mr. Joe Dwyer, Chair
Ms. Irene Gibbons, Vice Chair
Mrs. Cindy Briggs, Trustee
Mrs. Janine Pequin, Trustee*
Mrs. Stacey Buga, Trustee
Mrs. Tasha Oatway-McLay, Trustee
Ms. Trish Murray-Elliott, Trustee
Ms. Shawna Walter, Acting Superintendent
Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services
Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services
Mrs. Rita Raposo, Acting Associate Superintendent, People Services
(* *electronic attendance*)

CALL TO ORDER

The Chair called the meeting to order at 4:00PM.

CONSIDERATION OF AGENDA

- 2.1 Additions/Deletions to Agenda
- 2.2 Approval of Agenda

Moved by Ms. Trish Murray-Elliott that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPOINTMENTS

APPROVAL OF COMMITTEE NOTES

- 4.1 Amendment/Correction of Notes
- 4.2 Approval of Committee Notes

Moved by Mrs. Cindy Briggs that the notes of November 12, 2021, be approved, as presented.

CARRIED UNANIMOUSLY

PRESENTATIONS

5.1 Mental Health & Wellness Initiative

Ms. Michele Parker, Mental Health and Wellness Coordinator, presented on the Sturgeon Public Schools Mental Health & Wellness Initiative.

REPORTS FROM SENIOR EXECUTIVE

6.1 Alberta School Council Engagement (ASCE) Grant 2021-2022 Update

Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services, brought forward as information, details on the ASCE Grant for the 2021-2022 school year. Each School Council in the Division received \$500.00 to support their work.

6.2 AP420 – Financial Accountability & Audit

Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, updates to the Administrative Procedure 420 – Financial Accountability & Audit.

6.3 Bill 58: School Councils and Parent Fundraising Groups Insurance

Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, details on Bill 58, or Freedom to Care Act, and volunteer insurance coverage.

6.4 School Council Annual Reports

Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services, brought forward as information, reports on all School Councils “Year in Review”, provided to the Board of Trustees every fall as per Policy 305 – School Councils.

6.5 Monthly IT Report

Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, the Monthly IT Report for the month of November 2021. The Board of Trustees requested further clarification on the number of Chromebook devices in the Division to be brought back at a future meeting.

REPORTS FROM TRUSTEES AND STANDING COMMITTEES

7.1 Chair’s Report

Chair Dwyer presented a verbal report.

Chair Dwyer (Alcomdale/Villeneuve Area)

Chair Dwyer reported that he attended:

- ASBA Board Chair Seminar
- Board Retreat – Two Days
- Council of School Councils’ (COSC) Meeting
- Education Committee Meeting
- Student Disciplinary Hearings

- Visited Camilla School and Morinville Colony School
- Work at Central Office with Administration

7.2 Trustees' Reports

Trustee Briggs (Bon Accord/Legal)

Trustee Briggs reported that she attended:

- Board Retreat – Two Days
- Council of School Councils' (COSC) Meeting
- Lilian Schick School, School Council Meeting
- Participated in the Kindergarten Enhancement Enrichment Program
- Visited Bon Accord Community School
- Visited Lilian Schick School
- Visited Oak Hill School

Trustee Buga (Morinville Area)

Trustee Buga reported that she attended:

- Alberta Health Services Presentation
- ASBA Zone 2/3 Meeting
- Board Retreat – Two Days
- Council of School Councils' (COSC) Meeting
- École Morinville Public School, School Council Meeting
- Education Committee Meeting
- Four Winds Public School, School Council Meeting
- Principal Meeting and Tour of École Morinville Public School
- Teacher Board Advisory Committee Meeting
- Webinar – Recess Break

Trustee Gibbons (Gibbons/Lamoureux)

Trustee Gibbons reported that she attended:

- ASBA Board Chair Seminar
- Board Retreat – Two Days
- Council of School Councils' (COSC) Meeting
- Education Committee Meeting
- Meeting with Principal of Gibbons School
- Meeting with Principal of Landing Trail School
- Student Disciplinary Hearings
- Teacher Board Advisory Committee Meeting
- Virtual Attendance at the Sturgeon Composite High School Awards

Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)

Trustee Murray-Elliott reported that she attended:

- Board Retreat – Two Days
- Council of School Councils' (COSC) Meeting
- Education Committee Meeting
- Student Disciplinary Hearings

Trustee Oatway-McLay (Cardiff/Garrison)

Trustee Oatway-McLay reported that she attended:

- Board Retreat – Two Days
- Council of School Councils' (COSC) Meeting
- Guthrie School, School Council Meeting
- Teacher Board Advisory Committee Meeting

Trustee Pequin (Redwater/Coronado Area)

Trustee Pequin reported that she attended:

- ASBA Zone 2/3 Meeting
- Board Retreat – Two Days
- Council of School Councils' (COSC) Meeting
- TEBA Meeting

7.3 Advocacy Committee

A verbal and written report was provided.

7.3.1 Committee Work Plan 2021-2022

The Advocacy Committee Work Plan 2021-2022 was developed at the Board Retreat and provided for discussion and review.

Moved by Mrs. Stacey Buga that the Board of Trustees accept the Work Plan as presented and forward to December 22, 2021, Public Board meeting for approval.

7.4 Building and Maintenance Committee

A verbal and written report was provided.

7.4.1 Committee Work Plan 2021-2022

The Building and Maintenance Committee Work Plan 2021-2022 was developed at the Board Retreat and provided for discussion and review.

Moved by Mr. Joe Dwyer that the Board of Trustees accept the Work Plan as presented and forward to December 22, 2021, Public Board meeting for approval.

7.5 Education Committee

A verbal and written report was provided.

7.5.1 Committee Work Plan 2021-2022

The Education Committee Work Plan 2021-2022 was developed at the Board Retreat and provided for discussion and review.

The Education Committee brought forward the following information from their December 8th Meeting:

- A recommendation that a SOGI presentation on what action Sturgeon Public Schools has taken be added to the Board Presentation Tracker;
- A recommendation that a SOGI and Diversity Professional Development for Trustees be organized to clarify language and legal frameworks relevant to policies 110 and 115; and

Amendment to the Work Plan include:

- Removing “Update of Policy 700: Superintendent of Schools” and “the clarification of Policy 430: Trustee Remuneration and Expense Reimbursement” and consider assigning them to Finance and People Services Committee.

Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees accept the Work Plan as amended and forward to December 22, 2021, Public Board meeting for approval.

7.6 Finance and People Services Committee

A verbal and written report was provided.

7.6.1 Committee Work Plan 2021-2022

The Finance and People Services Committee Work Plan 2021-2022 was developed at the Board Retreat and provided for discussion and review.

Amendments to the Work Plan include:

- Added Update of Policy 700: Superintendent of Schools; and
- Added Policy 430: Trustee Remuneration and Expense Reimbursement.

Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees accept the Work Plan as amended and forward to December 22, 2021, Public Board meeting for approval.

7.7 Transportation Committee

A verbal and written report was provided.

7.7.1 Committee Work Plan 2021-2022

The Transportation Committee Work Plan 2021-2022 was developed at the Board Retreat and provided for discussion and review.

Moved by Mr. Joe Dwyer that the Board of Trustees accept the Work Plan as presented and forward to December 22, 2021, Public Board meeting for approval.

REPORTS FROM SPECIAL COMMITTEES/TASK GROUPS

8.1 Alberta School Boards' Association Zone 2/3

A verbal report was provided.

8.2 Public School Boards' Association of Alberta

A verbal report was provided.

8.3 Teacher Board Advisory Committee (ATA)

A verbal report was provided. A meeting was held on December 3, 2021.

8.4 Labour Management Committee (CUPE)

No report was provided—no meeting scheduled at this time.

8.5 Community Services Advisory Board

No report was provided—no meeting scheduled at this time.

NEW BUSINESS

9.1 Policy 400 – Financial Accountability & Audit

Policy 400 – Financial Accountability & Audit was updated to reflect the contract for Audit Services.

Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees forward Policy 400 – Financial Accountability & Audit to December 22, 2021, Public Board meeting for approval.

QUESTION PERIOD

10.1

UNFINISHED BUSINESS

11.1

INFORMATION ITEMS

12.1 COVID-19 Vaccination Status Administrative Procedure

Following the motion made by the Board of Trustees at the October 27, 2021, Public Board meeting directing Administration to develop an Administrative Procedure regarding a vaccine mandate, the Board of Trustees and public were informed that an administrative procedure would come forward at the January Committee of the Whole meeting.

PENDING LIST

13.1 No pending list

IN CAMERA

5:32PM – Moved by Mrs. Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

7:56PM – Moved by Mrs. Oatway-McLay that the Board revert to public.

CARRIED UNANIMOUSLY

ADJOURNMENT

The meeting adjourned 7:56PM.

**Discussions on items are held at Committee of the Whole Meetings.
Decisions on items are made at Public Board Meetings.**