



BOARD
MEMORANDUM

Date: February 9, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Office of the Superintendent
Subject: Policy 435 – Technology Equipment for Trustees

Purpose:

For review and consideration.

Consideration:

That the Board of Trustees review and provide a recommendation regarding Policy 435 – *Technology Equipment for Trustees*, for approval at the February 23, 2022, Public Board meeting.

Background:

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has reviewed and updated Policy 435 – *Technology Equipment for Trustees* as part of its review of policies that fall under the Office of the Superintendent. Policy 435 update includes a minor format change.

Administration is prepared to respond to questions at the February 9, 2022, Committee of the Whole meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

Attachment





Technology Equipment for Trustees

EFFECTIVE: June 26, 2019

REVISED:

REVIEW: 2025-2026

1.0 POLICY

Trustees shall be provided a device to carry out board business. Consumables (ie. Print cartridges and maintenance kits) shall be covered under Policy 430 – Trustee Remuneration and Expense Reimbursement. All Board provided equipment will be maintained by the Division.

2.0 GUIDELINES

2.1 All equipment will be returned at the end of the Trustee’s term of office or can be purchased by the departing Trustee at the fair market value of the equipment at that time.

2.1.1 Purchased devices will be reset to factory defaults before being released to the departing Trustee.

2.1.2 Purchased equipment once owned by the departing Trustee will no longer be supported by the Division.

2.2 Trustees will receive a stipend of \$600.00 per annum to offset other technology related expenses (ie. Internet).

References: Board Policy: 430 Trustee Remuneration and Expense Reimbursement

Technology Equipment for Trustees

EFFECTIVE: June 26, 2019

REVISED: ~~January 29, 2020~~

REVIEW: ~~20245-20262~~

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