



## BOARD MEMORANDUM

**Date:** February 9, 2022  
**To:** Board of Trustees  
**From:** Shawna Walter, Acting Superintendent  
**Originator(s):** Shawna Walter, Acting Superintendent  
**Subject:** Board and Committee Meetings

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**Purpose:**

For review and consideration.

**Consideration:**

That the Board of Trustees review and provide a recommendation regarding Board and Committee Meetings, for approval at the February 23, 2022, Public Board meeting.

The recommendation that the Committee of the Whole move to an **in camera working** committee:

- Decisions will not be made at the Committee of the Whole.
- Discussion, motions, voting and subsequent decisions will be made at the Public Board.
- Public reporting will continue at the Public Board.

A recommendation that the October 27, 2021, Board Motion defining the Date, Time, and Place of Regular Meetings be reviewed and referred to the February 23, 2022, Public Board meeting.

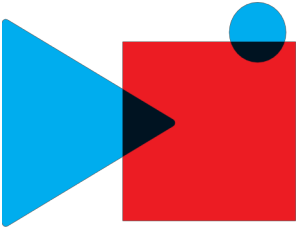
Recommended motion for consideration: *that the regular Public Board meeting be held on the fourth Wednesday of each month at 4:00 p.m. at the Frank Robinson Education Centre in Morinville.*

**Background:**

The Board believes that transparency and accountability should be demonstrated to the greatest extent possible, and its decision making should be conducted in public. There are specific instances, however, when the public interest is best served by private discussion in “in camera” sessions. The Board holds in camera meetings to deal with land, labour and legal matters.

In addition, the Board believes it is important to gather privately for professional development, to review the function of the Board and strategic planning purposes. The Board also uses these opportunities to explore matters to a greater depth, seek





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clarification from Administration and discuss matters requiring a deeper level of understanding prior to consideration of the matter at a Regular Board meeting.

Policy 230 - *Board Committees* was updated to reflect the direction of the Board to better define Board Committees and their purpose. The updated policy reflects the Board's need to receive information, ask questions and discuss upcoming items.

At the October 27, 2021, Organizational Meeting, the Board of Trustees made the following motion related to Date, Time, and Place of Regular Meetings:

S-17/2021 – Moved by Mr. Joe Dwyer that the regular Public Board meeting be held on the fourth Wednesday of each month at 4:00 p.m. at the Frank Robinson Education Centre in Morinville and the Committee of the Whole meeting be held on the second Wednesday of each month at 4:00 p.m. at the Frank Robinson Education Centre in Morinville.

CARRIED UNANIMOUSLY

Administration is prepared to respond to questions at the February 9, 2022, Committee of the Whole meeting.

Sincerely,

Shawna Walter, M.Ed  
Acting Superintendent

