



BOARD MEMORANDUM

Date: February 23, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Jonathan Konrad, Acting Deputy Superintendent, Education Services
Subject: ASCA AGM, Conference & Trade Show - April 2022 UPDATE

Purpose:

For Information.

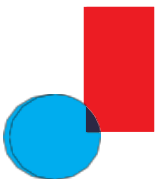
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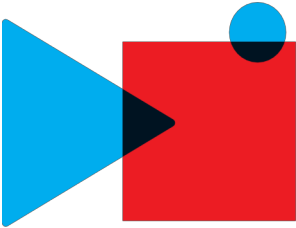
As presented at the February 9, 2022, Committee of the Whole meeting, the Alberta School Councils' Association (ASCA) Conference takes place on April 22nd and 23rd, 2022, followed by the ASCA Annual General Meeting (AGM) on April 24th, 2022, and will be an online event. All Parents, Principals, Teachers and School Council members are invited to attend, however, School Councils may have only one Voting Delegate at the AGM. Should school councils wish, they may authorize another delegate to vote on their behalf and properly authorized delegates may hold up to 9 proxy votes. Details and forms are available on <https://www.albertaschoolcouncils.ca/>

The Event Brochure, Event Schedule, Fee Schedule and Pre-Meeting Preparation Planning Documents for the ASCA Conference have been released online and are attached for your reference.

Pursuant to Policy 305 "The Board of Trustees supports the reimbursement of registration fees for the equivalent of one registration fee per School Council for the Alberta School Councils' Association Conference, as an ongoing sponsorship".

January 12, 2022, Education Services emailed information to all School Council Chairs and Vice Chairs, Principals, Vice Principals and to the Board of Trustees. Follow-up communication is planned to clarify the Board support for one registration fee per School Council and to share further conference details.





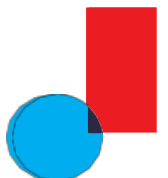
B O A R D
MEMORANDUM

Administration is prepared to respond to questions at the February 23, 2022, Public Board meeting.

Sincerely,

Shawna Walter M. Ed
Acting Superintendent

Attachment





April 22, 23, 24, 2022

School Councils Conference

Annual General Meeting
Alberta School Councils' Association

Providing development sessions, information sharing and resources for the school community, the event offers opportunity to engage in provincial education and network with others on school council.

The Alberta School Councils' Association (ASCA) is pleased to present the 2022 annual conference and general meeting ONLINE, utilizing the Zoom video web platform.

Suitable for desktop, laptops, tablets, and smart phones, participants can join from a PC, Mac, iOS or Android device.

The 2022 event will consider “**School Councils: Cultivating Compassion**”, promoting the work of school council and wellbeing in the school community to benefit student success.

“Compassion promotes meaningful connections, facilitates problem-solving, and improves overall wellbeing.”

The online event is presented over three days, starting Friday at 12:30 pm until 5:00 pm, Saturday 8:45 am to 4:30 pm, and Sunday 8:30 am to 4:00 pm.

Breakout sessions, keynotes and plenary presentations are scheduled, prior to the business meeting day and election of the ASCA Board of Directors.

Attendees include parents, community members, students, teachers, principals, superintendents, and school board trustees, as well as government and organizations in education.

Vendor sponsors with products, services and resources relevant to schools, communities and fundraising associations will be participating. Prizes are available to be won, by entering draws and contest activities.

Two 1.5-hour pre-conference workshops are offered on Friday morning starting at 8:45 am.

Three post-conference sessions are scheduled for Saturday evening at 5:00 pm to 6:15 pm.

Creating a culture of compassion. Building communities of compassion. School Councils Conference 2022.

Visit www.albertaschoolcouncils.ca for schedule details and online registration information.



April 22, 23, 24, 2022

School Councils Conference

Annual General Meeting

Alberta School Councils' Association

The 2022 annual conference and general meeting will be presented online utilizing the Zoom web platform.

Providing development sessions, information sharing and resources for the school community, the event offers opportunity to engage in provincial education and network with others on school council.

School Councils: Cultivating Compassion

"Compassion promotes meaningful connections, facilitates problem-solving, and improves overall wellbeing."

The 2022 event will consider **"School Councils: Cultivating Compassion"**, promoting the work of school council and wellbeing in the school community to benefit student success.

Sessions will offer elements of inclusion, resilience, student wellbeing, curriculum, healthy schools and advancing reconciliation.

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Vendor sponsors with products, services and resources relevant to schools, communities and fundraising associations will be participating. Prizes are available to be won by entering draws and contest activities.

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EVENT SCHEDULE AT A GLANCE*

Friday April 22

8:45 am - 10:15 am	Pre-session A
10:45 am - 12:15 pm	Pre-session B
12:30 pm	Opening, Partner Greetings
1:00 pm	Provincial Education Update
1:45 pm - 2:45 pm	Breakout Sessions
2:45 pm - 3:45 pm	Networking
3:45 pm - 5:00 pm	Conversation Exchange

Saturday April 23

8:45 am	Welcome
9:00 am - 10:00 am	Breakout Sessions
10:15 am	Keynote Speaker
11:00 am	Networking
12:00 pm - 12:45 pm	Lunch Break
12:45 pm - 1:30 pm	Plenary Presentation
1:45 pm - 2:45 pm	Breakout Sessions
2:45 pm - 3:45 pm	Networking
3:45 pm - 4:30 pm	Closing Plenary
5:00 pm - 6:15 pm	Pre-AGM Sessions

Sunday April 24

8:30 am - 9:00 am	Opening Address
9:00 am - 12:00 pm	Business Meeting, Board Elections
12:00 pm - 12:45 pm	Lunch Break
12:45 pm - 4:00 pm	Business Meeting, Board Elections

***NOTE - schedule may be subject to change.**

Visit www.albertaschoolcouncils.ca for schedule details and online registration information.



April 22, 23, 24, 2022

School Councils Conference

Annual General Meeting
Alberta School Councils' Association

2022 REGISTRATION FEES

Registration deadline is 5 pm on Friday, April 15, 2022.

Tickets	Parents on ASCA Member School Councils	School Board Trustees and Division Administration sponsoring ASCA membership	Non-Member Rate
Pre - conference Sessions Friday April 22 8:45 am - 10:15 am 10:45 am - 12:15 pm	\$25 each or 2 for \$45	\$30 each or 2 for \$50	\$50 each or 2 for \$75
Conference [▽] Friday April 22 12:30 pm - 5:00 pm and Saturday April 23 8:45 am - 4:30 pm (Includes Session Recordings [^])	\$125	\$195	\$250
Breakout Sessions ONLY (attending maximum of 3) <i>ASCA sessions are ASCE Grant eligible</i>	\$25 each	\$40 each	\$60 each
Breakout Session Recordings [^] ONLY (not attending)	\$60	\$80	\$100
Pre - AGM Sessions Saturday April 23 5:00 pm - 6:15 pm	\$0 (no charge) for Conference and/or AGM Registrants		
Annual General Meeting (AGM) Sunday April 24 8:30 am - 4:00 pm <i>Each ASCA Member School Council carries ONE vote at the AGM.</i> <i>There is no limit on how many parents from a Member School Council can attend.</i>	\$35 ASCA School Council Members \$0 for 1 Parent Voting Delegate* <i>*There is no charge for the (1) parent designated (Credentialed) voting delegate.</i>	\$65	\$95

[^] all available recorded sessions

[▽] Paid registrants attending an ASCA Webinar Wednesday Feb 9 – Apr 6 can receive a \$25 discount (promo code) to reduce Conference[▽] fees. *Note – conference registration fees are NOT ASCE Grant eligible.*

Please Note – Refunds are subject to a 5% service charge fee. NO refunds issued after April 15, 2022.

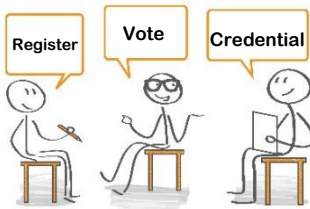


AGM Pre-Meeting Preparation and Planning



Decide how your school council vote will be represented at the AGM – *in one of two ways:*

A. Designate a parent representative from your school council to attend the AGM and vote on behalf of your school council.



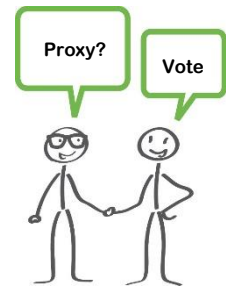
- Complete and submit a **CREDENTIAL** Voting Form authorizing this individual to represent and vote on behalf of your school council.
- Register the voting parent representative to attend the meeting.

Note – each school council is entitled to hold ONE vote, designating one parent representative (voting delegate) to carry the vote. Additional school council members are encouraged to attend, to assist with decision-making at the meeting.

OR

B. Designate a parent representative from another ASCA member school council already attending the AGM to carry your vote on behalf of your school council.

- Complete and submit a **PROXY** Voting Form authorizing this individual to vote on behalf of your school council.
- Contact the ASCA office if you would like to connect with a school council that is attending and able to carry your school council's vote.



Note – each school council is entitled to hold ONE vote for their own school council and an additional nine (9) votes by PROXY for other school councils, for a total of ten (10) votes at the meeting.



Discuss all items in the final **AGM package** including:

- the ORDER PAPER - outlining the Advocacy Resolutions, Special Resolutions and Administrative Resolutions.
- the AGENDA outlining the Financials, Budget, Draft Minutes from the previous AGM, New business and the RULES of ORDER.



Review the Candidate Profiles of those running for a position on the ASCA Board of Directors. (posted on the ASCA website in March, April)



Decide how your school council will vote (FOR or AGAINST) on each of the proposed resolutions.



Determine who your school council will vote for in the election for the position(s) available on the ASCA Board of Directors.



*Note – include discussion about **potential** amendments or changes proposed to resolutions on the floor at the AGM (decision breakers), on speaking to proposed resolution(s) - asking questions or requesting clarification (if required), and **possible** late additions to the Candidate's roster.*

(Amendments common to resolutions may be to include changes for a province-wide scope to benefit all students, but amendments are **not** allowed - if they change the original intent of the resolution request.)