



**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on February 23, 2022**

Table of Contents

	Resolution #
Approval of Agenda	005
Approval of the Minutes of the Special Meeting	006
Approval of the Minutes of the Regular Meeting	007
Education Committee Work Plan 2021/2022	008
New Business	
2022/2023 School Calendar	009
2021/2022 Capital Projects & Access to Reserves	010
Town of Legal Catchment	011
Board and Committee Meetings	012
Policy 230 – Board Committees	013
Policy 105 – Vision, Mission and Values	014
Policy 220 – Trustee Code of Conduct	015
Policy 225 – Board Responsibility and Conduct	016
Policy 231 – Student Advisory Committee	017
Policy 240 – Policy Development	018



**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on February 23, 2022**

PRESENT

Mr. Joe Dwyer, Chair
Ms. Irene Gibbons, Vice Chair
Mrs. Cindy Briggs, Trustee
Mrs. Janine Pequin, Trustee
Mrs. Stacey Buga, Trustee
Mrs. Tasha Oatway-McLay, Trustee
Ms. Trish Murray-Elliott, Trustee
Ms. Shawna Walter, Acting Superintendent
Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services
Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services
Mrs. Lisa Lacroix, Associate Superintendent, Human Resources
Mrs. Rita Raposo, Manager, Human Resources

CALL TO ORDER

The Chair called the meeting to order at 4:00 p.m.

APPROVAL OF AGENDA

#005/2022 – Moved by Ms. Irene Gibbons that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPOINTMENTS

APPROVAL OF MINUTES

#006/2022 – Moved by Ms. Trish Murray-Elliott that the minutes of the Special Meeting of January 17, 2022, be approved as presented.

CARRIED UNANIMOUSLY

#007/2022 – Moved by Mrs. Tasha Oatway-McLay that the minutes of the Regular Meeting of January 26, 2022, be approved as presented.

CARRIED UNANIMOUSLY

PRESENTATIONS

Redwater HYPE – Mental Health Capacity Building Presentation by Carina Chenoweth

REPORTS FROM SENIOR EXECUTIVE

ASCA AGM, Conference & Trade Show – April 2022 Update

Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services, brought forward as information, an update on the ASCA AGM, Conference & Trade Show.

As presented at the February 9, 2022, Committee of the Whole meeting, the Alberta School Councils' Association (ASCA) Conference takes place on April 22nd and 23rd, 2022, followed by the ASCA Annual General Meeting (AGM) on April 24th, 2022, and will be an online event. All Parents, Principals, Teachers and School Council members are invited to attend, however, School Councils may have only one Voting Delegate at the AGM. Should school councils wish, they may authorize another delegate to vote on their behalf and properly authorized delegates may hold up to 9 proxy votes.

The Event Brochure, Event Schedule, Fee Schedule and Pre-Meeting Preparation Planning Documents for the ASCA Conference have been released online and are attached for your reference. Pursuant to Policy 305 "The Board of Trustees supports the reimbursement of registration fees for the equivalent of one registration fee per School Council for the Alberta School Councils' Association Conference, as an ongoing sponsorship".

January 12, 2022, Education Services emailed information to all School Council Chairs and Vice Chairs, Principals, Vice Principals and to the Board of Trustees. Follow-up communication is planned to clarify the Board support for one registration fee per School Council and to share further conference details.

Communications Report

Ms. Shawna Walter, Acting Superintendent, brought forward as information, the Communications Report for February 2022.

Communications in February has been focused on:

- Continuation of promoting Pre-K and Kindergarten programs Information Nights in February;
- Ready logistics and creative marketing materials for the start of the Division-wide 2022-2023 Registration Campaign on February 28, 2022 (Includes all schools and Summer School creative);
- Continuing to tell SPS stories on an ongoing basis through social media and website updates;
- Media Relations around MERV-13 filtration;
- Communicating Government changes in COVID-19 restrictions;
- Planning promotional video shoot for Sturgeon Public Virtual Academy (SPVA) and recording new testimonials from the LOGOS program. Use as promotion on SPVA website, corresponding LOGOS school websites, and on social media;
- Planning and executing advertising around Sturgeon Composite High School Open House, March 10, 2022;
- Planning and website content creation for Camilla School Grand Opening, April 8, 2022;
- Creating and sharing a new K-12 Curriculum Facts page on the SPS website;
- Creating and updating SPS website content on an ongoing basis; and
- Visiting schools to get creative content for social media.

Monthly Financial Report

Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, the January 2022 Board Financial Report for the month ending January 31, 2022.

The Year-to-Date Division's actual financial results are tracking close to budget in both the revenues and expenses sides, with the exception of K to 12 Instruction, primarily due to provincial-directed unbudgeted adjustments.

When compared to the budget, the actual expenses by program:

- K - 12 Revenue is higher than budgeted mainly due to the Targeted Funding(\$233k) announced after the budgeting cycle, COVID Mitigation/Hold Harmless funding (\$725k) adjustment announced in August 2021, and fees collected at the beginning of the school year rather than every month.
- Operations and Maintenance overspent by \$332k mainly due to the costs related to the Modular Project at École Morinville Public (\$378k).
- Student Transportation overspent \$51k mainly due to the one-time payment to the Bus Contractors and greater than budgeted ridership, which resulted in additional incurred distance costs to the Division. Also, the funding from the government is spread over 12 months, while our expenses are incurred in the first 10 months of the school year.
- System Administration underspent \$12k mainly due to the timing of expenses, such as legal, licenses and software contracted services.

Sturgeon Night of Music and Fine Arts – Spring 2022

Ms. Shawna Walter, Acting Superintendent, brought forward as information, an updated regarding the Sturgeon Night of Music and Fine Arts scheduled for spring 2022.

Pre-pandemic years, Sturgeon Public Schools would host a Sturgeon Night of Music and Fine Arts at the Winspear Centre in Edmonton.

This past January, it was decided that the event would not move forward for the 2021-2022 school year due to:

1. The uncertainty of the pandemic.
2. COVID-19 mitigation measures disrupting music programming:
 - a. Music programs have not operated at full capacity since March 2020 which would have negatively impacted the quality of the performances.
3. The Restrictions Exemption Program was in effect at the Winspear and could potentially impact accessibility for Sturgeon Public students and families.

The deposit for the Winspear Centre has been carried forward to next year for April 24, 2023.

For spring 2022, Music and art teachers will be moving forward with creating a multimedia presentation that will celebrate art and music in our schools.

Teachers' Employer Bargaining Association (TEBA) Update

Mrs. Lisa Lacroix, Associate Superintendent, Human Resources, brought forward as information, an update regarding the Teachers' Employer Bargaining Association (TEBA).

The Alberta Teachers' Association (ATA) Grievance Procedure was revised effective February 1, 2022. All teacher grievances will be initially filed and carried by the school division. TEBA may opt-in, in consultation with the school division, to assume carriage over grievances that relate to the interpretation of language negotiated by TEBA or matters of relevance to multiple or all school divisions. This new grievance model acknowledges that TEBA is not the employer and that school divisions are best positioned to resolve disputes on administrative decisions and processes.

Unresolved grievances will be reviewed and determined if transitioned to the new grievance procedure. Central grievances will be determined by February 28, 2022, and Local Grievances will be determined by March 31, 2022.

The Letter of Understanding has been added to our ATA Collective Agreement.

REPORTS FROM TRUSTEES AND STANDING COMMITTEES

CHAIR'S REPORT

A verbal and written report was provided.

Chair Dwyer (Alcomdale/Villeneuve Area)

Chair Dwyer reported that he attended:

- Book Study: The Governance Core
- Building and Maintenance Committee Meeting
- Camilla School New Build – Warranty Meeting
- Committee of the Whole Meeting
- Education Committee Meeting (February 2)
- Education Committee Meeting (February 9)
- Education Committee Meeting (February 16)
- Interviews for CO Staff
- Meeting with Chief Arcand
- Meeting with MLA Shane Getson
- Post Budget Meeting with Minister LaGrange and Deputy Minister Tremblay
- PSBAA: Professional Learning
- PSBC Meeting
- Public Board Meeting
- Remote Hearing: Ardmore Properties Inc. v. Sturgeon School Division No. 24 (February 4)
- Remote Hearing: Ardmore Properties Inc. v. Sturgeon School Division No. 24 (February 17)
- Student Advisory Committee Meeting
- Transportation Committee Meeting
- Various Meetings with Central Office Administration

TRUSTEES' REPORTS

Verbal and written reports were provided.

Trustee Briggs (Bon Accord/Legal)

Trustee Briggs reported that she attended:

- Committee of the Whole Meeting
- Book Study: The Governance Core
- Education Committee Meeting
- PSBAA: Professional Learning
- Virtual Bon Accord Community School, School Council and Program Support Society Meeting
- Virtual Lilian Schick School Council and Room Parent Meeting
- Virtual Community Services Advisory Board Meeting (CSAB)

Trustee Buga (Morinville Area)

Trustee Buga reported that she attended:

- ASBA Trustee Orientation Session #2
- ASBA Zone 2/3 Meeting
- ATA Trustee Luncheon
- Building and Maintenance Committee Meeting
- Committee of the Whole Meeting
- École Morinville Public School, School Council Meeting
- Education Committee Meeting (February 2)
- Education Committee Meeting (February 9)
- Education Committee Meeting (February 16)
- Four Winds Public School, School Council Meeting
- PSBC Meeting
- PSBC PD Sessions
- SPVA/Learning Centre Advisory Committee Meeting
- Student Advisory Committee Meeting
- Transportation Committee Meeting

Trustee Gibbons (Gibbons/Lamoureux)

Trustee Gibbons reported that she attended:

- Board Chair/Vice Chair Orientation
- Building and Maintenance Committee Meeting
- Committee of the Whole Meeting
- Education Committee Meeting (February 9)
- Education Committee Meeting (February 16)
- Gibbons School, School Council Meeting
- Interviews for CO Staff
- Landing Trail School, School Council Meeting
- PSBAA Professional Learning
- Transportation Committee Meeting

Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)

Trustee Murray-Elliott reported that she attended:

- ASBA Trustee Orientation Session #2
- Book Study: The Governance Core
- Committee of the Whole Meeting
- Education Committee Meeting (February 2)
- Education Committee Meeting (February 9)
- Education Committee Meeting (February 16)
- PSBAA Professional Learning
- PSBC Council Meeting
- Student Advisory Committee
- Sturgeon Composite High School, School Council Meeting
- Visited Sturgeon Heights School – Ms. Johanssen and Principal Chute
- Visited Sturgeon Heights School – Discussed Democracy with Grade 6 Social Studies Class

Trustee Oatway-McLay (Cardiff/Garrison)

Trustee Oatway-McLay reported that she attended:

- Committee of the Whole Meeting
- Guthrie School, School Council Meeting
- Public School Board Committee Meeting
- Student Advisory Committee

Trustee Pequin (Redwater/Coronado Area)

Trustee Pequin reported that she attended:

- ASBA Zone 2/3 Meeting
- Committee of the Whole Meeting
- Education Committee Meeting
- Student Advisory Committee Meeting
- TEBA Engagement Session (January 31)
- TEBA Engagement Session (February 22)

ADVOCACY COMMITTEE

No report was provided.

An Advocacy Committee meeting is scheduled for March 14, 2022.

BUILDING AND MAINTENANCE COMMITTEE

A verbal report was provided. A Building and Maintenance Committee meeting was held on February 23, 2022.

A Building and Maintenance Committee Meeting is scheduled for March 1, 2022.

EDUCATION COMMITTEE

A verbal report was provided.

An Education Committee meeting is scheduled for March 9, 2022.

Education Committee Work Plan 2021/2022

An update to the Education Committee Work Plan for the 2021/2022 School Year was developed at the February 2, 2022, Education Committee Meeting.

#008/2022 – Moved by Mrs. Stacey Buga that the Board of Trustees approve the updated Education Committee Work Plan 2021/2022 as presented at the February 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

FINANCE AND HUMAN RESOURCES COMMITTEE

A verbal report was provided.

A Finance and Human Resources Committee Meeting is scheduled for March 2, 2022.

TRANSPORTATION COMMITTEE

A verbal report was provided. A Transportation Committee meeting was held on February 23, 2022.

A Joint Transportation Committee Meeting is scheduled for March 9, 2022.

REPORTS FROM SPECIAL COMMITTEES

ALBERTA SCHOOL BOARDS ASSOCIATION REPRESENTATIVE

A verbal report was provided.

PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA REPRESENTATIVE

A verbal report was provided.

NEW BUSINESS

2022/2023 School Calendar

The Federal Government established September 30 as the National Day for Truth and Reconciliation for all federally regulated workplaces. The provincial government did not designate September 30 as a general holiday in Alberta.

Due to the addition of National Day for Truth and Reconciliation, the Board directed administration to gather feedback on the draft calendar and in turn provide draft alternate proposals for the 2022/2023 School Calendar.

At the February 9, 2022, Committee of the Whole meeting, four draft calendars were presented for consideration. Upon additional review, Administration recommends that Draft D not be considered for non-compliance with AP235.

Draft A is the original Draft presented at the October 27, 2021, Public Board Meeting, Draft B, and C are drafts created based on feedback received.

Draft A

- Original Calendar – Approved in Principle on October 27, 2021
- Important Things to Consider:
 - September 30 remains a PD Day
 - Division/School PD/Collaboration; Staff meeting
 - 9 PD, 2 Operational/no classes, 2 Convention, Fall break; and
 - Semester instructional days are balanced.

Draft B

- Add in PD Day on August 26
- Designate September 30th as a General Holiday or Non-Instructional Day
- Important Things to Consider:
 - 9 PD, 2 Operational/no classes, 2 Convention, Fall break; and
 - Semester instructional days are balanced.

Draft C

- Add in PD Day on August 26
- Designate September 30th as General Holiday or Non-Instructional Day
- Assign PD Day to December 5th
- Remove PD Day from February 27th
- Important Things to Consider:
 - 9 PD, 2 Operational/no classes, 2 Convention, Fall break; and
 - Semester instructional days are not balanced.

#009/2022 – Moved by Ms. Irene Gibbons that the Board of Trustees approve Draft C as the final version of the 2022/2023 School Calendar as presented at the February 23, 2022, Public Board meeting; and

Further, September 30 become a Board-directed holiday recognizing the National Day of Truth and Reconciliation.

CARRIED UNANIMOUSLY

2021/2022 Capital Projects & Access to Reserves

During the 2020-2021 school year, several capital projects were approved for executing, utilizing our capital reserves. Due to logistics issues and shifting of priorities, the projects did not proceed during the 2020-2021 school year, however, they are expected to be completed during the 2021-2022 school year. As a result, a new approval is required from the Board to proceed.

Alberta Education allows School Boards to proceed with projects without further government approval, if the projects are capital in nature, and there are sufficient funds in the capital reserve. Our capital reserve balance is \$3,144,222.

The Division has prioritized the following capital projects to be completed before August 31, 2022:

PROJECT	COST ESTIMATE
NAMAO – HOME ECONOMICS ROOM	\$150,000
CAMILLA – FENCING OF PROPERTY	\$100,000
CAMILLA AND FOUR WINDS – STORAGE FACILITIES	\$100,000
LILIAN SCHICK - SIDEWALKS	\$100,000
STURGEON HEIGHTS – SIDEWALKS	\$60,000
REDWATER & GIBBONS – FRONT ENTRANCE DESIGN	\$30,000
TOTAL FUNDING FROM RESERVES	\$540,000

#010/2022 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve the prioritized list of Capital Projects & Access to \$540,000 in Capital Reserves as presented at the February 23, 2022, Public Board meeting.

CARRIED 6/7

Opposed: Mrs. Cindy Briggs

Town of Legal Catchment

Sturgeon Public Schools opened Morinville Public School in 2011 and in January 2020, the Division opened its second school in the town of Morinville. The opening of Four Winds Public School

separated Morinville Public School into two schools; a Pre-K – Grade 4 school and a Grade 5-9 school. Both schools have dual track French Immersion and English programming. French Immersion has grown a grade per year since 2011; beginning the fall of 2021, the program now includes Kindergarten to Grade 9.

Since Sturgeon Public Schools gained access to the Town of Legal in 2011, the Board has offered families a choice of attending École Morinville Public School (ÉMPS), Four Winds Public School (FWPS), Bon Accord Community School (BACS) or Lilian Schick School (LS), even though the Town of Legal is in the Bon Accord catchment. This practice does not align with Division Policy. Policy 200 Attendance Areas, states that resident students are designated to attend schools in attendance areas as established by the Board:

- While resident students are designated to attend schools in attendance areas established by the Board, educational or programming needs of students or student/parent preferences may warrant consideration of allowing attendance at a school other than the designated school.
- Resident students may register in schools other than their designated school providing there are sufficient resources and facilities available to accommodate the student. Resident students may register in Programs of Choice (e.g. Logos, French Immersion) at Division schools.
- When a student attends a school outside a designated attendance area, transportation may become the parent(s)/ guardian(s)/ independent student's responsibility.

Enrolment

Monthly enrolment reporting for November 30, 2021:

- BACS has an enrolment of 217 Pre-K to Grade 4 students
 - Legal 6 Pre-K/K students
- LS has an enrolment of 239 Grade 5 – 9 students
- ÉMPS has an enrolment of 565 Pre-K to Grade 4 students
- FWPS has an enrolment of 420 Grade 5 – 9 students

Capture Rates

BACS

- BACS has captured 39% of the students living in the catchment for 21-22
- 55 K-4 Regular Program students are currently attending other SPS schools

Lilian Schick

- LS has captured 41% of the students living in the catchment for 21-22 both regular program and LOGOS
- 59 5-9 Regular Program students are currently attending other SPS schools

ÉMPS

- ÉMPS has captured 48% of the K-4 students living in the catchment for 21-22 both regular program and French Immersion.
- 20 K-4 Regular Program students are currently attending other SPS schools

FWPS

- FWPS has captured 41% of the 5-9 students living in the catchment for 21-22 both regular program and French Immersion (which has increased since the opening of the new school: 18/19 – 33%, 19/20 – 38%, 20/21 – 38%)

- 16 5-9 Regular Program students are currently attending other SPS schools

Transportation

Currently, Town of Legal families have the choice to attend a Morinville or Bon Accord school for the same cost = resident rider fee \$225/year.

Choice Rider fee is \$300/year

ÉMPS and FWPS are reaching enrolment capacity and to ensure efficient utilization of SPS facilities the Division must identify strategies that will meet the needs of SPS students for the next 10 years.

Attendance Pattern

Town of Legal Students

Regular Program

23 Town of Legal students attend Morinville Schools for regular programming.

School of Attendance	Enrolment													Subtotals				
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PK-4	5-9	10-12	PK-12
Morinville Public School	0	1	2	1	3	5	0	0	0	0	0	0	0	0	12	0	0	12
Four Winds Public School	0	0	0	0	0	0	2	1	4	4	0	0	0	0	0	11	0	11
Sturgeon Composite High School	0	0	0	0	0	0	0	0	0	0	0	4	4	0	0	0	8	8
Lillian Schick School	0	0	0	0	0	0	1	0	0	1	1	0	0	0	0	3	0	3
Bon Accord Community School	0	1	1	0	0	0	0	0	0	0	0	0	0	0	2	0	0	2
Camilla School	0	0	1	0	1	0	0	0	0	0	0	0	0	0	2	0	0	2
Total by Grade	0	2	4	1	4	5	3	1	4	5	1	4	4	0	16	14	8	38

French Immersion

5 Town of Legal students attend Morinville Schools for French Immersion programming = 4 ÉMPS, 1 FWPS

#011/2022 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve that, effective the 2022/2023 School Year, the Bon Accord Catchment boundary will be applied and Town of Legal families be charged the Choice Rider Transportation Fee to attend École Morinville Public and Four Winds Public Schools, except for French Immersion students, as presented at the February 23, 2022, Public Board meeting,

- Current ÉMPS/FWPS students and siblings NOT grandfathered.

CARRIED 4/3

Opposed: Mrs. Cindy Briggs

Ms. Irene Gibbons

Mrs. Janine Pequin

Meeting recessed at 6:06 p.m. for a dinner break.

Meeting resumed at 6:26 p.m.

Board and Committee Meetings

The Board believes that transparency and accountability should be demonstrated to the greatest extent possible, and its decision making should be conducted in public. There are specific instances, however, when the public interest is best served by private discussion in “in camera” sessions. The Board holds in camera meetings to deal with land, labour and legal matters.

In addition, the Board believes that the work of the Board may be facilitated through committees, both standing and ad hoc, task groups and/or other structures as determined time to time. It is important for the Board to gather privately for professional development, to review the function of

the Board and for strategic planning purposes. The Board also uses these opportunities to explore matters to a greater depth, seek clarification from Administration and discuss matters requiring a deeper level of understanding prior to consideration of the matter at a Regular Board meeting. *Policy 230 - Board Committees* was updated to reflect the direction of the Board to better define Board Committees and their purpose. The updated policy reflects the Board's need to receive information, ask questions and discuss upcoming items.

#012/2022 – Moved by Mr. Joe Dwyer that the Board of Trustees move the Committee of the Whole meeting to a working committee:

- Decisions will not be made at the Committee of the Whole.
- Discussion, motions, voting and subsequent decisions will be made at the Public Board.
- Public reporting will continue at the Public Board.

And further, that the Board of Trustees approve that the regular Public Board meeting be held on the fourth Wednesday of each month at 4:00 p.m. at the Frank Robinson Education Centre in Morinville.

CARRIED UNANIMOUSLY

Policy 230 – Board Committees

The Board believes that transparency and accountability should be demonstrated to the greatest extent possible, and its decision making should be conducted in public. There are specific instances, however, when the public interest is best served by private discussion in “in camera” sessions. The Board holds in camera meetings to deal with land, labour and legal matters.

In addition, the Board believes that the work of the Board may be facilitated through committees, both standing and ad hoc, task groups and/or other structures as determined from time to time. It is important for the Board to gather privately for professional development, to review the function of the Board and for strategic planning purposes. The Board also uses these opportunities to explore matters to a greater depth, seek clarification from Administration and discuss matters requiring a deeper level of understanding prior to consideration of the matter at a Regular Board meeting.

Administration has updated Policy 230 – Board Committees to reflect the direction of the Board to better define Board Committees and their purpose.

The Education Committee reviewed Policy 220 – Trustee Code of Conduct at their February 16, 2022, committee meeting and have recommended it come to the Public Board meeting for approval.

#013/2022 – Moved by Ms. Trish Murray-Elliott that the Board of Trustees approve Policy 230 – Board Committees as presented at the February 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 105 – Vision, Mission and Values

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has reviewed and updated Policy 105 – Vision, Mission and Values as part of its review of policies that fall under the Office of the Superintendent. The policy updates are minor format and grammar changes.

The Education Committee reviewed Policy 105 – Vision, Mission and Values at their February 16, 2022, committee meeting and have recommended it come to the Public Board meeting for approval.

#014/2022 – Moved by Ms. Trish Murray-Elliott that the Board of Trustees approve Policy 105 – Vision, Mission and Values as presented at the February 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 220 – Trustee Code of Conduct

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has updated Policy 220 – Trustee Code of Conduct to clearly define and establish expectations of Trustee conduct while carrying out the duties they have been elected to fulfill. The description of the role of a Trustee has been removed from Policy 220 and Policy 221 has been created to clearly outline the role of the Trustee.

The Education Committee reviewed Policy 220 – Trustee Code of Conduct at their February 16, 2022, committee meeting and have recommended it come to the Public Board meeting for approval.

#015/2022 – Moved by Mrs. Stacey Buga that the Board of Trustees defer Policy 220 – Trustee Code of Conduct to the March 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 225 – Board Responsibility and Conduct

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has updated Policy 225 – Board Responsibilities and Conduct to clearly define and establish expectations and responsibilities of the Board as it provides overall direction and leadership to the Division. Policy 225 updates include the reorganization of information into the body of the policy and the removal of duplicate information.

The Education Committee reviewed Policy 225 – Board Responsibility and Conduct at their February 16, 2022, committee meeting and have recommended it come to the Public Board meeting for approval.

#016/2022 – Moved by Mrs. Janine Pequin that the Board of Trustees approve Policy 225 – Board Responsibility and Conduct as presented at the February 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 231 – Student Advisory Committee

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has reviewed and updated Policy 231 – Student Advisory Committee as part of its review of policies that fall under the Office of the Superintendent. Policy 231 updates are minor grammar changes.

The Education Committee reviewed Policy 231 – Student Advisory Committee at their February 16, 2022, committee meeting and have recommended it come to the Public Board meeting for approval.

#017/2022 – Moved by Mrs. Stacey Buga that the Board of Trustees approve Policy 231 – Student Advisory Committee as presented at the February 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 240 – Policy Development

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has reviewed and updated Policy 240 – Policy Development as part of its review of policies that fall under the Office of the Superintendent. Policy 240 updates are minor grammar changes, updating references and replacing the School Act with the Education Act.

The Education Committee reviewed Policy 240 – Policy Development at their February 16, 2022, committee meeting and have recommended it come to the Public Board meeting for approval.

#018/2022 – Moved by Mrs. Stacey Buga that the Board of Trustees approve Policy 240 – Policy Development as presented at the February 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

NOTICES OF MOTION

There were no Notices of Motion.

INFORMATION

COMMENT & QUESTION PERIOD

ATA

No report was provided.

CUPE

A verbal report was provided.

COMMUNITY MEMBERS

No questions were noted from community members.

MEDIA

No report was provided.

REQUESTS FOR INFORMATION

IN CAMERA

#019/2022 – 6:45 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

Acting Superintendent left the meeting at 8:00 p.m.

#020/2022 – 8:46 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board revert to public.

CARRIED UNANIMOUSLY

ADJOURNMENT

The Chair adjourned the meeting at 8:46 p.m.

Chair

Date

Associate Superintendent,
Corporate Services