

Public Board Meeting Agenda

April 27, 2022
4:00 P.M.

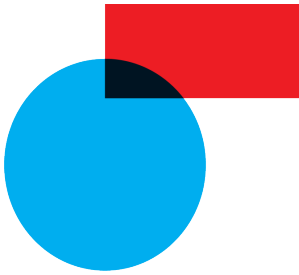
Meeting will be live streamed at:

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**Sturgeon
Public Schools**

Dare to reimagine learning

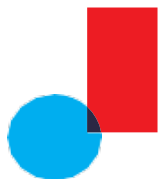


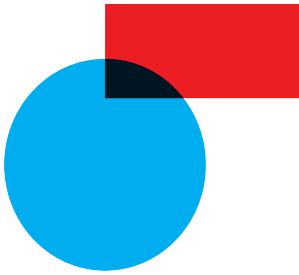
AGENDA

BOARD

April 27, 2022

1. CALL TO ORDER
2. CONSIDERATION OF AGENDA
 - 2.1 Additions/Deletions to Agenda
 - 2.2 Approval of Agenda
3. APPOINTMENTS
4. READING AND APPROVING OF MINUTES
 - 4.1 Approval of the Minutes of the Regular Meeting of March 23, 2022
5. PRESENTATIONS
 - 5.1 Learning Supports and First Nation, Métis, and Inuit Success
6. REPORTS FROM SENIOR EXECUTIVE
 - 6.1 Bus Status App
 - 6.2 Communications Report
 - 6.3 Mental Health Capacity Building (MHCB) Program Extension
 - 6.4 Monthly Financial Report – March 2022
 - 6.5 Monthly IT Report – March 2022
 - 6.6 Pride Week 2022
 - 6.7 Student Resource Officer (SRO) Update
 - 6.8 SOGI 123 Partnership Update
7. REPORTS FROM TRUSTEES AND STANDING COMMITTEES
 - 7.1 Chair’s Report
 - 7.2 Trustees Report
 - 7.3 Advocacy Committee
 - 7.4 Building and Maintenance Committee
 - 7.5 Finance and Human Resources Committee





AGENDA

BOARD

April 27, 2022



7.6 Policy Committee

7.7 Transportation Committee

8. REPORTS FROM SPECIAL COMMITTEES/TASK GROUPS

8.1 Alberta School Boards Association Representative

8.2 Public School Boards Association of Alberta Representative

9. NEW BUSINESS

9.1 2022-2023 Complementary Learning Resource Fees

9.2 2022-2023 Book Award Rate

9.3 2022-2023 Transportation Fees

9.4 2022-2023 Non-Funded Student Fee Schedule

9.5 2021-2022 Capital Projects

10. UNFINISHED BUSINESS

11. NOTICES OF MOTION

12. INFORMATION

13. COMMENT & QUESTION PERIOD

13.1 ATA; CUPE

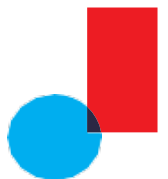
13.2 Community Members

13.3 Media

14. REQUESTS FOR INFORMATION

15. IN CAMERA; LABOUR; LEGAL

16. ADJOURNMENT





**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on March 23, 2022**

Table of Contents

	Resolution #
Approval of Agenda	021
Approval of the Minutes of the Regular Meeting	022
New Business	
2023/2024 School Calendar	023
Hold Harmless COVID Mitigation Allocation Proposal.....	024
Three Year Capital Plan.....	025
Noon Student/Child Transportation Services	026
Policy 220 – Trustee Code of Conduct	027
Policy 221 – Role of the Trustee	028
Policy 410 – Fees	029
Policy 700 – Superintendent of Schools	030
Policy 701 – Board Delegation of Authority	031



**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on March 23, 2022**

PRESENT

Mr. Joe Dwyer, Chair
Ms. Irene Gibbons, Vice Chair
Mrs. Cindy Briggs, Trustee
Mrs. Janine Pequin, Trustee
Mrs. Stacey Buga, Trustee
Mrs. Tasha Oatway-McLay, Trustee
Ms. Trish Murray-Elliott, Trustee
Ms. Shawna Walter, Acting Superintendent
Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services
Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services
Mrs. Lisa Lacroix, Associate Superintendent, Human Resources

CALL TO ORDER

The Chair called the meeting to order at 4:00 p.m.

APPROVAL OF AGENDA

#021/2022 – Moved by Ms. Trish Murray-Elliott that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPOINTMENTS

APPROVAL OF MINUTES

#022/2022 – Moved by Mrs. Tasha Oatway-McLay that the minutes of the Regular Meeting of February 23, 2022, be approved as presented.

CARRIED UNANIMOUSLY

PRESENTATIONS

REPORTS FROM SENIOR EXECUTIVE

2021 Thoughtexchange Report

Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services, brought forward as information, a 2021 Thoughtexchange report.

Between April 7th and April 20th Administration will be hosting the division-wide Thoughtexchange Engagement with all stakeholders. Our question will be similar to last year to help continue the conversation on improving student learning and achievement.

2022 Question

What are the most important things that Sturgeon Public Schools are doing or should consider doing to improve student learning in our schools next year?

The Thoughtexchange platform allows all stakeholders to share their ideas and then to vote or ‘star’ on ideas that they believe are most important. In this way, the strongest or most supported thoughts rise to the top for everyone to see and for administration to consider when building our Education Plan.

Results will be presented at the Public Board Meeting on May 25th, 2022, as part of the Stakeholder Engagement and Education Plan Development information. To provide a clear and accurate picture of the stakeholder responses and to foster a deeper understanding of the upcoming 2022 Thoughtexchange data; attached you will find the Thoughtexchange Report from April 2021.

AP215 – Community Partnerships

Ms. Shawna Walter, Acting Superintendent, brought forward as information, AP215 – Community Partnerships.

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review and Administrative Procedure Review. Both a Policy Tracker and Procedure Review Tracker were created to schedule a regular review of all policies and administrative procedures (AP).

Administration has reviewed AP251 – Community Partnerships as part of the review process. Minor updates were applied to the Administrative Procedure.

AP221 – Focused and Effective Communication

Mrs. Lisa Lacroix, Associate Superintendent, Human Resources, brought forward as information, AP221 – Focused and Effective Communication.

Focused and effective communication is an interest-based dispute resolution approach for dealing with communication and challenges between internal and external stakeholders. Administration has conducted a review of AP717 – Healthy Interactions Program and has replaced it with a new Administrative Procedure - AP221 - Focused and Effective Communication. AP221 clearly defines the process for open communication and dispute resolution in Sturgeon Public Schools. Along with AP221 - Focused and Effective Communication, administration has created two (2) flow charts to clearly outline the steps of the Focused and Effective Communication process for external stakeholders and internal Sturgeon Public Employees.

AP235 – Operational School Year and Calendar

Mrs. Lisa Lacroix, Associate Superintendent, Human Resources, brought forward as information, AP235 – Operational School Year and Calendar.

The Board of Trustees requested Administration review AP235 – Operational School Year and Calendar. It was requested the statement “Monday through Friday” in article 6 be removed to allow more flexibility for the Christmas Break when creating school year calendars.

In addition, definitions were added and the date for final approval of the Calendar, article 2, was amended. The change of date for final approval accommodates the registration timeline for the upcoming school year.

BYOD Program Update

Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services brought forward as information, an update on the BYOD program.

There are currently four schools offering Bring Your Own Device (BYOD) programming in Sturgeon Public Schools. Education Services has gathered information from each school regarding BYOD Programs and summarized how the program currently operates, how parents are informed about the program, and how students are supported to make the best use of personal technology at school and at home.

BYOD programs can provide more learning opportunities, but they also come with challenges regarding access and costs to families. Before considering adding a BYOD program, schools should reflect on their goals for technology in learning and engage in open conversation with parents at school council to see what the community envisions for their students.

Class Size Information Reporting

Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services brought forward as information, class size information reporting.

September 2019, Alberta Education discontinued the Class Size Survey Initiative and reporting by school jurisdictions.

Administration continues to track class size data to provide a Division snapshot and trend analysis. Class Size Information is gathered using the same criteria as the previous Alberta Education's Class Size Survey Initiative:

- A class is defined as a group of students with ONE teacher for 50% or more of the instructional time devoted to a subject.
- A multi-grade classroom with one teacher is counted as one class.
- Multi-graded classrooms are included in the higher-grade level. i.e. Grade $\frac{3}{4}$ combined would be included in the 4-6 category.
- Only first semester courses are included in this report.
- Only core courses are included – Language Arts, Social Studies, Math and Science. Irregular classes such as work experience and Distance Learning are not included.
- Outreach programs, the Hutterite Colony and Oak Hill are not included in the report.
- Data reported in this survey is as of 29 September 2021. Significant staffing additions have been made at nearly all sites.

Administration would like to remind the Board of Trustees that Class Sizes and Class Targets are a function of the budget process.

Communications Report

Ms. Shawna Walter, Acting Superintendent, brought forward as information, the Communications Report for March 2022.

Communications in March has been focused on:

- Rolling out the planned marketing campaign for 2022-23 registration. Started with the internal school's registration blitz and will move into the full public registration campaign on March 24th. Content will start with Summer School and then move into highlighting each school and its unique programs within (ie: LT/Lilian Schick – LOGOS);
- Continuing to tell SPS stories and achievements through Division and school websites and social media;
- Continuing to build great relationships with media on an ongoing basis, following up with interview requests and pitching stories. Most notable for March was the media follow-up by FortSaskOnline/MIX 107.9 FM on the announcement of the new Superintendent, officially starting September 1, 2022. Ms. Walter was featured in an online article and chosen as the Morning Show Person of the Day. It was a great good news story for the Division which resonated with the community at large;
- Updated and revised the LOGOS brochure and website information for planned promotion of the program;
- In production: shooting footage of student testimonials and interview of Principal Christy Filgate to produce a promotional video for SPVA, Parent Directed Home Education, and Shared Responsibility programming;
- Supporting Principals with social media platforms and promoting unique programming in their schools;
- Continuing to book in “stock photo” shoots with schools to continue to build up our SPS Stock Photo Library, to be used in marketing materials, on websites, and in social media;
- Continuing to update the SPS Curriculum Facts website page with the latest announcement and information from the Government;
- Planning for the Camilla School Grand Opening Ceremony April 8, 2022;
- Planning for the inaugural Sturgeon Composite High School Sturgeon Strides Walk-A-Thon charity event happening May 19, 2022; and
- Planning for the Sturgeon Public Schools' Staff Recognition on May 20, 2022.

Monthly Financial Report

Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, the February 2022 Board Financial Report for the month ending February 28, 2022.

The Year-to-Date Division's actual financial results are tracking close to budget in both the revenues and expenses sides, with the exception of K to 12 Instruction, primarily due to provincially-directed unbudgeted adjustments. This is being proposed for mitigation in a separate recommendation at the March 23, 2022, Public Board meeting.

When compared to the budget, the actual expenses by program:

- K- 12 Revenue is higher than budgeted mainly due to the Targeted Funding (\$233k) announced after the budgeting cycle, COVID Mitigation/Hold Harmless funding (\$870k) adjustment announced in August 2021, and fees collected at the beginning of the school year rather than every month.
- Operations and Maintenance overspent by \$152k mainly due to the costs related to the Modular Project at École Morinville Public (\$378k).
- Student Transportation is overspent by \$310k mainly due to the one-time payment to the Bus Contractors and greater than budgeted ridership, which resulted in additional incurred distance costs to the Division. Also, the funding from the government is spread over 12 months, while expenses are incurred in the first 10 months of the school year.
- External services are tracking below budget by \$35k, mainly due to a reduction in secondments.

Monthly IT Report

Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, the monthly IT Report for February 2022.

The Chromebook evergreening is now complete for all schools. This month, we experienced a six-hour downtime due to a Cybera software failure. Cybera provides our firewall/security systems, and when not available, we lose connectivity outside of our firewalls.

REPORTS FROM TRUSTEES AND STANDING COMMITTEES

CHAIR'S REPORT

A verbal and written report was provided.

Chair Dwyer (Alcomdale/Villeneuve Area)

Chair Dwyer reported that he attended:

- Advocacy Committee Meeting (*March 14*)
- Board of Trustees Working Meeting (*March 1*)
- Book Study: The Governance Core (*March 9 and 23*)
- Building and Maintenance Committee Meeting (*March 1*)
- Camilla School, School Council Meeting (*March 15*)
- Committee of the Whole Meeting (*March 9*)
- CUPE Bargaining Committee Meeting (*March 1*)
- Division-Wide PD Day (*March 14*)
- Finance and Human Resources Committee Meeting (*March 2*)
- Joint Transportation Committee Meeting (*March 9*)
- Meeting with Sturgeon County Council (*March 23*)
- Policy Committee Meeting (*March 9*)
- Public Board Meeting (*March 23*)
- Rotary Club Meeting (*March 2, 9, 16 and 23*)
- Various Meetings with Central Office Administration

TRUSTEES' REPORTS

Verbal and written reports were provided.

Trustee Briggs (Bon Accord/Legal)

Trustee Briggs reported that she attended:

- Board of Trustees Working Meeting (*March 1*)
- Bon Accord Community School, School Visit (*March 23*)
- Book Study: The Governance Core (*March 9 and 23*)
- Building and Maintenance Committee Meeting (*March 1*)
- Committee of the Whole Meeting (*March 9*)
- Community Services Advisory Board Meeting (CSAB) (*March 14*)
- CUPE Bargaining Committee Meeting (*March 1*)
- Joint Transportation Committee Meeting (*March 9*)
- Lilian Schick School, School Council and Room Parent Meeting (*March 21*)
- Lilian Schick School, School Visit – Knight Awards (*March 23*)
- Meeting with Sturgeon County Council (*March 23*)
- Public Board Meeting (*March 23*)

Trustee Buga (Morinville Area)

Trustee Buga reported that she attended:

- Advocacy Committee Meeting (*March 14*)
- Alberta Rural Education Symposium (*March 6-8*)
- ASBA Zone 2/3 Meeting (*February 25*)
- Board of Trustees Working Meeting (*March 1*)
- Book Study: The Governance Core (*March 9 and 23*)
- Building and Maintenance Committee Meeting (*March 1*)
- Committee of the Whole Meeting (*March 9*)
- Division-Wide PD Session and Breakout Session (*March 14*)
- École Morinville Public School, School Council Meeting (*March 7*)
- Finance and Human Resources Committee Meeting (*March 2*)
- Four Winds Public School, School Council Meeting (*March 3*)
- Four Winds Public School Video Project for ARES (*March 3*)
- Joint Transportation Committee Meeting (*March 9*)
- Meeting with the Acting Superintendent (*March 14*)
- Meeting with Sturgeon County Council (*March 23*)
- Policy Committee Meeting (*March 9*)
- Public Board Meeting (*March 23*)
- SPVA/Learning Centre School Advisory Committee (*March 16*)
- Sturgeon Composite High School Open House (*March 10*)

Trustee Gibbons (Gibbons/Lamoureux)

Trustee Gibbons reported that she attended:

- Board of Trustees Working Meeting (*March 1*)
- Book Study: The Governance Core (*March 9 and 23*)
- Committee of the Whole Meeting (*March 9*)
- Find Your Village – Disability Services and Redwater HYPE (*March 23*)
- Finance and Human Resources Committee Meeting (*March 2*)
- Gibbons School, School Council Meeting (*March 7*)
- Joint Transportation Committee Meeting (*March 9*)
- Landing Trail School, School Council Meeting (*March 10*)
- Meeting with Sturgeon County Council (*March 23*)
- Policy Committee Meeting (*March 9*)
- Public Board Meeting (*March 23*)

Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)

Trustee Murray-Elliott reported that she attended:

- Board of Trustees Working Meeting (*March 1*)
- Book Study: The Governance Core (*March 9*)
- Book Study: The Governance Core (*March 23*)
- Building and Maintenance Committee Meeting (*March 1*)
- Committee of the Whole Meeting (*March 9*)
- CUPE Bargaining Committee Meeting (*March 1*)
- Finance and Human Resources Committee Meeting (*March 2*)
- Joint Transportation Committee Meeting (*March 9*)
- Meeting with Sturgeon County Council (*March 23*)
- Policy Committee Meeting (*March 9*)

- Public Board Meeting (*March 23*)
- Sturgeon Composite High School, School Council Meeting (*March 15*)
- Sturgeon Heights School, School Council Meeting (*February 28*)
- Sturgeon Heights School, School Council Meeting (*March 21*)

Trustee Oatway-McLay (Cardiff/Garrison)

Trustee Oatway-McLay reported that she attended:

- Advocacy Committee Meeting (*March 14*)
- Board of Trustees Working Meeting (*March 1*)
- Book Study: The Governance Core (*March 9 and 23*)
- Committee of the Whole Meeting (*March 9*)
- Finance and Human Resources Committee Meeting (*March 2*)
- Guthrie School, School Council Meeting (*March 7*)
- Meeting with Sturgeon County Council (*March 23*)
- Namao School Principal Meeting (*March 21*)
- Namao School, School Council Meeting (*February 28*)
- Public Board Meeting (*March 23*)

Trustee Pequin (Redwater/Coronado Area)

Trustee Pequin reported that she attended:

- Advocacy Committee Meeting (*March 14*)
- Alberta Rural Education Symposium (*March 6-8*)
- Board of Trustees Working Meeting (*March 1*)
- Book Study: The Governance Core (*March 9 and 23*)
- Coffee Conversation: Zone 2/3 (*March 3*)
- Committee of the Whole Meeting (*March 9*)
- Finance and Human Resources Committee Meeting (*March 2*)
- Meeting with Sturgeon County Council (*March 23*)
- Ochre Park School, School Council Meeting (*February 28*)
- Ochre Park School Visit (*March 21*)
- Public Board Meeting (*March 23*)
- Redwater School, School Council Meeting (*February 28*)
- Redwater School Visit (*March 21*)
- TEBA Engagement Session (*March 23*)

ADVOCACY COMMITTEE

A verbal and written report was provided.

The Advocacy Committee held a meeting on March 14, 2022. The following is a summary of the meeting:

- A Student Advisory Committee meeting is scheduled for April 28, 2022
 - Student Advisory Chair feedback/recommendations discussed
- As part of the Engagement Plan:
 - Alexander First Nation (AFN)
 - The Board Chair met with Chief Arcand, Alexander First Nation (AFN)/Treaty 6, in February.

- The Superintendent and Deputy Superintendent met with the Director of Education (AFN) and the Assistant Director of Education (AFN) on March 2, 2022.
 - A subcommittee will be created
 - School-based team meetings schedule to be drafted
- The Board Chair met with MLA Shayne Getson Lac Ste. Anne-Parkland February 2022.
- Board introduction letters are being drafted by administration and will be sent to the Town of Legal, the Town of Bon Accord, the Edmonton Garrison Military Family Resource Centre (MFRC), Greater St. Albert Catholic School Division (GSACRD) Board of Trustees, and St. Albert Public Schools Board of Trustees.
- Fall 2022, Board introduction letters will be sent to the Town of Morinville and the Town of Redwater.
- Community Participation Opportunities were discussed.
- Administration is drafting a letter on behalf of the Board of Trustees to go to Alberta Education addressing the increase in Transportation costs.

BUILDING AND MAINTENANCE COMMITTEE

A verbal and written report was provided.

This summary is from the Building and Maintenance Committee Meeting held on March 1, 2022.

There were 2 items under New Business that were discussed:

- Draft Town of Morinville Joint Use Agreement
 - Walked through the changes that took place. There are a few items that require clarification with the Town of Morinville. A meeting is needed between Sturgeon Public Schools, GSACRD and the Town of Morinville before moving forward.
- Review of the RQB Ag Society Joint Use Agreement
 - Tabled for future discussion.

FINANCE AND HUMAN RESOURCES COMMITTEE

A verbal and written report was provided.

This summary is from the Finance and Human Resources Committee Meeting held on March 2, 2022.

There were 9 items under New Business that were discussed:

- People Services Name Change to Human Resources
 - Accepted as proposed
- Funding Profile Announcement for 2022-2023
 - Minister's Slide Deck reviewed and discussed. The Division is waiting for the Funding Profile & Manual Release on March 31, 2022
- Funding Comparison 2021-2022 vs 2022-2023
 - Reviewed the funding projections based on WMA projections
- Resource Planning Tool (RPT) (old RAC) Overview

- Reviewed the new RPT
- Audit Committee Discussion
 - Tabled for next meeting
- Schedule of Budget Meetings
 - Meetings will be at the March – April – May Committee of the Whole plus 1 additional meeting in April, if needed
- Trustee Technology
 - Discussions on needs took place. Further discussions were tabled.
- Financial Transparency to our Stakeholders (Brought forward as an item from November 24, 2021, Committee of the Whole)
 - Resolved through new Monthly Financial Reporting
- 2023/2024 Draft Calendar
 - Was shared at the March Committee of the Whole Meeting – reviewed as proposed.

POLICY COMMITTEE

A verbal report was provided. The Policy Committee Meeting was held on March 9, 2022 and the following is a summary of the meeting:

- The following policies were reviewed, discussed and forwarded to the March 23, 2022, Public Board meeting for approval:
 - Policy 410 – Fees
 - Policy 700 – Superintendent of Schools
 - Policy 701 – Board Delegation of Authority
- Policy 110 – Equity, Diversity, Inclusion and Human Rights to come forward at the next Policy Committee meeting in April.
- Policy 115 – Sexual Orientation, Gender Identity and Gender Expression to come forward at the next Policy Committee meeting in April.

A Policy Committee meeting is scheduled for April 13, 2022.

TRANSPORTATION COMMITTEE

A verbal and written report was provided.

This summary is from the Joint Transportation Committee Meeting held on March 9, 2022.

There were 7 items under New Business that were discussed:

- Review of the Draft Amended Student Transportation Agreement
 - Walked through proposed changes. Additional discussion to take place at the March Board Meeting in context to budget.
- Student Misconduct Procedure
 - Reviewed the proposed process and the process was approved.
- Proposed RFP Evaluation Survey
 - Survey to be sent out by the Transportation Manager.
- Discontinuance of Enhanced COVID Cleaning Supplement
 - To be reviewed by the Board at the Public Board Meeting.
- 2022-2023 Distance Rate
 - The rate was presented.
- PD Days for Bus Drivers and Annual Meetings

- Item was discussed.
- Shuttle Bus Rate @ 275
 - To be reviewed by the Board in context to budget.

REPORTS FROM SPECIAL COMMITTEES

ALBERTA SCHOOL BOARDS ASSOCIATION REPRESENTATIVE

A verbal report was provided.

PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA REPRESENTATIVE

A verbal report was provided.

NEW BUSINESS

2023/2024 School Calendar

Administration recommends that the Draft 2023/2024 Calendar be considered for approval in principle.

Once the 2023/2024 Calendar is approved in principle, the package will be sent to Administrative Council, Teacher Board Advisory Committee, School Staff and School Councils for feedback. Feedback received will be brought back to the Board of Trustees for consideration at the October 2022 Committee of the Whole meeting.

#023/2022 – Moved by Mr. Joe Dwyer that the Board of Trustees approve in principle the Draft version of the 2023/2024 School Calendar as presented at the March 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Hold Harmless COVID Mitigation Allocation Proposal

According to Policy 225, Section 2.9.3, the Board is required to approve substantive budget adjustments when necessary.

August 2021, the Province requested that the 2020-21 Funding Adjustment be reported under the 2020-2021 fiscal year, as opposed to in-and-out in the same year. That reduced the surplus reported in 2020-2021 but created an unbudgeted surplus in 2021-2022.

Below is a list of potential non-capital initiatives to be funded through this surplus. Administration believes that these initiatives can be delivered before Aug 31, 2022.

PROJECT	COST ESTIMATE
SCHOOL VENTILATION	\$450,000
WATERMAIN BREAK ALARMS TO PREVENT FLOODS	\$80,000
RELOCATIONS OF ECOLE MORINVILLE PUBLIC MODULARS	\$678,200
SIGNS FOR SCHOOLS	\$17,600
ATRIEVE TIME ENTRY UPGRADE	\$28,500
BMS TEMPERATURE ALARMS IN MODULARS	\$80,000
GIBBONS SCHOOL OFFICE, FOYER AND GYM PAINTING	\$30,000
UNBUDGETED SNOW REMOVAL COSTS	\$25,000
CENTRAL OFFICE SPACE ADJUSTMENTS	\$30,000
BON ACCORD EXTERIOR PAINTING AND MAINTENANCE	\$60,000
STURGEON COMPOSITE HIGH SCHOOL FLOOD CLAIM DEDUCTABLE	\$50,000
TOTAL FUNDING ALLOCATION	\$1,529,300

#024/2022 – Moved by Ms. Irene Gibbons that the Board of Trustees approve the Hold Harmless COVID Mitigation Allocation Proposal as presented at the March 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Three Year Capital Plan

The Division has to prepare and update its Three Year Capital Plan and submit it to Alberta Education on or prior to April 1 of each year. The Capital Plan is intended for review and approval by the Government and subsequently, fund the approved projects. The Government announces its approvals on an annual basis, and we anticipate receiving a response to this enclosed Three Year Capital Plan around March 2023.

The Division is required to prepare all the planning and design of the projects in collaboration with members of the community and other stakeholders.

Upon Board approval and consequent submission to the Government, the Division will begin engagement activities.

Report Summary:

NEW CONSTRUCTION, MODERNIZATION, PRESERVATION AND STUDIES

SCHOOL	2022-2023		2023-2024		2024-2025	
		Priority		Priority		Priority
Gibbons School	Solution	1				
École Morinville Public	Solution	2				
Sturgeon Heights School	Modernization	3				
Redwater School			Replacement	1		
Landing Trail School			Modernization	2		
Bon Accord School					Replacement	2

PORTABLE ADDITIONS, REPLACEMENTS AND RELOCATIONS

		2022-2023		2023-2024		2024-2025	
			Priority		Priority		Priority
Namao School	Addition of 2 Modulars		1				
Redwater School	Demolish 2 Modulars		2				
Landing Trail School	Demolish and Replace 2 Modulars		3				

#025/2022 – Moved by Mrs. Cindy Briggs that the Board of Trustees approve the Three-Year Capital Plan 2023-2024 as presented at the March 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Noon Student/Child Transportation Services

The Division must prepare a balanced budget for review and approval by the Board, on an annual basis. Transportation Services has reviewed the implication of the inflationary and budgetary pressures for the upcoming school year and is expecting a large deficit of over \$700,000. To offset this anticipated deficit, administration has identified scenarios for consideration by the Board, one of them being the elimination of Noon Student/Child Transportation Services.

The Division provides ineligible services for students and children of the Division for Noon Transportation. The services are considered ineligible due to not being funded by Alberta Education, therefore, considered discretionary/subsidized services. Despite the fees charged to families, the Division incurs a deficit of \$122,635 by subsidizing this service.

#026/2022 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve the discontinuation of Noon Student/Child Transportation Services to reduce the cost of Transportation Services by \$122,635.

CARRIED 4/3

Opposed: Mr. Joe Dwyer

Mrs. Janine Pequin

Ms. Trish Murray-Elliott

Policy 220 – Trustee Code of Conduct

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has updated Policy 220 – Trustee Code of Conduct to clearly define and establish expectations of Trustee conduct while carrying out the duties they have been elected to fulfill. The description of the role of a Trustee has been removed from Policy 220 and Policy 221 has been created to clearly outline the role of the Trustee.

The Policy Committee reviewed Policy 220 – Trustee Code of Conduct at their February 16, 2022, committee meeting and have recommended it to the Public Board meeting for approval.

#027/2022 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve Policy 220 – Trustee Code of Conduct as presented at the March 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 221 – Role of the Trustee

Administration has created a new policy, Policy 221 – Role of the Trustee to clearly define and establish expectations of the role of a Trustee. The description of the role of the Trustee was removed from Policy 220 and captured in this new Policy.

The Policy Committee reviewed Policy 221 – Role of the Trustee at their February 16, 2022, committee meeting and have recommended it to the Public Board meeting for approval.

#028/2022 – Moved by Mrs. Janine Pequin that the Board of Trustees approve Policy 221 – Role of the Trustee as presented at the March 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 410 - Fees

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has reviewed and updated Policy 410 – Fees as part of its review of policies. The policy updates are minor format and grammar changes.

The Policy Committee reviewed Policy 410 – Fees at their February 16, 2022, committee meeting and have recommended it come to the Public Board meeting for approval.

#029/2022 – Moved by Mrs. Cindy Briggs that the Board of Trustees approve Policy 410 – Fees as presented at the March 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 700 – Superintendent of Schools

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condense to 43 policies.

Administration has updated Policy 700 – Superintendent of Schools to clearly define and establish expectations of the Superintendent. The Board Delegation of Authority has been removed from Policy 700 and Policy 701 – Board Delegation of Authority has been created to clearly identify the duties delegated to the Superintendent.

The Policy Committee reviewed Policy 700 – Superintendent of Schools at their March 9, 2022, committee meeting and have recommended it come to the Public Board meeting for approval.

#030/2022 – Moved by Ms. Trish Murray-Elliott that the Board of Trustees approve Policy 700 – Superintendent of Schools as presented at the March 23, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 701 – Board Delegation of Authority

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has created a new Policy 701 – Board Delegation of Authority to clearly identify the duties delegated to the Superintendent.

The Policy Committee reviewed Policy 701 – Board Delegation of Authority at their March 9, 2022, committee meeting and have recommended it come to the Public Board meeting for approval.

#031/2022 – Moved by Ms. Irene Gibbons that the Board of Trustees approve Policy 701 – Board Delegation of Authority as presented at the March 23, 2022, Public Board meeting.

CARRIED 6/1
Opposed: Mrs. Janine Pequin

Meeting recessed at 5:57 p.m. for break.

Meeting resumed at 6:01 p.m.

UNFINISHED BUSINESS

NOTICES OF MOTION

There were no Notices of Motion.

INFORMATION

COMMENT & QUESTION PERIOD

ATA

No report was provided.

CUPE

A verbal report was provided.

COMMUNITY MEMBERS

No questions were noted from community members.

MEDIA

No report was provided.

REQUESTS FOR INFORMATION

IN CAMERA

#032/2022 – 6:24 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

Meeting recessed at 6:24 p.m. for a dinner break.

Meeting resumed at 6:54 p.m.

#033/2022 – 8:46 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board revert to public.

CARRIED UNANIMOUSLY

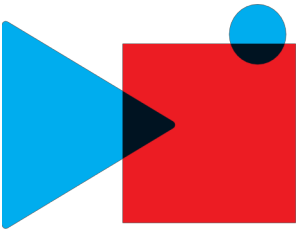
ADJOURNMENT

The Chair adjourned the meeting at 8:46 p.m.

Chair

Date

Associate Superintendent,
Corporate Services



BOARD
MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Jonathan Konrad, Acting Deputy Superintendent, Education Services
Subject: Learning Supports and First Nation, Métis, and Inuit Success

Purpose:

For information.

Background:

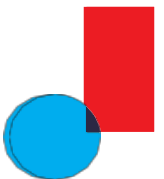
Please find attached the presentation with respect to Learning Supports and the First Nation, Métis, and Inuit Success. This presentation outlines the strategies and outcomes that create public assurance that all students belong and learn in environments that support their needs within the Sturgeon Public School Division.

Administration is prepared to respond to questions at the April 27, 2022, Public Board Meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

Attachment



Learning Supports

Public assurance occurs when all students belong and learn in environments that support their needs.

Public confidence is built when system resources are used to ensure optimum learning for all.



Domain: Learning Supports

Strategies

Public School
Communities are safe,
caring, respectful and
inclusive

Schools foster welcoming learning environments and implement supports for physical, social, mental, and emotional wellness in students.

Staffing

- Mental Health and Wellness (MHW) Coaches in all schools. Focus on Social Emotional Learning and Mental Health Literacy.
- MHW Coordinator, Social Worker and Acting Director of Learning Services trained in Traumatic Event Systems.

Training and Planning

- Instructional Coach training with ERLC.
- Applied Suicide Intervention Skills Training (ASIST).
- Counselling and Wellness plans guiding all schools.

Collaborative Approach

- School Based Teams develop programming for all students to achieve success, using positive behaviour supports in a collaborative problem solving approach.

Intervention and Crisis

- Counsellors debrief all Suicide risk assessments with a Sturgeon Public counsellor colleague, MHW Coordinator or Sturgeon Public Social Worker.
- Crisis support team available for schools.

Outcome



Domain: Learning Supports

Strategies

Public School
Communities are safe,
caring, respectful and
inclusive

Schools provide diverse programming to ensure the success of all students in an inclusive learning environment.

- Support for GOALS programming in Namao, SCHS and Redwater
 - Professional learning and clarification of service.
- Alternative programming supported in all schools.
 - Including Strategies, Reverse integration, and Learning Hub.
- Integration of the Complex Service team and Early Childhood Team to the Learning Services Team supporting all students PreK to Grade 12.
- Learning Coaches in schools with Grades 1-9. Focus on Early Literacy and Numeracy skills, and working with colleagues to share best practices.
- Consultant services supporting all students through Occupational Therapy, Speech and Language Pathology, Behaviour Supports, Educational Psychology, and Therapy Assistants

Outcome

Domain: Learning Supports

Strategies

First Nations, Métis,
and Inuit students
achieve and succeed
as part of a community
committed to
understanding
foundational
Indigenous
perspectives and
knowledge.

Schools implement and improve strategic plans to ensure understanding of Indigenous perspectives and knowledge.

- Classroom resources and support (Year 2 of 3)
 - Grade 2 & 6 Indigenous books and resources to support leveled reading and guided reading.
 - Grade 2 Mathematics lessons and material written by Indigenous authors to provide authentic perspective.
- Whole school resources and support.
 - Métis experience kits, including furs, a fiddle, and models with lessons for teaching and students to experience.
 - Rebuilt Blanket Exercise kits to engage students in better understanding the Truth of Indigenous history in Canada. Hosted by Sturgeon Public staff.

Outcome

Domain: Learning Supports

Strategies

First Nations, Métis, and Inuit students achieve and succeed as part of a community committed to understanding foundational Indigenous perspectives and knowledge.

Schools implement and improve strategic plans to ensure understanding of Indigenous perspectives and knowledge.

- Events and lessons during Truth and Reconciliation Week in September and throughout the year to deepen understanding of residential schools, and reconciliation with First Nations.
- Events and lessons during Métis week to develop understanding of the Métis Nation and Métis culture and identity.
- Indigenous Lead Teachers Professional Development, including the National Gathering for Indigenous Education and the First Nations Educators Conference for Treaty No 6, 7 & 8.
- Two division Professional Development days hosted Dr. Dwayne Donald as Keynote who challenged all staff to discuss Treaty with students and engage in understanding Truth before Reconciliation.
- Indigenous and Métis Learning Coaches for staff development, with a High school Student Coach, a student counselor, and six Educational Assistants focused on Indigenous student success.

Outcome continued

Domain: Learning Supports



First Nations, Métis, and Inuit students achieve and succeed as part of a community committed to understanding foundational Indigenous perspectives and knowledge.

Schools implement and improve strategic plans to ensure understanding of Indigenous perspectives and knowledge.



Outcome continued

Domain: Learning Supports

Strategies

Partnerships with external agencies are in place and used to enhance the conditions required for student achievement.

Sturgeon Public Schools will ensure that partnerships are developed and maintained to support student health and wellness.

Outcome

- Onsite support from 2 Sturgeon Public Social Workers to support Sturgeon families and schools.
- Sturgeon Public Social Workers meet monthly with community partners to support our students and their families.
- Guthrie partnership with Military Family Resource Centre.
- Partnership with Dr. Sonnenberg to meet the needs of our youngest students querying Autism Spectrum Disorder (ASD) diagnoses through the Autism Assessment for Preschoolers with Language Element Sequence (AAPLES) assessment.
- Violence Threat Risk Assessment (VTRA) - St. Albert and Sturgeon Regional Collaborative Service Delivery partnership, which continue to be responsive and effective in wrapping around the student at risk to ensure all supports are available.
- Liaison from Jordan's Principle specific to 6 of our First Nations students.

Measures

Public assurance occurs when all students belong and learn in environments that support their needs.

Public confidence is built when system resources are used to ensure optimum learning for all.

Alberta Education Assurance Measures

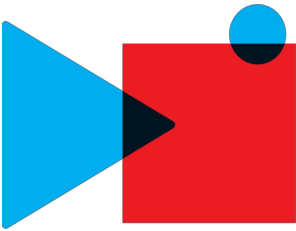
- Students are safe at school, are learning the importance of caring for others, are learning respect for others and are treated fairly in school.

OurSchool

- Students have an advocate at school and report positive teacher-student relationships in a positive learning climate.

Sturgeon Public Staff Survey

- Principals and teachers illustrate which strategies led to the greatest growth in Indigenous foundational knowledge and naturalized Indigenous ways of knowing in the classroom.



BOARD
MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Liliana LeVesconte, Associate Superintendent, Corporate Services
Subject: Bus Status App

Purpose:

For information.

Background:

We have released our new Sturgeon Public School Division Bus Status App powered by Box Clever.

This App will allow anyone to download the app and get notifications sent right to their phone for the status of buses that affect them. The Bus Status App allows the subscriber to keep track of any transportation delays or cancellations and receive push notifications for subscribed bus routes. Notifications will reflect the updates posted directly to our website. This App replaces the MyStop App which was previously released to some school locations.

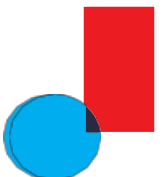
Please see our website for more information:

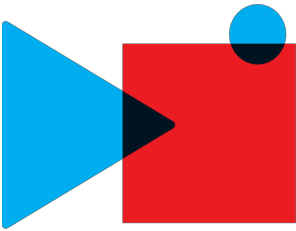
<https://www.sturgeon.ab.ca/transportation>

Administration is prepared to respond to questions at the April 27, 2022, Public Board Meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent





B O A R D
MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Office of the Superintendent
Subject: Communications Report

Purpose:

For information.

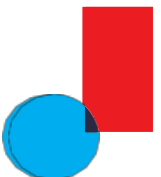
Background:

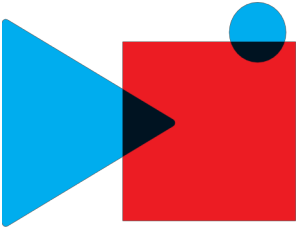
The Communications Report for the month of April is included for Trustee information.

Administration is prepared to respond to questions at the April 27, 2022, Public Board meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent





Communications Report

Communications in April has been focused on:

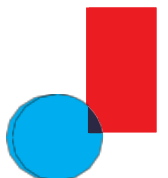
- Social media posting and engagement – focus on sharing content created and shared from schools in Sturgeon Public;
- Board of Trustees Transportation Letter to the Minister of Education on April 1;
- ThoughtExchange 2022 ran between April 8-20;
- K-6 Curriculum Announcement April 13;
- April is the Month of the Military Child:
 - April 14, 2022, Purple Up!;
 - April 28, 2022, Teal Up! (Canadian recognition).
- April 22, 2022, Earth Day;
- April 27, Administrative Professional Day;
- Prep work for Budget 2022-2023 communication has begun;
- Ongoing Summer School Registration; and
- Ongoing Registration postings for the 2022-2023 School Year.

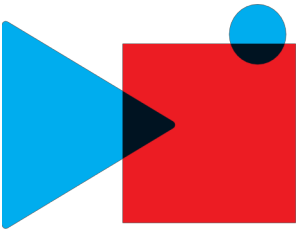
Sturgeon Public in the Media:

- April 8, 2022 – Camilla Grand Opening & Ribbon Cutting Ceremony:
 - Morinville Online: [Camilla School holds its ribbon cutting ceremony](#)
 - The Free Press (Page 1): [Congrautlations to the Sturgeon Public Schools Division](#)
- April 11, 2022 – 2022 Skills Canada Alberta Competition:
 - St. Albert Today: [St. Albert and Sturgeon put Skills to the test](#)
- Gibbons School:
 - The Free Press (Page 8): [Disney musicals at Gibbons School](#)
- Redwater School:
 - The Review (Page 1): [Redwater youth train at a fitness centre](#)

Upcoming Events:

- National Volunteer Week – April 24-30, 2022;
- Education Week – May 2-6, 2022; and
- Hats on! for Mental Health – May 4, 2022.





BOARD
MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Jonathan Konrad, Acting Deputy Superintendent, Education Services
Subject: Mental Health Capacity Building (MHCB) Program Extension

Purpose:

For information.

Background:

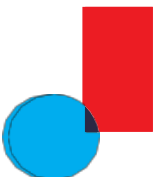
Alberta Health Services (AHS) has extended the Agreement for Provision of Addiction and Mental Health Services with The Sturgeon Public School Division for an additional 17 months (April 1, 2022, to August 31, 2023).

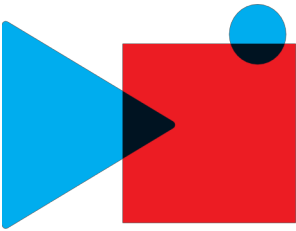
The Mental Health Capacity Building Program (MHCB) will continue as Redwater HYPE (Helping Young People Excel) which provides universal, targeted, and indicated supports for students at school and in the community. This program promotes strong Mental Health, connects the Division with community partners and engages students to develop strong community connections. Funding amounts will remain the same in 2022-2023 as in the 2021-2022 school year however, we have moved from a restricted funding agreement to an operational funding agreement. The MHCB Supervisor will be connecting with Finance to create a budget that coincides with MHCB's needs.

Administration is prepared to respond to questions at the April 27, 2022, Public Board meeting.

Sincerely,

Shawna Walter, M. Ed.
Acting Superintendent





BOARD MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Liliana LeVesconte, Associate Superintendent, Corporate Services
Subject: Monthly Financial Report – March 2022

Purpose:

For information.

Background:

The Board Financial Report for the month ending March 31, 2022, is included for your information.

The Year-to-Date Division's actual financial results are tracking ahead of budget on both the revenues and expenses sides.

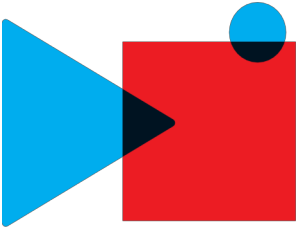
When compared to the budget, the actual revenues by program:

- K – 12 Revenue is higher than budgeted mainly due to the Targeted Funding (\$380k) announced after the budgeting cycle, COVID Mitigation/ Hold Harmless funding (\$1.033M) adjustment announced in August 2021, regular instructional funds advanced prior to their schedule due to Alberta Education year-end on March 31, 2022 (\$921k), and fees collected at the beginning of the school year rather than every month.
- Board approved operating and capital projects intended to be funded from the COVID Mitigation/ Hold Harmless funds have been started but not completed, and funds have not been moved to the Operations and Maintenance budget yet.
- System Administration is tracking slightly below budget mainly due to Alberta Education advance payment due to their year-end (\$80k).

When compared to the budget, the actual expenses by program:

- Operations and Maintenance are overspent by \$413k mainly due to the costs related to the Modular Project at École Morinville Public (\$524k) offset by lower than budgeted utilities (\$48k).
- Student Transportation is slightly overspent by \$283k mainly due to the one-time payment to the Bus Contractors and greater than budgeted ridership, which resulted in additional incurred distance costs to the Division. Also, the funding from the government is spread over 12 months, while most of our expenses are incurred in the first 10 months of the school year.
- External services are tracking below budget by \$38k, mainly due to a reduction in our secondments.





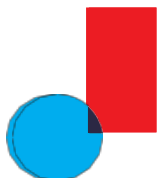
B O A R D
MEMORANDUM

Administration is prepared to respond to questions at the April 27, 2022, Public Board meeting.

Sincerely,

Shawna Walter M.Ed
Acting Superintendent

Attachment



The Sturgeon School Division
2021-2022 School Year

As At March 31, 2022
Target Percent 58.3%

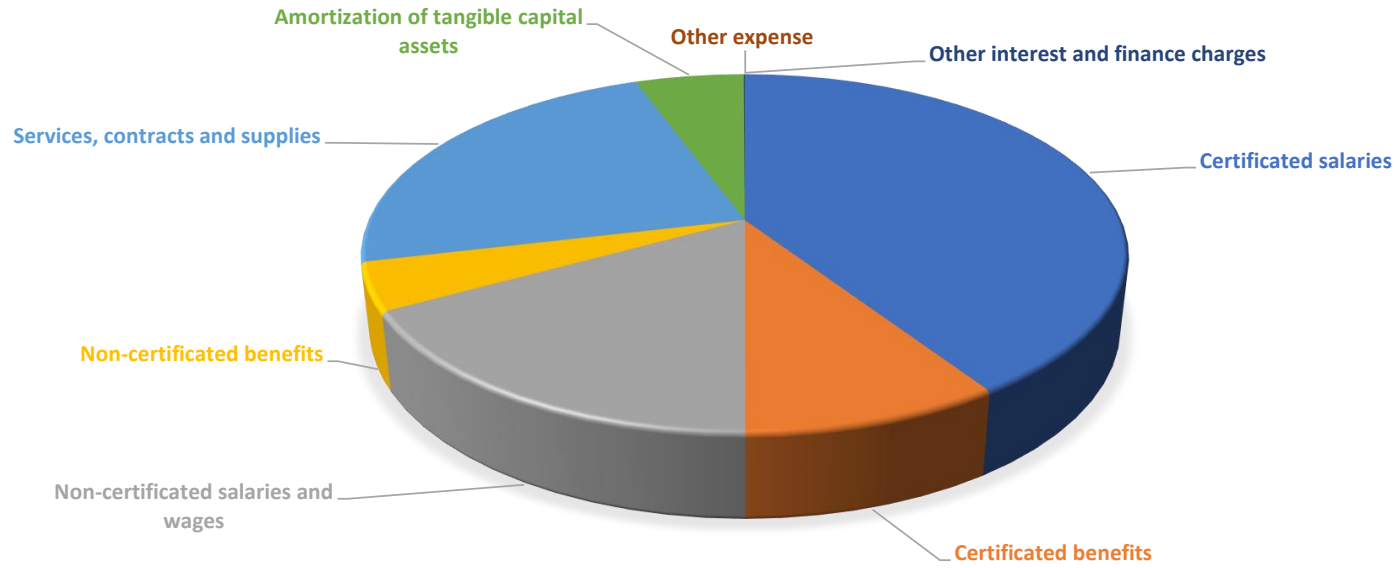
REVENUES	Instruction		Operations & Maintenance	Transportation	System Administration	External Services	TOTAL
	Pre Kindergarten	Kindergarten to Grade 12					
Alberta Education	\$ 2,561,367	\$ 30,486,145	\$ 3,305,705	\$ 2,701,218	\$ 1,628,368	\$ 265,678	\$ 40,948,481
Alberta Infrastructure & Amortization			\$ 2,275,427				\$ 2,275,427
Other - Government of Alberta		\$ 702,819					\$ 702,819
Federal Government and First Nations		\$ 319,749					\$ 319,749
Fees	\$ 37,105	\$ 711,974		\$ 535,160		\$ 1,565	\$ 1,285,804
Sales of services and products		\$ 129,044		\$ 7,615	\$ 586	\$ 61,314	\$ 198,559
Investment income			\$ 6,270		\$ 79,502		\$ 85,772
Gifts and donations		\$ 114,367					\$ 114,367
Rental of facilities		\$ 4,179	\$ 333			\$ 26,509	\$ 31,021
Fundraising		\$ 79,988					\$ 79,988
Other		\$ 4,726	\$ 9,453				\$ 14,179
TOTAL REVENUES	\$ 2,598,472	\$ 32,552,992	\$ 5,597,188	\$ 3,243,994	\$ 1,708,455	\$ 355,066	\$ 46,056,167
Approved Budget Revenues	\$ 4,363,674	\$ 51,447,004	\$ 9,035,748	\$ 5,031,137	\$ 2,770,896	\$ 646,149	\$ 73,294,608
Percent Collected of Budget Received	59.55%	63.27%	61.94%	64.48%	61.66%	54.95%	62.84%

EXPENSES

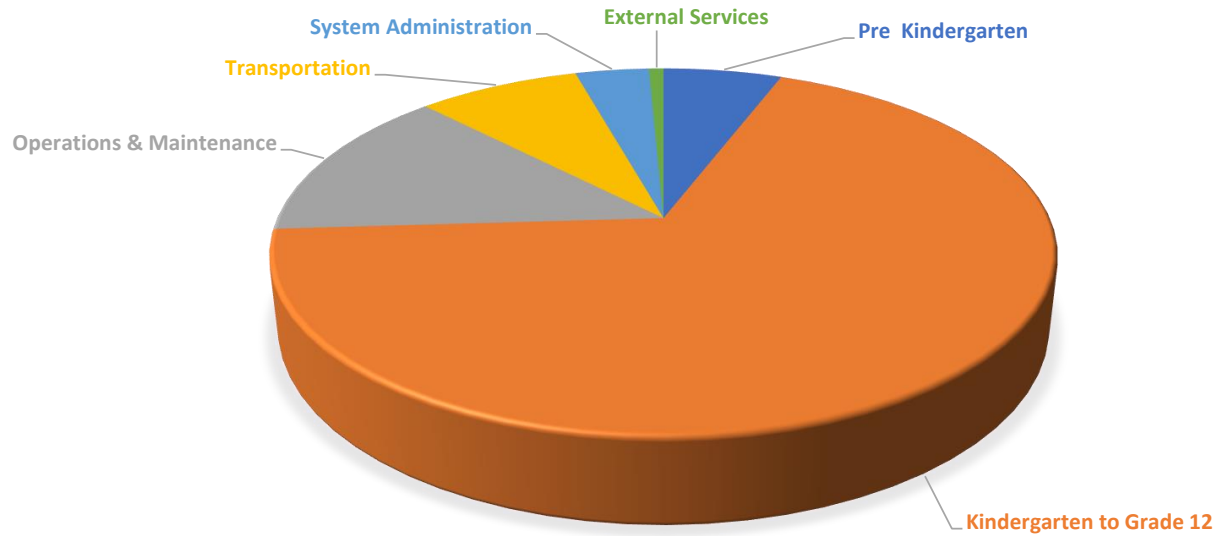
Certificated salaries	\$ 763,210	\$ 16,741,023			\$ 215,732	\$ 269,048	\$ 17,989,013
Certificated benefits	\$ 101,704	\$ 3,928,375			\$ 22,205	\$ 28,528	\$ 4,080,812
Non-certificated salaries and wages	\$ 1,302,509	\$ 4,335,225	\$ 1,035,801	\$ 84,300	\$ 735,326	\$ 10,565	\$ 7,503,726
Non-certificated benefits	\$ 326,097	\$ 1,089,192	\$ 303,016	\$ 19,864	\$ 162,361	\$ 2,730	\$ 1,903,261
Services, contracts and supplies	\$ 79,888	\$ 3,958,517	\$ 2,311,969	\$ 3,422,097	\$ 447,903	\$ 5,665	\$ 10,226,039
Amortization of tangible capital assets		\$ 47,837	\$ 2,359,632	\$ 1,283	\$ 18,186		\$ 2,426,938
Other interest and finance charges		\$ 23,271			\$ 331		\$ 23,602
Other expense		\$ -					\$ -
TOTAL EXPENSES	\$ 2,573,408	\$ 30,123,440	\$ 6,010,418	\$ 3,527,544	\$ 1,602,044	\$ 316,537	\$ 44,153,390
Approved Budget Expenses	\$ 4,363,674	\$ 51,177,400	\$ 9,035,748	\$ 5,031,137	\$ 2,770,898	\$ 613,574	\$ 72,992,431
Percent Spent of Budget	58.97%	58.86%	66.52%	70.11%	57.82%	51.59%	60.49%

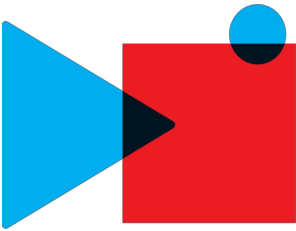
OPERATING SURPLUS (DEFICIT)	\$ 25,064	\$ 2,429,552	\$ (413,230)	\$ (283,550)	\$ 106,411	\$ 38,530	\$ 1,902,777
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ACTUAL EXPENSES BY OBJECT



ACTUAL EXPENSES BY PROGRAM





BOARD
MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Liliana LeVesconte, Associate Superintendent, Corporate Services
Steve Schick, Director, Technology Services
Subject: Monthly IT Report – March 2022

Purpose:

For information.

Background:

Find attached a written IT Report for March 2022.

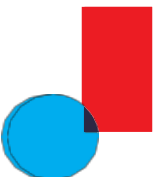
Chromebook evergreening is complete for all schools for the 2021-2022 school year. This month, we experienced two power outages due to faulty equipment. The equipment has been replaced and power was restored the same day.

Administration is prepared to respond to questions at the April 27, 2022, Public Board Meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

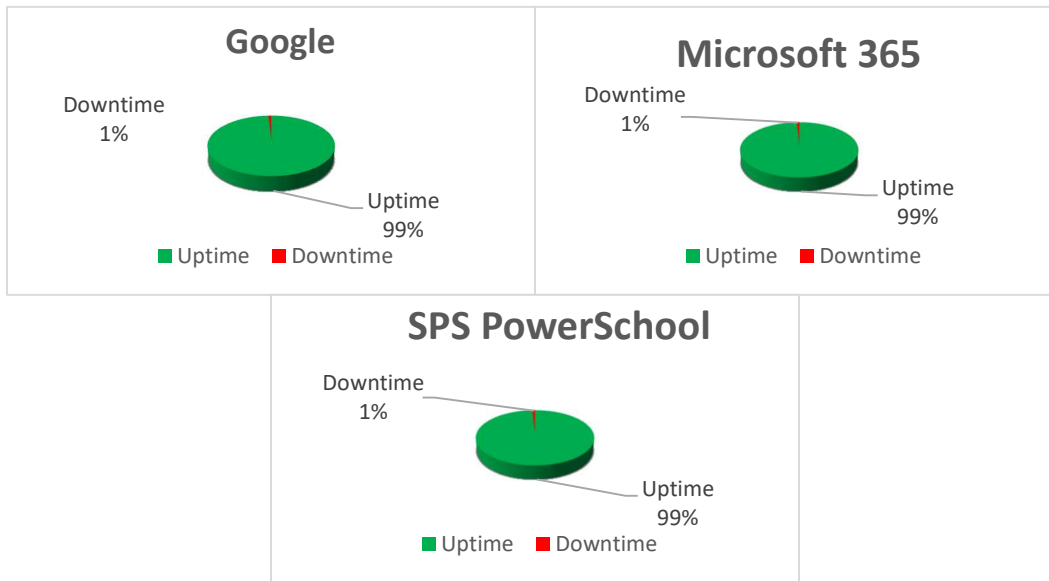
Attachment



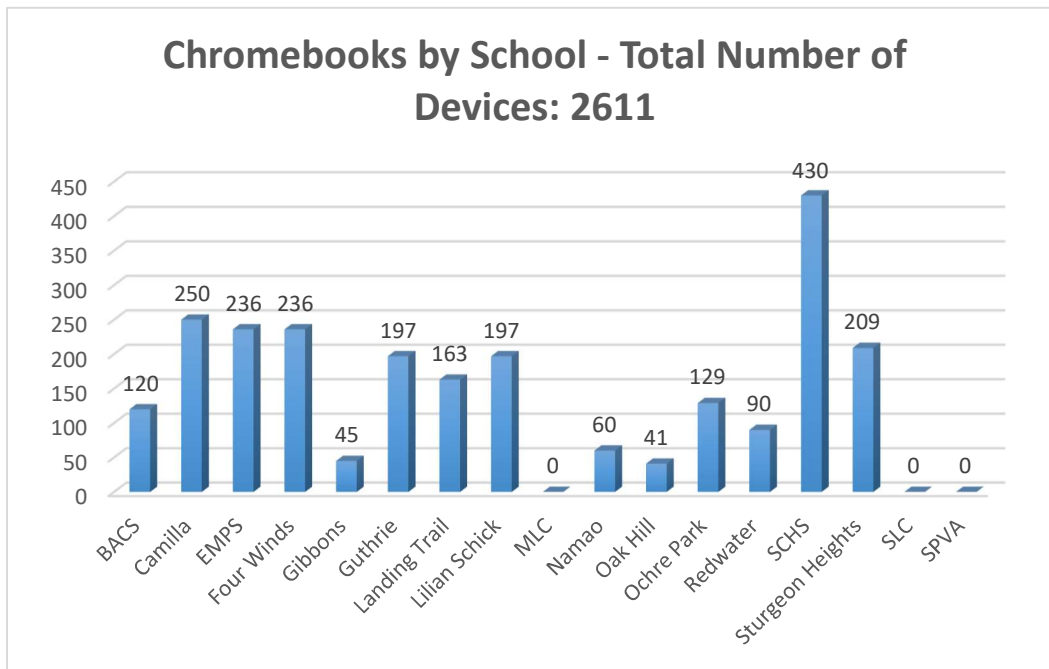
Monthly Technology Services Report

March 1 to March 31, 2022

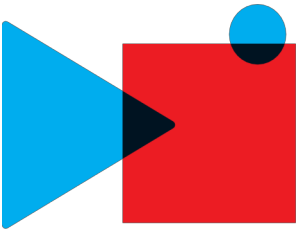
Connectivity Checks



Chromebook Information



Outage Details: There were two power outages due to faulty equipment resulting in downtime for this period.



BOARD
MEMORANDUM

Date: April 27, 2022

To: Board of Trustees

From: Shawna Walter, Acting Superintendent

Originator(s): Jonathan Konrad, Acting Deputy Superintendent, Education Services

Subject: Pride Week 2022

Purpose:

For information.

Background:

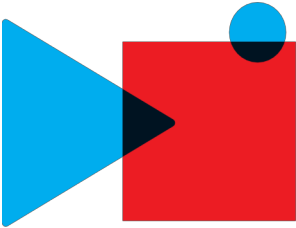
Sturgeon Public Schools is committed to maintaining safe and caring schools that respect diversity and foster a sense of belonging for all students and staff, including those who identify as sexual or gender minorities.

Since 2017 Sturgeon Public School Division has celebrated Pride Week to honour diversity and uniqueness. Pride Week will be 4 days this year as Monday, June 6, 2022, is a PD Day and will run from June 7 to June 10, 2022. Each grade in each school historically has a daily classroom activity that celebrates individuality and promotes equity, respect, acceptance, acknowledgement and inspiration for self and others.

Examples of pride themed activities across the Division have historically included:

Grades K-4	Grades 5-9	Grades 10-12
<ul style="list-style-type: none"> • Writing and painting inspirational words on rocks • Tye dye shirts, socks, bandanas • Celebrate with colorful goodies • Door Pride Theme decorating contest • Bracelet making using beads or string and inspirational words 	<ul style="list-style-type: none"> • Painting rocks expressing their own identity. • Going on a family colour walk with their family (share photos) • Pride Lane: Sidewalk Chalk Walk, leave a message on "Pride Lane" • Door word theme decorating contest 	<ul style="list-style-type: none"> • Pride cake walk (version of musical chairs) • Pride Lane: Sidewalk Chalk Walk, leave a message on "Pride Lane" • Read a story about uniqueness and diversity.



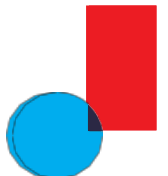


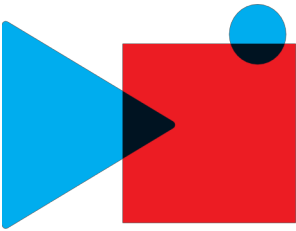
B O A R D
MEMORANDUM

Administration is prepared to respond to questions at the April 27, 2022, Public Board Meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent





BOARD
MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Jonathan Konrad, Acting Deputy Superintendent, Education Services
Subject: Student Resource Officer (SRO) Update

Purpose:

For information.

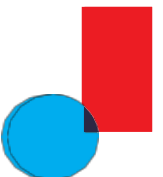
Background:

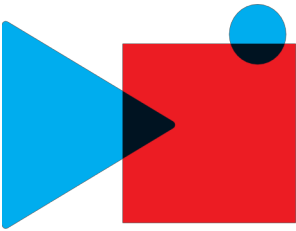
April 4, 2022, Morinville RCMP Detachment advised The Sturgeon Public School Division that, due to medical reasons, the current Student Resource Officer (SRO) would not be available for the remainder of the school year. As such, the position of SRO will remain vacant for the remainder of the 2021-2022 school year and a replacement Student Resource Officer will be assigned to the schools at the beginning of the 2022-2023 school year.

Administration is prepared to respond to questions at the April 27, 2022, Public Board meeting.

Sincerely,

Shawna Walter, M. Ed
Acting Superintendent





B O A R D
MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Jonathan Konrad, Acting Deputy Superintendent, Education Services
Subject: SOGI 123 Partnership Update

Purpose:

For information.

Background:

SOGI 123 was created by ARC Foundation in collaboration with the BC Ministry of Education; BC Teachers' Federation; school districts across BC; UBC Faculty of Education; education partners; and various local, national, and international 2SLGBTQ+ community organizations. SOGI 123 helps educators make schools inclusive and safe for students of all sexual orientations and gender identities.

In Alberta, SOGI 123 is working with six school districts to enhance the SOGI Educator Network as an innovative pilot project: Edmonton Public School Board, St. Albert Public Schools, Sturgeon Public Schools, Elk Island Public Schools, Aspen View Public School Division, and Fort McMurray School District.

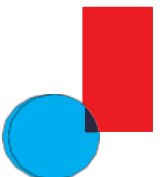
SOGI 123 supports these pilot school divisions to improve inclusive policies, environments and teaching resources. In Alberta, the Ministry of Education is responsible for the creation of the Alberta curriculum. SOGI 123 can support the implementation of this curriculum by helping teachers ensure their lessons and the classroom environment treats everyone with respect and dignity. All students need to see themselves and their families reflected in lessons, language, and practices.

Sturgeon Public Schools partnered with SOGI 123 and the Alberta Teachers' Association Local No. 27 in 2016 to ensure each school has a Safe Contact. A Safe Contact is a staff member knowledgeable in supporting all students, respecting diversity and promoting inclusion.

Administration is prepared to respond to questions at the April 27, 2022, Public Board meeting.

Sincerely,

Shawna Walter, M. Ed
Acting Superintendent



SAFE CONTACT SOGI 123

2015 - 2022

The journey to build inclusive schools where students feel safe, accepted, respected and welcome



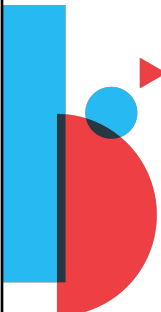
Building Safe and Caring Schools



The journey began in 2015

Sturgeon Public Schools is committed to maintaining safe and caring schools that respect diversity and foster a sense of belonging for all students and staff, including those who identify as sexual or gender minorities. The Division established a partnership with the Alberta Teachers Association Local No. 27 to ensure each school has staff who are knowledgeable in supporting diversity. In 2016, Sturgeon Public Schools joined two other jurisdictions to begin working with SOGI 123 in Alberta. This partnership supports teachers with professional development and resources to build inclusive learning environments.

Each year Sturgeon Public Schools celebrates Pride Week to honour diversity and uniqueness. In 2017-2018, Sturgeon students, parents and staff marched in the Edmonton Pride Parade, along with their CUPE and ATA local associations. Sturgeon Public Schools continues to support activities and gay-straight alliances to ensure everyone is safe and welcome in their schools.



Building Safe and Caring Schools

SOGI 1

POLICIES

The key components of effective SOGI-inclusive policies and procedures

SOGI 2

ENVIRONMENTS

Practices and behaviours that lead to SOGI-inclusive learning environments

SOGI 3

RESOURCES

SOGI-inclusive lesson plans that align with the current K-12 curriculum



SOGI
123

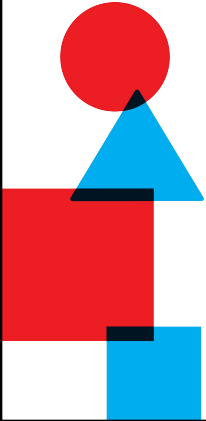
<https://ab.sogieducation.org/> | [6 Min Video on SOGI 123 in Alberta](#)

2015-2016

- **Partnership with SOGI 123 begins**
 - Access to resources, establishes networks and support for teachers
- **The Board of Trustees establishes policy**
 - 110 - Equity, Diversity, Inclusion and Human Rights
 - 115 - Sexual Orientation, Gender Identity and Gender Expression
- **The related Administrative Procedures are created**
 - AP711 - Equity, Diversity, Inclusion and Human Rights
 - AP712 - Sexual Orientation, Gender Identity and Gender Expression
- **Safe Contact Cohort framework established**
- **Division and ATA Local joint partnership established to plan and facilitate Professional Development for SPS staff**

2016-2022

- Bank of Resources
- Gay-straight alliances
- School-based plans for Pride Week
- Professional Learning for staff
- SOGI Inclusive Classrooms
- Steering Committee re-established to include:
 - Principal
 - Counsellor
 - CO Rep from Education Services
 - ATA member
 - DEHR member

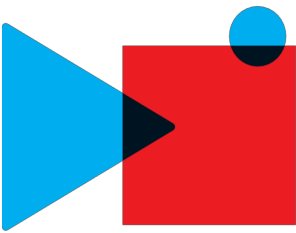


**Sturgeon
Public Schools**

Dare to reimagine learning



ACHIEVING
CREATIVE
CONNECTED
CARING
VIBRANT
WELCOMING



BOARD MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Cindy Briggs, Committee Chair
Subject: Building and Maintenance Committee

Purpose:

For information.

Background:

The Building and Maintenance Committee makes recommendations to the Board regarding the Board's real property, as well as the Division's Capital Plan and Modular requests. The Committee recommends and reviews policies related to buildings. The Committee also reviews tenders, Division managed major projects, and architectural designs for new buildings, and subsequently make recommendations to the Board.

Report Summary:

This summary is from the Building and Maintenance Committee Meeting that was held on April 13, 2022.

There were three items highlighted under New Business that were discussed:

~ **Additional Capital Projects 2021-2022**

A proposal for additional projects was presented to the committee for consideration to bring forward to the Board for discussion and approval

~ **Board Funded Capital Projects 2022-2023**

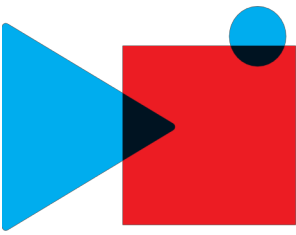
A proposal for capital projects for 2022-2023 was presented to the committee for consideration to include in the 2022-2023 Budget Package

~ **Spring-Summer Ongoing Exterior Maintenance Schedule**

A verbal update was provided with respect to grounds maintenance during the spring and summer months

The Building and Maintenance Committee Chair is prepared to respond to questions at the April 27, 2022, Public Board meeting.





BOARD MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Stacey Buga, Policy Committee Chair
Subject: Policy Committee

Purpose:

For information.

Background:

The Policy Committee reviews policies on an annual cyclical basis unless otherwise determined by the Board of Trustees, or by Board Committees who submit recommendations regarding the need for policy development or review of existing policies.

Policies brought before the Policy Committee are reviewed and discussed through first, second and third readings. Once the Policy Committee has completed recommended amendments, the Committee Chair refers the policy to a Public Meeting of the Board of Trustees. The initiation and/or adoption of new Board policies and revisions and/or rescission of existing policies is solely the responsibility of the Board of Trustees.

Report Summary:

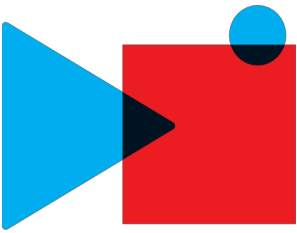
The Policy Committee held a meeting on April 14, 2022. The following is a summary of the meeting:

- The following policies with amendments received their second reading:
 - Policy 110 – Equity, Diversity, Inclusion and Human Rights
 - Policy 115 - Sexual Orientation, Gender Identity and Gender Expression
- The related Administrative Procedures were also discussed:
 - AP711 Employee Conduct Equity Diversity Inclusion and Human Rights
 - AP712 Employee Conduct Sexual Orientation Gender Identity and Gender Expression

Both policy 110 and policy 115 were recommended for a third reading at the Policy Committee meeting on May 11th, 2022

- The following policies received their first reading:
 - Policy 100 - History of The Sturgeon Public School Division



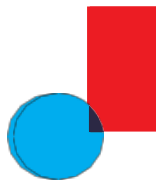


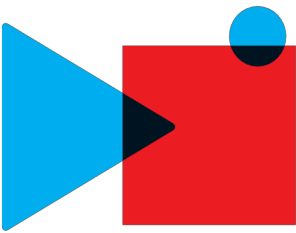
B O A R D
MEMORANDUM

- Policy 435 - Technology Equipment for Trustees
- Policy 605 - Use of School Buildings

Policies 100, 435, and 605 were recommended for a second reading with amendments by Administration at the Policy Committee meeting on May 11th, 2022.

The Policy Committee Chair is prepared to respond to questions at the April 27th, 2022, Public Board meeting.





BOARD MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Irene Gibbons, Transportation Committee Chair
Subject: Transportation Committee

Purpose:

For information.

Background:

The Transportation Committee makes recommendations to the Board regarding matters related to student transportation. The Committee recommends and reviews policies related to student transportation matters. The Committee also liaises with the bus contractors on governance issues.

Report Summary:

This summary is from the Transportation Committee Meeting held on March 30, 2022.

There were 3 items highlighted under New Business that were discussed:

~ **2022-2023 Transportations Fees**

Discussion about various options lead to 4 options that were brought forward for further review at CoW on April 13, 2022

~ **Letter to Government on behalf of Chair Dwyer**

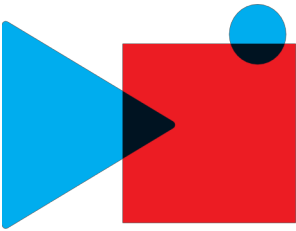
The letter was reviewed and recommendations for suggestions were provided. The letter was released on April 1, 2022

~ **Catchment Boundaries**

Current Catchment boundaries were presented with a few minor adjustments to be discussed at CoW on April 13, 2022

The Transportation Committee Chair is prepared to respond to questions at the April 27, 2022, Public Board meeting.





BOARD MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Liliana LeVesconte, Associate Superintendent, Corporate Services
Subject: 2022-2023 Complementary Learning Resource Fees

Purpose:

For approval. Motion required.

Motion:

- a) That the Board of Trustees eliminate the Complementary Learning Resource Fees from the Division moving forward as presented at the April 27, 2022, Public Board meeting.

Or

- b) That the Board of Trustees approve the 2022-2023 Complementary Learning Resource Fees as presented at the April 27, 2022, Public Board meeting.

Or

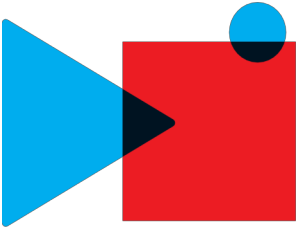
- c) That the Board of Trustees approve the 2022-2023 Complementary Learning Resource Fees and waive them for the 2022-2023 school year, as presented at the April 27, 2022, Public Board meeting.

Background:

Regulation 95 was introduced in 2019, as a result of Bill 1, which was intended to prohibit schools from charging fees for instructional purposes. The Regulation stated that the following supplies and materials cannot be charged:

- Textbooks – A textbook rental fee can no longer be collected, unless it is a refundable deposit.
- Workbooks – If used for instructional purposes in the classroom, no fee can be charged. This includes workbooks that are sold individually or in combination with other supplies.
- Photocopying and printing – Fees for printing and/or photocopying cannot be charged. Printing/photocopying paper cannot be included on supply lists.
- Common/blanket fees – Fees categorized as ‘Program Fees’, ‘Kindergarten Fees’, ‘Registration fees’, cannot be charged. The name of the fee should inform users exactly what the fee is for.





BOARD MEMORANDUM

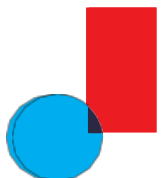
Currently, Sturgeon Public School Division has two types of school fees:

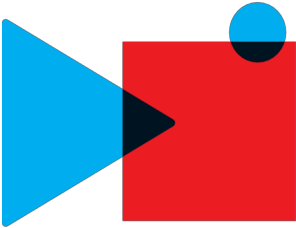
1. School-directed fees – these fees must be identified, have a specific purpose and be used in the year it was charged to the family. School fees must be discussed with the School Council. Schools fees are intended for:
 - a. **Alternative program fees** (not to include workbooks or paper/ photocopying) – Fee charged for a program that emphasizes a specific culture, religion, or subject matter.
 - b. **Optional (complementary) course fees** – Fee for enrolment in non-core courses (Band, Fine Arts, CTS).
 - c. **Offsite Activity fees** – Fees associated with curriculum activities.
 - d. **Extracurricular fees** – Fees associated with clubs, sports teams, intramurals.
 - e. **Non-curricular fees** – locks, agendas, graduation fees (not tickets), student union fees etc.
 - f. **Non-curricular travel** (travel not connected to a specific curricular course) – Fees charged for travel, accommodation and admissions related to athletics, extended overnight trips or arts.
 - g. **Other sales and services types of fees** – Cafeteria/hot lunch, special events, optional goods/services (yearbook, school clothing), lost/damaged replacement fees, sale of bulk ordered school supplies.
 - h. **Other fees** – Cautionary fees (i.e.: refundable textbook deposits).
2. Board-directed - called **Complementary Learning Resource (CLR) Fees**. These fees were intended to cover costs as explained above in the school-directed fees, but are not specifically incurred for one specific event, and are more trivial in nature, yet overall adding to a significant cost over the school year. These could be a guest speaker, art or science consumables, whiteboard markers, etc.

The fees that require board approval are Board-directed fees, and they are listed in Exhibit 1, Policy 410. For 2020-2021 and 2021-2022 these fees were as listed below, however, the Board approved the waiving of these fees for the past two school years:

Complementary Learning Resources Fee Schedule

	Fee
Kindergarten	\$44.00
Grade 1 - 6	\$66.00
Grade 7 - 9	\$77.00
Grade 10-12 (/semester)	\$60.50





BOARD MEMORANDUM

On April 20, 2022, at the Administrative Council, the Senior Executive Team met with Principals to discuss the clarity, transparency, and accountability of the Board-directed fees. Furthermore, Administration researched other school divisions and concluded that since the implementation of Regulation 95, the majority school Divisions in the province eliminated Board-directed fees, and maintained only school-directed fees.

Therefore, **Administration is recommending Option a)** over the other two options. By choosing Option a), the Division ensures that Regulation 95 is implemented and accounted for as required. Furthermore, Option a) prevents the Division from being audited and deemed non-compliant, as the administration of the Board-directed fees is difficult to manage and matched with the expenditures that are eligible. In addition, any unutilized portion of these fees becomes refundable.

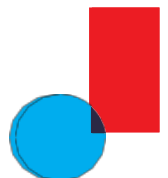
Should the Board decide to implement Option b), these are the fees that the Division would collect from families:

School	Kindergarten	Grade 1 - 6	Grade 7 - 9	Grade 10 - 12	Total
	\$ 44.00	\$ 66.00	\$ 77.00	\$ 121.00	
Alternate Learning	\$ -	\$ 1,056	\$ 2,772	\$ 11,253	\$ 15,081
Bon Accord Community School	\$ 1,408	\$ 10,560	\$ -	\$ -	\$ 11,968
Camilla School	\$ 1,496	\$ 18,282	\$ 11,781	\$ -	\$ 31,559
Ecole Morinville Public School	\$ 4,268	\$ 24,288	\$ -	\$ -	\$ 28,556
Four Winds Public School	\$ -	\$ 12,870	\$ 19,866	\$ -	\$ 32,736
Gibbons School	\$ -	\$ 6,534	\$ 12,243	\$ -	\$ 18,777
Guthrie School	\$ 1,012	\$ 8,976	\$ 5,313	\$ -	\$ 15,301
Lilian Schick School	\$ -	\$ 6,468	\$ 10,164	\$ -	\$ 16,632
Landing Trail	\$ 3,124	\$ 17,556	\$ -	\$ -	\$ 20,680
Morinville Colony School	\$ 176	\$ 1,716	\$ 1,155	\$ -	\$ 3,047
Namao School	\$ 1,980	\$ 15,378	\$ 10,010	\$ -	\$ 27,368
Ochre Park School	\$ 1,584	\$ 11,550	\$ -	\$ -	\$ 13,134
Redwater School	\$ -	\$ 3,960	\$ 6,545	\$ 10,043	\$ 20,548
Sturgeon Composite High School	\$ -	\$ -	\$ -	\$ 94,743	\$ 94,743
Sturgeon Heights School	\$ 2,552	\$ 19,602	\$ 8,624		\$ 30,778
Total	\$ 17,644	\$ 158,862	\$ 88,550	\$ 116,160	\$ 380,908

Administration is prepared to respond to questions at the April 27, 2022, Public Board meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent



Fees

EFFECTIVE: March 27, 2020

REVISED: February 2022

REVIEW: 2024-2025

1.0 POLICY

The Board ensures financial accountability annually through the development and oversight of the budget which includes the assessment, review and approval of administrative fees.

The Board enables, within the context of each school and based upon students' interests and needs, a variety of programs and services that are classified as curricular, co-curricular and extra-curricular activities.

The Board recognizes the need for individual schools to levy fees at a reasonable rate for curricular, co-curricular and extra-curricular activities.

The Board assesses Complementary Learning Resources Fees to provide needed materials to students to enhance educational opportunities, and Transportation Fees to provide the service.

2.0 DEFINITIONS

2.1 A co-curricular activity is an activity which may require specialized materials or that is outside of the regular classroom activities and that supplements regular instruction; this includes project work, offsite activity, dramatic productions, musical performances, etc.

2.2 An extra-curricular activity is an activity that is normally outside of the regular school day, which allows a student to explore a particular skill, talent or interest; these can include sports, music, drama and theatre, debating, and publishing. Participation in an extra-curricular activity is on a voluntary basis.

2.3 Complementary Learning Resources include consumable supplies and resources that enhance and support learning during either curricular, co-curricular or extra-curricular activities.

2.4 Transportation Fees are applied to students accessing transportation services.

3.0 GUIDELINES

References: *Policy 245 Appeals*
Exhibit 1: Complementary Learning Resources Fee Schedule
Exhibit 2: Transportation Fee Schedule
Fee Waiver Application Form
Education Act
School Fees Regulation 95/2019

Fees

EFFECTIVE: March 27, 2020

REVISED: February 2022

REVIEW: 2024-2025

- 3.1 Fees are reviewed and approved by the Board, on an annual basis, as part of the budget process.
- 3.2 Approval Process
 - 3.2.1 In consultation with the school staff, the Principal will identify those curricular, co-curricular and extra-curricular activities that will be scheduled for the coming school year.
 - 3.2.2 The schedule will include a plan for the funding of each activity.
 - 3.2.3 The Principal will present the completed schedule of curricular, co-curricular and extra-curricular activities to the School Council, indicating the means for funding the activities. The Principal will take into consideration advice received from the School Council subsequent to the presentation.
 - 3.2.4 The schedule of curricular, co-curricular and extra-curricular activities, once complete with a clear indication as to fees to be levied to parents/guardians, shall be forwarded to the Superintendent on or before April 30th.
 - 3.2.5 For any new fees or fees increased by an amount that exceeds 5% of the fee or cost set out in the Division's current fee schedule, the Principal shall provide rationale to justify the proposed implementation of a new fee or a proposed increase to the existing fees. This does not apply to offsite activities and extra-curricular travel.
 - 3.2.6 The Principal shall ensure that a student shall not be penalized because of an inability to meet the financial requirements of a given curricular, co-curricular or extra-curricular activity (excluding academies, extended student trips or tours not necessary to meet the learning expectations of a particular grade or course).
- 3.3 Parent Notification

References: *Policy 245 Appeals*
Exhibit 1: Complementary Learning Resources Fee Schedule
Exhibit 2: Transportation Fee Schedule
Fee Waiver Application Form
Education Act
School Fees Regulation 95/2019

Fees

EFFECTIVE: March 27, 2020

REVISED: February 2022

REVIEW: 2024-2025

Once the fees are approved, schools shall notify parents of the fee schedules for the subsequent school year and the processes for payment plans, refunds and waiving of fees, if applicable.

3.4 Supplementing Funding

Funding for curricular, co-curricular and extra-curricular activities can be supplemented through means other than the charging of fees to parents/guardians with the support of students, staff, parents and/or the School Council.

3.5 Complementary Learning Resources Fees

3.5.1 At the start of the annual budget process the Board will determine the Complementary Learning Resource Fees for the following school year.

3.6 Transportation Fees

3.6.1 At the start of the annual budget process the Board will determine the Transportation Fees for the following school year.

3.6 Collection of Fees

3.6.1 The Associate Superintendent, Corporate Services will be responsible for ensuring the collection of fees.

3.6.2 If a student joins the Division mid-year, annual fees will be pro-rated accordingly.

3.6.3 Curricular, co-curricular and extra-curricular fees are due for payment within 30 days after being invoiced. Schools shall send notice to parents who have not submitted payments and request such fees.

3.6.4 Complementary Learning Resource Fees are due for payment within 30 days after being invoiced.

References: *Policy 245 Appeals*
Exhibit 1: Complementary Learning Resources Fee Schedule
Exhibit 2: Transportation Fee Schedule
Fee Waiver Application Form
Education Act
School Fees Regulation 95/2019

Fees

EFFECTIVE: March 27, 2020

REVISED: February 2022

REVIEW: 2024-2025

3.6.5. Transportation Fees are due upon registration. Students will be provided with Bus Passes for the school year when the Transportation Fees are paid, or a payment plan has been established.

3.7 Delinquent Accounts

3.7.1 In December and March, a notice will be sent to parents with delinquent accounts.

3.7.2 Outstanding accounts, other than those on payment plans or approved request for waived fees, may be placed with a collection agency.

3.8 Waiver of Fees

3.8.1 In cases of genuine hardships, parents may submit a fee waiver application to the Principal.

3.8.1.2 A fee waiver application will not be considered for non-resident students or families with children attending School of Choice.

3.8.2 All fee waiver applications will be reviewed and approved by the Associate Superintendent, Corporate Services.

3.9 Refunds

3.9.1 Annual fees will be partially refunded only when a student leaves the Division within the first month of registration.

3.9.2 Requests for refunds from families transferring out of the Division during the school year will be assessed based on fee type, usage, and time of year.

3.10 Fees for Damaged Goods

Principals shall be responsible for ensuring that all curriculum, co-curriculum and extra-curriculum goods are returned by students and the appropriate charges are assessed for lost or damaged goods.

3.11 Appeals

References: *Policy 245 Appeals*
Exhibit 1: Complementary Learning Resources Fee Schedule
Exhibit 2: Transportation Fee Schedule
Fee Waiver Application Form
Education Act
School Fees Regulation 95/2019



Fees

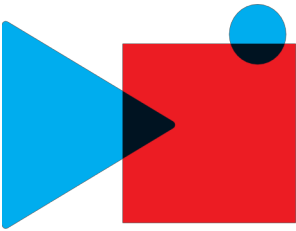
EFFECTIVE: March 27, 2020

REVISED: February 2022

REVIEW: 2024-2025

Any concerns and disputes of the school fees will follow the process as outlined in Policy 245 - Appeals.

References: *Policy 245 Appeals*
Exhibit 1: Complementary Learning Resources Fee Schedule
Exhibit 2: Transportation Fee Schedule
Fee Waiver Application Form
Education Act
School Fees Regulation 95/2019



BOARD
MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Liliana LeVesconte, Associate Superintendent, Corporate Services
Subject: 2022-2023 Book Award Rate

Purpose:

For approval. Motion required.

Motion:

- a) That the Board of Trustees approve the 2022-2023 Book Award Rate of \$50 per homeroom as presented at the April 27, 2022, Public Board meeting.

Background:

As per *Policy 905 – Awards Policy Students*, the Board approves all costs associated with the Awards Program as part of the budget process. AP 860 further details that:

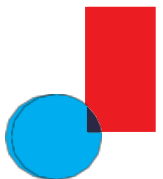
- A book is presented to the most deserving student in each homeroom in Grades K-9. The award can be customized to each student's preference i.e., a book or books, DVDs, digital apps (iTunes card), educational computer games, etc.

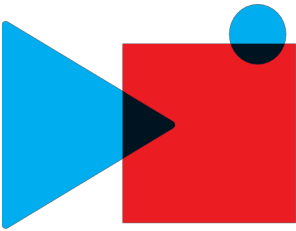
The School Book Award rate per class has been \$50 since 2009.

Administration is prepared to respond to questions at the April 27, 2022, Public Board meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent





BOARD
MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Liliana LeVesconte, Associate Superintendent, Corporate Services
Subject: 2022-2023 Transportation Fees

Purpose:

For approval. Motion required.

Motion:

- a) That the Board of Trustees approve the recommended Option 5 for the 2022-2023 Transportation Fees as presented at the April 27, 2022, Public Board meeting.

Or

- b) That the Board of Trustees approve Option ____ for the 2022-2023 Transportation Fees as presented at the April 27, 2022, Public Board meeting.

Background:

Transportation Fees are in place to offset a portion of the expenses incurred with transportation activities and provide for a reserve. Reserves should be maintained at a level that supports the fluctuation in business operations and capital reinvestment.

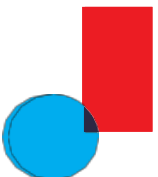
Administration analyzed the projected funding and expenses for the 2022-2023 school year and has calculated five options for the Transportation Fees for 2022-2023.

Administration is prepared to respond to questions at the April 27, 2022, Public Board meeting.

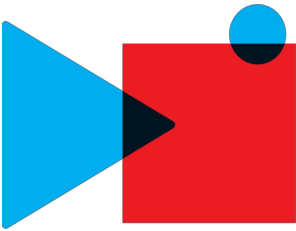
Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

Attachment



Proposed Fee Options	22-23 Riders	Current Rates	Option 1	Option 2	Option 3	Option 4	Reccomendation Option 5	Option 6
Fee			Status Quo	5% increase for Resident Riders	10% Fee increase for all students	15% Fee increase for all students	15% increase for Resident Riders 20% increase for Choice and Outside Boundary Riders	Breakeven: increase all fees by 50%
Resident School Rider	1,780	\$225	\$225	\$236	\$248	\$259	\$259	\$338
ECE & K Resident School	165	\$130	\$130	\$137	\$143	\$150	\$150	\$195
Choice Rider	676	\$300	\$300	\$330	\$330	\$345	\$360	\$450
ECE & K Choice Rider	75	\$165	\$165	\$182	\$182	\$190	\$198	\$248
Supplemental Bus	60	\$180	\$180	\$180	\$180	\$180	\$180	\$270
Outside Boundary Rider	80	\$425	\$425	\$468	\$468	\$489	\$510	\$638
ECE & K Outside Boundar	3	\$375	\$375	\$413	\$413	\$431	\$450	\$563
Replacement Bus Pass	150	\$20	\$20	\$20	\$20	\$20	\$20	\$20
	2,989	\$654,425	\$654,425	\$732,178	\$753,275	\$786,888	\$799,403	\$1,027,575
Projected Deficit		\$432,713	\$432,713	\$354,960	\$333,863	\$300,250	\$287,735	\$437
Family Deal: Pay for 3, the rest are Free!								



BOARD
MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Liliana LeVesconte, Associate Superintendent, Corporate Services
Subject: 2022-2023 Non-Funded Student Fee Schedule

Purpose:

For approval. Motion required.

Motion:

- a) That the Board of Trustees approve the 2022-2023 Non-Funded Student Fee Schedule as presented at the April 27, 2022, Public Board meeting.

Background:

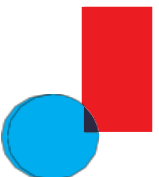
In agreement with the Education Act Section 4(1)(8), Policy 310 requires that the Board maintains a schedule of non-funded student tuition fees. Non-funded students will only be accepted by the school, subject to the school having space, programming, and resources available.

Administration is prepared to respond to questions at the April 27, 2022, Public Board meeting.

Sincerely,

Shawna Walter M.Ed
Acting Superintendent

Attachment



**STURGEON PUBLIC SCHOOL DIVISION
FEE SCHEDULE FOR NON FUNDED STUDENTS-2022/2023**

ALBERTA EDUCATION REGULAR PROGRAM				
<u>Program Rates</u>	<u>Grade 1-3</u>	<u>Grade 4-6</u>	<u>Grade 7-9</u>	<u>Grade 10-12</u>
Base Instruction	\$6,124.64	\$6,124.64	\$6,124.64	\$6,737.10
Specialized Learning Support	\$866.01	\$866.01	\$866.01	\$866.01
English as a Second Language	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
First Nation, Metis and Inuit Education	\$1,633.48	\$1,633.48	\$1,633.48	\$1,633.48
Operations & Maintenance	\$1,014.56	\$1,014.56	\$1,014.56	\$1,014.56
Socio-Economic Status	\$138.23	\$138.23	\$138.23	\$138.23
Geographic	\$388.86	\$388.86	\$388.86	\$388.86
Total	\$11,365.79	\$11,365.79	\$11,365.79	\$11,978.25
If ESL not applicable	\$10,165.79	\$10,165.79	\$10,165.79	\$10,778.25
If FNMI not applicable	\$9,732.31	\$9,732.31	\$9,732.31	\$10,344.77
IF ESL AND FNMI not applicable	\$8,532.31	\$8,532.31	\$8,532.31	\$9,144.77

Note: These amounts reflect the average cost and do not include the cost of additional services that may be unique to individual student programming. The cost of these services (if required) will be added to the fees identified above.

Transportation costs incurred on behalf of a non resident student, as well as the transportation grant will also be taken into consideration where appropriate.



Non-Resident Students

EFFECTIVE: March 27, 2019

REVISED: September 23, 2020

REVIEW: 2022-2023

1.0 POLICY

The Board believes that the Sturgeon Public Schools' system was established to provide an education for students who are residents of this system (as defined by the Education Act) but recognizes that the need may arise to accommodate non-resident students.

2.0 DEFINITIONS

“Room in the school” will be determined by the number of students in a class and composition of the class.

3.0 GUIDELINES

- 3.1 The Superintendent/CEO is responsible for the administration of this Policy.
- 3.2 The Principal shall be responsible for the decision to accept non-resident students, subject to the following guidelines.
- 3.3 The Board authorizes the registration of students who do not reside in this system, hereinafter called non-resident students, to attend regular programs in Division schools if:
 - 3.3.1 there is room in the school;
 - 3.3.2 there are appropriate programs and resources available;
 - 3.3.3 where appropriate funding is not available, arrangements are made for the payment of any student tuition fees; and
 - 3.3.4 students who are not residents of Alberta produce a valid student Canadian visa or documentation showing them to be residents of Canada.
- 3.4 Registration of non-resident students shall be reviewed on an annual (school year) basis.

References: Education Act: Sections 4(1)(8)



Non-Resident Students

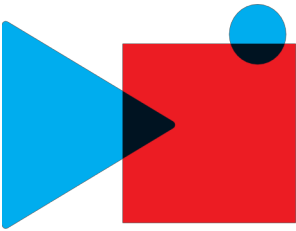
EFFECTIVE: March 27, 2019

REVISED: September 23, 2020

REVIEW: 2022-2023

- 3.5 The Board will maintain a schedule of non-funded student tuition fees. The Superintendent/CEO will establish the tuition fees applicable. This fee will be reviewed on an annual basis.
- 3.6 Registration of non-resident students will not be confirmed until the first full instructional day of the school year.
- 3.7 Prior to acceptance of a foreign student, the school Principal must ensure that the student's parent/guardian submits a cheque or confirms an electronic transfer of funds to the Division for the full amount of the foreign student tuition fees and all other applicable fees. If a foreign student parent/guardian is unable to meet these requirements the school Principal is not to accept the foreign student's registration.

References: Education Act: Sections 4(1)(8)



BOARD
MEMORANDUM

Date: April 27, 2022
To: Board of Trustees
From: Shawna Walter, Acting Superintendent
Originator(s): Liliana LeVesconte, Associate Superintendent, Corporate Services
Subject: 2021-2022 Capital Projects

Purpose:

For approval. Motion required.

Motion:

- a) That the Board of Trustees approve the additional 2021-2022 Capital Projects as presented at the April 27, 2022, Public Board meeting.

Or

- b) That the Board of Trustees defer the proposed 2021-2022 Capital Projects to a later date.

Background:

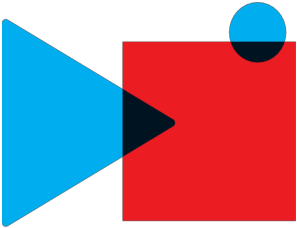
Subsequent to the 2021-2022 capital projects approved in February 2022, the Division is anticipating having a balance of \$2,604,222 in Capital Reserves on August 31, 2022.

With the Funding Profile and Manual announcement on March 24, 2022, and the lack of capital renewal funding allocated to Divisions across the province, Administration is proposing to advance two priority capital projects in 2021-2022:

PROJECT NAME	ANTICIPATED COMPLETION	COST ESTIMATE
SCHS FIELD HOUSE REPLACEMENT	Fall 2022	\$125,000
ROOFS REPLACEMENT OCHRE PARK & LILIAN SCHICK*	Summer 2022	\$1,149,460
		\$1,274,460

*These projects were approved as eligible for CMR. Between April 2021 and April 2023, the Division has over \$7M of approved eligible projects, however, we have only received a little over \$1.2M of the funding, leaving these projects in need of access to Board funded reserves.





B O A R D
MEMORANDUM

Administration is prepared to respond to questions at the April 27, 2022, Public Board meeting.

Sincerely,

Shawna Walter, M.Ed
Acting Superintendent

