

## BOARD MEMORANDUM

**Date:** June 22, 2022

**To:** Board of Trustees

**From:** Cindy Briggs, Committee Chair  
Liliana LeVesconte, Associate Superintendent, Corporate Services

**Subject:** Building and Maintenance Committee Year End Report

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**Purpose:**

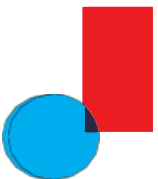
For information.

**Background:**

The Building and Maintenance Committee developed a Work Plan for the 2021-2022 School Year, which was approved by the Board in December 2021. The Committee is pleased to provide an update regarding the work undertaken by the Building and Maintenance Committee at the direction of the Board. The work completed includes:

- ✓ Update on changes within the credentials and operations of the Facilities Team
  - Fostering timely and transparent communication
- ✓ Preventative maintenance plan:
  - Priorities for snow clearing / grass maintenance
  - Snow clearing contracts created for 22-23
  - Grass maintenance schedule in place with school event tracking being coordinated
- ✓ Capacity for sprucing up older buildings
  - Review of the Three-Year Capital Plan
  - Allocation of funds to non-capital maintenance projects
- ✓ Review of Joint Use Agreements for alignment
  - JUPA Agreements review started
- ✓ Playground for Schools:
  - Inventory/Condition
  - Working with Parent Fundraising Groups to address deficiencies
- ✓ Debenture – Energy Retrofit – Revisit
  - Debenture not required

The Committee Chair is prepared to respond to questions at the June 22, 2022, Public Board meeting.





# Building & Maintenance Committee

## Work Plan

### 2021/2022

Activity	MRP
Update on changes within the credentials and operations of the Facilities Team	Building & Maintenance Committee
Preventative maintenance plan: <ul style="list-style-type: none"><li>• Priorities for snow clearing / grass maintenance</li></ul>	Building & Maintenance Committee
Capacity for sprucing up older buildings	Building & Maintenance Committee
Review of joint use agreements for alignment	Building & Maintenance Committee
Playground for schools: <ul style="list-style-type: none"><li>• Inventory/Condition</li></ul>	Building & Maintenance Committee
Debenture – Energy Retrofit – revisit	Building & Maintenance Committee