



BOARD MEMORANDUM

Date: June 22, 2022

To: Board of Trustees

From: Tasha Oatway-McLay, Committee Chair
Liliana LeVesconte, Associate Superintendent, Corporate Services
Lisa Lacroix, Associate Superintendent, Human Resources

Subject: Finance and Human Resources Committee Year End Report

Purpose:

For information.

Background:

The Finance and Human Resources Committee developed a Work Plan for the 2021-2022 School Year, which was approved by the Board in December 2021. The Committee is pleased to provide an update regarding the work undertaken by the Finance and Human Resources Committee at the direction of the Board. The work completed includes:

- ✓ Audit Committee
- ✓ Budget Process / RAC
- ✓ Transparency with Financials
- ✓ EA Certification / Training
 - Wages
 - An environmental scan was conducted in January 2022 by the Human Resources Department to ensure that we remain competitive
 - Training
 - Education Services ensures that all new Educational Assistants (EA) are provided with new hire training.
 - Five (5) days are being added to the Educational Assistant schedule for the upcoming school year to provide EA professional development.
- ✓ Technology for Trustees
- ✓ 430: Trustee Remuneration and Expense Reimbursement

The Superintendent Evaluation was not conducted this year as the current Superintendent has been in an acting role since November 4, 2021. The evaluation process will be completed during the 2022/2023 school year.

The Committee Chair is prepared to respond to questions at the June 22, 2022, Public Board meeting





Finance and Human Resources Committee

Work Plan

2021/2022

Activity	MRP
Audit Committee	Finance and Human Resources Committee
Budget Process/RAC	Finance and Human Resources Committee
Superintendent Evaluation	Finance and Human Resources Committee
Transparency with Financials	Finance and Human Resources Committee
EA Certification / Training <ul style="list-style-type: none"><li data-bbox="176 883 310 911">• Wages<li data-bbox="176 922 327 950">• Training	Finance and Human Resources Committee
Technology for Trustees	Finance and Human Resources Committee