

B O A R D
MEMORANDUM

Date: June 22, 2022
To: Board of Trustees
From: Shawna Warren, Acting Superintendent
Originator(s): Liliana LeVesconte, Associate Superintendent, Corporate Services
Subject: Policy 320 – Inclement Weather: Student Transportation Services

Purpose:

For approval. Motion required.

Motion:

That the Board of Trustees approve Policy 320 – *Inclement Weather: Student Transportation Services* as presented at the June 22, 2022, Public Board meeting.

Background:

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has reviewed and updated Policy 320 – *Inclement Weather: Student Transportation Services* as part of its review of policies during the 2021-2022 school year.

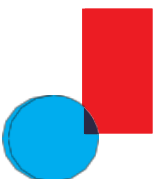
The Policy Committee reviewed Policy 320 – *Inclement Weather: Student Transportation Services* at their May 25, 2022, committee meeting and have recommended it to the Public Board Meeting for Approval.

Administration is prepared to respond to questions at the June 22, 2022, Public Board meeting.

Sincerely,

Shawna Warren, M.Ed
Acting Superintendent

Attachment





Inclement Weather: Student Transportation Services

EFFECTIVE: March 27, 2019

REVISED: June 22, 2022

REVIEW: 2023-2024

1. POLICY

The Board believes that the responsibility of the safety of school bus passengers during periods of inclement weather or hazardous road conditions is shared by the Board, its staff, school bus operators and by parent/guardians.

The final decision to send a child to the bus stop or to school rests with the parents/guardians, even though buses and schools may be operational.

School bus service may be suspended at a temperature of minus forty (40) degrees Celsius, as determined by the Weather Network at Bon Accord, AB., or as articulated in 2.4.1. Other contributing factors include:

- Visibility under 1 km or impassable roads;
- Reports from bus drivers, counties or municipalities concerning the conditions of rural roads;
- Notification of severe weather provided by Alberta Emergency Alert and or;
- Information received from neighboring school jurisdictions.

2. GUIDELINES

2.1 This Policy will be shared in school newsletters no later than November first of each school year.

2.2 Schools Remain Open

2.2.1 Regardless of the routes affected by suspension of school bus service, all schools will remain open and will receive students who are transported to school by their parents/guardians.

2.3 Communication of Altered or Cancelled Bus Service

A decision by the Superintendent to suspend school bus service shall be communicated to all families. Communication channels will include local media, the Division website, and social media.

References: Administrative Procedure: AP575 Suspension of School Bus Privileges
Exhibit 1: Flow Chart of Student Misconduct
Exhibit 2: Transportation Rules and Regulations

Inclement Weather: Student Transportation Services

EFFECTIVE: March 27, 2019

REVISED: June 22, 2022

REVIEW: 2023-2024

2.4 Bus Service Altered or Cancelled

2.4.1 The Superintendent or designate determines whether or not school bus service should be cancelled or altered.

2.4.1.1 The Superintendent shall direct a system wide suspension of school bus service when climatic and/or road conditions constitute a significant hazard to the safety and well-being of school bus passengers.

2.4.1.2 Suspension of school bus services may be limited to a specific region or route of Sturgeon Public Schools.

2.5 Proper Clothing

2.5.1 Parents/guardians shall ensure that their children who are school bus passengers are wearing weather appropriate clothing.

References: Administrative Procedure: AP575 Suspension of School Bus Privileges
Exhibit 1: Flow Chart of Student Misconduct
Exhibit 2: Transportation Rules and Regulations



Inclement Weather: Student Transportation Services

EFFECTIVE: March 27, 2019

REVISED: [June 22, 2022](#)

REVIEW: 2023-2024

1. POLICY

The Board believes that the responsibility of the safety of school bus passengers during periods of inclement weather or hazardous road conditions is shared by the Board, its staff, school bus operators and by parent/guardians.

The final decision to send a child to the bus stop or to school rests with the parents/guardians, even though buses and schools may be operational.

School bus service ~~shall~~ may be suspended at a temperature of minus forty (40) degrees Celsius, as determined by the Weather Network at Bon Accord, AB., or as articulated in 2.4.1. Other contributing factors include:

- Visibility under 1 km or impassable roads;
- Reports from bus drivers, counties or municipalities concerning the conditions of rural roads;
- Notification of severe weather provided by Alberta Emergency Alert and or;
- Information received from neighboring school jurisdictions.

~~Schools shall remain open when school bus services are suspended by the Superintendent/CEO or designate and will receive students who are transported to school by their parents/guardians. [AH1]~~

~~The Principal or designate shall be responsible for determining the need for suspension of recess and/or other student activities as a result of inclement weather. The lowest temperature at which students will be required to go outside shall be -25 Celsius including wind chill and as determined by the Weather Network at Bon Accord [RK2], AB.~~

2. GUIDELINES

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2.2 Schools Remain Open

2.2.1 Regardless of the routes affected by suspension of school bus service, all schools will remain open and will receive students who are transported to school by their parents/guardians. [AH3]

References: Administrative Procedure: AP575 Suspension of School Bus Privileges
Exhibit 1: Flow Chart of Student Misconduct
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Inclement Weather: **Student Transportation Services**

EFFECTIVE: March 27, 2019

REVISED: June 22, 2022

REVIEW: 20232-20243

2.3 Communication of Altered or Cancelled Bus Service

~~2.3.1~~ Media Notification

A decision by the Superintendent/~~CEO or designate~~ to suspend school bus service shall be communicated to all families. by the Transportation Coordinator through the following official eCommunication channels will include local media, the Division website, and social media. :

~~2.3.1.1~~ local radio stations (e.g. CFCW, CHED, CBC and CISN);

~~2.3.1.2~~ television stations Global and City TV; and

~~2.3.1.3~~ the Division website and social media accounts.~~APP~~

2.4 Bus Service Altered or Cancelled

2.4.1 ~~Suspended by Superintendent/CEO or Transportation Coordinator~~ The Superintendent or designate determines whether or not school bus service should be cancelled or altered.

2.4.1.1 The Superintendent/~~CEO or designate~~ shall direct a system wide suspension of school bus service ~~in every instance when~~ in their opinion, climatic and/or road conditions constitute a significant hazard to the safety and well-being of school bus passengers. ~~Attempts should be made to contact neighboring school jurisdictions regarding their plans to suspend school bus service.~~

2.4.1.2 Suspension of school bus services may be limited to a specific region or route of Sturgeon Public Schools.

2.5 Proper Clothing

2.5.1 Parents/guardians shall ensure that their children who are school bus passengers are wearing weather appropriate clothing.

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