



**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on June 22, 2022**

Table of Contents

	Resolution #
Approval of Agenda	056
Approval of the Minutes of the Regular Meeting	057
Approval of the Minutes of the Special Meeting	058
New Business	
2021-2022 Transfer to Capital Reserves	059
Omnibus Motion for Locally Developed Course Approval	060
Summer Meetings	061
Policy 110 – Welcoming Inclusive, Safe and Healthy Environments	062
Policy 115 – Sexual Orientation and Gender Identities	063
Policy 215 – Organization Chart	064
Policy 235 – Conduct of Board Meetings	065
Policy 310 – Non-Funded Students	066
Policy 320 – Inclement Weather: Student Transportation Services	067
Policy 435 – Technology Equipment for Trustees	068
Policy 500 - Transportation	069
Policy 605 – Use of School Buildings	070
Policy 900 – Student Conduct and Discipline	071
One-Time In-Year Retroactive Payment to Bus Contractors	072



**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on June 22, 2022**

PRESENT

Mr. Joe Dwyer, Chair
Ms. Irene Gibbons, Vice Chair
Mrs. Cindy Briggs, Trustee
Mrs. Janine Pequin, Trustee
Mrs. Stacey Buga, Trustee
Mrs. Tasha Oatway-McLay, Trustee
Ms. Trish Murray-Elliott, Trustee
Mrs. Shawna Warren, Acting Superintendent
Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services
Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services
Mrs. Lisa Lacroix, Associate Superintendent, Human Resources*
* *Electronic attendance*

CALL TO ORDER

The Chair called the meeting to order at 4:00 p.m.

APPROVAL OF AGENDA

Added:
9.14 One-Time In-Year Retroactive Payment to Bus Contractors

#056/2022 – Moved by Mrs. Cindy Briggs that the agenda be approved as amended.

CARRIED UNANIMOUSLY

APPOINTMENTS

APPROVAL OF MINUTES

#057/2022 – Moved by Mrs. Stacey Buga that the minutes of the Regular Meeting of May 25, 2022, be approved as presented.

CARRIED UNANIMOUSLY

#058/2022 – Moved by Mrs. Tasha Oatway-McLay that the minutes of the Special Meeting of June 8, 2022, be approved as presented.

CARRIED UNANIMOUSLY

PRESENTATIONS

REPORTS FROM SENIOR EXECUTIVE

Administrative Procedure 905 – Student Attendance at School

Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services, brought forward as information, Administrative Procedure 905 – Student Attendance at School

During the Covid-19 pandemic, student attendance became a significant concern for school administration. Working with the Division's Mental Health & Wellness Coordinator, a committee of school administrators reviewed Administrative Policy 905 and created templates for Attendance Improvement Plans and Attendance Letters to be used by all Division schools.

Communications Report

Mrs. Shawna Warren, Acting Superintendent, brought forward as information, the Communications Report for June 2022.

Communications in June has been focused on:

- Social media posting and engagement – focus on sharing content created and shared from schools in Sturgeon Public;
- New Legal Public School media release, open registration, and promotion;
- School Spotlight videos rolled out weekly on Facebook;
- Ongoing Registration positing for the 2022-2023 School Year; and
- Transportation Registration for the 2022-2023 School Year.

Sturgeon Public in the Media:

- June 7, 2022 – Sturgeon Heights celebrated 50th – Article in the St. Albert Today;
- June 8, 2022 – Student, staff, and volunteers put on successful track meet at Redwater School – Article in the Redwater Review;
- June 12, 2022 – Some St. Albert schools to pilot new subject curriculums – Article in the St. Albert Today; and
- June 15, 2022 – New Sturgeon Public school in Legal – Article in the St. Albert Today.

Upcoming Events:

- Last Day of School – June 29, 2022;
- Fête Au Village – July 22-23, 2022;
- Central Office Closure – July 25-29, 2022; and
- Welcome Back – August 30, 2022.

Language Immersion (Grandfathered Agreement)

Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, a report on the Language Immersion (Grandfathered Agreement).

Since the 2012-2023 school year, the Division has entered into an Education Agreement (parent-provided transportation) with the following school jurisdictions:

- Elk Island Public Schools
- Greater St. Albert Catholic Schools
- St. Albert Public Schools

In 2019, the Language Immersion Agreements were being accessed by 37 students in 23 families. 12 students in Grades 1-6, 11 in Grades 7-9, and 14 in Grades 10-12. The majority attended St. Albert Public Schools for French Immersion programming.

For 2021-2022, the program included:

- One Grade 11 and one Grade 12 student at Elk Island Public Schools
- One Grade 12 student at St. Albert Public Schools

The Agreement is cost neutral as the grant supports the cost of parent-provided transportation stipend and 6% for Administration.

Language Immersion Education Agreements were offered to families interested in attending programs not offered by Sturgeon Public Schools (i.e. French Immersion). Resident families were provided with transportation funding to transport their child(ren) to neighbouring school divisions to access these programs. French immersion programming is now offered within Sturgeon Public Schools, Kindergarten to Grade 9, with expansion into High School beginning the 2023-2024 school year, therefore, these agreements with neighbouring divisions will no longer be needed.

As directed by the Board of Trustees in June 202, the Division is grandfathering the program for Educational Services Agreements – Language Immersion – Transported Students.

For 2022-2023, the program includes:

- One Grade 12 student at Elk Island Public Schools

LOGOS Review

Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services, brought forward as information, a report on LOGOS Review.

At the June 8, 2022, Committee of the Whole meeting, the Board of Trustees reviewed and provided feedback regarding the LOGOS Program Review and Recommendations.

Responding to a perceived drop in enrolment, the Acting Deputy Superintendent commenced a program review in the fall of 2021 as per Administrative Procedure 240 – System, School, and Program Evaluation.

During the 2021-22 school year, Sturgeon Public schools were actively involved in responding to the conditions shaped by Covid-19. Cohort groupings, student attendance, staff continuity, program continuity, and occasions for parent/family involvement were adversely affected. The LOGOS Program is grounded on the shared experiences of gathering, worshipping, and celebrating, which were not possible during this school year.

For these reasons, a complete review of the LOGOS Program considering data from 2021-22 would lack reliability. Consequently, the Division will follow the strategic plan outlined in the attached report for School Year 2022-2023, which would provide one year of stability and opportunity for program growth. A program review should be considered for School Year 2023-2024.

Monthly Financial Report

Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, the Board Financial Report for May 2022.

The Year-to-Date Division's actual financial results are tracking slightly ahead of budget on both the revenues and expenses sides.

When compared to the budget, the actual revenues by program:

- K - 12 Revenue is higher than budgeted mainly due to the Targeted Funding(\$380k) announced after the budgeting cycle, COVID Mitigation/ Hold Harmless funding (\$1.328M) adjustment announced in August 2021 offset by funds allocated to the Board approved projects that are completed (\$511k).
- Board approved operating and capital projects intended to be funded from the COVID Mitigation/Hold Harmless funds have been started but not all are completed, and not all funds have been moved to the Operations and Maintenance budget.
- System Administration is tracking higher than budgeted mainly due to higher than budgeted investment income (\$45k).

When compared to the budget, the actual net expenses by program:

- Operations and Maintenance is overspent by \$199k due to the costs related to the Board approved projects in progress (not funded yet), and lower than budgeted utilities.
- Student Transportation is overspent by \$605k mainly due to the one-time payment to the Bus Contractors and greater than budgeted ridership, which resulted in additional incurred distance costs to the Division. Also, the funding from the government is spread over 12 months, while expenses are incurred in the first 10 months of the school year. The Division anticipates the department will break even by the end of the fiscal year.
- System Administration is slightly underspent due to the timing of software implementation (\$50k), lower than budgeted legal costs (\$20k), and lower than budgeted communication costs (\$53k).
- External services are tracking below budget by \$60k, mainly due to a reduction in secondments.

Monthly IT Report

Ms. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, the monthly IT Report for May 2022.

In May 2022, the Division experienced one planned outage to implement security patches. The update was successful, and all systems were restored the same day.

The Division also had a telecommunication outage due to the upgrades to Supernet 2.0. The upgrades were reversed and telecommunications services were restored. The Technology Services Department is investigating the root cause of the failed upgrades to Supernet 2.0 with the government.

Annual Report: Off-Campus Education

Mr. Jonathan Konrad, Acting Deputy Superintendent, Education Services, brought forward as information, the Annual Report: Off-Campus Education.

In accordance with Administrative Procedure 845 – Off-Campus Education (Section 5), reports from Redwater School and Sturgeon Composite High School regarding the Off-Campus Education programs offered in the 2021-2022 school year were submitted.

REPORTS FROM TRUSTEES AND STANDING COMMITTEES

CHAIR'S REPORT

A verbal and written report was provided.

Chair Dwyer (Alcomdale/Villeneuve Area)

Chair Dwyer reported that he attended:

- Alexander First Nation Education Celebration (*June 6*)
- Board Retreat Planning Meeting (*June 15*)
- Camilla Indigenous Peoples Day Celebration (*June 21*)
- Central Office Luncheon (*June 30*)
- Colony School Visit with new Teacher (*June*)
- Committee of the Whole Meeting (*June 8*)
- Land Acknowledgement PD (*June 22*)
- Meeting with Alexander First Nation Chief Arcand (*June 22*)
- Meeting with Legal Mayor (*June 9*)
- Meeting with Military Family Resource Centre (*June 8*)
- Meeting with MLA Shane Getson, MLA Dale Nally, and Sheldon Granger (*June 14*)
- Meeting with the Town of Morinville (*June 15*)
- Public Board Meeting (*June 22*)
- Rotary Club Meetings (*June*)
- Special Board Meeting (*June 8*)
- Sturgeon Composite High School Graduation Ceremony (*June 11*)
- Sturgeon Heights School 50th Anniversary (*June 1*)
- Transportation Committee Meeting (*June 22*)
- Various Meetings with Central Office Administration

TRUSTEES' REPORTS

Verbal and written reports were provided.

Trustee Briggs (Bon Accord/Legal)

Trustee Briggs reported that she attended:

- Board Retreat Planning Meeting (*June 15*)
- Bon Accord School BBQ – Sponsored by Pembina Pipelines (*June 8*)
- Committee of the Whole Meeting (*June 3*)
- Community Services Advisory Board Meeting (*June 13*)
- Grade 9 Farewell at Lilian Schick School (*June 3*)
- Land Acknowledgement PD (*June 22*)
- Lilian Schick School Spring Festival (*June 3*)
- Meeting with Legal Mayor (*June 9*)
- Meeting with Military Family Resource Centre (*June 8*)
- Meeting with the Town of Morinville (*June 15*)
- National Indigenous Peoples Day at Bon Accord Community School (*June 21*)
- Public Board Meeting (*June 22*)
- Special Board Meeting (*June 8*)
- Sturgeon Composite High School Graduation Ceremony (*June 11*)
- Transportation Committee Meeting (*June 22*)

Trustee Buga (Morinville Area)

Trustee Buga reported that she attended:

- Alexander First Nation Education Celebration (*June 6*)
- ASBA Spring General Meeting (*June 5-7*)
- ASBA Zone 2/3 Meeting (*May 27*)
- ASBA Zone 2/3 Meeting (*June 17*)
- Board Retreat Planning Meeting (*June 15*)
- Central Office Luncheon (*June 30*)
- Committee of the Whole Meeting (*June 8*)
- École Morinville Public School Council Meeting (*June 6*)
- Four Winds Public School Grade 9 Farewell (*May 26*)
- Four Winds Public School Parent Presentation “Raising Resilient Teens” (*June 7*)
- Four Winds Public School, School Council Meeting (*June 2*)
- Land Acknowledgement PD (*June 22*)
- Meeting with École Morinville Public Principal (*June 16*)
- Meeting with Military Family Resource Centre (*June 8*)
- Meeting with the Town of Morinville (*June 15*)
- Out of Africa Annual Sanctuary Fieldtrip (*June 13*)
- Policy Committee Meeting (*June 15*)
- Pride Celebration at Bon Accord Community School (*June 8*)
- Public Board Meeting (*June 22*)
- Redwater School Graduation Ceremony (*June 4*)
- Special Board Meeting (*June 8*)
- Sturgeon Composite High School Graduation Ceremony (*June 11*)
- Sturgeon Heights School 50th Anniversary (*June 1*)
- Sturgeon Public Virtual Academy Grade 9 Farewell (*June 10*)
- Town of Morinville Pride Flag Raising and Events (*June 5*)
- Town of Morinville/ÉMPS Indigenous Peoples Day (*June 21*)
- Transportation Committee Meeting (*June 22*)

Trustee Gibbons (Gibbons/Lamoureux)

Trustee Gibbons reported that she attended:

- Board Retreat Planning Meeting (*June 15*)
- Committee of the Whole Meeting (*June 8*)
- Find Your Village (*June 15*)
- Gibbons School Council and PIA Meeting (*June 6*)
- Gibbons School Grade 9 Farewell (*June 3*)
- Meeting with Military Family Resource Centre (*June 8*)
- Meeting with the Town of Morinville (*June 15*)
- Policy Committee Meeting (*June 15*)
- Public Board Meeting (*June 22*)
- Special Board Meeting (*June 8*)
- Sturgeon Composite High School Athletic Awards (*June 7*)
- Sturgeon Composite High School Graduation Ceremony (*June 11*)
- Transportation Committee Meeting (*June 22*)

Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)

Trustee Murray-Elliott reported that she attended:

- Board Retreat Planning Meeting (*June 15*)
- Book Awards at Sturgeon Heights School (*June 22*)
- Central Office Luncheon (*June 30*)
- Committee of the Whole Meeting (*June 8*)
- Community BBQ at Bon Accord Community School (*June 8*)
- CUPE Committee Meeting (*June 24*)
- CUPE Committee Negotiations (*June 27*)
- Land Acknowledgement PD (*June 22*)
- Meeting with Military Family Resource Centre (*June 8*)
- Meeting with the Town of Morinville (*June 15*)
- Policy Committee Meeting (*June 15*)
- PSBAA Spring General Meeting in Red Deer (*June 2-4*)
- Public Board Meeting (*June 22*)
- Special Board Meeting (*June 8*)
- Sturgeon Composite High School Athletic Awards (*June 7*)
- Sturgeon Composite High School Graduation Ceremony (*June 11*)
- Sturgeon Heights School 50th Anniversary (*June 1*)
- Sturgeon Heights School Grade 9 Farewell (*June 9*)
- Sturgeon Heights School, School Council Meeting (*June 20*)

Trustee Oatway-McLay (Cardiff/Garrison)

Trustee Oatway-McLay reported that she attended:

- Guthrie School Grade 9 Farewell
- Guthrie School, School Council Meeting
- PSBAA Spring General Meeting in Red Deer (*June 2-4*)

Trustee Pequin (Redwater/Coronado Area)

Trustee Pequin reported that she attended:

- ASBA Spring General Meeting in Red Deer (*June 5-7*)
- ASBA Zone 2/3 Meeting (*June 17*)
- Committee of the Whole Meeting (*June 8*)
- Consultation with Public Agencies – Education Sector (*June 22*)
- Meeting with Military Family Resource Centre (*June 8*)
- Ochre Park School, School Council Meeting (*May 31*)
- Public Board Meeting (*June 22*)
- Redwater School, Book Awards (*June 3*)
- Redwater School Graduation Ceremony (*June 4*)
- Rural Caucus (*June 5*)
- Special Board Meeting (*June 8*)
- TEBA (*May 31*)

ADVOCACY COMMITTEE

Student Advisory Committee Co-Chair Report

The Co-Chair, Jayce Cornelius, provided feedback on the Student Advisory Committee for the 2021-2022 school year, including:

- Receiving positive feedback from the students who participated in the committee meeting at Namao School when it was held in person stating how important it is to meet face-to face; and
- Stated that it was great to see and hear what other schools were doing and brought those ideas back to Redwater School.

Advocacy Committee Year End Report

The Advocacy Committee developed a Work Plan for the 2021-2022 School Year, which was approved by the Board in December 2021. The Committee is pleased to provide an update regarding the work undertaken by the Advocacy Committee at the direction of the Board. The work completed includes:

- Municipal Partner Meetings:
 - Sturgeon County Council (March 23, 2022);
 - Town of Bon Accord Council (April 13, 2022);
 - Town of Legal Council (May 11, 2022); and
 - Town of Morinville Council (June 15, 2022).
- On behalf of the Board of Trustees, the Board Chair:
 - Met with Alexander First Nation Chief Arcand (March 2022);
 - Town of Gibbons Mayor and CAO (April 1, 2022);
 - Accompanied by Trustee Murray-Elliott, attended a Town Hall with MLA Shane Getson (April 13, 2022); and
 - Attended a School Bus Transportation Town Hall with MLA Shane Getson, MLA Dale Nally, and Sheldon Granger (June 14, 2022)
- Community Partnership Meeting:
 - Edmonton Garrison Military Family Resource Centre (June 8, 2022).
- Student Advisory Committee Meetings:
 - February 2, 2022 – met virtually; and
 - April 28, 2022 – met in person.
- Participation in Parades as a Division
 - Town of Legal Fête au Village July 22-23, 2022

BUILDING AND MAINTENANCE COMMITTEE

Building and Maintenance Committee Year End Report

The Building and Maintenance Committee developed a Work Plan for the 2021-2022 School Year, which was approved by the Board in December 2021. The Committee is pleased to provide an update regarding the work undertaken by the Building and Maintenance Committee at the direction of the Board. The work completed includes:

- Update on changes within the credentials and operations of the Facilities Team
 - Fostering timely and transparent communication
- Preventative maintenance plan:
 - Priorities for snow clearing/grass maintenance
 - Snow clearing contracts created for 22-23
 - Grass maintenance schedule in place with school event tracking being coordinated
- Capacity for sprucing up older buildings
 - Review of the Three-Year Capital Plan
 - Allocation of funds to non-capital maintenance projects
- Review of Joint Use Agreements for alignment
 - JUPA Agreements review started
- Playground for Schools:
 - Inventory/Condition
 - Working with Parent Fundraising Groups to address deficiencies
- Debenture – Energy Retrofit – Revisit
 - Debenture not required

FINANCE AND HUMAN RESOURCES COMMITTEE

Finance and Human Resources Committee Year End Report

The Finance and Human Resources Committee developed a Work Plan for the 2021-2022 School Year, which was approved by the Board in December 2021. The Committee is pleased to provide an update regarding the work undertaken by the Finance and Human Resources Committee at the direction of the Board. The work completed includes:

- Audit Committee
- Budget Process/RAC
- Transparency with Financials
- EA Certification/Training
 - Wages
 - An environmental scan was conducted in January 2022 by the Human Resources Department to ensure that we remain competitive
 - Training
 - Education Services ensures that all new Educational Assistants (EA) are provided with new hire training.
 - Five (5) days are being added to the Educational Assistant schedule for the upcoming school year to provide EA professional development.
- Technology for Trustees
- 430: Trustee Remuneration and Expense Reimbursement

The Superintendent Evaluation was not conducted this year as the current Superintendent has been in an acting role since November 4, 2021. The evaluation process will be completed during the 2022/2023 school year.

POLICY COMMITTEE

Policy Committee Year End Report

The Policy Committee developed a Work Plan for the 2021-2022 School Year, which was approved by the Board in December 2021. The work plan was amended by the Board at the February 2022 Public Board meeting. The Committee is pleased to provide an update regarding the work undertaken by the Policy Committee at the direction of the Board. The work completed includes:

The following policies were reviewed and forwarded to the Board of Trustees to consider:

- 105 – Vision, Mission and Values – February 23, 2022
- 110 – Equity, Diversity, Inclusion and Human Rights – May 25, 2022
- 115 – Sexual Orientation, Gender Identity and Gender Expression – May 25, 2022
- 215 – Organization Chart – pending, June 22, 2022
- 220 – Trustee Conduct – March 23, 2022
- 221 – Role of the Trustee – March 23, 2022
- 225 – Board Responsibility and Conduct – February 23, 2022
- 230 – Board Committees – February 23, 2022
- 231 – Student Advisory Committee – February 23, 2022
- 240 – Policy Development – February 23, 2022
- 305 – School Councils – November 24, 2022
- 310 – Non-Resident Students – pending, June 22, 2022
- 320 – Inclement Weather – pending, June 22, 2022
- 400 – Financial Accountability & Audit – December 22, 2021
- 410 – Fees – March 23 and May 25, 2022
- 435 – Technology Equipment for Trustees – pending, June 22, 2022
- 500 – Transportation – pending, June 22, 2022
- 605 – Use of School Buildings – pending, June 22, 2022
- 700 – Superintendent of Schools – March 23, 2022
- 701 – Board Delegation of Authority – March 23, 2022
- 900 – Student Conduct and Discipline – pending, June 22, 2022

The following policy was reviewed and forwarded to the next calendar year for further revision:

- 100 - History of the Sturgeon Public Schools

Presentations were organized to support Trustee professional growth related to policies being reviewed in the 2021-2022 school year:

- SOGI Background Presentation to Board – March 9, 2022
- SOGI Professional Development for Trustees – May 11, 2022

TRANSPORTATION COMMITTEE

Transportation Committee Year End Report

The Transportation Committee developed a Work Plan for the 2021-2022 School Year, which was approved by the Board in December 2021. The Committee is pleased to provide an update regarding the work undertaken by the Transportation Committee at the direction of the Board. The work completed includes:

- Review Contractors' Contract
 - Joint Contractor Committee Meetings
 - New contracts discussed and implemented
- Relationship
 - Open and transparent communication with our Contractors
 - Letter to the Minister to address transportation services funding
- On behalf of the Board of Trustees, the Board Chair:
 - Accompanied by Trustee Murray-Elliot, attended a Town Hall with MLA Shane Getson (April 13, 2022); and
 - Attended a School Bus Transportation Town Hall with MLA Shane Getson, MLA Dale Nally, and Sheldon Granger (June 14, 2022)
- RFP Workshop
 - One workshop was offered, based on request and interest

REPORTS FROM SPECIAL COMMITTEES

Chair Dwyer left the meeting at 4:54 p.m.

Chair Dwyer returned to the meeting at 4:56 p.m.

ALBERTA SCHOOL BOARDS ASSOCIATION REPRESENTATIVE

A verbal report was provided.

PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA REPRESENTATIVE

A verbal report was provided.

NEW BUSINESS

2021-2022 Transfer to Capital Reserves

2021-2022 Budget as approved by the Board in May 2021, and subsequently approved by the Minister of Education allows the Division to transfer \$750,000 from Unrestricted Surplus to Capital Reserves during the 2021-2022 fiscal year. The \$750,000 is split into \$250,000 Capital Reserve for Machinery and Equipment, and \$500,000 Board Capital Reserves intended to be used for capital priorities, as determined by the Board.

#059/2022 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve the 2021-2022 transfer of \$750,000 to Capital Reserves, as presented at the June 22, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Omnibus Motion for Locally Developed Course Approval

At the June 8, 2022, Committee of the Whole meeting, the Board of Trustees reviewed the recommendation for the Omnibus Motion regarding Locally Developed Courses, through Alberta Education's Locally Developed Courses Online Management System. The Sturgeon Public School Division has received both originating Board and Alberta Education approval to offer the courses listed below. The next step in this process is to receive Board approval for this authorization.

Competencies in Math 15 for 3 credits acquired from The Red Deer School Division to be authorized as a course for study within The Sturgeon Public School Division from September 1, 2022, to August 31, 2026.

Competencies in Math (2022) 15 for 5 credits acquired from The Red Deer School Division to be authorized as a course for study within The Sturgeon Public School Division from September 1, 2022, to August 31, 2026.

Learning Strategies 15/25/35 for 3 credits acquired from The Calgary Roman Catholic Separate School Division to be authorized as a course of study within The Sturgeon Public School Division from September 1, 2022, to August 31, 2026.

Learning Strategies 15/25/35 for 5 credits acquired from The Calgary Roman Catholic Separate School Division to be authorized as a course of study within The Sturgeon Public School Division from September 1, 2022, to August 31, 2026.

Musical Theatre 15/25/35 for 3 credits acquired from The Calgary Roman Catholic Separate School Division to be authorized as a course of study within The Sturgeon Public School Division from September 1, 2022, to August 31, 2026.

Musical Theatre 15/25/35 for 5 credits acquired from The Calgary Roman Catholic Separate School Division to be authorized as a course of study within The Sturgeon Public School Division from September 1, 2022, to August 31, 2026.

Psychology – Abnormal 35 for 3 credits acquired from The Pembina Hills School Division to be authorized as a course for study within The Sturgeon Public School Division from September 1, 2022, to August 31, 2026.

Questions brought forward at the Committee of the Whole meeting on June 8, 2022

1. Does SPS have any locally developed approved courses we have developed?

- Sturgeon Public Schools has developed some Junior High courses in the past, like Fit-for-Life. However, as these expire, teachers are able to provide the learning experiences for students under the Career and Technology Foundations (CTF) framework. Sturgeon Public does not have any locally developed High School courses written by Sturgeon teachers at this time.

2. Is there a need for these courses? Do students access them?

- Many locally developed courses address emerging student interests or new career or education opportunities. Allowing these courses to be available for our students ensures our High Schools can offer courses that meet student interest and need. The courses being requested come from our current school administration as identified areas of study students and teachers want in our schools.

3. Is there a financial obligation for us to buy these courses? Why is it a 4 year term and not a 3 year term?

- There is no specific fee paid to Alberta Education or the authorizing school division to be allowed to use these courses.

4. Psychology course - Dual Credit. Where does it fall? Is it part of Dual Credit?

- This course can be offered by teachers within a classroom setting or through our learning centers. It does not require a partnership with a Post-Secondary institution and is not part of the Dual Credit Program.

5. What is Competencies in Math?

- This course is an excellent choice for students who would like to take Math 10C, but need some skill development before enrolling in that course.

#060/2022 – Moved by Mrs. Janine Pequin that the Board of Trustees approve the above Locally Developed Courses as a course of study within The Sturgeon Public School Division for the terms listed.

CARRIED UNANIMOUSLY

Summer Meetings

It has been past practice of the Board to suspend summer meetings of the Board. Should the Board of Trustees need to meet to review specific items, the Chair is empowered to call a special meeting at his discretion.

#061/2022 – Moved by Mrs. Cindy Briggs that the Board of Trustees suspend regular meetings for the months of July and August 2022; and

That the Board of Trustees hold their Annual Organizational Meeting and first Public Board meeting of the 2022-2023 school year on August 24, 2022, at 4:00 p.m.

CARRIED UNANIMOUSLY

Policy 110 – Welcoming Inclusive, Safe and Healthy Environments

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has updated Policy 110 – Equity, Diversity, Inclusion and Human Rights, which included renaming the policy to Welcoming Inclusive, Safe and Healthy Environments, as part of its review of policies during the 2021-2022 school year.

The Policy Committee reviewed Policy 110 – Welcoming Inclusive, Safe and Healthy Environments at their May 25, 2022, committee meeting and have recommended it to the Public Board meeting for approval.

#062/2022 – Moved by Ms. Trish Murray-Elliott that the Board of Trustees approve Policy 110 – Welcoming Inclusive, Safe and Healthy Environments as presented at the June 22, 2022, Public Board meeting.

CARRIED UNANIMOUSLY**Policy 115 – Sexual Orientation and Gender Identities**

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has updated Policy 115 – Sexual Orientation, Gender Identity, and Gender Expression which included renaming the policy to Sexual Orientation and Gender Identities, as part of its review of policies during the 2021-2022 school year.

The Policy Committee reviewed Policy 115 – Sexual Orientation and Gender Identities at their May 25, 2022, committee meeting and have recommended it to the Public Board meeting for approval.

#063/2022 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve Policy 115 – *Sexual Orientation and Gender Identities* as presented at the June 22, 2022, Public Board meeting.

CARRIED UNANIMOUSLY**Policy 215 – Organization Chart**

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has reviewed and updated Policy 215 – Organization Chart as part of its review of policies during the 2021-2022 school year.

The Policy Committee reviewed Policy 215 – Organization Chart at their June 15, 2022, committee meeting and has recommended it to the Public Board meeting for approval.

#064/2022 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve Policy 215 – *Organization Chart* as presented at the June 22, 2022, Public Board meeting.

CARRIED UNANIMOUSLY**Policy 235 – Conduct of Board Meetings**

At the June 8, 2022, Committee of the Whole meeting, a new Board agenda format and order were presented. The new agenda will have the motion/discussion pieces moved to the beginning of the agenda to address the most important items first.

Accordingly, Administration has reviewed and updated, Policy 235 – Conduct of Board Meetings, appendix B – Sturgeon Public Schools Board Meeting Agenda. Administration has also updated the wording to be consistent with other policies, removing the CEO title.

#065/2022 – Moved by Mrs. Janine Pequin that the Board of Trustees refer Policy 235 – *Conduct of Board Meetings* to the Policy Committee for review in the 2022-2023 school year.

CARRIED UNANIMOUSLY**Policy 310 – Non-Funded Students**

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

At the April 27th Public Board Meeting the Board approved the motion for the: 2022-2023 Non-Funded Student Fee Schedule. In agreement with the Education Act Section 4(1)(8), Policy 310 requires that the Board maintains a schedule of non-funded student tuition fees. The Board authorizes the registration of Non-funded students if there is room in the school and there are appropriate programs and resources available.

Administration has reviewed and updated Policy 310 – Non-Funded Students removing the title Non-Resident Students and changing it to Non-Funded Students.

The Policy Committee reviewed Policy 310 – Non-Funded Students at their May 25, 2022, committee meeting and have recommended it to the Public Board Meeting for approval.

#066/2022 – Moved by Ms. Trish Murray-Elliott that the Board of Trustees approve Policy 310 – *Non-Funded Students* as presented at the June 22, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 320 – Inclement Weather: Student Transportation Services

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has reviewed and updated Policy 320 – Inclement Weather: Student Transportation Services as part of its review of policies during the 2021-2022 school year.

The Policy Committee reviewed Policy 320 – Inclement Weather: Student Transportation Services at their May 25, 2022, committee meeting and have recommended it to the Public Board Meeting for approval.

#067/2022 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve Policy 320 – *Inclement Weather: Student Transportation Services* as presented at the June 22, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 435 – Technology Equipment for Trustees

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has reviewed and updated Policy 435 – Technology Equipment for Trustees as part of its review of policies during the 2021-2022 school year.

The Policy Committee reviewed Policy 435 – Technology Equipment for Trustees at their May 25, 2022, committee meeting and has recommended it come to the Public Board meeting for approval.

#068/2022 – Moved by Mrs. Cindy Briggs that the Board of Trustees approve Policy 435 – *Technology Equipment for Trustees* as presented at the June 22, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 500 - Transportation

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has reviewed and updated Policy 500 – Transportation, which includes only minor changes, as part of its review of policies during the 2021-2022 school year.

The Policy Committee reviewed Policy 500 – Transportation at their May 25, 2022 committee meeting and have recommended it to the Public Board Meeting for approval.

#069/2022 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve Policy 500 – *Transportation* as presented at the June 22, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 605 – Use of School Buildings

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has reviewed and updated Policy 605 – Use of School Buildings as part of its review of policies during the 2021-2022 school year.

The Policy Committee reviewed Policy 605 – Use of School Buildings at their May 25, 2022, committee meeting and has recommended it come to the Public Board meeting for approval.

#070/2022 – Moved by Mrs. Stacey Buga that the Board of Trustees approve Policy 605 – *Use of School Buildings* as presented at the June 22, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

Policy 900 – Student Conduct and Discipline

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has updated Policy 900 – Student Conduct and Discipline as part of its review of policies during the 2021-2022 school year.

The Policy Committee reviewed Policy 900 – Student Conduct and Discipline at their May 25, 2022, committee meeting and have recommended it to the Public Board meeting for approval.

#071/2022 – Moved by Mrs. Tasha Oatway-McLay that the Board of Trustees approve Policy 900 – *Student Conduct and Discipline* as presented at the June 22, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

One-Time In-Year Retroactive Payment to Bus Contractors

On June 22, 2022, Alberta Education announced that they would be reinstating the Fuel Price Contingency Program to provide greater cost certainty while monthly average diesel practices exceed \$1.25 per litre. The program will be enacted retroactively to March 2022 and will remain in place for the 2022/2023 school year. School boards will receive the payment for this four-month period in July according to established bus route distances.

#072/2022 – Moved by Mr. Joe Dwyer that the Board of Trustees approve a one-time retroactive payment, for the period of March 2022 to June 2022, to bus contractors when payment is received from Alberta Education.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

NOTICES OF MOTION

There were no Notices of Motion.

INFORMATION

COMMENT & QUESTION PERIOD

ATA

A verbal report was provided.

CUPE

A verbal report was provided.

COMMUNITY MEMBERS

No questions were noted from community members.

MEDIA

No report was provided.

REQUESTS FOR INFORMATION

IN CAMERA

#073/2022 – 5:43 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

Meeting recessed at 5:43 p.m. for a dinner break.

Meeting resumed at 5:55 p.m.

#074/2022 – 7:04 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board revert to public.

CARRIED UNANIMOUSLY

ADJOURNMENT

Trustee Tasha Oatway-McLay adjourned the meeting at 7:04 p.m.

Chair

Date

Associate Superintendent,
Corporate Services