



**DATE:** September 28, 2022  
**TO:** Board of Trustees  
**FROM:** Shawna Warren, Superintendent  
**ORIGINATOR:** Shawna Warren, Superintendent  
**GOVERNANCE POLICY:** [Policy 215 – Organization Chart](#)  
**SUBJECT:** Organization Chart Revision

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**PURPOSE:**

For approval. Motion required.

**RECOMMENDED MOTION:**

- a) That the Board of Trustees approves the Organization Chart revision as presented at the September 28, 2022, Public Board meeting.

**BACKGROUND:**

As per policy 215: Organization Chart:

Section 2.1 – *“The Superintendent of Schools, as the Chief Executive Officer and Educational Officer of the division, is responsible for the effective functioning of an appropriate administrative and management structure within the budget guidelines established by the Board.”*

Section 2.2 – *“The Board expects the Superintendent to keep the management structure current and able to respond to the changing needs of the school system.”*

Section 2.3 – *“...the Superintendent may re-organize lines of authority and revise the Organizational Chart, subject to Board approval. Any permanent changes to the Organization Chart shall be implemented only upon Board approval.”*

To be effective, technology must always have a focus on education and the needs of schools must be at the centre of all decisions. Therefore, to best support the Technology Services Department to meet the needs of students, schools and staff, Administration is recommending shifting the Technology Services Department under Education Services, reporting directly to the Deputy Superintendent. This shift in the lines of authority will have Technology Services join the Education Services team which will ensure that technology development always incorporates an education lens and remains education focused.

Administration is prepared to respond to questions at the September 28, 2022, Public Board meeting.

**ATTACHMENT(S):**

- 1. Organization Chart

**BOARD OF TRUSTEES**

**SUPERINTENDENT OF SCHOOLS**

**CORPORATE SERVICES**

**FACILITY SERVICES**

**FINANCIAL SERVICES**

**TRANSPORTATION SERVICES**

**EDUCATION SERVICES**

**COMMUNICATIONS**

**DIVISION PRINCIPAL**

**EDUCATION PLANNING**

**LEARNING SUPPORTS**

**TECHNOLOGY SERVICES**

**HUMAN RESOURCES**

**HUMAN RESOURCES**