



DATE: October 26, 2022
TO: Board of Trustees
FROM: Shawna Warren, Superintendent
ORIGINATOR: Liliana LeVesconte, Associate Superintendent, Corporate Services
GOVERNANCE POLICY: [Policy 410 - Fees](#)
[Policy 500 - Transportation](#)
ADDITIONAL REFERENCE: *Education Act*
School Fees Regulation 95/2019
SUBJECT: Overdue Transportation Fees

PURPOSE:

For information.

BACKGROUND:

According to Policy 500, section 3.6.1 *“The Associate Superintendent, Corporate Services or designate shall be responsible for ensuring the collection of transportation fees is undertaken according to Division Policy and Administrative Procedures and for communicating the need for transportation fees to parents/guardians annually”*, and section 3.6.2.2 *“The Division reserves to right to remove services if payment is not received and no attempt is made to settle the overdue fees.”*

The Division has 401 overdue Transportation accounts, totalling \$127,710, and is currently working to connect with families to either make arrangements for full payment, partial payment, or, where necessary, complete fee waiver applications. The Division will discontinue transportation services for overdue accounts on November 15, 2022.

Administration is prepared to respond to questions at the October 26, 2022, Public Board meeting.

ATTACHMENT(S):

1. Not applicable.