

Report 3120
 Run by: Krystal Bryant
 Header Note:

Expense Report

Run Date: 11/1/2022
 Time: 10:41 AM



Cardholder Name: SHAWNA WALTER
 Current Status: Unsubmitted
 Date: 10/31/2022 12:21:00 PM
 Expense Report ID: 0010660414
 Current Recipient: Krystal Bryant
 Expense Report Name: 31 Oct 2022 SHAWNA WALTER
 Location: STURGEON SCHOOL DIVISION (00002244)

Summary Information			
Date Range:	10/1/2022 - 10/31/2022	Memo-Posted Transactions:	\$87.25
Description:		Grand Total:	\$87.25
Destination:			

Memo-Posted Transactions:					
Date Occurred	Date Posted Description	Merchant Allocation	Original Amount	Settlement Amount	Split Amount
10/11/2022	10/13/2022	TOAST BREAKFAST & LUNCH 3.46 714-400-501-000-22	\$87.25	\$87.25	
Breakfast meeting between SPS Senior Executives and ATA Local					

Memo-Posted Transactions Totals Count:1 Total:\$87.25

Expense Report History				
Status	Date/Time	User Name	Business Unit	Notes
Incomplete	10/13/2022 10:39:00 PM	Kristina Kuzio	STURGEON SCHOOL DIVISION	
Unsubmitted	10/31/2022 12:21:00 PM	Krystal Bryant	STURGEON SCHOOL DIVISION	

Expense Report Summary	
Reimbursable Total	\$0.00

Signatures	
Shawna Warren, M.Ed Superintendent _____ Print Cardholder Name	_____ Date Nov 1, 2022
_____ Print Approver Name	_____ Date NOV 2, 2022



COMMERCIAL CARD MONTHLY STATEMENT
CARTE COMMERCIALE – RELEVÉ DE COMPTE MENSUEL

Scotiabank Commercial Card Services
P.O. Box 4100
Postal Station A
Toronto, Ontario M5W 1T1

MEMO STATEMENT/RELEVÉ POUR MÉMOIRE

ACCOUNT NUMBER/ NUMÉRO DE COMPTE	XXXXXXXXXXXX
STATEMENT DATE/ DATE DU RELEVÉ	10-31-22
TOTAL ACTIVITY/ TOTAL DES OPÉRATIONS	\$87.25

00000-0001/0001
SHAWNA WALTER
STURGEON SCHOOL DIV
9820 104TH STREET
MORINVILLE AB T8R 1L8

**** MEMO STATEMENT ONLY **
DO NOT REMIT PAYMENT/
RELEVÉ POUR MÉMOIRE SEULEMENT,
NE PAS FAIRE DE PAIEMENT**

CARDHOLDER SUMMARY/SOMMAIRE DU TITULAIRE

SHAWNA WALTER XXXXXXXXXXXX	Purchases And Other Debits/ + Achats Et Autres Débits	Cash Advances/ - Avances De Fonds	Credits/ Crédits	Total Activity/ Total Des Opérations
Cardholder Total/Totaux Du Titulaire	\$87.25	\$0.00	\$0.00	\$87.25

CARD PROGRAM MESSAGES/MESSAGES - PROGRAMME CARTE COMMERCIALE

THANK YOU FOR USING THE SCOTIABANK COMMERCIAL CARD /
MERCİ D'UTILISER LA CARTE COMMERCIALE DE LA BANQUE SCOTIA.

CARDHOLDER ACTIVITY/OPÉRATIONS PAR LE TITULAIRE

Post Date/ Date Insc	Tran Date/ Date Opér	Reference Number/ Numéro De Référence	Transaction Description/ Description De L'opération	Amount/ Montant
10-13	10-11	74528002284920119257300	TOAST BREAKFAST & LUNCH ST. ALBERT AB	M87.25

CUSTOMER SERVICE CALL:/ POUR LE SERVICE À LA CLIENTÈLE, COMPOSEZ LE: Canada and USA/ Canada et aux États-Unis 1-888-823-9657 Outside Canada and USA (collect)/ A l'extérieur du Canada et aux États-Unis, appelez à frais virés 416-750-6138 LOST/STOLEN CARDS CALL:/ POUR CARTES PERDUES OU VOLÉES, APPELEZ: Canada and USA/ Canada et aux États-Unis 1-888-823-9657 Outside Canada and USA (collect) A l'extérieur du Canada et aux États-Unis, appelez à frais virés 416-750-6138 SEND INQUIRIES TO:/ ENVOYEZ LES DEMANDES À: Scotiabank Commercial Card Services P.O. Box 4100 Postal Station A Toronto, Ontario M5W 1T1	ACCOUNT NUMBER/ NUMÉRO DE COMPTE XXXXXXXXXXXX	ACCOUNT SUMMARY/ SOMMAIRE DU COMPTE
	STATEMENT DATE/ DATE DU RELEVÉ 10/31/22	PURCHASES & OTHER CHARGES/ ACHATS ET AUTRES FRAIS \$87.25
	CREDIT LIMIT/ LIMITE DE CRÉDIT \$5,000.00	CASH ADVANCES/ AVANCES DE FONDS \$0.00 CASH ADVANCE FEES/ INTÉRÊT SUR LES AVANCES DE FONDS \$0.00
	DISPUTED AMOUNT/ MONTANT CONTESTÉ \$0.00	CREDITS/ CRÉDITS \$0.00 TOTAL ACTIVITY/ TOTAL DES OPÉRATIONS \$87.25

11 BELLEROSE DR UN T8N5C9
ST. ALBERT AB
20729434
GW2072943402

11 Belrose Drive
Toast
Table #16

**** PURCHASE ****

Trans #: 135331 Serv: Aileen
03/11/2022 8:06 AM # Cust:6

10-11-2022 08:07:40
Acct # ***** C
Card Type VI
A0000000031010 SCOTIABANK VISA

Trace # 3333
Inv. # 3799
Auth # 018525 RRN 001253002
TVR 0000008000 TSI F800
TC C92F17FDF2E3711E

Quan	Descript	Cost
1	Tea	\$3.25
4	Daily Grind	\$13.00
2	Rise'n Shine	\$23.00
1	Fit 'N Healthy	\$14.50
1	Garden Stuffed Crepe	\$15.50
Net Total:		\$69.25
GST		\$3.46

Purchase \$72.71
Tip \$14.54
Total \$87.25

TOTAL: \$72.71
Amount Due: \$72.71
cod: \$53.00
average: \$16.25
Watch for New

(001) APPROVED-THANK YOU
(PIN VERIFIED)

Retain this copy for your
records
Merchant copy

Breakfast Meeting between SPS Senior Executives
& ATA Local

714-400-501-000-22