



**DATE:** November 23, 2022  
**TO:** Board of Trustees  
**FROM:** Joe Dwyer, Committee Chair  
**GOVERNANCE POLICY:** [Policy 230 – Board Committees](#)  
**ADDITIONAL REFERENCE:** [Policy 225 – Board Responsibility and Conduct](#)  
[Policy 405 – Budget Development and Transparency](#)  
[Policy 500 - Transportation](#)  
[Administrative Procedure 550 – Contract Bus Service](#)  
[Board Procedures Regulation 82/2019](#)  
[Education Act: Section 34, 51, 52\(1\)\(b\)](#)  
Assurance Domain – [Governance](#)

**SUBJECT:** Transportation Committee

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**PURPOSE:**

For information.

**BACKGROUND:**

The Transportation Committee makes recommendations to the Board regarding matters related to student transportation. The Committee recommends and reviews policies related to student transportation matters. The Committee also liaises with the bus contractors on governance issues.

**REPORT SUMMARY:**

The Transportation Committee held a meeting on November 9, 2022. The following is a summary of that meeting:

- Preparation for the November 18, 2022, Joint Transportation Committee meeting. Contractor agenda items were discussed:
  - Fuel Price Contingency
  - Insurance Support
  - Trustee Talks
  - Information Regarding 4.6% Gov't presented the boards
  - Bus passes – parent survey
  - RFP's
  - Protocol when dealing with our drivers
  - Payment Schedule
- The following initiatives were discussed to improve collaboration between the Division and Bus Contractors/Operators and were presented as potential ideas to the Contractors on November 18, 2022:
  - June 30, 2023 – potential to bring in all Contractors/Operators to share 23-24 routes and receive feedback

- August 2023 – Would there be value in operators driving their route – the Division would pay them. Supporting our high-anxiety students by having them meet the driver and/or get on the bus.
  - Staggered start dates at the beginning of the year
  - Opportunity to discuss pressure points with Contractors in September
- The 2022-2023 Work Plan was discussed to determine the priority of the items listed on the workplan, with the top priorities being routes, fees and cost of business.

The Joint Transportation Committee held a meeting on November 18, 2022. The following is a summary of that meeting:

- There were four operational ideas the Division presented to improve collaboration between the Division and Bus Contractors/Operators
  1. June 30, 2023 – Meet with all Bus contractors/Operators and Transportation Services to discuss 23-24 routes and receive feedback
    - No buses running
    - Contractor/Operators
    - Open Forum
    - Paid day
  2. August 2023 – Suggestion regarding having paid buses drive on their route to reduce anxiety and get to know students
    - New riders
    - Availability and date need to be confirmed
    - Insurance timing for the August start of the school year
  3. Staggered start dates at the beginning of the school year
  4. Opportunities to review pressure points early in the school year.
    - Cunningham is the only contractor not in the association
- The Bus Contractors/Operators brought forth the following questions for discussion
  1. Fuels Price Contingency
    - Feedback is required by Dec. 8
    - GST clarification
  2. Insurance Support
    - Ontario Broker
    - Limited liability coverage
  3. Trustee Talks
    - Correction re. August took place in September 2022
  4. Information regarding 4.6% the Gov't presented to boards
    - Additional information was shared



5. Bus passes – parent survey
  - Bus passes are not mandatory
  - To be discussed at the Dec. 7 – Transportation Committee meeting
6. RFP's
  - RFP needs to be issued in early Spring
7. Fieldtrips
  - Principals are looking at other bus options
  - Association needs to maintain their rates
  - Some insiders are offering less
8. Protocol when dealing with our drivers
  - Guidelines are not clear
9. Payment Schedule
  - Move it a few days earlier

The Committee Chair is prepared to respond to questions at the November 23, 2022, Public Board meeting.