



DATE: December 21, 2022

TO: Board of Trustees

FROM: Cindy Briggs, Committee Chair

GOVERNANCE POLICY: [Policy 230 – Board Committees](#)

ADDITIONAL REFERENCE: [Policy 225 – Board Responsibility and Conduct](#)
[Policy 405 – Budget Development and Transparency](#)
[AP600 – Capital Plan Development](#)
[AP605 – Site and Playground Development Procedures](#)
[AP615 – School Facilities and Equipment Maintenance](#)
Board Procedures Regulation 82/2019
Education Act: Section 34, 51, 52(1)(b)
Assurance Domain - [Governance](#)

SUBJECT: Building and Maintenance Committee

PURPOSE:

For information.

BACKGROUND:

The Building and Maintenance Committee makes recommendations to the Board regarding the Board's real property, as well as the Division's Capital Plan and Modular requests. The Committee recommends and reviews policies related to buildings. The Committee also reviews tenders, Division managed major projects, and architectural designs for new buildings, and subsequently makes recommendations to the Board.

REPORT SUMMARY:

The Building and Maintenance Committee held a meeting on December 7, 2022. The following is a summary of that meeting:

- The 2023-2024 Modular Program was announced on November 17, 2022. Modulares were reviewed and are in alignment with the 3-Year Capital Plan. It was recommended to bring the modular submission proposal to the Public Board Meeting on December 21, 2022.
- The CASA Mental Health Service Classrooms (MHSC) Program will begin on February 28, 2023. The CASA MHSC Program will utilize two classrooms at Gibbons School. The Division will be provided \$10,000/year of funding from CASA for furniture and equipment. The program requires minimum infrastructure investment.
- Snow removal contract management is being adjusted to meet the needs of the Division. The cost is higher than anticipated and will require a budget adjustment.



- Insurance costs and deductible went up significantly due to the claim related to the January 2022 flood at Sturgeon Composite High School.
- Potential changes to Daycare centres and requirements are being contemplated for future needs.
- The heating system at the Morinville Colony is in need of maintenance.

The Committee Chair is prepared to respond to questions at the December 21, 2022, Public Board meeting.