



DATE: December 21, 2022

TO: Board of Trustees

FROM: Joe Dwyer, Committee Chair

GOVERNANCE POLICY: [Policy 230 – Board Committees](#)

ADDITIONAL REFERENCE: [Policy 225 – Board Responsibility and Conduct](#)
[Policy 405 – Budget Development and Transparency](#)
[Policy 500 - Transportation](#)
[AP550 – Contract Bus Service](#)
Board Procedures Regulation 82/2019
Education Act: Section 34, 51, 52(1)(b)
Assurance Domain - [Governance](#)

SUBJECT: Transportation Committee

PURPOSE:

For information.

BACKGROUND:

The Transportation Committee makes recommendations to the Board regarding matters related to student transportation. The Committee recommends and reviews policies related to student transportation matters. The Committee also liaises with the bus contractors on governance issues.

REPORT SUMMARY:

The Transportation Committee held a meeting on December 7, 2022. The following is a summary of that meeting:

- A bus pass overview was provided. Bus passes provide Transportation Services with the knowledge that the students are on the right bus. The program poses difficulties for reinforcement with students and bus operators. Removing the bus passes would increase liability exposure for the Division. It was determined that the positives of having the passes outweigh the negatives, therefore, the program will continue to be encouraged, and the Division will continue to look for opportunities for improvement.
- The Fuel Price Contingency Program was reviewed and ongoing discussions with Alberta Education were shared. There is a budgeted deficit of \$300K for Transportation Services for the 2022-2023 school year that was intended to be offset with the Fuel Subsidy. A recommendation will be brought to the Public Board Meeting.
- The Request For Proposal (RFP) Process was reviewed and will be brought forward in January 2023 to support potential contractual changes: length of contract, option to renew, language with respect to fuel subsidy, and inclement weather. New contracts are to be in effect on July 1, 2023.



- The 2022-2023 Choice Rider under 2.4km implications and outcomes were reviewed. The program is considered ineligible and currently not funded under the Alberta Education transportation grant, while transportation fees are minimal compared to the cost of running this option.
- Rural vs. In-Town riders for Morinville, Bon Accord, St. Albert, and Redwater numbers were reviewed to better understand urban-rural ridership.

The Committee Chair is prepared to respond to questions at the December 21, 2022, Public Board meeting.