



**Sturgeon
Public Schools**

**Minutes of the Meeting of
The Board of Trustees of
The Sturgeon Public School Division
Held at Morinville on December 21, 2022**

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Held at Morinville on December 21, 2022**

PRESENT

Mr. Joe Dwyer, Chair
Ms. Irene Gibbons, Vice Chair*
Mrs. Cindy Briggs, Trustee
Mrs. Janine Pequin, Trustee*
Mrs. Stacey Buga, Trustee
Mrs. Tasha Oatway-McLay, Trustee
Ms. Trish Murray-Elliott, Trustee
Mrs. Shawna Warren, Superintendent
Mr. Jonathan Konrad, Deputy Superintendent, Education Services
Mrs. Liliana LeVesconte, Associate Superintendent, Corporate Services
Mrs. Lisa Lacroix, Associate Superintendent, Human Resources
(* *Electronic Attendance*)

CALL TO ORDER

The Chair called the meeting to order at 9:00 a.m.

LAND ACKNOWLEDGEMENT

Trustee Cindy Briggs read the Land Acknowledgement Statement.

APPROVAL OF AGENDA

Removed Four Winds Public School Student STEAM Academy Presentation.

#110/2022 – Moved by Mrs. Tasha Oatway-McLay that the agenda be approved as amended.

CARRIED UNANIMOUSLY

APPOINTMENTS

APPROVAL OF MINUTES

#111/2022 – Moved by Mrs. Tasha Oatway-McLay that the minutes of the Regular Meeting of November 23, 2022, be approved as presented.

CARRIED UNANIMOUSLY

PRESENTATIONS

Transportation Services presentation by Amy Hebert, Manager, Transportation Services.

REPORTS FROM SENIOR EXECUTIVE

2022-2023 Class Size Information Reporting

Mr. Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, a memo on 2022-2023 Class Size Information Reporting.

In September 2019, Alberta Education discontinued the Class Size Information Survey initiative and reporting by school jurisdictions.

Administration continues to track class size data to provide a Division snapshot and trend analysis. Class Size Information is gathered using the same criteria as the previous Alberta Education Class Size Information Survey initiative:

- A class is defined as a group of students with ONE teacher for 50% or more of the instructional time devoted to a subject.
- A multi-grade classroom with one teacher is counted as one class.
- Multi-graded classrooms are included in the higher-grade level. i.e. Grade $\frac{3}{4}$ combined would be included in the 4-6 category.
- Only first semester courses are included in this report.
- Only core courses are included – Language Arts, Social Studies, Math and Science. Irregular classes such as Work Experience and Distance Learning are not included.
- Outreach Programs, the Hutterite Colony and Oak Hill are not included in the report.
- Data reported in this survey is as of **September 29, 2022**. Additional staffing has been added at nearly all sites since the reporting date

Administration would like to remind the Board of Trustees that class sizes and class targets are a function of the budget process.

2022 - 2023 Class Size Analysis for Sturgeon Public Schools								
Core Course Class Size Averages as of September 29, 2022								
Average by Subject Category	K to 3		4 to 6		7 to 9		10 to 12	
	Previous 3yr Average	2022/23	Previous 3yr Average	2022/23	Previous 3yr Average	2022/23	Previous 3yr Average	2022/23
Language Arts	19.72	19.51	23.75	23.75	23.79	25.27	25.45	24.64
Mathematics	19.72	19.13	23.75	23.75	23.89	24.23	22.34	19.53
Social Studies	19.72	19.51	23.75	23.75	24.49	24.45	26.08	28.46
Science	19.44	19.51	23.79	23.79	24.72	24.49	21.46	23.11
Average	19.65	19.41	23.76	23.76	24.22	24.61	23.83	23.93
Board Directed		19.45		26.95		28.95		28.95
Overall Average		19.41		23.76		24.61		23.93
Difference with Board Directed		-0.04		-3.19		-4.34		-5.02
Difference with Previous 3yr Average		-0.23		0.00		0.39		0.10

All data reflects 29 September 2022 counts in schools.

Class size averages do not include French Immersion classes, or Knowledge and Employability classes. These classes are smaller in number and are supported by additional grants other than Base Instruction.

Aboriginal Studies 30 Course

Mr. Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, a memo on Aboriginal Studies 30 Course.

Summer 2022, a new Aboriginal Studies 30 course was developed by two teachers from Sturgeon Composite High School. This course is far more engaging, diverse and teacher-friendly than its predecessor. Many students have indicated an interest in taking Aboriginal Studies 30 as it provides meaningful insight into the history and experience of Indigenous peoples in Canada and can now be used as an entrance requirement for several programs in post-secondary in place of Social Studies 30.

The course uses the Contemporary Issues text and is broken up into 4 themes: Aboriginal Rights and Self Government, Land Claims, People in Canadian Society, and World Issues. The course has been pre-built in both Google Classroom and Hapara workspaces to provide teachers with easy access and to support traditional, face-to-face teaching and online learning.

Alberta Education Funding

Mrs. Liliana LeVesconte, Associate Superintendent, Corporate Services, and Mrs. Shawna Warren, Superintendent, brought forward as information, a memo on Alberta Education Funding.

Late this fall, Alberta Education released information on various additional funding grants available for the 2022-2023 school year. The following additional funds were allocated to Sturgeon Public Schools in November and December 2022.

Learning Loss Disruption Funding

School authorities submitted applications for students in Grades 2 - 4 to access learning disruption funding. The learning disruption funding is intended to provide between 12 and 16 weeks of targeted programming during this school year. Sturgeon Public School Division received \$76,861 for the 2022/2023 school year to support 403 students.

The Division is working on the plan that will best support students this year, but also in the long run, and will introduce resources and programming to support the success of this initiative. The options being considered by school administration are outlined below and will be implemented beginning in January 2023.

Option #1 - Site Based Model

Funding would be allocated to schools to use for resources/staffing for Grades 2-4. Funding is based on the number of students identified as “at risk” from June 2022 data. Funds would vary from approximately \$5,000 and \$17,000. The sustainability of this option relies on continued funding.

Option #2 - Intervention Model

Hire an intervention teacher (or potentially educational assistants) to work throughout the Division to provide intervention directly to students. Time spent in each building would be dependent on the number of students identified as “at risk” based on June 2022 data. The sustainability of this option relies on continued funding.

Option #3 - Capacity Building Model

Hire a teacher coach that would work throughout the Division as an elbow partner to build capacity with classroom teachers around small group instruction. Teachers would then

implement targeted interventions within their classrooms. This option creates a sustainable intervention system.

As indicated in the following tables, Alberta Education has significantly reduced support to address the learning loss due to the pandemic disruption, and this reduction of support is likely to continue in the coming years. Learning impacts from the pandemic, however, are likely to be experienced within classrooms for many years to come and any solution or support implemented today should be sustainable for the foreseeable future.

2022/2023 Data

Grade 2 Literacy	Grade 2 Numeracy	Grade 2 Both	Grade 3 Literacy	Grade 3 Numeracy	Grade 3 Both	Grade 4 Literacy	Grade 4 Numeracy	Grade 4 Both	Total
33	75	55	51	28	28	60	30	43	403
163			107			133			403

Total Funding = \$76,861.00 or approximately \$190.73 per student

2021/2022 Data

Grade 1 Literacy	Grade One Numeracy	Grade 2 Literacy	Grade 2 Numeracy	Grade 3 Literacy	Grade 3 Numeracy	Total
134	172	129	93	140	115	783
306		222		255		783

Total Funding = \$379,998.00 or approximately \$485.31 per student

A final report on how this funding impacted student achievement in literacy and numeracy is due to Alberta Education by June 16, 2023.

Alberta School Council Engagement Grant Fund

Through the Alberta School Council Engagement Grant, each school council received \$500 to better support individual school councils and strengthen engagement with parents. This could include creating more school events that involve parents and developing a broader range of tools to communicate with them. Sturgeon Public Schools received \$7,000 this year and was allowed to carry forward the balance of \$5,416.19 from last year, to be spent during the current year. Each school will work directly with the school councils to identify learning opportunities such as workshops and customized services, to increase the capacity of the school council members.

Mental Health in School Pilot Programs

Sturgeon Public Schools has been approved to receive \$617,000 under the Mental Health in School Pilot Program. The program is intended to run until December 2024 and is part of Alberta's comprehensive and layered approach to supporting student mental health in new and innovative ways. The Division is in the process of reviewing and signing the grant agreement and developing an execution plan.

French as a Second Language (French Learner Participation)

The Division qualified for the French as a Second Language Grant and received \$48,362.41, to offer courses under Sections 17 & 18 of the Education Act, in alignment with the hours of instruction, and the number of students in the program.

Funding to Support Ukrainian Students

School authorities that have accepted students arriving from Ukraine have been allocated a grant rate of \$5,500 per eligible student to provide language, social and educational supports. Funding allocations are based on Ukrainian students who were enrolled and identified on the September count date. Sturgeon Public School Division had 10 Ukrainian students registered in SPS schools on the September count date.

Ukrainian students entering the education system between October 2022 and March 1, 2023, will be eligible for 50 per cent of the grant on the March count.

To support Ukrainian students within Sturgeon Public Schools, the Division has hired two language support Educational Assistants that will work directly with Ukrainian students and support families to engage with schools and community supports.

Mental Health Service Classrooms Update

Mrs. Shawna Warren, Superintendent, brought forward as information, a memo on Mental Health Service Classrooms Update.

At the August 24, 2022, Public Board Meeting, the Superintendent shared information about Mental Health Service Classrooms coming to Sturgeon in February 2023.

Background - On July 28, 2022, the Government of Alberta announced an additional investment of \$87 million over three years to enhance child and youth addiction and mental health supports and pediatric rehabilitation services. This new funding will enhance the wide variety of supports and services already available in schools.

An investment of \$14 million per year for three years will integrate and expand child and youth recovery-oriented addiction and mental health supports in schools and communities. Child, Adolescent and Family Mental Health (CASA), along with other partners, is supporting the development of a school-based services model to integrate and expand access to addiction and mental health services for children and youth from elementary to high school. The integrated services model will offer clear connections to existing community resources to make it easier for Alberta's families and children to access the services they need.

Sturgeon Public School Division, Edmonton Public School Division and Edmonton Catholic School Division were selected to participate in the mental health in schools project, which will see \$10 million per year for 2022/2023 and 2023/2024 to launch the delivery of new and innovative supports and services through collaboration between community mental health providers and school authorities.

Originally, CASA had chosen Sturgeon Composite High School and Four Winds Public School as the sites to launch Mental Health Services Classrooms beginning February 2023, however, due to increased enrolment at Four Winds and lack of space, the program is now going to be moved to Gibbons School. Gibbons School was the alternate choice in the original proposal.

CASA's plan for mental health services in classrooms will include:

- Embedded classroom teams with a mental health therapist, classroom behavioural therapist, and psychiatrist. Support teams with a social worker, nurse, assessment psychologist, occupational therapist, and speech and language therapist.
- Ongoing services will include: evaluation and assessments to inform care plans; individual and group therapy; medication trials and management; family therapy and parenting support; and consultation, education, observation, and recommendations for transitions.

Sturgeon Public Schools is honoured to be selected to partner with CASA to bring mental health services closer to Sturgeon Public students and families.

Transportation Review 2023-2024 – 2.4km Choice Rider

Mrs. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, a memo on Transportation Review 2023-2024 – 2.4km Choice Rider.

Transportation Services is reviewing the walk boundary for student pick-ups/drop-offs within 2.4km or less from the school of attendance. Any students who reside within 2.4km of their designated school are ineligible for transportation funding from Alberta Education, and the fees collected from families are only a fraction of what the program needs to run within the transportation funding portfolio. Beginning the 2023-2024 school year, students will be required to follow the application process for the Choice Rider, and transportation will not be guaranteed until such time an assessment of the route and the costs thereof are determined. This process is likely to affect Four Winds, Gibbons, and Redwater Schools, Grades 5–9, and only where it is safe to do so.

Implementing this walk boundary for unfunded students (those who live inside 2.4km) will provide Transportation Services the opportunity to ensure transportation can be offered without impacting the safety and cost to the students who we receive funding for.

Communications Report – December 2022

Mr. Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, the Communications Report for December 2022.

Monthly Financial Report – November 2022

Mrs. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, the Monthly Financial Report – November 2022.

Monthly IT Report – December 2022

Mr. Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, the Monthly IT Report – December 2022.

2022-2023 Superintendent Discretionary Fund

Mrs. Shawna Warren, Superintendent, brought forward as information, the 2022-2023 Superintendent Discretionary Fund.

November 17, 2022 – December 14, 2022, the following additional staffing FTE and resources have been added to schools using Superintendent Discretionary Fund dollars:

- Four Winds Public School increase teacher FTE from 0.575 to 1.0 to support complex needs in Elementary Strategies Programming.
- Musical Instrument purchase for Legal Public School (Ukuleles, Bongos, mallets, Glockenspiel, boomwhackers, xylophones).

2022 - 2023 Superintendent Discretionary	2022-2023				
	\$ 800,000				
Budget Item Description	# FTE	Avg Salary & Ben	Cost	Date	Totals
Direct staffing to schools (K- 12)					
Teachers					
Four Winds	0.425		\$ 29,337	Tuesday, November 22, 2022	
Guthrie	0.1		\$ 10,380	Retroactive to August 26, 2022	
Redwater	0.8		\$ 83,040	Monday, Oct 4, 2022	
Gibbons	0.12		\$ 12,456	Friday, September 16, 2022	
Redwater	0.63		\$ 65,394	Thursday, September 1, 2022	
Gibbons	0.7		\$ 72,660	Thursday, September 1, 2022	
Gibbons	0.6		\$ 62,280	Tuesday, May 24, 2022	
EMPS	1.0		\$ 103,800	Tuesday, May 31, 2022	
LS	0.5		\$ 46,710	Monday, June 27, 2022	
FWPS	0.2		\$ 20,760	Friday, July 1, 2022	
Guthrie	1.0		\$ 103,800	Tuesday, May 10, 2022	
Total	5.60	\$103,800.00			\$610,617.00
Direct staffing to schools (K- 12)					
CUPE					
EA OLEP	0.184	\$48,700.00	\$8,960.80	Friday, October 14, 2022	
SCHS Office Clerk	1	\$49,200.00	\$49,200.00	Wednesday, May 25, 2022	
LS Library Tech	0.4	\$35,700.00	\$14,280.00	Monday, June 27, 2022	
Total	1.58				\$72,440.80
Other					
Human Resources Advisor	\$0.80		\$55,424.00	Friday, October 14, 2022	
Musical Instruments for Legal Public School			\$6,070.60	Thursday, December 8, 2022	
Total					\$61,494.60
Total Costs					
					\$744,552.40
Alberta Ed. Supplemental Enrolment Growth Funding				Tuesday, November 8, 2022	\$129,420.00
Total budget remaining					\$184,867.60

REPORTS FROM TRUSTEES AND STANDING COMMITTEES

CHAIR'S REPORT

A verbal and written report was provided.

Chair Dwyer (Alcomdale/Villeneuve Area)

Chair Dwyer reported that he attended:

- Administration Meetings
- Advocacy Committee Meeting (December 21)
- Audit, Finance and Human Resources Committee Meeting (December 21)
- Building and Maintenance Committee Meeting (December 7)
- Camilla Christmas (December 23)
- Camilla Christmas Concert (December 14)
- Camilla School Meeting (December 20)
- Central Office Christmas Luncheon (December 16)
- Colony Christmas Concert (December 22)
- Committee of the Whole Meetings (December 7 & 12)
- Internet Safety Parent Presentation at Camilla School (December 7)
- Joint Transportation Committee Meeting (December 19)
- PSBAA Meeting (December 7)
- Public Board Meeting (December 21)
- Rotary Meetings

- Student Advisory Committee Meeting (*December 12*)
- Transportation Committee Meeting (*December 7*)
- Value Scoping Session (*December 1*)

TRUSTEES' REPORTS

Verbal and written reports were provided.

Trustee Briggs (Bon Accord/Legal)

Trustee Briggs reported that she attended:

- Bon Accord Community School Christmas Concert (*December 22*)
- Building and Maintenance Committee Meeting (*December 7*)
- Central Office Christmas Luncheon (*December 16*)
- Committee of the Whole Meetings (*December 7 & 12*)
- Community Service Advisory Board Meeting (CSAB) (*December 19*)
- Joint Transportation Committee Meeting (*December 19*)
- Lilian Schick School Christmas Concert (*December 21*)
- Lilian Schick School Council and Room Parent Association Meeting (*December 6*)
- PSBAA Meeting (*December 7*)
- Transportation Committee Meeting (*December 7*)
- Value Scoping Session (*December 1*)
- Visit Bon Accord Community School (*December 16*)
- Visit Legal Public School (*December 16*)
- Visit Lilian Schick School (*December 16*)
- Visit Oak Hill School (*December 16*)

Trustee Buga (Morinville Area)

Trustee Buga reported that she attended:

- Advocacy Committee Meetings (*November 23 & December 21*)
- ASBA Zone 2/3 Meeting (*December 2*)
- ATA Committee Meetings (*November 28 & November 30*)
- Audit, Finance and Human Resources Committee Meeting (*December 21*)
- Building and Maintenance Committee Meeting (*December 7*)
- Central Office Christmas Luncheon (*December 16*)
- Committee of the Whole Meetings (*December 7 & 12*)
- Dale Nally Open House (*December 2*)
- ÉMPS English Winter Concert Part 1 (*December 19*)
- ÉMPS English Winter Concert Part 2 (*December 20*)
- ÉMPS French Immersion Winter Concert (*December 15*)
- ÉMPS School Council Meeting (*December 12*)
- Joint Transportation Committee Meeting (*December 19*)
- Meeting with the Superintendent and Deputy Superintendent, Education Services regarding NLLS (*December 19*)
- Phone Meeting with SPVA Principal (*December 9*)
- Policy Committee Meeting (*November 23*)
- PSBAA Meeting (*December 7*)
- Public Board Meeting (*December 21*)
- Rural Caucus Meeting (*December 15*)
- SCHS Winter Music Showcase at Arden Theatre (*December 14*)

- SPVA/Learning Centre School Advisory Committee Meeting (*December 13*)
- Student Advisory Committee Meeting (*December 12*)
- Transportation Committee Meeting (*December 7*)
- Value Scoping Sessions (*November 29 & December 1*)

Trustee Gibbons (Gibbons/Lamoureux)

Trustee Gibbons reported that she attended:

- Audit, Finance and Human Resources Committee Meeting (*December 21*)
- Committee of the Whole Meeting (*December 12*)
- Landing Trail School Grade 1-4 Christmas Concert (*December 15*)
- Landing Trail School Pre K and Kindergarten Christmas Concert (*December 13*)
- Pizza Party for Gibbons School Class 7B (*December 16*)
- Public Board Meeting (*December 21*)

Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)

Trustee Murray-Elliott reported that she attended:

- Advocacy Committee Meeting (*December 21*)
- Audit, Finance and Human Resources Committee Meeting (*December 21*)
- Building and Maintenance Committee Meeting (*December 7*)
- Central Office Christmas Luncheon (*December 16*)
- Committee of the Whole Meetings (*December 7 & 12*)
- Joint Transportation Committee Meeting (*December 19*)
- Meeting with PSBAA President, Dennis MacNeil and CEO Troy Tait (*December 7*)
- Public Board Meeting (*December 21*)
- Student Advisory Committee Meeting (*December 12*)
- Sturgeon Composite High School Artwalk and Concert (*December 14*)
- Sturgeon Heights School Turkey Lunch (*December 22*)
- Sturgeon Heights School Winter Concert (*December 8*)
- Transportation Committee Meeting (*December 7*)
- Value Scoping Session (*December 1*)

Trustee Oatway-McLay (Cardiff/Garrison)

Trustee Oatway-McLay reported that she attended:

- Guthrie School Council Meeting
- PSBAA – Art of Leadership Conference (*December 1*)

Trustee Pequin (Redwater/Coronado Area)

Trustee Pequin reported that she attended:

- Advocacy Committee Meeting (*December 21*)
- Committee of the Whole Meetings (*December 7 & 12*)
- Joint Transportation Committee Meeting (*December 19*)
- PSBAA Meeting (*December 7*)
- Public Board Meeting (*December 21*)
- Redwater School Christmas Concert (*December 8*)
- Rural Caucus (*December 15*)
- Student Advisory Committee Meeting (*December 12*)
- Zone 2/3 (*December 2*)

ADVOCACY COMMITTEE

The Advocacy Committee held a meeting on November 23, 2022. The following is a summary of that meeting:

- One-hour meetings to be booked with Municipal Partners: Town of Morinville, Town of Redwater and Sturgeon County;
- Agenda topics for the Student Advisory Committee meeting on December 12, 2022, were discussed;
- Council of School Councils follow up discussion and the suggestion of a spring meeting; and
- Trustees discussed using Christmas Cards designed by students for Christmas 2023. This suggestion will be brought forward to the Board for discussion and direction.

A Student Advisory Committee meeting was held on December 12, 2022, at SCHS. The following is a summary of that meeting:

- Co-Chair, Jayce Cornelius, walked the students through an exercise to go deeper into a question from the 21-22 school year Student Advisory Committee:
 - Which activities are student-led or student-organized in your school and how do students have a voice within your school?
- The students then worked through the following questions:
 - Who is an advocate for you in your school and community?
 - Who are you connected to and who helps you with non-course specific challenges at school?

An Advocacy Committee meeting is scheduled on the afternoon of December 21, 2022.

AUDIT, FINANCE AND HUMAN RESOURCES COMMITTEE

An Audit, Finance and Human Resources Committee meeting is scheduled on the afternoon of December 21, 2022.

BUILDING AND MAINTENANCE COMMITTEE

The Building and Maintenance Committee held a meeting on December 7, 2022. The following is a summary of that meeting:

- The 2023-2024 Modular Program was announced on November 17, 2022. Modulares were reviewed and are in alignment with the 3-Year Capital Plan. It was recommended to bring the modular submission proposal to the Public Board Meeting on December 21, 2022.
- The CASA Mental Health Service Classrooms (MHSC) Program will begin on February 28, 2023. The CASA MHSC Program will utilize two classrooms at Gibbons School. The Division will be provided \$10,000/year of funding from CASA for furniture and equipment. The program requires minimum infrastructure investment.
- Snow removal contract management is being adjusted to meet the needs of the Division. The cost is higher than anticipated and will require a budget adjustment.

- Insurance costs and deductible went up significantly due to the claim related to the January 2022 flood at Sturgeon Composite High School.
- Potential changes to Daycare centres and requirements are being contemplated for future needs.
- The heating system at the Morinville Colony is in need of maintenance.

A Building and Maintenance Committee meeting is scheduled on January 11, 2023.

POLICY COMMITTEE

The Policy Committee held a meeting on November 23, 2022. The following is a summary of that meeting:

- Policy 231 – Student Advisory Committee was reviewed with the recommendation for administration to provide guidance on how this policy could establish the schedule for this committee earlier in the year to the Board of Trustees.
- Policy 130 – Public Interest Disclosure (Whistleblower Protection) was reviewed with the recommendation for administration to bring back to the committee a clearer rationale for the recommended changes.
- Policy 900 – Student Conduct and Discipline was reviewed with the recommendation for administration to take the potential changes to the next Administrative Council meeting to gather feedback from school leadership before proceeding with the revisions.

The next Policy Committee meeting is scheduled for January 11, 2023, before the Committee of the Whole meeting.

TRANSPORTATION COMMITTEE

The Transportation Committee held a meeting on December 7, 2022. The following is a summary of that meeting:

- A bus pass overview was provided. Bus passes provide Transportation Services with the knowledge that the students are on the right bus. The program poses difficulties for reinforcement with students and bus operators. Removing the bus passes would increase liability exposure for the Division. It was determined that the positives of having the passes outweigh the negatives, therefore, the program will continue to be encouraged, and the Division will continue to look for opportunities for improvement.
- The Fuel Price Contingency Program was reviewed and ongoing discussions with Alberta Education were shared. There is a budgeted deficit of \$300K for Transportation Services for the 2022-2023 school year that was intended to be offset with the Fuel Subsidy. A recommendation will be brought to the Public Board Meeting.

- The Request For Proposal (RFP) Process was reviewed and will be brought forward in January 2023 to support potential contractual changes: length of contract, option to renew, language with respect to fuel subsidy, and inclement weather. New contracts are to be in effect on July 1, 2023.
- The 2022-2023 Choice Rider under 2.4km implications and outcomes were reviewed. The program is considered ineligible and currently not funded under the Alberta Education transportation grant, while transportation fees are minimal compared to the cost of running this option.
- Rural vs. In-Town riders for Morinville, Bon Accord, St. Albert, and Redwater numbers were reviewed to better understand urban-rural ridership.

A Transportation Committee Meeting is scheduled on January 11, 2023.

Meeting recessed for a break at 10:33 a.m.

Meeting resumed at 10:38 a.m.

REPORTS FROM SPECIAL COMMITTEES

ALBERTA SCHOOL BOARDS ASSOCIATION REPRESENTATIVE

A verbal report was provided.

PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA REPRESENTATIVE

A verbal report was provided.

NEW BUSINESS

2022-2023 Council of School Councils' Spring Meeting

Each year the Board of Trustees seeks to host a meeting with the School Council Chairs or Vice Chairs to encourage communication between School Councils and the Board of Trustees. The first meeting for the 2022-2023 school year took place on Tuesday, October 25, 2022, at the Morinville Rendez Vous Centre. At the October 25, 2022, meeting, it was determined that the Council of School Councils' would meet again in Spring 2023.

#112/2022 – Moved by Mrs. Tasha Oatway-McLay that the second 2022-2023 Council of School Councils' meeting take place in person at École Morinville Public in Morinville on Tuesday, March 21, 2023, at 5:30 p.m. with the service of a three-course meal.

DEFEATED 3/4
Opposed: Mr. Joe Dwyer
Mrs. Cindy Briggs
Ms. Irene Gibbons
Mrs. Stacey Buga

#113/2022 – Moved by Mrs. Stacey Buga that the second 2022-2023 Council of School Councils' meeting take place in person at École Morinville Public in Morinville on Tuesday, March 21, 2023, at 6:30 p.m. with snacks and light refreshments.

CARRIED 6/1
Opposed: Mrs. Janine Pequin

2022-2023 Fuel Price Subsidy Program

The Fuel Rate Contingency Program was announced in July 2022 with a retroactive payment for the period of March to June 2022 and is continuing to be awarded to Divisions in 2022-2023, as long as the fuel price for diesel remains above \$1.25/litre.

Sturgeon Public Schools received a total payment of \$143,729 for the Fuel Contingency Program in July. This amount was divided between the total kilometers travelled between March and June 2022 for all buses. This resulted in an approximate payment of \$0.21/kilometer that was directed to the Contractors. This payment was processed to Contractors on July 21, 2022.

Starting September 2022, the Division will receive a monthly Fuel Contingency payment around the 15th of the following month, as calculated by Alberta Education. To date, the Division has received three payments. Alberta Education uses the distance rate model that the Division used prior to the change implemented in September 2020. The government distance rate is adjusted to market fuel price, either monthly or as established during the budgeting process as an average for the actual market prices. The formula for the distance rate is:

$$\text{Base fixed rate} + (\text{Market Fuel Price}/\text{Consumption rate})$$

For comparison purposes below is the calculation of the distance rates side by side for both methodologies:

	Sep 2020		Sep 2021		Sep 2022		Nov 2022	
Base fixed rate	\$0.60		\$0.60		\$0.60		\$0.60	
Consumption rate	3.09		3.09		3.09		3.09	
Market Fuel Price	\$0.922		\$1.238		\$1.734		\$1.909	
Market Rate/Consumption Rate	\$0.298		\$0.401		\$0.561		\$0.618	
Distance Rate	\$0.898	\$0.93	\$1.01	\$0.98*	\$1.161	\$1.28	\$1.218	\$1.28

*plus \$0.21/km fuel subsidy already paid in 21-22 for 4 months (if annualized leads to \$0.08/km).

Based on the analysis included above, the distance rate paid to the Bus Contractors for 2022-2023 to date, already incorporates the market fuel price escalations.

Should the Board decide to pay out the fuel subsidy that the Division received from Alberta Education, the Board will require to obtain Ministerial Approval to further extend the access to the Division's reserves, equal to the deficit that the fuel subsidy was intended to offset in the Division's 2022-2023 budget.

#114/2022 – Moved by Mrs. Cindy Briggs that the Board of Trustees approve the distribution of the fuel price contingency to the Bus Contractors, as received by the Division on a monthly basis during the 2022-2023 school year as presented at the December 21, 2022, Public Board meeting.

CARRIED 6/1
Opposed: Mrs. Janine Pequin

2023-2024 Modular Program Submission

Alberta Education announced on November 17, 2022, that the 2023-2024 Modular Program will be funded again and is taking submissions from Divisions on December 16, 2022. The Division submitted an application to Alberta Education on December 16, 2022, for the demolition of four old modulars and the addition of two new modulars.

There are two modular units at Redwater School that are proposed for demolition. These modulars were installed in 1985 and are not required for instructional space. These units were assessed to be in very poor condition, with high levels of mold and fungal contamination, and consequently have been sealed off from the building to contain the cross-contamination to the rest of the school. The demolition would bring the space utilization at Redwater School to 69%.

There are two modular units at Landing Trail School that are proposed for demolition. These modulars were installed in 1977 and are in poor condition. The school does not require this additional instructional space, and the demolition of these two units will improve the space utilization of the school from 76% to 84%.

The addition of two modular units at Namao School will assist with easing the strain of student occupancy in the school. The two daycare groups are reducing the space available for instruction, and with the addition of two new units, the school will be in a better position to absorb future growth.

#115/2022 – Moved by Mrs. Stacey Buga that the Board of Trustees approve the 2023-2024 Modular Program Submission as presented at the December 21, 2022, Public Board meeting.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

NOTICES OF MOTION

There were no Notices of Motion.

INFORMATION

COMMENT & QUESTION PERIOD

ATA

No verbal report was provided.

CUPE

No verbal report was provided.

COMMUNITY MEMBERS

Comments from community members were shared.

MEDIA

Not in attendance.

REQUESTS FOR INFORMATION

IN CAMERA

#116/2022 - 11:36 p.m. - Moved by Mrs. Tasha Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

#117/2022 - 12:22 p.m. - Moved by Mrs. Tasha Oatway-McLay that the Board revert to public.

CARRIED UNANIMOUSLY

ADJOURNMENT

Trustee Trish Murray-Elliott adjourned the meeting at 12:22 p.m.

Chair

Date

Associate Superintendent,
Corporate Services