



DATE: January 25, 2023

TO: Board of Trustees

FROM: Cindy Briggs, Committee Chair

GOVERNANCE POLICY: [Policy 230 – Board Committees](#)

ADDITIONAL REFERENCE: [Policy 225 – Board Responsibility and Conduct](#)
[Policy 405 – Budget Development and Transparency](#)
[Administrative Procedure 600 – Capital Plan Development](#)
[Administrative Procedure 605 – Site and Playground Development Procedures](#)
[Administrative Procedure 615 – School Facilities and Equipment Maintenance](#)
Board Procedures Regulation 82/2019
Education Act: Section 34, 51, 52(1)(b)
Assurance Domain - [Governance](#)

SUBJECT: Building and Maintenance Committee

PURPOSE:

For information.

BACKGROUND:

The Building and Maintenance Committee makes recommendations to the Board regarding the Board’s real property, as well as the Division’s Capital Plan and Modular requests. The Committee recommends and reviews policies related to buildings. The Committee also reviews tenders, Division managed major projects, and architectural designs for new buildings, and subsequently makes recommendations to the Board.

REPORT SUMMARY:

The Building and Maintenance Committee held a meeting on January 11, 2023. The following is a summary of that meeting:

- The design and maintenance of gender-neutral washrooms are creating issues that need to be addressed. Potential solutions and cost estimates for alterations were shared by Administration.
- Discussion on contracted cleaning services and the need for improved coverage during staff absences. The goal is to ensure consistent cleaning throughout the Division.
- Sturgeon County set up a meeting for January 16, 2023, with the Division, to discuss water drainage at Camilla School and drainage pond alternatives.



- A summary discussion was shared regarding the meeting with the Town of Bon Accord to discuss Joint Use and JUPA requirements, as well as opportunities for partnership: events, elections, etc. The transportation routes for Lilian Schick on the gravel road were also briefly discussed.

The Committee Chair is prepared to respond to questions at the January 25, 2023, Public Board meeting.