



DATE: February 22, 2023

TO: Board of Trustees

FROM: Shawna Warren, Superintendent

ORIGINATOR: Superintendent's Office
Liliana LeVesconte, Associate Superintendent, Corporate Services

GOVERNANCE POLICY: [Policy 405 – Budget Development and Transparency](#)
[Policy 700 – Superintendent of Schools](#)

ADDITIONAL REFERENCE: *Education Act: Section 139(1)(2),
Freedom of Information and Protection of Privacy Act*
Assurance Domains – [Learning Supports & Governance](#)

SUBJECT: 2022-2023 Superintendent Discretionary Fund

PURPOSE:

For information.

BACKGROUND:

As part of the budget process, a certain amount of dollars are allocated annually in a budget section titled "Superintendent Discretionary". For the 2022-2023 school year, the total budgeted dollar amount allocated in the Superintendent's Discretionary Fund is \$800,000.

The Superintendent's Discretionary Fund is a dollar amount set aside to support schools with additional staffing requirements that arise after the budget has been approved. At the August 24, 2022, Public Board Meeting, May 2022 to July 2022 Superintendent Discretionary spending was reported which included an additional 3.25 teacher FTE and 1.4 CUPE FTE totalling \$400,830.00.

At the September 28, 2022, Public Board Meeting, the August 31, 2022 – September 21, 2022, Superintendent Discretionary spending was reported which included an additional 1.45 teacher FTE totalling \$150,510.00.

At the October 26, 2022, Public Board Meeting, the September 22 – October 21, 2022, Superintendent Discretionary spending was reported which included an additional 0.8 teacher FTE totalling \$83,040.00.

At the November 23, 2022, Public Board Meeting, the October 22 – November 16, 2022, Superintendent Discretionary spending was reported which included a corrected FTE retroactive to the beginning of the school year, additional CUPE FTE and additional GEC FTE totalling \$74,764.80.

On November 7, 2022, the Division received \$129,420.00 in Supplemental Enrolment Growth Funding for the 2022-2023 school year, which was added to the Superintendent Discretionary Budget.

At the December 21, 2022, Public Board Meeting, the November 17 – December 14, 2022, Superintendent Discretionary spending was reported which included an additional 0.42 Teacher FTE and resources totalling \$35,407.60.



At the January 25, 2023, Public Board Meeting, the December 15, 2022 – January 19, 2023, Superintendent Discretionary spending was reported which included an additional 1.3 teacher FTE totalling \$135,355.00.

UPDATE:

January 20, 2023 – February 15, 2023, the following additional staffing FTE and resources have been added to schools using Superintendent Discretionary Fund dollars:

- École Morinville Public – Additional FTE for part-time French Immersion teacher to provide leadership to the French Immersion team for the remainder of the school year.
- Guthrie School – Additional administration time to rebuild framework for Makerspace/STEAM programming for the 2023-2024 school year.

February 14, 2023, the Division received a second payment of \$8,280 in Supplemental Enrolment Growth Funding for the 2022-2023 school year.

Budget Item Description	# FTE	Avg Salary & Ben	Cost	Date	Totals
Direct staffing to schools (K- 12)					
<u>Teachers</u>					
ÉMPS	0.08		\$ 7,785	Sunday, February 6, 2022	
Guthrie	0.25		\$ 25,950	Friday, January 27, 2023	
Landing Trail	0.50		\$ 51,900	Thursday, January 19, 2023	
ÉMPS	0.50		\$ 51,900	Monday, January 16, 2023	
Gibbons	0.30		\$ 31,555	Tuesday, January 3, 2023	
Four Winds	0.425		\$ 29,337	Tuesday, November 22, 2022	
Guthrie	0.1		\$ 10,380	Retroactive to August 26, 2022	
Redwater	0.8		\$ 83,040	Monday, Oct 4, 2022	
Gibbons	0.12		\$ 12,456	Friday, September 16, 2022	
Redwater	0.63		\$ 65,394	Thursday, September 1, 2022	
Gibbons	0.7		\$ 72,660	Thursday, September 1, 2022	
Gibbons	0.6		\$ 62,280	Tuesday, May 24, 2022	
ÉMPS	1.0		\$ 103,800	Tuesday, May 31, 2022	
LS	0.5		\$ 46,710	Monday, June 27, 2022	
FWPS	0.2		\$ 20,760	Friday, July 1, 2022	
Guthrie	1.0		\$ 103,800	Tuesday, May 10, 2022	
Total	7.65	\$103,800.00			\$779,707.20
Direct staffing to schools (K- 12)					
<u>CLJPE</u>					
EA OLEP	0.184	\$48,700.00	\$8,960.80	Friday, October 14, 2022	
SCHS Office Clerk	1	\$49,200.00	\$49,200.00	Wednesday, May 25, 2022	
LS Library Tech	0.4	\$35,700.00	\$14,280.00	Monday, June 27, 2022	
Total	1.58				\$72,440.80
Other					
Human Resources Advisor	\$0.80		\$55,424.00	Friday, October 14, 2022	
Musical Instruments for Legal Public School			\$6,070.60	Thursday, December 8, 2022	
Total					\$61,494.60
Total Costs					\$913,642.60
Alberta Ed. Supplemental Enrolment Growth Funding				Tuesday, February 14, 2023	\$8,280.00
Alberta Ed. Supplemental Enrolment Growth Funding				Tuesday, November 8, 2022	\$129,420.00
Total budget remaining					\$24,057.40

Administration is prepared to respond to questions at the February 22, 2023, Public Board meeting.

ATTACHMENT(S):

Not applicable.