



- 8.5 Building and Maintenance Committee
- 8.6 Policy Committee
- 8.7 Transportation Committee
- 8.8 Teacher Board Advisory Committee

## 9. Reports from Special Committees/Task Groups

- 9.1 Alberta School Boards Association Representative
- 9.2 Public School Boards Association of Alberta Representative

## 10. New Business

- 10.1 Attendance Areas 2023-2024

## 11. Unfinished Business

## 12. Notices of Motion

## 13. Information

## 14. Comment and Question Period

- 14.1 ATA; CUPE
- 14.2 Community Members
- 14.3 Media

## 15. Requests for Information

## 16. In Camera

## 17. Adjournment



**Sturgeon  
Public Schools**

**Minutes of the Meeting of  
The Board of Trustees of  
The Sturgeon Public School Division  
Held at Morinville on January 25, 2023**

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**Table of Contents**

	<b>Resolution #</b>
Approval of Agenda .....	001
Approval of the Minutes of the Regular Meeting.....	002
New Business	
Sturgeon Public Schools Annual Education Results Report (AERR) - Update .....	003
Policy 130 – Public Interest Disclosure (Whistleblower Protection) .....	004
Policy 231 – Student Advisory Committee .....	005
2023/2024 Transportation Budget Preparation Direction .....	006



**Sturgeon  
Public Schools**

**Minutes of the Meeting of  
The Board of Trustees of  
The Sturgeon Public School Division  
Held at Morinville on January 25, 2023**

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**PRESENT**

Mr. Joe Dwyer, Chair  
Ms. Irene Gibbons, Vice Chair  
Mrs. Cindy Briggs, Trustee  
Mrs. Janine Pequin, Trustee  
Mrs. Stacey Buga, Trustee  
Mrs. Tasha Oatway-McLay, Trustee  
Ms. Trish Murray-Elliott, Trustee  
Mrs. Shawna Warren, Superintendent  
Mr. Jonathan Konrad, Deputy Superintendent, Education Services  
Mrs. Liliana LeVesconte, Associate Superintendent, Corporate Services  
Mrs. Lisa Lacroix, Associate Superintendent, Human Resources

**CALL TO ORDER**

The Chair called the meeting to order at 9:00 a.m.

**LAND ACKNOWLEDGEMENT**

Trustee Trish Murray-Elliott read the Land Acknowledgement Statement.

**APPROVAL OF AGENDA**

#001/2023 – Moved by Mrs. Tasha Oatway-McLay that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**APPOINTMENTS**

**APPROVAL OF MINUTES**

#002/2023 – Moved by Mrs. Stacey Buga that the minutes of the Regular Meeting of December 21, 2022, be approved as presented.

CARRIED UNANIMOUSLY

**PRESENTATIONS**

Financial Services presentation by Lynne Chaston, Director, Financial Services.

STEAM Academy presentation by Four Winds Public School students occurred closer to 10:00 a.m. to allow time for students to be transported to Central Office.



## **REPORTS FROM SENIOR EXECUTIVE**

### **Bus Contractor Agreement**

Mrs. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, a memo on the Bus Contractor Agreement.

School bus operators are responsible for ensuring compliance with Division Policy and Administrative Procedures, as well as any relevant federal, provincial, and/or municipal legislation regarding student transportation and school bus operations. Contracts are awarded through an open and competitive selection process. With all current contracts set to expire on June 30, 2023, new Requests for Proposal (RFPs) for all routes are being issued to maintain the continuity of service.

The Bus Contractor Student Transportation Agreement outlines clear roles and responsibilities for Administration and Contractors and is aligned with industry standards. These agreements are being reviewed in collaboration with the Sturgeon School Bus Contractors Association, with negotiations focused on:

- The duration of the contract and option to renew;
- Updated language to ensure Criminal Records Checks are required every 5 years;
- Language to clarify minimum insurance requirements; and
- An annual review of Schedule A to include a review of the pay rates, and language with reference to the fuel subsidy program.

To ensure that Agreements are in place for the 2023 - 2024 school year, the RFP process will begin February 2023 with all agreements executed by May 31, 2023.

### **Administrative Procedure 241 – Annual Education Results Report**

Mr. Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, a memo on Administrative Procedure 241 – Annual Education Results Report.

### **Administrative Procedure 242 – Three Year Education Plan**

Mr. Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, a memo on Administrative Procedure 242 – Three Year Education Plan.

### **Administrative Procedure 243 – School Education Plans and Annual Results Report**

Mr. Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, a memo on Administrative Procedure 243 – School Education Plans and Annual Results Report.

### **Administrative Procedure 521 – Independent Student Status**

Mr. Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, a memo on Administrative Procedure 521 – Independent Student Status.

### **Administrative Procedure 720 – Teacher Staffing, Certification and Placement**

Mrs. Lisa Lacroix, Associate Superintendent, Human Resources brought forward as information, a memo on Administrative Procedure 720 – Teacher Staffing, Certification and Placement.

### **Communications Report – January 2023.**

Mr. Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, the Communications Report for January 2023.

**Monthly Financial Report – December 2022**

Mrs. Liliana LeVesconte, Associate Superintendent, Corporate Services, brought forward as information, the Monthly Financial Report – December 2022.

**Monthly IT Report – January 2023**

Mr. Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, the Monthly IT Report – January 2023.

Meeting recessed for a break at 9:56 a.m.

Meeting resumed at 10:01 a.m.

**Student Presentation**

STEAM Academy presentation by Four Winds Public School students.

**2022-2023 Superintendent Discretionary Fund**

Mrs. Shawna Warren, Superintendent, brought forward as information, the 2022-2023 Superintendent Discretionary Fund Budget update.

December 15, 2022 – January 19, 2023, the following additional staffing FTE and resources have been added to schools using Superintendent Discretionary Fund dollars:

- Gibbons School additional 0.3 Teacher FTE:
  - To support elementary classroom students with complex needs
- École Morinville Public additional 0.5 Teacher FTE:
  - To support students with complex needs
- Landing Trail School additional 0.5 Teacher FTE:
  - To “unsplit” the LOGOS  $\frac{3}{4}$  Classroom for the remainder of the year to alleviate concerns with the class size combined with the number of complex needs

2022 - 2023 Superintendent Discretionary	2022-2023				
	\$ 800,000				
Budget Item Description	# FTE	Avg Salary & Ben	Cost	Date	Totals
<b>Direct staffing to schools (K- 12)</b>					
<i>Teachers</i>					
Landing Trail	0.50	\$ 51,900		Thursday, January 19, 2023	
ÉMPS	0.50	\$ 51,900		Monday, January 16, 2023	
Gibbons	0.30	\$ 31,555		Tuesday, January 3, 2023	
Four Winds	0.425	\$ 29,337		Tuesday, November 22, 2022	
Guthrie	0.1	\$ 10,380		Retroactive to August 26, 2022	
Redwater	0.8	\$ 83,040		Monday, Oct 4, 2022	
Gibbons	0.12	\$ 12,456		Friday, September 16, 2022	
Redwater	0.63	\$ 65,394		Thursday, September 1, 2022	
Gibbons	0.7	\$ 72,660		Thursday, September 1, 2022	
Gibbons	0.6	\$ 62,280		Tuesday, May 24, 2022	
ÉMPS	1.0	\$ 103,800		Tuesday, May 31, 2022	
LS	0.5	\$ 46,710		Monday, June 27, 2022	
FWPS	0.2	\$ 20,760		Friday, July 1, 2022	
Guthrie	1.0	\$ 103,800		Tuesday, May 10, 2022	
<b>Total</b>	<b>7.33</b>	<b>\$103,800.00</b>			<b>\$745,972.20</b>
<b>Direct staffing to schools (K- 12)</b>					
<i>CUPE</i>					
EA OLEP	0.184	\$48,700.00	\$8,960.80	Friday, October 14, 2022	
SCHS Office Clerk	1	\$49,200.00	\$49,200.00	Wednesday, May 25, 2022	
LS Library Tech	0.4	\$35,700.00	\$14,280.00	Monday, June 27, 2022	
<b>Total</b>	<b>1.58</b>				<b>\$72,440.80</b>
<b>Other</b>					
Human Resources Advisor	\$0.80		\$55,424.00	Friday, October 14, 2022	
Musical Instruments for Legal Public School			\$6,070.60	Thursday, December 8, 2022	
<b>Total</b>					<b>\$61,494.60</b>
<b>Total Costs</b>					<b>\$879,907.60</b>
Alberta Ed. Supplemental Enrolment Growth Funding				Tuesday, November 8, 2022	<b>\$129,420.00</b>
<b>Total budget remaining</b>					<b>\$49,512.40</b>

## **REPORTS FROM TRUSTEES AND STANDING COMMITTEES**

### **CHAIR'S REPORT**

A verbal and written report was provided.

#### **Chair Dwyer (Alcomdale/Villeneuve Area)**

Chair Dwyer reported that he attended:

- Building and Maintenance Committee Meeting (*January 11*)
- Camilla School Council Meeting (*January 17*)
- Committee of the Whole Meeting (*January 11*)
- Disciplinary Hearing (*January 17*)
- Policy Committee Meeting (*January 11*)
- Public Board Meeting (*January 25*)
- Rotary Meetings
- School Presentations (*January 16 & 30*)
- Town of Morinville Meeting (*January 25*)
- Various Administration Meetings

### **TRUSTEES' REPORTS**

Verbal and written reports were provided.

#### **Trustee Briggs (Bon Accord/Legal)**

Trustee Briggs reported that she attended:

- Bon Accord Community School Program Support Society and School Council Meetings (*January 24*)
- Building and Maintenance Committee Meeting (*January 11*)
- Committee of the Whole Meeting (*January 11*)
- Joint Use Meeting with the Town of Bon Accord, Lilian Schick School and Bon Accord Community School (*January 11*)
- Lilian Schick School Council and Room Parent Association Meetings (*January 23*)
- School Presentations (*January 16 & 30*)

#### **Trustee Buga (Morinville Area)**

Trustee Buga reported that she attended:

- ASBA Zone 2/3 virtual (*January 20*)
- ATA meeting prep (*January 25*)
- Blanket Exercise with Central Office (*January 26*)
- Building and Maintenance Committee Meeting (*January 11*)
- Central Office Blanket Exercise (*January 26*)
- Committee of the Whole Meeting (*January 11*)
- Four Winds Public School, School Council Meeting (*January 12*)
- Meeting with Stakeholder (*January 12*)
- Public Board Meeting (*January 25*)
- School Presentations (*January 16 & 30*)
- SPVA/Learning Centre school council (*January 10*)
- Town of Morinville Meeting (*January 25*)

**Trustee Gibbons (Gibbons/Lamoureux)**

Trustee Gibbons reported that she attended:

- ATA Negotiation Committee Meeting (*January 25*)
- Committee of the Whole Meeting (*January 11*)
- Disciplinary Hearing (*January 17*)
- Gibbons School Council Meeting (*January 16*)
- Landing Trail School Council Meeting (*January 19*)
- Meeting with Gibbons CAO and Landing Trail Principal (*January 27*)
- Policy Committee Meeting (*January 11*)
- Public Board Meeting (*January 25*)
- School Presentations (*January 16 & 30*)

**Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)**

Trustee Murray-Elliott reported that she attended:

- Building and Maintenance Committee Meeting (*January 11*)
- Central Office Blanket Exercise (*January 25*)
- Committee of the Whole Meeting (*January 11*)
- Disciplinary Hearing (*January 17*)
- Policy Committee Meeting (*January 11*)
- Public Board Meeting (*January 25*)
- School Council, Sturgeon Composite High School Meeting (*January 17*)
- School Council, Sturgeon Heights School Meeting (*January 23*)
- School Presentations (*January 16 & 30*)
- Town of Morinville Meeting (*January 25*)

**Trustee Oatway-McLay (Cardiff/Garrison)**

Trustee Oatway-McLay reported that she attended:

- Committee of the Whole Meeting (*January 11*)
- Meeting with the Town of Morinville (*January 25*)
- Namao School Council Meeting
- Public Board Meeting (*January 25*)
- School Presentations (*January 16 & 30*)

**Trustee Pequin (Redwater/Coronado Area)**

Trustee Pequin reported that she attended:

- Committee of the Whole Meeting (*January 11*)
- Ochre Park School Council Meeting (*January 23*)
- Policy Committee Meeting (*January 11*)
- Public Board Meeting (*January 25*)
- Redwater School Junior High Musical Theatre (*January 18*)
- Redwater School, School Council Meeting (*January 16*)
- School Presentations (*January 16 & 30*)
- TEBA (*January 19*)
- Town of Morinville Meeting (*January 25*)
- Zone 2/3 Meeting (*January 20*)

## **ADVOCACY COMMITTEE**

The Advocacy Committee held a meeting on December 21, 2022. The following is a summary of that meeting:

- Municipal Partner Meetings – invitations sent to the Town of Morinville, Town of Redwater and Sturgeon County;
- Debrief from the Student Advisory Committee meeting held on December 12, 2022;
- Discussed the ASBA – Friends of Education Award;
- Local Chambers of Commerce discussion and the important role they play;
- Discussed the wording around “Choice Rider” that was in the Transportation letter sent on December 21, 2022, to families; and
- Shared form letters available on the Foothills School Division website for stakeholder letter writing campaigns.

An Advocacy Committee meeting is scheduled for February 22, 2023.

## **AUDIT, FINANCE AND HUMAN RESOURCES COMMITTEE**

The Audit, Finance and Human Resources Committee held a meeting on December 21, 2022. The following is a summary of that meeting:

- At the recommendation of MNP during the 2021-2022 Audited Financial Statements presentation on findings, the Division is looking at the option of engaging two external parties to serve as non-trustees for the Audit sub-committee. Administration will need to research all the requirements to bring to the Committee for review.
- At the recommendation of MNP during the 2021-2022 Audited Financial Statements presentation on findings, the Division is looking into investing a portion of cash idling in the deposit accounts. Administration will formulate a draft policy section to address the level of desired exposure to risk and investment institutions and bring it back to the Committee for review.
- Discussion regarding the challenges facing the Division with recruiting and retaining staff. Administration provided an overview of the positions posted and recruited due to new roles, leaves, resignations and transfers. The Division is experiencing some challenges with the recruitment of qualified EAs.
- The Committee is progressing in line with the work plan.
- Discussion on School Stores and how each Division school is slightly different in how the stores are run.
- School Council and Parent Fundraising Association scope and interaction are also somewhat different from school to school. More clarity is required, and Administration will work with our schools, and the respective groups to provide guidance.

An Audit, Finance and Human Resources Committee meeting is scheduled for February 22, 2023.

## **BUILDING AND MAINTENANCE COMMITTEE**

The Building and Maintenance Committee held a meeting on January 11, 2023. The following is a summary of that meeting:

- The design and maintenance of gender-neutral washrooms are creating issues that need to be addressed. Potential solutions and cost estimates for alterations were shared by Administration.
- Discussion on contracted cleaning services and the need for improved coverage during staff absences. The goal is to ensure consistent cleaning throughout the Division.
- Sturgeon County set up a meeting for January 16, 2023, with the Division, to discuss water drainage at Camilla School and drainage pond alternatives.
- A summary discussion was shared regarding the meeting with the Town of Bon Accord to discuss Joint Use and JUPA requirements, as well as opportunities for partnership: events, elections, etc. The transportation routes for Lilian Schick on the gravel road were also briefly discussed.

A Building and Maintenance Committee meeting is scheduled for February 22, 2023.

### **POLICY COMMITTEE**

The Policy Committee held a meeting on January 11, 2023. The following is a summary of that meeting:

- Policy 231 – Student Advisory Committee was reviewed with recommended amendments, and then, Administration was directed to forward this policy to the January 25, 2023, Public Board meeting for approval.
- Policy 130 – Public Interest Disclosure (Whistleblower Protections) was reviewed with recommended amendments, and then, Administration was directed to forward this policy to the January 25, 2023, Public Board meeting for approval.
- Policy 900 – Student Conduct and Discipline was reviewed with the recommendation for amendments to the wording in item 3.5.2, and for Administration to bring the policy back to the next Policy Committee on February 8, 2023, for further review.

The next Policy Committee meeting is scheduled for February 8, 2023.

### **TRANSPORTATION COMMITTEE**

The Transportation Committee has not had a meeting since the Public Board Meeting on December 21, 2022.

The Joint Transportation Committee held a meeting on December 19, 2022. The following is a summary of that meeting:

- Administration presented an analysis of the Distance Rate which was followed by a discussion.

A Transportation Committee meeting is scheduled for February 8, 2023.

## **REPORTS FROM SPECIAL COMMITTEES**

### **ALBERTA SCHOOL BOARDS ASSOCIATION REPRESENTATIVE**

A verbal report was provided.

### **PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA REPRESENTATIVE**

A verbal report was provided.

## **NEW BUSINESS**

### **Sturgeon Public School Annual Education Results Report (AERR) - Update**

On December 6, 2022, Alberta Education released additional information regarding the Grade 9 Provincial Achievement Tests written in June 2022. The information indicated that some students in the province obtained answer keys and test questions for these exams and may have used them within the last three days of writing. Analyzing the exam window for Sturgeon Public Schools, it would not have been possible for our students to utilize this information for any exam, except Social Studies 9.

After reviewing this information and confirming that student data most likely impacted by the breach was already removed from the data set presented to the Board in November within the Annual Education Results Report (AERR), Administration is recommending the addition of a caution statement to the updated report. The additional caution statement appears in the Amended AERR on page 3 and reads:

*Province-wide Security Breach of Provincial Achievement Tests  
Due to a province-wide security breach, caution should be exercised when interpreting Provincial Achievement Test (PAT) results. Alberta Education has removed from the provincial cohort the results of many students who wrote over the last few days of the administration window. The provincial results are still representative of the Alberta student population. The number of students reported for each school authority and each school was not adjusted.*

#003/2023 – Moved by Mrs. Cindy Briggs that the Board of Trustees approve the amended Sturgeon Public Schools Annual Education Results Report (AERR).

**CARRIED UNANIMOUSLY**

### **Policy 130 – Public Interest Disclosure (Whistleblower Protection)**

During the 2018-2019 school year, the Division completed a comprehensive Board Policy Review. The Education Committee (Policy Committee) had oversight of the review process, which saw 129 policies and 14 Board Regulations condensed to 43 policies. A Policy Tracker was created to schedule a regular review of all policies under the responsible administrator.

Administration has reviewed Policy 130 – *Public Interest Disclosure (Whistleblower Protection)* as part of its review of policies. The current Policy 130 was forwarded to the office of the Public Interest Commissioner for review and has been amended to include the recommendations.

The Policy Committee reviewed the revised Policy 130 – *Public Interest Disclosure (Whistleblower Protection)* at their January 11, 2023, committee meeting and have recommended it to the Public Board meeting for approval.

#004/2023 – Moved by Ms. Trish Murray-Elliott that the Board of Trustees approve Policy 130 – *Public Interest Disclosure (Whistleblower Protection)* as presented at the January 25, 2023, Public Board meeting.

CARRIED UNANIMOUSLY

### **Policy 231 – Student Advisory Committee**

Administration has reviewed and updated Policy 231 – *Student Advisory Committee* as part of its review of policies that fall under the Office of the Superintendent. Policy 231 updates are minor word changes to align with the proper Board meeting.

The Policy Committee reviewed Policy 231 – *Student Advisory Committee* at their November 23, 2022, and at the January 11, 2023, committee meetings and has recommended it to the Public Board meeting for approval.

#005/2023 – Moved by Mrs. Janine Pequin that the Board of Trustees approve Policy 231 – *Student Advisory Committee* as presented at the January 25, 2023, Public Board meeting.

CARRIED UNANIMOUSLY

## **UNFINISHED BUSINESS**

### **NOTICES OF MOTION**

There were no Notices of Motion.

## **INFORMATION**

## **COMMENT & QUESTION PERIOD**

### **ATA**

No verbal report was provided.

### **CUPE**

No verbal report was provided.

### **COMMUNITY MEMBERS**

Jayce Cornelius – Student Advisory Committee Co-Chair shared some comments.

### **MEDIA**

Not in attendance.

## **REQUESTS FOR INFORMATION**



## IN CAMERA

#006/2023 – 11:20 a.m. – Moved by Mrs. Tasha Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

#007/2023 – 12:40 p.m. – Moved by Mrs. Tasha Oatway-McLay that the Board revert to public.

CARRIED UNANIMOUSLY

#006/2023 – Moved by Ms. Trish Murray-Elliott that based on the current funding model, that the Board of Trustees direct Administration to prepare the 2023-2024 Transportation Budget under its designated funding, as presented at the January 25, 2023, Public Board meeting.

CARRIED 5/2  
Opposed: Mr. Joe Dwyer  
Mrs. Cindy Briggs

## ADJOURNMENT

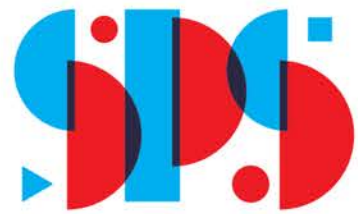
Trustee Tasha Oatway-McLay adjourned the meeting at 12:41 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Associate Superintendent,  
Corporate Services

# Learning Services in Sturgeon Public



PRESENTED BY:

**Shelley Greenwood:** Director of Learning Services

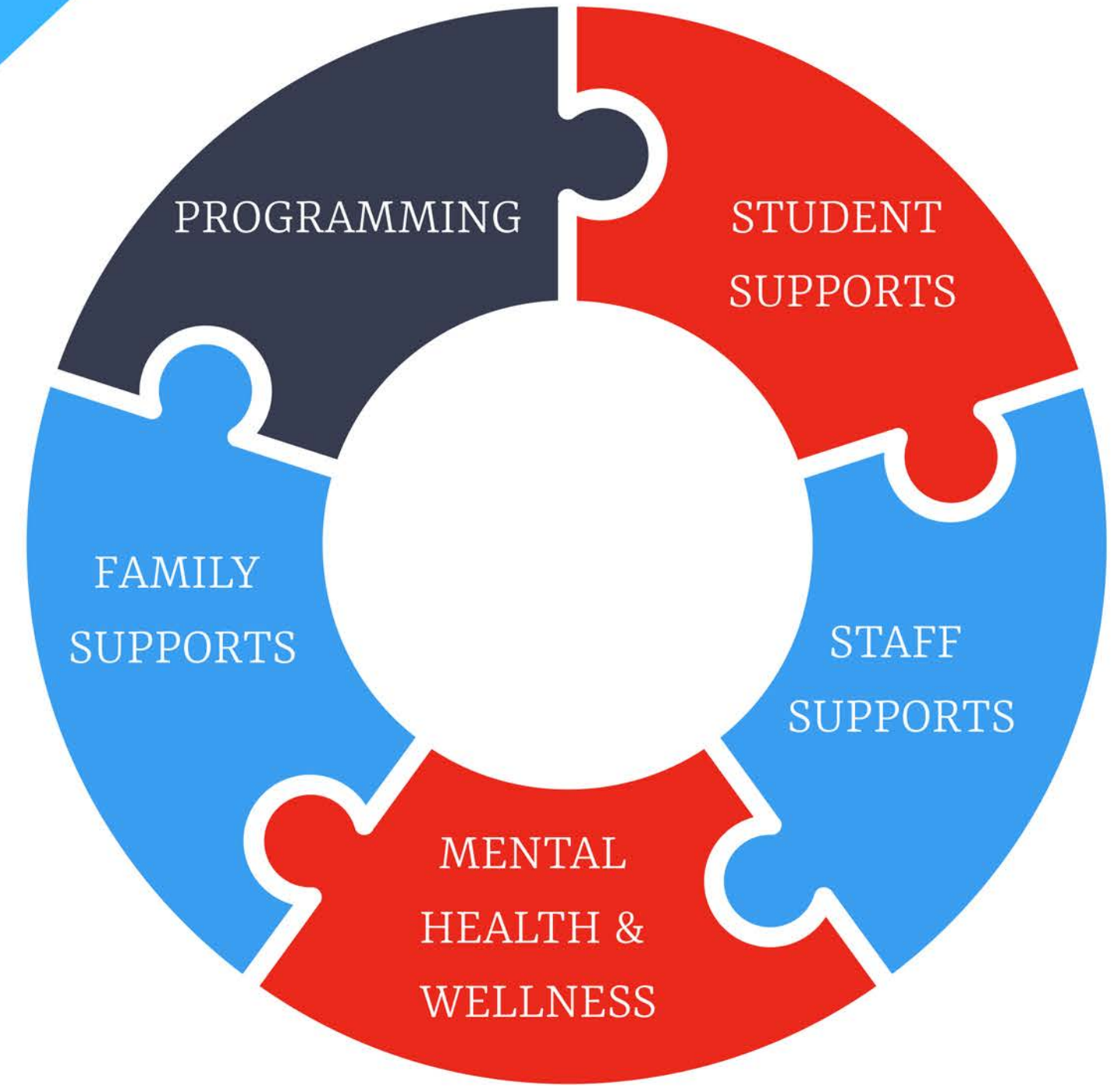
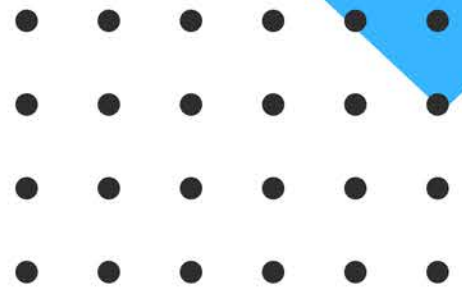
**Shannon Chabot:** Coordinator of Student Services

**Shay Penner:** Coordinator of Learning Services

**Michele Parker:** Coordinator of Mental Health & Wellness



# Our Vision



**"Sturgeon is very fortunate to have LSLs in each of their buildings. This is where the change can happen."**  
~ Dr. Chandra Lebenhagen



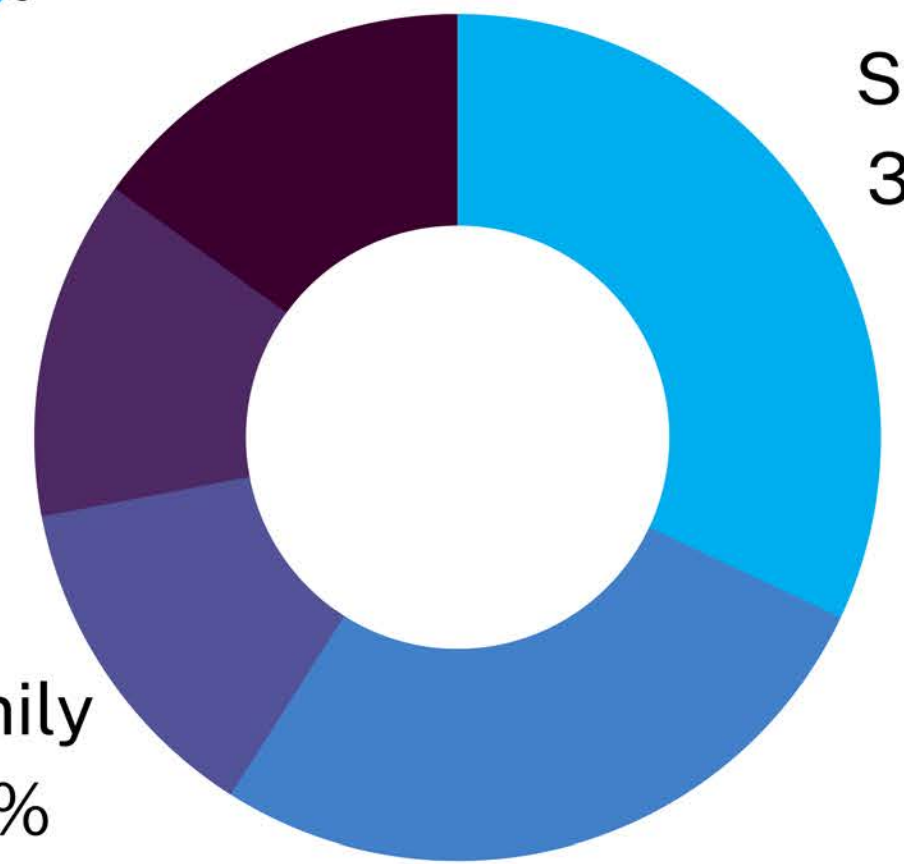
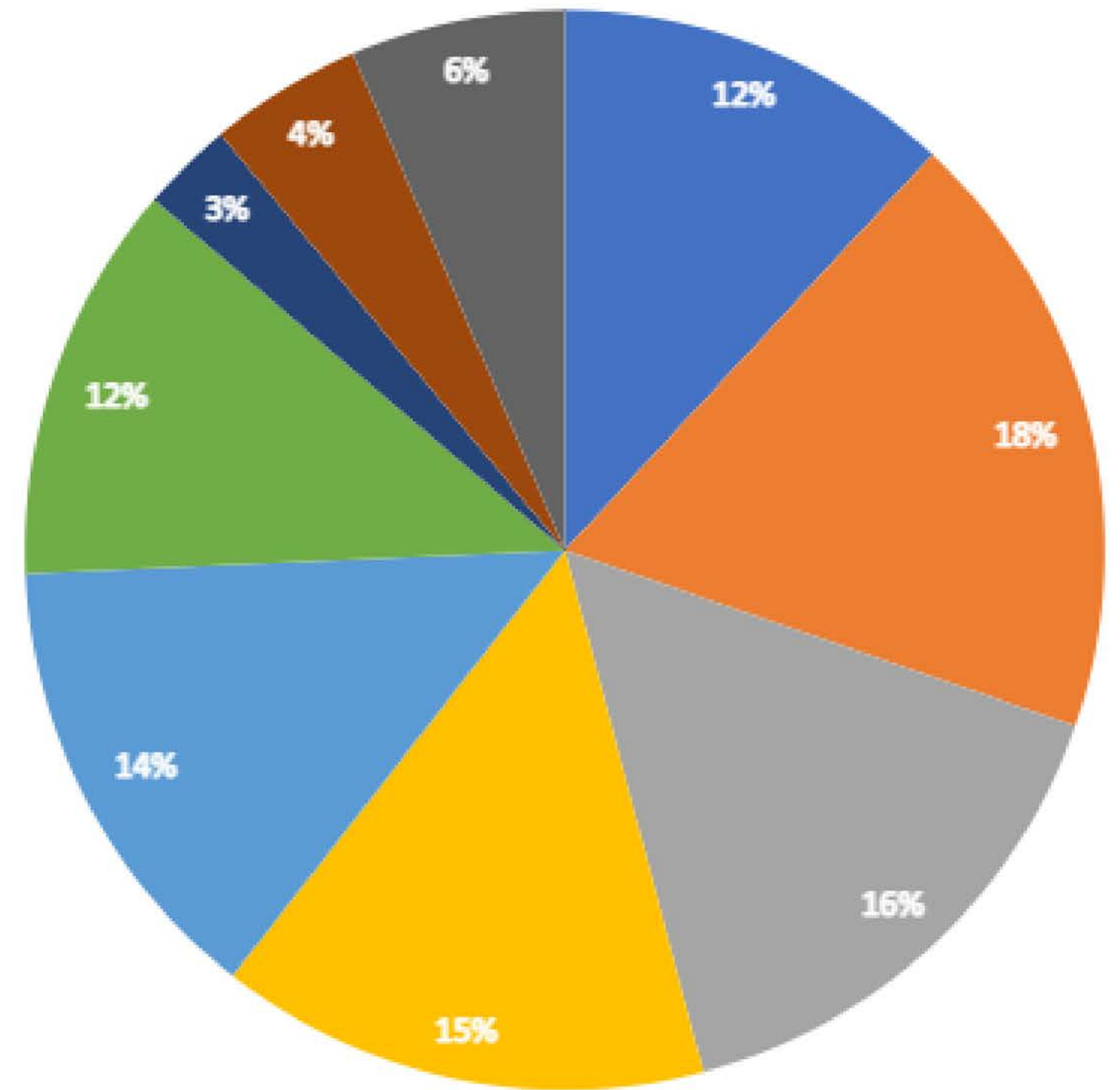


# Our Data

## SUPPORTS PROVIDED BY LEARNING SERVICES



- Mental Health
- Direct Services
- Teacher Capacity
- Divisional Supports
- Behaviour
- Programming
- EA Supports
- Family Supports
- Trauma



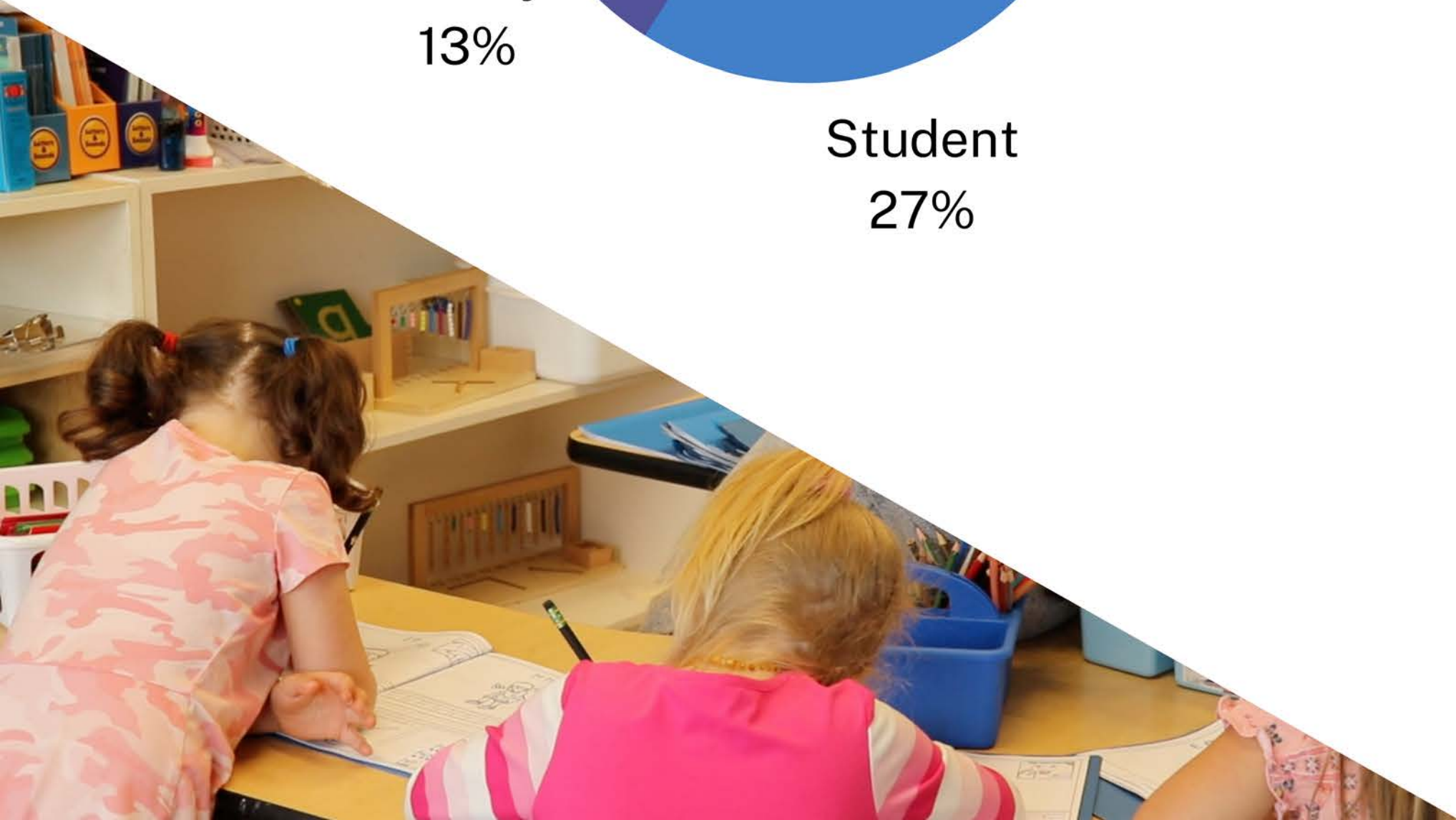
Programming  
15%

Mental Health  
13%

Family  
13%

Student  
27%


Staff  
32%





# Student Supports

- Learning Support Leads (LSLs)
- Learning Services
  - Registered Nurse
  - Vision and Deaf and Hard of Hearing Consultants
  - Occupational Therapists
  - Speech Language Therapists
  - Physiotherapists
  - Social Workers
  - EA Coaches
  - Psychologists
  - Behaviour Consultants
  - Trauma Consultants



"  
Having LSLs in  
my school has been  
an immense support  
to all staff and students  
and any decrease would  
be detrimental to the progress  
that has been made this year."

"I just want to say this is one of the  
better IPPs written for my child"

~ **Parent from Gibbons School**

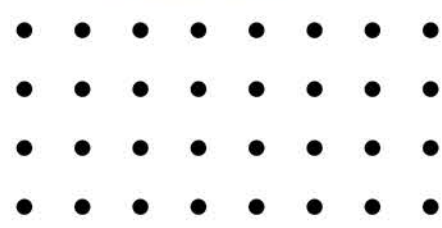
~ **SPS, Principal**



# Staff Supports

- PD Menu
- HUB
- Teacher Capacity Building
- PD for Teachers
- PD for Educational Assistants

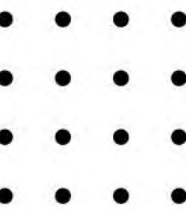
**"The Learning Hub is a centralized location for all information that creates a clear focus and structure"**  
**~ Admin Member during the Gaps Analysis**





# Programming

- Specialized Programming
- Strategies
- Knowledge & Employability (K&E)
- Pre-K





# Family Supports

- S.H.I.N.E
- Family Learning Nights
- Mental Health and Wellness Supports
- Social Workers
- Transition to Adulthood Fair





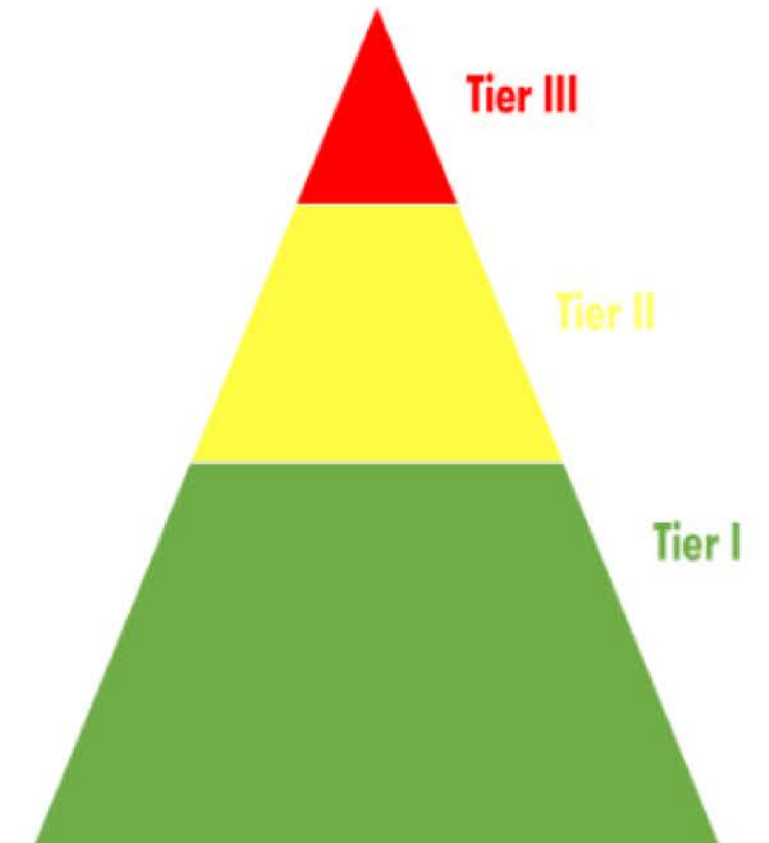
# Mental Health & Wellness

- Counsellors
- Mental Health & Wellness Coaches
- Indigenous Counsellor
- Mental Health Capacity Building – HYPE
- Safe Contact



"The Mental Health and Wellness Initiative has provided resources and opportunities to create a collaborative, supportive learning environment for staff, students and parents around social emotional wellness."

~ SPS Counsellor & Mental Health and Wellness Coach







# New to Sturgeon

- CASA
- Mental Health in Schools
- Therapeutic Crisis Intervention (TCI)

Therapeutic Crisis Intervention System, Edition 7





**Thank You!**





**ATE:** February 22, 2023  
**TO:** Board of Trustees  
**FROM:** Shawna Warren, Superintendent  
**ORIGINATOR:** Jonathan Konrad, Deputy Superintendent, Education Services  
**GOVERNANCE POLICY:** [Policy 700 – Superintendent of Schools](#)  
**ADDITIONAL REFERENCE:** [AP870 – Responsible Use of Technology Resources](#)  
Assurance Domain – Learning Supports  
**SUBJECT:** Digital Citizenship Presentations

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**PURPOSE:**

For information.

**BACKGROUND:**

Please find attached, a report regarding the Digital Citizenship, Media Literacy and Online Safety Presentations that have been offered to students, staff and parents within the Division’s schools.

Administration is prepared to respond to questions at the February 22, 2023, Public Board meeting.

**ATTACHMENT(S):**

1. Digital Citizenship, Media Literacy and Online Safety in Sturgeon Public Schools Summary
2. Media Literacy Week Activities – Teachers
3. Media Literacy Week Activities - Parents



## Digital Citizenship, Media Literacy and Online Safety in Sturgeon Public Schools

Sturgeon Public Schools considers digital citizenship, media smarts and online safety critical for all students to be successful in the 21st century. Each Sturgeon Public school covers specific lessons from grade 4 to high school to ensure students understand evolving media formats in a fast paced and evolving information landscape. To support classroom instruction, Sturgeon Public Schools has recently purchased lessons from Media Smarts for all students in grades 3 to 5 called "[Cyber Choices](#)" and for students in grades 6 to 8 called "[A Day in the Life of JOs](#)".

Sturgeon Public Schools also promotes Digital Citizenship or Media Literacy Week in October to strengthen conversations between home and school regarding online awareness and safety.

In addition to lessons in class, principals were asked to provide a brief description of what their schools have provided in terms of presentations to their students, staff and/or parents regarding internet safety. The responses are organized below.

<b>School:</b>	<b>Information provided:</b>
Bon Accord Community School	<p><i>Bon Accord Community School has hosted the following presentations:</i></p> <ul style="list-style-type: none"> <li>● <i>January 18, 2023 - <a href="#">Alberta I.C.E (Integrated Child Exploitation)</a></i> <ul style="list-style-type: none"> <li>○ <i>Internet Safety, Target audience: Parents &amp; Staff</i></li> </ul> </li> <li>● <i>January 30, 2023 - <a href="#">Saffron Centre Ltd.</a></i> <ul style="list-style-type: none"> <li>○ <i>Foundations of Connection, Target Audience: Parents &amp; Staff</i></li> </ul> </li> <li>● <i>February 7 &amp; 8, 2023 - <a href="#">Saffron Centre Ltd.</a></i> <ul style="list-style-type: none"> <li>○ <i>Llamas Spit, Target audience: Pre-K &amp; Kindergarten</i></li> <li>○ <i>Percy's Got a Bubble. Target audience: Grade 1</i></li> <li>○ <i>My Body, My Boundaries, Target audience: Grade 2</i></li> <li>○ <i>Healthy Relationships, Target Audience: Grade 3</i></li> <li>○ <i>Internet Safety, Target audience: Grade 4</i></li> </ul> </li> </ul>
Camilla School	<p><i>Camilla School has hosted the following presentations:</i></p> <ul style="list-style-type: none"> <li>● <i>December 2022 - <a href="#">Alberta I.C.E (Integrated Child Exploitation)</a></i></li> <li>● <i>Internet Safety, Target audience: Parents</i></li> </ul> <p><i>Camilla School was provided with the below follow up online resources that were shared with their school community (Links provided to the community):</i></p> <ul style="list-style-type: none"> <li>○ <i>Common Sense Media</i></li> <li>○ <i>Canadian Center for Child Protection</i></li> <li>○ <i>Thorn Research</i></li> <li>○ <i>National Center for Missing and Exploited Children</i></li> <li>○ <i>Snapchat Parent's Guide</i></li> <li>○ <i>Instagram Parent's Guide</i></li> <li>○ <i>Discord Parent's Guide</i></li> <li>○ <i>TikTok Parent's Guide</i></li> <li>○ <i>Twitch Parent's Guide</i></li> <li>○ <i>Omegle Information for Parents</i></li> </ul>







<p>École Morinville Public School</p>	<p>École Morinville Public School hosted the following presentation:</p> <ul style="list-style-type: none"> <li>● November 2022 - <a href="#">Saffron Centre Ltd.</a> <ul style="list-style-type: none"> <li>○ My Body, My Boundaries, Target audience: Grades 3 &amp; 4</li> </ul> </li> <li>● February 3, 2023 - Administration indicated that a survey was recently sent out to families asking what parent sessions they would like to participate in, and if they are interested in an ALERT presentation (similar to the one provided at Four Winds Public School).</li> </ul>
<p>Four Winds Public School</p>	<p>Four Winds Public School hosted the following presentations:</p> <ul style="list-style-type: none"> <li>● October 17 to 21, 2022 - Digital Citizenship Week: <ul style="list-style-type: none"> <li>○ Common sense media lessons</li> <li>○ Interland - Google - Student self-guided</li> </ul> </li> <li>● Social Media Safety presented by <a href="#">Alberta I.C.E (Integrated Child Exploitation)</a> <ul style="list-style-type: none"> <li>○ Posters were displayed around the school with the elements of digital citizenship</li> </ul> </li> </ul>
<p>Gibbons School</p>	<p>Gibbons School hosted the following presentations:</p> <ul style="list-style-type: none"> <li>● October 17 to 21, 2022 - Digital Citizenship Week:</li> <li>● Digital Citizenship Awareness with Landing Trail School at Gibbons School, <a href="#">Saffron Centre Ltd.</a> <ul style="list-style-type: none"> <li>○ Target audience: Parents/Guardians</li> </ul> </li> <li>● October 24, 2022 - <a href="#">Saffron Centre Ltd</a> <ul style="list-style-type: none"> <li>○ How to Stay Safe Online and Set Boundaries, Target Audience: Elementary Students.</li> <li>○ Topics covered: integrity online, being a good cyber citizen, trusted adults, safety tips for YouTube and Google, online gaming safety tips, social media (Snapchat, Instagram, TikTok) safety tips, and cyberbullying</li> <li>○ How to Stay Safe Online and Set Boundaries Online, Target Audience: Junior High and High School Students</li> <li>○ Topic covered: effects of social media (content warning provided before briefly discussing anxiety, depression, self-harm, and suicide), privacy online, social media information and safety tips (YouTube, Snapchat, Instagram, TikTok), online gaming, and Discord</li> </ul> </li> </ul>
<p>Guthrie School</p>	<p>Guthrie School hosted and will be hosting the following presentations:</p> <ul style="list-style-type: none"> <li>● September 2, 2022, December 16, 2022, and February 3, 2023 - Administration speaks to classes to review expectations and safety.</li> <li>● February 2, 2023 - <a href="#">SAiF Society</a> <ul style="list-style-type: none"> <li>○ Safe Boundaries, Target audience: Grades 7 - 9</li> </ul> </li> <li>● Spring 2023 - <a href="#">Saffron Centre Ltd.</a> <ul style="list-style-type: none"> <li>○ Internet Safety, Target audience: Grade 7 - 9</li> </ul> </li> </ul>
<p>Landing Trail School</p>	<p>Landing Trail School has hosted the following presentations:</p> <ul style="list-style-type: none"> <li>● October 17 to 21, 2022 - Digital Citizenship Week:</li> <li>● Digital Citizenship Awareness with Landing Trail School at Gibbons School, <a href="#">Saffron Centre Ltd.</a></li> </ul>





	<ul style="list-style-type: none"> <li>● Target audience: Parents/Guardians</li> <li>● My Body, My Boundaries, Target audience: Grade 1</li> <li>● Internet Safety, Target audience: Grade 4</li> <li>● My Body, My Boundaries, Target audience: Grade 2</li> <li>● Internet Safety, Target audience: Grade 4</li> </ul>
Lilian Schick School	<p>Lilian Schick School offered the following information:</p> <ul style="list-style-type: none"> <li>● We have not had a digital citizenship presentation as of yet. We have been working to find a date that works for the Presenter as well. We will be having presentations to our students to all classes or an elementary/junior high presentation as well as a parent night for their information. It looks to be scheduled in March potentially.</li> </ul>
Namao School	<p>Namao School will be hosting the following presentations:</p> <ul style="list-style-type: none"> <li>● February 6, 2023 - Administration indicated that Namao School's School Council is currently working on procuring two sessions from Albert I.C.E. in February and March to focus on popular social media platforms and the dangers and consequences around sexting and the legal ramifications of sharing intimate images, and cyberbullying.</li> <li>● February 28, 2023 - <a href="#">Saffron Centre Ltd.</a> <ul style="list-style-type: none"> <li>○ Internet Safety, Target Audience: Grade 5</li> <li>○ Internet Safety, Target Audience: Grade 6</li> <li>○ Sexual Assault and Harassment in Person and Online, Target Audience: Grade 9</li> </ul> </li> <li>● March 1, 2023 - <a href="#">Saffron Centre Ltd.</a> <ul style="list-style-type: none"> <li>○ Internet Safety, Target Audience: Grade 4</li> <li>○ Internet Safety, Target Audience: Grade 7</li> <li>○ Healthy Relationships in Person and Online, Target Audience: Grade 8</li> </ul> </li> </ul>
Ochre Park School	<p>Ochre Park School offered the following information:</p> <ul style="list-style-type: none"> <li>● We had our teachers speak to their students during Media Literacy Week (October 24 to 28, 2023)</li> <li>● We have our teachers discuss digital citizenship with their classes</li> <li>● We are in the process of booking Saffron Centre to come out to do presentations to our students on Internet Safety. We are also planning, in conjunction with our School Council, to have them come and do two different sessions for our parents.</li> </ul>
Redwater School	<p>Redwater School offered the following information:</p> <ul style="list-style-type: none"> <li>● The Town of Redwater tried to host a session, however, it had to be cancelled due to a lack of commitment. We are always looking for opportunities but have not come across anything. Last year we had the RCMP come to the school but that is the extent of our Digital Citizenship. We would love to have some resources to put on our social media and weekly news.</li> </ul>
Sturgeon Composite High School	<p>Sturgeon Composite High School will be hosting the following presentation:</p> <ul style="list-style-type: none"> <li>● March 3, 2023 - <a href="#">The White Hatter</a></li> </ul>





	<ul style="list-style-type: none"> <li>● <i>Cyberbullying, Sexting, Nudes, Intimate Images, and the Law Ages 14+ (Grades 8 - 12)</i></li> </ul>
Sturgeon Heights School	<p><i>Sturgeon Heights School hosted the following presentations:</i></p> <ul style="list-style-type: none"> <li>● <i>October 5, 2022 - <a href="#">Live Different</a></i> <ul style="list-style-type: none"> <li>○ <i>Target audience: Grades 6 - 9</i></li> </ul> </li> <li>● <i>January 24, 2023 - <a href="#">SAIF Society</a></i> <ul style="list-style-type: none"> <li>○ <i>Navigating Cyberspace. Target audience: Elementary Students</i></li> <li>○ <i>Respect and Consent for Junior High Students, Target audience: Junior High Students</i></li> </ul> </li> </ul>
SPVA/MLC/SLC	<p><i>SPVA/MLC/SLC hosted the following presentation:</i></p> <ul style="list-style-type: none"> <li>● <i>October 17-25, 2022 - <a href="#">Twinkl</a></i></li> <li>● <i>Digital Citizenship via Google Classroom, Target audience: Grades 5, 6 &amp; 7</i></li> </ul>





# Media Literacy Week October 24 - 28, 2022

## Kindergarten - Grade 3

### Finding Balance

Saying Goodbye to Technology:  
Transitioning from Digital Activities

[15 minute lesson](#)

[25 minute lesson](#)

### Online Safety

My Online Neighborhood: Staying Safe  
Online

[15 minute lesson](#)

[30 minute lesson](#)

### Choosing Kindness

We the Digital Citizens: Being Respectful &  
Responsible Online

[15 minute lesson](#)

[25 minute lesson](#)

### Critical Thinking

Is Seeing Believing?: Investigating Fake &  
Altered Images

[45 minute lesson](#)

## Grades 4 - 6

### Finding Balance

My Media Balance: Being Informed About  
Media Choices

[15 minute lesson](#)

[45 minute lesson](#)

### Online Safety

Understanding Data Collection: The  
Importance of Managing User Data

[30-60 minute lesson](#)

### Choosing Kindness

What is Cyberbullying?: Appropriate Online  
Behaviours

[15 minute lesson](#)

[45 minute lesson](#)

### Critical Thinking

Reading News Online: Identifying  
Sponsored Content

[15 minute lesson](#)

[45 minute lesson](#)

## Grades 7-9

### Finding Balance

The Pressure to Stay Connected:  
Evaluating Media Habits

[15 minute lesson](#)

[45 minute lesson](#)

### Online Safety

The Value of Privacy: The Currency of  
Personal Information

[60-90 minute lesson](#)

### Choosing Kindness

Dealing with Digital Drama: Avoidance and  
De-escalation

[15 minute lesson](#)

[45 minute lesson](#)

### Critical Thinking

Social Media Algorithms: Their Influence  
on Our Lives

[25 minute lesson](#)

## Grades 10-12

### Finding Balance

How Much is Too Much?: Gaining Control of  
Screen Time

[15 minute lesson](#)

[45 minute lesson](#)

### Online Safety

Confronting Moral Disengagement in  
Sexting: Examining Excuses

[60-90 minute lesson](#)

### Choosing Kindness

Is the Internet Making you Meaner?: Online  
Disinhibition & Cyberbullying

[15 minute lesson](#)

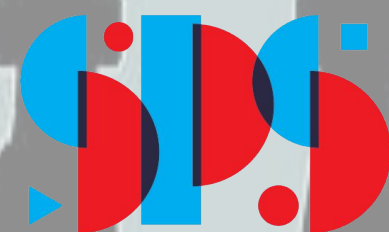
[45 minute lesson](#)

### Critical Thinking

Break the Fake: The Validity of Online  
Information

[75-120 minute lesson](#)

Digital Citizens Day  
October 26, 2022



## Digital and Media Literacy: Support for Parents

There has been an increase in the number of parents asking for support in developing digital and media literacy skills in their children. The following resources from [Common Sense](#) contain different strategies for parents to approach digital and media literacy topics with their children.

### Family Engagement: Conversation Starters for Digital Life

These handouts include discussion topics that coincide with classroom lessons, but the lessons are not required to generate worthwhile discussions between parents and their children.

Kindergarten - Grade 2:

- [Relationship Skills](#)
- [Responsible Decision-Making](#)
- [Self-Awareness](#)
- [Self-Management](#)
- [Social Awareness](#)

Grades 3 - 5:

- [Relationship Skills](#)
- [Responsible Decision-Making](#)
- [Self-Awareness](#)
- [Self-Management](#)
- [Social Awareness](#)

Grades 6 - 8:

- [Relationship Skills](#)
- [Responsible Decision-Making](#)
- [Self-Awareness](#)
- [Self-Management](#)
- [Social Awareness](#)

Grades 9 - 12:

- [Relationship Skills](#)
- [Responsible Decision-Making](#)
- [Self-Awareness](#)

- [Self-Management](#)
- [Social Awareness](#)

### Family Tips to Help Kids

These websites provide tips for parents regarding online practices. At the bottom of each page there is an option to print the tips as a PDF.

Kindergarten - Grade 5:

- [Balance Their Media Lives](#)
- [Boost Their Safety, Privacy and Security](#)
- [Make Friends and Interact Safely Online](#)
- [Post, Comment and Upload Responsibly](#)
- [Spot Fake News and Decode Media Messages](#)
- [Fight Cyberbullying and Other Mean Online Behavior](#) (K-12)

Grades 6 - 12:

- [Balance Their Media Lives](#)
- [Boost Their Safety, Privacy and Security](#)
- [Make Friends and Interact Safely Online](#)
- [Post, Comment and Upload Responsibly](#)
- [Spot Fake News and Decode Media Messages](#)
- [Fight Cyberbullying and Other Mean Online Behavior](#) (K-12)

### Additional Family Activities

These single-page handouts can be given to the students at the end of a lesson and provide information to parents about the topics that have been covered in the classroom. These can also be provided directly to parents to support digital interactions between parents and their children at home. Most handouts include a set of instructions, the setup (to be read aloud) and an activity to complete together.

Kindergarten:

- [Media Balance is Important](#)

Grade 1:

- [Pause and Think Online](#)

Grade 2:

- [We the Digital Citizens](#)

Grade 3:

- [Digital Footprint and Identity](#)
- [Privacy and Security](#)

Grade 4:

- [Digital Footprint and Identity](#)
- [Privacy and Security](#)

Grade 5:

- [Digital Footprint and Identity](#)
- [Privacy and Security](#)

Grades 3 - 5:

- [Cyberbullying, Digital Drama and Hate Speech](#)
- [Media Balance and Well-Being](#)
- [News and Media Literacy](#)
- [Relationships and Communication](#)

Grades 6 - 8:

- [Cyberbullying, Digital Drama and Hate Speech](#)
- [Digital Footprint and Identity](#)
- [Media Balance and Well-Being](#)
- [News and Media Literacy](#)
- [Privacy and Security](#)
- [Relationships and Communication](#)

Grade 7:

- [News and Media Literacy](#)

Grades 9 - 12:

- [Cyberbullying, Digital Drama and Hate Speech](#)
- [Digital Footprint and Identity](#)
- [Media Balance and Well-Being](#)
- [News and Media Literacy](#)
- [Privacy and Security](#)
- [Relationships and Communication](#)

## Additional Resources for Engaging Parents

This [website](#) provides suggestions for schools wishing to include parents and families in digital citizenship activities. This [PDF](#) also provides three steps to creating a successful family engagement program.



**ATE:** February 22, 2023  
**TO:** Board of Trustees  
**FROM:** Shawna Warren, Superintendent  
**ORIGINATOR:** Jonathan Konrad, Deputy Superintendent, Education Services  
Chantelle Cadieux, Lead Teacher, Off-Campus and Dual Credit  
**GOVERNANCE POLICY:** [Policy 700 – Superintendent of Schools](#)  
**ADDITIONAL REFERENCE:** [AP845 – Off-Campus Education](#)  
Assurance Domain – [Learning Supports](#)  
**SUBJECT:** Off-Campus and Dual Credit Update

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**PURPOSE:**

For information.

**BACKGROUND:**

Please find attached, a report regarding the Off-Campus Education and Dual Credit programs offered in the Division’s high schools.

Administration is prepared to respond to questions at the February 22, 2023, Public Board meeting.

**ATTACHMENT(S):**

1. Off-Campus Education and Dual Credit Programming Update





## Off-Campus Education and Dual Credit Programming Update February 2023

Approximately 150 students will access Off-Campus Programming in Dual Credit, RAP (Registered Apprenticeship Program), Work Experience, and/or Green Certificate from September 2022 to August 2023, and this number is growing.

### Dual Credit Program:

Sturgeon Public Schools currently has five MOU's (Memorandum of Understanding) with Olds College, Norquest College, Lakeland College, Northern Lights and NAIT (being the newest partnership of which is unique to Sturgeon Public Schools). Please see the details outlined below:

School:	Course Offering(s):
Olds College	<p>Offers the following courses with the Veterinary Technologist and Assistant Program being the most popular. Courses are online with an Olds College Instructor and students will receive 5 credits for graduation at the 30 level as well as credit for the course at Olds College:</p> <ol style="list-style-type: none"> <li>1. Accounting Principles</li> <li>2. Veterinary Practice: The Team Connections</li> <li>3. Accommodation Management</li> <li>4. Producing Horticulture Crops</li> <li>5. Agriculture Electronics and Control Systems</li> <li>6. Training for Performance</li> <li>7. Applied Ecology</li> </ol>
Norquest College	<p>Offers Psychology 104 to be implemented in Winter 2024 in person with a Norquest Instructor at Sturgeon Composite High School. A hybrid or online option will be looked at for Redwater High School and the Learning Centres. This provides students with credit and transferability to all Colleges and Universities in Alberta for first year students.</p>
Lakeland College	<p>Offers the following courses with Sign Language and the Play Early Development Courses being the most popular:</p> <ol style="list-style-type: none"> <li>1. <u>Play</u> PSI 3075 (5 credits)</li> <li>2. <u>Introduction to Heavy Oil &amp; Gas</u> PRS 1020, PRS2020 &amp; PRS2030 (3 credits)</li> <li>3. <u>Health Safety and Nutrition</u> PSI 3074 (5 credits)</li> <li>4. <u>Introduction to Esthetics</u> PSI 3072 (3 credits)</li> <li>5. <u>Hair Styling</u> HSA 3900, 3406, 3411 (3 credits)</li> <li>6. <u>Basic Energy Principles</u> PSI 3220 (5 credits)</li> <li>7. <u>American Sign Language</u> PSI 3214 (5 credits)</li> <li>8. <u>NEW! GIS and Remote Sensing (Drone Prep - Draft Course Overview)</u> PSI 3305 (5 credits)</li> </ol>





School:	Course Offering(s):
Northern Lights College	<p><i>Offers 4<sup>th</sup> Class Power Engineering.</i></p> <p><i>Possible Junior High Welding Camp funded by the Canadian Welding Bureau to be offered the opportunity to learn how to weld, as well as learn the safety components and beginnings of welding. This is a great way to build on our Welding Cohort with NAIT. This is currently in progress with a potential release for Summer 2023 or Summer 2024.</i></p>
NAIT (Northern Alberta Institute of Technology)	<p><i>Offers the first NAIT Welding Cohort with Sturgeon Public Schools:</i></p> <ul style="list-style-type: none"> <li>• <i>Students earn 30 level credits towards their high school graduation and credit at NAIT for Welding 1000 in the Advanced Welding Program. Students attend online on Tuesdays and Thursdays from 4:00 pm to 6:00 pm with direct instruction from a NAIT Instructor and have a field trip day on campus and other hands-on experiences through demonstrations and presentations throughout the 10-week program.</i></li> <li>• <i>Excellent resume builder and tuition is free for 15 students.</i></li> </ul>

**Off-Campus Program Highlights for 2022-2023:**

- New partnerships in Morinville with RAP students placed at DC's Automotive (Auto Service Technician), Craig's Welding, and GV's Hair Salon, with the potential of growth in new RAP partnerships.
- A Trade Symposium will be held at Sturgeon Composite High School (with Redwater High School students attending) in April where Unions from various Trades will come and present information to students and provide opportunities for students to engage in conversation and complete applications.
- Dow hired a full-time, grade 12 student from Sturgeon Composite High School as a RAP electrician student. These positions are highly competitive and sought after.
- Summer recruiting starts in March 2023 and goes to June 2023 for summer RAP placements. The goal is to place 20 to 30 students within Sturgeon County, Redwater, Fort Saskatchewan, Sherwood Park, Spruce Grove, Morinville, Gibbons and surrounding communities.
- Obtained a \$150,000.00 enhancement grant and a \$50,000.00 start-up grant to allow for technology, furniture, research and growth to reach more students in Dual Credit.
- Future Dual Credit implementation is being discussed for a Heavy Equipment Technology Cohort with NAIT for Fall 2023 in similar fashion to the Welding Cohort being piloted this semester. These cohorts are the first of their kind in Alberta.
- Students from outside the division may fill seats if we expand the invite for Dual Credit cohorts next year. This would begin with the Advanced Welding partnership with NAIT.
- Consistently working on building capacity at each of the 4 high schools within Sturgeon Public Schools, to allow daily access for students to obtain information and enrol in Off- Campus opportunities.







**ATE:** February 22, 2023

**TO:** Board of Trustees

**FROM:** Shawna Warren, Superintendent

**ORIGINATOR:** Jonathan Konrad, Deputy Superintendent, Education Services  
Shelley Greenwood, Director of Learning Services  
Michele Parker, Mental Health and Wellness Coordinator

**GOVERNANCE POLICY:** [Policy 700 – Superintendent of Schools](#)  
[Policy 110 – Welcoming Inclusive, Safe and Healthy Environments](#)  
[Policy 115 – Sexual Orientation and Gender Identities](#)

**ADDITIONAL REFERENCE:** [AP711 – Employee Conduct – Welcoming Inclusive, Safe and Healthy Environments](#)  
[AP712 – Employee Conduct – Sexual Orientation and Gender Identities](#)  
Assurance Domain – Teaching and Leading

**SUBJECT:** Pride Week 2023

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**PURPOSE:**

For information.

**BACKGROUND:**

Sturgeon Public Schools is committed to maintaining safe and caring schools that respect diversity and foster a sense of belonging for all students and staff, including those who identify as sexual or gender minorities.

Within the Division, there are SAFE Contact Cohort of teachers (1 per school) who are the key point person for staff, to facilitate staff learning, be a support to staff when students or their family members are coming out or transitioning and to help develop awareness around relevant Sturgeon Public School Division policies and procedures. The cohort meets at least four times per year. To guide the work, there is also a Steering Committee which supports the cohort meetings. The Steering Committee members consist of:

- Sturgeon School Division Senior Administration Representative or Designate
- Sturgeon School Division Administrator
- Sturgeon School Division Counsellor
- Sturgeon ATA Local Executive Member
- Sturgeon ATA Local Diversity, Equity and Human Rights Committee Chair

All schools are open to creating Gay-Straight Alliance (GSA) groups/clubs which are teacher-supported school-based groups that work to create welcoming, caring, respectful and safe spaces for sexual and gender minority students and their allies in schools. Currently, within the Division there are nine schools that have a group/club of students to continue this work.



Since 2017 Sturgeon Public School Division has celebrated Pride Week to honour diversity and uniqueness. Because Monday, June 5, 2023, is a PD Day, Pride Week will be four days this year and run from Tuesday, June 6 to Friday, June 9, 2023. Each grade in each school historically has a daily classroom activity that celebrates individuality and promotes equity, respect, acceptance, acknowledgement and inspiration for self and others.

Examples of Pride-themed activities across the Division have historically included:

Grades K-4	Grades 5-9	Grades 10-12
<ul style="list-style-type: none"> <li>• Writing and painting inspiration words on rocks</li> </ul>	<ul style="list-style-type: none"> <li>• Painting rocks expressing their own identity</li> </ul>	<ul style="list-style-type: none"> <li>• Pride Cake Walk (version of Musical Chairs)</li> </ul>
<ul style="list-style-type: none"> <li>• Tie dye shirts, socks, and bandanas</li> </ul>	<ul style="list-style-type: none"> <li>• Going on a family colour walk with their family (share photos)</li> </ul>	<ul style="list-style-type: none"> <li>• Pride Lane: Sidewalk chalk; leave a message on "Pride Lane"</li> </ul>
<ul style="list-style-type: none"> <li>• Celebrate with colourful cookies</li> </ul>	<ul style="list-style-type: none"> <li>• Pride Lane: Sidewalk chalk; leave a message on "Pride Lane"</li> </ul>	<ul style="list-style-type: none"> <li>• Read a story about uniqueness and diversity</li> </ul>
<ul style="list-style-type: none"> <li>• Pride-themed door decorating contest</li> </ul>	<ul style="list-style-type: none"> <li>• Word theme door</li> <li>• decorating contest</li> </ul>	<ul style="list-style-type: none"> <li>• Importance of Pride and Why it is in June, Google Stream Post</li> </ul>
<ul style="list-style-type: none"> <li>• Bracelet making using beads or string, and inspirational words</li> </ul>	<ul style="list-style-type: none"> <li>• Google slide about diversity and class discussion</li> </ul>	<ul style="list-style-type: none"> <li>• Decorate fences (Pride colours) around the school</li> </ul>
<ul style="list-style-type: none"> <li>• <i>Proud to Be Me</i> activities</li> </ul>	<ul style="list-style-type: none"> <li>• Class discussions about the meaning of the rainbow colours</li> </ul>	<ul style="list-style-type: none"> <li>• Dressing in colours for Pride during the week</li> </ul>

Administration is prepared to respond to questions at the February 22, 2023, Public Board meeting.

**ATTACHMENT(S):**

1. Context of SOGI Inclusion AB 2023

# The Legal Context of SOGI Inclusion in Alberta

An important part of SOGI-inclusive education is understanding the context in which we are creating policy, improving school environments, and supporting educators. In Alberta, we have laws and policies requiring schools be safe and inclusive for students of all sexual orientations and gender identities.

## Human Rights Law

### Canadian Human Rights Act

- This Act protects people in Canada from discrimination when they are employed by or receive services from the federal government, First Nations governments or private companies that are regulated by the federal government.
- Protected grounds include sexual orientation, gender, gender identity and gender expression.

### Alberta Human Rights Act

- The Act prohibits discrimination in publications, public services (such as schools), tenancy, employment, unions, and associations.
- Gender, gender identity, gender expression and sexual orientation are all protected grounds.

## Education Law and Policy

### Alberta Education Act

- Sections 33(1)(d) and 33(2) of the Education Act requires every school board provide all students and staff with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging; and the board must establish, implement, and maintain a policy to provide such environment.
- Section 35(1) protects the right for students to create a gender and sexuality alliance and requires the designation of a staff member to facilitate its establishment and ongoing operation.

### Government of Alberta Inclusive Education Policy

- School authorities must ensure all children and students have access to meaningful and relevant learning experiences that include appropriate instructional supports, regardless of gender, gender identity, gender expression, and sexual orientation

### ATA Code of Professional Conduct

- A teacher must teach in a manner that respects the dignity and rights of all persons without prejudice as to gender, sexual orientation, gender identity, and gender expression, and must treat students with dignity and respect and be considerate of their circumstances.





**DATE:** February 22, 2023

**TO:** Board of Trustees

**FROM:** Shawna Warren, Superintendent

**ORIGINATOR:** Jonathan Konrad, Deputy Superintendent, Education Services  
Lauren Walter, Manager, Marketing & Communications

**GOVERNANCE POLICY:** [Policy 225 – Board Responsibility and Conduct](#)  
[Policy 700 – Superintendent of Schools](#)

**ADDITIONAL REFERENCE:** [AP220 – Communications](#)  
Assurance Domain – [Local and Societal Context](#)

**SUBJECT:** Communications Report – February 2023

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**PURPOSE:**

For information.

**BACKGROUND:**

The Superintendent is committed to ensuring open, transparent, positive internal and external communications are developed and maintained. In accordance with this commitment, the Superintendent employs a Communications Manager whose primary role is to establish and maintain effective Division and school communication.

The monthly Communications Report for the month of February is included for Trustee information.

Administration is prepared to respond to questions at the February 22, 2023, Public Board meeting.

**ATTACHMENT(S):**

1. Communications Report – February 2023

# Board Memorandum

January 2023 & February 2023



**Sturgeon  
Public Schools**

Dare to reimagine learning

Communications  
Report

# Marketing Goals

As outlined in the 2022/23  
Communications Plan



## 1. SPS BLOG/NEWSLETTER

The blog/newsletter will be used to update parents—as well as the greater community—on the positive things that are happening in the division, such as:

1. Events
2. News
3. Award Wins
4. Projects
5. Initiatives



## 2. TRADITIONAL MEDIA

The aim of this year's Communication Plan is to build connection with other media organizations in our community. Each month, stories will be submitted to Sturgeon County—as well as each Town Administration—highlighting exciting news about our schools. Having local organizations circulate our success stories will contribute to our positive community reputation, while simultaneously promoting our programs.



## 3. WEBSITE UPDATES

The website will be updated so that the format and content are concise, informative, and user friendly. A particular area of improvement will be the individual school sites—which will be made more uniform and easy for current and prospective parents to navigate.

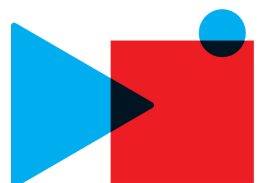


## 4. SOCIAL MEDIA

The goal of our social media is to be more engaging and innovative than ever before. We will post photo and video content daily that:

- A) Reflects our Core Values
- B) Is Engaging
- C) Follows Current Social Media Trends
- D) Utilizes Algorithmic Patterns to Reach a Large Audience

The social media platforms we will be utilizing are:



# Communications in January & February has been focused on:

- The January edition of the Division Newsletter. This edition included: the 2023/24 Registration announcement, all of the Division's Pre-Kindergarten & Kindergarten Open House dates, the announcement of the French Immersion program coming to Sturgeon Composite High School, and other exciting updates.

Aligns with Marketing Goal 1

[View this email in your browser](#)



**February at a Glance**



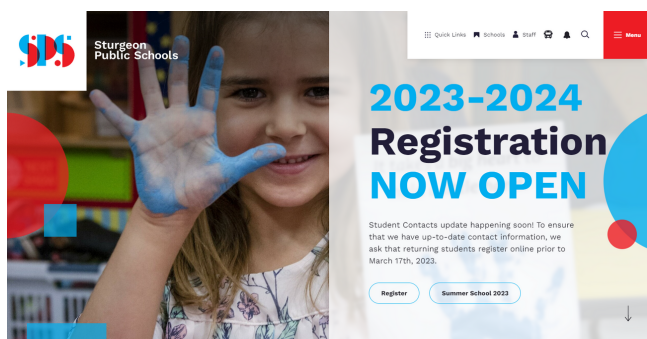
[Show me the January Edition of the Newsletter](#)



# Communications in January & February has been focused on:

- The 2023-2024 Registration Blitz. In collaboration with the SIS team, we utilized all platforms including Powerschool Messenger, the Division Newsletter, social media, the Division website, and the individual school websites to encourage families to register for the 2023/24 school year. In the first two weeks since registration opened, we have received a total of **2,267** registrations.

Aligns with Marketing Goals 1, 3 & 4



Show me



- The creation of the new French Immersion page on our Division website. The new French Immersion page successfully reflects the goals of our Elementary, Junior High, and soon to be High School French Immersion programs. The content also effectively outlines all of the benefits that K-12 students experience from learning a second language.

Aligns with Marketing Goal 3

## French Immersion at Sturgeon Public Schools

The vision of French Immersion at Sturgeon Public Schools (SPS) is to empower non-French speaking students to become bilingual, unlocking the cognitive and social benefits that come with fluency in two languages. Our students will gain proficiency in both French and English, opening up a world of opportunities in international business, travel, and multilingual fields such as diplomacy, international relations, and humanitarian aid. Through our French Immersion Programming, offered at [Ecole Morinville Public School \(EMPS\)](#), [Four Winds Public School \(FWPS\)](#) and beginning the 2023-2024 school year, [Sturgeon Composite High School \(SCHS\)](#), students will have the chance to develop a valuable skill set that will serve them well throughout their academic and professional journeys.



Show me

# Communications in January & February has been focused on:

- Promoting our new Dual Credit Advanced Welding 1000 Course available through our partnership with NAIT. In just two days, our marketing initiatives succeeded in gaining the number of registrations needed to fill the class. To advertise the new program to High School students, we:
  1. Updated the Dual Credit page on each High School's website to include details on the Advanced Welding course.
  2. Created a blog post with details on the course that was shared to our Division website as well as the individual school websites.
  3. Shared a promotional post to all of our social media channels.
  4. Created informative flyers for Sturgeon Composite High School, Redwater School, and both the Sturgeon and Morinville Learning Centres to circulate around the school and in the community.

## Aligns with Marketing Goals 3 & 4

### Register for Welding 1000

Feb 13, 2023



### First Ever NAIT Welding Cohort with Sturgeon Public Schools

Are you looking to boost your high school graduation credits and advance your welding skills? Look no further! Join the first ever NAIT Welding Cohort with Sturgeon Public Schools and earn the following benefits:

- 3, 30-level credits towards your high school graduation
- Credit at NAIT for Welding 1000 in the Advanced Welding program



Show me



Show me

# Communications in January & February has been focused on:

- The creation of the new Indigenous Education & Education for Reconciliation pages on our Division website. These pages now reflect all of the efforts that we as a Division are taking to appreciate, acknowledge, and incorporate Indigenous culture and Indigenous learning practices into our schools.

Aligns with Marketing Goal 3



Show me

## Division Initiatives

### Call to Action Cohort

Each Sturgeon Public School has a lead teacher who participates in the [Call to Action Cohort](#). The Cohort meets regularly to discuss successes and challenges in the schools as well as explore new resources. The Cohort also participates in learning opportunities such as visiting the St Albert Heritage Museum and taking part in the Indigenous Peoples Experience Educators Workshop.

### Blanket Exercises

Blanket Exercise participants take on the roles of indigenous peoples in Canada. Standing on blankets that represent the land, they walk through pre-contact, treaty-making, colonization and resistance. Participants are drawn into the experience by reading scrolls and carrying cards, which ultimately determine their outcomes. By engaging on an emotional and intellectual level, the Blanket Exercise effectively educates and increases empathy. The exercise is followed by a debriefing session in which participants have the opportunity to discuss the experience as a group. This often takes the form of a talking circle.

Sturgeon Public Schools students in Grades 4, 7 and 10 participate in Blanket Exercises. Administrators, teachers and school staff also participate in the exercises.



Show me

# Sturgeon Public in the Media

Aligns with Marketing Goal 2

- February 1, 2023 — Cooking up a Storm  
Redwater Review

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## Upcoming Events

- Pink Shirt Day - February 22nd
- International Women's Day - March 8th
- National SEL Day - March 10th



**DATE:** February 22, 2023

**TO:** Board of Trustees

**FROM:** Shawna Warren, Superintendent

**ORIGINATOR:** Liliana LeVesconte, Associate Superintendent, Corporate Services

**GOVERNANCE POLICY:** [Policy 405 - Budget Development and Transparency](#)

**ADDITIONAL REFERENCE:** [AP 415 - Fiscal Reporting](#)  
 Education Act: Sections 139(1)(2), 143, 180, 183, 184  
 Assurance Domain - [Governance](#)

**SUBJECT:** Monthly Financial Report- January 2023

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**PURPOSE:**

For information.

**BACKGROUND:**

The Board Financial Report for January 2023 is included for Trustee information.

Every month, at the Public Meeting of the Board, as stated in Policy 405 - 2.6 - *“The Board shall receive a financial report of budget and year-to-date revenues and expenditures, along with a variance analysis for the previous month.”*

The Monthly Budget Report includes two new columns to separate Instructional Centralized Supports and Non-budgeted Additional Grants received after the approved budget. The Instructional Centralized Supports include Information Technology, Education Planning, Community Engagement, Curriculum Development, Specialized Learning Support, Program Unit Funding (PUF), Human Resources, Student Health and Wellness, Divisional Professional Development, Divisional Principal and Evergreening.

As of the end of January 2023, the Division’s deficit is \$292k, due to:

- New unbudgeted grants being released, totalling \$631,688 offsetting the anticipated deficit:

Alberta School Councils Engagement (includes unspent funds from prior year)	\$12,416
Dual Credit Programming	\$150,000
Learning Disruption Support (includes unspent funds from prior year)	\$94,542
Low Incidence Support Services (LISS)	\$40,902
Support for Ukrainian Students	\$55,000
Curriculum Planning (unspent funds from prior year)	\$230,465
French as a Second Language	\$48,362

- The Division spent \$220k on capital equipment, using operating dollars. These funds are excluded from the Operating Statement, but will reduce the Unrestricted Surplus.
- Higher than budgeted interest revenue on the deposit accounts.

When excluding the above noted temporary surplus, the Division would have had a deficit of \$1.04M, as opposed to a deficit of \$856k as planned as of January 31, 2023. There are a few unbudgeted expenses, which are detailed below.

When compared to the budget, the actual variances by program:

- Pre-K - 12
  - Revenues are higher than budgeted by \$663k, due to the timing of fee collection, higher than anticipated donations (\$136k) and fundraising revenues (\$44k) and a number of smaller revenue sources.
  - Expenses are tracking close to budget.
- Centralized Instructional Services
  - Revenues are higher than budgeted by \$606k due to the timing of additional First Nation funding for Learning Services; a portion of the interest revenue was allocated to supporting technology upgrades (\$92k).
  - Expenses are higher due to Learning Services expenses taking place over the first 10 months of the year, but anticipating to track closer to budget by the end of year, and additional amortization for the Lofts Boards that were capitalized at year end, but not budgeted (\$163k). The amortization is anticipated to affect the year end deficit.
- Operations & Maintenance
  - Revenue includes additional, unbudgeted Alberta Education funding of \$85,000 to cover the rent for Legal Public School. This amount is offset by a loss on disposal of obsolete surveillance equipment (\$255k), which is anticipated to affect the year end deficit.
  - Expenses are higher than budgeted by \$662k due to \$176k for the SCHS Flood while the insurance funds were received in the 2021-2022 school year, higher than budgeted snow clearing costs (\$105k), and timing of insurance premiums. Many of the expenses in O&M are seasonally high in the winter months.
- Transportation Services
  - Revenue is higher than budgeted due to Transportation fees being collected at the beginning of the year, and additional revenue received for the fuel subsidy program.
  - Expenses are higher than budgeted mainly due to fuel subsidy received being paid out to the bus contractors, contractors costs taking place over 10 months as opposed to 12, the addition of a Bon Accord Route in September 2022, offset by the elimination of 2 routes in August 2022, after the budget cycle.
- System Administration
  - Revenue is higher than budgeted due to additional interest earned on the deposit accounts (\$190k), and unbudgeted \$40k for ASBIE property equity final payout.
  - Expenses are tracking close to budget.



- External Services
  - Revenues are lower than budgeted due to fewer secondments.
  - Expenses are lower than budgeted due to fewer secondments and fewer subs budgeted under this category.
  
- Non-Budgeted Additional Grants
  - Grants were received later in the year but anticipated to be spent by the end of the year.

Administration is prepared to respond to questions at the February 22, 2023, Public Board meeting.

**ATTACHMENT(S):**

1. January 2023 Monthly Financial Report



The Sturgeon Public School Division  
 2022-2023 School Year - January 2023  
 Target Percent - 42%

New

New

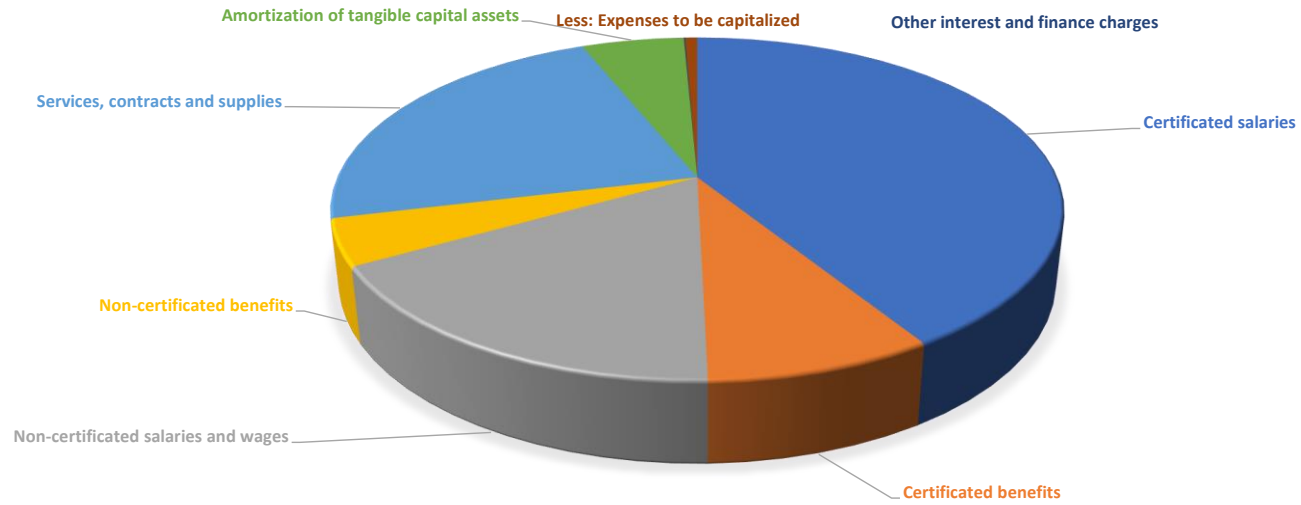
	Pre-K to Grade 12	Instructional Centralized Supports	Operations & Maintenance	Transportation	System Administration	External Services	TOTAL	Non budgeted Additional Grants
<b>REVENUES</b>								
Alberta Education	\$ 16,894,136	\$ 5,832,272	\$ 2,248,275	\$ 2,092,756	\$ 1,120,629	\$ 92,535	\$ 28,280,602	\$ 631,688
Alberta Infrastructure & Amortization	\$ 2,453	\$ 8,436	\$ 1,643,179				\$ 1,654,068	
Other - Government of Alberta	\$ 462,634	\$ -					\$ 462,634	
Federal Government and First Nations	\$ 166,132	\$ 212,410					\$ 378,542	
Fees	\$ 723,809	\$ -		\$ 731,490		\$ 1,500	\$ 1,456,798	
Sales of services and products	\$ 113,947	\$ 405		\$ 950	\$ 1,412	\$ 57,780	\$ 174,494	
Investment income	\$ -	\$ 104,268			\$ 290,660		\$ 394,928	
Gifts and donations	\$ 178,459	\$ -					\$ 178,459	
Rental of facilities	\$ 27,857	\$ 9,166	\$ 25,684			\$ 546	\$ 63,253	
Fundraising	\$ 76,012	\$ -					\$ 76,012	
Other	\$ 160	\$ 723	\$ (160,793)		\$ 40,363		\$ (119,546)	
<b>TOTAL REVENUES</b>	\$ 18,645,600	\$ 6,167,681	\$ 3,756,344	\$ 2,825,196	\$ 1,453,064	\$ 152,361	\$ 33,000,246	\$ 631,688
<b>Approved Budget Revenues</b>	\$ 43,158,454	\$ 13,348,236	\$ 9,291,157	\$ 5,693,792	\$ 2,789,294	\$ 372,178	\$ 74,653,111	
<b>Percent Collected of Budget Received</b>	43.20%	46.21%	40.43%	49.62%	52.09%	40.94%	44.20%	

**EXPENSES**

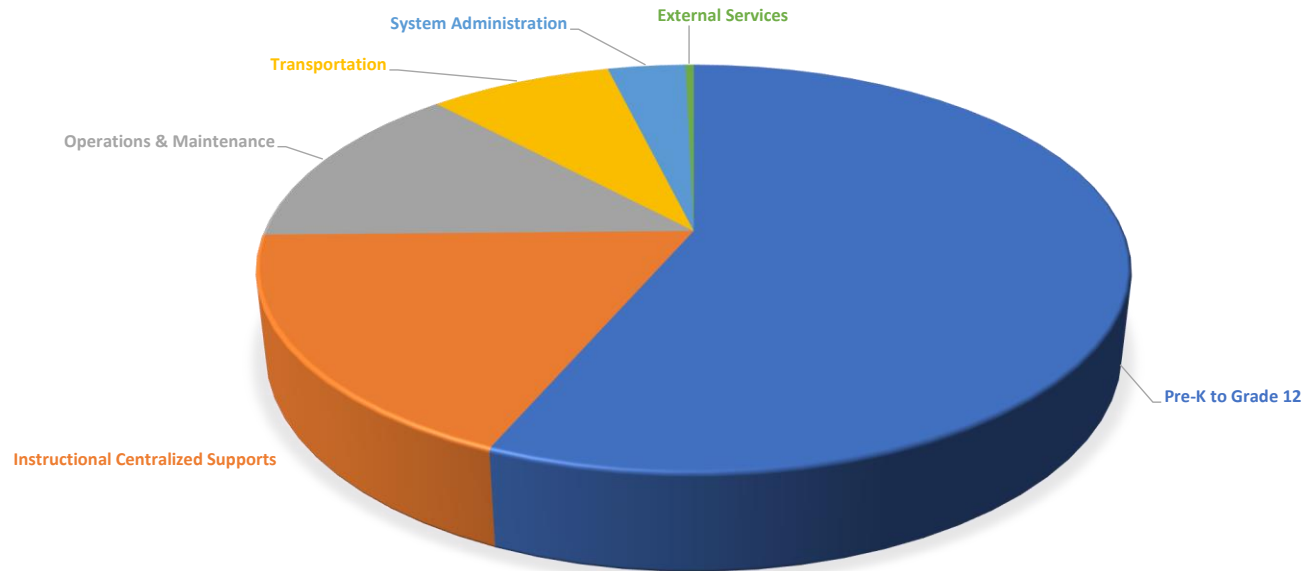
Certificated salaries	\$ 12,487,638	\$ 1,344,879			\$ 145,549	\$ 109,872	\$ 14,087,938	\$ 34,029
Certificated benefits	\$ 2,766,320	\$ 136,267			\$ 12,169	\$ 11,506	\$ 2,926,262	\$ 2,913
Non-certificated salaries and wages	\$ 1,552,771	\$ 2,890,102	\$ 869,062	\$ 72,259	\$ 522,378		\$ 5,906,572	\$ 5,186
Non-certificated benefits	\$ 352,289	\$ 776,415	\$ 233,614	\$ 17,571	\$ 119,304		\$ 1,499,192	\$ 582
Services, contracts and supplies	\$ 2,045,673	\$ 973,109	\$ 1,755,766	\$ 2,647,962	\$ 352,505		\$ 7,775,015	\$ 29,861
Amortization of tangible capital assets	\$ 65,059	\$ 78,869	\$ 1,696,656	\$ 1,015	\$ 12,994		\$ 1,854,593	
Other interest and finance charges	\$ 11,014			\$ 11,376			\$ 22,390	
Less: Expenses to be capitalized	\$ (164,856)	\$ (28,288)	\$ (21,396)	\$ (5,851)			\$ (220,392)	\$ -
<b>TOTAL EXPENSES</b>	\$ 19,115,907	\$ 6,171,351	\$ 4,533,702	\$ 2,744,332	\$ 1,164,899	\$ 121,378	\$ 33,851,569	\$ 72,571
<b>Approved Budget Expenses</b>	\$ 45,556,346	\$ 13,348,236	\$ 9,291,157	\$ 5,693,792	\$ 2,789,294	\$ 372,178	\$ 77,051,003	
<b>Percent Spent of Budget</b>	41.96%	46.23%	48.80%	48.20%	41.76%	32.61%	43.93%	

<b>OPERATING SURPLUS (DEFICIT)</b>	\$ (470,307)	\$ (3,671)	\$ (777,358)	\$ 80,864	\$ 288,165	\$ 30,984	\$ (851,323)	\$ 559,116
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### ACTUAL EXPENSES BY OBJECT



### ACTUAL EXPENSES BY PROGRAM





**ATE:** February 22, 2023

**TO:** Board of Trustees

**FROM:** Shawna Warren, Superintendent

**ORIGINATOR:** Jonathan Konrad, Deputy Superintendent, Education Services  
Robert Litchfield, Director, Technology Services

**GOVERNANCE POLICY:** [Policy 700 – Superintendent of Schools](#)

**ADDITIONAL REFERENCE:** [AP865 – Information and Communication Technology](#)  
Assurance Domain – Learning Supports  
Assurance Domain – Governance

**SUBJECT:** Monthly IT Report – February 2023

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**PURPOSE:**

For information.

**BACKGROUND:**

The Technology Services Team has updated the attached report to be cleaner and provide additional information. If there is additional data the Board would like to see, please forward that information to Jonathan Konrad, Deputy Superintendent.

The Technology Services Team has provided an initial Technology Standards draft document to the principals for their feedback. This document will be used as a guide for which technology should be standard in a classroom/school.

Newly purchased and evergreen equipment continues to arrive and is being prepared for distribution to the schools. This is being done in coordination with the principals to ensure that disruptions are kept to a minimum.

Administration is prepared to respond to questions at the February 22, 2023, Public Board meeting.

**ATTACHMENT(S):**

1. Monthly IT Report – February 2023



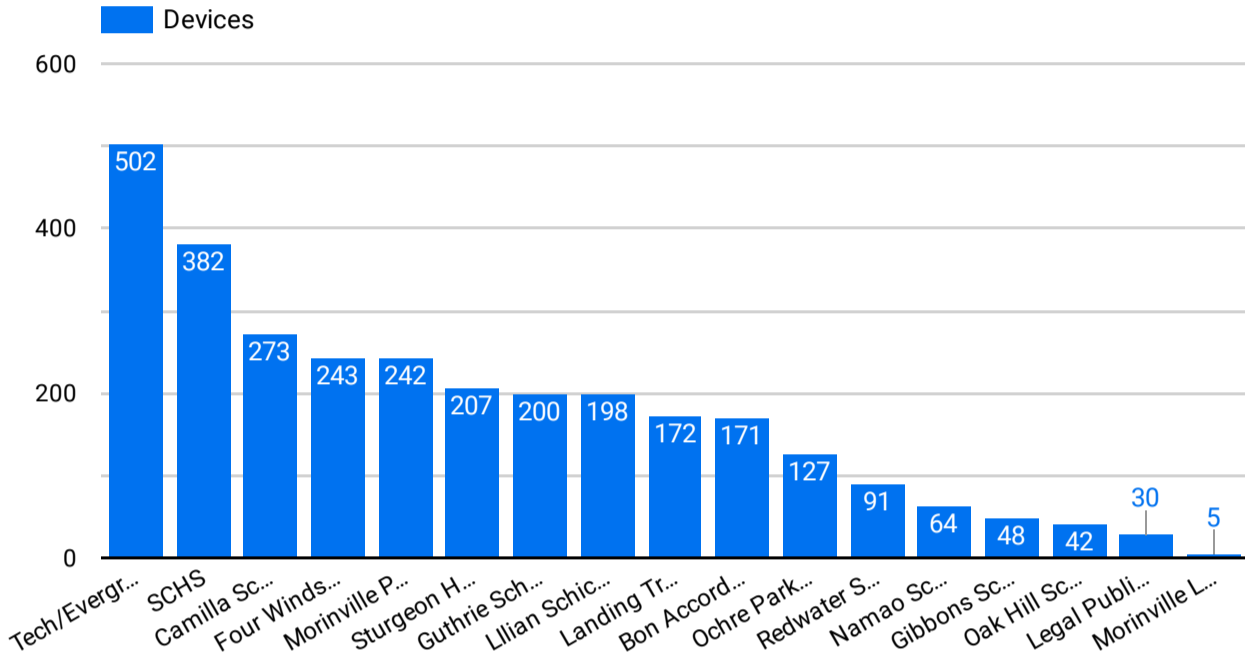
# Monthly Board Report - January Data

## Primary System Availability

99.9% uptime is considered very good, and is what our suppliers support

Google **100 %**    Microsoft **100 %**    PowerSchool **99.91 %**

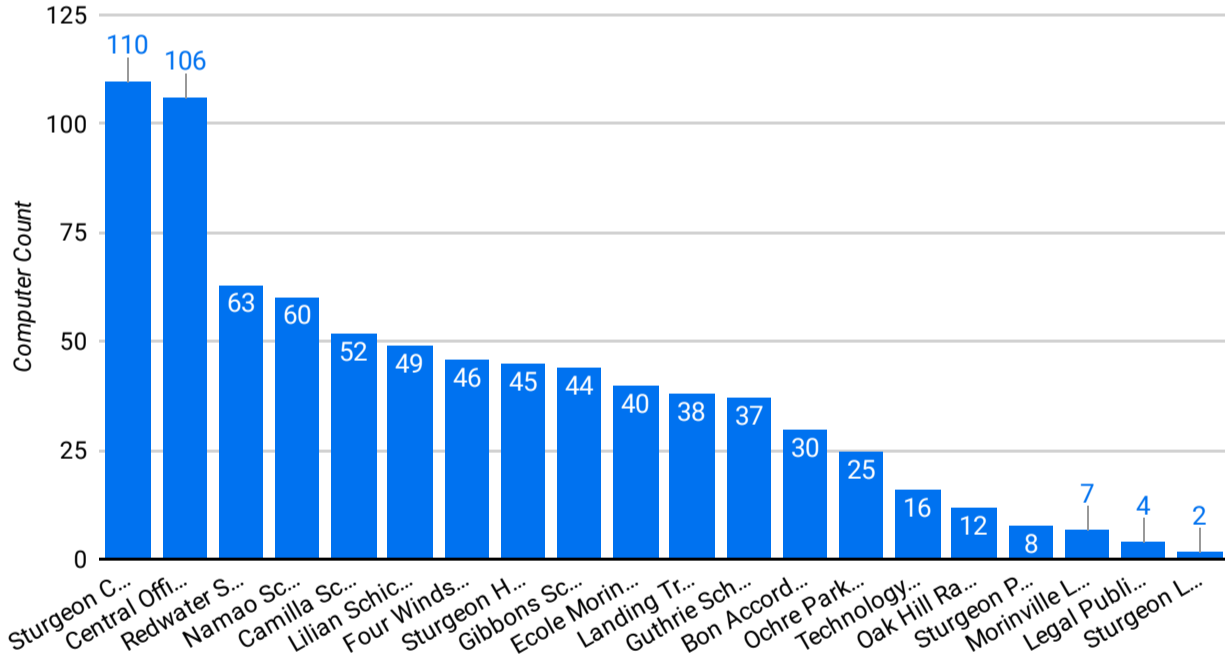
## ChromeBook Fleet



Items listed under Tech/Evergreen consist of repair replacement stock, evergreen replacement stock and stock that has yet to be deployed

Evergreen (Year)	Devices
2026	834
2025	695
2027	623
2024	504
2022	181
2023	161

## Computer Fleet



Items listed under Central Office consist of devices used by CO staff, repair replacement stock, evergreen replacement stock and stock that has yet to be deployed

Evergreen (Year)	Record Count
2019	1
2020	1
2021	6
2022	24
2023	45
2024	309
2025	170
2026	281
2027	18

## Printer Fleet

Printer Group	Total Printed Pages	Percentage Colour	Single Sided	Double Sided	Print Jobs
Sturgeon Heights	35,734	1.14%	12,338	23,396	854
Sturgeon Composite	76,500	0.2%	5,912	70,588	685
Redwater	33,741	1.51%	7,419	26,322	593
Ochre Park	23,571	11.06%	13,425	10,146	1,305
Oak Hill	2,531	40.53%	759	1,772	76
Namao	33,769	1.21%	10,365	23,404	630
Lilian Schick	21,276	5.03%	4,854	16,422	802
Leaning Centers	37,572	1.52%	10,632	26,940	583
Guthrie	23,112	4.89%	9,626	13,486	652
Gibbons	22,083	1.67%	4,987	17,096	471
Ecole Morinville	33,876	0.95%	10,770	23,106	669
Central Office	4,009	11.48%	991	3,018	247
Camilla	44,210	3.85%	10,206	34,004	818
Bon Accord	23,013	4.71%	11,417	11,596	1,003

Trees Consumed  
**53.25**

CO2 Produced (kg)  
**5,635.7**

Equivalent Bulb Hours  
**352,861.6**

Note: Four Winds School is excluded from the printer report as it is managed separately



**DATE:** February 22, 2023

**TO:** Board of Trustees

**FROM:** Shawna Warren, Superintendent

**ORIGINATOR:** Superintendent's Office  
Liliana LeVesconte, Associate Superintendent, Corporate Services

**GOVERNANCE POLICY:** [Policy 405 – Budget Development and Transparency](#)  
[Policy 700 – Superintendent of Schools](#)

**ADDITIONAL REFERENCE:** *Education Act: Section 139(1)(2),  
Freedom of Information and Protection of Privacy Act*  
Assurance Domains – [Learning Supports & Governance](#)

**SUBJECT:** 2022-2023 Superintendent Discretionary Fund

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**PURPOSE:**

For information.

**BACKGROUND:**

As part of the budget process, a certain amount of dollars are allocated annually in a budget section titled “Superintendent Discretionary”. For the 2022-2023 school year, the total budgeted dollar amount allocated in the Superintendent’s Discretionary Fund is \$800,000.

The Superintendent’s Discretionary Fund is a dollar amount set aside to support schools with additional staffing requirements that arise after the budget has been approved. At the August 24, 2022, Public Board Meeting, May 2022 to July 2022 Superintendent Discretionary spending was reported which included an additional 3.25 teacher FTE and 1.4 CUPE FTE totalling \$400,830.00.

At the September 28, 2022, Public Board Meeting, the August 31, 2022 – September 21, 2022, Superintendent Discretionary spending was reported which included an additional 1.45 teacher FTE totalling \$150,510.00.

At the October 26, 2022, Public Board Meeting, the September 22 – October 21, 2022, Superintendent Discretionary spending was reported which included an additional 0.8 teacher FTE totalling \$83,040.00.

At the November 23, 2022, Public Board Meeting, the October 22 – November 16, 2022, Superintendent Discretionary spending was reported which included a corrected FTE retroactive to the beginning of the school year, additional CUPE FTE and additional GEC FTE totalling \$74,764.80.

On November 7, 2022, the Division received \$129,420.00 in Supplemental Enrolment Growth Funding for the 2022-2023 school year, which was added to the Superintendent Discretionary Budget.

At the December 21, 2022, Public Board Meeting, the November 17 – December 14, 2022, Superintendent Discretionary spending was reported which included an additional 0.42 Teacher FTE and resources totalling \$35,407.60.



At the January 25, 2023, Public Board Meeting, the December 15, 2022 – January 19, 2023, Superintendent Discretionary spending was reported which included an additional 1.3 teacher FTE totalling \$135,355.00.

**UPDATE:**

January 20, 2023 – February 15, 2023, the following additional staffing FTE and resources have been added to schools using Superintendent Discretionary Fund dollars:

- École Morinville Public – Additional FTE for part-time French Immersion teacher to provide leadership to the French Immersion team for the remainder of the school year.
- Guthrie School – Additional administration time to rebuild framework for Makerspace/STEAM programming for the 2023-2024 school year.

February 14, 2023, the Division received a second payment of \$8,280 in Supplemental Enrolment Growth Funding for the 2022-2023 school year.

Budget Item Description	# FTE	Avg Salary & Ben	Cost	Date	Totals
<b>Direct staffing to schools (K- 12)</b>					
<u>Teachers</u>					
ÉMPS	0.08		\$ 7,785	Sunday, February 6, 2022	
Guthrie	0.25		\$ 25,950	Friday, January 27, 2023	
Landing Trail	0.50		\$ 51,900	Thursday, January 19, 2023	
ÉMPS	0.50		\$ 51,900	Monday, January 16, 2023	
Gibbons	0.30		\$ 31,555	Tuesday, January 3, 2023	
Four Winds	0.425		\$ 29,337	Tuesday, November 22, 2022	
Guthrie	0.1		\$ 10,380	Retroactive to August 26, 2022	
Redwater	0.8		\$ 83,040	Monday, Oct 4, 2022	
Gibbons	0.12		\$ 12,456	Friday, September 16, 2022	
Redwater	0.63		\$ 65,394	Thursday, September 1, 2022	
Gibbons	0.7		\$ 72,660	Thursday, September 1, 2022	
Gibbons	0.6		\$ 62,280	Tuesday, May 24, 2022	
ÉMPS	1.0		\$ 103,800	Tuesday, May 31, 2022	
LS	0.5		\$ 46,710	Monday, June 27, 2022	
FWPS	0.2		\$ 20,760	Friday, July 1, 2022	
Guthrie	1.0		\$ 103,800	Tuesday, May 10, 2022	
<b>Total</b>	<b>7.65</b>	<b>\$103,800.00</b>			<b>\$779,707.20</b>
<b>Direct staffing to schools (K- 12)</b>					
<u>CLJPE</u>					
EA OLEP	0.184	\$48,700.00	\$8,960.80	Friday, October 14, 2022	
SCHS Office Clerk	1	\$49,200.00	\$49,200.00	Wednesday, May 25, 2022	
LS Library Tech	0.4	\$35,700.00	\$14,280.00	Monday, June 27, 2022	
<b>Total</b>	<b>1.58</b>				<b>\$72,440.80</b>
<b>Other</b>					
Human Resources Advisor	\$0.80		\$55,424.00	Friday, October 14, 2022	
Musical Instruments for Legal Public School			\$6,070.60	Thursday, December 8, 2022	
<b>Total</b>					<b>\$61,494.60</b>
<b>Total Costs</b>					<b>\$913,642.60</b>
Alberta Ed. Supplemental Enrolment Growth Funding				Tuesday, February 14, 2023	<b>\$8,280.00</b>
Alberta Ed. Supplemental Enrolment Growth Funding				Tuesday, November 8, 2022	<b>\$129,420.00</b>
<b>Total budget remaining</b>					<b>\$24,057.40</b>

Administration is prepared to respond to questions at the February 22, 2023, Public Board meeting.

**ATTACHMENT(S):**

Not applicable.



**DATE:** February 22, 2023  
**TO:** Board of Trustees  
**FROM:** Janine Pequin, Trustee  
**GOVERNANCE POLICY:** [Policy 235 – Conduct of Board Meetings](#)

**SUBJECT:** Trustee Report – February 2023

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**PURPOSE:**

For information.

**BACKGROUND:**

The following are recent events, functions and meetings attended by the Trustee:

- Feb 1 Teacher Board Advisory Committee Meeting
- Feb 8 Transportation Committee Meeting
- Feb 8 Committee of the Whole Meeting
- Feb 15 Town of Redwater Meeting
- Feb 17 Principal Redwater School Meeting
- Feb 17 Ochre Park 40<sup>th</sup> Birthday Assembly
- Feb 22 Public Board Meeting
- Feb 22 Advocacy Committee Meeting
- Feb 22 TEBA
- Feb 23 Redwater Chamber of Commerce
- Feb 24 Zone 2/3
- Feb 27 Student Advisory Committee Meeting
- Feb 27 Ochre Park School Council Meeting
- Feb 27 Redwater School Council Meeting





**DATE:** February 22, 2023  
**TO:** Board of Trustees  
**FROM:** Cindy Briggs, Trustee Ward 2  
**GOVERNANCE POLICY:** [Policy 235 – Conduct of Board Meetings](#)

**SUBJECT:** Trustee Report – February 2023

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**PURPOSE:**

For information.

**BACKGROUND:**

The following are recent events, functions and meetings attended by the Trustee:

- February 8- Transportation Committee Meeting
- February 8- Committee of the Whole Meeting
- February 13- Community Services Advisory Board Meeting (CSAB).
- February 15- Redwater Town Council Meeting
- February 16- Bus Contractors Meeting
- February 22- Public Board Meeting, Advocacy Committee Meeting, Building and Maintenance Committee Meeting
- February 23- Legal Chamber Meeting
- February 24- Community Breakfast Bon Accord Community School
- February 27- Lilian Schick School Council and RPA Meeting
- February 28- Bon Accord Community School Council and Program Support Society meeting



**DATE:** February 22, 2023  
**TO:** Board of Trustees  
**FROM:** Trish Murray-Elliott, Trustee  
**GOVERNANCE POLICY:** [Policy 235 – Conduct of Board Meetings](#)

**SUBJECT:** Trustee Report – February 2023

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**PURPOSE:**

For information.

**BACKGROUND:**

The following are recent events, functions and meetings attended by the Trustee:

- Teacher Board Advisory Committee Meeting, Feb. 1
- Sturgeon Heights School, Reading to Grades 4 and 5, Feb. 7
- Transportation Committee Meeting, Feb. 8
- Committee of the Whole Meeting, Feb. 8
- PSBC Dinner and Speaker, Feb. 9
- PSBC Business Meeting, Feb. 10
- Meeting with Town of Redwater Council, Feb. 15
- Bus Contractors Meeting, Feb. 16
- Sturgeon Composite High School, School Council Meeting, Feb. 21
- Public Board Meeting, Feb. 22
- Advocacy Committee Meeting, Feb. 22
- Building and Maintenance Committee Meeting, Feb. 22
- Audit, Finance and Human Resource Committee Meeting, Feb. 22
- ASBA Strategic Thinking PD, Feb. 23
- Student Advisory Committee Meeting, Feb. 27
- Sturgeon Heights School, School Council Meeting, Feb. 27



**DATE:** February 22, 2023  
**TO:** Board of Trustees  
**FROM:** Stacey Buga, Trustee  
**GOVERNANCE POLICY:** [Policy 235 – Conduct of Board Meetings](#)

**SUBJECT:** Trustee Report – February 2023

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**PURPOSE:**

For information.

**BACKGROUND:**

The following are recent events, functions and meetings attended by the Trustee:

- Advocacy Committee Meeting (*February 23*)
- ASBA Coffee Conversations (*February 28*)
- ASBA Zone 2/3 virtual (*February 24*)
- ATA Negotiation Committee Meeting (*February 23*)
- Audit, Finance, and Human Resources Committee Meeting (*February 22*)
- Building and Maintenance Committee Meeting (*February 22*)
- Committee of the Whole Meeting (*February 8*)
- ÉMPS School Council (*February 6*)
- First Nations' Educators Conference (*February 1 & 2*)
- Four Winds School Council (*February 16*)
- Four Winds science fair (*February 17*)
- Bus Contractors Meeting (*February 16*)
- Legal Chamber AGM (*February 23*)
- Public Board Meeting (*February 22*)
- SPVA/Learning Centre school council (*February 14*)
- Student Advisory Committee Meeting (*February 27*)
- Town of Redwater Meeting (*February 15*)
- Transportation Committee Meeting (*February 8*)



**DATE:** February 22, 2023  
**TO:** Board of Trustees  
**FROM:** Tasha Oatway-McLay, Trustee Ward 6  
**GOVERNANCE POLICY:** [Policy 235 – Conduct of Board Meetings](#)

**SUBJECT:** Trustee Report – February 2023

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**PURPOSE:**

For information.

**BACKGROUND:**

The following are recent events, functions and meetings attended by the Trustee:

- Guthrie School Council
- Committee of the Whole
- PSBC
- Meeting with Town of Redwater
- Public Board Meeting
- Student Advisory Committee Meeting
- Namao School Council



**DATE:** February 22, 2023  
**TO:** Board of Trustees  
**FROM:** Joe Dwyer, Committee Chair  
**GOVERNANCE POLICY:** [Policy 230 – Board Committees](#)  
**ADDITIONAL REFERENCE:** [Policy 225 – Board Responsibility and Conduct](#)  
[Policy 405 – Budget Development and Transparency](#)  
[Policy 500 - Transportation](#)  
[Administrative Procedure 550 – Contract Bus Service](#)  
[Board Procedures Regulation 82/2019](#)  
[Education Act: Section 34, 51, 52\(1\)\(b\)](#)  
Assurance Domain - [Governance](#)

**SUBJECT:** Transportation Committee

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**PURPOSE:**

For information.

**BACKGROUND:**

The Transportation Committee makes recommendations to the Board regarding matters related to student transportation. The Committee recommends and reviews policies related to student transportation matters. The Committee also liaises with bus contractors on governance issues.

**REPORT SUMMARY:**

The Transportation Committee held a meeting on February 8, 2023. The following is a summary of that meeting:

- Administration presented potential bus stops elimination in order to reduce ride times;
- Administration provided additional information on Outside Boundary Riders; and
- Bus Driver Appreciation Day – Bus Contractor and Operator Appreciation Luncheon May 3, 2023, from 11:30 a.m. – 1:00 p.m.

The Bus Contractors meeting was held on February 16, 2023. The following is a summary of that meeting:

- Upcoming RFP Process and timelines;
- Proposed draft changes to the bus contractor agreement; and
- Proposed Schedule A for 2023-2024.

The Committee Chair is prepared to respond to questions at the February 22, 2023, Public Board meeting.



**DATE:** February 22, 2023

**TO:** Board of Trustees

**FROM:** Committee Members

**GOVERNANCE POLICY:** [Policy 230 – Board Committees](#)  
[Policy 230 – Appendix E – Teacher Board Advisory Committee \(TBAC\)](#)

**ADDITIONAL REFERENCE:** *Board Procedures Regulation 82/2019*  
*Education Act: Sections 34, 51, 52(1)(b)*  
*Assurance Domains – [Governance and Local & Societal](#)*

**SUBJECT:** Teacher Board Advisory Committee (TBAC)

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**PURPOSE:**

For information.

**BACKGROUND:**

The Teacher Board Advisory Committee is comprised of members of the Board of Trustees and Senior Executive. This Committee meets with representatives of the teaching staff throughout the school year to discuss and receive feedback on proposed changes to Board policy and regulations concerning teachers’ working conditions and requests for changes to Board policy and regulations by the Alberta Teachers’ Association Local.

**REPORT SUMMARY:**

The Teacher Board Advisory Committee (TBAC) held a meeting on February 1, 2023. The only agenda item brought forward was the 2024/2025 School Calendar. Feedback will be brought forward at the March Public Board meeting when the 2024/2025 School Calendar is discussed.

Members of the Teacher Board Advisory Committee are prepared to respond to questions at the February 22, 2023, Public Board meeting.



**DATE:** February 22, 2023

**TO:** Board of Trustees

**FROM:** Shawna Warren, Superintendent

**ORIGINATOR:** Shawna Warren, Superintendent  
Liliana LeVesconte, Associate Superintendent, Corporate Services  
Amy Hebert, Manager, Transportation Services

**GOVERNANCE POLICY:** [Policy 200 – Attendance Areas](#)

**ADDITIONAL REFERENCE:** *Alberta Education Funding Manual for School Authorities*  
*Education Act: Sections 3(1), 4(1)(8), 7(1), 11(1), 13(1)*  
Assurance Domain – [Governance](#)

**SUBJECT:** Attendance Areas 2023-2024

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**PURPOSE:**

For approval. Motion required.

**RECOMMENDED MOTION:**

- a) That, effective the 2023-2024 school year, the Board of Trustees approve:
  - a. The creation of a Legal Attendance Area for Pre-Kindergarten to Grade 4; and
  - b. Changes to current attendance areas for Bon Accord, Camilla, Gibbons, Morinville, Namao, Redwater and Sturgeon Heights.
 as presented at the February 22, 2023, Public Board Meeting.

**BACKGROUND:**

**Attendance Areas**

A board shall direct a resident student of the board to enrol in and attend a particular school operated by the board (Education Act, Section 10(1)).

[Policy 200 Attendance Areas](#), states that resident students are designated to attend schools in attendance areas as established by the Board:

- While resident students are designated to attend schools in attendance areas established by the Board, educational or programming needs of students or student/parent preferences may warrant consideration of allowing attendance at a school other than the designated school.
- Resident students may register in schools other than their designated school providing there are sufficient resources and facilities available to accommodate the student. Resident students may register in Programs of Choice (e.g. Logos, French Immersion) at Division schools.





- When a student attends a school outside a designated attendance area, transportation may become the parent(s)/ guardian(s)/ independent student’s responsibility.

Sturgeon Public School Division Attendance Areas have not been updated since the Division gained access to both the Town of Morinville and the Town of Legal in 2011; the current Attendance Areas reflect the Board approved attendance areas prior to the addition of the two towns to our School Division Attendance Boundary.

All proposed attendance areas have the boundary lines running through fields rather than down roadways wherever possible. This would help to reduce the conflict between people living across the road from each other and residing in different catchments.

Administration has proposed boundaries that follow natural boundary lines, such as rivers, and provide more clear internal attendance boundary lines. The attendance areas changes have also been established to support transportation services' current routing and were created with minimal family disruption.

In summary, if the Board approves the proposed attendance areas changes and the students remain at their current school locations for the upcoming 2023-2024 school year:

1. New Legal Attendance Area (Pre-K-Grade 4 only):
  - a) There would be three students who would change from Designated School to School of Choice to attend Bon Accord Community School (BACS). This means that, as per policy 200, the students may continue to attend BACS for the 2023-2024 school year providing there are sufficient resources and facilities available to accommodate the student(s) and transportation may become the parent(s)/ guardian(s)/ independent student’s responsibility (please see notes below regarding transportation for Legal Attendance Area).
2. With the changes in the attendance boundary lines across other designated school catchments:
  - a) There would be 12 students who would change from School of Choice to Designated School to continue at their current school; seven of these students are currently accessing transportation services; and
  - b) There would be five students who would change from Designated School to School of Choice to continue at their current schools; all five are currently accessing transportation services.

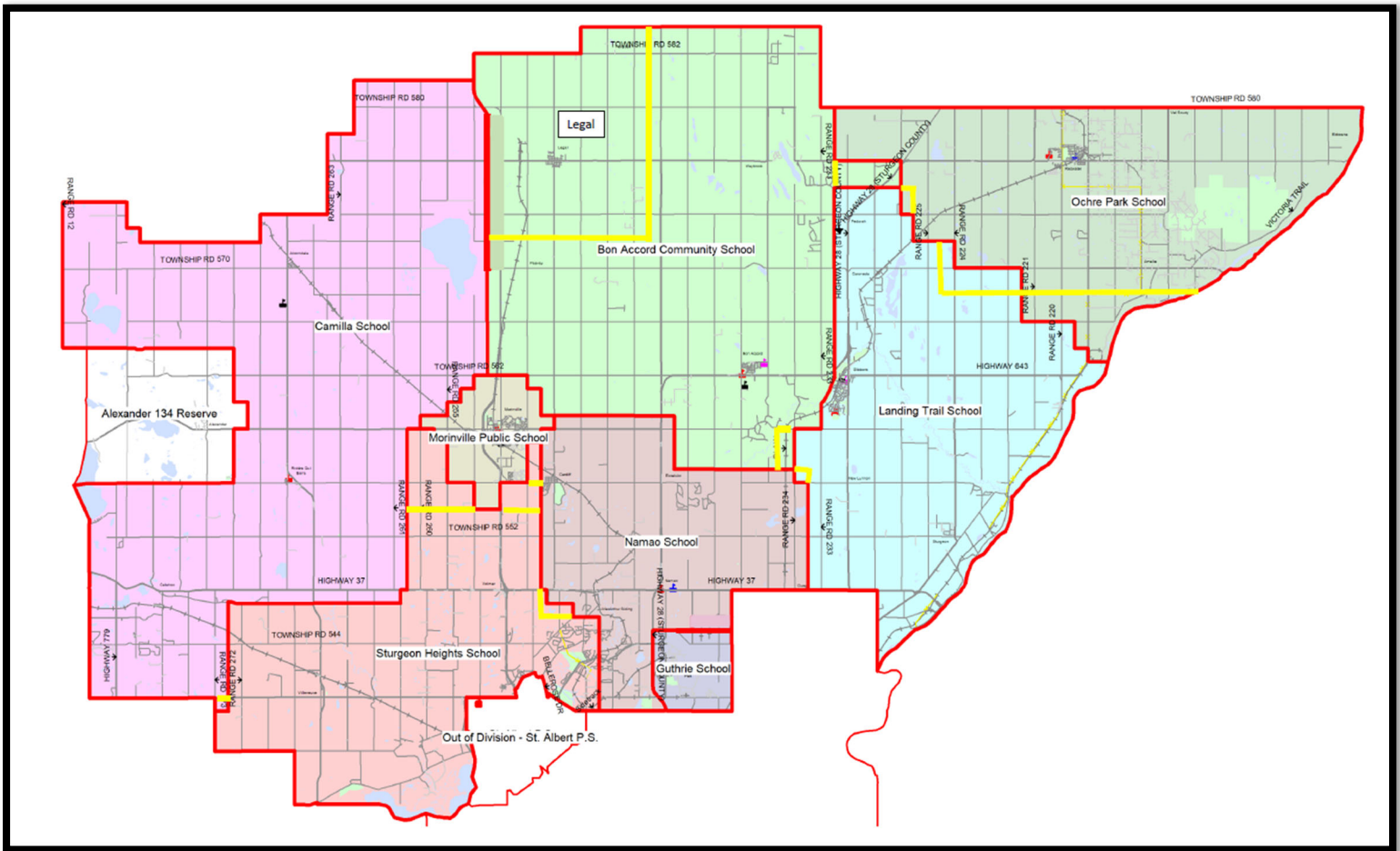
Administration is prepared to respond to questions at the February 22, 2023, Public Board meeting.

**ATTACHMENT(S):**

1. 2023-2024 Attendance Boundary Recommendations.

## 2023-2024 Attendance Areas Proposed Changes February 22, 2023

Division Map with Proposed Attendance Area Changes for 2023-2024



*\*Yellow lines are proposed attendance boundary changes*

### Utilization Rates based on January 5, 2023, Frozen Count - 2022-2023 Enrolment

School	Capacity	22-23 Enrolment Headcount (Frozen Count)	Utilization rate	*Adjusted Utilization for Severe
BACS	325	239	62.8%	76%
Legal Public	57	30	52.6%	74%
Lilian Schick	387	221	60.7%	61%
ÉMPS	724	530	73.2%	74%
FWPS	545	453	86.2%	88%
Camilla	640	517	75%	82%
St. Heights	518	461	89%	93%

*\*Alberta Education has confirmed that Code - Severe - gets 3 times the space*

## Enrolment and Capture Rates

Monthly enrolment reporting for January 26, 2023:

School	Enrolment	Grade Configuration
Bon Accord Community School	240	Pre-K to Grade 4
Legal Public School	15	Pre-K to Grade 4
Lilian Schick School	227	Grades 5 - 9
École Morinville Public School	533	Pre-K to Grade 4
Four Winds Public School	448	Grades 5 - 9
St. Heights School	467	Kindergarten - Grade 9
Camilla School	517	Pre-K to Grade 9

### Capture Rates - Based on September 30, 2022, Enrolment Count

**BACS** – (4x4) (Currently the Town of Legal is in the Bon Accord Attendance Area)

- **BACS** captured **39%** of the students living in the Bon Accord catchment for 21-22
- **BACS** captured **45%** of the students living in the Bon Accord catchment for 22-23
  - o **62** K-4 Regular Program students are currently attending other SPS schools
    - 14 ÉMPS
    - 4 Camilla
    - 3 St. Heights
    - 15 Namao
    - 3 Guthrie
    - 8 Gibbons
    - 7 Redwater
    - 8 Legal Public School

**Lilian Schick** – (4x4) (Currently the Town of Legal is in the Bon Accord Attendance Area)

- **LS** captured **41%** of the students living in the catchment for 21-22 both regular program and LOGOS
- **LS** captured **34%** of the students living in the catchment for 22-23 both regular program and LOGOS
  - o **75** 5-9 Regular Program students are currently attending other SPS schools
    - 26 Gibbons
    - 24 FWPS
    - 22 Namao
    - 1 Guthrie
    - 2 Redwater

### École Morinville Public School

- **ÉMPS** captured **48%** of the students living in the catchment for 21-22 both regular program and French Immersion.
- **ÉMPS** captured **50%** of the students living in the catchment for 22-23 both regular program and French Immersion.
  - o **14** K-4 Regular Program students are currently attending other SPS schools
    - 2 Legal Public
    - 2 Camilla
    - 3 St. Heights
    - 6 Namao
    - 1 Guthrie

## Four Winds Public School

- **FWPS** captured **41%** of the students living in the catchment for 21-22 both regular program and French Immersion (which has increased since the opening of the new school: 18/19 – 33%, 19/20 – 38%, 20/21 – 38%)
- **FWPS** captured **44%** of the students living in the catchment for 22-23 both regular program and French Immersion
  - **13** Grades 5-9 Regular Program students are currently attending other SPS schools
    - 8 Namao
    - 1 St. Heights
    - 3 Guthrie
    - 1 Camilla

## St. Heights

- **St. Heights** captured **40%** of the students living in the catchment for 21-22 regular program
- **St. Heights** captured **26%** of the students living in the catchment for 22-23 regular program
  - **70** K-9 Regular Program students are currently attending other SPS schools
    - 4 ÉMPS
    - 24 Camilla
    - 39 Namao
    - 3 Guthrie

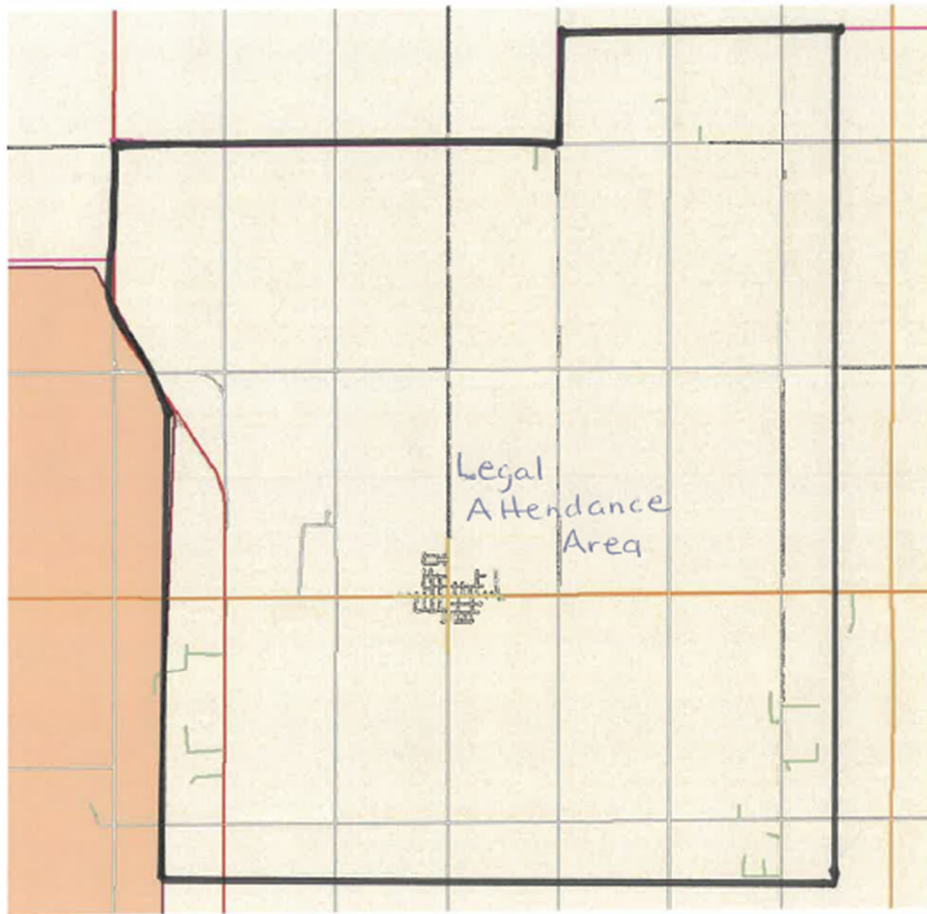
## Camilla

- **Camilla** captured **79%** of the students living in the catchment for 21-22 regular program
- **Camilla** captured **73%** of the students living in the catchment for 22-23 regular program
  - **20** Pre-K-9 Regular Program students are currently attending other SPS schools
    - 4 ÉMPS
    - 14 St Heights
    - 2 Namao

## Legal Public School

- **LPS** captured **3%** of the students living in the catchment for 22-23.
- **249** Kindergarten to Grade 4 aged students are currently living in the Legal Public School Attendance Area (Proposed Attendance Area)
  - **12** K-4 Regular Program students are currently attending other SPS schools
    - 3 BACS
    - 6 ÉMPS
    - 2 Camilla
    - 1 St. Heights

**NEW PROPOSED Legal Attendance Area for Pre-Kindergarten to Grade 4 ONLY**



Legal Attendance Area

**One year ago, at the February 23, 2022, Public Board Meeting:**

The Board of Trustees approved that, effective the 2022/2023 School Year, the Bon Accord Catchment boundary (Attendance Area) would be applied.

Resident students may register in schools other than their designated school providing there are sufficient resources and facilities available to accommodate the student. Resident students may register in Programs of Choice (e.g. Logos, French Immersion) at Division schools. When a student attends a school outside a designated attendance area, transportation may become the parent(s)/guardian('s)/ independent student's responsibility (Policy 200 – Attendance Areas).

Currently, if there is room and resources at École Morinville Public and Four Winds Public Schools, because transportation is available, Town of Legal families may choose to attend the Morinville schools but are charged the Choice Rider Transportation Fee to attend. (This does not include French Immersion students).

## Where Legal Attendance Area Students Currently Attend for Regular Programming

Based on January 26, 2023 Enrolment Report

Student Counts by Grade of Where Study Area Residents Attend																	
Program: Regular																	
Study Area: Legal Attendance Area Boundary 23-24																	
Year: 2022-23																	
Sum of All Study Components																	
School of Attendance	Enrolment														Subtotals		
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	PK-4	5-9	10-12
Sturgeon Composite High School	0	0	0	0	0	0	0	0	0	0	0	9	9	6	0	0	24
Four Winds Public School	0	0	0	0	0	0	7	3	1	5	4	0	0	0	0	20	0
Legal Public School	0	2	0	3	2	1	0	0	0	0	0	0	0	0	8	0	0
Ecole Morinville Public	0	0	2	0	3	1	0	0	0	0	0	0	0	0	6	0	0
Lilian Schick School	0	0	0	0	0	0	0	2	2	1	1	0	0	0	0	6	0
Camilla School	0	0	0	1	0	1	0	0	0	0	0	0	0	0	2	0	0
Bon Accord Community School	0	0	0	0	1	2	0	0	0	0	0	0	0	0	3	0	0
Sturgeon Heights School	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0
<b>Total by Grade</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>3</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>7</b>	<b>8</b>	<b>5</b>	<b>22</b>	<b>26</b>	<b>24</b>

### French Immersion - Division Program

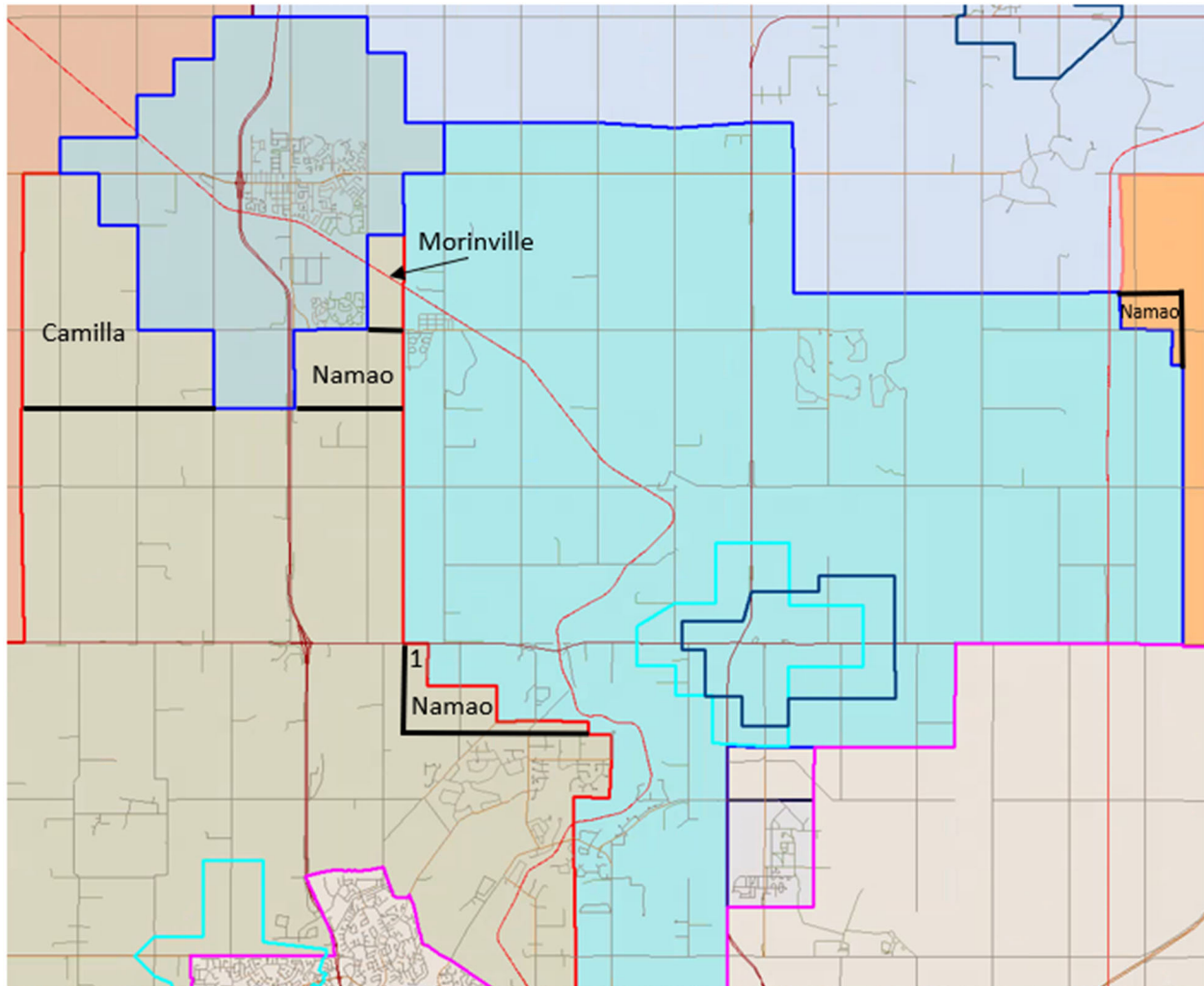
7 Legal Attendance Area students attend Morinville Schools for French Immersion programming = 2 ÉMPS, 5 FWPS

### Transportation

Transportation Services for the 2023-2024 school year for Legal Public School are still in the planning stages. Administration is working to ensure there will be Transportation Services for Legal Public School students for the upcoming school year and will bring forward information as part of the 2023-2024 budget process.



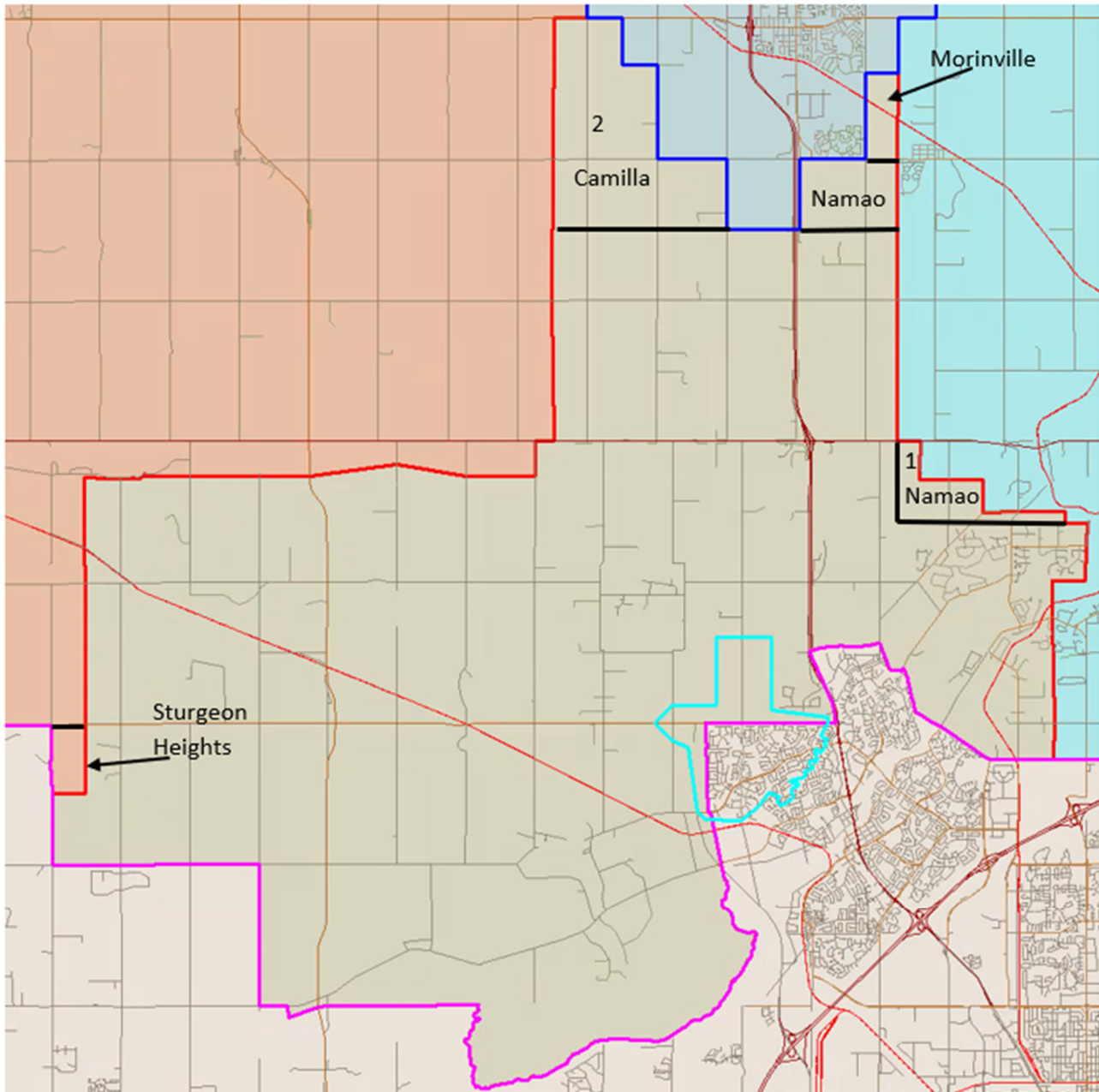
## Namao Attendance Area



The changes presented create 2 squared corners in the Northeast and Southwest sections of the Namao Attendance Boundary.

- Part of Sturgeon Heights would become Namao
  - This is in the Southwest corner of the boundary. The West boundary line would continue South across Hwy 37 and connect to the South boundary line to create a more defined boundary between Hwy 37 and Twp Rd 544. **1 student in grade 1 at Sturgeon Heights would become a School of Choice rider to continue at Sturgeon Heights, rather than a Resident rider. If this change was implemented the SH route would become shorter, and the SCHS bus would be picking the student up to attend at Namao instead with no routing changes.**
  - This is also on the West side of the boundary which would connect Morinville and Namao along Cardiff Road, removing the small section of Sturgeon Heights. **No students would be affected by this change.**
- Part of Gibbons would become Namao
  - **No students would be affected by this change.**
  - This is in the Northeast corner of the boundary. The North boundary line would continue following Twp Rd 554 to connect to the East boundary line between range road 234 and 233.

## Sturgeon Heights Attendance Area



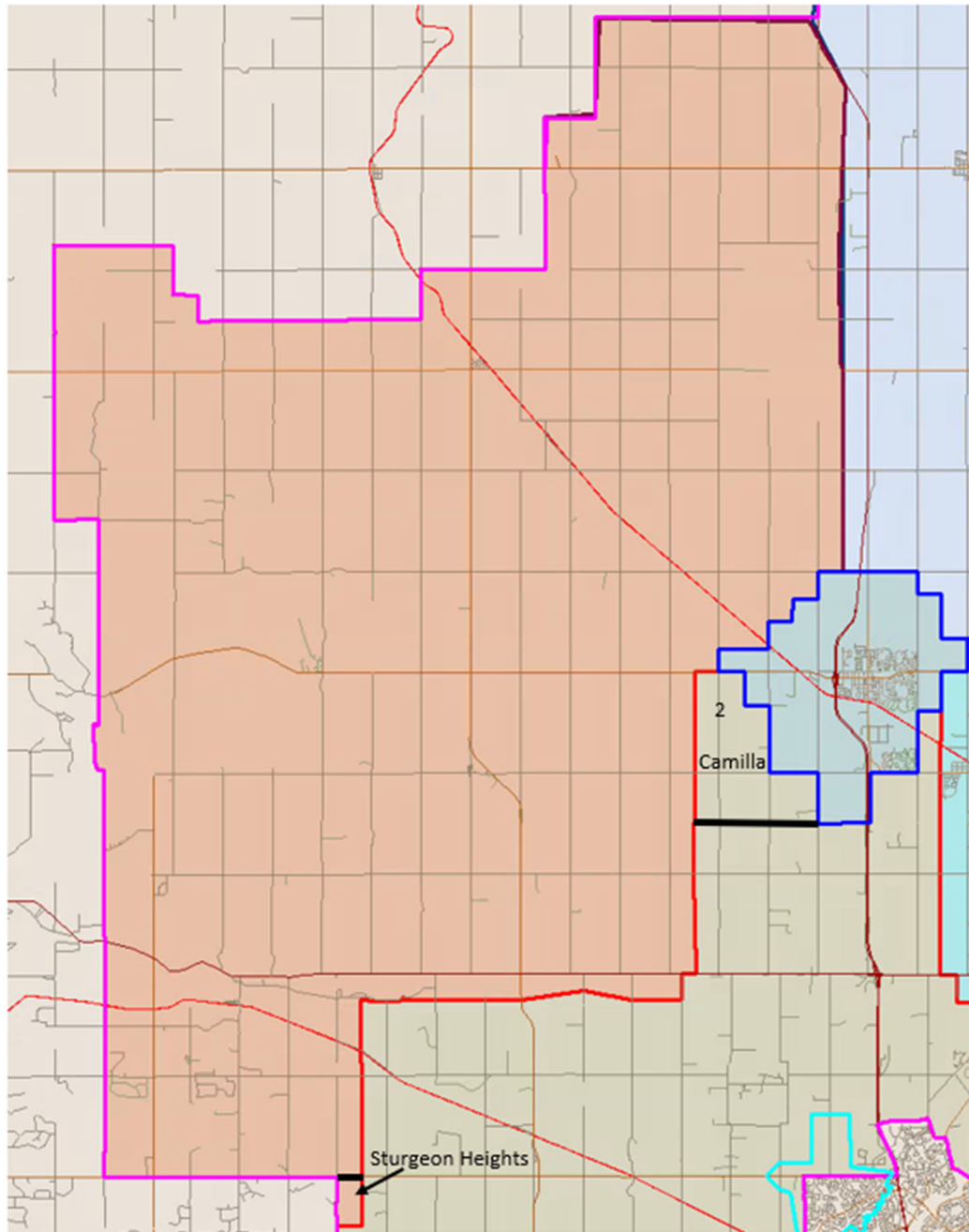
### Proposed Sturgeon Heights Attendance Area

- Part of Sturgeon Heights would become Camilla
  - **2 students (1 family) would become School of Choice instead of resident students to continue at Sturgeon Heights.** These students are in grade 4 and Kindergarten. They would not have access from home to be transported to Sturgeon Heights School. There would be no route changes to have them attend their designated school - Camilla School.
- Part of Sturgeon Heights would become Namao
  - **There is 1 student in grade 1 affected as listed above in the Namao attendance area change.** This is to create clear corners as addressed above in the Namao Attendance Area section.



- Part of Camilla would become Sturgeon Heights
  - **There would be no students affected by this change.**
  - This is along the West boundary of Sturgeon Heights. This would have the current boundary of Camilla continue along Hwy 37 to connect between range road 273 and 272. The result would be a clearer corner, with the small portion of Camilla becoming Sturgeon Heights for a more defined boundary.
  
- Part of Sturgeon Heights would become Morinville.
  - **There would be no students affected by this change.**
  - This is North of Cardiff Road (Twp Rd 554) including the section between Rge Rd 252 and mid-way to Rge Rd 251.

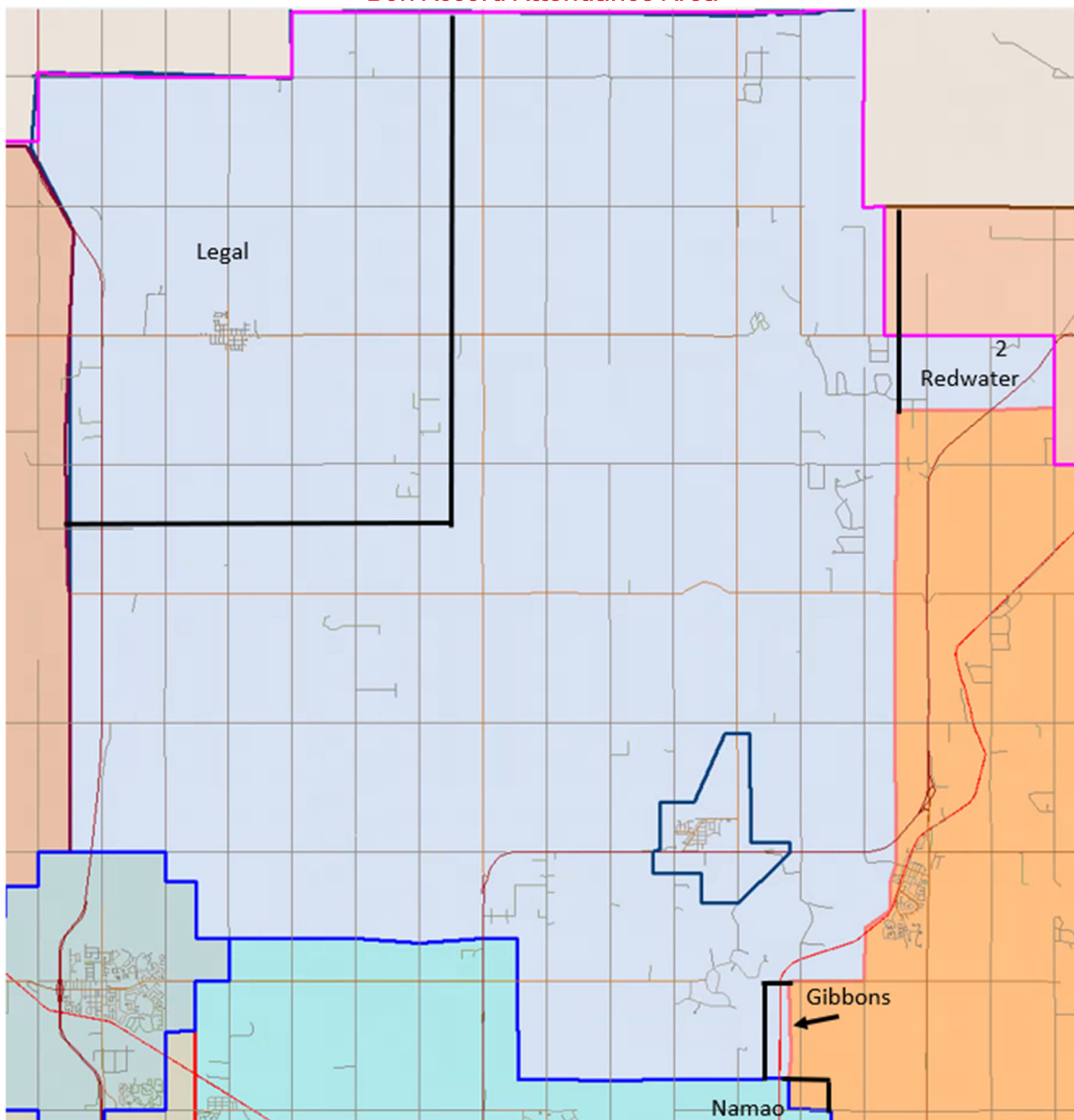
## Camilla Attendance Area



Proposed Camilla Attendance Area

- Part of Camilla would become Sturgeon Heights.
  - **No students would be affected by this change.** This is to create a clear corner as addressed above in the Sturgeon Heights Attendance Area Section
- Part of Sturgeon Heights would become Camilla.
  - **2 students in Kindergarten and Grade 4 would become School of Choice rather than resident students. These students are noted above in the SH section.** This is to create a clear boundary connecting Camilla and Morinville.

## Bon Accord Attendance Area

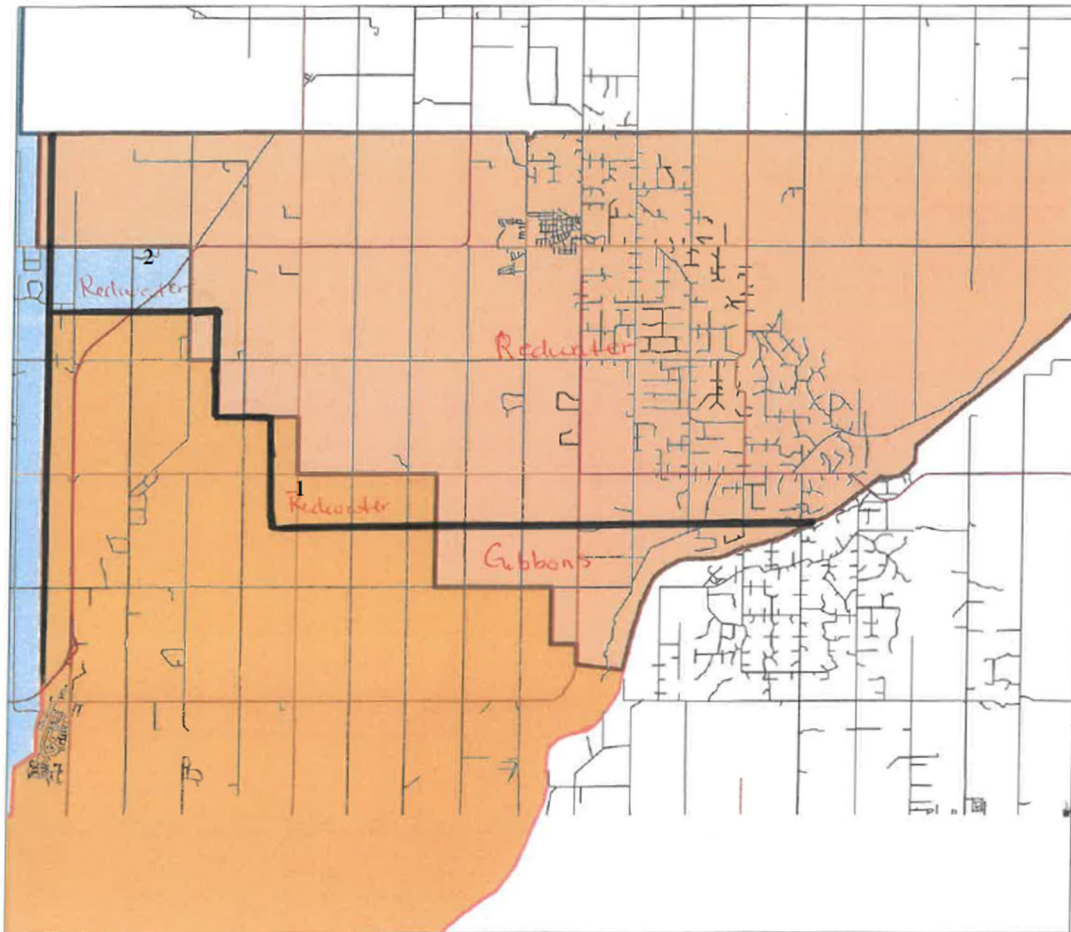


Proposed Bon Accord Attendance Area

- Part of Bon Accord Attendance Area would become Redwater Attendance Area
  - **2 students in grades Pre-K and grade 1 would become resident riders to continue at Ochre Park rather than being School of Choice riders.** Along the East boundary, there would be one clear line from Twp Rd 580 South to the town of Gibbons between Hwy 28 and Rge Rd 233. This would remove a section of the Bon Accord attendance area, moving it to Redwater. The section affected is between Hwy 651 halfway to Twp Rd 572 from range road 230 to just past range road 232.
- Part of Bon Accord Attendance Area would become Gibbons
  - **There are no students affected by this change.** The boundary line would continue between Rge Rd 234 and Rge Rd 235 to create a squared corner next to the Namao Attendance Area.

## Redwater Attendance Area

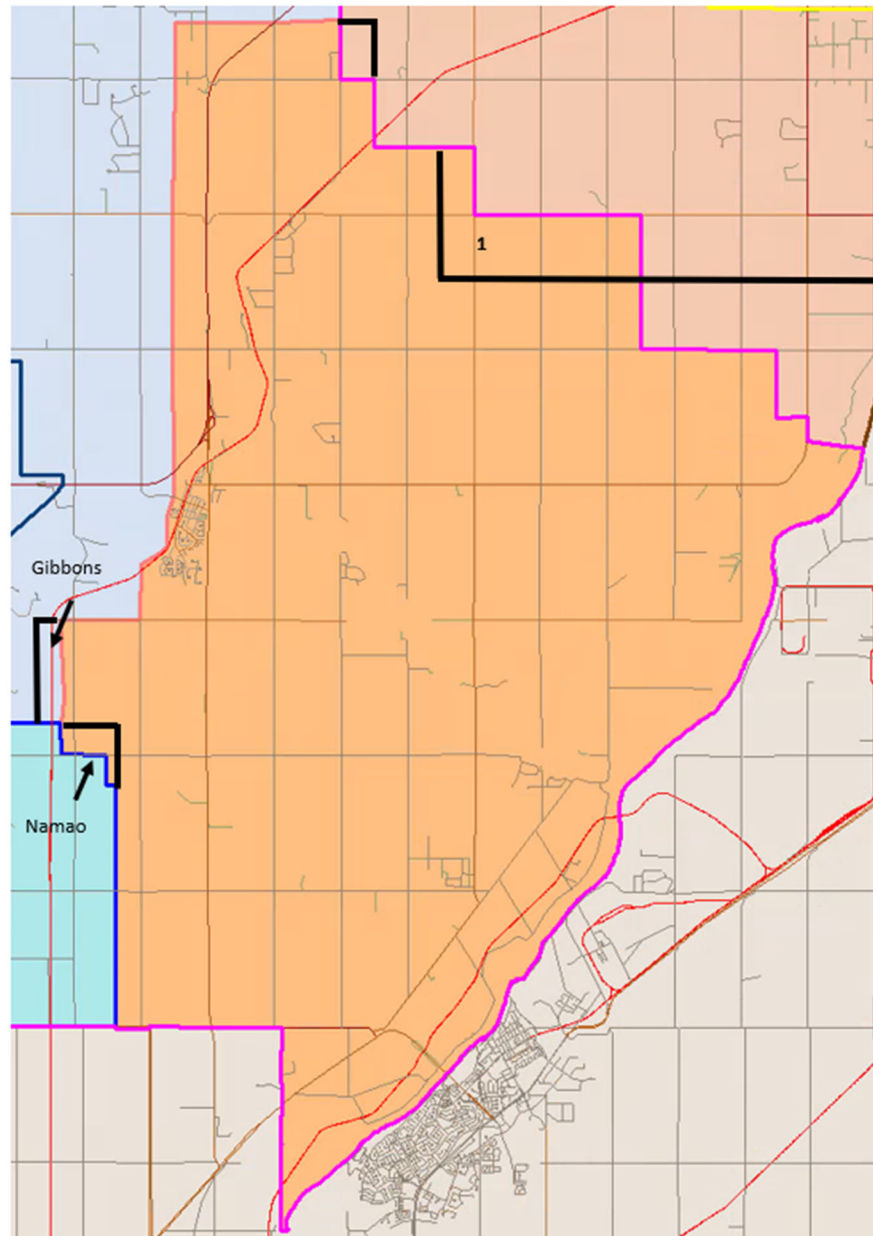
### Sturgeon School Division No. 24 District Map



### Redwater

- Part of Bon Accord would become Redwater
  - This is to create one long boundary line as addressed above in the Bon Accord Attendance Area.
  - **2 students would be affected** as noted above in the Bon Accord attendance area. An additional **2 students would be affected** becoming Redwater students, rather than SCHS designated students. These students will be in grade 10 and grade 12 and have the option to be transported to SCHS.
- Part of Redwater would become Gibbons
  - **No students would be affected by this change.**
- Part of Gibbons would become Redwater
  - **1 student in grade 8 would change from School of Choice while attending Redwater to resident student if continuing at Redwater.** For both of the two bullets above this is to create a clearer boundary line on the South side of Redwater. Connecting at the West corner the boundary would head East between Hwy 28 and Twp Rd 572 up to the mid-point of range road 230 and 225. The boundary would then head South to between Twp Rd 572 and 570 and travel East to between Rge Rd 224 and 225. The boundary then would head South again down to the midway point between Twp Rd 564 and 57 where it would continue East to the outside boundary line.

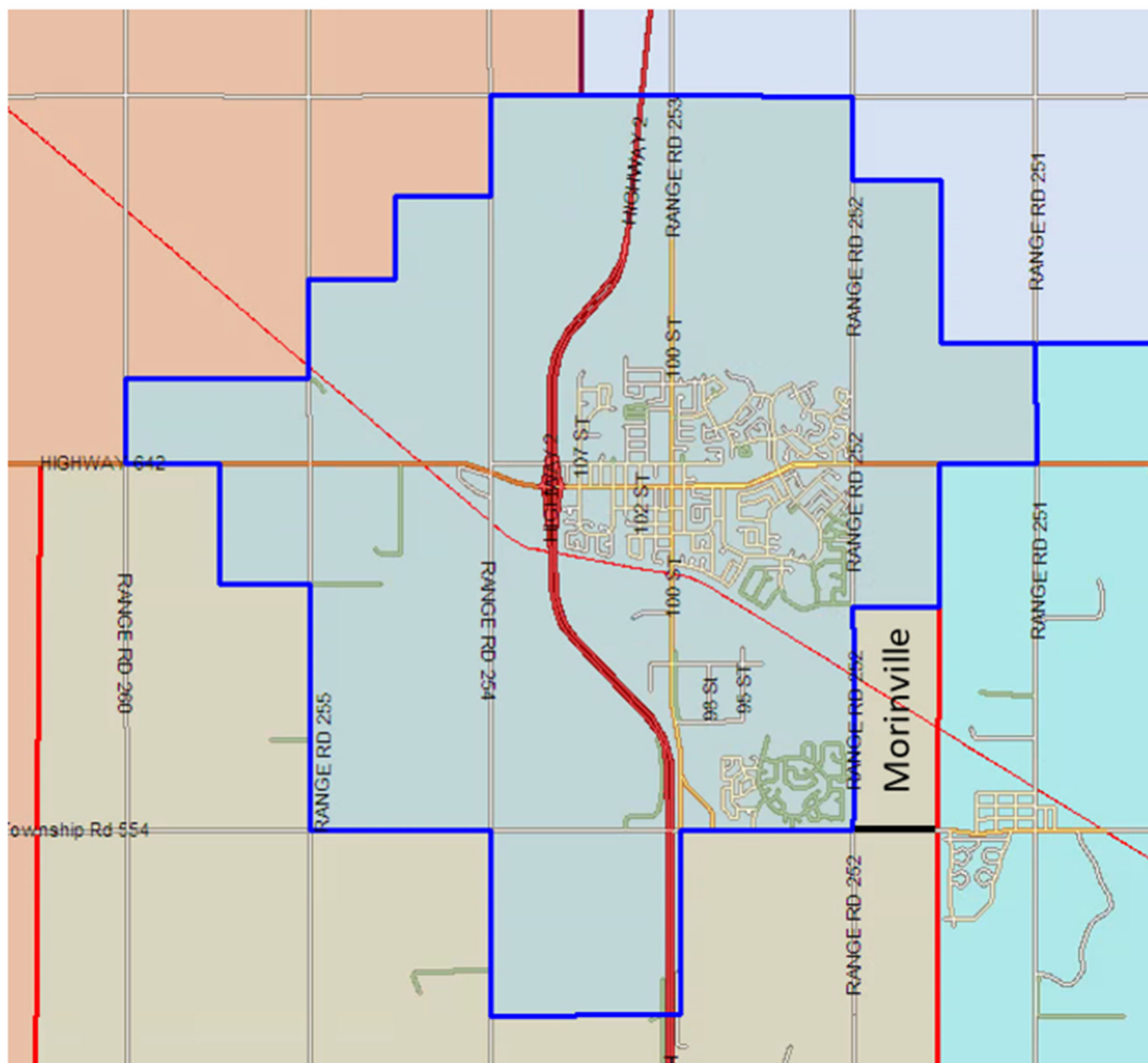
## Gibbons Attendance Area



- Part of Redwater becomes Gibbons
  - **No students would be affected by this change.**
- Part of Gibbons becomes Redwater
  - Both are addressed above in the Redwater Attendance Area section. The goal is to create a more defined boundary line without impacting many families.
  - **1 student in grade 8 would be affected as noted in the Redwater section.**
- Part of Bon Accord would become Gibbons
  - This is addressed above in the Bon Accord Attendance Area section.
  - **No students would be affected by this change.**
- Part of Gibbons would become Namao
  - This is addressed above in the Namao Attendance Area section.
  - **No students would be affected by this change.**



## Morinville Attendance Area



- Part of Sturgeon Heights would become Morinville
  - **No students would be impacted by this change.** This is to slightly expand Morinville, to include the section of land that is just Southeast of Four Winds Public School. This is North of Cardiff Road (Twp Rd 554) including the section between Rge Rd 252 and mid-way to Rge Rd 251.