



Employee Mileage Expense Form

2022-2023 School Year

EMPLOYEE # _____

DATE	KMS DRIVEN	GST	\$0.68/KM	DESCRIPTION	ACCOUNT CODING
			68		
			TOTAL		
Jan.31/23	40.0	1.30	27.20	To and from CO and Lilian Schick for Budget Meeting	426-400-000-000-33
		-	-		
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TOTAL THIS PAGE	40.0	1.30	27.20		
TOTAL OF ALL PAGES					

Code As:

426-XXX-XXX-XXX-XX --
For most staff mileage claims

427-XXX-XXX-XXX-XX --
For certified staff PD mileage

428-XXX-XXX-XXX-XX --
For uncertified staff PD

Central Office
School/Location

Liliana LeVesconte
Emp
Employee Signature

Shawna Warren
Administative Signature

1/31/23
Date

Feb 2, 2023
Date

Updated January 3rd, 2023
\$0.68/km for first 5,000 km, \$0.62/km over 5,000 km

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