



DATE: March 22, 2023

TO: Board of Trustees

FROM: Trish Murray-Elliott, Committee Chair

GOVERNANCE POLICY: [Policy 230 – Board Committees](#)

ADDITIONAL REFERENCE: [Policy 225 – Board Responsibility and Conduct](#)
[Policy 405 – Budget Development and Transparency](#)
[Board Procedures Regulation 82/2019](#)
[Education Act: Section 34, 51, 52\(1\)\(b\)](#)
Assurance Domain - [Governance](#)

SUBJECT: Audit, Finance and Human Resources Committee

PURPOSE:

For information.

BACKGROUND:

The Audit, Finance and Human Resources Committee makes recommendations to the Board regarding the budget priorities and strategies to be undertaken by the Board of Trustees, as well the Superintendent evaluation and compensation, and the review of the annual financial statements. The Committee recommends and reviews policies related to audit, financial and human resources matters.

REPORT SUMMARY:

The Audit, Finance and Human Resources Committee held a meeting on February 22, 2023. The following is a summary of that meeting:

- The 2024-2025 School Year Calendar was presented, there were some amendments made and it was brought forward to the Committee of the Whole on the March 8, 2023, meeting;
- The General Employment Conditions (GEC) Review was presented and reviewed. It was recommended to be brought forward to the Committee of the Whole at the March 8, 2023, meeting for additional discussion;
- Key Budget Drivers were presented in draft. Updated Key Budget Drivers will be provided to the Board as part of the 2023-2024 Budget Approval process in May 2023; and
- Audit Committee Membership Requirements were discussed. At the time of this meeting, the Division had not received any interested candidates. The Division continued advertising efforts through other avenues such as Chambers and Trustees sharing at School Council meetings.
 - Since this committee meeting, the Division has secured two members of the community to be part of the Audit Committee.

The Committee Chair is prepared to respond to questions at the March 22, 2023, Public Board meeting.