



**DATE:** April 26, 2023  
**TO:** Board of Trustees  
**FROM:** Joe Dwyer, Committee Chair  
**GOVERNANCE POLICY:** [Policy 230 – Board Committees](#)  
**ADDITIONAL REFERENCE:** [Policy 225 – Board Responsibility and Conduct](#)  
[Policy 405 – Budget Development and Transparency](#)  
[Policy 500 - Transportation](#)  
[Administrative Procedure 550 – Contract Bus Service](#)  
[Board Procedures Regulation 82/2019](#)  
[Education Act: Section 34, 51, 52\(1\)\(b\)](#)  
Assurance Domain - [Governance](#)

**SUBJECT:** Transportation Committee

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**PURPOSE:**

For information.

**BACKGROUND:**

The Transportation Committee makes recommendations to the Board regarding matters related to student transportation. The Committee recommends and reviews policies related to student transportation matters. The Committee also liaises with the bus contractors on governance issues.

**REPORT SUMMARY:**

The Transportation Committee held a meeting on March 22, 2023. The following is a summary of that meeting:

- The 2022-2023 budget review and projections.
- Training Costs (MELT and 2–S) were discussed and it was shared that the 2023-2024 Funding Manual allows for training costs to be submitted for payment to Alberta Education effective April 2023, on a quarterly basis. The first submission deadline is July 14, 2023, and it is based on actual costs incurred.
- Bus Driver Appreciation Lunch May 3, 2023. The event has been finalized and invites/RSVPs have been sent out.
- Budget for 2023-2024 was briefly discussed. An updated financial viability and needs assessment review of noon transportation is ongoing. The Division will implement the 1 & 2 KM funding rules for the 2023-2024 Budget.
- Fuel Price Contingency will continue during the 2023-2024 school year, and the contractor rate does not require adjustment, as the market price is built into the new model for contractor payment.



- Two new bus routes have been added. One for Sturgeon Heights to alleviate ride times and the other for Gibbons/Landing Trail to alleviate congestion.
- The Division is currently investigating the advantages/disadvantages of using a new system for bus pass scanning and tracking. Two opportunities are being evaluated: Tyler Drives and Bus Planner.
- Communication to families will be provided to support the implementation of the new funding model.
- *Drivafy* Training has had almost 100% participation in the Division-sponsored PD for contractors and operators. The training session focused mainly on mitigation strategies to address misbehaviors during bus ridership.

The Committee Chair is prepared to respond to questions at the April 26, 2023, Public Board meeting.