



DATE: April 26, 2023
TO: Board of Trustees
FROM: Shawna Warren, Superintendent
ORIGINATOR: Liliana LeVesconte, Associate Superintendent, Corporate Services
GOVERNANCE POLICY: [Policy 405 – Budget Development and Transparency](#)
ADDITIONAL REFERENCE: [Administrative Procedure 400 – Budget Development](#)
[Administrative Procedure 415 – Fiscal Reporting](#)
[Administrative Procedure 600 – Capital Plan Development](#)
Education Act
Assurance Domain - [Governance](#)

SUBJECT: Pre-Planning Grant Update

PURPOSE:

For information.

BACKGROUND:

On April 4, 2022, The Sturgeon Public School Division sent a letter to Alberta Education with the objective to seek support toward achieving accommodation planning for six aging schools. The accommodation planning is intended to address appropriate school capacities, improve program excellence and opportunities, efficient and effective use of facilities, develop a modular classroom strategy, and explore closure and consolidation opportunities and partnership opportunities.

On March 29, 2023, The Sturgeon Public School Division received a letter of approval from Alberta Education for up to \$50,000 of pre-planning funding to cover the costs for the Value Scoping exercise held November 29 and December 1, 2022, for schools in Gibbons, Morinville, St. Albert, Redwater, and Bon Accord.

Administration is prepared to respond to questions at the April 26, 2023, Public Board meeting.

ATTACHMENT(S):

1. Planning Funds Approval Letter

AR120746

March 29, 2023

Ms. Liliana Levesconte
Associate Superintendent, Corporate Services
Sturgeon School Division
Frank Robinson Education Centre
9820 - 104 Street
Morinville AB T8R 1L8

Dear Ms. Levesconte:

In response to your April 4, 2022 letter to Allison Matichuk, Capital Planning Manager, I am pleased to advise you of the following funding allocation for Sturgeon Public School Division:

- Approval of up to \$50,000 of planning funding to cover the costs for planning for Sturgeon Public School Division schools in Gibbons, Morinville, St. Albert, Redwater and Bon Accord.

I understand from your letter that Sturgeon Public's objectives are to ensure appropriate school capacities, enable program excellence, develop a modular classroom strategy, and explore closure and consolidation opportunities and partnership opportunities. This will include contracting the services of a consultant to meet with the school jurisdiction, conduct facility tours, facilitate a planning session and prepare a report that compares various solutions.

Alberta Education staff will proceed with the initial payment of 60 per cent to your jurisdiction. The request to release final payment must be submitted to your Capital Planning Manager via a filled and signed Final Payment Request Form, along with all invoices, proof of payment and a copy of deliverables. The form and related documents must be submitted no later than November 30, 2024. Failure to submit may result in the remaining payment being retained by the department to address other priority projects.

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Ms. Liliana Levesconte
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Should you have any questions, please contact Allison Matichuk, Capital Planning Manager, at allison.matichuk@gov.ab.ca or 780-643-1453 (toll-free by first dialing 310-0000).

Sincerely,

A handwritten signature in black ink, appearing to read 'CSewell', written in a cursive style.

Christine Sewell
Assistant Deputy Minister
Financial Services and Capital Planning