



DATE: April 26, 2023

TO: Board of Trustees

FROM: Cindy Briggs, Committee Chair

GOVERNANCE POLICY: [Policy 230 – Board Committees](#)

ADDITIONAL REFERENCE: [Policy 225 – Board Responsibility and Conduct](#)
[Policy 405 – Budget Development and Transparency](#)
[Administrative Procedure 600 – Capital Plan Development](#)
[Administrative Procedure 605 – Site and Playground Development Procedures](#)
[Administrative Procedure 615 – School Facilities and Equipment Maintenance](#)
Board Procedures Regulation 82/2019
Education Act: Section 34, 51, 52(1)(b)
Assurance Domain - [Governance](#)

SUBJECT: Building and Maintenance Committee

PURPOSE:

For information.

BACKGROUND:

The Building and Maintenance Committee makes recommendations to the Board regarding the Board’s real property, as well as the Division’s Capital Plan and Modular requests. The Committee recommends and reviews policies related to buildings. The Committee also reviews tenders, Division managed major projects, and architectural designs for new buildings, and subsequently make recommendations to the Board.

REPORT SUMMARY:

The Building and Maintenance Committee held a meeting on March 22, 2023. The following is a summary of that meeting:

- The following Camilla School updates were discussed
 - Update on the solutions regarding drainage issues;
 - Plan number 3 was submitted to the County, and the Division is waiting for feedback from the County;
 - The site is being monitored; and
 - Gym floor deficiency is still outstanding.
- A detailed list of the projects was provided by Facility Services pertaining to the interim Spring Break Projects.
- Maintenance of older structures are being prioritized based on urgency and conditions. O&M shop asbestos abatement is done, and interior reconfiguration continues.



- There was a discussion around school roof deficiencies for Ochre Park School and other schools' roofs. All work is under warranty.
- There are insufficient funds provided by Alberta Education for a self-sustained Operations and Maintenance Department, CMR, and IMR, requiring other financial contributions such as instructional dollars and board funded capital reserve.

The Committee Chair is prepared to respond to questions at the April 26, 2023, Public Board meeting.