



DATE: April 26, 2023

TO: Board of Trustees

FROM: Shawna Warren, Superintendent

ORIGINATOR: Liliana LeVesconte, Associate Superintendent, Corporate Services

GOVERNANCE POLICY: [Policy 405 – Budget Development and Transparency](#)

ADDITIONAL REFERENCE: [Administrative Procedure 600 – Capital Plan Development](#)
[Administrative Procedure 605 – Site and Playground Development Procedures](#)
[Administrative Procedure 615 – School Facilities and Equipment Maintenance](#)
Board Procedures Regulation 82/2019
Education Act: Section 34, 51, 52(1)(b)
Assurance Domain – [Governance](#)

SUBJECT: Modular Classroom Update

PURPOSE:

For information.

BACKGROUND:

Alberta Education announced on November 17, 2022, that the 2023-2024 Modular Program will be funded again and taking submissions from Divisions on December 16, 2022. The Division put an application to Alberta Education on December 16, 2022, for the demolition of four old modulares and the addition of two new modulares.

Alberta Education has recently reviewed Sturgeon Public School Division's submission as part of the 2022/2023 Modular Classroom Program and the Division has been informed that the following modular classroom requests have been approved:

1. Demolition and site restoration of two modular/portable classrooms at Redwater School. These modulares were installed in 1985 and are not required for instructional space. These units were assessed to be in very poor condition, with high levels of mold and fungal contamination, and have been sealed off from the building to contain the cross-contamination with the rest of the school. The demolition will bring the space utilization of Redwater School to 69%.
2. Demolition and site restoration of two modular/portable classrooms at Landing Trail School. These modulares were installed in 1982, are in poor condition and are the cause of health complaints from staff and students. The school does not require this additional instructional space, and the demolition of these two units will improve the space utilization for the school from 76% to 84%.



The Division did not receive approval for the addition of two modular units at Namao School.

Administration is prepared to respond to questions at the April 26, 2023, Public Board meeting.

ATTACHMENT(S):

1. Modular Classroom Program Letter

March 31, 2023

Ms. Liliana Levesconte
Associate Superintendent, Corporate Services
Sturgeon School Division
9820 - 104 Street
Morinville AB T8R 1L8

Sent via email: liliana.levesconte@sturgeon.ab.ca

Dear Ms. Levesconte:

Alberta Education has recently reviewed Sturgeon School Division's submission as part of the 2023/24 Modular Classroom Program. I am pleased to inform you that the following modular classroom requests have been approved for your jurisdiction:

- Demolition and site restoration of two modular/portable classrooms at Redwater School; and
- Demolition and site restoration of two modular/portable classrooms at Landing Trail School.

Approval of these requests was based on your school jurisdiction identifying an urgent need regarding student accommodation for the coming year. Please be advised that if the modular classroom project is not complete by December 31, 2023, the approval for the units affected may be rescinded.

Your school jurisdiction will receive the fully funded modular classrooms, and the province will pay for 100 per cent of the reasonable costs to deliver and set up and will consider additional costs to support a connecting link as required.

Prior to the commencement of any tendering or use of your own forces, a completed prep sheet for each project must be submitted to Infras.MCP@gov.ab.ca. Please advise your school jurisdiction staff to access the necessary prep sheets at alberta.ca/planning-and-building-schools.aspx. Failure to submit a prep sheet may impact the funding availability for this project.

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Ms. Liliana Levesconte
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Upon receipt of the signed construction contract and approval of a Payment Request Form, your school jurisdiction will receive 80 per cent of the total funding for your modular classroom projects. Once your statement of final costs has been submitted, the provincial portion of the actual expenditures, up to the remaining 20 per cent, will be forwarded to your school jurisdiction. A completed statement of final costs form must be submitted by the end of the 2023/24 school year in order to ensure a final payment is available and your jurisdiction remains eligible for future modular approvals. The Payment Request Form can be obtained online at alberta.ca/planning-and-building-schools.aspx.

Please note that school jurisdictions have an obligation to maintain and insure all approved modular classrooms.

Should your school jurisdiction staff have any questions regarding this approval or the approval process, please have them contact your Capital Planning Manager.

For any questions regarding the procurement, transportation or set up of the approved projects, please email Infras.MCP@gov.ab.ca or contact Drew Wesolowsky, Specials Projects Engineer, Capital Projects Delivery, at 825-975-4121 (toll-free by first dialing 310-0000).

Sincerely,



Erin Owens, B.Sc., B.Ed.
Executive Director
Capital Planning

cc: Judith Wright
Director, Program Management and Integration, Infrastructure