



DATE: April 26, 2023

TO: Board of Trustees

FROM: Shawna Warren, Superintendent

ORIGINATOR: Liliana LeVesconte, Associate Superintendent, Corporate Services

GOVERNANCE POLICY: [Policy 405 - Budget Development and Transparency](#)

ADDITIONAL REFERENCE: [AP 415 - Fiscal Reporting](#)
 Education Act: Sections 139(1)(2), 143, 180, 183, 184
 Assurance Domain - [Governance](#)

SUBJECT: Monthly Financial Report- March 2023

PURPOSE:

For information.

BACKGROUND:

The Board Financial Report for March 2023 is included for Trustee information.

Every month, at the Public Meeting of the Board, as stated in Policy 405 - 2.6 – “The Board shall receive a financial report of budget and year-to-date revenues and expenditures, along with a variance analysis for the previous month.”

The Monthly Budget Report includes a column for Instructional Centralized Supports. In addition, a Non-budgeted Additional Grants column for amounts received after the approved budget is tracked outside the approved budget. The Instructional Centralized Supports include Information Technology, Education Planning, Community Engagement, Curriculum Development, Specialized Learning Support, Program Unit Funding (PUF), Human Resources, Student Health and Wellness, Divisional PD, Division Principal, and Evergreening.

As of the end of March 2023, the Division’s deficit is \$1.15M, due to:

1. New unbudgeted grants released, totalling \$918,151 (unspent balance to date \$557k) offsetting our anticipated deficit:

Alberta School Councils Engagement (includes unspent funds from prior year)	\$12,416
Dual Credit Programming (includes unspent funds from prior year)	\$186,109
Learning Disruption Support (includes unspent funds from prior year)	\$178,794
Low Incidence Support Services (LISS)	\$40,902
Support for Ukrainian Students	\$63,250
Curriculum Planning (unspent funds from prior year)	\$230,465
French as a Second Language	\$51,964
Mental Health in Schools	\$154,250

2. Higher than budgeted interest revenue on deposit accounts (\$447K).
3. Timing of certain revenues and expenses, such as fee collection, insurance and utilities.
4. The Division expensed \$456k on unbudgeted capital equipment (Loft Boards, Gym displays, etc.) using operating dollars.
5. Higher than budgeted amortization for unsupported capital assets due to asset classification at the end of 2021-2022 (144k).

When excluding the above noted temporary surplus, the Division would have had a deficit of \$2.49M, as opposed to a deficit of \$1.36M as planned as of March 31, 2023. The Targeted Deficit for 2022-2023 is \$2,337,972, however, the ministerial approval reduced that deficit to \$2,037,417. This amount includes the operating dollars invested in capital assets (\$456k to date). The Division will be required to meet the access to the Unrestricted Surplus as approved by the Minister, by adding to the operating statement a portion of the PUF Deferred funds, offset capital expenditures costs from the capital reserve, and/or reducing the planned Capital Contribution to Reserves.

There have been a few unbudgeted expenses, which are detailed below.

When compared to the budget, the actual variances by program:

- Pre-K - 12
 - Revenues are higher than budgeted by \$1.03M, due to ATA Salary Settlement top up (\$315k), Student Enrolment Growth grant (\$138k), the timing of fee collection, higher than anticipated donations (\$167k), mostly related to graduation, and fundraising revenues (\$62k) and a number of smaller revenues sources.
 - Expenses are higher than budgeted by \$865k, mainly due to accelerated timing of instructional expenses over the first 10 months of the fiscal year, and the ATA Salary Settlement (\$315k).
- Centralized Instructional Services
 - Revenues are higher than budgeted by \$437k due to the timing of additional Indigenous Students funding for Learning Services; a portion of the interest revenue was allocated to supporting technology upgrades (\$148k).
 - Expenses are slightly higher due to Learning Services expenses taking place over the first 10 months of the year but anticipating to track closer to budget by the end of year, and additional amortization for the Loft Boards that were capitalized at year end, but not budgeted (\$163k for the entire year). The amortization is anticipated to affect the year end deficit.
- Operations & Maintenance
 - Revenue includes additional, unbudgeted Alberta Education funding of \$85k to cover the rent for Legal Public School and a settlement from the liquidation of assets under the ASBIE old insurance of \$95k.
 - Expenses are higher than budgeted by \$1.06M due to \$176k for the SCHS Flood while the insurance funds were received in the 2021-2022 school year, higher than budgeted snow clearing costs (\$197k), and the loss on disposal of obsolete surveillance equipment (\$255k), higher than budgeted salaries and benefits expense due to unbudgeted positions (\$120k), all anticipated to affect the year end deficit. Utility costs are higher during the winter season, and the timing of insurance premiums will level out by the end of the year (~\$250k).
- Transportation Services
 - Revenue is higher than budgeted due to Transportation fees being collected at the beginning of the year, and additional revenue received for the fuel subsidy program.
 - Expenses are higher than budgeted mainly due to fuel subsidy received being paid out to the bus contractors, contractors cost taking place over 10 months as



opposed to 12, the addition of a Bon Accord Route in September 2022, offset by the elimination of two routes in August 2022, after the budget cycle.

- System Administration
 - Revenue is higher than budgeted due to additional interest earned on the deposit accounts (\$319k), and unbudgeted \$40k for ASBIE property equity final payout.
 - Expenses are tracking close to budget.
- External Services
 - Revenues are lower than budgeted due to less secondments.
 - Expenses are lower than budgeted due to less secondments and less subs budgeted under this category.
- Non-Budgeted Additional Grants
 - Grants were received later in the year and continue to come but anticipated to be spent by the end of the year.
- Capital Investment to March 31, 2023, adds up to \$456k, and it will reduce the overall unrestricted surplus.

Administration is prepared to respond to questions at the April 26, 2023, Public Board meeting.

ATTACHMENT(S):

1. March 2023 Monthly Financial Report

The Sturgeon Public School Division
2022-2023 School Year

New

Target Percent - 58%

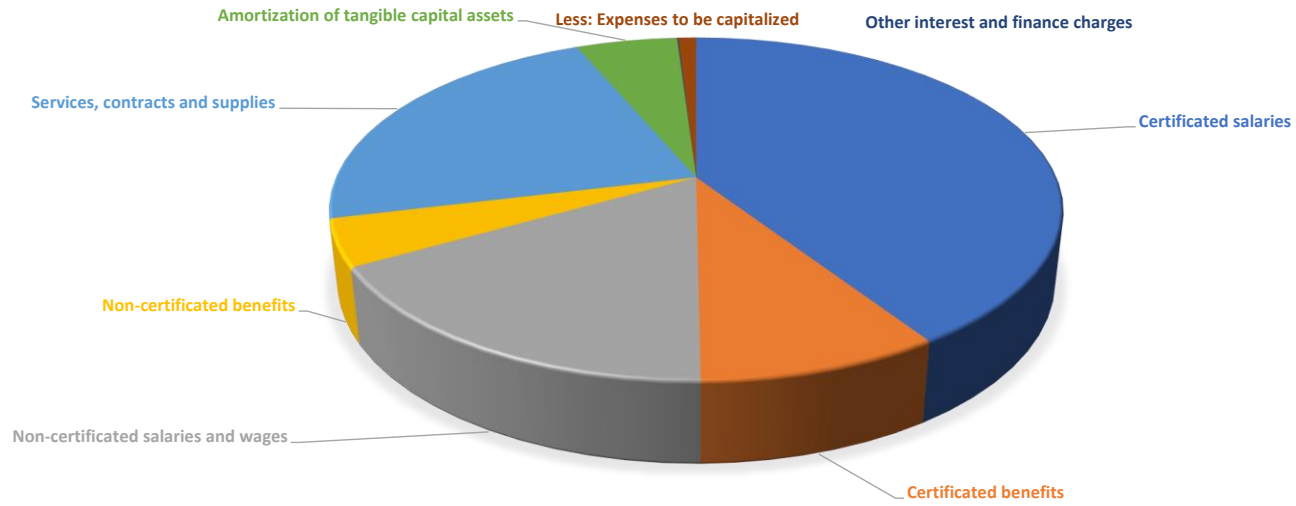
REVENUES	Pre-K to Grade 12	Instructional Centralized Supports	Operations & Maintenance	Transportation	System Administration	External Services	TOTAL	Non budgeted Additional Grants
Alberta Education	\$ 23,840,003	\$ 7,716,718	\$ 3,119,363	\$ 2,920,938	\$ 1,568,666	\$ 127,435	\$ 39,293,122	\$ 918,151
Alberta Infrastructure & Amortization	\$ 3,435	\$ 12,838	\$ 2,292,051				\$ 2,308,324	
Other - Government of Alberta	\$ 651,505	\$ -					\$ 651,505	
Federal Government and First Nations	\$ 232,132	\$ 335,353					\$ 567,485	
Fees	\$ 960,702	\$ -		\$ 716,820		\$ 1,954	\$ 1,679,476	
Sales of services and products	\$ 158,426	\$ 495		\$ 950	\$ 1,412	\$ 53,514	\$ 214,797	
Investment income	\$ -	\$ 148,018			\$ 419,305		\$ 567,323	
Gifts and donations	\$ 223,452	\$ -					\$ 223,452	
Rental of facilities	\$ 27,816	\$ 9,173	\$ -			\$ 15,531	\$ 52,520	
Fundraising	\$ 106,364	\$ -					\$ 106,364	
Other	\$ 237	\$ 723	\$ 114,742		\$ 40,363		\$ 156,065	
TOTAL REVENUES	\$ 26,204,071	\$ 8,223,317	\$ 5,526,156	\$ 3,638,708	\$ 2,029,746	\$ 198,434	\$ 45,820,432	\$ 918,151
Approved Budget Revenues	\$ 43,158,454	\$ 13,348,236	\$ 9,291,157	\$ 5,693,792	\$ 2,789,294	\$ 372,178	\$ 74,653,111	
Percent Collected of Budget Received	60.72%	61.61%	59.48%	63.91%	72.77%	53.32%	61.38%	

EXPENSES

Certificated salaries	\$ 17,949,573	\$ 1,450,937			\$ 203,775	\$ 150,526	\$ 19,754,811	\$ 126,605
Certificated benefits	\$ 4,178,790	\$ 170,246			\$ 21,879	\$ 17,526	\$ 4,388,442	\$ 13,337
Non-certificated salaries and wages	\$ 2,143,967	\$ 4,033,596	\$ 1,188,220	\$ 101,476	\$ 725,047	\$ 10,544	\$ 8,202,851	\$ 76,931
Non-certificated benefits	\$ 507,503	\$ 1,106,815	\$ 322,398	\$ 25,488	\$ 176,550	\$ 4,103	\$ 2,142,858	\$ 14,859
Services, contracts and supplies	\$ 2,748,961	\$ 1,331,933	\$ 2,681,933	\$ 3,665,409	\$ 451,975		\$ 10,880,212	\$ 129,639
Amortization of tangible capital assets	\$ 124,922	\$ 111,443	\$ 2,333,202	\$ 1,580	\$ 18,214		\$ 2,589,361	\$ -
Other interest and finance charges	\$ 14,410	\$ -		\$ 14,622	\$ 44		\$ 29,076	\$ -
Less: Expenses to be capitalized	\$ (229,934)	\$ (172,410)	\$ (47,684)	\$ (5,851)			\$ (455,879)	\$ -
TOTAL EXPENSES	\$ 27,438,194	\$ 8,032,559	\$ 6,478,070	\$ 3,802,723	\$ 1,597,485	\$ 182,700	\$ 47,531,731	\$ 361,371
Approved Budget Expenses	\$ 45,556,346	\$ 13,348,236	\$ 9,291,157	\$ 5,693,792	\$ 2,789,294	\$ 372,178	\$ 77,051,003	
Percent Spent of Budget	60.23%	60.18%	69.72%	66.79%	57.27%	49.09%	61.69%	

OPERATING SURPLUS (DEFICIT)	\$ (1,234,123)	\$ 190,758	\$ (951,915)	\$ (164,015)	\$ 432,261	\$ 15,735	\$ (1,711,299)	\$ 556,780
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ACTUAL EXPENSES BY OBJECT



ACTUAL EXPENSES BY PROGRAM

