



**DATE:** May 24, 2023

**TO:** Board of Trustees

**FROM:** Shawna Warren, Superintendent

**ORIGINATOR:** Liliana LeVesconte, Associate Superintendent, Corporate Services

**GOVERNANCE POLICY:** [Policy 405 - Budget Development and Transparency](#)

**ADDITIONAL REFERENCE:** [AP 415 - Fiscal Reporting](#)  
 Education Act: Sections 139(1)(2), 143, 180, 183, 184  
 Assurance Domain - [Governance](#)

**SUBJECT:** Monthly Financial Report– April 2023

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**PURPOSE:**

For information.

**BACKGROUND:**

The Board Financial Report for April 2023 is included for Trustee information.

Every month, at the Public Meeting of the Board, as stated in Policy 405 - 2.6 – “The Board shall receive a financial report of budget and year-to-date revenues and expenditures, along with a variance analysis for the previous month.”

The Monthly Budget Report includes a column for Instructional Centralized Supports. In addition, a Non-budgeted Additional Grants column for amounts received after the approved budget is tracked outside the approved budget. The Instructional Centralized Supports include Information Technology, Education Planning, Community Engagement, Curriculum Development, Specialized Learning Support, Program Unit Funding (PUF), Human Resources, Student Health and Wellness, Divisional PD, Divisional Principal and Evergreening.

As of the end of April 2023, the Division’s deficit is \$1.9M, due to:

1. Unbudgeted grants released, totalling \$925,944 (unspent balance to date \$440k) offsetting our anticipated deficit:

Alberta School Councils Engagement (includes unspent funds from prior year)	\$12,416
Dual Credit Programming (includes unspent funds from prior year)	\$186,109
Learning Disruption Support (includes unspent funds from prior year)	\$178,794
Low Incidence Support Services (LISS)	\$40,902
Support for Ukrainian Students	\$63,250
Curriculum Planning (unspent funds from prior year)	\$230,465
French as a Second Language	\$59,758
Mental Health in Schools	\$154,250

2. Higher than budgeted interest revenue on deposit accounts (\$529K).
3. Timing of certain revenues and expenses, such as fee collection, insurance and utilities, as well as accelerated spending during the first 10 months of the fiscal year.
4. The Division expensed \$411k on unbudgeted capital equipment (Loft Boards, Gym displays, etc.) using operating dollars.
5. Higher than budgeted amortization for unsupported capital assets due to asset classification at the end of 2021-2022 (144k).

When excluding the above noted temporary surplus, the Division would have a deficit of \$2.76M, as opposed to a deficit of \$1.57M as planned as of April 30, 2023. The Targeted Deficit for 2022-2023 is \$2,337,972, however, the ministerial approval reduced that deficit to \$2,037,417. The Division will be required to meet the access to the Unrestricted Surplus as approved by the Minister, by adding to our operating statement a portion of the PUF Deferred funds, and/or offset our capital expenditures costs from the capital reserve, and/or reduce the planned Capital Contribution to Reserves.

There have been a few unbudgeted expenses, which are detailed below.

When compared to the budget, the actual variances by program:

- Pre-K - 12
  - Revenues are higher than budgeted by \$1.15M, due to ATA Salary Settlement top up (\$360k), Student Enrolment Growth grant (\$138k), the timing of fee collection, higher than anticipated donations (\$167k), mostly related to graduation, and fundraising revenues (\$62k) and a number of smaller revenues sources.
  - Expenses are higher than budgeted by \$1.46M, mainly due to accelerated timing of instructional expenses over the first 10 months of the fiscal year, and the ATA Salary Settlement (360k).
- Centralized Instructional Services
  - Revenues are higher than budgeted by \$218k due to the timing of additional Indigenous student funding for Learning Services; a portion of the interest revenue was allocated to supporting technology upgrades (\$159k).
  - Expenses are \$324k higher due to Learning Services and Supports expenses taking place over the first 10 months of the year but anticipating to track closer to budget by the end of the year, and additional amortization for the Loft Boards that were capitalized at year end, but not budgeted (\$163k for the entire year). The amortization is anticipated to affect the year end deficit.
- Operations & Maintenance
  - Revenue includes additional, unbudgeted Alberta Education funding of \$85k to cover the rent for Legal Public School and a settlement from the liquidation of assets under the ASBIE old insurance of \$95k and 275K of additional interest revenue has been transferred to offset the loss incurred due to disposal of assets.
  - Expenses are higher than budgeted by \$954k due to \$176k for the SCHS Flood while the insurance funds were received in the 2021-2022 school year, higher than budgeted snow clearing costs (\$197k), and the loss on disposal of obsolete surveillance equipment (\$255k), higher than budgeted salaries and benefits expense due to unbudgeted positions (\$120k), all anticipated to affect the year end deficit. Utility costs are higher during the winter season, and the timing of insurance premiums will level out by the end of the year (~\$250k).
- Transportation Services
  - Revenue is higher than budgeted due to Transportation fees being collected at the beginning of the year, and additional revenue received for the fuel subsidy program.



- Expenses are higher than budgeted mainly due to fuel subsidy received being paid out to the bus contractors, contractors' cost taking place over 10 months as opposed to 12.
- System Administration
  - Revenue is higher than budgeted due to additional interest earned on the deposit accounts (\$20k), and unbudgeted \$45k for ASBIE property equity final payout.
  - Expenses are tracking slightly below budget (\$65k) mainly due to the timing of expenses.
- External Services
  - Revenues are lower than budgeted due to less Alberta Education Interchange Program (secondments).
  - Expenses are lower than budgeted due to less Alberta Education Interchange Program (secondments) and less subs budgeted under this category.
- Non-Budgeted Additional Grants
  - Grants were received later in the year and continue to come but are anticipated to be spent by the end of the year.
- Capital Investment to April 30, 2023, adds up to \$411k, and it will reduce the overall unrestricted surplus.

Administration is prepared to respond to questions at the May 24, 2023, Public Board meeting.

**ATTACHMENT(S):**

1. April 2023 Monthly Financial Report

The Sturgeon Public School Division  
2022-2023 School Year

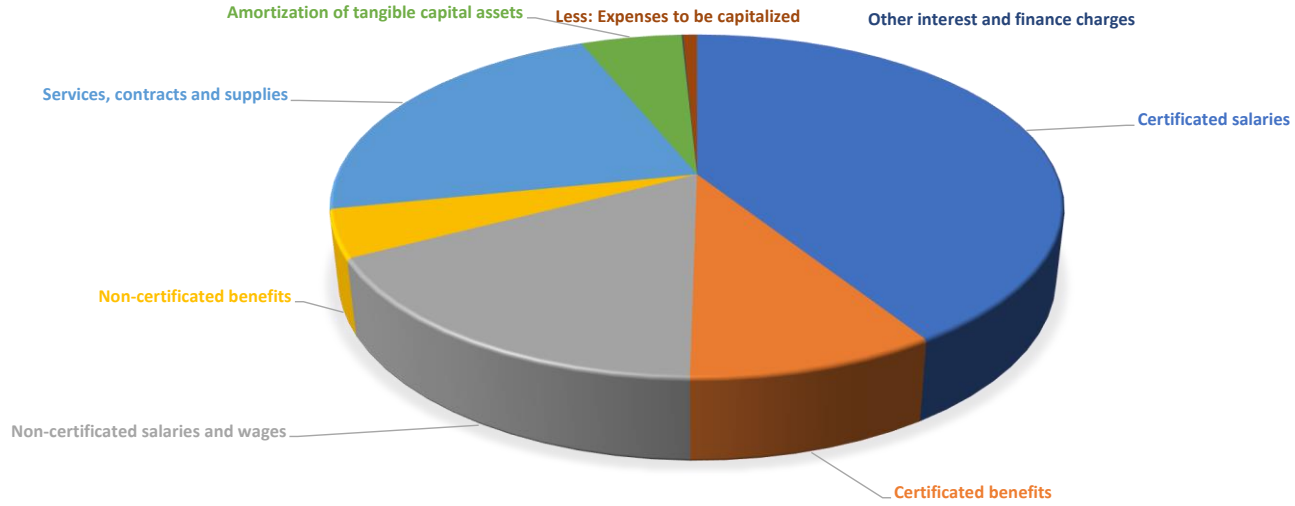
Target Percent - 67%

REVENUES	Pre-K to Grade 12	Instructional Centralized Supports	Operations & Maintenance	Transportation	System Administration	External Services	TOTAL	Non budgeted Additional Grants
Alberta Education	\$ 27,363,236	\$ 8,648,260	\$ 3,575,616	\$ 3,325,683	\$ 1,792,683	\$ 137,578	\$ 44,843,058	\$ 925,945
Alberta Infrastructure & Amortization	\$ -	\$ -	\$ 2,609,496				\$ 2,609,496	
Other - Government of Alberta	\$ 744,230	\$ -					\$ 744,230	
Federal Government and First Nations	\$ 412,529	\$ 295,058					\$ 707,587	
Fees	\$ 891,965	\$ -		\$ 718,468		\$ 1,954	\$ 1,612,387	
Sales of services and products	\$ 179,079	\$ 495		\$ 950	\$ 1,412	\$ 70,246	\$ 252,182	
Investment income	\$ 75,000	\$ 159,018	\$ 275,535		\$ 139,407		\$ 648,960	
Gifts and donations	\$ 240,432	\$ -					\$ 240,432	
Rental of facilities	\$ 28,529	\$ 13,073	\$ -			\$ 17,976	\$ 59,577	
Fundraising	\$ 134,307	\$ -					\$ 134,307	
Other	\$ 237	\$ 723	\$ 176,030		\$ 47,687		\$ 224,677	
<b>TOTAL REVENUES</b>	\$ 30,069,543	\$ 9,116,627	\$ 6,636,677	\$ 4,045,101	\$ 1,981,190	\$ 227,755	\$ 52,076,892	\$ 925,945
<b>Approved Budget Revenues</b>	\$ 43,158,454	\$ 13,348,236	\$ 9,291,157	\$ 5,693,792	\$ 2,789,294	\$ 372,178	\$ 74,653,111	
<b>Percent Collected of Budget Received</b>	69.67%	68.30%	71.43%	71.04%	71.03%	61.20%	69.76%	

EXPENSES								
Certificated salaries	\$ 20,598,226	\$ 1,646,165			\$ 232,889	\$ 166,429	\$ 22,643,710	\$ 149,793
Certificated benefits	\$ 4,881,242	\$ 198,436			\$ 26,400	\$ 19,794	\$ 5,125,872	\$ 16,235
Non-certificated salaries and wages	\$ 2,458,832	\$ 4,653,397	\$ 1,352,399	\$ 115,946	\$ 829,040	\$ 12,310	\$ 9,421,924	\$ 117,133
Non-certificated benefits	\$ 586,033	\$ 1,280,721	\$ 369,578	\$ 29,427	\$ 205,408	\$ 4,787	\$ 2,475,954	\$ 23,337
Services, contracts and supplies	\$ 3,301,374	\$ 1,515,662	\$ 2,820,530	\$ 4,077,178	\$ 478,951		\$ 12,193,694	\$ 179,017
Amortization of tangible capital assets	\$ 149,825	\$ 127,731	\$ 2,653,689	\$ 1,862	\$ 20,830		\$ 2,953,937	\$ -
Other interest and finance charges	\$ 15,738	\$ -	\$ -	\$ 15,864	\$ 436		\$ 32,038	\$ -
Less: Expenses to be capitalized	\$ (158,155)	\$ (199,410)	\$ (47,684)	\$ (5,851)			\$ (411,100)	\$ -
<b>TOTAL EXPENSES</b>	\$ 31,833,116	\$ 9,222,701	\$ 7,148,512	\$ 4,234,426	\$ 1,793,955	\$ 203,320	\$ 54,436,029	\$ 485,514
<b>Approved Budget Expenses</b>	\$ 45,556,346	\$ 13,348,236	\$ 9,291,157	\$ 5,693,792	\$ 2,789,294	\$ 372,178	\$ 77,051,003	
<b>Percent Spent of Budget</b>	69.88%	69.09%	76.94%	74.37%	64.32%	54.63%	70.65%	

<b>OPERATING SURPLUS (DEFICIT)</b>	\$ (1,763,572)	\$ (106,074)	\$ (511,835)	\$ (189,325)	\$ 187,235	\$ 24,434	\$ (2,359,136)	\$ 440,431
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### ACTUAL EXPENSES BY OBJECT



### ACTUAL EXPENSES BY PROGRAM

