



**DATE:** June 28, 2023

**TO:** Board of Trustees

**FROM:** Cindy Briggs, Committee Chair

**GOVERNANCE POLICY:** [Policy 230 – Board Committees](#)

**ADDITIONAL REFERENCE:** [Policy 225 – Board Responsibility and Conduct](#)  
[Policy 405 – Budget Development and Transparency](#)  
[Administrative Procedure 600 – Capital Plan Development](#)  
[Administrative Procedure 605 – Site and Playground Development Procedures](#)  
[Administrative Procedure 615 – School Facilities and Equipment Maintenance](#)  
Board Procedures Regulation 82/2019  
Education Act: Section 34, 51, 52(1)(b)  
Assurance Domain - [Governance](#)

**SUBJECT:** Building and Maintenance Committee Year End Report

---

**PURPOSE:**  
For information.

**BACKGROUND:**

The Building and Maintenance Committee developed a Work Plan for the 2022-2023 School Year, which was approved by the Board in October 2022. The Committee is pleased to provide an update regarding the work undertaken by the Building and Maintenance Committee at the direction of the Board. The work completed includes:

- ✓ Joint Use and Planning Agreements (JUPA) – Morinville, Bon Accord, Gibbons, Redwater, Sturgeon County:
  - Work is underway with all the municipalities, including the City of St. Albert and the Town of Legal.
  - The deadline was extended to June 2025.
- ✓ Grass cutting and snow clearing:
  - Contracts are in place for 2023-2024 and the 2023-2024 Budget reflects the additional cost.
- ✓ 3- and 10-year Capital Plans:
  - The 3 Year Capital Plan was approved by the Board in March 2023.
  - The 10 Year Capital Plan is to be re-opened and reviewed.
- ✓ Aging buildings, build a plan and advocate through ASBA, PSBAA:
  - Working with the associations and Alberta Education to mitigate a plan to support increased funding for Building Upgrades.
- ✓ Building Maintenance Schedule



- ✓ Lagoon
- ✓ Joint Use with Rivière Qui Barre Agricultural Society
- ✓ Playgrounds

The Committee Chair is prepared to respond to questions at the June 28, 2023, Public Board meeting.