



**DATE:** August 23, 2023

**TO:** Board of Trustees

**FROM:** Shawna Warren, Superintendent

**ORIGINATOR:** Mike Weppler, Manager, Facility Services

**GOVERNANCE POLICY:** [Policy 215 - Organization Chart](#)  
[Policy 705 - Associate Superintendent Corporate Services](#)

**ADDITIONAL REFERENCE:** [AP615 - School Facilities and Equipment Maintenance](#)  
 Assurance Domain - [Governance](#)

**SUBJECT:** Facility Services - Camilla School Drainage Improvements

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**PURPOSE:**

For information.

**BACKGROUND:**

The efforts to tackle the drainage issue at Camilla School have made substantial strides recently, primarily revolving around negotiations with Sturgeon County concerning adjustments to the Northern drainage pond. This update provides a snapshot of the latest progress:

**Sturgeon Public School Division:** Pumped out the excess water three times in July and August 2023.

**Sturgeon County:** Extensive deliberations have been ongoing with Sturgeon County resulting in them accepting the latest proposal which advanced the project forward.

**Aman Builders' Quotation Submitted:** Following the County's endorsement, Aman Builders' quote for the project was formally submitted to Workun Garrick Architects.

**Change Orders Split:** To streamline the project execution process, Workun Garrick dissected the project quote into two distinct change orders. These encompass the civil work and the landscaping aspects of the project, respectively.

**Change Orders Submitted to Alberta Infrastructure:** Workun Garrick submitted the change orders to Alberta Infrastructure for their approval.

**Submitted and Received Approval from Alberta Infrastructure:** The project with change orders was submitted to Alberta Infrastructure for approval on July 26, 2023. Sturgeon Public School Division received notice of approval on August 11, 2023.

**Upcoming Civil Work and Coordination:** Approval from Alberta Infrastructure enables the civil work phase to commence. This phase necessitates close coordination with Camilla School due to specific restricted zones that will be rendered inaccessible during construction. The following describes the approved work:



South Zone #1:

- Drywells, manholes, parking lot, sidewalk, associated piping and connections, asphalt, topsoil, sod.  
Remove abandoned concrete cistern w/ plywood shack, backfill and sod.

North-east Zone #2:

- Fill-in infiltration basin, topsoil and sod.

North-west Zone #3:

- Driveway culvert, pond culverts, curbs, asphalt, canal gate, associated piping and connections, county pond berm, backfill, topsoil and sod.

The progress made in addressing the Camilla School drainage issue is encouraging, with successful negotiations, proposal acceptance, and change order approval. The dedication of all stakeholders involved underscores the commitment to resolving this issue effectively and ensuring the long-term functionality of the drainage system.

Administration is prepared to respond to questions at the August 23, 2023, Public Board meeting.

**ATTACHMENT(S):**

Not applicable.