



**DATE:** August 23, 2023  
**TO:** Board of Trustees  
**FROM:** Shawna Warren, Superintendent  
**ORIGINATOR:** Shawna Warren, Superintendent  
**GOVERNANCE POLICY:** [Policy 405 – Budget Development and Transparency](#)  
[Policy 700 – Superintendent of Schools](#)  
**ADDITIONAL REFERENCE:** *Education Act: Section 139(1)(2),  
Freedom of Information and Protection of Privacy Act*  
  
Assurance Domains – [Learning Supports & Governance](#)  
  
**SUBJECT:** 2023-2024 Superintendent Discretionary Fund

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**PURPOSE:**

For information.

**BACKGROUND:**

As part of the budget process, a certain amount of dollars are allocated annually in a budget section titled “Superintendent Discretionary”. For the 2023-2024 school year, the total budgeted dollar amount allocated in the Superintendent’s Discretionary Fund is \$600,000; \$500,000 for staffing and \$100,000 for non-staffing emergent priorities.

The Superintendent Discretionary Fund is a dollar amount set aside to support schools with additional staffing and/or resource requirements that arise after the budget has been approved. To date, for the 2023-2024 school year, the following two staffing changes have been implemented using Superintendent Discretionary Fund dollars:

- Recovering 1.0FTE Vocational Educational Assistant from Sturgeon Composite High School after the 2023-2024 budget was approved. SCHS did not require the Vocational EA FTE in their CTS programming.
- 1.0FTE Educational Assistant was added to the Morinville Colony School to support students in both classrooms.



2023 -2024 Superintendent Discretionary					Total - \$600,00.00
		\$ 500,000			
Budget Item Description	# FTE	Avg Salary & Ben	Cost	Date	Totals
<b>Direct staffing to schools (K- 12)</b>					
Teachers		\$ 110,000.00			
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
<b>Total</b>	<b>0.00</b>				<b>\$0.00</b>
<b>Direct staffing to schools (K- 12)</b>					
CUPE (EA Avg \$43,300)		\$ 43,300.00			
EA Colony	1.0		\$43,300.00	Tuesday, May 16, 2023	
Vocational EA at SCHS	-1.0		-\$43,300.00	Thursday, May 25, 2023	
<b>Total</b>	<b>0.00</b>				<b>\$0.00</b>
<b>Other (Emergent Priorities non-staff)</b>					
		\$ 100,000			
<b>Total</b>					<b>\$0.00</b>
<b>Total Costs</b>					<b>\$0.00</b>
Alberta Ed. Supplemental Enrolment Growth Funding					
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<b>Total budget remaining</b>					<b>\$600,000.00</b>

Administration is prepared to respond to questions at the August 23, 2023, Public Board meeting.

ATTACHMENT(S):

Not applicable.