



DATE: August 23, 2023
TO: Board of Trustees
FROM: Shawna Warren, Superintendent
ORIGINATOR: Shawna Warren, Superintendent
GOVERNANCE POLICY: [Policy 230 – Board Committees](#)
[Policy 225 – Board Responsibility and Conduct](#)
[Policy 700 – Superintendent of Schools](#)

ADDITIONAL REFERENCE: Assurance Domains – [Local & Societal](#)

SUBJECT: Holiday Card Artwork Search

PURPOSE:

For information.

BACKGROUND:

In 2010, the Division initiated a project involving student artwork for its annual Christmas cards. Students were encouraged to submit their artwork for consideration. However, after three years, in 2013, the project was discontinued, and the reasons behind this decision remain unknown to Administration.

During the most recent school year, Trustees expressed an interest in reviving this project and tasked the Advocacy Committee to set up a process.

This attached *Holiday Card Artwork Search Permission Form* will be distributed to all Principals during the August 25, 2023, Administrative Council meeting to share with students, parents, staff and communities.

Student artwork submissions will be accepted at Central Office until October 6th. Trustees will review the submitted artwork at the October Committee of the Whole Meeting and the selected winners will be announced at the October Public Board meeting.

Administration is prepared to respond to questions at the August 23, 2023, Public Board meeting.

ATTACHMENT(S):

1. Holiday Card Artwork Search Permission Form



'Tis the Season – for our holiday card artwork search!

As the weather gets cooler, we turn our attention to the holiday season. We are looking for submissions for a holiday card artwork contest. All students Kindergarten to Grade 12 are eligible to participate!

Students are invited to submit a drawing of a Christmas/holiday scene. One submission will be chosen and then reproduced for this year's holiday card. **Please note – this is not a class project – artwork should be done at home and submitted to the school.**

The criteria are as follows:

- * Only original hand-drawns or painted artwork will be considered – no collages, no digital creations, use of die-cuts, stencils, scrapbook materials, etc...
- * Original artwork should be no larger than 8½ x 11”.
- * Please write your child's name, school and grade on the back of the artwork.
- * Fill out this form below and return it, along with the artwork, to your child's school by **October 6**.

The Board of Trustees will choose one design per grade category (K-3, 4-6, 7-9 and 10-12) to be featured on our holiday card which are mailed to school administration, community partners, bus contractors and public school divisions in the same ASBA 2/3 zone. The winning entry will also receive a package of cards featuring their artwork!

If my child's artwork is chosen for The Sturgeon Public School Division holiday card, I consent to the use of the artwork for this purpose and to the printing of my child's name on the cards and on Division advertising and other materials.

Student Name: _____

School Name: _____

Parent Name: _____

Parent Signature: _____

Date: _____ Student Grade & Home Room: _____

