



**DATE:** August 23, 2023

**TO:** Board of Trustees

**FROM:** Shawna Warren, Superintendent

**ORIGINATOR:** Shawna Warren, Superintendent

**GOVERNANCE POLICY:** [Board Policy 221 - Role of the Trustee](#)  
[Board Policy 225 - Board Responsibility and Conduct](#)

**ADDITIONAL REFERENCE:** [Board Policy 701 - Board Delegation of Authority](#)  
[Board Policy 700 - Superintendent of Schools](#)  
Assurance Domain - Governance

**SUBJECT:** Administrative Procedure 585 – Language Immersion Transportation Service

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**PURPOSE:**

For information.

**BACKGROUND:**

Since the 2012–2013 school year, the Division has entered into an Education Agreement (parent provided transportation) with the following school jurisdictions:

- Elk Island Public Schools
- Greater St. Albert Catholic Schools
- St. Albert Public Schools

In 2019-2020, the Language Immersion Agreements were being accessed by 37 students in 23 families. 12 students in Grades 1–6, 11 in Grades 7–9 and 14 students in Grades 10–12. The majority attended St. Albert Public Schools for French Immersion programming.

For 2021-2022, the program included:

- One Grade 11 and one Grade 12 students at Elk Island Public Schools
- One Grade 12 student at St. Albert Public Schools

The Agreement was cost-neutral as the grant supports the cost of a parent-provided transportation stipend and 6% for Administration.

Language Immersion Education Agreements were offered to families interested in attending French Immersion programs not offered by Sturgeon Public Schools. Resident families were provided with transportation funding to transport their child(ren) to neighbouring school divisions to access these programs. French immersion programming is now offered within Sturgeon Public Schools, Kindergarten through High School, therefore, these agreements with neighbouring divisions are no longer needed.



As directed by the Board of Trustees in June 2020, the Division grandfathered the program for Educational Services Agreements – Language Immersion – Transported Students.

For 2022/2023, the program included one Grade 12 student at Elk Island Public Schools.

Beginning the 2023-2024 school year, there are no remaining grandfathered students and the Division now has French Immersion Programming across the grade levels, therefore, Administration has rescinded Administrative Procedure 585 – Language Immersion Transportation Service.

Administration is prepared to respond to questions at the August 23, 2023, Public Board meeting.

**ATTACHMENT(S):**

1. Administrative Procedure 585 – Language Immersion Transportation Service



# 585: Language Immersion Transportation Service

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**Responsible Administrator: Associate Superintendent  
Corporate Services**

## PURPOSE

Sturgeon Public Schools recognizes that parents/guardians may choose to exercise their right to enroll their child(ren) in language immersion programs located outside of Sturgeon Public Schools not offered in the Division.

It may be appropriate to share resources that are available to assist in providing financial assistance for students to attend language immersion programs in grades not offered in Sturgeon Public Schools

## PROCEDURE

1.0 The Associate Superintendent Corporate Services shall develop procedures for receipt of applications for financial assistance in lieu of transportation.

1.1 The Associate Superintendent Corporate Services shall determine the amount of resources available from Alberta Education for the payment of allowance.

2.0 The amount of any transportation allowance payable shall be calculated in the amount of transportation grant approved and paid by Alberta Education less a five percent administration fee.

3.0 The Coordinator, Transportation Services shall provide to the Associate Superintendent Corporate Services all relevant student information required to administer a Language Immersion Education Services Agreement with the educating Board.

## **History**

2020 Jan 29 Initial Approval

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## **Administrative Procedures V. Student Services (Student Transportation)**