

Expense Report

Report 3120

Run Date: 9/1/2023

Run by: Krystal Bryant

Time: 11:03 AM

Header Note:



Cardholder Name:	SHAWNA WALTER [REDACTED]	Current Status:	Unsubmitted
Expense Report ID:	0011622793	Date:	8/30/2023 1:31:00 PM
Expense Report Name:	31 Aug 2023 SHAWNA WALTER [REDACTED]	Current Recipient:	Krystal Bryant
		Location:	STURGEON SCHOOL DIVISION (00002244)

Summary Information			
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Date Range:	8/1/2023 - 8/31/2023	Memo-Posted Transactions:	\$357.77
Description:		Grand Total:	\$357.77
Destination:			

Memo-Posted Transactions:					
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Date Occurred	Date Posted	Merchant Allocation	Original Amount	Settlement Amount	Split Amount
8/15/2023	8/18/2023	BOSTON PIZZA # 137 1.05 423-400-501-000-22 CASS Conference - Dinner Evening 1 (S. Warren)	\$26.45	\$26.45	
8/17/2023	8/21/2023	RED DEER RESORT & CASINO 15.20 410-400-501-000-22 CASS Conference Hotel - Red Deer	\$331.32	\$331.32	

Memo-Posted Transactions Totals	Count:2	Total:\$357.77
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Expense Report History				
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Status	Date/Time	User Name	Business Unit	Notes
Incomplete	8/18/2023 11:50:00 PM	Kristina Kuzio	STURGEON SCHOOL DIVISION	
Unsubmitted	8/30/2023 1:31:00 PM	Krystal Bryant	STURGEON SCHOOL DIVISION	

Expense Report Summary	
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Reimbursable Total	\$0.00
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Signatures

Shawna Warren, M.Ed
Superintendent

Print Cardholder Name

Irene Gibbons

Print Approver Name



Approver Signature

Sept 1, 2023

Date

Sept 8/23

Date



COMMERCIAL CARD MONTHLY STATEMENT

Scotiabank Commercial Card Services
P.O. Box 4100
Postal Station A
Toronto, Ontario M5W 1T1

CARTE COMMERCIALE RELEVÉ DE COMPTE POUR MÉMOIRE

ACCOUNT NUMBER/
NUMÉRO DE COMPTE XXXXXXXXXXXX
STATEMENT DATE/
DATE DU RELEVÉ 08-31-23
TOTAL ACTIVITY/
TOTAL DES OPÉRATIONS \$357.77

0000-0001/0001
SHAWNA WALTER
STURGEON SCHOOL DIV
9820 104TH STREET
MORINVILLE AB T8R 1L8

** MEMO STATEMENT ONLY **
DO NOT REMIT PAYMENT/
RELEVÉ POUR MÉMOIRE SEULEMENT,
NE PAS FAIRE DE PAIEMENT

CARDHOLDER SUMMARY/SOMMAIRE DU TITULAIRE

SHAWNA WALTER XXXXXXXXXXXX	Purchases And Other Debits/ + Achats Et Autres Débits	Cash Advances/ - Avances De Fonds	Credits/ = Crédits	Total Activity/ Total Des Opérations
Cardholder Total/Totaux Du Titulaire	\$357.77	\$0.00	\$0.00	\$357.77

CARD PROGRAM MESSAGES/MESSAGES - PROGRAMME CARTE COMMERCIALE

THANK YOU FOR USING THE SCOTIABANK COMMERCIAL CARD./
MERCİ D'UTILISER LA CARTE COMMERCIALE DE LA BANQUE SCOTIA.

CARDHOLDER ACTIVITY/OPÉRATIONS PAR LE TITULAIRE

Post Date/ Date Insc	Tran Date/ Date Opér	Reference Number/ Numéro De Référence	Transaction Description/ Description De L'opération	Amount/ Montant
08-18	08-15	74529003228920267048508	BOSTON PIZZA # 137 RED DEER AB	M26.45
08-21	08-17	74064493230820128571509	RED DEER RESORT & CASINO RED DEER AB	M331.32

CUSTOMER SERVICE CALL:/ POUR LE SERVICE À LA CLIENTÈLE, COMPOSEZ LE: Canada and USA/ Canada et aux États-Unis 1-888-823-9657 Outside Canada and USA (collect)/ A l'extérieur du Canada et aux États-Unis, appelez à frais virés 416-750-6138	ACCOUNT NUMBER/ NUMÉRO DE COMPTE XXXXXXXXXXXX	ACCOUNT SUMMARY/ SOMMAIRE DU COMPTE
LOST/STOLEN CARDS CALL:/ POUR CARTES PERDUES OU VOLÉES, APPELEZ: Canada and USA/ Canada et aux États-Unis 1-888-823-9657 Outside Canada and USA (collect)/ A l'extérieur du Canada et aux États-Unis, appelez à frais virés 416-750-6138	STATEMENT DATE/ DATE DU RELEVÉ 08/31/23	PURCHASES & OTHER CHARGES/ ACHATS ET AUTRES FRAIS \$357.77
	CREDIT LIMIT/ LIMITE DE CREDIT \$5,000.00	CASH ADVANCES/ AVANCES DE FONDS \$0.00
SEND INQUIRIES TO:/ ENVOYEZ LES DEMANDES À: Scotiabank Commercial Card Services P.O. Box 4100 Postal Station A Toronto, Ontario M5W 1T1	DISPUTED AMOUNT/ MONTANT CONTESTÉ \$0.00	CASH ADVANCE FEES/ INTÉRÊT SUR LES AVANCES DE FONDS \$0.00
		CREDITS/ CRÉDITS \$0.00
		TOTAL ACTIVITY/ TOTAL DES OPÉRATIONS \$357.77



BOSTON PIZZA #137 RED DEER SOUTH

0127 Table 83 #Party 0
VANESSA K SvrCk: 18 17:29 08/15/23
Separate checks: 2-of-6

BAR WATER 0.00
GRI. CKN PECAN 20.99

Sub Total: 20.99
GST: 1.05

08:15 18:24 TOTAL: 22.04

GST #792039489RT0001

PLEASE PAY SERVER

For any concerns, please call us at
4033437777 or email: jay-r@zzagroup.com

THANK YOU AND BE SAFE ALWAYS!!!

*:*****

TELL US HOW WE DID!

We value your feedback and time.
Complete our SUPER SHORT SURVEY and
receive a chance to WIN an AWESOME
\$200 Boston Pizza gift card.
Keep this receipt and visit
TellBostonPizza.com

:***

For complete rules and eligibility,
Please visit TellBostonPizza.com

:***

Your Survey/Team HQ ACCESS CODE is below
77721-81000-53111

This code will expire in 28 days

BOSTON PIZZA # 137
3215 GAETZ AVENUE T4N3Y1
RED DEER AB
23402727
BH2340272711

**** PURCHASE ****

08-15-2023 18:35:00
Acct # ***** C
Card Type VI
A0000000031010 SCOTIABANK VISA

Check # 127
Operator: 41
Trace # 500
Inv. # 517
Auth # 031919 RRN 001119006

Purchase \$22.04
Tip \$4.41
Total \$26.45

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

August 15, 2023

CASS Conference - Dinner Evening 1

423-400-501-000-22



Red Deer Resort and Casino
3310 50th Avenue Red Deer, Alberta T4N 3X9
Telephone: (403) 346-2091
Reservations: (403) 755-8830
Fax: (403) 755-1166
Email: reservations@rdrcasino.ca
www.rdrcasino.ca

Shawna Warren
Canada

Room No. : 0120
Arrival : 08-15-23
Departure : 08-17-23
Page No. : 1 of 2
Folio No. : 4452
Conf. No. : 58688559
Cashier No. : 11
Custom Ref. :

INFORMATION INVOICE

Company Name : College of Alberta School Superintendent
Group Name : CASS ASBOA Summer Conference 2023
Guest Name :

Date	Description	Charges	Credits
08-15-23	Room Charge	149.00	
08-15-23	Destination Marketing Fee	2.98	
08-15-23	Tourism Levy	6.08	
08-15-23	Room GST 5% 71125-2676 RT0001	7.60	
08-16-23	Room Charge	149.00	
08-16-23	Destination Marketing Fee	2.98	
08-16-23	Tourism Levy	6.08	
08-16-23	Room GST 5% 71125-2676 RT0001	7.60	
08-17-23	Visa XXXXXXXXXXXX[REDACTED]XX/XX		331.32
		Total Charges	331.32
		Total Credits	331.32
		Balance	0.00

Merchant ID

Credit Card #

XXXXXXXXXXXX6761

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

410-400-501-000-22



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Shawna Warren
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Conf. No. : 58688559
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Custom Ref. :

INFORMATION INVOICE

Company Name : College of Alberta School Superintendent
Group Name : CASS ASBOA Summer Conference 2023
Guest Name :

Transaction ID	6060372	Credit Card Expiry	XX/XX
Approval Code	044455	Capture Method	Manual
Approval Amount	331.32	Transaction Amount	331.32

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