



**Sturgeon  
Public Schools**

**Minutes of the Meeting of  
The Board of Trustees of  
The Sturgeon Public School Division  
Held at Morinville on August 23, 2023**

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**PRESENT**

Irene Gibbons, Chair  
Cindy Briggs, Vice Chair  
Janine Pequin, Trustee  
Joe Dwyer, Trustee  
Stacey Buga, Trustee  
Tasha Oatway-McLay, Trustee  
Trish Murray-Elliott, Trustee  
Shawna Warren, Superintendent  
Jonathan Konrad, Deputy Superintendent, Education Services  
Lisa Lacroix, Associate Superintendent, Human Resources  
Ruth Kuik, Acting Secretary Treasurer  
Amy Kolesar, Manager, Transportation Services  
Mike Weppler, Manager, Facility Services  
Evan Soper, Coordinator, Facility Services  
Michelle Wilde, Executive Assistant

**CALL TO ORDER**

The Chair called the meeting to order at 9:42 a.m.

**LAND ACKNOWLEDGEMENT**

Board Chair Irene Gibbons read the Land Acknowledgement Statement.

**APPROVAL OF AGENDA**

Addition: 10.5 Policy 230 – Board Committees & Policy 231 – Student Advisory Committee

#054/2023 – Moved by Vice Chair Cindy Briggs that the agenda be approved as amended.

CARRIED UNANIMOUSLY

**APPOINTMENTS**

**APPROVAL OF MINUTES**

#055/2023 – Moved by Trustee Tasha Oatway-McLay that the minutes of the Regular Meeting of June 28, 2023, be approved as presented.

CARRIED UNANIMOUSLY

## **PRESENTATIONS**

### **REPORTS FROM SENIOR EXECUTIVE**

#### **2023-2024 Pre-Kindergarten Noon Transportation Update**

Amy Kolesar, Manager, Transportation Services, brought forward as information, the 2023-2024 Pre-Kindergarten Noon Transportation Update.

The Division must prepare a balanced budget for review and approval by the Board, on an annual basis. Transportation Services reviewed the implication of budgetary pressures for the 2022-2023 school year and at the March 22, 2022 Public Board meeting, the Board made the decision to eliminate Noon Student/Child Transportation Services for Pre-Kindergarten for the 2022-2023 school year.

Historically, the Division provided ineligible services for students and children of the Division for noon transportation. Transportation services for pre-kindergarten children, prior to spring 2023, were considered ineligible due to not being funded by Alberta Education and, therefore, considered discretionary/subsidized services. Based on the new transportation services funding manual released for the 2023-2024 school year, the Division will receive transportation funding for Program Unit Funding (PUF) students in early childhood education, which includes both kindergarten and pre-kindergarten children.

Since the approval of the 2023-2024 Budget, Transportation Services, in response to stakeholder feedback, has reviewed the transportation budget and evaluated the transportation application submissions with regards to the requests for noon transportation services for pre-kindergarten programming. Parents were able to submit applications for noon transportation services until August 15, 2023. Transportation Services has reviewed the submissions to see if any communities could potentially support noon transportation services with enough ridership interest. Transportation Services will bring forward a recommendation for the addition of a noon transportation route only if it is financially viable to do so.

Interest in noon transportation services was stronger in the communities of Morinville, Redwater and Gibbons. Interest in the remaining communities was negligible. However, there were not enough applications received to warrant the addition of any noon transportation routes. Based on the number of applications received, the Division would like to extend the deadline in Morinville, Redwater and Gibbons to apply for noon transportation until September 28, at 4:00 pm. If there is sufficient support for the noon route, it will be added for the remainder of the 2023-2024 school year. The Division wants to provide additional time for parents who may be interested in noon transportation services to submit their transportation applications.

Transportation Services communicated directly to parents who applied for noon transportation on their eligibility, as well as asked that they share the information regarding noon transportation services with other families who may be interested. Some schools will share this information at their staggered start for parents.

#### **Holiday Card Artwork Search**

Shawna Warren, Superintendent, brought forward as information, the Holiday Card Artwork Search.

In 2010, the Division initiated a project involving student artwork for its annual Christmas cards. Students were encouraged to submit their artwork for consideration. However, after three years, in

2013, the project was discontinued, and the reasons behind this decision remain unknown to Administration.

During the most recent school year, Trustees expressed an interest in reviving this project and tasked the Advocacy Committee to set up a process.

This attached *Holiday Card Artwork Search Permission Form* will be distributed to all Principals during the August 25, 2023, Administrative Council meeting to share with students, parents, staff and communities.

Student artwork submissions will be accepted at Central Office until October 6th. Trustees will review the submitted artwork at the October Committee of the Whole Meeting and the selected winners will be announced at the October Public Board meeting.

### **Facility Services – Camilla School Drainage Improvements**

Mike Wepler, Manager, Facility Services, brought forward as information, the Facility Services – Camilla School Drainage Improvements.

The efforts to tackle the drainage issue at Camilla School have made substantial strides recently, primarily revolving around negotiations with Sturgeon County concerning adjustments to the Northern drainage pond. This update provides a snapshot of the latest progress:

Sturgeon Public School Division: Pumped out the excess water three times in July and August 2023.  
Sturgeon County: Extensive deliberations have been ongoing with Sturgeon County resulting in them accepting the latest proposal which advanced the project forward.

Aman Builders' Quotation Submitted: Following the County's endorsement, Aman Builders' quote for the project was formally submitted to Workun Garrick Architects.

Change Orders Split: To streamline the project execution process, Workun Garrick dissected the project quote into two distinct change orders. These encompass the civil work and the landscaping aspects of the project, respectively.

Change Orders Submitted to Alberta Infrastructure: Workun Garrick submitted the change orders to Alberta Infrastructure for their approval.

Submitted and Received Approval from Alberta Infrastructure: The project with change orders was submitted to Alberta Infrastructure for approval on July 26, 2023. Sturgeon Public School Division received notice of approval on August 11, 2023.

Upcoming Civil Work and Coordination: Approval from Alberta Infrastructure enables the civil work phase to commence. This phase necessitates close coordination with Camilla School due to specific restricted zones that will be rendered inaccessible during construction. The following describes the approved work:

#### South Zone #1:

- Drywells, manholes, parking lot, sidewalk, associated piping and connections, asphalt, topsoil, sod.  
Remove abandoned concrete cistern w/ plywood shack, backfill and sod.

#### North-east Zone #2:

- Fill-in infiltration basin, topsoil and sod.

**North-west Zone #3:**

- Driveway culvert, pond culverts, curbs, asphalt, canal gate, associated piping and connections, county pond berm, backfill, topsoil and sod.

The progress made in addressing the Camilla School drainage issue is encouraging, with successful negotiations, proposal acceptance, and change order approval. The dedication of all stakeholders involved underscores the commitment to resolving this issue effectively and ensuring the long-term functionality of the drainage system.

**Facility Services – Summer Project Update**

Evan Soper, Coordinator, Facility Services, brought forward as information, the Facility Services – Summer Project Update.

**School Bus Driver Training Grants**

Amy Kolesar, Manager, Transportation Services, brought forward as information, the School Bus Driver Training Grants.

July 2023, the Government of Alberta provided additional information regarding the School Bus Driver Training Grants which are available to all school authorities to support the training of Class 2 and Class 4 school bus drivers that transport students to and from their schools. There are two grants available for drivers who have started training on or after April 1, 2023. The first submission deadline was August 10, 2023. School authorities are required to submit one application per quarter. The Division will continue to support Contractors in receiving these grant dollars moving forward.

The first grant is the *Training Costs and Driver Reimbursement Grant* which is available for new Class 2 and Class 4 drivers upon successful completion of driver training and testing. There is \$4,000 available for a new Class 2 Driver with \$2,800 being allocated for training costs and \$1,200 being allocated for driver reimbursement. There is \$2,000 available for a new Class 4 Driver with \$1,400 being allocated for training costs and \$600 being allocated for driver reimbursement.

The second grant is the *Driver Competency Training Grant* which is for Class 2 and 4 drivers to support the cost of additional driver training that is being provided to both newly licensed and experienced school bus drivers that participate in a six-month competency training program provided by their employer. There is \$4,000 available to be claimed for this grant. To be eligible to receive this grant, school bus drivers are required to complete a 50-hour training program over a six-month period. There are 9 areas of competency which need to be covered during the training period.

These grants were released as part of the 2023-2024 Funding Manual. The objective of the grants are to address rising costs for school bus driver training so that additional costs are not passed on to families. The Division is committed to supporting Contractors in accessing these newly available grants moving forward.

**Summer School Enrolment Summary**

Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, the Summer School Enrolment Summary.

Summer School education is important programming to provide students the opportunity to lighten their course load during the year, retake and improve on academic results, or expand their skills and understanding. In Summer 2023, the Division saw the highest number of students enrolled for summer school with the highest number of completions seen in three years. Teachers and staff

continue to work diligently to provide excellent and accessible education for students during the summer months.

#### Summer or Term 4 Student Enrolment

Year	Enrolled	Completed
2022-2023	335	322
2021-2022	244	240
2020-2021	319	281

#### **Tyler Technologies – Tyler Drive**

Amy Kolesar, Manager, Transportation Services, brought forward as information, the Tyler Technologies – Tyler Drive.

In spring 2023, Transportation Services was working with Tyler Technologies to install Tyler Drive tablets on Sturgeon Public School Division bus routes. This technology was intended to support school bus operators by allowing operators to manually enter student names as they enter and exit the bus on days when a student bus pass was unavailable. The technology would also support spare bus operators in displaying the route and student information. The Division planned to purchase 20 units initially, and the remaining units at a later date. The decision to start with 20 units was to ensure that Contractors found value in the technology, that it supported Division students with bus pass scanning, and that the units were compatible with the region before purchasing for the entire fleet.

On July 5, 2023, there was a final order review meeting arranged with the Manager of Transportation Services and the sales representative of Tyler Technologies. During that meeting, it was shared by the sales representative from Tyler Technologies that the company was not confident that the Tyler Drive units would perform with Versatrans, which is the current Division routing software. Tyler Technologies indicated that the Tyler Drive units were created to be implemented with their newer software program, called Traversa. Tyler Technologies indicated that they would require additional IT support to bridge the Tyler Drive units with the Versatrans software, as the Tyler Drive technology is designed to work with Traversa and the software components are quite different. In addition, Tyler Technologies indicated that after taking a deeper dive into the Division's current technologies installed on buses that the Division would also need to update bus pass scanners before installation.

As a result, Transportation Services did not move forward with the order for the Tyler Drive units as originally anticipated. Alternate solutions including alternative transportation software programs are currently being investigated.

#### **Communications Report – July & August 2023**

Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, the Monthly IT Report – July & August 2023.

#### **Monthly IT Report – July & August 2023**

Jonathan Konrad, Deputy Superintendent, Education Services, brought forward as information, the Monthly IT Report – July & August 2023.

#### **2023-2024 Superintendent Discretionary Fund**

Shawna Warren, Superintendent, brought forward as information, the 2023-2024 Superintendent Discretionary Fund.

As part of the budget process, a certain amount of dollars are allocated annually in a budget section titled "Superintendent Discretionary". For the 2023-2024 school year, the total budgeted dollar amount allocated in the Superintendent's Discretionary Fund is \$600,000; \$500,000 for staffing and \$100,000 for non-staffing emergent priorities.

The Superintendent Discretionary Fund is a dollar amount set aside to support schools with additional staffing and/or resource requirements that arise after the budget has been approved. To date, for the 2023-2024 school year, the following two staffing changes have been implemented using Superintendent Discretionary Fund dollars:

- Recovering 1.0FTE Vocational Educational Assistant from Sturgeon Composite High School after the 2023-2024 budget was approved. SCHS did not require the Vocational EA FTE in their CTS programming.
- 1.0FTE Educational Assistant was added to the Morinville Colony School to support students in both classrooms.

2023 -2024 Superintendent Discretionary		Total - \$600,00.00			
	\$ 500,000				
Budget Item Description	# FTE	Avg Salary & Ben	Cost	Date	Totals
<b>Direct staffing to schools (K- 12)</b>					
Teachers		\$ 110,000.00			
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
<b>Total</b>	<b>0.00</b>				<b>\$0.00</b>
<b>Direct staffing to schools (K- 12)</b>					
QUIPE (EA Avg \$43,300)		\$ 43,300.00			
EA Colony	1.0		\$43,300.00	Tuesday, May 16, 2023	
Vocational EA at SCHS	-1.0		-\$43,300.00	Thursday, May 25, 2023	
<b>Total</b>	<b>0.00</b>				<b>\$0.00</b>
<b>Other (Emergent Priorities non-staff)</b>		\$ 100,000			
<b>Total</b>					<b>\$0.00</b>
<b>Total Costs</b>					<b>\$0.00</b>
Alberta Ed. Supplemental Enrolment Growth Funding					
Alberta Ed. Supplemental Enrolment Growth Funding					
<b>Total budget remaining</b>					<b>\$600,000.00</b>

#### **Administrative Procedure 464 - Fees**

Shawna Warren, Superintendent, brought forward as information, the Administrative Procedure 464 – Fees.

#### **Administrative Procedure 580 – Non-Resident/Non-Attendance Area Student Transportation**

Shawna Warren, Superintendent, brought forward as information, the Administrative Procedure 580 – Non-Resident/Non-Attendance Area Student Transportation

#### **Administrative Procedure 585 – Language Immersion Transportation Service**

Shawna Warren, Superintendent, brought forward as information, the Administrative Procedure 585 – Language Immersion Transportation Service.

Meeting recessed for a break at 10:57 a.m.

Meeting resumed at 11:06 a.m.

## **REPORTS FROM TRUSTEES AND STANDING COMMITTEES**

### **Chair's Report**

A verbal report was provided.

### **Chair Gibbons (Gibbons/Lamoureux)**

Chair Gibbons reported that she attended:

- Board Retreat (*August 21*)
- Meeting with the Education Minister (*July 27*)
- Town of Gibbons Public Meeting

### **TRUSTEES' REPORTS**

Verbal reports were provided.

### **Trustee Briggs (Bon Accord/Legal)**

Trustee Briggs reported that she attended:

- Board Retreat (*August 21*)
- Town of Bon Accord & Sturgeon County Meeting (*August 14*)

### **Trustee Buga (Morinville Area)**

Trustee Buga reported that she attended:

- Board Retreat (*August 21*)
- Organizational Meeting (*August 23*)
- Public Board Meeting (*August 23*)
- Welcome Back Event (*August 29*)

### **Trustee Dwyer (Alcomdale/Villeneuve Area)**

Trustee Dwyer reported that he attended:

- Board Retreat (*August 21*)
- Rotary Meetings

### **Trustee Murray-Elliott (Sturgeon Valley/West St. Albert)**

Trustee Murray-Elliott reported that she attended:

- Board Retreat (*August 21*)

### **Trustee Oatway-McLay (Cardiff/Garrison)**

Trustee Oatway-McLay reported that she attended:

- Board Retreat (*August 21*)

### **Trustee Pequin (Redwater/Coronado Area)**

Trustee Pequin reported that she attended:

- Board Retreat (*August 21*)

### **ADVOCACY COMMITTEE**

No meeting was held over the summer.

### **AUDIT, FINANCE AND HUMAN RESOURCES COMMITTEE**

No meeting was held over the summer.



**BUILDING AND MAINTENANCE COMMITTEE**

No meeting was held over the summer.

**POLICY COMMITTEE**

No meeting was held over the summer.

**TRANSPORTATION COMMITTEE**

No meeting was held over the summer.

**REPORTS FROM SPECIAL COMMITTEES****ALBERTA SCHOOL BOARDS ASSOCIATION REPRESENTATIVE**

A verbal report was provided.

**PUBLIC SCHOOL BOARDS ASSOCIATION OF ALBERTA REPRESENTATIVE**

A verbal report was provided.

**NEW BUSINESS****Policy 310 – Non-Funded Students**

The Board of Trustees is responsible for reviewing Board Policies on an ongoing basis in order to adhere to the requirements necessary to provide excellence in public education and comply with the Education Act and provincial, as well as federal, legislation. The Board, as elected officials of the community, provides overall direction and leadership to the Division.

Administration has reviewed and recommends rescinding *Policy 310 – Non-Funded Students*. The definition of a resident student is clearly defined in the Education Act (section 3.1) and the Alberta Education Funding Manual for School Authorities: a resident of Alberta who has a parent who is a resident of Canada. Non-Resident students are not eligible to receive funding from Alberta Education and are referred to as non-funded students. The Non-Resident Tuition Fee Schedule is captured in the new *Administrative Procedure 464 – Fees*.

The Division may charge tuition fees in respect of an individual who attends a school operated by the board who is not a resident student of the board or any other board or the Government (section 13.2 Education Act).

The Board's role in approving fees is captured in *Policy 225 – Board Responsibility and Conduct* and is clearly defined in provincial legislation through the Education Act and corresponding regulations.

The Board shall annually approve the type and amount of fees that may be charged by the Division as part of the budget process to ensure effective stewardship of the Board's resources [Education Act s.33(1)(i)].

#056/2023 – Moved by Trustee Stacey Buga that the Board of Trustees rescind Board Policy 310 – Non-Funded Students as recommended at the August 23, 2023, Public Board meeting.

**CARRIED UNANIMOUSLY**

**Policy 410 - Fees**

The Board of Trustees is responsible for reviewing Board Policies on an ongoing basis in order to adhere to the requirements necessary to provide excellence in public education and comply with the Education Act and provincial, as well as federal, legislation.

Administration has reviewed and recommends rescinding *Policy 410 - Fees*.

The Policy Committee reviewed *Policy 410 – Fees* at their June 7, 2023, committee meeting and recommended it to the August 23, 2023 Public Board meeting for rescission. Administration has created a new Administrative Procedure – *AP464 – Fees* – to capture all operational procedures for fees.

The Board's role in approving fees is captured in *Policy 225 – Board Responsibility and Conduct* and is clearly defined in provincial legislation through the Education Act and corresponding regulations. The Board shall annually approve the type and amount of fees that may be charged by the Division as part of the budget process to ensure effective stewardship of the Board's resources [Education Act s.33(1)(i)].

No parent shall pay a fee to offset basic educational services, or that is prohibited under provincial legislation, the *Alberta School Fees Regulation*, and the *Alberta School Transportation Regulation*.

#057/2023 – Moved by Trustee Janine Pequin that the Board of Trustees rescind Board *Policy 410 – Fees* as recommended by the Policy Committee and presented at the August 23, 2023, Public Board meeting.

**CARRIED UNANIMOUSLY**

**Policy 500 - Transportation**

The Board of Trustees is responsible for reviewing Board Policies on an ongoing basis in order to adhere to the requirements necessary to provide excellence in public education and comply with the Education Act and provincial, as well as federal, legislation. The following revised policy is in support of this responsibility.

Administration has reviewed and updated *Policy 500 – Transportation* which includes a renaming of the policy to *Student Transportation Services*.

The Policy Committee reviewed and updated *Policy 500 – Student Transportation Services* at their June 7, 2023, committee meeting and recommended it to the August 23, 2023, Public Board meeting for approval.

On June 29, 2023, the Division received the *Transfer of Student Transportation Funding Parent Declaration Form* from Alberta Education.

School boards are not obligated to provide transportation services for students that reside outside their boundaries. Transportation services for non-resident students are provided at the discretion of the school board and may change with or without notice.

Key Changes to Board Policy 500 include:

- Updates to language to better reflect Alberta Legislation under the Education Act;
- Updates to better reflect the changes to the Rural Transportation Grant in the 2023-2024 Funding Manual.
- Fee information is captured in a new Administrative Procedure *464 – Fees*.

- Contract Bus Service Procedures are captured in Administrative Procedure 550 – *Contract Bus Service*.

#058/2023 – Moved by Trustee Tasha Oatway-McLay that the Board of Trustees approve the revised Board *Policy 500 – Student Transportation Services* as recommended by the Policy Committee and presented at the August 23, 2023, Public Board meeting.

CARRIED UNANIMOUSLY

### **Administrative Procedure 464 – Fees – Exhibit 1 – 2023-2024 Fee Schedule**

The Board's role in approving fees is captured in *Policy 225 – Board Responsibility and Conduct* and is clearly defined in provincial legislation through the Education Act and corresponding regulations.

The Board shall annually approve the type and amount of fees that may be charged by the Division as part of the budget process to ensure effective stewardship of the Board's resources [Education Act s.33(1)(i)].

*AP464 - Fees* is a new Administrative Procedure that includes *Exhibit 1 – 2023-2024 Fee Schedule*. The new Fee Schedule is a step to ensure transparency and clarity across the Division on standardized fees.

The 2023-2024 Transportation Fees were approved as part of the 2023-2024 Budget at the May 24, 2023 Public Board Meeting. The fees in *Exhibit 1 – 2023-2024 Fee Schedule* that require Board approval for the 2023-2024 school year are:

- Non-Resident Tuition Fees
- Dual Credit Fee

**Non-Resident Tuition Fees:** The definition of a resident student is clearly defined in the Education Act (section 3.1) and in the Alberta Education Funding Manual for School Authorities: a resident of Alberta who has a parent who is a resident of Canada. Non-Resident students are not eligible to receive funding from Alberta Education and are referred to as non-funded students. The Division may charge tuition fees in respect of an individual who attends a school operated by the board who is not a resident student of the board or any other board or the Government (section 13.2 Education Act).

**Dual Credit Fee:** Dual Credit programming can greatly enhance the student experience while in High School, and help students obtain Post-Secondary credits toward programs or certification needed for future career paths. These courses are taught by instructors at Post-Secondary institutions, and Sturgeon Public School Division pays tuition for each student that enrolls in a Dual Credit course. This fee will help offset this cost and ensure a more sustainable Dual Credit Program.

Adult Tuition Fees and the High School Equivalency Evaluation Fee are captured in *AP465 – Adult Tuition Fees*. These fees remain static unless the Administrative Procedure is updated. These fees are based on the Alberta Education funding rates for Adult Learners. Including these fees in the 2023-2024 Fee Schedule along with the Administrative Procedure makes them more easily accessible to stakeholders on the website.

Kindergarten Fees and Pre-Kindergarten Fees are set as Division Fees each year with input from all schools to ensure consistency across Sturgeon Public Schools for families. These fees cover the costs of all the daily classroom supplies, special activities and field trips.

#059/2023 – Moved by Trustee Tasha Oatway-McLay that the Board of Trustees approve the 2023-2024 Fee Schedule as presented in AP464 – Fees – Exhibit 1 – 2023-2024 Fee Schedule at the August 23, 2023, Public Board meeting.

CARRIED UNANIMOUSLY

### **Policy 230 – Board Committees & Policy 231 – Student Advisory Committee**

The Board of Trustees is responsible for reviewing Board Policies on an ongoing basis in order to adhere to the requirements necessary to provide excellence in public education and comply with the Education Act and provincial, as well as federal, legislation. The following revised policy is in support of this responsibility.

Administration has reviewed and updated *Policy 230 – Board Committees* as discussed at the Board Retreat on August 21, 2023. Administration recommends *Policy 231 – Student Advisory Committee* be adopted as an Appendix to Policy 230 with updated formatting to match other Appendices.

In pursuit of effective governance, the proposal to disband the existing Advocacy, Audit Finance and Human Resources, Building and Maintenance, Policy and Transportation committees in favour of Committee of the Whole meetings merits careful consideration. This transition aims to foster increased collaboration as a corporate entity, inclusivity and overall efficiency in decision-making. By consolidating the committees into a Board Committee format, all Trustees are actively engaged, maximizing the benefits of collective expertise and perspectives. The Committee of the Whole agenda would include Board professional development and discussions on Advocacy, Audit, Finance and Human Resources, Building and Maintenance, Policy and Transportation.

#### **1. Enhanced Collaboration:**

Fragmented committees often result in siloed discussions. The fragmentation can inadvertently hinder comprehensive Board discussions and collaboration. By embracing the Committee of the Whole model, all Trustees will participate in discussions related to various aspects of the organization. This collective approach enables a broader range of viewpoints, sparking more insightful conversations and leading to well-rounded decisions.

#### **2. Inclusivity and Representation:**

The individual committees might not always reflect the full spectrum of expertise and perspectives present among Trustees. Consolidating into a Committee of the Whole ensures that no voice is left unheard. This approach honours the commitment of every Trustee to foster a corporate identity. Discussions and recommendations will be made with the input of all, ensuring fairness and equity.

#### **3. Efficient Decision-Making:**

Individual committees can sometimes lead to redundancy in discussions, with similar topics being addressed across multiple committees and meetings. This can lead to a waste of time and resources. By holding Committee of the Whole meetings to capture the discussions of the five committees, it can streamline discussions and avoid unnecessary repetition.

Disbanding the committees in favour of a Committee of the Whole model presents a progressive step toward enhancing effective governance. The potential benefits in terms of collaboration, inclusivity, efficiency and understanding are compelling.

#060/2023 – Moved by Trustee Tasha Oatway-McLay that the Board of Trustees table Policy 230 – Board Committees until the September Public Board meeting.

CARRIED 6/1  
Opposed: Vice Chair Cindy Briggs

Meeting recessed for lunch at 11:58 a.m.

Meeting resumed at 12:39 p.m.

#061/2023 – Moved by Trustee Tasha Oatway-McLay that the Board of Trustees withdraw tabling Policy 230 – Board Committees until the September Public Board Meeting.

CARRIED UNANIMOUSLY

#062/2023 – Moved by Trustee Stacey Buga that the Board of Trustees approve the revised Board Policy 230 – Board Committees and adopting Policy 231 – Student Advisory Committee as an appendix to Policy 230 with recommended changes as presented at the August 23, 2023, Public Board meeting.

CARRIED UNANIMOUSLY

## UNFINISHED BUSINESS

### NOTICES OF MOTION

There were no Notices of Motion.

### INFORMATION

## COMMENT & QUESTION PERIOD

### ATA & CUPE

No verbal report was provided.

### COMMUNITY MEMBERS

Not in attendance.

### MEDIA

Not in attendance.

## REQUESTS FOR INFORMATION

**IN CAMERA**

#063/2023 – 1:11 p.m. – Moved by Trustee Tasha Oatway-McLay that the Board go in camera.

CARRIED UNANIMOUSLY

#064/2023 – 2:49 p.m. – Moved by Trustee Janine Pequin that the Board revert to public.

CARRIED UNANIMOUSLY

**ADJOURNMENT**

Vice Chair Cindy Briggs adjourned the meeting at 2:49 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Acting Secretary Treasurer