



Date: November 29, 2023 **Agenda Item:** 8.4

To: Board of Trustees

From: Shawna Warren, Superintendent

Originator(s): Shawna Warren, Superintendent

Governance Policy: [Policy 405: Budget Development and Transparency](#)
[Policy 700: Superintendent of Schools](#)

Additional Reference: *Education Act: Section 139(1)(2)*
Freedom of Information and Protection of Privacy Act

Assurance Domain: Learning Supports
Governance

Superintendent Leadership Quality Standard (SLQS)

SLQS Competencies ([SLQS](#) / [Board Policy 700](#)):
School Authority Operations and Resources

Subject: **2023-2024 Superintendent Discretionary Fund**

Purpose:

For information.

Background:

The expenditure of school funds is a public trust and the Board must ensure that all such funds are expended efficiently, economically and in the best interest of the students and electors of the Division (Policy 220: Appendix A - Code of Ethics).

The Superintendent strategically allocates resources in the interests of all students and ensures effective alignment of human resources with the Division's goals and priorities (SLQS #6).

As part of the budget process, a certain amount of dollars are allocated annually in a budget section titled "Superintendent Discretionary". For the 2023-2024 school year, the total budgeted dollar amount allocated in the Superintendent's Discretionary Fund is \$600,000; \$500,000 for staffing and \$100,000 for non-staffing emergent priorities.

The Superintendent Discretionary Fund is a dollar amount set aside to support schools with additional staffing and/or resource requirements that arise after the budget has been approved. At the August 23, 2023, Public Board meeting, May 2023 to July 2023 Superintendent Discretionary spending was reported which included recovering 1.0 FTE

Educational Assistant from Sturgeon Composite High School and allocating 1.0 FTE Educational Assistant to Morinville Colony school. Allocated budget remained at \$600,000.

During the September 27, 2023, Public Board meeting, it was reported that Superintendent Discretionary spending for the period of August 16 to September 20 included the addition of 0.5FTE Social Worker at Sturgeon Composite High School to support the Student Success Centre. This is a full-time position which includes 0.5FTE being funded by the Mental Health Capacity Building (MHCB) Grant (HYPE), with a total cost of \$28,256 against the Superintendent Discretionary budget.

During the October 25, 2023, Public Board meeting, it was reported that Superintendent Discretionary spending for the period of September 20 to October 18 included the addition of 0.1FTE to the full time Social Worker position at Sturgeon Composite High School to support the Student Success Centre at an additional cost of \$8,242 against the budget.

Update:

October 19, 2023 - November 22, 2023, the following additional staffing FTE and resources have been allocated to schools using Superintendent Discretionary Fund dollars:

- Additional funds (retroactive to August 31, 2023) required to cover the actual cost (difference from the projected cost approved May 2023) of the 7.0FTE Child and Youthcare Workers (CYCs) for the 2023-2024 school year for Lilian Schick, Namao, Four Winds Public, Landing Trail, Ochre Park, École Morinville Public and Redwater schools. This is a one year pilot project submitted as part of the 2023-2024 Reserve Mitigation Strategy.

A CYC is trained in psychology and practices co-regulation and de-escalation techniques as part of their work. They build relationships with students and develop rapport with families. A CYC:

- Supports the push- in model of student supports
 - Keeps students in activities through co-regulation in the classroom
 - Supports growth in Social Emotional Learning (SEL)
 - Supports alternative programming goals like outdoor learning opportunities or hands on approaches to learning
 - Connects with families and supports both the school and the family in relation to behaviour supports and consistency
- Additional 0.2FTE teacher at Guthrie School to support a large Grade 9 class for core subjects.
 - Additional 0.38FTE teacher at Namao School to support large Grades 4, 5 and 4/5 classes for core subjects.



- Additional 0.1FTE teacher at Landing Trail School to support at-risk students accessing Strategies Classroom.

2023 -2024 Superintendent Discretionary					Total \$600,00.00
	\$ 500,000				
Budget Item Description	# FTE	Avg Salary & Ben	Cost	Date	Totals
Direct staffing to schools (K- 12)					
Teachers		\$ 110,000.00			
Guthrie School	0.20		\$ 18,700	Tuesday, October 10, 2023	
Namao School	0.38		\$ 33,440	Wednesday, November 1, 2023	
Landing Trail School	0.10		\$ 8,800	Wednesday, November 1, 2023	
			\$ -		
Total	0.68				\$60,940.00
Direct staffing to schools (K- 12)					
CUPE (EA Avg \$43,300)		\$ 43,300.00			
EA Colony	1.0		\$43,300.00	Tuesday, May 16, 2023	
Vocational EA at SCHS	-1.0		-\$43,300.00	Thursday, May 25, 2023	
Total	0.00				\$0.00
Other (Emergent Priorities non-staff)					
	\$ 100,000				
Social Worker SCHS Success Centre	0.60		\$ 36,498.00	Thursday, September 28, 2023 updated	
Child and Youthcare Workers	7.00		\$78,470.00	Thursday, August 31, 2023	
Total	7.60				\$114,968.00
Total Costs					\$175,908.00
Total budget remaining					\$424,092.00

Administration is prepared to respond to questions at the November 29, 2023, Public Board meeting.

Attachment(s):

Not applicable.